



Item no.	Notes	Action by
<b>CALL TO ORDER</b>	Performed by acting Chair	M. Benou
<b>INTRODUCTIONS AND QUORUM</b>	quorum established. (7 out of 10 Members, 9 Guests)	TF
<b>CALL FOR PATENTS</b>	N/A (non-PAR related)	-
<b>CHAIR'S REMARKS</b>	Acting Chair opened the meeting with a brief discussion of the agenda.	M. Benou
<b>AGENDA APPROVAL</b>		
<b>APPROVAL OF PREVIOUS MINUTES</b>	September 2020 minutes were approved without objection	M. Benou
<b>Scope Review</b>	n/a	
<b>General Discussion</b>	<ul style="list-style-type: none"> <li>- Introduction for new attendees - background on why this report came into existence</li> <li>- Will change section 2 title to, 1. History of Leased Voice-Grade Channels for Power System Protective Relay Applications</li> <li>- Agreed the report will discuss only protection applications and will not cover broader topics like SCADA, for example</li> <li>- Change section 2 to align with the standard C37.93 -teleprotection</li> <li>- Modulation types to be included – FSK and OFDM</li> <li>- Move the satellite section to the end of 3.2. The section should essentially say that satellite is not recommended due to performance &amp; delay</li> <li>- We agreed that point-to-point radio is not appropriate</li> <li>- Change section 3.2.5 from dark fiber to "fiber optics" and clarify between lit and unlit fiber</li> <li>- Remove section 3.3 and discuss in section in 3.2</li> <li>- Agreed to discuss the benefits and weaknesses of each alternative in their respective sections in 3.2.X sections</li> <li>- Discussed guard-before-trip and other audio protection technologies and whether it should be included in the report. We should discuss in May</li> <li>- Instead of section 4, refer the reader to IEEE C37.236</li> <li>- Remove section 4.1</li> </ul>	TF
<b>Call for Participation</b>		
<b>ASSIGNMENTS</b>	Marc will make the changes to the document and present it to the TF in May or sooner	TF
<b>ITEMS REPORTED OUT OF EXECUTIVE SESSION</b>	N/A	-
<b>TIME OF FINAL ADJOURNMENT</b>	10:10 AM CST	M. Benou
<b>NEXT MEETING</b>	May 2021, virtual	-
<b>FUTURE MEETING ROOM REQUIREMENTS</b>	Avoid conflict with H32, P14, HTF49	