PSCC Task Force S9 Meeting Minutes

Designation:	Name:				
S9	Task Force On Utility IT-OT Cybersecurity and Terminology				

Meeting Location:	Meeting Time:	Meeting Date:	Minutes Revised:	Minutes Approved:
WebEx	8:16 AM CT	2020/09/21	N/A	DRAFT

PAR Output:	PAR Output:	PAR Approval Date:	PAR Expiration Date:	Target Sponsor Ballot Date:	Target Completion Date:
N/A	Report	?	?	N/A	?

Presiding Officer:	Recorded by:	Draft Number:
Theo Laughner - Chair	Brian Smith – Vice Chair	0.1

Attendance:

Name	Affiliation	Attending via Phone (P) / Web (W) or Local (L)	M/CM/G
Theo Laughner	PowerGrid RX	W	M
Brian Smith	Southern California Edison	W	M
James Formea	Eaton	W	M
Scott Mix	PNNL	W	M
Mario Jardim	Schneider Electric	W	G
Chris Reidinger	White River Electric Association	W	G
Shashi Sastry		W	G
James Bougie	Global Power Technologies	W	G
Solveig Ward	Quanta Technology	W	G
Shane Haveron	AMETEK Power Instruments	W	G
Taylor Raffield	Duke Energy	W	G
Nicholas Kraemer	NuGrid Power	W	G
David Dolezilek	SEL	W	G
Wayne Stec	Distregen, LLC	W	G
Dave Howard	US Dept. of Energy	W	G
Zitao Wang	S&C Electric Co.	W	G
Ilhan Kocar	Polytechnique Montreal	W	G
Colin Gordon	Schweitzer Engineering Laboratories, Inc.	W	G
Xiangyu Ding	S&C Electric Company	W	G
Bharat Nalla	SEL	W	G
Jackie Wilson	Ameren	W	G
Dennis Holstein	OPUS Consulting Group	W	M
Tony Montoya		W	G
Mike Dood	Schweitzer Engineering Labs	W	G
Jay Anderson	ComEd - Exelon Corp.	W	G
Colin Gordon	Schweitzer Engineering Labs	W	G
Anthony Johnson	Southern California Edison	W	G

M:Member
CM: Corresponding Member
G: Guest

Item no.	Notes	Action by

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CALL TO ORDER	Called to order at 8:16 AM CT by the chair.	
INTRODUCTIONS AND QUORUM	Introductions were conducted using the virtual meeting attendee list. 5 members present of 11 total. Quorum not established.	
CALL FOR PATENTS	N/A - Not a standards meeting	
CHAIR'S REMARKS	The chair welcomed the participants to the meeting of the TF and reviewed the purpose and scope.	
AGENDA APPROVAL	No formal agenda was presented for approval.	
APPROVAL OF PREVIOUS MINUTES	Previous minutes were not approved due to non-Quorum attendance.	
Review of Scope and Related Discussions	The chair presented slides covering the current scope of the Task Force report, including items that were discussed in the previous May 2020 meeting to further refine the scope. Discussions included an updated status for each section of the proposed document sections. Group members in attendance provided status updates for each specific section of the report. • Dennis Holstein placed documents (EPRI, CIGRE) on iMeet and is awaiting any feedback and/or comments The chair requested any outreach functions to socialize the IT/OT topic and requested a Utility Executive sponsor. • Jeff Shiles (SCE) will adopt the sponsor role to provide review and comments to the Task Force report. Jay Anderson also expressed a interest to review by ComEd resources	
Action Items	1. Schedule a separate, monthly meeting, for more frequent status updates of report milestones/deliverables (Theo)	
ITEMS REPORTED OUT OF EXECUTIVE SESSION	N/A	
TIME OF FINAL ADJOURNMENT	Motion to adjourn made by Theo Meeting adjourned at 10:45 AM CT.	
NEXT FACE TO FACE MEETINGS	TBD	
FUTURE MEETING ROOM REQUIREMENTS	[Room Size=25][Projector=YES][Conflicts=H44, H6, H27,H40]	