

**IEEE P7003 Working Group
Meeting Agenda
5th March 2020 /3:00 P.M. – 4:30 P.M. UTC
Teleconference**

- 1. Call to Order**
- 2. Roll call and Disclosure of [Affiliation](#)**
- 3. Approval of March Agenda**
- 4. [IEEE Patent Policy](#) (Call for Patents)**
- 5. [IEEE SA Copyright](#)**
- 6. Approval of 6th February meeting minutes**
- 7. Announcements**
 - I. P7000 Balloting (Christy)
 - II. ECPAIS Press release, Phase II preparation
- 8. Updated Outline Discussion**
 - I. Update on Use Cases
 - II. Topic updates – summaries and reflections on [open items](#)
 - i. Project Conceptualisation
 - ii. Stakeholder Identification
 - iii. Risk and Impact Assessment
 - iv. Go/No-Go
 - v. Algorithmic system design stages
 - vi. Representativeness of data
 - vii. Evaluation of processing
 - viii. Outcomes evaluation
 - ix. Transparency and Accountability
 - x. Documenting
 - xi. Taxonomy
 - xii. Legal frameworks
 - xiii. Psychology
 - xiv. Cultural aspects
- 9. Conferences and Whitepapers**

10. Any Other Business

11. Future Meetings

- Thursday 2nd April 1pm
- Thursday 7th May 3pm
- Thursday 4th June 5pm

12. Adjourn