PSCC Subcommittee Study Group P19 Meeting Minutes

Designation:	Name:				
P19	Study Group on Universal Utility Data Exchange (UUDEX)				

Meeting Location:	Meeting Time:	Meeting Date:	Minutes Revised:	Minutes Approved:
Teleconference	03:30 PM CDT	2021/09/22	[YYYY/MM/DD]	2022/01/11

PAR Output:	PAR Output:	PAR Approval Date:	PAR Expiration Date:	Target Sponsor Ballot Date:	Target Completion Date:
n/a	n/a	n/a	n/a	n/a	n/a

Presiding Officer:	Recorded by:	Draft Number:
Scott Mix, Chair	Jim Michaelis, Vice-Chair	n/a

Attendance:

Name	Affiliation	Attending via Phone (P) / Web (W) or Local (L)	M/CM/G
Scott Mix	PNNL	W	
Alex Apostolov	Omicron	W	
Nathan Wallace	Cybirical	W	
Peiman Dadkhah	NuGrid power	W	
Benton Vandiver	Hitachi ABB	W	
Byungtae Jang		W	
Gayle Nelms	SEL	W	
Jim Michaelis	Commonwealth Associates, Inc.	W	
James Formea	Eaton	W	
Mike Dood	SEL	W	
Dennis Holstein	Opus Consulting Group	W	
Tom Hofstetter	NERC	W	
Craig Palmer	Powercomm Solutions	W	
Craig Rieger	INL	W	

M:Member
CM: Corresponding Member
G: Guest

Item no.	Notes	Action by
CALL TO ORDER	The chair called the meeting to order at 3:30 CDT	Chair
INTRODUCTIONS AND QUORUM	The chair and host noted that all participants were properly identified by WebEx. As a study group, no quorum is required.	
CALL FOR PATENTS	Pre-par slides were shown	Chair
CHAIR'S REMARKS	The Chair welcomed the attendees to the meeting of the study group.	Chair
AGENDA APPROVAL	The agenda was reviewed. No additions or changes were proposed. Upon motion by Dennis Holstein, seconded by Mike Dood, the agenda was approved without objection.	Chair
APPROVAL OF PREVIOUS MINUTES	Meeting minutes from the May 28th, June 25th, and August 3rd meetings were reviewed. Upon motion by Tom Hofstetter, seconded by Dennis Holstein, these meeting minutes were approved without objection.	Chair
Review of Copyright	IEEE SA copyright policy was reviewed	Chair
General Discussion	The chair reviewed the current state of the Study Group report, touching on the updates that have been made during the last few meetings. Several questions from attendees were discussed related to aspects of this report and the potential communication standard being studied.	Chair
PAR Proposal	The specific motion to request a PAR and have this Study Group converted into a Working Group were reviewed. Wording of the motion was revised to include the specific dates (standard completed in September 2023 with balloting and final approval in 2024) in the motion itself. Upon motion by Dennis Holstein, seconded by Nathan Wallace, the motion was approved without objection.	Chair
General Discussion	Based on the PAR request going to P0 later this week, it is anticipated that the Working Group should be authorized by SA at their October meeting. Based on that expectation the Chair expects to hold a virtual meeting in November to review the outline and prepare for the first "in person" Working Group meeting in January.	Chair
Adjournment	A motion was made to adjourn the meeting by Tom Hofstetter, seconded by Nathan Wallace: The motion passed with no objection.	Chair
[AGENDA ITEM 5]		Chair
[AGENDA ITEM 6]		
[AGENDA ITEM 7]		
[AGENDA ITEM 8]		
[AGENDA ITEM 9]		
ITEMS REPORTED OUT OF EXECUTIVE SESSION	n/a	
TIME OF FINAL ADJOURNMENT	4:10 CDT	
NEXT FACE TO FACE MEETINGS	January PSRCC/PSCCC (or reference as Joint Meeting?)	

Item no.	Notes	Action by
FUTURE MEETING ROOM REQUIREMENTS	Room Size for 25, Projector, web conference support, avoid	