

IEEE P1241 Working Group  
Meeting Minutes  
30 November 2021 12 PM EDT  
WG Chair: Nicholas G Paulter  
WG Secretary: Luca De Vito

1. Call to Order:

The Chairman Nicholas G. Paulter recalls the aim of the current meeting which is mainly devoted to the revision of the P1241 draft.
2. Introductions and roll call

*Meeting participants:*

  1. *Nichlas G. Paulter, NIST, USA, Chair,*
  2. *Luca De Vito, University of Sannio, Italy, Secretary*
  3. *Paolo Carbone, University of Perugia, Italy*
  4. *Yossef Ehrlichman, Axalume Inc., USA*
  5. *Gregory Kyriazis, INMETRO, Brazil*
  6. *Charles Czerny, Air Force Research Laboratory, USA*
  7. *Razvan Ciocan, Draper laboratories, USA*
  8. *Pier Andrea Traverso, University of Bologna, Italy*
  9. *Kruno Milicevic, University of Osijek, Croatia,*
3. Approval of agenda
  - a. Gregory made the motion to approve the agenda sent by e-mail, which was seconded by Paolo. The agenda was approved.
4. Approval of previous meeting minutes
  - a. Paolo made the motion to approve the previous meeting minutes sent by e-mail, which was seconded by Charles. The minutes were approved.
5. IEEE Patent & Copyright Policies
  - a. Chair made a call for potentially essential patents; no one raised concerns for consideration.
6. Review of Draft
  - a. Genera topics
    - i. None
  - b. The WG began reviewing the standard and made revisions as necessary. See latest draft of revised standard for more details.

7. Tasks for next meeting
  - a. Nick Paulter:
    - i. Check Clause 12 and prepare a new draft
    - ii. Update draft standard based on attendee inputs and circulate to members
  - b. Charles:
    - i. Review Clause 12 draft per 7.a.i
    - ii. Review and revise, if necessary, Clause 14.3, "Out-of-range recovery"
8. Member inputs
  - a. None scheduled
9. Adjourn
  - a. WG Chair adjourned the meeting at 3 PM.
  - b. Minutes submitted by: Luca De Vito