

PSCC P13 SG Meeting Notes

Designation: P13		Name: A Beginner's Guide to IEC 61850 and Related Standards			
Meeting Location: Hybrid: Jacksonville, FL and Webex		Meeting Time: 8:00AM ET	Meeting Date: 2023/1/11	Minutes Revised: --	Minutes Approved: DRAFT
PAR Output: N/A	PAR Output:	PAR Approval Date: N/A	PAR Expiration Date: N/A	Target Sponsor Ballot Date: N/A	Target Completion Date: N/A
Presiding Officer: Eugenio Carvalheira, Chair			Recorded by: Brittany Chapman	Draft Number: 0	
Attendance:					
Name		Affiliation		Attending via Phone (P) / Web (W) or Local (L)	M/NVM/ G
Anderson	Jay	SEL	L	M	
Ashok	Aditya	PNNL	L	G	
Avornyo	Raymond		W	G	
Carvalheira	Eugenio	OMICRON	L	Chair	
Casilla	Nestor	Doble Engineering	W	M	
Chapman	Brittany	Commonwealth Associates	W	Sec	
Dood	Michael	SEL	W	M	
Formea	James	Eaton	L	G	
Kraemer	Nicholas	NuGrid Power Corp	W	VC	
Nadkar	Priyanka	SEL	W	M	
Reed	Jason		W	G	
Ruiz	Jose	Doble Engineering	W	G	
Stagi	Rick	MOXA	L	NVM	
Sun	Carolyn		W	G	
Thibideau	Eric	Hydro Quebec	L	G	
Turner	Justin	GE Renewables	W	M	
Velasquez	Marcos	Doble Engineering	W	M	
M: Member NVM: Non-Voting Member G: Guest					

Item no.	Notes	Action by
CALL TO ORDER	Called to order by Eugenio Carvalheira.	E. Carvalheira
ESTABLISH QUORUM	17 voting members total, 11 attended, Quorum achieved	
AGENDA APPROVAL	Justin Turner Motions to approve, Marcos Seconds. Motion Passes	

Item no.	Notes	Action by
CALL FOR PATENTS	Pre-PAR slides were shown	E. Carvalheira
COPYRIGHT SLIDES	Copyright slides were shown	E. Carvalheira
APPROVAL OF PREVIOUS MINUTES	Sept 22, 2021 minutes presented. Justin Turner motions to approve, James Bougie seconds	
TITLE/SCOPE DISCUSSION	Discussed scope of this task force.	TF
REVIEW OF CONTRIBUTIONS	<p>James Bougie and Nicholas Kraemer submitted contributions.</p> <p>The group viewed Nicholas Kraemer's contribution on related standards.</p> <ul style="list-style-type: none"> - The contribution was separated into standards used by 61850 versus those that 61850 uses. - The group discussed adjustments to Nicholas's contribution related to 61850-9-2. These were noted directly in the word document containing the contribution. - Herb commented on adding security standards to this contribution. - Discussion around the focus of the overall guide took place. A recommendation was made to make this a best practice focused document. This was also discussed in the context of a beginners guide. - Discussion was held on adding dates to add extra context, but this was decided against due to potentially dating the report. Group decided to continue with general details and overviews. - Contribution review finalized by asking group members to review in iMeet and reply to Nicholas with additional comments. <p>James Bougie contributed section 1.e and 2b, but the group did not review this contribution during this meeting.</p>	TF
OUTLINE ADJUSTMENTS AND WRITING ASSIGNMENTS	<p>The group moved to reviewing the outline and the current assignments.</p> <p>Eugenio requested volunteers for open sections in the document.</p> <p>Herb asked where to put website resources in the current outline and will be supplying a list to the task force.</p> <ul style="list-style-type: none"> - Tissue databases - Redmine - IEC downloads for components <p>Herb's name was also added to section 5 to provide contributions.</p> <p>Discussion around where to put 7-1 in the guide was discussed. Recommendation was decided to add it as a key reference for future reading.</p> <p>Question was asked about where routable protocols and their use come in to the document.</p>	TF
TIME OF FINAL ADJOURNMENT	Adjourned at 9:05AM ET. Jay Anderson moved, Justin Turner Seconds	
NEXT FACE TO FACE MEETING	May 8-11, 2023 Las Vegas, NV	

Item no.	Notes	Action by
FUTURE MEETING ROOM REQUIREMENTS	Room for 30, with projector and teleconference capabilities	