

**IEEE P7003 Working Group
Meeting Agenda
2nd December 2021 / 21:00 PM UTC – 23:00 PM UTC
Teleconference**

- 1. Call to Order**
- 2. Roll call and Disclosure of [Affiliation](#)**
- 3. Approval of December Agenda**
- 4. [IEEE Patent Policy](#) (Call for Patents)**
- 5. [IEEE SA Copyright](#)**
- 6. Approval of 4th November meeting minutes**
- 7. Announcements**
 - I. IEEE CertifAIEd Framework (based on ECPAIS) awarded first certification [The IEEE CertifAIEd Framework for AI Ethics Applied to the City of Vienna - IEEE SA](#)
 - II. IEEE Std., 7005-2021 and IEEE Std. 7007-2021 were recently published. Copies for standards development purposes for our WG can be requested.
- 8. Structural review of P7003 work**
 - I. Assessments by the section review teams that were assigned during the November call.
- 9. Updated Outline Discussion**
 - i. Requirements
 - ii. Stakeholder Identification
 - iii. Risk and Impact Assessment
 - iv. Data Representation
 - v. Performance evaluation
 - vi. Taxonomy
 - vii. Legal frameworks
 - viii. Human Factors
 - ix. Cultural aspects
- 10. Any Other Business**

11. Dates/times for Future Meetings

- Thursday 6th January @ 1300 UTC
- Thursday 3rd February @ 2200 UTC
- Thursday 3rd March @ 1300 UTC
- Thursday 7th April @ 2200 UTC
- Thursday 5th May @ 1300 UTC
- Thursday 2nd June @ 2200 UTC

12. Adjourn