IEEE P7003 Working Group
Meeting Agenda
3rd November 2022 / 13:00 PM UTC – 14:00 PM UTC
Teleconference

Meeting link:
https://ieeesa.webex.com/ieeesa/j.php?MTID=m8e7fe5915f1d04aa32b29b455ec6cb72

1. **Call to Order**

2. **Roll call and Disclosure of Affiliation**

3. **Approval of November Agenda**

4. **IEEE Patent Policy** (Call for Patents)

5. **IEEE SA Copyright**

6. **Participant Behaviour**

7. **Approval of 6th October meeting minutes**

8. **Announcements**
   ACM "Statement on Principles for Responsible Algorithmic Systems"
   https://www.acm.org/binaries/content/assets/public-policy/final-joint-ai-statement-update.pdf

9. **Structural review of P7003 work**
   I.　Review of PAR, scope and purpose

10. **Updated Outline Discussion**
    i.　Requirements
    ii.　Stakeholder Identification
    iii.　Risk and Impact Assessment
    iv.　Data Representation
    v.　System Evaluation
    vi.　Conceptualizing Algorithmic Bias
    vii.　Legal Frameworks
    viii.　Human Factors
    ix.　Cultural Aspects

11. **Any Other Business**

12. Dates/times for Future Meetings
- Thursday 1st December @ 2000 UTC
- Thursday 5th January 2023 @ 1300 UTC
- Thursday 2nd February 2023 @ 2000 UTC
- Thursday 2nd March @ 1300 UTC
- Thursday 6th April @ 2000 UTC

13. Adjourn