

**IEEE P7003 Working Group
Meeting Agenda
7th October 2021 / 05:00 AM UTC – 7:00 AM UTC
Teleconference**

- 1. Call to Order**
- 2. Roll call and Disclosure of [Affiliation](#)**
- 3. Approval of August Agenda**
- 4. [IEEE Patent Policy](#) (Call for Patents)**
- 5. [IEEE SA Copyright](#)**
- 6. Approval of 1st July meeting minutes**
- 7. Announcements**
 - I. Result of “write-in” vote regarding proposed restructuring of the Taxonomy work
 - II. IEEE 7000-2021 Standard addressing ethical concerns during system design has been published and can be viewed (free) at <https://engagestandards.ieee.org/ieee-7000-2021-for-systems-design-ethical-concerns.html>
- 8. Structural review of P7003 work**
 - I. Establishing channels for inter-meeting discussions on issues to drive forward development of the P7003 standard
 - II. Discussion on AI life cycle (and other) diagram(s)
 - III. List of open items that require attention.
- 9. Updated Outline Discussion**
 - i. Requirements
 - ii. Stakeholder Identification
 - iii. Risk and Impact Assessment
 - iv. Data Representation
 - v. Performance evaluation
 - vi. Taxonomy
 - vii. Legal frameworks
 - viii. Human Factors

ix. Cultural aspects

10. Any Other Business

11. Proposed dates/times for Future Meetings

- Thursday 4th November 2021 @ 1300 UTC
- Thursday 2nd December 2021 @ 2100 UTC

12. Adjourn