

IEEE P1241 Working Group
Meeting Minutes
28 September 2021 12 PM EDT
WG Chair: Nicholas G Paulter
WG Secretary: Luca De Vito

1. Call to Order:

The Chairman Nicholas G. Paulter recalls the aim of the current meeting which is mainly devoted to the revision of the P1241 draft.

2. Introductions and roll call

Meeting participants:

1. *Nichlas G. Paulter, NIST, USA, Chair,*
2. *Luca De Vito, University of Sannio, Italy, Secretary,*
3. *Paolo Carbone, University of Perugia, Italy,*
4. *Charles Cerny, US Air Force Research Laboratory,*
5. *Gregory Kyriazis, INMETRO, Brazil,*
6. *Jerome Blair, retired, USA,*
7. *Allan Belcher, retired, UK,*
8. *Kruno Milicevic, University of Osijek, Croatia,*
9. *Sergio Rapuano, University of Sannio, Italy,*
10. *Alessandro Mingotti, University of Bologna, Italy,*
11. *Razvan Ciocan, Draper laboratories, USA,*
12. *Antonio Moschitta, University of Perugia, Italy*

3. Approval of agenda

- a. The agenda was approved

4. Approval of previous meeting minutes

- a. Gregory made the motion to approve the previous meeting minutes sent by e-mail and seconder was Jerry. The minutes were approved.

5. IEEE Patent & Copyright Policies

- a. Chair made a call for potentially essential patents; no one raised concerns for consideration.

6. Review of Draft

- a. The WG began reviewing the standard and made revisions as necessary. Accepted changes are reflected in the current draft (D6).

- i. Terms and definitions that were suggested for inclusion or modification were addressed. Finalization of a couple of terms is pending review of the other clauses in the standard.
 - ii. Completed review of Clauses 5 through 7.
 - 1. Clause 6.4 and 6.4.1 need to be updated.
 - iii. Partial review of Clause 8 conducted.
- 7. Tasks for next meeting
 - a. Nick Paulter
 - i. Update draft to include accepted recommendations
 - ii. Edit definition of Nyquist band
 - iii. Fix formulas and symbols
 - b. Jerry Blair and Paolo Carbone:
 - i. Update Clauses 6.4 and 6.4.1
 - c. Jerry Blair
 - i. Check eq. 50
- 8. Member inputs
 - a. None scheduled
- 9. Adjourn
 - a. WG Chair adjourned the meeting at 3 PM.
 - b. Minutes submitted by: Luca De Vito