PSCC Task Force S9 Meeting Minutes

Designation: S9	Name: Task Force On Utility IT-OT Cybersecurity and Terminology					

Meeting Location: WebEx	Meeting Time: 9:10 AM CT	Meeting Date: 2021/09/20	Minutes Revised: N/A	Minutes Approved: DRAFT

PAR Output: N/A	PAR Output: Report	PAR Approval Date: ?	PAR Expiration Date: ?	Target Sponsor Ballot Date: N/A	Target Completion Date: ?

Presiding Officer: Theo Laughner - Chair	Recorded by: Brian Smith – Vice Chair	Draft Number: 0.1

Attendance:

Name	Affiliation	Attending via Phone (P) / Web (W) or Local (L)	M/CM/G
Theo Laughner	PowerGrid RX	W	M
Brian Smith	Southern California Edison	W	M
Scott Mix	PNNL	W	M
Anthony Johnson	Southern California Edison	W	M
Byungtae Jang		W	G
Chris Hunley		W	G
Daniel Freeman		W	G
David Dolezilek	SEL	W	G
Eric Thibodeau	Hydro-Quebec	W	G
Eugenio Carvalheira	Omicron	W	G
James Formea	Eaton	W	G
Jay Anderson	ComEd	W	G
Jeff Pack	POWER Engineers, Inc.	W	G
Jeff Shiles	Southern California Edison	W	M
Jim Bougie		W	G
Karen Leggett Wyszczelski		W	G
Konstantin Gerasimov		W	G
Manuel Konig		W	G
Motaz Elshafi		W	G
Paul Krell		W	G
Ravi Subramaniam		W	G
Shane Haveron	AMETEK Power Instruments	W	G
Stephen VanderZande	AESO	W	G
Thai Li		W	G
Tom Hofstetter		W	G
Vaidi Ramasethu		W	G

M:Member
CM: Corresponding Member
G: Guest

Item no.	Notes	Action by
CALL TO ORDER	Called to order at 9:20 AM CT by the chair.	
INTRODUCTIONS AND QUORUM	Introductions were conducted using the virtual meeting attendee list. 5 members present of the 10 total members, with 27 attendees. Quorum not established.	
CALL FOR PATENTS	N/A - Not a standards meeting	
CHAIR'S REMARKS	The chair welcomed the participants to the meeting of the TF and reviewed the purpose and scope of the meeting.	
AGENDA APPROVAL	No formal agenda was presented for approval.	
APPROVAL OF PREVIOUS MINUTES	Previous minutes were not approved due to non-Quorum attendance.	

Review of Scope and Related Discussions	The chair presented slides covering the current status of the Task Force report, including items that were discussed in the previous meeting.
	
	The chair presented slides covering the progress and status of the S9 Task Force report
	• 5 Members were present with a total of 27 attendees
	• Reviewed all Chapter content for group comments
	• Future requirement to verify alignment with CIGRE D2.50
	Executive Summary
	• Jeff Shiles (SCE) provided comments and insured alignment with SCE's internal path supporting a Risk model approach
	Next Steps
	• Migrate document to Working Group format
	• Next document instance is due in 4-6 weeks
	• Working Group members will then sign-off and turn over to S0 Subcommittee for publishing/review
	• Continue outreach to other Working Group Committees
	   o CIGRE
	   o IEEE Cyber groups
	   o IET DPSP working groups
	• Create presentation for socializing final report material
		Group

Action Items	1. Schedule separate follow-up meeting with all members on Nov 9th @ 2:00 PM ET to review/finalize report 2. Continue outreach for socialization with other committees	Chair Members
ITEMS REPORTED OUT OF EXECUTIVE SESSION	N/A	
TIME OF FINAL ADJOURNMENT	Motion to adjourn made by chair (Theo) Meeting adjourned at 10:10 AM CT.	
NEXT FACE TO FACE MEETINGS	January 9-12 Garden Grove, CA	
FUTURE MEETING ROOM REQUIREMENTS	[Room Size=25][Projector=YES][Conflicts=H44, H6, H27,H40]	