**IEEE *P1937.1* Working Group**

**The 2nd teleconference Meeting Agenda**

**20 March, 2020**

***09:00 AM to 10:00AM BEIJING***

P1937.1 Standard Interface Requirements and Performance Characteristics for Payload Devices in Drones (IPDD)

1. Call to Order by *Haiying Lu, CESI*
   1. Introduction and Declarations of Affiliation
   2. Introduction to member entities
   3. Introduction of new Designated Representatives and Designated Representative Alternate
   4. Goal of this meeting
2. Approval of Agenda
3. Review/Approval of the meeting minutes of last meeting
4. IEEE Patent Policy
   1. [Call for Patents](https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.pdf)
5. Discussion about the new draft
   1. Review the P1937.1 Standard Draft D1.0
   2. Produce draft D1.1 by incorporating all comments received during the meeting to the draft D1.0
6. New Business

- Approval of draft D1.1 to sponsor ballot

1. Action Items

- Approval of *Yang Zhang* from *China Energy Engineering Corporation Limited (Energy China)* as WG Co-Editor

1. Future Meetings
2. Adjourn