IEEE P1241 Working Group
Meeting Minutes
26 April 2022 12 PM EDT
WG Chair: Nicholas G Paulter
WG Secretary: Luca De Vito

1. Call to Order:
   The Chairman Nicholas G. Paulter recalls the aim of the current meeting which is mainly devoted to the revision of the P1241 draft.

2. Introductions and roll call
   Meeting participants:
   1.   *Nichlas G. Paulter, NIST, USA, Chair,*
   2.   *Luca De Vito, University of Sannio, Italy, Secretary*
   3.   *Balázs Renczes, Budapest University of Technology and Economics, Hungary*
   4.   *Gregory Kyriazis, INMETRO, Brazil*
   5.   *Jerome Blair, retired, USA*
   6.   *Kruno Milicevic, University of Osijek, Croatia*
   7.   *Paolo Carbone, University of Perugia, Italy*
   8.   *Razvan Ciocan, The Charles Stark Draper Laboratory, Inc., USA*
   9.   *Sergio Rapuano, University of Sannio, Italy*

3. Approval of agenda
   a. Jerry made the motion to approve the agenda sent by e-mail, which was seconded by Sergio. The agenda was approved.

4. Approval of previous meeting minutes
   a. Jerry made the motion to approve the previous meeting minutes sent by e-mail, which was seconded by Gregory. The minutes were approved.

5. IEEE Patent & Copyright Policies
   a. Chair made a call for potentially essential patents; no one raised concerns for consideration.

6. Review of Draft
   a. General review topics
      i. None
   b. The WG began reviewing the standard and made revisions as necessary. See latest draft of revised standard for more details.
7. Submission of draft to Mandatory Editorial Coordination
   a. The WG approved the current draft to be submitted to the IEEE SA Mandatory Editorial Coordination. The motion to approve was provided by Jerry Blair and seconded by Paolo Carbone.
8. Submission to IEEE SA for balloting
   a. Razvan Ciocan made the motion to send Draft D12 to the IEEE SA for ballot, which was seconded by Sergio Rapuano and Balázs Renczes.

9. Member inputs
   a. None scheduled
10. Adjourn
    a. WG Chair adjourned the meeting at 12.30 PM.
    b. Minutes submitted by: Luca De Vito