IEEE P7003 Working Group
Meeting Agenda
2nd August 2018 /3:00 P.M. – 4:30 P.M. UTC
Teleconference

1. **Call to Order**

2. **Roll call and Disclosure of Affiliation**
   Establishing a quorum, group membership, and iMeet roster.

3. **Approval of August Agenda**

4. **IEEE Patent Policy** (Call for Patents)

5. **Approval of 5th July meeting minutes**

6. **Announcements**
   Timeline for preliminary document integration:
   September: prepare section drafts for integration by end of month
   October: check overall consistency and gaps of preliminary document
   Note: this is intended as interim check on document coherence

7. **Accenture tool presentation**
   Rumman will provide a 15 min presentation of the Accenture "fairness tool",
   followed by Q&A

8. **Updated Outline Discussion**
   I.   Update on Use Cases
   II. Topic updates – 5min summaries
       i.   Key concepts
       ii.   Taxonomy
       iii. Legal frameworks
       iv.   Psychology
       v.   Cultural aspects
       vi.   System design stages
       vii. Person categorization
       viii. Representativeness of data
       ix.   Outcomes evaluation
       x.   Evaluation of processing
       xi.   Resilience against manipulation

   xii. Documenting & transparency

9. Conferences and Whitepapers
  I. ITU Data for Good – journal paper
  II. FAT* conference paper

10. Any Other Business

11. Future Meetings
Thursday September 6th, 3pm UTC
Thursday October 11th, 3pm UTC
Thursday November 8th, 3pm UTC
Thursday December 6th, 3pm UTC

12. Adjourn