

IEEE P1241 Working Group  
Meeting Minutes  
22 February 2022, 12 PM EDT  
WG Chair: Nicholas G Paulter  
WG Secretary: Luca De Vito

1. Call to Order:

The Chairman Nicholas G. Paulter recalls the aim of the current meeting which is mainly devoted to the revision of the P1241 draft.

2. Introductions and roll call

*Meeting participants:*

1. *Nichlas G. Paulter, NIST, USA, Chair,*
2. *Luca De Vito, University of Sannio, Italy, Secretary*
3. *Antonio Moschitta, University of Perugia, Italy*
4. *Balázs Renczes, Budapest University of Technology and Economics, Hungary*
5. *Charles Czerny, Air Force Research Laboratory, USA*
6. *Gregory Kyriazis, INMETRO, Brazil*
7. *Paolo Carbone, University of Perugia, Italy*
8. *Sergio Rapuano, University of Sannio, Italy*
9. *Yossef Ehrlichman, Axalume Inc., USA*
10. *Razvan Ciocan, Draper laboratories, USA*
11. *Jerome Blair, retired, USA*
12. *Kruno Milicevic, University of Osijek, Croatia*

3. Approval of agenda

- a. Jerry made the motion to approve the agenda sent by e-mail, which was seconded by Sergio. The agenda was approved.

4. Approval of previous meeting minutes

- a. Charles made the motion to approve the previous meeting minutes sent by e-mail, which was seconded by Gregory. The minutes were approved.

5. IEEE Patent & Copyright Policies

- a. Chair made a call for potentially essential patents; no one raised concerns for consideration.

6. Review of Draft

- a. General review topics
  - i. None
- b. The WG began reviewing the standard and made revisions as necessary. See latest draft of revised standard for more details.

7. Tasks for next meeting
  - a. Jerry Blair
    - i. Fix equation references in Clause 14
  - b. Nick Paulter:
    - i. Synchronize abbreviations lists provided by Yossi, Charles, Razvan, and Nick
    - ii. Update draft standard based on attendee inputs and circulate to members
  - c. Balázs Renczes:
    - i. Revise formulas in Annex B
  - d. Charles, Razvan, and Yossi
    - i. Review symbols and abbreviations
8. Member inputs
  - a. None scheduled
9. Adjourn
  - a. WG Chair adjourned the meeting at 1:11 PM.
  - b. Minutes submitted by: Luca De Vito