

**IEEE P7003 Working Group  
Meeting Agenda  
7<sup>th</sup> July 2022 / 13:00 PM UTC – 15:00 PM UTC  
Teleconference**

**Meeting link:**

<https://ieeesa.webex.com/ieeesa/j.php?MTID=m4e6df23ccd9933e7b7e764bbc245c16a>

- 1. Call to Order**
- 2. Roll call and Disclosure of [Affiliation](#)**
- 3. Approval of July Agenda**
- 4. [IEEE Patent Policy](#)** (Call for Patents)
- 5. [IEEE SA Copyright](#)**
- 6. [Participant Behaviour](#)**
- 7. Approval of 5<sup>th</sup> May meeting minutes**
- 8. Approval of 5<sup>th</sup> June meeting minutes**
- 9. Announcements**
- 10. Invited presentation by XPLAINR project**  
[xplainr](#) 'AI explainability' framework with a "novel life-cycle mode" tracking bias features across several life-cycle phases.
- 11. Structural review of P7003 work**
  - I. Review of P7003 content ("[Data Representation](#)")
- 12. Updated Outline Discussion**
  - i. Requirements
  - ii. Stakeholder Identification
  - iii. Risk and Impact Assessment
  - iv. Data Representation
  - v. System Evaluation
  - vi. Conceptualizing Algorithmic Bias
  - vii. Legal Frameworks
  - viii. Human Factors

ix. Cultural Aspects

**13. Any Other Business**

**14. Dates/times for Future Meetings**

- Thursday 4<sup>th</sup> August @ 2100 UTC
- Thursday 1<sup>st</sup> September @ 1300 UTC
- Thursday 6<sup>th</sup> October @ 2100 UTC

**15. Adjourn**