IEEE P7003 Working Group
Meeting Agenda
3rd June 2021 / 5:00 AM. – 7:00 A.M. UTC
Teleconference

1. **Call to Order**

2. **Roll call and Disclosure of Affiliation**

3. **Approval of June Agenda**

4. **IEEE Patent Policy** (Call for Patents)

5. **IEEE SA Copyright**

6. **Approval of 1st April meeting minutes**
   The meeting in May did not reach quorum and therefore does not need approving

7. **Announcements**

8. **Structural review of P7003 document**
   I.   Vote regarding role and format of Taxonomy section
   II. Outcomes of May 14th virtual writing workshop
   III. List of open items that require attention.

9. **Updated Outline Discussion**
   i.   Requirements
   ii.   Stakeholder Identification
   iii. Risk and Impact Assessment
   iv.   Representativeness of data
   v.   Performance evaluation
   vi.   Taxonomy
   vii. Legal frameworks
   viii. Human Factors
   ix.   Cultural aspects

10. **Any Other Business**

11. **Proposed dates/times for Future Meetings**
    - Thursday 1st July 2021 @ 1300 UTC

- Thursday 5th August 2021 @ 2100 UTC
- Thursday 2nd September 2021 @ 0500 UTC
- Thursday 7th October 2021 @ 1300 UTC
- Thursday 4th November 2021 @ 2100 UTC
- Thursday 2nd December 2021 @ 0500 UTC

12. Adjourn