

**IEEE P7003 Working Group  
Meeting Agenda  
1<sup>st</sup> September 2022 / 13:00 PM UTC – 15:00 PM UTC  
Teleconference**

**Meeting link:**

<https://ieeesa.webex.com/ieeesa/j.php?MTID=mf5f08190c04507e175a6048415a1a3b5>

- 1. Call to Order**
- 2. Roll call and Disclosure of [Affiliation](#)**
- 3. Approval of September Agenda**
- 4. [IEEE Patent Policy](#)** (Call for Patents)
- 5. [IEEE SA Copyright](#)**
- 6. [Participant Behaviour](#)**
- 7. Approval of 7<sup>th</sup> July meeting minutes**
- 8. Announcements**
- 9. Structural review of P7003 work**
  - I. Review of PAR, scope and purpose
  - II. Review of P7003 content (“Cultural Aspects”)
  - III. Discussion of Use cases
- 10. Updated Outline Discussion**
  - i. Requirements
  - ii. Stakeholder Identification
  - iii. Risk and Impact Assessment
  - iv. Data Representation
  - v. System Evaluation
  - vi. Conceptualizing Algorithmic Bias
  - vii. Legal Frameworks
  - viii. Human Factors
  - ix. Cultural Aspects
- 11. Any Other Business**

**12. Dates/times for Future Meetings**

- Thursday 6<sup>th</sup> October @ 2000 UTC
- To discuss upcoming meeting times and whether to alter the 2100 UTC timings due to lack of attendance

**13. Adjourn**