IEEE P7003 Working Group
Meeting Agenda
5th June 2020 / 8:00 A.M. – 8:00 P.M. UTC
Teleconference – Writing Sessions

1. **Call to Order**

2. **Roll call and Disclosure of Affiliation**

3. **Approval of June Agenda**

4. **IEEE Patent Policy** (Call for Patents)

5. **IEEE SA Copyright**

6. **Approval of 2nd April meeting minutes**

7. **Approval of 7th May meeting minutes**

8. **Organizing for group writing**
   - I. Section leaders call for writing teams
   - II. Assign video-call channels

9. **Start writing sessions**
   - I. Writing session (45min)
   - II. Come back to main group for check-in (5min)
   - III. Break (10min)
   - IV. repeat

10. **Future Meetings**
    - Thursday 2nd July 5PM UTC
    - Thursday 6th August 3PM UTC
    - Thursday 3rd September 1PM UTC
    - Thursday 1st October 3PM UTC
    - Thursday 5th November 5PM UTC
    - Thursday 3rd December 3PM UTC

11. **Adjourn**