Please attach here **supporting documents** considering the IEEE financial rules. Travel expenses:

- air ticket / train ticket

You should provide the necessary information to all items.

If your name is not printed in the invoice/receipt, please provide your name with capital letters and your signature.

If you used also **other expenses than US$** or **multiple currencies**, please complete the table below

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Expense | | Paid in local currency | Currency conversion factor, 1$ = | Equivalent amount in US$ |
| Travel Expenses |  |  |  |  |
| Flight ticket |  |  |  |
| Ground transportation, if any |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Accommodation (if not sharing CMD room) | |  |  |  |
| Conference registration fee | |  |  |  |

Attachments: Please list the receipts and invoices