PSCC Subcommittee Working Group P10 Meeting Minutes

Designation: P10	Name: P2664 Streaming Telemetry Transport Protocol (STTP)			
Meeting Location: Web only	Meeting Time: 08:00 AM PDT	Meeting Date: 2023/06/13	Minutes Revised: [YYYY/MM/DD]	Minutes Approved: 2023/24/10
PAR Output: n/a	PAR Output: n/a	PAR Approval Date: 2018/09	PAR Expiration Date: 2024/12	Target Sponsor Ballot Date: 2023/06 · Target Completion Date: 2023/12

Presiding Officer: Ken Martin, Chair	Recorded by: Scott Mix , Vice-Chair	Draft Number: 3.00

Attendance:

Name	Affiliation	Attending via Phone (P) / Web (W) or Local (L)	M/NVM/ G
Ken Martin	EPG	W	M
Scott Mix	PNNL	W	M
Alex Apostolov	Omicron		
Marc Benou	Iniven		
Steven Blair	Synaptic		
Dan Brancaccio	Quanta		
Ritchie Carroll	GPA	W	M
Matt Donnelly	Hungry Horse Engineering	W	M
Jean-Sebastien Gagnon	VisiMax		
Vasudev Gharpure	Quanta		
Allen Goldstein	NIST		
Shane Haveron	Amatek		
Yi Hu	Quanta	W	M
Chris Huntley	SEL		
Mahendra Patel	EPRI		
Benton Vandiver	Hitachi Energy		

M:Member
CM: Corresponding Member
G: Guest

Item no.	Notes	Action by
CALL TO ORDER	The chair called the meeting to order at 8:00 AM PDT	Chair
INTRODUCTIONS AND QUORUM	Remote attendees introduced themselves. A total of 5 (of 10) members were present, with 0 guests. Quorum was not met	
AGENDA APPROVAL	The agenda was approved	

Item no.	Notes	Action by
APPROVAL OF PREVIOUS MINUTES	Not done, no quorum	Chair
CALL FOR PATENTS	Patent awareness and policy slides were shown.	Chair
Review of Copyright	IEEE SA copyright policy slides were reviewed.	Chair
Old Business	Chair Ken Martin reviewed the status of the WG activity. The PSCCC authorized going to ballot at the May meeting. Ken initiated the ballot pool formation and the MEC review. The MEC review was received on May 23. Ken and Ritchie have both done some of the required editing on the current draft (3.00). further clarification is needed for some of the items in the MEC review, so Ken has requested a meeting with the IEEE SA liaison Tom Thompson.	Chair
New Business	After the old business review, Ken reported we currently have 39 people signed up to ballot. 704 invitations were sent. Of these 10 are general interest, 9 are consulting, 6 are producer, 3 each for user and academic, and 8 others in 7 categories. This is sufficiently diverse to qualify. The invitation closes June 16. The WG went through the current draft and discussed the suggested edits by Ken and Ritchie. It was decided several of the note material needs to become normative and one place should remain noted with the proper wording. The use of processing interval was superseded by replay interval so these instances were changed. The use of the word 'client' was also incorrect, so these were changed to subscriber where needed. The WG also finished going through the list of definitions with some edited, some dropped, and some left as is. The WG thought it would be best to make these changes before going to ballot so that there are fewer comments to deal with after ballot. We will ask Tom T. if we can do that.	Chair
Post Meeting Business	Members who wished to attended a web meeting with Tom Thompson, the IEEE SA representative for the WG. (Attendees were Ken, Scott, Ritchie, Tom). The MEC requirements were reviewed. Section I, which must be resolved, include copyright and open-source licensing. Tom will consult IEEE legal to find the appropriate answers. He plans to get back to the WG initially within a week and with final answers within 3 weeks. He said we can go ahead and make the MEC required changes before going to ballot, including the changes in the definitions.	Chair
		Chair
[AGENDA ITEM 5]		
[AGENDA ITEM 6]		
ITEMS REPORTED OUT OF EXECUTIVE SESSION	n/a	
TIME OF FINAL ADJOURNMENT	09:40 AM PDT	

Item no.	Notes	Action by
NEXT FACE TO FACE MEETINGS	Myrtle Beach, SC in September	
FUTURE MEETING ROOM REQUIREMENTS	Room Size for 20, Projector, web conference support	