1. Call to Order
2. Welcome and Introductions
	* Declaration of Affiliation (Working Group Establishment) **-** *Affiliation FAQs:*[*http://standards.ieee.org/faqs/affiliation.html*](http://standards.ieee.org/faqs/affiliation.html)
	* Establishment of SC Membership (Voting, and Non-member)
3. Approval of Agenda
4. Review of IEEE SA Policies and Guidelines
	* [Call for Patents](https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.pdf)
	* [Copyright Presentation](https://standards.ieee.org/ipr/copyright-materials.html)
	* [Participant Behavior – Entity Method](https://standards.ieee.org/wp-content/uploads/import/documents/https%3A/standards.ieee.org/wp-content/uploads/import/documents/other/Participant-Behavior-Entity-Method.pdfother/Participant-Behavior-Entity-Method.pdf)
5. Review of P2857
6. Election of Officers
	* Vice Chair
	* Secretary
7. Review of WG P&P
8. Future Meetings
	* TBD
9. Adjourn meeting