

1 On April 25th, 2024, the IEEE Canaveral Section Executive Committee meeting was called to order at 6:00 pm by Section Chair, Paul Nyffenegger. Seven members were present along with one guest. Other members in attendance were Macaulay Osaisai, Vince Socci, Dr. Mevlut Guvendik, Greg O'Neill and Bill Nutter.

While waiting for all to arrive, the Awards Rep. reported upon his progress and plans. More info to follow.

2 Agenda was unavailable for all to view and the meeting continued.

3 Old Business:

3.1 Officers' reports:

3.1.1 The Chair had four items on which he reported:

a) meetings & bonuses: 5+ meetings with LMAG – Bonus at 6; 10 meetings: 5 of which must be technical and having 6+ members attending gets a bonus. Much discussion ensued concerning ways to improve our chances to get additional bonuses.

b) thanked the guest for recording the minutes and reached out for a member to step up and take on the position.

c) Region 3 meeting was on Monday, April 22nd and conflicted with his work so he was unable to attend.

d) Collabratec has been updated to show all the events held this year.

3.1.2 The Vice-chair had four items on which he reported:

a) an interesting joint, with Melbourne Section, technical meeting, presented by the Quell Corp., was held on April 16th.

b) a Small Sat meeting will be forthcoming.

c) the Seminar, Cyber Florida, supported by USF, is available. It is to provide certification training in NET security to attendees.

d) when there are enough AES members (which should be soon), the petition to form a joint Com Soc/AES group (to engage NASA) will be put forward.

3.1.3 The Treasurer had four items to report:

a) Last rebate was \$2941.70

b) Amount spent since rebate: \$5906.24

c) Current available funds: \$11,681.56

d) The VISA card used for payment of the embroidery of names on shirts for the Executive Committee was not the IEEE card and the Chair will need to be reimbursed.

3.1.3 Secretary position for the Section is still unfilled.

3.2 Special Representative Reports

The Awards Representative reported that he has been in touch with Awards individual, who is new to the position, and they will work with others to follow up on the assigned task. Any knowledge of member(s) from the Florida Council for additional assistance will be greatly appreciated.

The Student Activities Representative asked questions concerning liability issues for students, especially those outside of FSEC who wish to attend a technical meeting, and the IEEE members. Vice-chair explained that IEEE has Youth Protection Training available to any member.

We're still looking for a Student Outreach Representative.

The CCTS Representative announced that there will be a Space Visions Symposium scheduled for May 2nd and 3rd.

The LMAG Representative reported that a meet-and-greet with a technical meeting will be held in June. We will co-sponsor it with the Melbourne Section.

3.3 Other old Business: None to report.

4 New Business:

4.1 Far Term upcoming events:

4.1.1 Year-end Banquet has been set for Saturday, December 14th from 5 PM to 8 PM Merritt Island Red Lobster. It will be a joint meeting and banquet with LMAG and our Section. Chair is looking for one or two others to act as alternate contacts.

4.1.2 SmallSat is scheduled for October.

4.1.3 Should Rocket Recorder start in Fall? Much discussion ensued. The decision was that the Vice-chair's Rocket Recorder should be combined with SmallSat and made available for Region 3, Student Activities and PACE.

4.1.4 Fall PACE event will be held during the summertime. It will be a Supercommunicators Seminar with Melbourne. The first meeting on How to

Have Productive Communications will consist of a video and dinner. At the end of the evening, attendees will receive additional reading materials to be read before the next meeting, one month after the first. At that second meeting there will be discussions and the ability to commit to an action plan. This event can provide an attendee with CEU or PMI credit. Because of this, the Vice-chair makes the motion that the July meeting be eliminated from our calendar. Dr. Guvendik seconds the motion and it is carried.

4.1.5 Melbourne Section will be taking the lead on the National Technical Reliability Conference to be held on September 7th.

4.2 Near term upcoming events:

4.2.1 CCTS Space Visions Symposium - at FSEC on May 2nd and 3rd.

4.2.2 Melbourne Section Excom – at Moose Lodge #1406 on May 8th. A Blue Origin tech-talk.

4.2.3 EFSC student chapter is not coming together. IEEE members are urged to reach out to Dr. Guvendik to assist him any way possible.

4.2.4 An announcement is made: Roosevelt Elementary School is looking for a mentor for their Robotic/Lego after-school club.

4.3 The next meeting will be either May 23rd or 30th and the Chair has volunteered to give a 30 minute talk on sensors.

Due to the lateness of the hour all further items on the agenda were tabled for now. Adjournment of the meeting was made and seconded by all.