

**IEEE P7003 Working Group  
Meeting Agenda  
6<sup>th</sup> October 2022 / 20:00 PM UTC – 22:00 PM UTC  
Teleconference**

**Meeting link:**

<https://ieeesa.webex.com/ieeesa/j.php?MTID=m1682febe82ad4114368ddd2b4c9a6eb1>

- 1. Call to Order**
- 2. Roll call and Disclosure of [Affiliation](#)**
- 3. Approval of October Agenda**
- 4. [IEEE Patent Policy](#)** (Call for Patents)
- 5. [IEEE SA Copyright](#)**
- 6. [Participant Behaviour](#)**
- 7. Approval of 1<sup>st</sup> September meeting minutes**
- 8. Announcements**  
Inform the Chair of most up-to-date version of each section for a new master document
- 9. Structural review of P7003 work**
  - I. Review of PAR, scope and purpose
  - II. Review of P7003 content (“Conceptualizing Algorithmic Bias”)
  - III. Discussion of Use cases
- 10. Updated Outline Discussion**
  - i. Requirements
  - ii. Stakeholder Identification
  - iii. Risk and Impact Assessment
  - iv. Data Representation
  - v. System Evaluation
  - vi. Conceptualizing Algorithmic Bias
  - vii. Legal Frameworks
  - viii. Human Factors
  - ix. Cultural Aspects

**11. Any Other Business**

**12. Dates/times for Future Meetings**

- Thursday 4<sup>th</sup> November @ 1300 UTC
- Thursday 1<sup>st</sup> December @ 2000 UTC
- Thursday 5<sup>th</sup> January 2023 @ 1300 UTC
- Thursday 2<sup>nd</sup> February 2023 @ 2000 UTC
- Thursday 2<sup>nd</sup> March @ 1300 UTC
- Thursday 6<sup>th</sup> April @ 2000 UTC

**13. Adjourn**