IEEE Region 3
Senior Membership Roundup Communications Templates

ANDREW SEELY

ANDREW.SEELY@IEEE.ORG

IEEE REGION 3 SENIOR MEMBERSHIP COORDINATOR

AUGUST 2023

Contents

VTOOLS Event Setup

IEEE REGION 3 SENIOR MEMBER ROUNDUP

Description

The Region 3 Senior Membership Elevation Committee invites all IEEE members who are eligible for senior membership to join a region-wide senior member roundup. If you are an IEEE member in good standing with more than 10 years of professional experience or academic accomplishments, you may be eligible for IEEE senior membership. Please see https://www.ieee.org/membership/senior/ for details on the senior membership rank.

The Region 3 Senior Member Roundup provides nominations and reference providers to qualified IEEE members who are ready for elevation to the rank of Senior Member. To get started, please contact the Region 3 senior member coordinator, Andrew Seely, andrew.seely@ieee.org today. We'll need your current resume in the Region 3 Senior Member Template format, member number, IEEE section, and email address. This coordination must be accomplished one week in advance of the roundup.

We will coordinate your nomination and assign you with references who will conduct a live 30 minute get-to-know-you interview on a Zoom call, and then complete your full senior member nomination package. You do not need to fill out your own nomination for this process.

Come meet dozens of other senior members from around the region and enjoy an easy and fun senior member elevation process. Members from all R3 sections are welcome to participate!

Please note: Advance registration is required, and you must coordinate with Andy to get a confirmed slot in the roundup. You will need to send your name, section, email, member number, and a senior members template formatted resume. Personalized meeting invitations will be sent independent of vtools.

Please contact Andy for more details: andrew.seely@ieee.org

Header

JOIN REGION 3 FOR A REGION-WIDE SENIOR MEMBERSHIP EVENT - REGISTRATION IS REQUIRED.

Footer

Senior Membership in IEEE recognizes accomplishment and creates opportunities for our members.

Agenda

All times Eastern

1200-1230: Orientation and communications check

1230-1300: Individual interviews in private breakout rooms

1300-1330: Individual interviews continue every 30 minutes until complete

Location

Meeting invitations and Zoom links will be sent out by R3 senior member coordinator after senior member candidate resume and member details are completed.

Tags and keywords

#region3 #seniormember #seniormembership #membership #retention #sectionsupport

Virtual registration information

Meeting details will be distributed in calendar invitations after resume coordination.

Custom registration questions

Please send email to andrew.seely@ieee.org to coordinate.

E-Notice for Roundup

Create e-notice from vtools event.

Change recipients:

IEEE vTools ENOTICE

VTOOLS ⌄   MANAGE ENOTICES   HELP   CONTACT

Organizational Units * ?

☑ R3 - Southeastern USA - Region 3
☐ R30517 - Florida West Coast Section
☐ R30387 - Piedmont Section

Select an OU to send to:

| Click here to display list of Organizational Units | ⊖ |

| 👥 Notify Members | 👤 Notify Officers |

Membership Status * ?

☑ Active
☐ Arrears

Membership Grades * ?

☐ Honorary
☐ Associate Members
☑ Members
☐ Senior Members
☐ Fellows
☑ Life Members
☐ Life Seniors
☐ Life Fellow
☐ Graduate Student Members
☐ Student Members

☐ Include Society Affiliates

(All IEEE members)

(Life members only)

(Higher grades only)

Society Membership ?

☐ IEEE Aerospace and Electronic Systems Society
☐ IEEE Antennas and Propagation Society
☐ IEEE Broadcast Technology Society
☐ IEEE Circuits and Systems Society
☐ IEEE Communications Society
☐ IEEE Computational Intelligence Society
☐ IEEE Computer Society
☐ IEEE Consumer Technology Society
☐ IEEE Control Systems Society
☐ IEEE Dielectrics and Electrical Insulation Society
☐ IEEE Education Society
☐ IEEE Electromagnetic Compatibility Society
☐ IEEE Electron Devices Society
☐ IEEE Electronics Packaging Society
☐ IEEE Engineering in Medicine and Biology Society
☐ IEEE Geoscience and Remote Sensing Society

Region 3 Communications

Region 3 upcoming meeting announcements, at the bottom of https://r3.ieee.org/

IEEE Section that is hosting this event?

Region 3 Senior Membership Coordinator

Event Title

Region 3 Senior Member Roundup

Speaker's Name / Title?

Andrew Seely, Region 3 Senior Membership Coordinator

Event Description

All Region 3 members and life members who are eligible for senior membership are invited to join the Region 3 Senior Member Roundup. This is a virtual / remote event hosted on Zoom. The Region 3 Senior Member Elevation Committee will provide your nomination and references in a live interview session. Please contact the Region 3 senior membership coordinator for details: andrew.seely@ieee.org

Registration Website Link

Vtools link

Virtual Meeting Link

Provided after registration and coordination

R3 Social, at the bottom of https://r3.ieee.org/

Contact eMail

andrew.seely@ieee.org

Facebook content

IEEE Senior Membership recognizes your accomplishments and creates new opportunities for your career. All

Region 3 members and life members who are eligible for senior membership are invited to join the Region 3 Senior

Member Roundup. This is a virtual / remote event hosted on Zoom. The Region 3 Senior Member Elevation

Committee will provide your nomination and references in a live interview session. Registration:

https://events.vtools.ieee.org/m/342084

Twitter

IEEE Senior Membership recognizes your accomplishments and creates new opportunities for your career. Region 3 members are invited to join the Region 3 Senior Member Roundup. Registration:

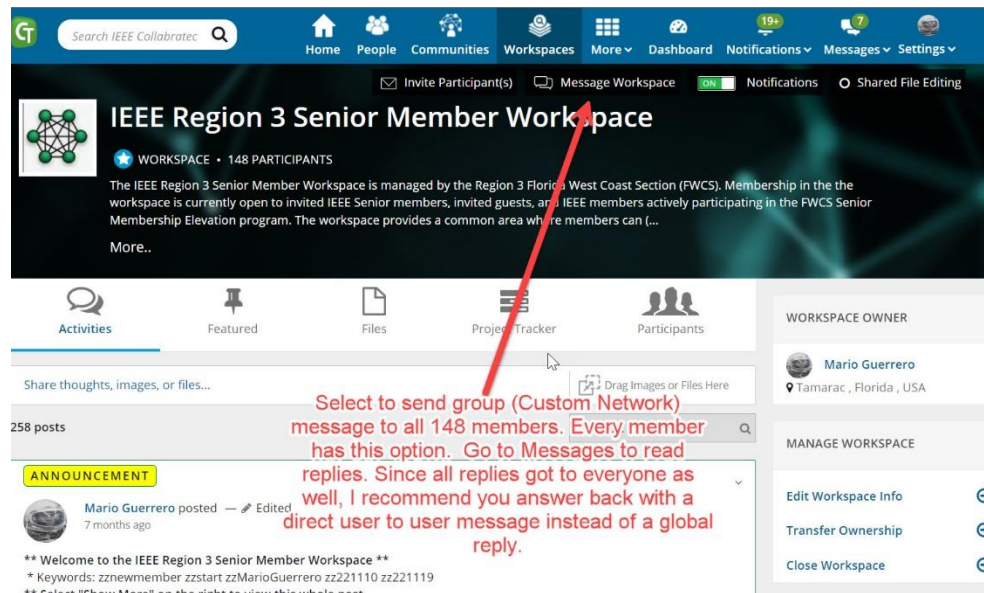https://events.vtools.ieee.org/m/342084

Instagram

IEEE Senior Membership recognizes your accomplishments and creates new opportunities for your career. Region 3 members are invited to join the Region 3 Senior Member Roundup. Registration:

https://events.vtools.ieee.org/m/342084

Collabratec

https://ieee-collabratec.ieee.org/

Subject:

IEEE Region 3 Senior Member Roundup – DATE

IEEE Senior Membership recognizes your accomplishments and creates new opportunities for your career. All Region 3 members and life members who are eligible for senior membership are invited to join the Region 3 Senior Member Roundup. This is a virtual / remote event hosted on Zoom. The Region 3 Senior Member Elevation Committee will provide your nomination and references in a live interview session.

The next Roundup is 20 May 2023. Registration: https://events.vtools.ieee.org/m/355590
Current senior members who would like to volunteer as a reference provider or in other roles should contact me at andrew.seely@ieee.org, or Mario Gurerro, Hermann Amaya, or Kristina Chapman.

E-Notice Call for participation to R3 Senior Members

Subject: **IEEE Region 3 Senior Members - Calls to Action**

Calling all Region 3 Senior Members to join with our vibrant and growing Senior Member community. Don't stop at attaining the rank, get involved and make an impact! If you would like to join the team or would just like to ask questions about any of these opportunities, please contact Andrew Seely directly at andrew.seely@ieee.org.

Support the IEEE Region 3 Senior Member Collabratec Forum.

Our Senior Member Networking and Collaboration Forum in Collabratec needs topic moderators, content managers, and planning support. Join the forum as a member today and collaborate with over 130 senior members from across Region 3, and join the forum leadership team to contribute.

https://ieee-collabratec.ieee.org/app/workspaces/7789/R3-FWCS-Senior-Roundup-Networking/activities

Join and Support the IEEE Region 3 Senior Membership Elevation Committee.

Region 3 is a global leader in supporting our IEEE members, especially with respect to Senior Membership. The Region 3 Senior Membership Elevation Committee helps identify eligible candidates for Senior Membership, helps to prepare resumes and nomination packages, engages with Sections, and provides references in the ongoing Senior Member Roundup series. Specific opportunities include:

Be a Senior Membership Elevation Committee Member. As Region 3 outpaces the rest of IEEE in Senior Membership development, we sorely need help in all the aspects of the program, including volunteer management, candidate management and recruiting, communications and social media, section engagement, documentation and web management, and forward planning.

Help Build the Region 3 Senior Member / Student Member Interview Program

In 2022 the Florida West Coast Section (FWCS) started a pilot program to connect volunteer student branch members from University of South Florida (USF) with FWCS Senior Members to conduct a formatted interview. These interviews have been published monthly in the FWCS Signal newsletter since March. https://r3.ieee.org/fwc/newsletter-archive/

In this interview series, Senior Members are highlighted and celebrated, helping to develop the value of Senior Membership. Student members are directly exposed to senior leaders, learn first-

hand about IEEE's value in a career, and gain an accomplishment for their student resumes. Along the way, enduring friendships and mentor relationships are built, and the relationship between the section and the student branch is strengthened.

Would you like to be interviewed for this project? Are you affiliated with a university student branch that might like to get involved? Contact us today!

What's your idea?

Do you have an idea for how IEEE Senior Members can make a bigger impact in IEEE and the world? We want to hear from you!

Thank you!

Andrew Seely, Region 3 Senior Membership Coordinator

Solicit nominators from sections

IEEE R3 Senior Member Roundup - 25 March - Central Savannah River Section Candidates

Hi Central Savannah River Section officers,

We are holding a Senior Member Roundup on 25 March, providing nominations and references to over 60 IEEE members in Region 3.

A little known fact of senior membership: If a senior member from a section initiates the nomination, the section gets a $10 rebate at the end of the year for every promoted member.

We have 1 senior member candidate from your section who will be nominated on the 25th. I would like to offer your section the opportunity to participate in the roundup and initiate these nominations. I will provide the additional references from our volunteer pool. You do not actually need to attend the live event, so long as you can complete the initial nominations before the event.

Would you like to get involved? Let me know who will be available from your section to support and I'll get you set up!

Have a great weekend,
andy

Email to candidates after A&A meeting

IEEE Region 3 Senior Membership Follow-up

Hello IEEE friends!

By now you should be seeing communications from the A&A panel meeting that was held ==on 18 February.== If you have not had direct contact from them, you can also log into the IEEE web site and go to the senior member portal to see the status of your nomination.

If you were successfully promoted: **Congratulations**!

If you were not, please contact me and Hermann Amaya (hermann.amaya.us@ieee.org) and forward any feedback you got from the A&A review. We will put you in our "recovery process" and plan for adjustments and re-submit.

For new senior members, if you would like to join our volunteer pool and help provide references to new senior member candidates, please let Kristina Chapman (kac6q@virginia.edu) know and she will add you to our roster. The next senior member roundup is scheduled for ==25th March,== and we can use the help!

Are you affiliated with a university in Region 3? Does your university have an IEEE student branch? If so, I would like to invite you to join our Region 3 program for student interviews. This program pairs up student members and senior members in a section, the student conducts an interview of the senior member, and we then capture that interview write-up for a planned end of year showcase of senior member accomplishments and student voices. If you'd like to get your university student branch involved please let me and our USF student interviews leader Khalid Alosaylan (kaalosaylan@usf.edu) know today.

It's a pleasure working with you in IEEE!
andy

Email to everyone three days in advance

IEEE R3 Senior Member Roundup – What to Expect

Hello Senior Member Roundup volunteers, supporters, and senior member candidates!

We'll hold our first roundup of the year this Saturday the 4th, kicking off at 1200 ET. We will have almost 100 IEEE members in this meeting, where we will complete nominations for 47 senior member candidates.

All roundup meetings are held in the same Zoom room: https://umgc-edu.zoom.us/my/andrew.seely

Join at noon for the orientation and communications check. During this half hour period we help make sure that everyone is able to connect, cameras and microphones are working, and folks know how to navigate the environment. Hermann Amaya (Florida West Coast Section) will talk about the history of the roundup process. Mario Guerrero (Broward Section) will demonstrate the Senior Member Workspace in the IEEE Collabratec environment. Khalid Alosaylan (FWCS student branch) will talk about how to get technical help during the session. There will be time for questions. While the orientation is not required, it is highly encouraged to join and be in position early.

Each candidate should have received a calendar invitation for the orientation and for a group meeting. There are three groups for this roundup. Group 1 is 1230 to 1300. Group 2 is 1300 to 1330. And group 3 is 1330 to 1400. We will be completely done a little after 1400. Please be sure to be online in the Zoom five minutes early if you don't attend the orientation.

As each group starts, I will move each candidate and the two assigned reference providers into a private breakout room. You will see in your Zoom a request that you are being invited to a breakout room, which you should accept. Please note that it takes a few minutes for me to get everyone assigned and moved, so please be patient. After a half hour we will close all the private rooms and everyone will return to the main group. I will send a broadcast message with a five minute warning before we close the rooms. At the end of a group session, candidates are free to go, and reference providers without a follow-on interview are also free to go. If references and candidates need to continue their conversation, you are welcome to connect independently outside of the session.

For candidates: These interviews are really just casual chats about your experiences. Reference providers will ask you questions and get you talking and they'll take notes for the endorsements

they write to complete your nomination package. This should be a fun, easy, and low-stress experience for you. After this event, you don't have anything to do but wait for the Admissions and Advancement panel to meet on 18 February to make final decisions about promotions. You should have an announcement on that decision a week later. If you receive a denial or deferral message, please share that with me promptly. If you are successfully promoted and you would like to return to the roundup as a reference provider, please contact Kristina Chapman kac6g@virginia.edu and you'll be added to the roster. If you are unable to attend the roundup, please let me know right away!

For reference providers: Thank you for supporting this effort and giving us a little bit of your weekend! The schedule is finalized. Most reference providers have three candidates, some have two or one. All candidate resumes have been made available in advance, please let me know promptly if you do not have access. Please note, you will not get a notice from the IEEE system that you have a reference to write until the nominator completes the nomination. That's OK, we're not expecting nominations to be completed until Saturday morning. If you have the official system request to complete a reference, please do NOT do so until you have met with the candidate. You are highly encouraged to complete the reference during the interview session. If you are not able to do so, please complete it as soon as possible. An incomplete reference will prevent a candidate from being considered for promotion until the next cycle in April. If you are unable to attend or complete the reference, please let me know immediately.

For nominators: The schedule is complete and all assignments for candidates and reference providers have been provided. Please let me know promptly if you do not have what you need. You should also have the draft "how to nominate" guide, which I will also appreciate any comments or suggestions as we finalize it. Please try to get all nominations completed by Saturday morning. As you complete each nomination assigned to you, please update the status column in the tracker. Reminder that nominators do NOT need to attend the roundup (but you're welcome to!). Let me know if you have any problems or challenges to solve!

The next senior member roundup will be 25 March, following the same recipe. Volunteers will get a call for participation in the next couple weeks.

Looking forward to seeing you all on Friday!

andy

INCLUDE ROSTER HERE