1. **Introductions, contacts, and member exchanges**

On June 27th, 2024, the IEEE Canaveral Section Executive Committee meeting was called to order at 6:00 pm by Section Chair, Paul Nyffenegger. Five members were present along with one guest. Other members in attendance were Macaulay Osaisai, Vince Socci, Greg O’Neill and Bill Nutter. Vice Chair Vince Socci conducted the remainder of the meeting.

1. **Approval of agenda**

Macaulay Osaisai made the motion to approve the agenda. Paul Nyffenegger seconded the motion. Agenda approved.

1. **Old business**
2. Officer reports (Section, Chapters, AGs)

1)Chair, Paul N., reports that he has materials from the FL Council on the Senior Member elevation program. He has an action to work with Florida West Coast Section to assist in identifying the members eligible. Also, IEEE Region 3 has announced that a chairman for the nomination committee must be named before the August presentation of the slate of nominees for election of officers.

2)Vice chair, Vince S., recently attended a function as a distinguished lecturer and, as such, will be going to India.

3)Treasurer, Bill N., a rebate has been received in the amount of $2881.25 bringing the total to $14,355.55. Macauley O. has an action to pursue a grant for LMAG.

4)Macauley O. announced that he is currently an acting member of the Awards Committee in FL Council.

5)Greg O. reported that he met with Section Chair to discuss the plan to present awards, specifically, a Canaveral Section Service award. Apparently, the awards require procedures and they need to be written in time for our August meeting.

1. Special representative reports (PACE)

Vince S. announced that Region 3 has approved the Rocket Recorder project to be conducted jointly with the Melbourne Section. We need to find “STEM-friendly” groups to support this. Vince S., has an action to reach out to our Section member, Chioma Aso.

1. **New business**
2. Near Term upcoming events / calendar (next 3 months)

1)7/10 – Melbourne Magic Show

2)7/11 – Repeater Basics (collaboration with Long Island Section to stir up interest in Canaveral Joint AESS / COMSOC chapter. Vince S. is working on this.

3)9/7 – Security Conference – FL Council had an issue on the original proposal but it has been modified to their satisfaction. Raoul is working on speaker requests to Space Force. Paul will reach out to FBI and Greg has a contact in security he will approach.

1. Next Canaveral Section meeting – Recommend venue in Titusville to encourage participation from northern members. Greg O. will contact LMAG member, Chuck Cole, for a possible use of his Astronomy Club’s meeting space. August 22, 2024
2. Far Term Events

1)Rocket Recorder (PACE/STEM): Demo, Melbourne coordination, getting additional sponsors [see 3.b]

ASK: Find local STEM-friendly sponsors; logistics

2)Holding meetings in North Brevard (e.g. tour of space museum)

ASK: Recommended meeting venues – continues [also 4.b]

1. **Open floor / New Topics for discussion**

1)Space Coast LabVIEW User Group event (quarterly meetings)

ASK: Recommendations for topics, logistics

2)Senior member elevations program from Florida Council

Vince S. has participated in this. Region 3 has a formal process for this. ASK: Any interest in being mentors/references

3)R3 Industry Engagement and Outreach

4)Potential Picoballoons event – possibly August 22

5) Small Sat funding – Vince S. made a motion to provide a one-time donation of $250.00 to Small Sat. Macauley O. seconded the motion. Motion approved by majority vote.

6)A plan has been proposed for Melbourne, Daytona and Canaveral Sections to jointly host Southeast Con in the 2027-2028 time-frame. Seed money required is $5000.00. Vince S. made the motion for the Canaveral Section to make a commitment to co-host with the other 2 sections. Macauley O. seconded the motion. Motion carried.

1. **Adjourn / Closing Remarks**

Vince S. made the motion to adjourn. Macauley O. seconded. Motion passed unanimously.