# Austin Independent School District Central Office Work Environment Survey

**Spring 2016: Human Capital Office** 





#### Introduction

The following report presents the AISD Central Office Work Environment Survey results for Spring 2016 for the Human Capital Office. Unless otherwise noted, results in this report represent the percentage of respondents who *strongly agreed* or *agreed* with each item.

The method of data collection in 2016 was unique relative to past AISD Central Office Climate surveys. Survey respondents selected their own work groups, rather than being assigned based on human resources job title and work location codes. Self-selection of work groups allowed participants to choose the immediate work group leadership about whom they wanted to provide feedback, and allowed them to provide feedback about their selected chief area's leadership. Results in this report are presented according to self-selected Human Capital work group.

#### **Response Frequency by Human Capital Work Group**

Work group response summaries are provided when the number of responses per work group was 10 or more. Work groups with fewer than 10 respondents were grouped together in an "Other" category. Individual items with fewer than 10 responses were not reported (indicated with " - "). The counts of survey respondents per Human Capital work group are shown in Table 1. Four work groups had enough respondents for response summaries: Educator Quality, Human Resources, Research & Evaluation, and Human Capital Other.

Table 1
The majority of Human Capital work groups did not have enough respondents to individually report results.

| Human Capital Work Groups            |                  | N  |
|--------------------------------------|------------------|----|
| Educator Quality                     |                  | 12 |
| Human Resources                      |                  | 13 |
| Research & Evaluation                |                  | 12 |
| Human Capital - Other                |                  | 45 |
| Accountability & Assessment (9)      |                  |    |
| Campus & District Accountability (6) |                  |    |
| Employee Benefits (5)                |                  |    |
| Employee Relations (2)               |                  |    |
| HR Services (1)                      |                  |    |
| HR Staffing (4)                      |                  |    |
| Leadership Pathways (5)              |                  |    |
| Police Department (4)                |                  |    |
| Professional Development (3)         |                  |    |
| Systemwide Testing (2)               |                  |    |
| Did not select a work group* (4)     |                  |    |
| Total (Al                            | l Human Capital) | 82 |

<sup>\*</sup>Respondents were forced to choose a chief area, but did not have to select their immediate work group.

# **District Leadership**

Table 2 Human Capital Perceptions of District Leadership in 2016

|   | Educator Quality           | 67% |
|---|----------------------------|-----|
| District leaders involve my work group in decisions that directly impact our    | Human Resources            | 67% |
|   | Research & Evaluation      | 73% |
| operations.   | Human Capital - Other      | 69% |
|   | Human Capital Office - All | 69% |
|   | <b>Educator Quality</b>    | 73% |
|   | Human Resources            | 91% |
| District leaders define expectations for my work group.                         | Research & Evaluation      | 80% |
|   | Human Capital - Other      | 84% |
|   | Human Capital Office - All | 83% |
|   | Educator Quality           | 25% |
|   | Human Resources            | 67% |
| There is an atmosphere of trust and mutual respect within this district.        | Research & Evaluation      | 50% |
|   | Human Capital - Other      | 63% |
|   | Human Capital Office - All | 56% |
|   | Educator Quality           | 45% |
|   | Human Resources            | 67% |
| District leaders provide support when we need it.                               | Research & Evaluation      | 64% |
|   | Human Capital - Other      | 73% |
|   | Human Capital Office - All | 66% |
|   | Educator Quality           | 56% |
|   | Human Resources            | 82% |
| District leaders have a clearly defined mission and vision for all departments. | Research & Evaluation      | 80% |
|   | Human Capital - Other      | 69% |
|   | Human Capital Office - All | 71% |
|   | Educator Quality           | 45% |
|   | Human Resources            | 67% |
| District leaders encourage cooperation among departments toward improving       | Research & Evaluation      | 73% |
| district operations.  | Human Capital - Other      | 77% |
|   | Human Capital Office - All | 70% |
|   | Educator Quality           | 60% |
|   | Human Resources            | 83% |
| District leaders take steps to solve problems.                                  | Research & Evaluation      | 75% |
|   | Human Capital - Other      | 71% |
|   | Human Capital Office - All | 72% |
|   |                            |     |

# **Chief Area Leadership**

Table 3 Human Capital Perceptions of Chief Area Leadership in 2016

|  | <b>Educator Quality</b>    | 40% |
|--|----------------------------|-----|
| Chief area leaders involve my work group in decisions that directly impact our operations. | Human Resources            | 62% |
|  | Research & Evaluation      | 33% |
| operations.  | Human Capital - Other      | 79% |
|  | Human Capital Office - All | 62% |
|  | <b>Educator Quality</b>    | 90% |
|  | Human Resources            | 92% |
| Chief area leaders define expectations for my work group.                                  | Research & Evaluation      | 82% |
|  | Human Capital - Other      | 92% |
|  | Human Capital Office - All | 90% |
|  | Educator Quality           | 30% |
|  | Human Resources            | 69% |
| There is an atmosphere of trust and mutual respect within this chief area.                 | Research & Evaluation      | 18% |
|  | Human Capital - Other      | 64% |
|  | Human Capital Office - All | 53% |
|  | Educator Quality           | 45% |
|  | Human Resources            | 69% |
| Chief area leaders provide support when we need it.  | Research & Evaluation      | 27% |
|  | Human Capital - Other      | 85% |
|  | Human Capital Office - All | 68% |
|  | Educator Quality           | -   |
|  | Human Resources            | 92% |
| Chief area leaders have a clearly defined mission and vision for all                       | Research & Evaluation      | -   |
| departments.   | Human Capital - Other      | 87% |
|  | Human Capital Office - All | 79% |
|  | Educator Quality           | -   |
|  | Human Resources            | 75% |
| Chief area leaders encourage cooperation among departments toward                          | Research & Evaluation      | 36% |
| improving district operations.   | Human Capital - Other      | 78% |
|  | Human Capital Office - All | 69% |
|  | Educator Quality           | 55% |
|  | Human Resources            | 75% |
| Chief area leaders take steps to solve problems.   | Research & Evaluation      | 45% |
| ·  | Human Capital - Other      | 76% |
|  | Human Capital Office - All | 68% |
|  |                            |     |

## **Work Area Leadership**

Table 4 Human Capital Perceptions of Work Area Leadership in 2016

|  | Educator Quality           | 80%  |
|--|----------------------------|------|
|  | <b>Human Resources</b>     | 75%  |
| The staff and supervisor(s) have a shared vision.                        | Research & Evaluation      | 100% |
|  | Human Capital - Other      | 83%  |
|  | Human Capital Office - All | 84%  |
|  | Educator Quality           | 42%  |
|  | Human Resources            | 67%  |
| There is an atmosphere of trust and mutual respect.                      | Research & Evaluation      | 100% |
|  | Human Capital - Other      | 71%  |
|  | Human Capital Office - All | 70%  |
|  | Educator Quality           | 50%  |
|  | Human Resources            | 58%  |
| Staff feel comfortable raising issues and concerns that are important to | Research & Evaluation      | 100% |
| them.  | Human Capital - Other      | 72%  |
|  | Human Capital Office - All | 71%  |
|  | Educator Quality           | 58%  |
|  | Human Resources            | 67%  |
| Supervisors consistently support staff.                                  | Research & Evaluation      | 100% |
|  | Human Capital - Other      | 80%  |
|  | Human Capital Office - All | 78%  |
|  | Educator Quality           | 75%  |
|  | Human Resources            | 75%  |
| Staff are held to high professional standards.                           | Research & Evaluation      | 100% |
| <b>.</b>   | Human Capital - Other      | 87%  |
|  | Human Capital Office - All | 85%  |
|  | Educator Quality           | 90%  |
|  | Human Resources            | 70%  |
| Staff performance is assessed objectively.                               | Research & Evaluation      | 91%  |
|  | Human Capital - Other      | 74%  |
|  | Human Capital Office - All | 79%  |
|  | : :: p :::: - :::: - ::::  | 2.0  |

Table 4 continued Human Capital Perceptions of Work Area Leadership in 2016

|   | <b>Educator Quality</b>          | 100% |
|---|----------------------------------|------|
|   | <b>Human Resources</b>           | 73%  |
| Staff receive feedback that can help them improve their work. | <b>Research &amp; Evaluation</b> | 100% |
|   | Human Capital - Other            | 86%  |
|   | Human Capital Office - All       | 88%  |
|   | <b>Educator Quality</b>          | 80%  |
|   | <b>Human Resources</b>           | 83%  |
| The procedures for evaluation are consistent.                 | <b>Research &amp; Evaluation</b> | 91%  |
|   | Human Capital - Other            | 85%  |
|   | Human Capital Office - All       | 85%  |
|   | <b>Educator Quality</b>          | 75%  |
|   | <b>Human Resources</b>           | 83%  |
| Supervisors effectively communicate policy.                   | <b>Research &amp; Evaluation</b> | 92%  |
|   | Human Capital - Other            | 86%  |
|   | Human Capital Office - All       | 85%  |

## **Training and Professional Development**

Table 5
Human Capital Perceptions of Training and Professional Development in 2016

|  | Educator Quality                 | 75% |
|--|----------------------------------|-----|
|  | <b>Human Resources</b>           | 60% |
| I am satisfied with the types of professional development (learning/<br>training) offered to me. | <b>Research &amp; Evaluation</b> | 75% |
| training) offered to file.   | Human Capital - Other            | 77% |
|  | Human Capital Office - All       | 74% |
|  | <b>Educator Quality</b>          | 91% |
|  | <b>Human Resources</b>           | 60% |
| I am satisfied with the amount of professional development (learning/                            | Research & Evaluation            | 67% |
| training) required of me.  | Human Capital - Other            | 86% |
|  | Human Capital Office - All       | 80% |
|  | <b>Educator Quality</b>          | 25% |
|  | <b>Human Resources</b>           | 50% |
| I am satisfied with the opportunities for professional advancement (promotion) available to me.  | Research & Evaluation            | 42% |
|  | Human Capital - Other            | 58% |
|  | Human Capital Office - All       | 49% |

#### **Policies and Procedures**

Table 6
Human Capital Perceptions of Policies and Procedures in 2016

|   | <b>Educator Quality</b>          | 100% |
|---|----------------------------------|------|
|   | <b>Human Resources</b>           | -    |
| I know the procedures for reporting sexual harassment.    | <b>Research &amp; Evaluation</b> | 92%  |
|   | Human Capital - Other            | 93%  |
|   | Human Capital Office - All       | 95%  |
|   | <b>Educator Quality</b>          | 100% |
|   | <b>Human Resources</b>           | -    |
| I know the procedures for filing a complaint.             | <b>Research &amp; Evaluation</b> | 83%  |
|   | Human Capital - Other            | 86%  |
|   | Human Capital Office - All       | 89%  |
|   | <b>Educator Quality</b>          | -    |
|   | <b>Human Resources</b>           | -    |
| I have experienced discrimination while employed at AISD. | <b>Research &amp; Evaluation</b> | 33%  |
|   | Human Capital - Other            | 15%  |
|   | Human Capital Office - All       | 19%  |

#### **Work Area Expectations**

Table 7
Human Capital Perceptions of Work Area Expectations in 2016

|   | Educator Quality                 | 92%  |
|---|----------------------------------|------|
|   | <b>Human Resources</b>           | 91%  |
| I am given deadlines that are reasonable.                                       | <b>Research &amp; Evaluation</b> | 100% |
|   | Human Capital - Other            | 88%  |
|   | Human Capital Office - All       | 91%  |
|   | <b>Educator Quality</b>          | 78%  |
|   | <b>Human Resources</b>           | 70%  |
| My department/work group is given deadlines that are reasonable.                | <b>Research &amp; Evaluation</b> | 82%  |
|   | Human Capital - Other            | 85%  |
|   | Human Capital Office - All       | 81%  |
|   | <b>Educator Quality</b>          | 92%  |
|   | <b>Human Resources</b>           | 91%  |
| I am satisfied with the amount of autonomy and control I have over my own work. | <b>Research &amp; Evaluation</b> | 83%  |
| own work.   | Human Capital - Other            | 81%  |
|   | Human Capital Office - All       | 85%  |
|   | <b>Educator Quality</b>          | 25%  |
| My work environment is too stressful.*  | <b>Human Resources</b>           | 36%  |
|   | <b>Research &amp; Evaluation</b> | 17%  |
|   | Human Capital - Other            | 32%  |
|   | Human Capital Office - All       | 29%  |

*Note.* \* Due to the wording of this survey item, low percentages are desirable.

#### **Work Area Environment**

Table 8
Human Capital Perceptions of Work Area Environment in 2016

|  | Educator Quality           | 42%  |
|--|----------------------------|------|
|  | Human Resources            | 64%  |
| Morale is high in my work group.   | Research & Evaluation      | 33%  |
|  | Human Capital - Other      | 71%  |
|  | Human Capital Office - All | 59%  |
|  | Educator Quality           | 100% |
|  | Human Resources            | -    |
| Cultural diversity is respected in my work group.                          | Research & Evaluation      | 92%  |
| , , , , , ,  | Human Capital - Other      | 86%  |
|  | Human Capital Office - All | 89%  |
|  | Educator Quality           | 71%  |
|  | Human Resources            | 71%  |
| The opinions of staff in my work group are respected by employees in other | Research & Evaluation      | 92%  |
| areas.   | Human Capital - Other      | 86%  |
|  | Human Capital Office - All | 84%  |
|  | Educator Quality           | 73%  |
|  | Human Resources            | 73%  |
| Staff in my work group accomplish their jobs with enthusiasm.              | Research & Evaluation      | 100% |
| , , , ,  | Human Capital - Other      | 84%  |
|  | Human Capital Office - All | 83%  |
|  | Educator Quality           | 92%  |
|  | Human Resources            | 73%  |
| The interactions among staff in my work group are cooperative.             | Research & Evaluation      | 100% |
|  | Human Capital - Other      | 86%  |
|  | Human Capital Office - All | 87%  |
|  | Educator Quality           | 67%  |
|  | Human Resources            | 64%  |
| Staff in my work group communicate with each other in an open and honest   | Research & Evaluation      | 100% |
| way.   | Human Capital - Other      | 82%  |
|  | Human Capital Office - All | 80%  |
|  | Educator Quality           | 100% |
|  | Human Resources            | 91%  |
| Staff in my work group 'go the extra mile.'                                | Research & Evaluation      | 100% |
| , , , ,  | Human Capital - Other      | 91%  |
|  | Human Capital Office - All | 93%  |
|  | Educator Quality           | 100% |
|  | Human Resources            | 64%  |
| Staff in my work group provide strong social support for each other.       | Research & Evaluation      | 100% |
| Stail iii iiiy work group provide Strolig Social Support for each other.   |                            |      |
| Stair in my work group provide strong social support for each other.       | Human Capital - Other      | 78%  |

## **Facilities and Resources**

Table 9 **Human Capital Perceptions of Facilities and Resources in 2016** 

|  | Educator Quality           | 91%  |
|--|----------------------------|------|
| Staff have sufficient access to appropriate materials necessary to do our  | Human Resources            | 100% |
|  | Research & Evaluation      | 100% |
| work.  | Human Capital - Other      | 88%  |
|  | Human Capital Office - All | 92%  |
|  | Educator Quality           | 100% |
|  | Human Resources            | 100% |
| Staff have sufficient access to technology, including computers, printers,   | Research & Evaluation      | 92%  |
| software and Internet access.  | Human Capital - Other      | 86%  |
|  | Human Capital Office - All | 91%  |
|  | Educator Quality           | 75%  |
|  | Human Resources            | 91%  |
| Staff have sufficient training and support to fully utilize the available  | Research & Evaluation      | 75%  |
| technology, software, data systems, etc.   | Human Capital - Other      | 79%  |
|  | Human Capital Office - All | 79%  |
|  | Educator Quality           | 100% |
|  | Human Resources            | 100% |
| Staff have sufficient access to office equipment and supplies such as copy   | Research & Evaluation      | 100% |
| machines, paper, pens, etc.  | Human Capital - Other      | 93%  |
|  | Human Capital Office - All | 96%  |
|  | <b>Educator Quality</b>    | 100% |
|  | Human Resources            | 100% |
| The work environment is clean and well maintained.   | Research & Evaluation      | 100% |
|  | Human Capital - Other      | 93%  |
|  | Human Capital Office - All | 96%  |
|  | <b>Educator Quality</b>    | 33%  |
|  | <b>Human Resources</b>     | 100% |
| Staff have adequate space to work productively.  | Research & Evaluation      | 92%  |
|  | Human Capital - Other      | 80%  |
|  | Human Capital Office - All | 77%  |
|  | <b>Educator Quality</b>    | -    |
| Managed and the second and the secon | <b>Human Resources</b>     | 90%  |
| My work group is provided sufficient data and information to make informed decisions.  | Research & Evaluation      | 92%  |
|  | Human Capital - Other      | 85%  |
|  | Human Capital Office - All | 88%  |
|  | Educator Quality           | 55%  |
|  | Human Resources            | -    |
| I am satisfied with my health benefits.  | Research & Evaluation      | 58%  |
|  | Human Capital - Other      | 70%  |
|  | Human Capital Office - All | 67%  |
|  |                            |      |

## **Employee Experiences with Negative Workplace Behaviors in their Work Area**

Table 10
Percentage of Human Capital Staff Indicating Each Negative Workplace Behavior Occurs Once a Month or More in their Work Area and Never Occurs in their Work Area, both for 2016

|                            |                            | Once a Month or More | Never   |
|----------------------------|----------------------------|----------------------|---------|
|                            | Educator Quality           | 0%                   | 67%     |
|                            | Human Resources            | 0%                   | 80%     |
| Racial tension             | Research & Evaluation      | 0%                   | 92%     |
|                            | Human Capital - Other      | 2%                   | 80%     |
|                            | Human Capital Office - All | 1%                   | 79%     |
|                            | Educator Quality           | 16%                  | 58%     |
|                            | Human Resources            | 10%                  | 70%     |
| Bullying                   | Research & Evaluation      | 0%                   | 100%    |
|                            | Human Capital - Other      | 2%                   | 77%     |
|                            | Human Capital Office - All | 5%                   | 77%     |
|                            | Educator Quality           | 8%                   | 42%     |
|                            | Human Resources            | 0%                   | 60%     |
| Disrespect for supervisors | Research & Evaluation      | 0%                   | 75%     |
|                            | Human Capital - Other      | 5%                   | 77%     |
|                            | Human Capital Office - All | 4%                   | 69%     |
|                            | Educator Quality           | 25%                  | 17%     |
|                            | Human Resources            | 30%                  | 40%     |
| Disrespect for co-workers  | Research & Evaluation      | 0%                   | 75%     |
| •                          | Human Capital - Other      | 2%                   | 66%     |
|                            | Human Capital Office - All | 9%                   | 56%     |
|                            | Educator Quality           | 0%                   | 92%     |
|                            | Human Resources            | 0%                   | 90%     |
| Unsafe practices           | Research & Evaluation      | 0%                   | 100%    |
|                            | Human Capital - Other      | 7%                   | 91%     |
|                            | Human Capital Office - All | 4%                   | 92%     |
|                            | Educator Quality           | 0%                   | 75%     |
|                            | Human Resources            | 20%                  | 50%     |
| Discrimination             | Research & Evaluation      | 0%                   | 100%    |
| Discrimination             | Human Capital - Other      | 2%                   | 80%     |
|                            | Human Capital Office - All | 4%                   | 78%     |
|                            | Educator Quality           | 0%                   | 100%    |
|                            | Human Resources            | 0%                   | 100%    |
| Sexual harassment          | Research & Evaluation      | 0%                   | 100%    |
|                            | Human Capital - Other      | 2%                   | 93%     |
|                            | Human Capital Office - All | 1%                   | 96%     |
|                            | numum capital office * All | 1 /0                 | J 0 / 0 |

# Employee Experiences with Negative Workplace Behaviors in their Chief Area and the Central Office for 2016

Table 11
Percentage of Human Capital Staff Indicating Each Negative Workplace Behavior Occurs Once a Month or More and Never Occurs in their Chief Area and the Central Office in 2016

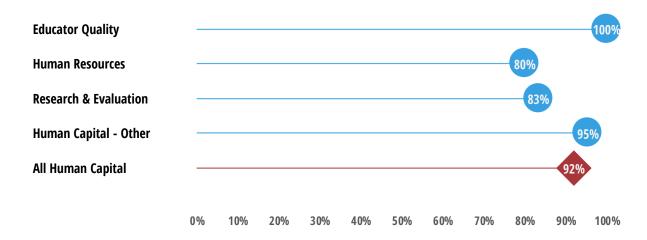
|                            |                                   | Chief Area           |       | Central Office       |       |
|----------------------------|-----------------------------------|----------------------|-------|----------------------|-------|
|                            |                                   | Once a month or more | Never | Once a month or more | Never |
|                            | Educator Quality                  | 8%                   | 58%   | 8%                   | 58%   |
|                            | <b>Human Resources</b>            | 0%                   | 80%   | 10%                  | 70%   |
| Racial tension             | Research & Evaluation             | 10%                  | 80%   | 10%                  | 60%   |
|                            | Human Capital - Other             | 3%                   | 78%   | 7%                   | 69%   |
|                            | <b>Human Capital Office - All</b> | 4%                   | 75%   | 8%                   | 66%   |
|                            | <b>Educator Quality</b>           | 17%                  | 75%   | 25%                  | 67%   |
|                            | <b>Human Resources</b>            | 10%                  | 70%   | 20%                  | 60%   |
| Bullying                   | <b>Research &amp; Evaluation</b>  | 18%                  | 45%   | 18%                  | 36%   |
|                            | Human Capital - Other             | 3%                   | 78%   | 5%                   | 74%   |
|                            | Human Capital Office - All        | 8%                   | 71%   | 12%                  | 65%   |
|                            | Educator Quality                  | 8%                   | 50%   | 17%                  | 50%   |
|                            | <b>Human Resources</b>            | 0%                   | 60%   | 0%                   | 60%   |
| Disrespect for supervisors | Research & Evaluation             | 0%                   | 44%   | 0%                   | -     |
|                            | Human Capital - Other             | 5%                   | 68%   | 7%                   | 59%   |
|                            | Human Capital Office - All        | 4%                   | 61%   | 7%                   | 54%   |
|                            | Educator Quality                  | 17%                  | 50%   | 17%                  | 50%   |
|                            | <b>Human Resources</b>            | 30%                  | 50%   | 40%                  | 40%   |
| Disrespect for co-workers  | Research & Evaluation             | 20%                  | 30%   | 22%                  | -     |
|                            | Human Capital - Other             | 3%                   | 58%   | 5%                   | 51%   |
|                            | Human Capital Office - All        | 11%                  | 51%   | 14%                  | 44%   |
|                            | Educator Quality                  | 0%                   | 92%   | 17%                  | 75%   |
|                            | <b>Human Resources</b>            | 0%                   | 90%   | 0%                   | 80%   |
| Unsafe practices           | Research & Evaluation             | 0%                   | 90%   | 0%                   | 90%   |
|                            | Human Capital - Other             | 5%                   | 88%   | 5%                   | 83%   |
|                            | Human Capital Office - All        | 3%                   | 89%   | 5%                   | 82%   |
|                            | Educator Quality                  | 8%                   | 67%   | 17%                  | 58%   |
|                            | <b>Human Resources</b>            | 10%                  | 60%   | 0%                   | 50%   |
| Discrimination             | <b>Research &amp; Evaluation</b>  | 9%                   | 55%   | 11%                  | -     |
|                            | Human Capital - Other             | 3%                   | 83%   | 5%                   | 67%   |
|                            | Human Capital Office - All        | 5%                   | 73%   | 7%                   | 62%   |
| Sexual harassment          | Educator Quality                  | 0%                   | 92%   | 8%                   | 75%   |
|                            | <b>Human Resources</b>            | 0%                   | 100%  | 0%                   | 100%  |
|                            | Research & Evaluation             | 9%                   | 73%   | 10%                  | 70%   |
|                            | Human Capital - Other             | 3%                   | 93%   | 3%                   | 93%   |
|                            | Human Capital Office - All        | 3%                   | 90%   | 4%                   | 88%   |

#### **Working at AISD**

In the Human Capital Office, approximately 92% of employees agreed AISD is a good place to work (Figure 1). District-wide, approximately 90% of employees agreed that AISD is a good place to work.

Figure 1

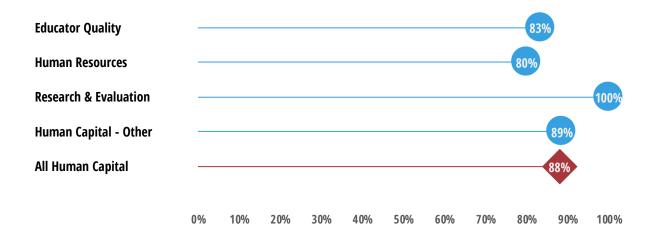
Most Human Capital Staff agreed that "Overall, AISD is a good place to work" in 2016.



In the Human Capital Office, approximately 88% of employees indicated they plan to continue working in their current job next year (Figure 2). District-wide, approximately 89% of employees indicated they plan to continue working in their current job next year.

Figure 2

Most Human Capital Staff plan to <u>continue working in their current job</u> next year.



#### **AUSTIN INDEPENDENT SCHOOL DISTRICT**

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### **Department of Research and Evaluation**

