

Item no.	Notes	Action by
CALL TO ORDER	The chair called the meeting to order at 11:05 EDT	Chair
INTRODUCTIONS AND QUORUM	The chair and host noted that all participants were properly identified by Teams. As a study group, no quorum is required.	
CALL FOR PATENTS	The IEEE Pre-PAR Slides were sent out with the meeting notice and were presented	Chair
CHAIR'S REMARKS	The Chair welcomed the attendees to the meeting of the study group.	Chair
AGENDA APPROVAL	Since the meeting was informal, no agenda was shown	Chair
APPROVAL OF PREVIOUS MINUTES	Minutes will be approved <i>en mass</i> after the report drafting activity was complete later in the summer	Chair
Review of Copyright	The IEEE Copyright Slides were sent out with the meeting notice and were presented	Chair
General Discussion	The Chair reviewed progress made on the P19 Study Group final report since the last meeting with the participants. Several minor changes were made.	Chair
General Discussion	The Chair will complete updating the references section and will send out the revised report for review. All participants are requested to review and provide input to the report, paying particular attention to the green highlighted sections.	Chair
General Discussion	The chair reiterated that the P19 Study Group Report should be completed at the September meeting, when the SG will propose a PAR to move forward with drafting the UUDEx standard.	Chair
General Discussion	The Chair will issue a Doodle poll for the next meeting sometime at the end of July or first week of August. This will be the final teleconference meeting prior to the scheduled meeting in September.	Chair
General Discussion		
General Discussion		
General Discussion		
[AGENDA ITEM 7]		
[AGENDA ITEM 8]		
[AGENDA ITEM 9]		
ITEMS REPORTED OUT OF EXECUTIVE SESSION	n/a	
TIME OF FINAL ADJOURNMENT	11:50 EDT	
NEXT FACE TO FACE MEETINGS	September PSRCC/PSCCC	
FUTURE MEETING ROOM REQUIREMENTS	Room Size for 25, Projector, web conference support, avoid	

