

**IEEE P7003 Working Group
Meeting Agenda
4th November 2021 / 13:00 PM UTC – 15:00 PM UTC
Teleconference**

- 1. Call to Order**
- 2. Roll call and Disclosure of [Affiliation](#)**
- 3. Approval of November Agenda**
- 4. [IEEE Patent Policy](#) (Call for Patents)**
- 5. [IEEE SA Copyright](#)**
- 6. Approval of 1st July meeting minutes**
- 7. Announcements**
- 8. Structural review of P7003 work**
 - I. Ensuring increased pace of progress of work
 - II. Vote regarding proposed restructuring of the Taxonomy work
 - III. Establishing channels for inter-meeting discussions on issues to drive forward development of the P7003 standard
 - IV. Discussion on AI life cycle (and other) diagram(s)
 - V. List of open items that require attention.
- 9. Updated Outline Discussion**
 - i. Requirements
 - ii. Stakeholder Identification
 - iii. Risk and Impact Assessment
 - iv. Data Representation
 - v. Performance evaluation
 - vi. Taxonomy
 - vii. Legal frameworks
 - viii. Human Factors
 - ix. Cultural aspects
- 10. Any Other Business**

11. Dates/times for Future Meetings

- Thursday 2nd December 2021 @ 2100 UTC

12. Adjourn