

Item no.	Notes	Action by
CALL TO ORDER	The chair called the meeting to order at 10:40 AM PST	Chair
INTRODUCTIONS AND QUORUM	The chair facilitated having each attendee, both local and remote, introduce themselves. As a study group, no quorum is required.	
AGENDA APPROVAL	The agenda was reviewed. No additions or changes were proposed. Upon motion by Jim Formea, seconded by Dennis Holstein, the agenda was approved without objection.	
APPROVAL OF PREVIOUS MINUTES	<p>Meeting minutes from the May 5, 2021 meeting were reviewed. Upon motion by Dennis Holstein, seconded by Jim Formea, these meeting minutes were approved without objection.</p> <p>Meeting minutes from the September 22, 2021 meeting were reviewed. Upon motion by Dennis Holstein, seconded by Tom Hofstetter, these meeting minutes were approved without objection.</p>	Chair
CALL FOR PATENTS	Pre-par slides were shown	Chair
Review of Copyright	IEEE SA copyright policy was reviewed	Chair
Old Business	The only old business is to finalize the SG19 report / PAR Request with adjustments based on concerns expressed by the P0 committee in September and then resubmit the request to P0 this week.	Chair
New Business	<p>The chair reviewed the current state of the PNNL development on this standard protocol.</p> <ul style="list-style-type: none"> • PNNL has finalized revisions to the standard as a starting point document set • PNNL has also published the reference code to a public GitHub repository 	Chair
Next Steps	<ul style="list-style-type: none"> • Request the PAR be approved by P0 and then by MC • Discussed the motion for PAR approval • Discussed the plan for the development and support of the PAR • Adjusted the proposed dates for the PAR and anticipated completion of development • Motion for PAR approval was presented by the chair. Upon motion by Dennis Holstein, seconded by Jim Formea, the members continued the discussion and revision on this PAR motion. 	Chair
Scope Statement Discussion	<ul style="list-style-type: none"> • Discussed and accepted language adjustments proposed from P0 in September. • Discussed the statement that control would not be supported which was questioned during the P0 discussion <ul style="list-style-type: none"> ○ Intended to show this is not competing with DNP-3 ○ Chair has identified through discussions that some potential users would want a form of control ○ Removing this statement would not require the inclusion of a control capability ○ Removed this statement from the PAR language • The language related to what type of information will be exchanged was discussed and whether the language might need to be adjusted <ul style="list-style-type: none"> ○ It was decided to keep this language as is 	Chair

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Purpose Statement Discussion	<ul style="list-style-type: none"> • Purpose statement was adjusted based on comments from the P0 discussion in September, but the question was raised as to whether non-utility entities should be referenced in the statement. <ul style="list-style-type: none"> ○ Goal is to be electric utility centric on data sharing, keeping the purpose within PSCCC scope even if recipient is not a utility ○ Decided to keep the reference with the possibility to add an explanatory note to the SA submittal 	Chair
Need Statement Discussion	<ul style="list-style-type: none"> • Potential adjustments to the Need statement in the PAR Request were discussed and several changes were made. <ul style="list-style-type: none"> ○ Remove a repeated word and adjusted for readability ○ Discussed the use of the word resilient, since the protocol has elements to support this ○ Discussed whether the term “afterthought” is too negative, so adjusted wording to keep the idea of the security contrast without the connotation ○ Softened the “will” statement to “aims” to better reflect what a standard is capable of doing 	Chair
PAR Request Motion	The PAR motion was called to a vote and passed without dissension	Chair
Reviewed Follow-on Steps	<ul style="list-style-type: none"> • Looking to hold a virtual meeting in February or March to review proposed standard outline • Next meeting (anticipated as a Working Group) will be May 9-12, scheduled for Reno • September date is TBD, slated for Orlando • Anticipate holding virtual meetings at times during the interim 	Chair
[AGENDA ITEM 6]		
[AGENDA ITEM 7]		
[AGENDA ITEM 8]		
[AGENDA ITEM 9]		
ITEMS REPORTED OUT OF EXECUTIVE SESSION	n/a	
TIME OF FINAL ADJOURNMENT	11:50 AM PST	
NEXT FACE TO FACE MEETINGS	Spring PSRCC/PSCCC Meetings, May 9-12, scheduled in person in Reno, NV	
FUTURE MEETING ROOM REQUIREMENTS	Room Size for 25, Projector, web conference support, avoid P20	