

**IEEE P7800™ Working Group Meeting #36 Agenda**  
**Monday, February 17, 2025 10:30 am - noon ET (UTC-5:30) by Teleconference**


1. Call to Order
2. Statement regarding recording of the meeting for minutes taking purposes only
3. Roll Call of Individuals and [Declaration of Affiliation](#), Determination of Quorum.
4. Approval of Agenda
5. Approval of the [January 27, 2025 minutes](#)
6. Introductions
7. IEEE Policies
  - a. IEEE SA [Call for Patents](#)

If anyone in this meeting is personally aware of the holder of any patent claims that are potentially essential to implementation of the proposed standard(s) under consideration by this group and that are not already the subject of an Accepted Letter of Assurance, please respond by providing relevant information to the WG Chair.
  - b. IEEE SA [Copyright Policy Presentation](#)

IEEE SA's copyright policy is described in Clause 7 of the IEEE SA Standards Board Bylaws and Clause 6.1 of the IEEE SA Standards Board Operations Manual; Any material submitted during standards development, whether verbal, recorded, or in written form, is a Contribution and shall comply with the IEEE SA Copyright Policy.
  - c. IEEE SA [Individual Participation](#)

By participating in standards activities using the "individual process", you are deemed to accept the requirements outlined in the participant behavior slides; if you are unable to satisfy these requirements then you shall immediately cease any participation.
8. Discussion of Working Group Timelines (ML and DG)
  - a. Discuss status for the goal of work for D1 roll-up (to include Crosscheck of each section).

We are all behind deadlines in [P7800-RoadMaps.pdf](#)

 IEEE P7800 Project Timeline.xlsx has been updated to reflect current status and future best case.
9. Business Arising
  - a. See [Motions and Action Items Summary.docx](#) in the [Sustainability Guidelines group](#).

Review open action items at member request.
10. Technical Presentation(s), Contribution(s) or Discussion(s)
  - a. Sub-group status reports:
    - i. Sub-Group 1: Sections 4.1-4.4, Annex B. Draft 1 in progress
    - ii. Sub-Group 2: Sections 4.5-4.7, Annexes C-E. Draft 1 in progress
    - iii. Sub-Group 3: Sections 4.8-4.11, Annexes F-G+. Draft 1 in progress

**11. Report on External Communications (All)**

**12. Revisiting Meeting Schedule (ML)**

**13. Future Meetings: next meeting currently scheduled: Monday, March 10, 2025, 10:30 am – noon ET.**

**14. Adjourn**

## **Appendix A**

### **IEEE P7800™ Working Group – Subgroups and Subgroup Membership**

Subgroup 1: Knowledge, Multidiscipline, Community Leadership, Social Impact: Sections 4.1-4.4, Annex B

Chair: Sue D.

Lubna

Angelo

Deborah

Cam

Jennifer R

Amrita

Navid

Subgroup 2: Innovation, Metrics, Costs and Benefits: Sections 4.5-4.7, Annex C-E

Chair: Daveed

Heshem

Deborah

Atsushi

Khaled

Rajesh

Sunny

Aiste

Jim S

Subgroup 3: Sustainability Principles, Circular Economy, Legal Compliance, Risk Management 4.8-4.11, Annexes F-G+

Chair: Shona

Jennifer R

Sue D

David

Jennifer C

Mark

Deb

Angelo

Daniel

## **Appendix B:**

**Links to be used by P7800 Working Group Members only:**

[Link to shared Google Drive](#) –owned by Chair Maike Luiken, ask her to add you.

[Link to IEEE imeet P7800 Workspace](#) – ask WG officer or IEEE program manager to add you

## **Appendix C:**

### **Other IEEE SA Working Groups associated with Planet Positive 2030:**

- ❓ **IEEE P7801™** Recommended Practice for Technical Knowledge Commons Initiatives and Platforms:  
<https://standards.ieee.org/ieee/7801/11197/>
- ❓ **IEEE P7802™** Standard for Measurement and Verification of Reduction of Greenhouse Gases for Climate Action Projects and Solutions: <https://standards.ieee.org/ieee/7802/11238>
- ❓ **IEEE P7803™** Recommended Practice for Inclusive Sustainable Smart Cities:  
<https://standards.ieee.org/ieee/7803/11412/>
- ❓ **IEEE P3469™** Standard for an Environmental Liability Process Model for Accounting in Systems Engineering <https://standards.ieee.org/ieee/3469/11608/>