

**IEEE P7003 Working Group  
Meeting Agenda  
1<sup>st</sup> July 2021 / 13:00 AM. – 15:00 A.M. UTC  
Teleconference**

- 1. Call to Order**
- 2. Roll call and Disclosure of [Affiliation](#)**
- 3. Approval of July Agenda**
- 4. [IEEE Patent Policy](#)** (Call for Patents)
- 5. [IEEE SA Copyright](#)**
- 6. Approval of 1<sup>st</sup> April meeting minutes**  
The meetings in May/June did not reach quorum and therefore do not need approving
- 7. Announcements**
- 8. Structural review of P7003 document**
  - I. Vote regarding role and format of Taxonomy section
  - II. List of open items that require attention.
- 9. Updated Outline Discussion**
  - i. Requirements
  - ii. Stakeholder Identification
  - iii. Risk and Impact Assessment
  - iv. Date Representation
  - v. Performance evaluation
  - vi. Taxonomy
  - vii. Legal frameworks
  - viii. Human Factors
  - ix. Cultural aspects
- 10. Any Other Business**
- 11. Proposed dates/times for Future Meetings**
  - Thursday 5th August 2021 @ 2100 UTC

- Thursday 2nd September 2021 @ 0500 UTC
- Thursday 7th October 2021 @ 1300 UTC
- Thursday 4th November 2021 @ 2100 UTC
- Thursday 2nd December 2021 @ 0500 UTC

## **12. Adjourn**