

Item no.	Notes	Action by
CALL TO ORDER	The chair called the meeting to order at 8:00 AM PDT	Chair
INTRODUCTIONS AND QUORUM	Local and Remote attendees introduced themselves. A total of 6 (of 10) members were present, with 7 guests. Quorum was met	
AGENDA APPROVAL	The agenda was approved	
APPROVAL OF PREVIOUS MINUTES		Chair
CALL FOR PATENTS	Post-par patent slides were shown.	Chair
Review of Copyright	IEEE SA copyright policy slides were reviewed.	Chair
Review of Behavior	IEEE SA participant behavior policy slides were reviewed.	Chair
Old Business	<p>Chair Ken Martin reviewed the status of the document highlighting work that had been completed by the Char, Vice Chair Scott Mix and Richie Carol based on last minute issues discovered during discussions of the compressed format.</p> <p>The Chair also discussed the removal of the Annex mapping STTP to IEEE C37.118.2. This standard is currently under revision, and the mapping will be significantly different. A proposal to issue mappings for the current C37.118.2 standard, the new standard when published (and possibly others) as NASPI reports rather than IEEE reports was discussed. Th NASPI process is more agile than the IEEE process and allows the information to be made available to industry more quickly than following the formal IEEE process. The existing content from the deleted Annex will be used as the initial report contents.</p>	Chair
New Business	The Chair noted that the current draft has been commented on by the working group member and has passed working group vote to proceed to ballot. Therefore, the Working Group made the following motions:	Chair
Motion # 1	<p>Scott Mix moved that a ballot group be formed to ballot STTP. Richie Carrol seconded. The motion passed.</p> <p>The chair will initiate the ballot group formation process</p>	Chair
Motion # 2	<p>Scott Mix moved that the current draft of STTP be forwarded to IEEE SA for MEC review. Vasudev Gharpure seconded. The motion passed</p> <p>Scott noted that the document had already been reviewed for MEC comments during development (based on a different standard having just completed its MEC review and resolution process).</p> <p>The Chair will forward the standard to MEC for their review</p>	Chair
Motion # 3	<p>Scott Mix moved that upon formation of the ballot group, and successful resolution of any significant MEC comments, STTP be submitted to IEEE SA for ballot. Richie Carrol seconded.</p> <p>This motion will be forwarded to P0 for its approval (and then to PSCCC MC for its approval).</p>	Chair

Item no.	Notes	Action by
Definitions	Ken displayed a document produced by Benton Vandiver concerning the definitions in the currently document. The working group discussed and proposed resolution for several definitions but could not complete the review based on time. The document will be posted on iMeet for working group review and comment. Changes related to the definitions (either definition changes, or wording changes in the body of the standard) will be handled by ballot comments to keep the balloting process going.	Chair
[AGENDA ITEM 5]		
[AGENDA ITEM 6]		
[AGENDA ITEM 7]		
[AGENDA ITEM 8]		
[AGENDA ITEM 9]		
ITEMS REPORTED OUT OF EXECUTIVE SESSION	n/a	
TIME OF FINAL ADJOURNMENT	09:10 AM PDT	
NEXT FACE TO FACE MEETINGS	Myrtle Beach, SC in September	
FUTURE MEETING ROOM REQUIREMENTS	Room Size for 20, Projector, web conference support,	