

CUTTING THROUGH COMPLEXITY

Using Behavioral Science to
Improve Indiana's Child Care
Subsidy Program

OPRE Report 2016-03
September 2016

CUTTING THROUGH COMPLEXITY

Using Behavioral Science to Improve Indiana's Child Care Subsidy Program

OPRE Report 2016-03
September 2016

Authors: Nadine Dechausay, Caitlin Anzelone

Submitted to:

Emily Schmitt, Project Officer

Office of Planning, Research and Evaluation
Administration for Children and Families
U.S. Department of Health and Human Services

Project Director: Lashawn Richburg-Hayes, MDRC

16 East 34th Street
New York, NY 10016

Contract Number: HHS-P23320095644WC-23337002T

This report is in the public domain. Permission to reproduce is not necessary.

Suggested citation: Dechausay, Nadine, and Caitlin Anzelone (2016). *Cutting Through Complexity: Using Behavioral Science to Improve Indiana's Child Care Subsidy Program*. OPRE Report 2016-03. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services.

Disclaimer: The views expressed in this publication do not necessarily reflect the views or policies of the Office of Planning, Research and Evaluation, the Administration for Children and Families, or the U.S. Department of Health and Human Services.

This report and other reports sponsored by the Office of Planning, Research and Evaluation are available at www.acf.hhs.gov/programs/opre.



FUNDERS

MDRC is conducting the Behavioral Interventions to Advance Self-Sufficiency (BIAS) project under a contract with the Office of Planning, Research and Evaluation of the Administration for Children and Families in the U.S. Department of Health and Human Services (HHS), funded by HHS under a competitive award, Contract No. HHS-P23320095644WC-23337002T. The project officer is Emily Schmitt.

The findings and conclusions in this report do not necessarily represent the official positions or policies of HHS.

Dissemination of MDRC publications is supported by the following funders that help finance MDRC's public policy outreach and expanding efforts to communicate the results and implications of our work to policymakers, practitioners, and others: The Annie E. Casey Foundation, Charles and Lynn Schusterman Family Foundation, The Edna McConnell Clark Foundation, Ford Foundation, The George Gund Foundation, Daniel and Corinne Goldman, The Harry and Jeanette Weinberg Foundation, Inc., The JBP Foundation, The Joyce Foundation, The Kresge Foundation, Laura and John Arnold Foundation, Sandler Foundation, and The Starr Foundation.

In addition, earnings from the MDRC Endowment help sustain our dissemination efforts. Contributors to the MDRC Endowment include Alcoa Foundation, The Ambrose Monell Foundation, Anheuser-Busch Foundation, Bristol-Myers Squibb Foundation, Charles Stewart Mott Foundation, Ford Foundation, The George Gund Foundation, The Grable Foundation, The Lizabeth and Frank Newman Charitable Foundation, The New York Times Company Foundation, Jan Nicholson, Paul H. O'Neill Charitable Foundation, John S. Reed, Sandler Foundation, and The Stupski Family Fund, as well as other individual contributors.

For information about MDRC and copies of our publications, see our website: www.mdrc.org.

OVERVIEW

The Behavioral Interventions to Advance Self-Sufficiency (BIAS) project is sponsored by the Office of Planning, Research and Evaluation of the Administration for Children and Families (ACF) in the U.S. Department of Health and Human Services. The project, led by MDRC, aims to apply behavioral insights to issues related to the operations, implementation, and efficacy of selected programs and policies.

This report describes a collaboration between the Indiana Office of Early Childhood and Out-of-School Learning (OECOSL) and the BIAS team. The OECOSL is the lead agency responsible for administering the state's Child Care and Development Fund (CCDF), which provides child care subsidies to low-income parents who are working or in school. The BIAS team tested three behavioral interventions related to the CCDF program using random assignment.

The first intervention focused on child care decision making among low-income parents. It aimed to increase the percentage of parents who used their CCDF subsidies to pay for providers in the state's quality rating and improvement system, called Paths to QUALITY (PTQ). The BIAS team replaced the letter and brochure typically sent to parents on the CCDF waitlist with a redesigned packet, which included individualized child care referrals. Some parents also received a personal phone call.

The intervention ran for four months. Findings showed that it did not increase the overall percentage of CCDF families who chose any PTQ provider; however, being sent a referral list combined with a phone call increased the percentage of parents who chose a highly rated provider by 2.1 percentage points (a 17 percent change).

Two additional tests focused on the CCDF redetermination process. Parents in Indiana had to verify their eligibility at least every six months. The interventions aimed to encourage parents to attend their first scheduled appointment and to help parents complete the process in one appointment. If successful, the intervention would reduce the hassles of redetermination, which may affect the continuity of care. The BIAS team replaced the notification materials normally sent to parents with a redesigned appointment letter, checklist, and reminder postcard.

The first test ran for five months in Marion County. Findings showed that the behavioral intervention increased the percentage of parents who attended their first scheduled redetermination appointment by 2.6 percentage points (a 5 percent change) and the percentage of parents who completed redetermination in one appointment by 3.2 percentage points (a 5 percent change). It did not change the likelihood that parents would renew on time.

Using a rapid-cycle evaluation approach, the team designed a second intervention using lessons from the first. This test ran for four months. The second intervention increased the percentage of parents who attended their first scheduled redetermination appointment by 10.6 percentage points (a 24 percent change). It did not change the likelihood that parents completed redetermination in one appointment, but it did increase the percentage of parents who renewed on time by 2.7 percentage points (a 4 percent change).

CONTENTS

Overview	iii
List of Exhibits	v
Acknowledgments	vi
Executive Summary	ES-1
Chapter	
1 Introduction	1
Background	1
2 CCDF Parents' Use of Quality-Rated Care	5
Define	6
Diagnose	6
Design	8
Test	13
Findings	14
Discussion	16
3 Renewing CCDF Subsidies	19
Define	19
Diagnose — Round 1	20
Design — Round 1	22
Test — Round 1	24
Findings — Round 1	24
Diagnose — Round 2	28
Design — Round 2	30
Test — Round 2	31
Findings — Round 2	31
Discussion	36
4 Conclusion	38
Appendix	
A Additional Background	40
B Technical Appendix	46
References	49
Earlier Publications from the Behavioral Interventions To Advance Self-Sufficiency (BIAS) Project	52

LIST OF EXHIBITS

Table

ES.1	Provider Selection Outcomes, PTQ Test	ES-4
2.1	Hypothesized Relationships of Bottlenecks, Behavioral Concepts, and Components of the Interventions — PTQ Test	9
2.2	Provider Selection Outcomes, PTQ Test	15
2.3	Provider Selection Outcomes by Cohort Subgroup, PTQ Test	17
3.1	Hypothesized Relationships of Bottlenecks, Behavioral Concepts, and Intervention Components — Redetermination Test	23
3.2	Redetermination Outcomes, Round 1	27
3.3	Redetermination Outcomes by Subgroup, Round 1	29
3.4	Overview of Program and Control Group Materials, Redetermination Tests	34
3.5	Redetermination Outcomes, Round 2	34
3.6	Redetermination Outcomes by Subgroup, Round 2	35
A.1	Behavioral Terms	41
A.2	Reasons For Not Renewing At Any Appointment, Round 1	43
A.3	Reasons For Not Renewing At Any Appointment, Round 2	43
B.1	Provider Selection Outcomes Among Those Who Enrolled in the CCDF Program for Cohort 2, PTQ Test	48

Figure

ES.1	Highly Rated Provider Selection in Cohort 2, PTQ Test	ES-5
ES.2	Redetermination Outcomes by Round	ES-7
1.1	The Behavioral Diagnosis and Design Process	4
2.1	Behavioral Map for Selecting a CCDF Provider	8
2.2	Select Excerpts from the BIAS PTQ Packet	10
3.1	Behavioral Map for Renewing a CCDF Subsidy On Time	21
3.2	Redesigned Redetermination Materials Excerpt, Round 1	25
3.3	Redesigned Redetermination Materials Excerpt, Round 2	32
A.1	Research Design and Samples	44
A.2	Highly Rated Provider Selection Over Time in Cohort 2 by Research Group, PTQ Test	45

Box

1.1	Behavioral Economics	2
-----	----------------------	---

ACKNOWLEDGMENTS

The authors would like to thank Emily Schmitt, Kathleen Dwyer, Victoria Kabak, Mark Fucello, and Naomi Goldstein at the Office of Planning, Research and Evaluation; Amanda Benton at the Office of the Assistant Secretary for Planning and Evaluation; and Minh Lê at the Office of Child Care for their insightful comments and feedback on this report.

Many people contributed to the development and successful implementation of the Indiana tests. We thank Melanie Brizzi, who led the Indiana Office of Early Childhood and Out-of-School Learning (OECOSL), and her staff including Carrie Gray, Linda Kolbus, and Andy Johnson; Andrea Massey and her staff at the Children's Bureau, including Misty Trice, Tyesha Clarke, and Keta Cross; and staff from the Indiana Association for Child Care Resource and Referral, including Jen Bump, Pattie Ryan, Kim Hodge, and Jeff Obranovich. In addition, Sylvia Captain, a research intern at the OECOSL, was critical to implementing both interventions and collecting study data.

We also recognize Philip Oreopoulos at the University of Toronto for contributing his considerable behavioral economics and evaluation expertise to the intervention and research design. Crystal Hall at the University of Washington, Dilip Soman at the University of Toronto, and members of the BIAS research team at MDRC and MEF Associates also provided feedback on the intervention materials and study design. Farhana Hossain at MDRC and graphic designer Pete Novello helped design some of the intervention materials used in this study. At MDRC, Jared Smith served as data manager; Dan Cullinan assisted with the analysis planning; Mark Kaplan, Nikki Gurley, and Sara LaPlante helped program data; and Donna Chan and Drew McDermott contributed to the study's operations.

Lashawn Richburg-Hayes, Nina Castells, JoAnn Hsueh, and Alice Tufel at MDRC and Asaph Glosser at MEF Associates reviewed early drafts of the report and provided helpful feedback. We thank Patrick Landers for his many contributions to the Indiana study, including coordinating the writing and production of this report. Finally, we thank Daniella Van Gennep, who designed the report, and the publications staff at MDRC, especially Christopher Boland, who edited the report, and Carolyn Thomas, who prepared it for publication.

The Authors

EXECUTIVE SUMMARY

The Behavioral Interventions to Advance Self-Sufficiency (BIAS) project is the first major opportunity to use a behavioral economics lens to examine programs that serve poor and vulnerable families in the United States. Sponsored by the Office of Planning, Research and Evaluation (OPRE) of the Administration for Children and Families (ACF) in the U.S. Department of Health and Human Services and led by MDRC, the project applies behavioral insights to issues related to the operations, implementation, and efficacy of social service programs and policies. The goal is to learn how tools from behavioral science can be used to deliver programs more effectively and, ultimately, improve the well-being of low-income children, adults, and families.

This report describes a collaboration between the Indiana Office of Early Childhood and Out-of-School Learning (OECOSL) and the BIAS team. The OECOSL is the lead agency responsible for administering the state's Child Care and Development Fund (CCDF), which provides child care subsidies to low-income parents who are working or in school. The CCDF has the dual goals of supporting parental employment and furthering children's development. Over a period of 19 months, the BIAS team designed and evaluated three behavioral interventions that aimed to improve outcomes at two important points in the child care program — when parents enroll in the CCDF program and must select a child care provider, and when they renew their subsidies.

The first intervention, which was launched statewide in June 2014 and ran through October 2014, focused on child care decision making among low-income parents. It aimed to increase the percentage of parents who used their CCDF subsidies to pay for highly rated providers in the state's quality rating and improvement system — Paths to QUALITY (PTQ). The PTQ program ranks child care providers on a four-point scale based on standards related to health and safety, staff qualifications, parental engagement, and curriculum development. The OECOSL sought to increase the percentage of CCDF parents who selected PTQ providers, and to increase the number who chose highly rated providers (Levels 3 or 4).

Two additional interventions, which ran from January through November 2014, focused on CCDF redetermination in Marion County, a large urban county that includes the city of Indianapolis. Parents had to verify their continued eligibility for child care subsidies at least every six months by submitting required documentation. The OECOSL aimed to use behavioral insights to encourage parents to attend their first scheduled appointment and to complete the process in one visit.

BIAS Diagnosis and Design Process

The BIAS team used a method called “behavioral diagnosis and design” to identify potential behavioral “bottlenecks” and test low-cost, behaviorally informed interventions to address them. The behavioral diagnosis and design process consists of four phases.

- **Define:** The BIAS team defines the problem in a way that is precise enough to test.
- **Diagnose:** The team collects both qualitative and quantitative data to identify factors (“bottlenecks”) that may be causing the problem, and uses the data to develop theories based on behavioral research about why bottlenecks are occurring.

- **Design:** The team uses theories about why bottlenecks are occurring and other behavioral insights to develop an intervention.
- **Test:** The team evaluates the behavioral intervention using rigorous scientific methods.

The process is ideally iterative, allowing for multiple rounds of hypothesis development and testing, and aims to connect the problem, behavioral bottleneck, and design solution together in a coherent way.

The rest of this section describes how the BIAS team applied this process to Indiana’s child care programs.

Use of Quality-Rated Care by Recipients of CCDF Subsidies

Research has shown that high-quality early childhood and out-of-school-time experiences can have a positive impact on the lives of children, particularly those from economically distressed households.¹ The CCDF program expands parents’ access to child care by subsidizing the cost, but, with an emphasis on parental choice, there is no requirement that parents select a high-quality provider.

To address this issue, the OECOSL has tried to encourage CCDF parents to use providers that participate in the PTQ system.

Define

About 65 percent of CCDF families in Indiana were enrolled with PTQ providers as of March 2013. The OECOSL was interested in increasing the percentage of parents who selected a PTQ provider at the time of enrollment and the percentage of parents who selected the highest-rated providers (Levels 3 or 4).

Diagnose

Indiana traditionally has more demand for its CCDF subsidies than available funds, and administrators place families they cannot serve immediately on a waitlist. Before engaging with the BIAS team, the OECOSL marketed the PTQ program to parents on the waitlist by mailing them a letter and brochure about PTQ. The theory was that parents would use this time to research and select a PTQ provider. Parents on the waitlist might not have a stable form of child care, or might be using a provider that is not eligible to accept the CCDF subsidy. The subsidy provides parents with additional resources to pay for previously unaffordable child care options.

The BIAS team investigated why some parents who enroll in CCDF do not choose quality-rated providers. The team analyzed OECOSL data on parents’ child care choices; conducted interviews with agency staff and clients to better understand their experiences; and reviewed a variety of forms, letters, and flowcharts relevant to the CCDF and PTQ programs. The diagnosis pointed to two factors that generally constrain parents’ child care choices that were outside the scope of the BIAS project, which focuses on relatively quick and inexpensive changes. The first is access to PTQ providers, especially those with high ratings. Only about a third of PTQ providers are highly rated (Level 3 or 4), and it is difficult to know how many of these have vacancies and impracticable to determine whether they are located in places that are convenient to CCDF parents. The second factor is cost. Many parents face out-of-pocket expenses for child care, even when the provider accepts a CCDF subsidy; the exact amount is determined by the provider and generally increases with the quality of care.

As a result, the behavioral diagnosis focused on parents’ awareness of quality-rated providers, criteria for selecting child care, and opportunity to choose a quality-rated provider. The team identified bottlenecks related to selecting a child care provider and theorized behavioral reasons for the bottlenecks.

1 James J. Heckman, “Skill Formation and the Economics of Investing in Disadvantaged Children,” *Science* 312, 5782: 1900-1902 (2006); Lynn A. Karoly, “Investing in the Future: Reducing Poverty Through Human Capital Investments,” *Focus* 21, 2: 38-43 (2000); Janet Currie, “Early Childhood Education Programs,” *Journal of Economic Perspectives* 15, 2: 213-238 (2001).

Design

Based on the findings from the behavioral diagnosis, the BIAS team replaced the letter and brochure typically sent to parents with a redesigned packet that included individualized child care referrals. Some parents also received a phone call. The Indiana Association for Child Care Resource and Referral (IACCRR), the statewide child care resource and referral agency, had the existing capacity and resources to create the referrals and reach out to a subset of parents by phone. The BIAS packet contained the behavioral elements of personalization, simplification, implementation prompts, and visual cues. The materials included:

- A redesigned letter, personalized with the parent's name and a note, both handwritten. The letter also contained an implementation prompt to guide the parent in the search for child care.²
- A graphic depicting the four levels of quality and explaining the benefits of choosing a PTQ provider and a simplified checklist outlining reasons to select a PTQ provider.
- A customized map and three individualized child care referrals created using software that IACCRR developed for the BIAS intervention. The map presented a snapshot of three providers near the parent's home with key information about each provider, including PTQ ratings. The three newly designed, personalized referrals were for the same providers listed on the map and arranged from the highest PTQ rated to the unrated.
- A checklist of questions to ask when visiting a potential child care provider.

Test

Intervention materials were sent from June 2014 to October 2014 and the BIAS team evaluated it using a random assignment design, whereby the team randomly divided the sample into three study groups:

1. Control group — was sent the standard OECOSL letter and brochure
2. Referrals-only group — was sent the BIAS packet with referrals
3. Referrals-phone group — was sent the BIAS packet with referrals and received a phone call from IACCRR

In the first week, the BIAS team randomly assigned parents whose children were currently on the CCDF waitlist and forwarded the assignments to IACCRR. These families make up Cohort 1 and include 5,949 children, many of whom had likely been on the waitlist for months. Beginning in the second week, the team randomly assigned parents on a rolling basis within about a week of them signing up for the waitlist. These families make up Cohort 2 and include 6,703 children. Thus, parents in Cohort 2 were sent materials close to when they signed up for the waitlist, whereas many parents in Cohort 1 received the materials after a substantial delay from when they signed up. The study found:

- Less than half of the children were enrolled in CCDF during the 12 months of study and follow-up. There was no difference in the enrollment rate between study groups.
- For both cohorts pooled, the BIAS interventions did not increase the percentage of families who selected PTQ providers. However, the referrals-phone intervention increased the use of highly rated providers (Level 3 or 4) by 2.1 percentage points. The increase was almost entirely due to a 2.0 percentage point, or 33 percent, increase in the use of Level 4 providers.

2 Implementation prompt is a common term for a strategy designed to encourage individuals to make detailed plans to fulfill goals. Katherine L. Milkman, John Beshears, James Choi, David Laibson, and Brigitte Madrian, "Following Through on Good Intentions: The Power of Planning Prompts," NBER Working Paper No. 17995, (Cambridge, MA: National Bureau of Economic Research, 2012); Katherine L. Milkman, John Beshears, James Choi, David Laibson, and Brigitte Madrian, "Using Implementation Intentions Prompts to Enhance Influenza Vaccination Rates," *Proceedings of the National Academy of Sciences* 108, 26: 10415-10420 (2012).

TABLE ES.1
PROVIDER SELECTION OUTCOMES, PTQ TEST
INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING

OUTCOME	CONTROL GROUP	REFERRALS-ONLY GROUP	DIFFERENCE	REFERRALS-PHONE GROUP	DIFFERENCE
Enrollment					
Enrolled in the CCDF program (%)	42.0	42.3	0.2	44.7	2.6
Provider quality rating selection					
Selected an unrated provider (%)	13.4	14.4	1.0	14.2	0.8
Selected a PTQ provider (%)	28.7	27.9	-0.7	30.4	1.8
Level 3 or 4 provider	12.6	13.2	0.6	14.7	2.1*
Level 4 provider	6.0	6.7	0.8	8.0	2.0**
Level 3 provider	6.6	6.4	-0.2	6.8	0.2
Level 2 provider	2.9	3.3	0.4	2.5	-0.5
Level 1 provider	13.2	11.5	-1.7*	13.3	0.1
Sample size (total = 12,652)	6,657	3,580		2,415	

SOURCE: MDRC calculations based on data from the Office of Early Childhood and Out-of-School Learning.

NOTES: Estimates were regression-adjusted using ordinary least squares, controlling for pre-random assignment characteristics of sample members.

Statistical significance levels are indicated as follows: *** = 1 percent; ** = 5 percent; * = 10 percent.

Rounding may cause slight discrepancies in sums and differences.

(See Table ES.1.) The referrals-only intervention decreased the percentage that chose a Level 1 provider by 1.7 percentage points, a 13 percent change.

- The effectiveness of the BIAS interventions differed by cohort.³ In Cohort 2, the referrals-phone group was more likely to select a highly rated (Level 3 or 4) provider by 4 percentage points, or 31 percent. (See Figure ES.1.) The referrals-phone group in Cohort 2 was also more likely to choose a Level 4 provider by 2.7 percentage points, or 45 percent.

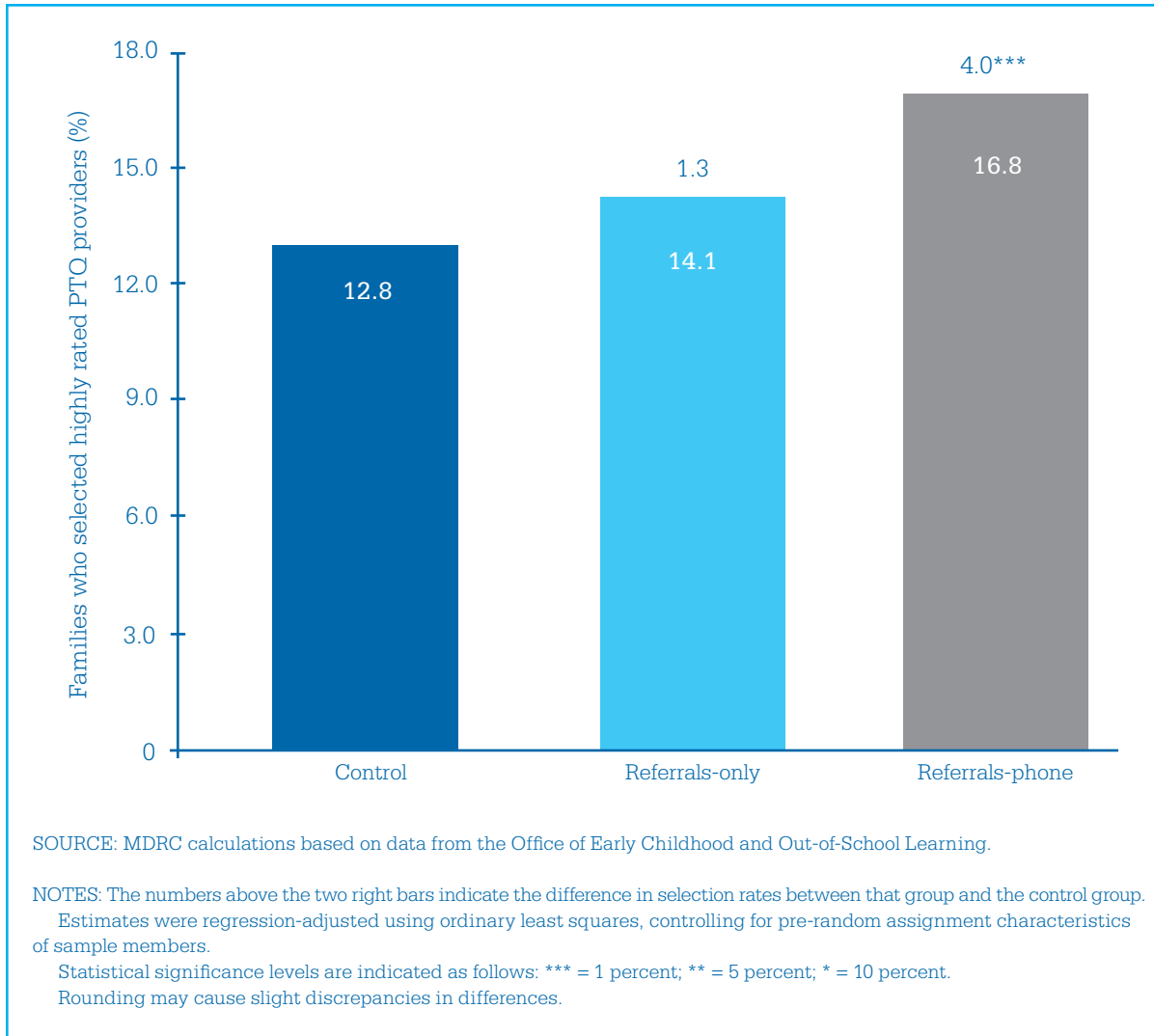
Thus, the behavioral interventions tested in this study did not change the likelihood that parents would choose a PTQ provider, but they did shift preferences among those who chose a quality-rated provider to the higher end of the quality spectrum. This finding was only clearly seen for parents who received the phone call in addition to the individualized referrals in the full sample, although the subgroup analysis shows that the increase in choosing a Level 4 provider was also present among parents who received only referrals shortly after they signed up for the waitlist (the Cohort 2 referrals-only group). These effects are meaningful given the challenges many parents face finding suitable child care.

Renewing CCDF Subsidies

While the PTQ intervention focused on parents who were waiting to receive a CCDF voucher, the second set of interventions focused on parents who were already receiving a CCDF subsidy. In order to continue receiving a subsidy in Indiana, parents had to prove they were still eligible about every six months by providing documentation. While periodic redetermination is necessary to maintain the integrity of the program, parents often struggle to comply with this requirement. Difficulties during the redetermination process can threaten the continuity of care, which, in turn, can negatively affect children's development, parents' employment, and the efficient administration of the CCDF program.

³ These effects were not statistically significantly different from the lack of effects in Cohort 1 and thus should be treated with caution.

FIGURE ES.1
HIGHLY RATED PROVIDER SELECTION IN COHORT 2, PTQ TEST
INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING



Define

The OECOSL wanted to use behavioral insights to increase the percentage of parents who attend their first scheduled appointment, complete the redetermination process in one appointment, and complete the process on time. Data reported by the OECOSL and its contractor Children's Bureau, Inc. (CBI), suggested that about 40 percent of parents missed their scheduled appointment date, about a third who attended any appointment had to attend multiple appointments to complete the process, and about 17 percent did not renew their subsidies.

Diagnose

During the diagnosis phase, the BIAS team collected data from the OECOSL and CBI about the redetermination process and spoke to frontline and supervisory staff at the intake office, the regional OECOSL manager of the intake offices, and some parents who had just attended their redetermination appointments. The team identified two contextual factors that made redetermination challenging. First, parents must visit the intake office to complete redetermination, rather than sending forms electronically or by mail as some other benefits programs allow. The second factor relates to specific redetermination requirements, all of which are determined by policy or statute. Parents often find fulfilling some requirements difficult, particularly those related to employment verification that require dated pay stubs or

other documents that may not cover the 30-day period before the appointment. Addressing these barriers was beyond the scope of the BIAS project.

The BIAS team instead identified a number of bottlenecks related to renewing child care benefits. The team then launched two rounds of redetermination tests in Indiana, an example of rapid-cycle evaluation. The first test was launched in January 2014 and the second in June 2014, based on findings from Round 1. The design and the test of each round are discussed below.

Design — Round 1

In Round 1, the BIAS team redesigned the appointment materials and created a new reminder postcard. The redesigned materials incorporated the behavioral elements of simplification, personalization, loss aversion, and reminders.

- The redesigned appointment letter excluded unnecessary content and presented only the essential information that parents needed to remember. It began with a handwritten greeting, which aimed to personalize the interaction, and prominently displayed the subsidy expiration date to elicit a sense of urgency.⁴
- A simplified checklist served as a plan-making device. It contained guiding questions to help parents decide which documents to bring within each of the four required categories (identification, service need and other forms of income, address, and provider information).
- The provider information form was printed on yellow paper to make it more salient.
- A reminder postcard, similar to those sent out for doctors' appointments, was mailed about one to two weeks before the appointment. It was not personalized but included a box where parents could write in their appointment time.

Test — Round 1

In each round, the BIAS team evaluated the intervention using a random assignment design. It divided sample members equally between an intervention group and a control group. (Figure ES.2 displays the findings from both redetermination rounds.)

The Round 1 test, in which the team sent intervention materials from January to June 2014, found that the BIAS materials:

- Increased the percentage of parents who attended their first scheduled redetermination appointment by 2.6 percentage points, a 5 percent change
- Increased the percentage of parents who completed the redetermination process in one appointment by 3.2 percentage points, a 5 percent change⁵
- Did not change the likelihood that parents would renew their subsidies on time

Design — Round 2

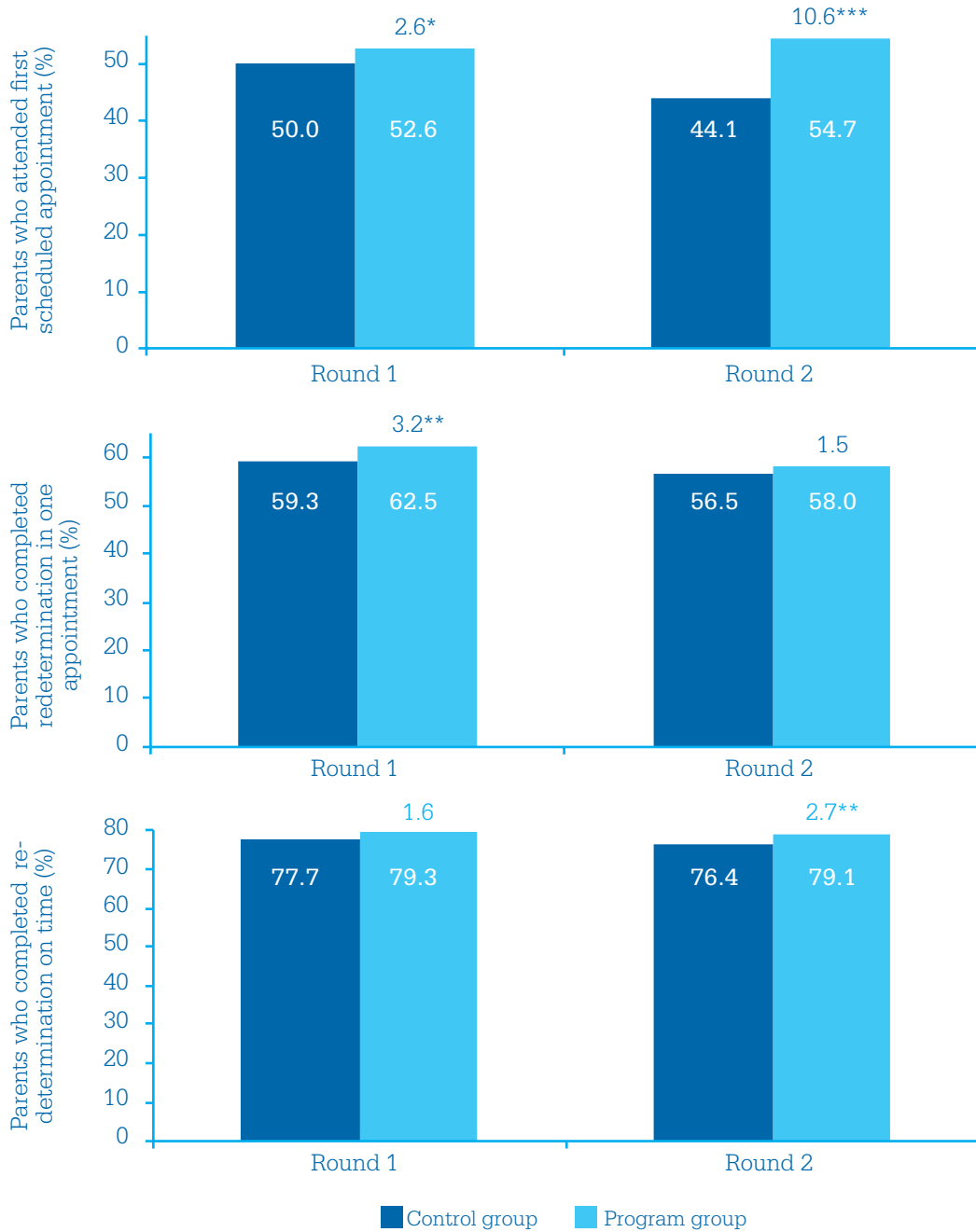
Given that the effects were not as large as desired, the BIAS team conducted a rapid-cycle evaluation and designed a second intervention based on findings from Round 1. In Round 2, the BIAS team retained the simplified checklist tested in Round 1, but otherwise revised the intervention materials in three critical ways:

- The appointment letter was again redesigned to resemble a vertical roadmap, with the appointment date and time as the midpoint. This design sought to counteract the possibility

4 The BIAS team slightly modified this letter during the test period after receiving feedback from CCDF staff that some parents mistook the expiration date for the appointment date.

5 Data on whether or not parents renewed after the deadline were not available, so this analysis reported on the number of appointments parents needed to renew only for parents who renewed on time.

FIGURE ES.2
REDETERMINATION OUTCOMES BY ROUND
INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING



SOURCE: MDRC calculations based on data from the Office of Early Childhood and Out-of-School Learning.

NOTES: Estimates were regression-adjusted using ordinary least squares, controlling for pre-random assignment characteristics of sample members.

Statistical significance levels are indicated as follows: *** = 1 percent; ** = 5 percent; * = 10 percent.

Rounding may cause slight discrepancies in differences.

that parents would only scan the top of the page for the appointment date and time and disregard the rest of the text.

- The packet provided more information (including additional forms for parents who were self-employed or who changed jobs) in an effort to further clarify the employment verification requirements.
- The team created a reminder postcard that was personalized with the client's appointment time and date.

Test — Round 2

The Round 2 test, in which the team sent intervention materials from July to November 2014, found that the BIAS materials:

- Increased the percentage of parents who attended their first scheduled redetermination appointment by 10.6 percentage points, a 24 percent change
- Did not increase the percentage of parents who completed the redetermination process in one appointment, and did not have an effect on the reasons why parents failed to renew in a given appointment
- Increased the percentage of parents who renewed on time by 2.7 percentage points, a 4 percent change

The interventions in the two rounds achieved different effects. The main success of the BIAS outreach in Round 1 was that it increased the percentage of parents who renewed their subsidies in one appointment, making the process more efficient for this group. It did not, however, change the likelihood that parents would renew on time because about the same proportion of parents in the control group renewed their subsidies, albeit by attending more appointments. In Round 2, the intervention significantly increased the percentage of parents who attended their first scheduled appointment and the percentage of those who completed redetermination on time, compared with those in the control group. The difference here is that there was no effect on completing the redetermination process in one appointment. This lack of effect may be because the intervention was able to increase the number of parents who participated in the redetermination process. The analysis found that the BIAS intervention decreased the percentage of parents who did not attend any redetermination appointments by 3.4 percentage points, or 19 percent. Not attending any appointments results in a loss of benefits, unless the parent appeals. Parents who would not otherwise attend any appointments may have more challenging life circumstances. For them, the goal of renewing in one appointment may be less important than starting the process by attending an appointment and thereby improving their chances of keeping their subsidies.

Next Steps

These BIAS interventions focused on two steps in the CCDF child care process: choosing a child care provider and renewing benefits. In both cases, the BIAS interventions altered existing communications and organizational resources to design interventions that could be implemented quickly and inexpensively. The interventions' effects demonstrate that changes in existing practices informed by behavioral science can improve outcomes. Future research should build on these efforts by focusing on interventions that are more intensive, such as changing the supply of quality-rated child care providers or streamlining administrative processes for large groups of parents.

Behavioral economics provides a new way of thinking about the design of human services programs and a potentially powerful set of tools for improving program outcomes. The BIAS project offers the opportunity for continued hypothesis testing grounded in behavioral economics and takes advantage of the low-cost, iterative nature of rapid-cycle experimentation. In addition to work covered in previously published reports (see the list of previously published research at the back of this report), the BIAS project has forthcoming reports on an evaluation with the Washington State Division of Child Support and a synthesis of the project's entire body of work.

CHAPTER 1

Introduction

The Behavioral Interventions to Advance Self-Sufficiency (BIAS) project, sponsored by the Office of Planning, Research and Evaluation of the Administration for Children and Families (ACF) in the U.S. Department of Health and Human Services, is the first major opportunity to apply a behavioral economics lens to programs that serve poor and vulnerable families in the United States. The project, led by MDRC, aims to apply behavioral insights to issues related to the operations, implementation, and efficacy of selected programs and policies. The goal is to learn how tools from behavioral science can be used to deliver programs more effectively and, ultimately, to improve the well-being of low-income children, adults, and families. For additional background about behavioral economics, see Box 1.1.

This report describes a collaboration between the Indiana Office of Early Childhood and Out-of-School Learning (OECOSL) and the BIAS team. The OECOSL is the lead agency responsible for administering the Child Care and Development Fund (CCDF) in Indiana. The federal CCDF has the dual goals of supporting parental employment and furthering children's development.¹ It is the largest child care subsidy program in the United States, with the bulk of CCDF funding allocated to child care subsidies for low-income parents who are working or in school.² A portion of the grant is also set aside for initiatives that aim to improve the quality of child care options. The Child Care and Development Block Grant Act, which governs the CCDF program, was recently reauthorized to strengthen health and safety requirements, create more family-friendly eligibility policies, expand quality improvement efforts, and increase consumer education.³ Although the BIAS project in Indiana began before the act was reauthorized, the tests focus on aspects of the child care process — the selection of child care providers and redetermination procedures — that are priorities in the new law.

Background

The choices parents make about child care can have significant effects on children's outcomes later in life. Better-quality care in early childhood is related to higher academic achievement and fewer behavioral problems. These effects persist into adolescence.⁴ In addition, well-implemented preschool programs can produce short-term cognitive gains, which translate over the long run into higher educational attainment and wages and less criminal activity.⁵ Disadvantaged children tend to benefit more than their more advantaged peers from high-quality early interventions.⁶ While the evidence about the effectiveness of school-age child care programs is more mixed, some research has shown that high-quality programs that partner closely with schools and sustain high levels of participation can also improve academic and social outcomes, particularly for disadvantaged children and youth.⁷

1 U.S. Department of Health and Human Services (2015).

2 Lynch (2014).

3 The Child Care and Development Block Grant Act of 2014 was reauthorized on November 19, 2014; U.S. Department of Health and Human Services (2015).

4 Vandell et al. (2010).

5 Heckman (2006); Karoly (2000).

6 Currie (2001).

7 For example, see Little, Wimer, and Weiss (2008).

BOX 1.1 BEHAVIORAL ECONOMICS

Behavioral economics, part of the broader field of behavioral science, is the application of psychological insights to economic models of decision making.^{*} Innovative research in this area has shown that human decision making is often imperfect and imprecise. People — clients and program administrators alike — procrastinate, get overwhelmed by choices, and miss important details. As a result, both program administrators and participants may not always achieve the goals they set for themselves. Principles from behavioral economics can both shed light on decision making and offer new tools to improve outcomes for program participants.

Research has shown that small changes in the environment can facilitate desired behaviors; planning and commitment devices can be used to improve self-control; and default rules can produce positive outcomes even for people who fail to act. Over the past decade, behavioral economics has gained popularity in a variety of fields. For example, political organizations have rapidly adopted practices informed by behavioral science. One study found that phone calls encouraging individuals to make plans for voting (for example, by asking when they would vote) increased voter turnout.[†] In human services, researchers in the UK used text message reminders delivered via cell phones to increase the percentage of government benefit claimants who attended employment opportunity events.[‡] The BIAS team previously partnered with the Los Angeles Department of Public Social Services to increase the percentage of Temporary Assistance for Needy Families recipients who reengaged in the county's welfare-to-work program. The BIAS team designed and evaluated two forms of behaviorally informed, low-cost outreach to participants and found that the outreach increased positive reengagement with the program by 3.6 percentage points as of 30 days after an initial reengagement appointment.[§]

These examples are some of the recent applications of behavioral economics to human behavior. Behavioral tweaks — or “nudges,” as they are frequently called — are often meant to be limited in scope. As the prominent psychologist Daniel Kahneman states, behavioral economics is “characterized by achieving medium-sized gains by nano-sized investments.”^{||} These types of interventions are not always expected, or intended, to achieve enormous impacts or attain a system overhaul. Instead, they are meant to be responsive to behavioral tendencies and to foster change at relatively low cost and effort. For a more detailed overview of behavioral economics, see *Behavioral Economics and Social Policy: Designing Innovative Solutions for Programs Supported by the Administration for Children and Families*.[#]

^{*}For an overview of behavioral science, see Kahneman (2011).

[†]Nickerson and Rogers (2010).

[‡]Sanders and Kirkman (2014).

[§]Farrell, Smith, Reardon, and Obara (2016).

^{||}Singal (2013).

[#]Richburg-Hayes (2014).#Richburg-Hayes et al. (2014).

While it would seem to be in the interest of both families and society for parents to use their CCDF subsidies to pay for high-quality child care, there is no mandate that parents do so. Moreover, they may not know how to assess the quality of available care. Across the country, parents can use their child care subsidies at any provider that meets basic health and safety standards and accepts the state's reimbursement rate (which is often lower than the market rate).⁸ The program does not require states to use their provider eligibility criteria to steer parents toward certain types of care.⁹ At the same time, the market for child care is diverse and can be confusing to navigate. Even though child care resource and referral services are available nationwide to help parents understand their options, they are not the primary source of information for parents seeking child care.¹⁰ Parents are more likely to rely on recom-

8 For more information on the CCDF's below-market reimbursement rates and past research suggesting lower rates affect the quality of care to which parents have access, see Rohacek (2012).

9 States have the option to pay different amounts to different types of providers. Tiered reimbursement may effectively reduce the supply of certain provider types, since provider types that meet higher quality standards tend to receive higher reimbursement. Just before the BIAS provider quality test began, Indiana introduced tiered reimbursement rates tied to the state's quality-rating system. Indiana Family and Social Services Administration (2014).

10 Chase and Valorose (2010); National Survey of Early Care and Education Project Team (2014).

mendations from family and friends when making child care decisions, and most feel they have very few options.¹¹

Indiana has responded to the need to give parents more information about provider quality by creating the Paths to QUALITY (PTQ) program. PTQ is a quality-rating and improvement system that ranks providers on a four-point scale based on their achievement of standards related to health and safety, staff qualifications, parental engagement, and curriculum development.¹² PTQ is meant to provide parents with a simple indicator of provider quality to make the selection of quality child care easier. There are limits to the rating system — it applies only to providers who have volunteered to be assessed, and it is difficult to explain the difference in quality standards between PTQ levels — but the state believes that parents would generally be better off selecting a quality-rated provider than attempting to assess the quality of unrated providers on their own. Thus, the OECOSL wanted to use behavioral insights to increase the percentage of CCDF parents who selected a quality-rated provider at the time of enrollment, and to increase the proportion of the highest-rated providers (Levels 3 and 4) selected within this group.

Indiana also wanted to improve its CCDF redetermination procedures. Parents must verify their continued eligibility for child care subsidies on a regular basis by submitting certain forms of documentation. While periodic redetermination is necessary, parents often struggle to comply with this requirement. Parents receiving CCDF subsidies have reported challenges related to inefficient office procedures; short notice of redetermination appointments and short intervals between redetermination deadlines; difficulty obtaining the needed paperwork, especially employment verification documents; and little telephone-based support when they had questions.¹³ Difficulties during the redetermination process can threaten the continuity of care, which, in turn, may negatively affect children's development and parents' employment.¹⁴ These problems also translate into inefficiencies for agency staff. In Indiana, the offices became very congested around the time that CCDF subsidies were about to expire as parents scrambled to get their paperwork in on time.

In Indiana, families had to complete the redetermination process at least once every six months during the time period of the BIAS study.¹⁵ The OECOSL and its CCDF contractor for Marion County, Children's Bureau, Inc., recognized that parents often had to attend multiple appointments to complete a single round of redetermination. The OECOSL wanted to use behavioral insights to encourage parents to attend their first scheduled appointment and help parents complete the process in one appointment. If successful, these interventions might also have increased the percentage of parents who completed redetermination on time.

This report is divided into four chapters. Chapter 2 describes the BIAS intervention that aimed to increase the selection of quality-rated care among CCDF parents across the state. Chapter 3 describes two iterative interventions that aimed to make the redetermination process more efficient in Marion County, a large urban area that includes the city of Indianapolis. Chapter 4 situates both studies in the larger context of child care policy and draws broader conclusions about the three interventions.

Chapters 2 and 3 review how the BIAS team applied an approach called “behavioral diagnosis and design.” As depicted in Figure 1.1, this process comprises four phases and is ideally iterative. It begins by *defining* the outcome that the team is trying to achieve in a neutral, measurable way — in this case,

11 Forry et al. (2013). Past research found that about half or more of low-income parents considered only one option. Almost a third believed they had only that one option, and the vast majority (83 percent) of those who believed they had options reported only having one or two alternatives. See Layzer, Goodson, and Brown-Lyons (2007).

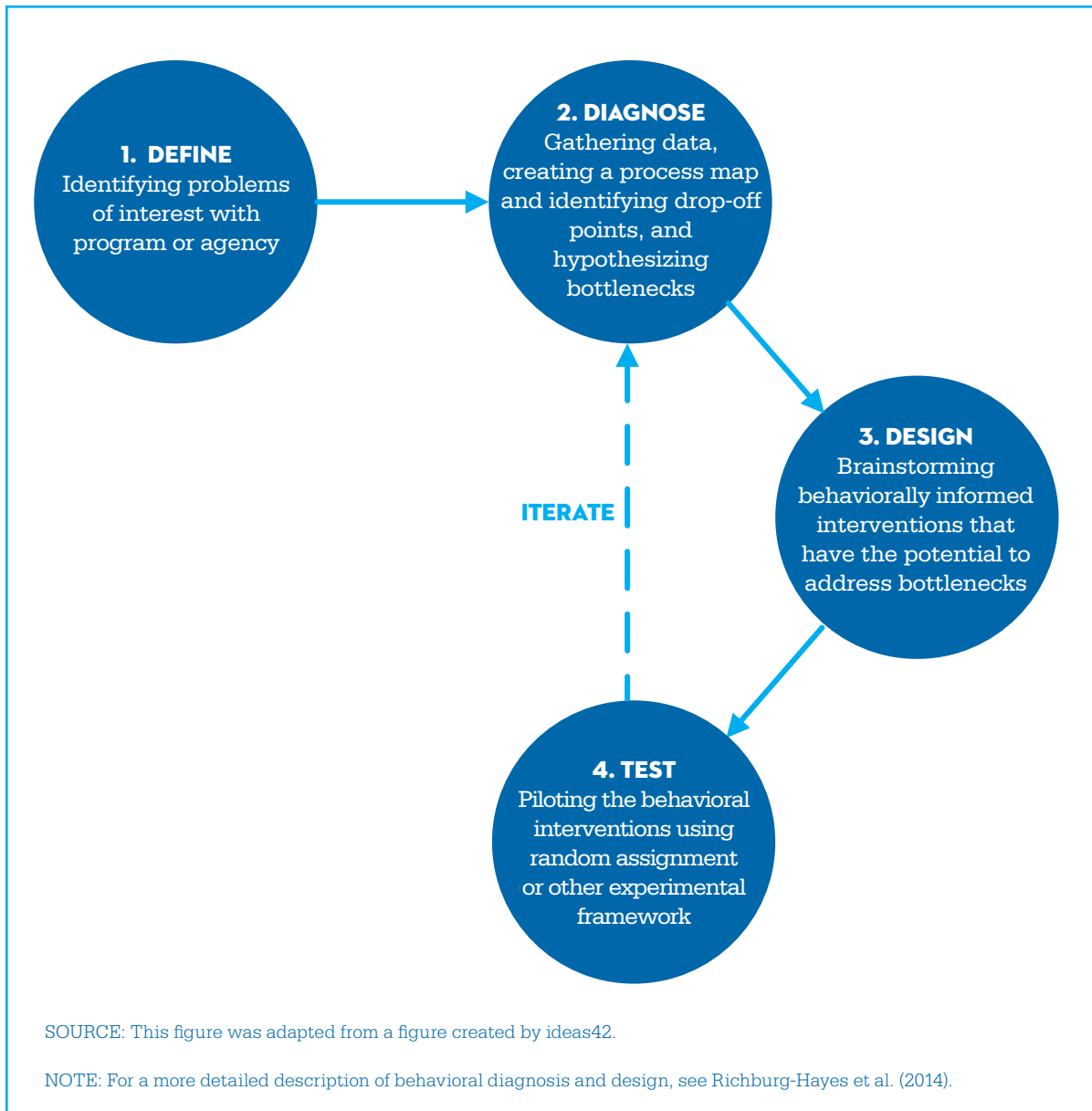
12 Indiana Association for Child Care Resource and Referral (2015).

13 Sandstrom, Grazi, and Henly (2015).

14 “The length of subsidy spells is associated with the timing of subsidy redetermination, with shorter redetermination periods being associated with shorter subsidy spells and subsidy spells tending to end at the time of redetermination.” See Forry, Daneri, and Howarth (2013), p. 7.

15 The reauthorized Child Care and Development Block Grant extends the period of eligibility to 12 months and directs states to ensure that their procedures do not unduly disrupt parents' employment. These provisions aim to make the process more efficient. The BIAS study had a similar objective.

FIGURE 1.1
THE BEHAVIORAL DIAGNOSIS AND DESIGN PROCESS



increasing the number of parents selecting quality-rated providers and reducing the number of appointments they attend to complete the redetermination process. During the following *diagnosis* phase, the team collects qualitative and quantitative data to identify the behavioral bottlenecks that might be causing the problem. During the third or *design* phase, the team uses theories from behavioral science about why bottlenecks might be occurring to generate proposals for interventions. In the *test* phase, behavioral interventions are evaluated using rigorous scientific methods — ideally, randomized controlled trials. Once the team reviews the findings from a study, it may decide to engage in subsequent rounds of testing to try to increase the intervention’s effectiveness, starting at the diagnosis phase. Chapter 3 provides an illustration of this rapid-cycle experimentation.

CHAPTER 2

CCDF Parents' Use of Quality-Rated Care

The first of the three BIAS tests that were conducted in Indiana aimed to encourage more parents receiving Child Care and Development Fund (CCDF) subsidies to use providers who participate in the Paths to QUALITY (PTQ) system, and to choose providers at the upper end of the rating scale. This study was conducted statewide. The Office of Early Childhood and Out-of-School Learning (OECOSL) saw this test as a way to help parents identify and use providers that met certain quality standards.

Child care providers in Indiana fall broadly into five types: center-based; home-based; religious ministry; school age; and relative, friend, or neighbor. In addition, there are three licensing categories: licensed, unlicensed, and legally exempt. Every type of provider except relative, friend, or neighbor is eligible to participate in PTQ. Providers volunteer for the program and are rated by the state for achieving certain standards. In July 2013, over 2,300 providers with capacity for over 86,000 children were participating in PTQ across the state, including over 66 percent of licensed providers. The state has been less successful recruiting religious ministry providers into the system, with only 12 percent participating. There are four levels to the rating system, with the following standards:

- **Level 1** providers meet the health and safety standards that are required for state licensing,¹ which means any licensed program can join PTQ and earn at least a Level 1 rating.
- **Level 2** providers provide learning materials and activities and daily reading exercises, employ more highly trained and credentialed staff, and follow nurturing staff and organizational practices, such as regular, structured communication with families.
- **Level 3** providers employ even more highly trained staff, offer many diverse activities, and implement a curriculum aligned with the state's standards for preparing children to succeed in school.
- **Level 4** providers are accredited by one of several national organizations, which Indiana regards as meeting the highest standards for quality early child care and education.

From 2008 through 2011, academic researchers assessed a random, statewide sample of over 270 PTQ providers using research-validated measurement tools.² They found that Level 4 providers delivered significantly higher-quality care and education when compared with Level 1 providers, indicating that PTQ can provide useful information to parents about provider quality, at least at the extremes of the rating scale. There is no other state measure of the quality of child care providers (except licensure), and it is therefore not possible to make general statements about the quality of unrated providers.

As noted in the introduction, the BIAS team used a process called behavioral diagnosis and design to investigate CCDF parents' decision making about child care and their use of the PTQ system to evaluate the quality of providers.

1 Providers in Indiana can be exempt from licensing requirements and still provide child care if they meet certain conditions, the most common of which is affiliation with a church or religious ministry.

2 Researchers used the Environment Rating Scales and the Caregiver Interaction Scale. For more information about the evaluation and its findings, see Elicker et al. (2011).

Define

At the time the BIAS team began discussions with OECOSL staff, about 65 percent of CCDF families — over 12,000 — were enrolled with PTO providers. While this participation rate is high, OECOSL staff believed that there was room for improvement because of the fairly large number of PTO-rated providers. They also believed that many parents may not be aware of or understand the quality-rating system. Their data showed that CCDF families switched between rated and unrated providers in equal numbers, suggesting that the PTO rating might not be a major criterion for them when selecting a provider. The goals of the behavioral intervention were to:

- Increase the percentage of CCDF parents who selected a quality-rated provider
- Encourage CCDF parents to select higher-rated providers (those with a 3 or 4 rating)

Diagnose

Indiana has traditionally had more demand for its CCDF subsidies than available funds, and the OECOSL puts families it cannot serve immediately on a waitlist.³ The office notifies parents when a subsidy is available, and they then have a few days to select their provider, prepare eligibility documents, and attend an enrollment appointment.

Before collaborating with the BIAS team, OECOSL staff realized they could market PTO to parents on the waitlist since parents may need or want to select a new provider at the time of enrollment. Parents on the waitlist might not have a stable form of child care, or might be using a provider that is not eligible to accept the CCDF subsidy.⁴ The subsidy provides parents with additional resources to pay for child care and allows them access to previously unaffordable options.

The OECOSL had begun mailing parents a letter and brochure about PTO before the BIAS intervention was launched. The letter discussed the differences in safety and training standards between rated and unrated providers, explained how to contact the Indiana Association of Child Care Resource and Referral (IACCRR) for child care referrals, and reminded parents they must have chosen a provider by the time of their CCDF enrollment appointment.⁵

The BIAS team investigated why some parents who enroll in the CCDF subsidy program do not choose a quality-rated provider. The team mapped out each step parents must take to apply for a subsidy, select a provider, and enroll. The team then spoke to a small number of parents and reviewed data about the CCDF program and PTO enrollment rates, the use of the subsidies for various types of care, the number of families on the waitlist, and the child care referral system.

In line with existing research, the diagnosis stage revealed several factors that generally constrain parents' child care choices.⁶ Two of these constraints are notable in the context of this study. The first is a lack of access to PTO providers, especially those with Level 3 or 4 ratings. Of the providers that participate in the program, only about 12 percent are Level 4 and 22 percent are Level 3.⁷ It is also impossible to know how many of these providers have age-appropriate vacancies or how many are conveniently located near parents (which often means near a parent's or grandparent's home, or on a parent's way to

3 To apply, parents must submit an application form to the local intake office. Applicants must check off a box on the form that asks whether they are working or in school and provide a pay stub or tax form schedule if they are working. Thus, applicants likely have a service need when they arrive at the intake office to apply for the benefit.

4 Providers must meet certain standards for health and safety to accept the subsidy.

5 IACCRR oversees regional child care resource and referral offices and operates a statewide hotline. It serves as a resource to government, media, social service providers, and others about child care systems and resources across Indiana.

6 Family and community characteristics can affect the choices parents have or perceive themselves to have. See Weber (2011).

7 Data are calculated based on the January 2015 PTO report.

work or school). Low-income parents, particularly those in rural areas, may have very limited options.⁸ The second prominent constraining factor is the high cost of care. Parents can face out-of-pocket expenses for child care even when the provider accepts a CCDF subsidy. In addition to copayments, which in Indiana are calculated as a percentage of income, providers may also charge parents the difference between the amount of the subsidy and the market rate price (“overage cost”). Since higher-quality providers tend to be more expensive, overage costs generally increase with the quality of care, although individual providers may decline to charge any overage cost.⁹ Addressing these factors was outside the scope of the BIAS project, which designed and tested inexpensive, easy-to-implement interventions.

The behavioral diagnosis focused on issues related to parents’ awareness of the quality-rating and improvement system, criteria for selecting child care, and ability to choose quality-rated providers. These factors are behavioral and have been found to play an important role in the decision-making process. The behavioral obstacles — or “bottlenecks” — that the BIAS team believed to be most significant in hindering the selection of a PTQ provider, and their associated behavioral terms, are described below (and displayed in Figure 2.1). Full definitions of these terms, which appear in boldface the first time they appear in this chapter, are presented in Appendix Table A.1.

Bottleneck 1: Parents may not be aware of or understand the benefits of the PTQ program.

Parents do not receive clear information about the different standards associated with various provider types. Licensing and quality standards are not clearly explained, and parents may have no **reference points** for evaluating care, aside from their own experience. IACCRR can provide parents with individualized child care referrals, but parents may not be aware of the resource. The **social norm** for parents may be to search for care through social networks that they **trust**.

Bottleneck 2: Parents may not begin their search for a specific child care provider while on the waitlist.

The OECOSL does not provide parents with an estimate of how long they will be on the waitlist or the amount the subsidy will cover, and therefore parents may not initiate a search during this time. Parents sometimes wait months for a CCDF voucher slot to become available, and their circumstances may change (for example, a loss of job) in the interim. They also may not begin a search while on the waitlist if obtaining the subsidy seems **psychologically distant**. The uncertainty may make it hard to justify taking time out of their busy schedule to search for options, a possible result of a concept known as **present bias**.

Bottleneck 3: Parents have a short time period to choose a provider once the OECOSL calls them off the waitlist, forcing them to act quickly.

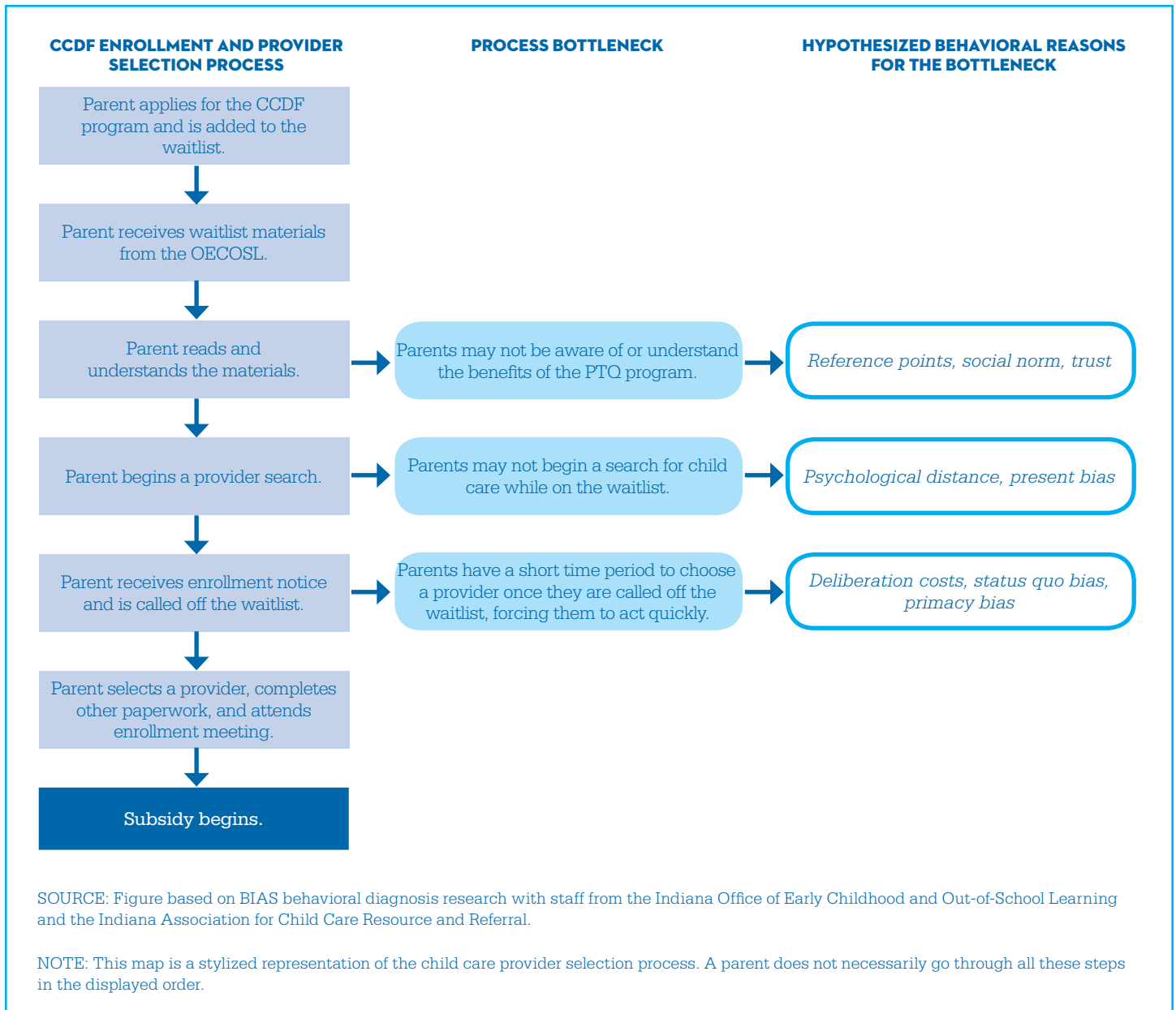
Parents have only days to choose a provider and prepare for the enrollment appointment once the OECOSL calls them off the waitlist. The materials sent from the intake office may involve high **deliberation costs** (the costs in time or mental effort of making a decision) because they contain a great deal of information. Parents must set aside time in their schedule to attend the enrollment appointment, gather all the necessary documentation, and select a provider. Under these conditions, parents who have the option to use the subsidy at their existing provider may choose to do so — an example of **status quo bias**. Those who cannot stay with their current child care arrangement have limited time and resources for selecting an eligible provider. As a result, they may show a **primacy bias** and select the first or second provider they visit.

The BIAS team hypothesized that parents could benefit from information about quality-rated providers delivered to them while they are on the waitlist. This information would have to be delivered before their CCDF enrollment appointment and in a manner that was compelling enough to motivate parents to

8 Weber (2011); Forry et al. (2013).

9 Minton, Durham, and Giannarelli (2014).

FIGURE 2.1
BEHAVIORAL MAP FOR SELECTING A CCDF PROVIDER
INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING



begin their search while on the waitlist. It would also have to be simple so parents could better understand and weigh their complex child care choices.

Design

The main component of the behaviorally informed intervention was individualized child care referrals delivered at a moment when parents were likely thinking about child care options.¹⁰ To implement it, the BIAS team turned to IACCRR, the statewide child care resource and referral agency. IACCRR had the existing capacity to deliver free, individualized child care consumer education and referrals to families. The BIAS intervention integrated this capacity into the CCDF application process in a new way by initiating contact with parents on the waitlist rather than only responding to requests for information

¹⁰ Past research found that providing families with simplified information about the test scores of the available school options caused significantly more parents to choose higher-scoring schools for their children. See Hastings and Weinstein (2008).

TABLE 2.1
HYPOTHESIZED RELATIONSHIPS OF BOTTLENECKS, BEHAVIORAL CONCEPTS,
AND COMPONENTS OF THE INTERVENTIONS – PTQ TEST
INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING

HYPOTHESIZED BOTTLENECK AND BEHAVIORAL CONCEPTS	INTERVENTION COMPONENTS ^a			
	Personalization	Simplification	Implementation Prompts	Proactive Human Outreach
PARENTS MAY NOT BE AWARE OF OR UNDERSTAND THE BENEFITS OF THE PTQ PROGRAM.				
Reference points	✓	✓	✓	✓
Social norm	✓			✓
Trust	✓			✓
PARENTS MAY NOT BEGIN A SEARCH FOR CHILD CARE WHILE ON THE WAITLIST.				
Psychological distance			✓	✓
Present bias			✓	✓
PARENTS HAVE A SHORT TIME PERIOD TO CHOOSE A PROVIDER ONCE THEY ARE CALLED OFF THE WAITLIST, FORCING THEM TO ACT QUICKLY.				
Deliberation costs	✓	✓	✓	✓
Status quo bias	✓		✓	✓
Primacy bias	✓		✓	✓

NOTES: Behavioral concepts cannot be definitively identified, but rather are hypotheses derived from the behavioral diagnosis and design process that may explain behavioral bottlenecks.

^aThe following are examples of intervention components in Indiana:

Personalization: Provide individualized referrals.

Simplification: Streamline the information provided about the PTQ program.

Implementation prompts: Provide parents with spaces on the cover letter to list their child care provider selection.

Proactive human outreach: Staff members call parents to offer personalized assistance.

from parents as IACCRR usually does. IACCRR provided individualized referrals in a redesigned packet of information that highlighted the quality-rated providers near the applicant’s home. To further facilitate the decision-making process, IACCRR staff reached out to a subset of parents by phone.

The Revised Packet

The BIAS team replaced the letter and brochure typically sent to parents with a packet designed using principles from behavioral science. These materials aimed to inform parents about the benefits of PTQ and encouraged them to begin their search for providers right away. The BIAS packet contained the behavioral elements of **personalization, simplification, implementation prompts, and visual cues** described below. (Table 2.1 connects hypothesized bottlenecks, behavioral concepts, and intervention components.)

- **A redesigned letter (page 1).** The cover letter was personalized, beginning with the parent’s name handwritten by IACCRR staff, along with a handwritten note at the bottom with the name of the staff person who selected the referrals (Figure 2.2). The BIAS team chose this design to catch parents’ attention and increase the likelihood that they would continue reading about the PTQ program, addressing Bottleneck 1. Even if the packet was successful at

FIGURE 2.2
SELECT EXCERPTS FROM THE BIAS PTQ PACKET
 INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING

Redesigned Letter

WHAT TO DO NOW

1. Turn the page, and discover the benefits of Paths to QUALITY. Paths to QUALITY providers meet health and safety standards, and show a commitment to quality.
2. Check out the list of providers located near your home. We have included a list of providers that serve your child's age group to help you start your search. Learn more on Page 3!

Prompt implementation

WHY CHOOSE A PATHS TO QUALITY PROVIDER?

These And Many More Are Benefits Of Paths To QUALITY

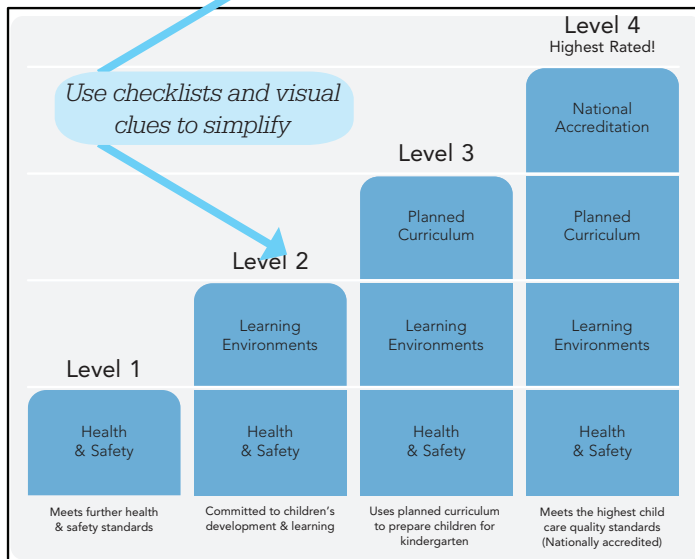


Required Standards

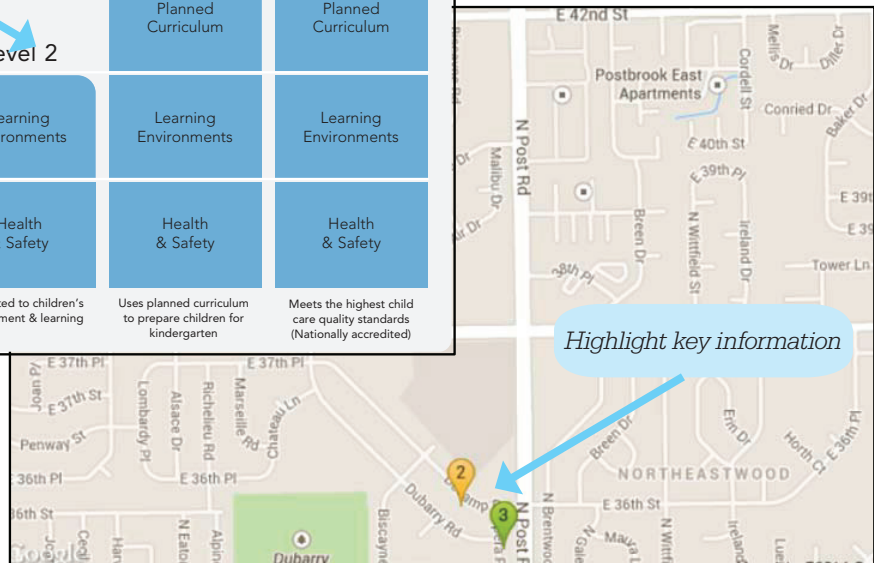
- Your child will be supervised by a qualified adult at all times ✓
- Your child will be in a small group with enough caregivers to receive one on one attention ✓
- Your child will receive healthy and nutritious meals and snacks ✓
- Program staff will be committed to continuous quality improvement ✓

Simplified Checklist of PTQ Benefits

Graphic Display of PTQ Levels



Map Snapshot of 3 Providers



(continued)

**FIGURE 2.2
(CONTINUED)**

A potential child care provider for:

Reference Number:

We have provided this information to help you find child care that meets your family's needs. This referral is a starting point for your search, but we do not recommend or license specific programs.

If you need more help, call us at **1-800-299-162** or come to our website: **www.childcareindiana.org**.

Provider Name

Address:

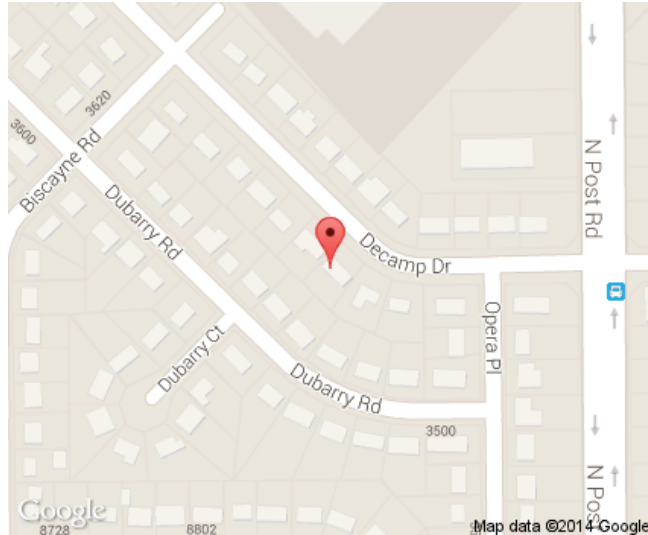
Contact Person:

Type Of Care:

Phone:

Email:

Website:



PROVIDER QUALITY

Paths to QUALITY Level: Paths To QUALITY Level 1

License Type: Licensed, Class I

PROVIDER FEATURES

Ages Served: 6 weeks to 18 years

Capacity: 12

Meals: Breakfast Lunch Dinner Snacks

All meals provided at no cost Costs associated with some meals

Languages: English

Share simplified and personalized information

PROVIDER SCHEDULE

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Time Open:	06:00 AM	06:00 AM	06:00 AM	06:00 AM	06:00 AM	06:00 AM	06:00 AM
Time Closed:	05:59 AM	05:59 AM	05:59 AM	05:59 AM	05:59 AM	05:59 AM	05:59 AM

convincing parents to consider a PTQ provider, behavioral research demonstrates that when people say they want to do something, they do not always follow through on their intentions. To assist parents in plan making, the letter used an implementation prompt to guide them through the search for child care.¹¹ These step-by-step instructions were designed to urge parents to begin their search while on the waitlist, addressing Bottlenecks 2 and 3.

- **An explanation of PTQ (page 2).** A graphic was added to explain the benefits of PTQ, including the four levels of quality. This visual cue described the benefits of choosing a PTQ provider in simple terms and indicated the additional benefits at each higher level. A simplified checklist also presented many reasons to select a PTQ provider. These design elements aimed to communicate the benefits of the program clearly and concisely, addressing Bottleneck 1.
- **A customized map and three personalized referrals of providers near the parent's home (pages 3-7).** Created with software that IACCRR programmed for the BIAS intervention, this component of the package was highly personalized. Similar to Google Maps, a map displayed the location of three providers near the parent's home and included important information about each of them (PTQ rating, name, and phone number). Behaviorally designed individual referral pages provided more information about the providers and were arranged from the highest PTQ rating to unrated. The BIAS team generated the referrals based on the parent's home address and a match between the age of children served and the needs of the family, though it was not possible for IACCRR to filter out providers that were at capacity for the age group relevant for each family due to data limitations.¹² Referrals were limited to three per mailing to avoid **information overload**. This element of the packet aimed to help parents recognize that PTQ providers were within reach and, by showing the proximity of the providers to their home, encourage them to visit the providers while they were still on the waitlist (addressing Bottlenecks 1 and 2).
- **A parent's guide to visiting a provider (page 7).** The last page in the packet presented a checklist of questions for parents to ask when visiting a potential child care provider. It was intended as a resource and prompt for parents to begin their search, addressing Bottlenecks 2 and 3.

Personal phone calls from IACCRR staff

- Some parents who were sent a BIAS packet also received a personal phone call from an IACCRR customer education staff member. This outreach was intended to build trust and overcome the status quo bias to stay with the same child care provider. The phone call aimed to both improve parents' knowledge about the PTQ program (addressing Bottleneck 1) and encourage parents to begin their search while on the waitlist (addressing Bottlenecks 2 and 3). IACCRR staff asked parents if they received the packet, if they had any questions about it, and if they needed additional referrals. The staff member began the call with a loose script developed by the BIAS team, but was given flexibility to answer a range of questions, with the goal of fully informing parents about their options in selecting a child care provider.

11 Implementation prompt is a common term for a strategy designed to encourage individuals to make detailed plans to fulfill goals. See Milkman et al. (2011) and Milkman et al. (2012).

12 In most cases, the providers were within a 5 mile radius of the parent's home address on record. In some rural areas where there was no PTQ provider within 5 miles, the BIAS team expanded the radius to 10 miles if that would have included at least one PTQ provider.

Test

Intervention materials were mailed to families from June to October 2014; the BIAS team tracked parents' child care choices for those who enrolled in the CCDF program for eight additional months.¹³ There were three study groups: a control group that received the standard OECOSL letter and brochure, an intervention group that received personalized referrals by mail (referrals-only group), and another intervention group that received personalized referrals and a phone call from IACCRR staff (referrals-phone group). The evaluation estimated the effects of the referrals-only and referrals-phone groups, compared with the control group, on the following primary outcomes:

- Selection of a PTO provider at the time of enrollment
- Selection of a highly rated PTO provider (Level 3 or 4) at the time of enrollment

At the beginning of each week, the OECOSL sent the BIAS team an anonymized list of parents whose children had been added to the CCDF waitlist the week before. The BIAS team randomly assigned them to one of the three study groups and forwarded the list to IACCRR.¹⁴ Its staff sent out all mailings within 24 hours, and attempted the first phone calls within a week. It was a significant technological and organizational achievement for IACCRR to create profiles for each family in the sample, replace their regular referral materials with those designed by the BIAS team, and conduct personal phone calls within the specified timeframe.

Appendix Figure A.1 depicts the randomization process used in the PTO intervention (as well as the redetermination intervention discussed in Chapter 3). Parents were randomly assigned, with all their children assigned to the same study group, since parents were the ones who were mailed the intervention materials and make decisions on behalf of their children. The sample included 12,652 children, and children are the unit of analysis because a family with multiple children may have different child care arrangements for each one. The effects of the intervention are sometimes reported below on “families” to recognize that parents received the intervention and made decisions about child care.

In the first week of the intervention, the BIAS team randomly assigned the parents of all 5,949 children who were currently on the CCDF waitlist to the three study groups and forwarded the assignments to IACCRR. These groups make up Cohort 1. Beginning in the second week of the intervention, the team randomly assigned parents to the three study groups on a rolling basis within about a week of them signing up for the waitlist. These groups make up Cohort 2 and include 6,703 children.

The cohorts differ in two ways that have implications for the analysis. First, due to limitations in the state's data, it was not possible to determine exactly when parents in Cohort 1 signed up for the CCDF waitlist. However, given the size of the group, it can be assumed that many families had been on the waitlist for months. Thus, unlike parents in Cohort 2 who were sent intervention or control materials close to when they signed up for the waitlist, many parents in Cohort 1 received the materials after a substantial delay. This difference provides an opportunity to broadly examine whether impacts vary based on the timing of the intervention, relative to when families sign up for the waitlist. Second, the random assignment ratios are not equal in the two cohorts. Because the BIAS team randomly assigned Cohort 1 in one week, it limited the number of parents assigned to the referrals-phone group to ensure IACCRR staff could conduct all the personal phone calls within the intended timeframe. As a result, there are 4,255 children in the control group, 1,191 in the referrals-only group, and 503 in the referrals-phone group. Cohort 2 includes about an equal number of children in each study group: 2,402 in the

13 This intervention was originally launched on February 3, 2014. Two weeks into implementing it, the state received an influx of CCDF funding due to a surplus from Temporary Assistance for Needy Families. While there are usually more parents in need of subsidies than can be served, that was not the case at the time and the waitlist was eliminated. With no gap in time between when parents expressed an interest in the CCDF program and when they enrolled, there was no opportunity to deliver information to parents before their enrollment appointment and the BIAS study was suspended. In June 2014, the state notified the BIAS team that it had spent the additional funds and would reopen the waitlist. There was some uncertainty about the number of parents who would apply for a CCDF subsidy during the intervention period because many more than usual had been served in the prior months; however, the study was relaunched on June 16, 2014.

14 The team randomly assigned all children in a family to the same study group.

control group, 2,389 in the referrals-only group, and 1,912 in the referrals-phone group. Since Cohort 2 is more balanced, it provides a more precise estimate of the intervention's true effects. The two cohorts are treated as subgroups in the following analysis.

Findings

This section presents findings on the test's implementation, its main effects on the full sample, and its effects on the cohort subgroups.¹⁵

Implementation

- **The interventions demonstrate that it is feasible for personalized child care information to be delivered to applicants while they are on the CCDF waitlist.**

The study ran as expected, affirming the feasibility of integrating the CCDF subsidy program and child care resource and referral processes. While there were some start-up expenses related to transferring data and mailing the referral lists, IACCRR had the existing capacity to create the referrals and make phone calls for a statewide intervention without increasing the number of staff.

Based on analysis of data from IACCRR's management information system (not shown), almost all parents (an average of 97 percent) were mailed the materials they were meant to receive, and IACCRR mailed most (95 percent) of the materials a week before parents' CCDF enrollment appointment for families whose children actually enrolled in the CCDF program. Over 96 percent of parents in the two intervention groups combined received referrals to only quality-rated providers. Most providers listed on the referral sheets were Level 1 because most of the providers who participate in PTQ are Level 1. However, nearly 70 percent received at least one referral to a Level 3 or Level 4 provider.

Consumer education staff attempted to call 98 percent of parents in the referrals-phone group, of whom 57 percent participated in a call. In the rest of the cases, IACCRR staff left a voicemail message or otherwise could not speak to the parent, or the number was out of service. Of parents who spoke to a staff person, 30 percent asked for more referrals. The top reasons parents cited for needing more referrals were to learn more about their options and to get referrals to providers with different hours or in different areas.

- **Fewer than half of children on the CCDF waitlist were enrolled in the CCDF program during the 12-month study period.**

About 43 percent of children on the waitlist were enrolled in the CCDF program by the end of the study period. The rest — more than 7,000 children — were not enrolled during the study period. (See Table 2.2.) It is not possible to know if the main reason most families did not receive CCDF subsidies was because (1) of insufficient funding, (2) they were not eligible at the time they were offered the subsidy, (3) their child care needs changed, or (4) they intended to enroll but did not complete the process because of behavioral barriers or administrative hassles. Many families spent a fairly long time on the waitlist, and thus their needs or motivations could have changed.

From an analytical perspective, the low rate of enrollment means that the BIAS team could not collect child care provider selection data for the majority of the sample. In line with conventional evaluation methods, the team treated families that never enrolled in the CCDF program as unresponsive to the behavioral interventions. However, if the team had excluded individuals for whom there was no child care provider selection data from the sample or assumed the outcomes for them to have been the same as those for families that were enrolled in the CCDF program, the impacts described below would be larger.

¹⁵ More information about the research analyses, including the estimation equation, weighting to adjust for differences in random assignment ratios between cohorts, and exploratory analyses can be found in the Technical Appendix (Appendix B).

TABLE 2.2
PROVIDER SELECTION OUTCOMES, PTQ TEST
INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING

OUTCOME	CONTROL GROUP	REFERRALS-ONLY GROUP	DIFFERENCE	REFERRALS-PHONE GROUP	DIFFERENCE	OVERALL AVERAGE
Enrollment						
Enrolled in the CCDF program (%)	42.0	42.3	0.2	44.7	2.6	42.6
Provider quality-rating selection						
Selected an unrated provider (%)	13.4	14.4	1.0	14.2	0.8	13.8
Selected a PTQ provider (%)	28.7	27.9	-0.7	30.4	1.8	28.8
Level 3 or 4 provider	12.6	13.2	0.6	14.7	2.1*	13.1
Level 4 provider	6.0	6.7	0.8	8.0	2.0**	6.6
Level 3 provider	6.6	6.4	-0.2	6.8	0.2	6.6
Level 2 provider	2.9	3.3	0.4	2.5	-0.5	2.9
Level 1 provider	13.2	11.5	-1.7*	13.3	0.1	12.7
Sample size (total = 12,652)	6,657	3,580		2,415		

SOURCE: MDRC calculations based on data from the Office of Early Childhood and Out-of-School Learning.

NOTES: Estimates were regression-adjusted using ordinary least squares, controlling for pre-random assignment characteristics of sample members.

Statistical significance levels are indicated as follows: *** = 1 percent; ** = 5 percent; * = 10 percent.

Rounding may cause slight discrepancies in sums and differences.

Impacts

- **The interventions did not increase the percentage of enrolled families who chose PTQ providers, but it shifted the preferences of parents who used quality-rated providers in both intervention groups. The referrals-phone intervention led to a moderate increase in the percentage of families choosing highly rated providers (Levels 3 and 4), while the referrals-only intervention led to a modest decrease in the percentage choosing Level 1 providers.**

Table 2.2 shows the percentage of each group that selected an unrated provider or a PTQ provider. The table further lists the quality rating of the providers selected and whether the provider was a Level 3 or 4 (highly rated).

The behavioral interventions did not change the percentage of families who chose an unrated provider, compared with a PTQ provider. About one-third used unrated providers and two-thirds used PTQ providers.

The referrals-phone intervention increased the selection of highly rated providers (Level 3 or 4) by 2.1 percentage points. The increase was almost entirely due to a 2.0 percentage point increase in the selection of Level 4 providers, a 33 percent change. The referrals-only intervention slightly decreased the percentage of families who chose a Level 1 provider by 1.7 percentage points, a 13 percent change. There were no other changes in the choices parents made regarding providers' quality rating.

Subgroup Analysis

- **The effectiveness of the behavioral interventions differed by cohort.**

The subgroup analysis in Table 2.3 shows that the referrals-only intervention had an impact on families choosing a Level 4 provider in Cohort 2, but not Cohort 1. The referrals-only intervention increased the percentage of families who chose a Level 4 provider in Cohort 2 — those who received the referrals shortly after signing up for the waitlist — by 1.8 percentage points or 30 percent, but had no effect

on this outcome in Cohort 1. This finding suggests that receiving referrals close to when parents sign their children up for the waitlist may impact whether they decide to use the highest-rated providers. (Appendix Figure A.2 depicts the selection of highly rated providers by study group.) The referrals-only intervention in Cohort 2 had two other noteworthy, statistically significant effects, but those effects were not statistically significantly different from the lack of effects in Cohort 1 (signified in the table by the absence of a † symbol), and thus must be treated with caution. The referrals-only intervention increased the percentage of families who chose an unrated provider and decreased the percentage who chose a Level 1 provider. The referrals may have influenced parents who would have otherwise selected a Level 1 provider for their children, encouraging some to choose higher-rated providers and others to opt out of the PTO system completely.

Table 2.3 helps explain the main impacts of the referrals-phone intervention on the full sample. There is no statistically significant difference in impacts between the two cohorts for that intervention, but this lack of difference is likely because of the highly imbalanced sample sizes in Cohort 1, in which only 503 families received phone calls. In Cohort 2, on the other hand, the referrals-phone intervention increased the percentage of families who selected a Level 4 provider by 2.7 percentage points, and the percentage who chose a highly rated (Level 3 or 4) provider by 4.0 percentage points.

These findings suggest that delivering the referrals-phone intervention close to when parents sign up for the CCDF waitlist may be a promising area for future research. The effects reported here are diluted because about 60 percent of families did not enroll in the CCDF program. Since there is no reliable information about the child care choices these families made, they are treated as unresponsive to the intervention. In a context where a larger proportion of waitlisted children enroll in the CCDF program, it would be possible to obtain a more precise estimate of the impact of the behavioral interventions. Appendix Table B.1 shows enrollment levels and provider selection for the subset of families who signed up for the CCDF program during the follow-up period and received the intervention close to when they signed up for the waitlist (Cohort 2) and serves as an illustration of what the proposed replication might find. This analysis is nonexperimental because children who were not enrolled in the CCDF program have been removed, and thus there are no significance tests.

Discussion

Choosing child care is a complex activity. It involves weighing structural factors related to quality and accessibility (such as resources, hours of operation, and location) and process factors that may be harder to evaluate (such as staff's warmth or parental engagement). Once parents have decided on a provider, they must follow up with the appropriate paperwork to finalize their selection. For low-income parents enrolling in a CCDF program with a waitlist, they do much of this follow-up without knowing for certain when they will actually receive the subsidy, and their time and attention are split between work or school and family commitments. In this context, it is meaningful that these behavioral interventions affected parents' decision making about child care.¹⁶

The behavioral interventions tested in this study did not change the likelihood that families would choose a PTO provider (which was high to begin with), but they did shift preferences among those who chose a quality-rated provider. In the full sample, families in the referrals-only group were slightly less likely to choose a Level 1 provider. There were no other statistically significant changes in the choices these families made, but it is reasonable to assume that parents who shifted away from Level 1 providers chose higher-rated or unrated providers instead.

The decision to select a Level 2 or higher provider over a Level 1 provider is not surprising given the outreach emphasizing the benefits of programs with higher ratings. The decision to choose an unrated provider over a Level 1 provider is also unsurprising in some situations. Parents choosing between a Level 1 and an unrated provider may have opted out of the PTO system because of the general aversion people

16 Forry et al. (2013).

TABLE 2.3
PROVIDER SELECTION OUTCOMES BY COHORT SUBGROUP, PTQ TEST
 INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING

PANEL 1: REFERRALS-ONLY VERSUS CONTROL

OUTCOME	COHORT 1			COHORT 2			ACROSS-COHORT SIGNIFICANCE
	REFERRALS-ONLY GROUP	CONTROL GROUP	DIFFERENCE	REFERRALS-ONLY GROUP	CONTROL GROUP	DIFFERENCE	
Enrollment							
Enrolled in the CCDF program (%)	39.0	40.6	-1.6	45.1	43.3	1.9	
Provider quality-rating selection							
Selected an unrated provider (%)	13.0	13.6	-0.6	15.6	13.2	2.4*	
Selected a PTQ provider (%)	26.1	27.1	-1.0	29.5	30.0	-0.5	
Level 3 or 4 provider	12.1	12.3	-0.2	14.1	12.8	1.3	
Level 4 provider	5.5	6.0	-0.4	7.8	6.0	1.8**	†
Level 3 provider	6.6	6.3	0.3	6.3	6.8	-0.6	
Level 2 provider	2.5	2.5	0.0	4.0	3.3	0.7	
Level 1 provider	11.5	12.3	-0.8	11.5	13.9	-2.5*	
Among children enrolled (%)							
<i>Selected an unrated provider</i>	<i>33.2</i>	<i>33.4</i>	<i>- -</i>	<i>34.4</i>	<i>30.6</i>	<i>- -</i>	<i>-</i>
<i>Selected a PTQ provider</i>	<i>66.8</i>	<i>66.6</i>	<i>- -</i>	<i>65.6</i>	<i>69.4</i>	<i>- -</i>	<i>-</i>
Sample size (total = 10,237)	1,191	4,255		2,389	2,402		

PANEL 2: REFERRALS-PHONE VERSUS CONTROL

OUTCOME	COHORT 1			COHORT 2			ACROSS-COHORT SIGNIFICANCE
	REFERRALS-PHONE GROUP	CONTROL GROUP	DIFFERENCE	REFERRALS-PHONE GROUP	CONTROL GROUP	DIFFERENCE	
Enrollment							
Enrolled in the CCDF program (%)	43.3	40.6	2.6	46.0	43.3	2.8	
Provider quality-rating selection							
Selected an unrated provider (%)	16.3	13.6	2.8	12.4	13.2	-0.8	
Selected a PTQ provider (%)	27.0	27.1	-0.1	33.6	30.0	3.6*	
Level 3 or 4 provider	12.4	12.3	0.1	16.8	12.8	4.0***	
Level 4 provider	7.2	6.0	1.3	8.7	6.0	2.7***	
Level 3 provider	5.2	6.3	-1.2	8.2	6.8	1.3	
Level 2 provider	1.4	2.5	-1.2*	3.4	3.3	0.1	
Level 1 provider	13.2	12.3	0.9	13.4	13.9	-0.5	
Among children enrolled (%)							
<i>Selected an unrated provider</i>	<i>37.7</i>	<i>33.4</i>	<i>- -</i>	<i>27.0</i>	<i>30.6</i>	<i>- -</i>	<i>-</i>
<i>Selected a PTQ provider</i>	<i>62.3</i>	<i>66.6</i>	<i>- -</i>	<i>73.0</i>	<i>69.4</i>	<i>- -</i>	<i>-</i>
Sample size (total = 9,072)	503	4,255		1,912	2,402		

SOURCE: MDRC calculations based on data from the Office of Early Childhood and Out-of-School Learning.

NOTES: Estimates were regression-adjusted using ordinary least squares, controlling for pre-random assignment characteristics of sample members.

Statistical significance levels are indicated as follows: *** = 1 percent; ** = 5 percent; * = 10 percent.

Differences across cohort impacts were tested for statistical significance. Those statistical significance levels are indicated as follows: +++ = 1 percent; ++ = 5 percent; + = 10 percent.

Rounding may cause slight discrepancies in sums and differences.

Characteristics shown in italics are calculated for a portion of the full sample and indicate nonexperimental data. Significance tests are not calculated for nonexperimental data.

have to being in the last position on an ordinal scale.¹⁷ In addition, parents in this situation may find that the unrated provider is better suited for them. Unrated providers are not necessarily of poorer quality than PTO providers. When the unrated provider is a more informal type of care, it may offer advantages such as flexible hours, lower cost, or cultural affinity. If the unrated provider is licensed, it has achieved the minimum standards for Level 1, which might make it hard for parents to distinguish any differences in quality.

The combination of referrals and a personal phone call increased the proportion of families who selected higher-rated providers, especially Level 4 providers, by a statistically significant margin. Parents who have the option to choose a Level 4 provider may be in a less ambiguous situation when it comes to weighing their options. The differences in quality between, for example, Level 1 and Level 4 are easy for IACCRR staff to articulate and should be easy for parents to see in the providers' structural characteristics, such as the facilities, resources, and staff. The behavioral outreach may have helped some parents understand that they can access this sort of high-quality care with the CCDF subsidy. Program supply, however, remains a challenge; most parents (88 percent) received at least one referral to a Level 1 provider, while only 34 percent received at least one referral to a Level 4 provider.

This study adds to existing research on the effects of personalized information on decision making.¹⁸ It also sheds light on the value of personal assistance and how the timing of information can influence decisions.

The BIAS team was not able to interview parents in the sample, and so it is not possible to fully explain how the different forms of outreach affected their decision making. The behavioral interventions aimed to create an implementation prompt for parents to use quality-rated providers if given the chance. It is possible that some parents used the referrals in the packet to locate nearby child care providers. But given how difficult it can be to match child care providers to families' needs, it is also possible that the behavioral interventions helped some parents make a plan for finding a suitable child care provider. This scenario might explain why receiving a phone call increased the selection of highly rated child care more than referrals alone. IACCRR program data indicated that, on average, parents in the referrals-phone group had 1.5 interactions with consumer education staff, suggesting that some parents called IACCRR back after receiving the initial call, perhaps when they were called off the waitlist. For these parents, IACCRR may have become a trusted resource for overcoming the informational and motivational barriers to selecting a child care arrangement that was different from what they would have otherwise chosen.

The behavioral interventions worked only when delivered soon after families signed up for the waitlist (Cohort 2), even though they likely could not enroll in the CCDF program until weeks or months later. This finding contradicts common assumptions about how timing relates to decision making and action. The optimal time for an intervention is typically thought to be close to when people will perform the desired action unless the intervention includes some automatic escalation or initiation component. In this case, the intervention was more effective when delivered closer to when parents signed up for the waitlist than when they were called off of it. Future research might explore whether the effects of this intervention could be increased by reaching out to parents again around the time they receive the offer to enroll in the CCDF program.

17 Kuziemko, Buell, Reich, and Norton (2014).

18 Hastings, Van Weelden, and Weinstein (2007); Hastings and Weinstein (2008).

CHAPTER 3

Renewing CCDF Subsidies

At the time of the BIAS project, parents in Indiana had to prove their continued eligibility for the Child Care and Development Fund (CCDF) subsidy every six months by providing certain forms of documentation.¹ The state of Indiana establishes the CCDF redetermination policies, but contractors in each county determine how to implement the procedures. The tests described in this chapter took place in Marion County, Indiana, where parents must complete redetermination in person. The BIAS study focused on Marion County because it includes the city of Indianapolis, which is home to approximately 35 percent of families receiving CCDF-subsidized child care in the state.

The Office of Early Childhood and Out-of-School Learning (OECOSL) recognized that many parents missed their scheduled redetermination appointments and had to make multiple visits to an office to complete the redetermination process because they did not have all the needed documents. Eligible families in this situation risked missing the redetermination deadline and having to appeal or reapply a short time later (a phenomenon called “churning”),² or going without a subsidy for which they were eligible. Many states and public benefits programs face the same challenges with the child care redetermination process.³ The BIAS study discussed in this chapter, which involved two rounds of tests, aimed to increase attendance at scheduled appointments and reduce the number of appointments parents had to attend to renew their child care subsidies. Improvements in these areas could have also reduced the number of eligible parents who missed the redetermination deadline.

Define

Parents in Marion County had to prove they were still eligible by providing documentation and attending an appointment at an intake office at least every six months. The OECOSL was interested in improving the redetermination process for parents enrolled in the CCDF program. The office identified several inter-related issues, which create burdens for both parents and staff:

- Some parents missed their scheduled appointment, giving them less time to complete the redetermination process by the deadline and creating congestion in the office at the end of the redetermination period.
- Some parents were not completing the redetermination process in one appointment, and multiple visits to the office require more time and energy for parents and staff.
- Some parents were not completing redetermination by the deadline, leading to a potential loss of benefits and gaps in service.

1 The Child Care and Development Block Grant Act of 2014 requires states to extend redetermination periods to 12 months.

2 The state’s appeal process allows parents who have recently lost their child care subsidies to appeal immediately and have them reinstated with retroactive pay to the provider if they can prove uninterrupted eligibility. This procedure reduces the number of parents who must reapply to the CCDF program and maintains continuity of care (and payments to the provider), but it also provides the administrators with some discretion about how to handle cases in which a parent continually fails to complete redetermination on time.

3 See, for example, Rosenbaum (2015).

Diagnose — Round 1

The Children's Bureau, Inc. (CBI), is the CCDF intake and eligibility contractor in Marion County. It requires that every parent in the county attend an in-person appointment to complete redetermination.⁴ Subsidies in Indiana are usually valid for between eight weeks and six months, depending on the parent's service need, but most parents have a semiannual redetermination deadline.

As required by the state, CBI sends letters notifying parents about the expiration of their subsidies about 45 days before the deadline. The letter provides the date and time of the appointment, and informs parents that they may reschedule, if necessary. With the notification letter, CBI sends a checklist that explains acceptable forms of documentation. Parents are required to bring in a completed provider information form and proof of identity, address, and service need.

The team collected data from the OECOSL and CBI about the redetermination process, and spoke to frontline and supervisory staff at the intake office, the regional OECOSL manager of the intake offices, and some parents who had just attended a redetermination appointment. In interviews with the BIAS team, CBI staff estimated that about 40 percent of parents missed their scheduled redetermination appointment. Data maintained by CBI showed that, in a typical month, about 35 percent of parents who attended an appointment had to schedule another appointment because of missing documentation.⁵ OECOSL data indicated that about 17 percent of parents did not renew their subsidies each month, and the OECOSL believed a proportion of these parents were still eligible for the benefit since the office regularly received appeals from parents who had missed the redetermination deadline. There were no reliable statistics on the proportion of parents who filed appeals or how many had their subsidies reinstated.

During the diagnosis phase, the BIAS team identified two contextual factors, which ultimately the intervention could not address, and several bottlenecks that the team believed were hindering parents most from successfully completing the redetermination process. The contextual factors, identified bottlenecks, and their associated behavioral terms are described below (and displayed in Figure 3.1). Full definitions of these terms, which appear in boldface the first time they appear in this chapter, are presented in Appendix Table A.1.

The first contextual factor is the requirement that parents must visit the intake office to complete redetermination at least every six months, rather than sending forms electronically or by mail. This creates **hassle factors** that can be barriers to completing the process successfully. The second factor relates to the redetermination requirements themselves, all of which are determined by policy or statute. It can be difficult to comply with the requirements — particularly those related to employment verification. Addressing these barriers falls outside the scope of the BIAS project, but the new Child Care and Development Block Grant reauthorization points to the importance of addressing both of these problems in the future.

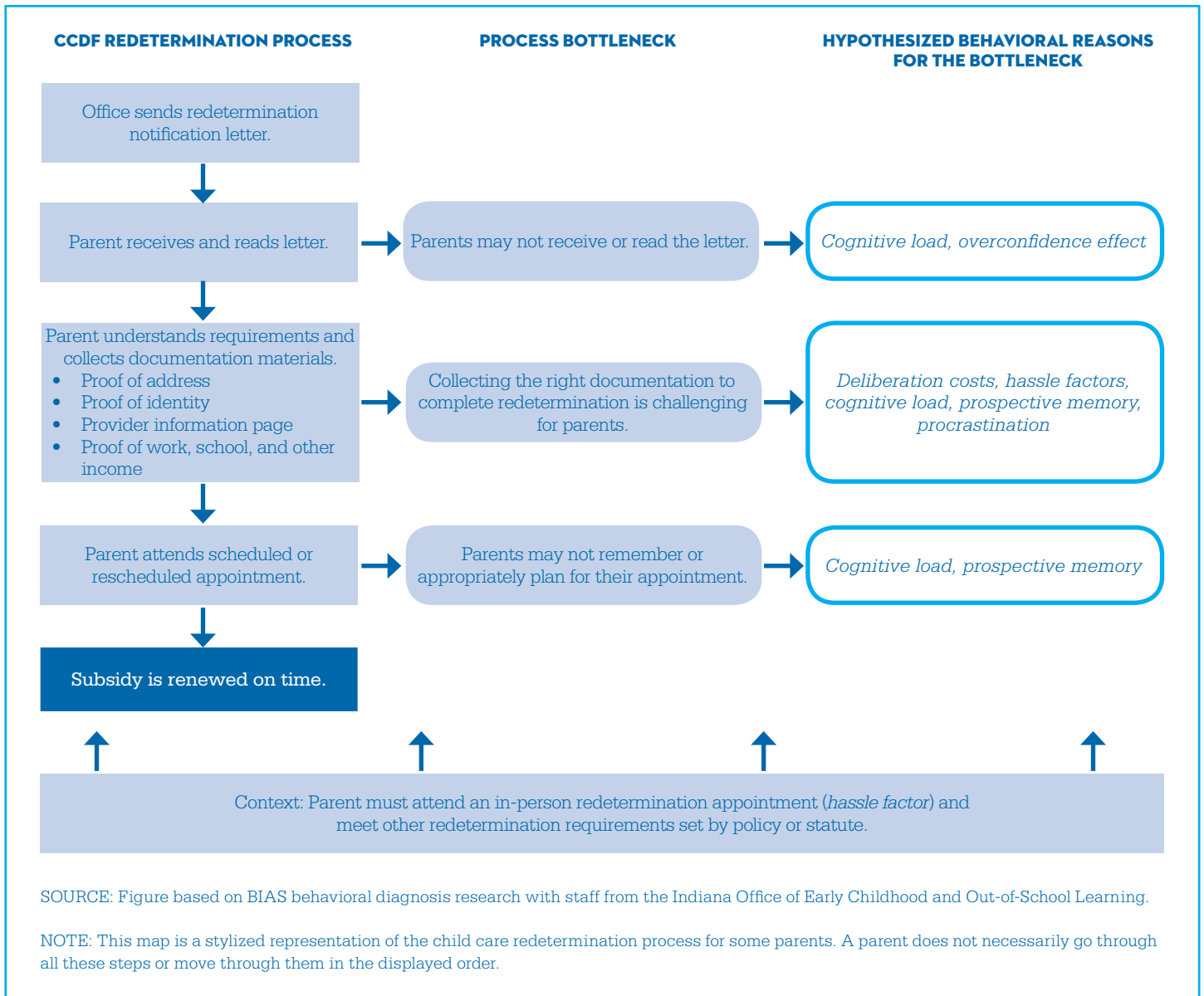
Bottleneck 1: Parents may not receive or read the letter.

CBI has no consistent policies for contacting parents when their letters are returned to the office and ensuring they receive the information about their appointments. Staff sometimes call parents when a phone number is available, but no other action is taken. For parents who do not receive the letter, staff assume the parents would remember to keep track of when they were up for renewal and contact the office, which places a heavy **cognitive load** on parents. Some parents who receive the letter but have been through the process before may only skim the materials for their appointment date because they already know what they need to complete the process (**overconfidence effect**). Though these parents likely understand the process, their circumstances may have changed between redetermination periods (for example, a change in work hours or jobs) in ways that require additional documentation.

4 In some counties, redetermination is completed by mail. The local contractor decides which process to use based on a variety of considerations.

5 An additional 11 percent had to return the same day to drop off additional paperwork. In the outcome data reported for the Round 1 and Round 2 redetermination tests, dropping off additional paperwork is not counted as an additional appointment because parents do not typically see a case worker again when they are dropping off documentation.

FIGURE 3.1
BEHAVIORAL MAP FOR RENEWING A CCDF SUBSIDY ON TIME
INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING



Bottleneck 2: Collecting the right documentation to complete redetermination is challenging for parents.

The letter parents receive about the documents they must bring to their appointment is dense and detailed, which may cause high **deliberation costs** to understand. The requirements to complete redetermination can be difficult for parents in the following ways:

- Proof of service need, especially employment, can be hard to establish because the verifying documents must include specific information and dates.

Parents must provide evidence of work or school to demonstrate a service need. To verify qualifying employment, parents must present proof of “30 days of income prior to your appointment,” typically in the form of pay stubs, copies of checks, or documentation from the employer if the job is new. To do so, parents may have to wait for a pay stub that has not been issued at the time of their appointment, although staff attempt to implement the policy in a way that avoids unreasonable results. The

documents must also show work hours or an hourly rate for the last 30 days, which are not always included in pay stubs. Those who work in more unconventional or “personal service” jobs and are paid by deposit onto a stored value card (for example, a Visa debit card) or by personal check may have even more difficulty identifying the right materials. Lastly, parents must be organized and start setting aside pay stubs the day they receive their redetermination notice. Taken together, these hassle factors place a heavy cognitive load on low-income parents — in this case, mostly single mothers who are working or in school. Forgetting to obtain a document (**prospective memory failure**) or **procrastinating** may lead to multiple redetermination appointments.

- The provider information form must be filled out each time the parent completes the redetermination process.

Parents may assume that the form is not necessary unless they are changing providers. There are also hassle factors in completing the form because it requires the provider’s information and signature. Parents may intend to bring the form when they go to their child care provider but then forget it (prospective memory failure). Furthermore, only certain provider staff members can fill out the form, and thus parents who procrastinate may not meet with the right person in time for the appointment.

- Parents may assume that showing proof of address is unnecessary or may not have a valid document at the time of their appointment.

The checklist indicates that parents must bring in “proof of residency,” which means proof of address. The requirement is specific in that the proof must be “received within 30 days of the appointment.” A parent may misunderstand the requirement and bring in an out-of-date document. The checklist provides examples of qualifying documents, but if parents do not have one of those documents, they may struggle to determine what they should bring in as proof. The address on parents’ drivers licenses may not be current, or they may be living with someone else and not have a lease or utility bill in their name.



Bottleneck 3: Parents may not remember or appropriately plan for their appointment.

Parents who qualify for the CCDF subsidy are usually working or in school.⁶ Given their busy schedules, the likelihood that they are managing other public assistance redetermination procedures, and the anxiety created by the imminent deadline for renewing the subsidy, parents are likely carrying a heavy cognitive load. Parents must set aside substantial time for the appointment and begin to gather the required documentation right away. All of these tasks can lead to prospective memory failure. The OECOSL sends the notice approximately four weeks before the scheduled appointment. Parents may simply forget about the appointment, or optimistically assume they will be prepared by that date, but decide not to go at the last minute because they do not have all the documents.

Design — Round 1

The BIAS team encouraged OECOSL staff to consider eliminating some of the requirements or shifting some of the burden to the employer or provider. For example, the BIAS team suggested that the redetermination notification letter or the postmarked envelope it came in could serve as proof of residency, as a way to simplify the requirement. Since OECOSL staff could not know with certainty that a parent received the letter “within 30 days of the appointment,” they determined that the letter could not be used as proof. Given the limited time frame of the BIAS studies, the research team determined that the redetermination requirements could not be changed, and the tests therefore focused on attempting to make them clearer.

⁶ The work requirement does not apply to parents whose children are separately eligible because these children already receive, or need to receive, protective services.

TABLE 3.1
HYPOTHESIZED RELATIONSHIPS OF BOTTLENECKS, BEHAVIORAL CONCEPTS,
AND COMPONENTS OF THE INTERVENTION – REDETERMINATION TEST
INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING

HYPOTHESIZED BOTTLENECK AND BEHAVIORAL CONCEPTS	INTERVENTION COMPONENTS ^a			
	Simplification	Plan Making	Reminders	Choice Architecture
PARENTS MAY NOT RECEIVE OR READ LETTER.				
Cognitive load	✓	✓		✓
Overconfidence effect				✓
COLLECTING THE RIGHT DOCUMENTATION TO COMPLETE REDETERMINATION IS CHALLENGING FOR PARENTS.				
Deliberation costs	✓	✓		✓
Hassle factors	✓	✓		✓
Cognitive load	✓	✓		✓
Prospective memory		✓	✓	
Procrastination		✓		
PARENTS MAY NOT REMEMBER OR APPROPRIATELY PLAN FOR THEIR APPOINTMENT.				
Cognitive load		✓	✓	
Prospective memory		✓	✓	

NOTES: Behavioral concepts cannot be definitively identified, but rather are hypotheses derived from the behavioral diagnosis and design process that may explain behavioral bottlenecks.

^aThe following are examples of intervention components in Indiana:

Simplification: Provide fewer proof of residency options.

Plan making: Reorganize the checklist to make it more user-friendly.

Reminders: Send a reminder postcard.

Choice architecture: Provide more detailed instructions for documenting proof of work.

The BIAS team redesigned the notification letter and created a new reminder postcard. These materials aimed to help parents remember their appointments and understand the requirements. The intervention materials contained the behavioral elements of **simplification, personalization, loss aversion,** and **reminders,** described below (Table 3.1 connects hypothesized bottlenecks, behavioral concepts, and intervention components):

- **The redesigned letter** excluded unnecessary content, presenting only the key information that parents needed to remember. It began with the parent’s name, which was handwritten to personalize the interaction. The letter prominently displayed the subsidy expiration date and stated, “Start to prepare TODAY!” to elicit a sense of urgency. It also activated loss aversion in parents with the phrase, “to avoid losing your CCDF, you need to.”
- **The streamlined checklist** served as a plan-making device as well. It began with a clear title, “4 Easy Steps to Renewing Your Voucher,” to focus attention on the four essential pieces of documentation parents must bring to their appointment: proof of current address, proof of identity, the provider information form, and proof of eligibility (service need). It reduced the amount of text, compared with the standard checklist, and eliminated any unnecessary information, such as acronyms, that parents were unlikely to understand. It also included questions to help guide parents in determining what they needed to provide. The reverse side of the checklist also featured “Helpful Hints,” which included “Frequently Asked Questions”

about the redetermination process. Figure 3.2 contains the redesigned letter and checklist used in Round 1.

- **The provider information form** was printed on yellow paper to make it stand out from other pieces in the packet and help remind parents to fill it out.⁷
- **A reminder postcard**, similar to a doctor appointment reminder, was mailed to parents about one to two weeks before the appointment. Parents had not been previously sent a reminder. The postcard did not contain the specific date and time of the parent's appointment, but encouraged them to consult the notification letter and write down the information. The postcard reminded parents about the four pieces of documentation they needed to bring to the appointment, referencing the checklist, and about what to do if they had any questions or were unable to attend. The postcard itself could serve as proof of address, and it encouraged parents to bring it to the appointment.

Test — Round 1

The test ran from January to June 2014, and the BIAS team evaluated it using a random assignment design. The team measured impacts on three main outcomes:

- Percentage of parents attending their first scheduled appointment
- Percentage of parents completing the redetermination process in one appointment⁸
- Percentage of parents completing the redetermination process on time

The research team divided the sample equally between an intervention group and a control group. A research intern mailed all of the intervention materials to avoid disrupting normal business operations. Office managers set aside the notification letters for parents assigned to the intervention group, and the intern created the mailing packets. The intern then mailed the notification letters to both the control and intervention groups at the same time. The intern also sent the intervention group reminder postcards close to the date of the appointment.

Findings — Round 1

Implementation

- **The BIAS team modified the notification letter slightly during the test in response to feedback from CBI staff.**

The BIAS team received feedback from CBI managers during the intervention that some parents in the intervention group were confused about the date of their redetermination appointment. The standard notification letter, which parents who had renewed their subsidies before had received, listed the appointment date at the top right corner. The redesigned letter noted the subsidy expiration date at the top and the appointment date further down the page. A few parents had arrived at the office very close to the day their subsidy expired, mistaking the date on the top of the redesigned notification letter for their appointment date. It was not possible to determine how many parents experienced this confusion. To clarify the information, the team made two changes to the redesigned letter that took effect on April 14, 2014. The text in the center box changed from “CCDF Voucher Expiration Date” to “Your Voucher Expires On,” and the text in the right-hand box changed from “When To Renew” to “Your Appointment Date.” The team compared impacts for parents in the intervention group who received the original version of the letter with those who received the modified version and found no statistically significant

7 The BIAS team considered redesigning this form, but decided against it because providers were responsible for completing it and changing the form for some but not all parents might cause confusion.

8 Data on whether or not parents renewed after the deadline were not available, so this analysis reported on the number of appointments parents needed to renew only for parents who renewed on time.

FIGURE 3.2
REDESIGNED REDETERMINATION MATERIALS EXCERPT, ROUND 1
INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING

NOTIFICATION LETTER

Dear *Jane Doe* ← *Handwritten, personalized information*

Your CCDF voucher provides you with affordable child care that meets your needs. But your voucher will expire soon.

Activate loss aversion → **Your Voucher Expires On:**
5 / 24 / 2014 ← *Elicit urgency*
Month Date Year

To avoid losing your CCDF, you need to:

- 1** Gather just a few **documents** to show that you are still eligible for the voucher. → **WHAT TO BRING?**
Details on the next page →
- 2** Bring these documents to an **appointment**. → **YOUR APPOINTMENT DATE:**
5 / 12 / 14
At **9:30 AM**

If you need to reschedule, call the Children's Bureau Inc. at 1-866-287-2420 x204 or email us at CCDFscheduling@childrensbureau.org

WHERE?
Fay Bickard Glick Family Place
3801 N. Temple Ave.
Indianapolis, IN 46205

Start to prepare TODAY! ← *Elicit urgency*

(continued)

FIGURE 3.2
(CONTINUED)

4 EASY STEPS CHECKLIST

4 Easy Steps to Renewing Your Voucher

Here is a checklist to help you track what you will need to bring to the appointment.

1. Proof of Current Address

Check off the one document you will bring:

Streamlined checklist

- Driver's license
- Utility bill- current at time of appointment
- Envelope postmarked in the 30 days prior to your appointment (no window envelopes)
- Letter from State or Federal Government agency dated in the 30 days prior to your appointment

2. Proof of Identity

Check off the one document you will bring:

Simplified information and text

- Driver's license
- Military ID
- Passport
- School ID
- Other government-issued ID
- Work ID

3. Provider Information Page

This is the attached YELLOW form. You must have your CCDF eligible provider fill it out even if you are keeping the same provider.

4. Proof of Eligibility

Check off all of the situations that apply to you and what you need to bring.

Do you go to school or training?

BRING A SCHEDULE that shows your name, school name, credit hours taken and/or hours of participation, and semester dates or begin and end dates, if applicable.

Do you work?

BRING PAY STUBS for all of your jobs for the 30 days prior to your appointment.

Examples: If your appointment was on December 25, your pay stubs would have to cover the days from November 25 to December 25. If you had two jobs that paid every other week, you would have to bring four pay stubs to your appointment, two for each job.

Do you have any other forms of income, aside from work?

BRING PROOF OF ANY OTHER INCOME, for example:

- Unemployment printout
- Social Security (SSI) benefit letter
- Current TANF benefit letter

Questions about what to bring?
See the next page.

Need more help?
Call us at 1-866-287-2420 x204

TABLE 3.2
REDETERMINATION OUTCOMES, ROUND 1
INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING

OUTCOME	PROGRAM GROUP	CONTROL GROUP	DIFFERENCE
Attendance			
Attended first scheduled appointment (%)	52.6	50.0	2.6*
Number of appointments attended (%)			
None	9.2	9.6	-0.5
One	71.1	69.1	2.1*
More than one	19.7	21.3	-1.6
Redetermination			
Completed redetermination on time (%)	79.3	77.7	1.6
Completed in one appointment	62.5	59.3	3.2**
Completed in more than one appointment	16.7	18.4	-1.7
Sample size (total = 5,332)	2,666	2,666	

SOURCE: MDRC calculations based on data from the Office of Early Childhood and Out-of-School Learning.

NOTES: Estimates were regression-adjusted using ordinary least squares, controlling for pre-random assignment characteristics of sample members.

Statistical significance levels are indicated as follows: *** = 1 percent; ** = 5 percent; * = 10 percent.

Rounding may cause slight discrepancies in sums and differences.

differences in impacts between the two groups. In other words, the intervention materials were no more effective after April 14, 2014, than they were before that date.

Impacts

- **The intervention increased the percentage of parents who attended their first scheduled redetermination appointment by 2.6 percentage points, a 5 percent change.**

Table 3.2 shows that 50.0 percent of control group members attended their first scheduled appointment, compared with 52.6 percent of the intervention group. The difference is statistically significant.

- **The intervention increased the percentage of parents who completed redetermination in one appointment by 3.2 percentage points, or about 5 percent.**

Table 3.2 shows that 62.5 percent of parents in the intervention group were able to renew their subsidies in one appointment, compared with 59.3 percent of control group parents. This impact reduces the burden associated with the redetermination process on both parents and CBI staff.

- **The intervention did not change the likelihood that parents would renew their subsidies on time.**

The improvement in the proportion of parents who completed the redetermination process in one appointment did not translate into a statistically significant effect on the proportion of parents who renewed their subsidies on time because enough parents in the control group caught up to those in the intervention group by attending multiple appointments. About 18.4 percent of the control group (and 16.7 percent of the intervention group) attended two or more appointments to complete the process before the deadline.

- **The intervention's impact on completing the redetermination process in one appointment seems to result from a general improvement in parents' ability to comply with the redetermination requirements.**

Appendix Table A.2 shows the reasons why parents did not renew in a given appointment, all of which the intervention materials attempted to address. A smaller percentage of parents in the intervention group, compared with those in the control group, did not complete the redetermination process in an appointment for one or more of the listed reasons (except proof of identity), suggesting that the intervention generally improved parents' understanding of the redetermination requirements. However, these differences were not large enough to indicate statistically significant effects. Problems with employment verification documents accounted for the primary reason why parents did not complete the process in any appointment, a finding that is consistent with past research in this area.⁹

Subgroup Analysis

The subgroup analysis considered whether impacts varied based on the office to which a parent was assigned and on the parent's educational level. The BIAS team chose these exploratory subgroups because different offices might have different practices, cultures, or workloads, which could cause impacts to vary, and a parent's educational level might affect how much help the person needs to complete the redetermination process. For example, all of the notification materials are provided in writing, requiring at least a basic reading level even for the intervention group.¹⁰

- **The behavioral intervention's effects differed based on the office to which the parent was assigned and on the parent's level of education.**

The intervention more positively affected parents assigned to the largest CBI office with the most customers (Family Place) than parents assigned to less busy offices. Table 3.3 shows that 61.6 percent of parents who received the BIAS materials at Family Place renewed in one appointment, compared with 55.8 percent of the control group parents at that location (a difference of 5.8 percentage points, or 10 percent). For parents with lower educational levels (less than a high school degree), the intervention reduced the percentage who renewed through multiple visits to the office by 7.0 percentage points, or 33 percent, suggesting the materials were particularly effective for these parents at clarifying the requirements.

At the end of Round 1, it seemed possible to further increase the percentage of parents who attended their first scheduled appointment. Although separate from completing the redetermination process in one appointment, this outcome is useful in encouraging parents to begin the process as early as possible. CBI offices become more crowded as the redetermination deadline nears, and parents have fewer chances to schedule additional appointments to resolve any problems with their documentation. The BIAS team had also hoped the redesigned notification materials would statistically significantly reduce the type and number of errors that lead to multiple redetermination appointments. Many human services programs attempt to explain complicated redetermination requirements to participants using written notices, so this outcome could have been an important achievement for the human services field. Thus, with the support of state partners, the BIAS team designed another intervention.

Diagnose — Round 2

The BIAS team conducted additional interviews with program staff, observed program operations, and spoke to a small number of parents who received the intervention and control materials. The team identified the following persistent bottlenecks:

⁹ Sandstrom, Grazi, and Henly (2015).

¹⁰ Other exploratory subgroups analyzed include the number of children in the household, family income, the month the family was scheduled for redetermination, and the number of prior redetermination cycles. The research team chose these subgroups because the number of children and family income might influence a parent's need for child care assistance, a parent's need or ability to complete the redetermination process might vary by season or month in relation to the weather or academic year, and families with less experience with the process might benefit more from the intervention materials. Results for these subgroups are not shown because there were no consistent patterns of statistically significant results.

TABLE 3.3
REDETERMINATION OUTCOMES BY SUBGROUP, ROUND 1
INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING

SUBGROUP AND OUTCOME	PROGRAM GROUP	CONTROL GROUP	DIFFERENCE	ACROSS-SUBGROUP SIGNIFICANCE
Office				
Attended first scheduled appointment (%)				
Family Place	52.7	50.0	2.7	
Family Support Center	49.0	49.2	-0.2	
NACS West	55.2	50.6	4.6*	
Completed redetermination on time (%)				
Family Place	78.0	75.5	2.5	
Family Support Center	79.2	78.8	0.3	
NACS West	81.5	80.2	1.2	
Completed in one appointment (%)				
Family Place	61.6	55.8	5.8***	†
Family Support Center	62.7	64.4	-1.7	
NACS West	63.9	60.6	3.3	
Completed in more than one appointment (%)				
Family Place	16.4	19.7	-3.3**	
Family Support Center	16.4	14.4	2.0	
NACS West	17.6	19.7	-2.1	
Education				
Attended first scheduled appointment (%)				
Not a high school graduate	52.2	52.6	-0.4	
High school graduate or higher	52.7	49.3	3.4**	
Completed redetermination on time (%)				
Not a high school graduate	73.4	74.4	-0.9	
High school graduate or higher	81.0	78.7	2.3*	
Completed in one appointment (%)				
Not a high school graduate	58.8	52.7	6.1**	
High school graduate or higher	63.6	61.2	2.4	
Completed in more than one appointment (%)				
Not a high school graduate	14.5	21.5	-7.0***	†††
High school graduate or higher	17.4	17.5	-0.1	

SOURCE: MDRC calculations based on data from the Office of Early Childhood and Out-of-School Learning.

NOTES: Estimates were regression-adjusted using ordinary least squares, controlling for pre-random assignment characteristics of sample members.

Statistical significance levels are indicated as follows: *** = 1 percent; ** = 5 percent; * = 10 percent.

Differences across subgroup impacts were tested for statistical significance. Those statistical significance levels are indicated as follows: ††† = 1 percent; †† = 5 percent; † = 10 percent.

Rounding may cause slight discrepancies in differences.

The sample sizes for the office subgroup are: Family Place = 2,487; Family Support Center = 1,283; NACS West = 1,562. The sample sizes for the education subgroup are: not a high school graduate = 1,155; high school graduate or higher = 4,167.

▶ **Bottleneck 1: Because redetermination is a frequent event, some parents only skim the letter for their appointment date and assume that the requirements for them have not changed.**

Parents who have renewed their subsidies before believe they know what is required to complete the process. However, changes in parents' circumstances may require new documents, which could result in multiple appointments if they do not read the packet carefully. Other parents may find the process to be so complicated that they attend their first appointment to receive staff assistance, knowing full well they do not have all the documents and will have to return to complete the process.

▶ **Bottleneck 2: Parents have considerable difficulty submitting proof of work and other forms of income.**¹¹ Even though the Round 1 materials attempted to simplify the instructions, the employment verification documents may have remained complicated to many parents. According to data collected during Round 1, missing pay stubs and missing documents for other forms of income (such as unemployment insurance or Temporary Assistance for Needy Families) were the top reasons parents failed to renew their subsidies in a given appointment.

▶ **Bottleneck 3: Parents miss their scheduled appointment.** The postcard reminder in Round 1 did not include the parent's appointment date and time, and therefore it was not helpful to parents who had forgotten their appointment date (prospective memory failure). It was not possible to automate the creation of the postcards given the small scale of the intervention in Round 1.

Design — Round 2

In the second round of the experiment, the BIAS team set out again to reduce the number of parents who had to return to the office because of a problem with their work verification documents, the most common reason for additional appointments in Round 1. The team reviewed a packet that CBI used in a different county, which offered redetermination by mail to parents. It provided a model of the information parents would need to complete the redetermination process without an office appointment. This packet contained several forms that the CCDF did not regularly mail to parents in Marion County. Although it increased the size of the packet, the BIAS team decided to include some of these forms in the Round 2 intervention materials to test if they could reduce the need for follow-up visits and demonstrate the feasibility of offering redetermination by mail in Marion County.¹² The Round 2 intervention materials contained the following elements:

- **A revised notification letter to encourage parents to read all the information.** Behavioral research has shown that people respond to **visual cues** and quick summaries of the information they need.¹³ The BIAS team completely redesigned the appointment letter to resemble a vertical roadmap with the appointment date and time situated in the middle. The team chose this design to counteract the tendency for parents to scan the top of the page for the appointment time and disregard the rest of the text, which they often assume is unimportant. The top of the roadmap, above the appointment date, emphasized the materials parents would need to bring to the appointment, especially proof of employment. Below the appointment date and separated from it to avoid confusion, the letter noted the subsidy expiration date. As in Round 1, the letter began with a handwritten, personalized greeting.
- **More information about work and income requirements.** The BIAS team created a new insert and added it after the checklist. The insert included a checklist outlining different scenarios in which a parent would have to bring in particular documents, a pay stubs worksheet personalized with the exact date range for each parent to help clients determine what

11 Sandstrom, Grazi, and Henly (2015); Johnson-Staub, Matthews, and Adams (2015).

12 The BIAS team had encouraged the site to consider offering redetermination by mail or drop-off, at least for some parents (for example, those who had completed the redetermination process successfully several times before).

13 Petersen et al. (2007); Wansink, Painter, and North (2005).

they needed to collect, and the two forms (self-employment and new job forms) that were not in the Round 1 intervention or control packets. Even with these guidance documents, it was difficult to fully explain the required work documentation. The BIAS team aimed to shift some of the burden of understanding the requirement away from parents and back to staff by encouraging parents to bring all recent pay stubs from all jobs that they received, with the intention that staff could sort through the paystubs to identify the date range needed at the appointment.

- **Personalized reminder postcards with the client's appointment time and date.** In Round 2, a CBI staff member wrote each parent's appointment date and time on the reminder postcard. In comparison to Round 1, CBI sent the reminder slightly earlier (about one week after it mailed the initial appointment packet) to give parents more time to prepare and follow up. (Figure 3.3 presents the redesigned letter and reminder postcard for Round 2.)

Test — Round 2

The test ran from July to November 2014, and the BIAS team evaluated it using a random assignment design. The team divided the sample members equally between an intervention group and a control group.¹⁴ Table 3.4 contrasts the materials that the intervention and control groups received in the two rounds. In Round 2, the BIAS team randomly assigned 1,599 individuals from the Round 1 intervention group whose redetermination deadlines came up again during this period. These parents represented about one-third of the Round 2 sample.

Findings — Round 2

Impacts

- **The intervention increased the percentage of parents who attended their first scheduled redetermination appointment by 10.6 percentage points, a 24 percent change.**

More parents in the intervention group started the redetermination process earlier by attending their first scheduled appointment. Table 3.5 shows that 54.7 percent of parents in the intervention group attended their first scheduled appointment, compared with 44.1 percent of those in the control group.

- **The intervention did not increase the percentage of parents who completed redetermination in one appointment, and did not have an effect on the reasons parents did not complete redetermination in a given appointment.**

About the same percentage of parents in the intervention and control groups completed redetermination in one appointment (58.0 percent in the intervention group and 56.5 percent in the control group). There were no statistically significant differences in the reasons why parents did not complete redetermination in a given appointment (Appendix Table A.3). The work verification insert that was added to the Round 2 notification materials did not increase parents' understanding of or ability to meet the work verification requirement.

- **The intervention increased the percentage of parents who renewed on time by 2.7 percentage points, or 4 percent.**

14 About 20 percent of the families in the sample went through the redetermination process more than once during the study period and were assigned to their original group for subsequent assignments. This analysis reported on only the outcomes from the family's initial redetermination application during the study period and not the subsequent ones.

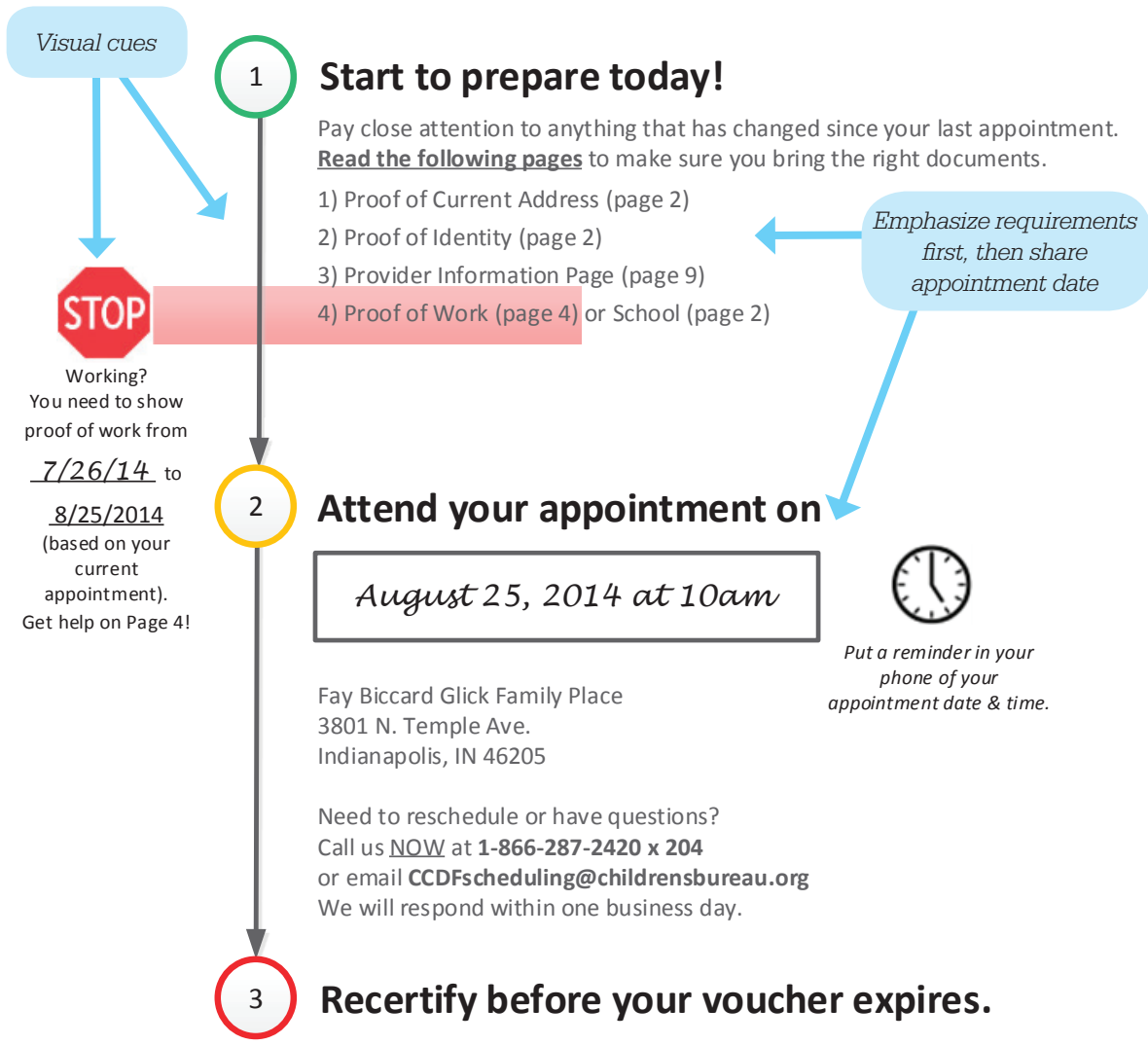
FIGURE 3.3
REDESIGNED REDETERMINATION MATERIALS EXCERPT, ROUND 2
INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING

NOTIFICATION LETTER



Jane Doe

It's our goal to get you reauthorized in **one appointment** so you don't have to keep coming back. Why? Because we know you'd rather focus on family, work, or school – not CCDF reauthorization. This newly designed packet is all about helping you get this right the first time. *Save time later* by making sure you have all of the right documents!



Visual cues



Working?
 You need to show
 proof of work from
7/26/14 to
8/25/2014
 (based on your
 current
 appointment).
 Get help on Page 4!

*Emphasize requirements
 first, then share
 appointment date*



*Put a reminder in your
 phone of your
 appointment date & time.*

(continued)

FIGURE 3.3
(CONTINUED)

REMINDER POSTCARD

**Your CCDF
appointment is on:**

August 25, 2014 at 10am

Unless you rescheduled recently

Fay Biccard Glick Family Place
3801 N. Temple Ave.

Personalized information

Remember to bring:

Proof of Address

*The postmarked envelope this
postcard came in will work.*

Proof of ID

For example: a driver's license

Provider Information Page

Filled out by your provider

Proof of Work or School

*Tip: bring more pay stubs than you
think you need!*

Proof of Other Income

For example: UI, SSI, TANF letter

Your swipe card

Questions?

Call 1-866-287-2420 x204 - remember to
leave a name and number - or email
CCDFscheduling@childrensbureau.org

TABLE 3.4
OVERVIEW OF PROGRAM AND CONTROL GROUP MATERIALS,
REDETERMINATION TESTS
INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING

MATERIALS	CONTROL GROUP, BOTH ROUNDS	PROGRAM GROUP, ROUND 1	PROGRAM GROUP, ROUND 2
Notification letter	✓	Redesigned	Redesigned
Checklist	✓	Redesigned	Updated from Round 1 version
Helpful hints page		New	Updated from Round 1 version
Rules and responsibilities page	✓		
Proof of work insert			New
Provider information form	✓	Printed on yellow paper	Updated from Round 1 version
Reminder postcard		New	New (personalized)

TABLE 3.5
REDETERMINATION OUTCOMES, ROUND 2
INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING

OUTCOME	PROGRAM GROUP	CONTROL GROUP	DIFFERENCE
Attendance			
Attended first scheduled appointment (%)	54.7	44.1	10.6***
Number of appointments attended (%)			
None	14.4	17.8	-3.4***
One	61.7	60.3	1.5
More than one	23.9	21.9	2.0
Redetermination			
Completed redetermination on time (%)	79.1	76.4	2.7**
Completed in one appointment	58.0	56.5	1.5
Completed in more than one appointment	21.1	19.9	1.2
Sample size (total = 4,732)	2,365	2,367	

SOURCE: MDRC calculations based on data from the Office of Early Childhood and Out-of-School Learning.

NOTES: Estimates were regression-adjusted using ordinary least squares, controlling for pre-random assignment characteristics of sample members.

Statistical significance levels are indicated as follows: *** = 1 percent; ** = 5 percent; * = 10 percent.

Rounding may cause slight discrepancies in sums and differences.

TABLE 3.6
REDETERMINATION OUTCOMES BY SUBGROUP, ROUND 2
INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING

SUBGROUP AND OUTCOME	PROGRAM GROUP	CONTROL GROUP	DIFFERENCE	ACROSS-SUBGROUP SIGNIFICANCE
Office				
Attended first scheduled appointment (%)				
Family Place	52.7	42.9	9.9***	
Family Support Center	56.2	46.4	9.7***	
NACS West	56.9	44.2	12.8***	
Completed redetermination on time (%)				
Family Place	77.3	76.4	0.8	
Family Support Center	81.6	71.3	10.3***	
NACS West	80.1	80.0	0.2	
Completed in one appointment (%)				
Family Place	55.6	53.2	2.4	
Family Support Center	61.1	56.9	4.2	
NACS West	59.7	61.0	-1.3	
Completed in more than one appointment (%)				
Family Place	21.7	23.2	-1.6	
Family Support Center	20.6	14.4	6.1***	
NACS West	20.5	19.0	1.5	

(continued)

Table 3.5 shows that 79.1 percent of parents who received the intervention materials renewed on time, compared with 76.4 percent of parents in the control group. Renewing on time was not contingent on completing the redetermination process in one appointment since, as noted above, the intervention did not change the number of office visits parents had to make.

- **The intervention decreased the percentage of parents who did not attend any redetermination appointments by 3.4 percentage points, or 19 percent.**

Table 3.5 shows that 17.8 percent of parents in the control group did not attend any redetermination appointments, compared with 14.4 percent of parents in the intervention group. This result means that the BIAS materials encouraged 81 parents who would not otherwise have attended any redetermination appointments to attend at least one.

Subgroup Analyses

Similar to Round 1, the subgroup analysis examined whether impacts varied based on the office to which the parent was assigned and the parent's educational level. In addition, the research team conducted an exploratory subgroup analysis to account for the fairly large number of parents from Round 1 who were randomly assigned again in Round 2. These parents did not experience a different pattern of effects compared with other parents (data not shown).¹⁵

- **The intervention increased on-time completion of the redetermination process at the smallest CCDF office, but more parents at this office had to attend more than one appointment to complete redetermination.**

¹⁵ In addition, the same set of exploratory subgroups for Round 1 were analyzed for Round 2, but are not shown because there were no consistent patterns of statistically significant results. Those subgroups were the number of children in the household, family income, the month the family was scheduled for redetermination, and the number of prior redetermination cycles.

**TABLE 3.6
(CONTINUED)**

SUBGROUP AND OUTCOME	PROGRAM GROUP	CONTROL GROUP	DIFFERENCE	ACROSS-SUBGROUP SIGNIFICANCE
Education				
Attended first scheduled appointment (%)				
Not a high school graduate	58.3	45.1	13.2***	
High school graduate or higher	53.7	43.9	9.8***	
Completed redetermination on time (%)				
Not a high school graduate	76.7	75.3	1.5	
High school graduate or higher	79.8	76.8	3.0**	
Completed in one appointment (%)				
Not a high school graduate	55.4	53.8	1.7	
High school graduate or higher	58.7	57.3	1.4	
Completed in more than one appointment (%)				
Not a high school graduate	21.3	21.5	-0.2	
High school graduate or higher	21.0	19.4	1.6	

SOURCE: MDRC calculations based on data from the Office of Early Childhood and Out-of-School Learning.

NOTES: Estimates were regression-adjusted using ordinary least squares, controlling for pre-random assignment characteristics of sample members.

Statistical significance levels are indicated as follows: *** = 1 percent; ** = 5 percent; * = 10 percent.

Differences across subgroup impacts were tested for statistical significance. Those statistical significance levels are indicated as follows: ††† = 1 percent; †† = 5 percent; † = 10 percent.

Rounding may cause slight discrepancies in sums and differences.

The sample sizes for the office subgroup are: Family Place = 2,249; Family Support Center = 1,092; NACS West = 1,391. The sample sizes for the education subgroup are: not a high school graduate = 1,041; high school graduate or higher = 3,688.

Table 3.6 shows that the Round 2 intervention was more effective in the smallest office (Family Support Center). Among parents served by this location, 81.6 percent of those who were sent the intervention materials completed redetermination on time, compared with 71.3 percent of the control group, which is a difference of 10.3 percentage points or about 14 percent. At the same time, the intervention in this office had a greater impact on increasing the number of parents renewing in multiple appointments. The reasons for this pattern were unclear. There were no statistically significant variations in the effectiveness of the intervention based on the parent’s level of education.

Discussion

The interventions in the two rounds seemed to have operated through different mechanisms, which may explain their different effects. The main achievement of the BIAS outreach in Round 1 was that it increased the percentage of parents who renewed their subsidies in one appointment. Because the reduction in the number of office visits was greatest for parents who did not have a high school degree, it is likely that these materials effectively simplified the description of the paperwork requirements, making them more understandable for people with lower levels of education. The Round 1 intervention improved the efficiency of the process for some parents and CBI staff, but it did not increase the percentage of parents who completed the redetermination process on time by a statistically significant margin.

In Round 2, the intervention increased the pipeline of parents who participated in CCDF redetermination appointments, and got some parents started earlier. The BIAS materials encouraged a number of parents who would have otherwise not attended any appointments to attend at least one, and significantly increased the percentage who attended their first scheduled appointment, but there is no evidence that parents in this round had an improved understanding of the verification requirements. There

was no reduction in the number of parents who had to attend more than one appointment to complete redetermination, which means that the materials the BIAS team added to the notification packet in an effort to avoid additional appointments did not succeed. However, the intervention did have an impact on completing the redetermination process on time. This pattern of effects suggests that there may be a tension between inclusion and efficiency — parents who would otherwise not attend any appointments may have more challenging life circumstances or lower executive functioning skills. For them, the goal of renewing their subsidies in one appointment may be less important than initiating the process by attending an appointment and thereby improving their chances of keeping their subsidies.

These findings suggest that elements of the intervention materials from both rounds could be combined to optimize impacts. The simple checklist of verification requirements might reduce the number of appointments for people who intended to renew their subsidies, and strong reminders such as the personalized postcard might encourage parents who would not otherwise do so to participate in the process. These tests also corroborate findings from past research about parents cycling off subsidies due to redetermination requirements, likely reflecting the challenges of communicating complex verification requirements to parents through the mail.¹⁶ Employment verification is clearly the most difficult requirement. This difficulty is due to the policy itself, which states that parents must show that they are working during the 30 days before their appointment. This requirement puts parents in a difficult position of trying to coordinate their pay stub schedule with their appointment date. They may have irregular, shift-based work schedules, common among low-wage workers. The requirement can also cause confusion among parents about what documents to collect. The BIAS team tested two behavioral communications to improve parents' ability to comply with this requirement, and neither changed the percentage of parents who struggled with it. While more behavioral outreach strategies can and should be tested, it is also worth considering whether the burden for satisfying this requirement could be shifted from the parent to the employer, as is done in the child support system, for example, in which employers submit payments directly to the state. It is probably easier for employers to produce the necessary information at the right time than it is for parents. Indiana has a website that employers could use to update income information for recipients of public benefits, but it is underused. Future behavioral work in this area should examine ways to expand its use.

16 Forry, Daneri, and Howarth (2013).

CHAPTER 4

Conclusion

The previous chapters have provided a detailed analysis of the implementation and effects of the Paths to QUALITY (PTQ) child care selection and Child Care and Development Fund (CCDF) subsidy redetermination interventions in Indiana. In both cases, the BIAS tests modified existing communications and organizational resources to create behavioral interventions that could be implemented quickly and inexpensively. Each intervention targeted individual parents and required only a few minutes of the person's time to review the redesigned materials, participate in a phone call, or both. These interventions are examples of behavioral nudges that encourage people to make decisions that are in their best interest and do not eliminate options or substantially change incentives. These interventions were unobtrusive, and they succeeded in the following ways:

- In the PTQ study, the referrals-phone intervention increased the use of highly rated providers (Level 3 or 4) by 2.1 percentage points, a 17 percent change.
- In the first round of the redetermination study, the behavioral intervention produced the following impacts:
 - An increase in the percentage of parents who attended the first scheduled appointment of 2.6 percentage points, or 5 percent
 - An increase in the percentage of parents who completed the redetermination process in one appointment of 3.2 percentage points, or 5 percent
- In the second round of the redetermination study, the behavioral intervention led to the following positive outcomes:
- An increase in the percentage of parents who attended the first scheduled appointment of 10.6 percentage points, or 24 percent
 - A reduction in the percentage of parents who did not attend any appointments of 3.4 percentage points, or 19 percent
 - An increase in the percentage of parents who completed the redetermination process on time of 2.7 percentage points, or 4 percent

These positive effects are meaningful. They demonstrate that changes in existing practices, informed by behavioral science, can improve outcomes. Yet, there were important outcomes that these communications-based behavioral interventions did not achieve. For example, the PTQ interventions did not increase the proportion of parents who chose quality-rated providers overall. The interventions did not significantly reduce the proportion of parents who had to come back to the office due to employment verification issues. Future research in this area should therefore aim to strengthen messaging to individual parents, while also addressing bottlenecks in local child care systems and CCDF contexts. Behavioral interventions that are more intensive than the ones evaluated in this report would seek to change the supply of quality-rated child care providers and streamline administrative processes for large

groups of parents. These approaches recognize that there is a limit to returns on investments in better communications, given the pressures of everyday life for low-income working parents and the inherent complexity of child care decision making and the redetermination process.

Two promising ideas for future studies include using behavioral techniques to recruit more providers to quality-rating and improvement systems (especially in underserved communities) and motivate them to improve their ratings over time, and getting employers more involved in the redetermination process. In line with the new Child Care and Development Block Grant Act's call for states to create redetermination policies that do not "unduly disrupt [parents'] employment," future research may also investigate whether eliminating eligibility requirements would make the process less time consuming without jeopardizing the CCDF subsidy program's integrity. The BIAS team's diagnosis of the redetermination process brought attention to the bottlenecks related to parents' understanding of and ability to comply with the verification requirements. This information and the data on the errors that led to multiple redetermination appointments could be used to develop targeted reforms. For example, states should consider eliminating the provider information form, requiring providers to submit the information electronically through the same system used to process payments, and allowing parents to use the appointment notification letter as proof of address.

Even without these larger changes, the value of small nudges and the behavioral diagnosis and design process can be seen in Indiana and other states that participated in BIAS projects. The Indiana Association for Child Care Resource and Referral (IACCRR) proposed bringing the PTO intervention to scale in Indiana. The association requested about \$18,000 from the state for materials (paper, envelopes, postage, and so on) to provide referral packets to every new family who joins the waitlist each year. This investment translates into a per-family cost of about \$1.40. In terms of labor, IACCRR estimated that creating and mailing referrals would require half the time of a full-time employee, and that conducting personal phone outreach would require two full-time consumer education staff members. IACCRR has closed its doors since this proposal was submitted, but the interest in bringing the intervention to scale and the cost estimates are informative.

Behavioral economics provides a new way of thinking about the design of human services programs and a potentially powerful set of tools for improving program outcomes. The BIAS project offered the opportunity for continued hypothesis testing grounded in behavioral economics and takes advantage of the low-cost, iterative nature of rapid-cycle experimentation. In addition to work covered in previously published reports (see the list of previously published research at the back of this report), the BIAS project has forthcoming reports on an evaluation with the Washington State Division of Child Support and a synthesis of the project's entire body of work.

APPENDIX A

Additional
Background



APPENDIX TABLE A.1 BEHAVIORAL TERMS

TERM	DEFINITION	EXAMPLE TEXT
Choice architecture	The idea that decisions can be influenced by the way in which choices are presented. For example, organ donation registration can be the default on license renewals, requiring people to actually opt out if they do not want to be organ donors.	Thaler and Sunstein (2008)
Cognitive load	Overburdened mental resources that impair individual decision making. People typically think that they will be able to pay attention to information and then understand and remember it as long as it is important. However, an individual's mental resources — which are often taken for granted — are not unlimited and are more fallible than people often recognize. Challenges and emotional stress can drain these mental resources and actually make it difficult to make good decisions.	Paas and van Merriënboer (1994)
Deliberation costs	The costs — in time or mental effort — of making a decision.	Pringle (2006)
Hassle factor	A feature or situational detail that makes a behavior harder to adopt. A hassle factor could be, for example, a small barrier to completing a task, such as filling out a form or waiting in line. While these factors may seem trivial and are often neglected in program design, reducing or eliminating them can have an outsized impact on outcomes.	Bertrand, Mullainathan, and Shafir (2004)
Implementation prompt	A self-regulatory strategy, sometimes referred to as an “if-then plan,” that increases the attainment of desired goals. The strategy takes the form of “when situation X arises, I will implement response Y.” An implementation prompt assists people in plan making, or forming implementation intentions, which can facilitate the fulfillment of goals.	Milkman et al. (2011)
Information overload	Exposure to or provision of too much information or data.	Toffler (1970)
Loss aversion	The tendency for decisions and behavior to be influenced by the desire to avoid a loss. When a decision is framed in terms of a loss or a gain, it affects the decision maker's response. When loss aversion is operating, people experience a loss as more painful than when they experience a comparable gain as pleasurable.	Kahneman, Knetsch, and Thaler (1990)
Overconfidence effect	The tendency for individuals to have excessive confidence in their ability to overcome challenges, relative to their actual performance.	Moore and Healy (2008)
Personalization	Techniques designed to make communication less generic.	Service et al. (2014)
Present bias	Giving more weight to present concerns than to future ones. People tend to make plans to do unpleasant tasks “tomorrow,” and they make the same choice when “tomorrow” becomes “today.”	Laibson (1997)
Primacy bias	When individuals are biased toward selecting the first item on a list.	Feenberg, Ganguli, Gaule, and Gruber (2015)
Procrastination	When people voluntarily and irrationally delay intended actions, despite the expectation of potentially negative consequences.	Sirois and Pychyl (2013)
Prospective memory	Remembering to perform a planned action or intention at the appropriate time.	Brandimonte, Einstein, and McDaniel (1996)
Psychological distance	The distance (spatial, temporal, or probable) between an individual and some outcome or decision. When an event is psychologically distant, it is perceived in an abstract manner and potentially important details are disregarded.	Trope and Liberman (2010)
Reference point	Point of comparison, such as a past experience or a small contextual feature, that determines or influences people's subsequent reactions. That is, human beings' emotional responses to what happens to them are determined by, not the outcome itself in absolute terms, but the outcome relative to one's reference point.	Kahneman and Tversky (1979)

(continued)

**APPENDIX TABLE A.1
(CONTINUED)**

TERM	DEFINITION	EXAMPLE TEXT
Reminder	Prompting a specific piece of information to make it noticeable to an individual and increase the chances of acting on that information. Reminders often work when they are related to something the individual intends to do.	Karlan, McConnell, Mullainathan, and Zinman (2016)
Simplification	To reduce in complexity or make easier to understand.	Service et al. (2014)
Social norm	Behavior that is established by others as a cue for one's own behavior, even when it is not directly relevant to a particular situation or person. For instance, people tend to perceive an outcome as more valuable if they see other people trying to attain that outcome. This psychological concept suggests that what matters is not just what other people are doing, but also those with whom we compare ourselves.	Allcott (2011)
Status quo bias	The current state of the world dominates people's decision making. It is hard to imagine that the world will be different tomorrow, or five minutes from now, and often people prefer an outcome simply because it is the status quo.	Samuelson and Zeckhauser (1988)
Trust	The willingness to place one's resources at the disposal of another party outside of a formal legal framework.	Simpson (2007)
Visual cue	Visual features of an environment that can influence intuitive or unconscious decision making.	Wansink, Painter, and North (2005)

APPENDIX TABLE A.2
REASONS FOR NOT RENEWING AT ANY APPOINTMENT, ROUND 1
INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING

OUTCOME	PROGRAM GROUP	CONTROL GROUP	DIFFERENCE
Reasons for not completing the redetermination process at any appointment (%)			
Missing or incomplete pay stubs	11.0	11.0	-0.1
Missing or incomplete other forms showing income	7.3	7.5	-0.1
Missing or incomplete school documents	3.8	4.2	-0.4
Problem with provider information sheet	3.3	3.9	-0.6
Missing or incomplete proof of address	3.2	3.8	-0.7
Missing proof of identity	0.6	0.4	0.2
Sample size (total = 5,332)	2,666	2,666	

SOURCE: MDRC calculations based on data from the Office of Early Childhood and Out-of-School Learning.

NOTES: Estimates were regression-adjusted using ordinary least squares, controlling for pre-random assignment characteristics of sample members.

Statistical significance levels are indicated as follows: *** = 1 percent; ** = 5 percent; * = 10 percent.

Rounding may cause slight discrepancies in differences.

APPENDIX TABLE A.3
REASONS FOR NOT RENEWING AT ANY APPOINTMENT, ROUND 2
INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING

OUTCOME	PROGRAM GROUP	CONTROL GROUP	DIFFERENCE
Reasons for not completing the redetermination process at any appointment (%)			
Missing or incomplete pay stubs	17.2	15.8	1.4
Missing or incomplete other forms showing income	2.8	2.4	0.5
Missing or incomplete school documents	2.8	2.4	0.5
Problem with provider information sheet	4.8	4.2	0.6
Missing or incomplete proof of address	3.7	3.2	0.5
Missing proof of identity	0.3	0.4	0.0
Sample size (total = 4,732)	2,365	2,367	

SOURCE: MDRC calculations based on data from the Office of Early Childhood and Out-of-School Learning.

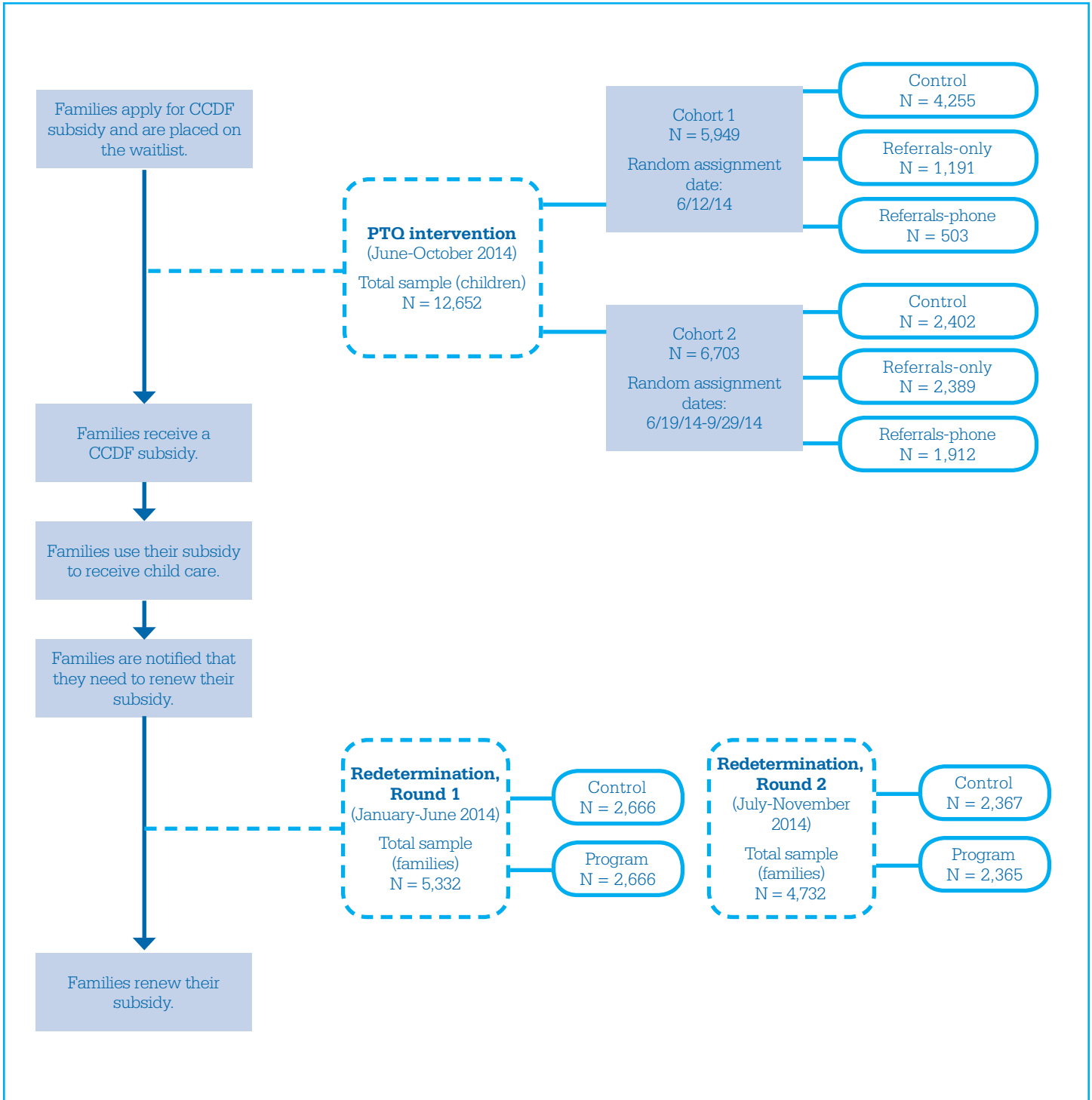
NOTES: Estimates were regression-adjusted using ordinary least squares, controlling for pre-random assignment characteristics of sample members.

Statistical significance levels are indicated as follows: *** = 1 percent; ** = 5 percent; * = 10 percent.

Rounding may cause slight discrepancies in differences.

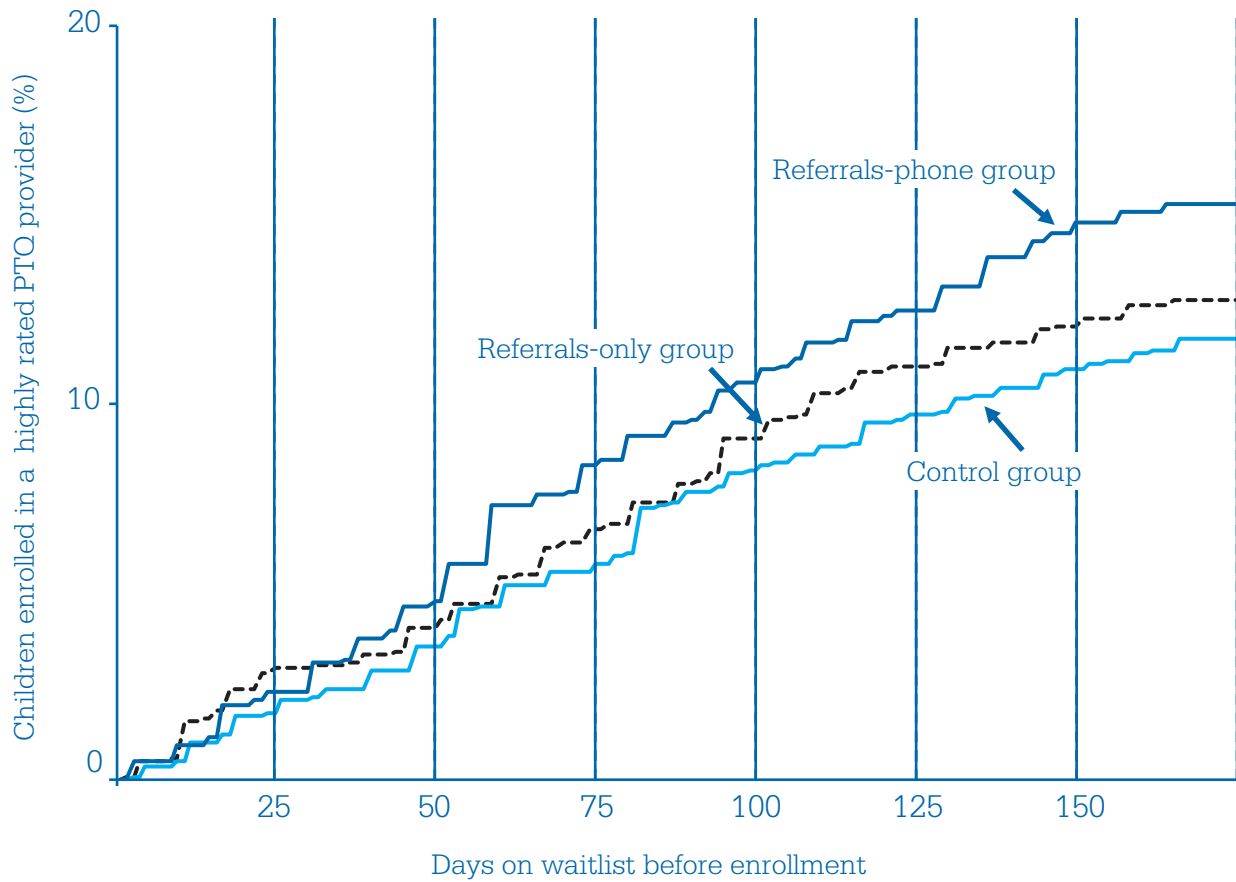
APPENDIX FIGURE A.1 RESEARCH DESIGN AND SAMPLES

INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING



**APPENDIX FIGURE A.2
HIGHLY RATED PROVIDER SELECTION OVER TIME IN COHORT 2
BY RESEARCH GROUP, PTQ TEST**

INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING



SOURCE: MDRC calculations based on data from the Office of Early Childhood and Out-of-School Learning.

APPENDIX B

Technical Appendix

This appendix addresses the specific clustering, weighting, and exploratory analysis methods used to analyze the Paths to QUALITY (PTQ) outcomes.

Estimation Equation

The primary analysis is an intent-to-treat analysis, which estimates differences between randomized groups whether or not everyone ultimately received the intended treatment for that group. The child-level impacts are estimated by regression of the outcome on treatment assignment using a linear model with standard errors clustered by family. Baseline characteristics are included as covariates to increase the precision of estimated impacts. In notation, the impacts are calculated using the following statistical model:

$$Y_{ij} = \alpha + \beta E_j + \delta X_{ij} + v_{ij}$$

Where:

Y_{ij} = outcome for child i in family j

α = the mean outcome for control families

β = the effect of the program on outcome Y

E_j = indicator for assignment to the program group for family j

δ = a vector of coefficients for the baseline characteristic covariates

X_{ij} = a matrix of baseline characteristics for child i in family j :

- number of times a parent has received a CCDF subsidy
- number of children in the family
- an indicator for having an infant

v_{ij} = a random error term comprised of $u_j + e_{ij}$

u_j = a random error for family j

e_{ij} = a random error for child i within family j

Weighting

Because of the differences in random assignment ratios between Cohorts 1 and 2 discussed on page 13 of Chapter 2, inverse probability of treatment weights were applied to the adjusted impact estimates to account for differing random assignment ratios across cohorts:¹

$$\Delta_{IPTW} = \left(\sum_{j=1}^K \sum_{i=1}^N \frac{E_j}{p_{ij}} \right)^{-1} \sum_{j=1}^K \sum_{i=1}^N \left(\frac{E_j Y_{ij}}{p_{ij}} \right) - \left(\sum_{j=1}^K \sum_{i=1}^N \frac{1 - E_j}{1 - p_{ij}} \right)^{-1} \sum_{j=1}^K \sum_{i=1}^N \left\{ \frac{(1 - E_j) Y_{ij}}{1 - p_{ij}} \right\}$$

Where:

Δ_{IPTW} = inverse probability of treatment weighted outcome difference between program and control groups

p_{ij} = probability of assignment to the program group for child i given family j 's randomization cohort

Under this weighting scheme, each cohort's contribution to the impact estimates is proportional to its sample size. There is no assumption made of constant treatment effects across cohorts.² The difference in waitlist times between the cohorts likely contributed to differing impacts.

1 Lunceford and Davidian (2004).

2 Hong and Raudenbush (2008).

Exploratory Analyses

Appendix Table B.1 shows the PTQ outcome averages among Cohort 2 members who enrolled in CCDF. As discussed in Chapter 2, a substantial proportion of families did not enroll in the CCDF program and therefore parents could not have been observed choosing a PTQ provider. A nonexperimental analysis is presented here showing the rates of PTQ provider selection for children in families that did enroll. Because this subsample is limited to families that chose to enroll after random assignment, it is possible that there are differences between those enrolled in the program group and those enrolled in the control group, despite similar enrollment rates, which could contribute to any differences observed between the outcomes of the research groups in this table. For this reason, the table is presented for descriptive purposes only, without statistical tests.

APPENDIX TABLE B.1
PROVIDER SELECTION OUTCOMES AMONG THOSE WHO
ENROLLED IN THE CCDF PROGRAM
FOR COHORT 2, PTQ TEST
INDIANA OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING

OUTCOME	CONTROL GROUP	REFERRALS-ONLY GROUP	DIFFERENCE	REFERRALS-PHONE GROUP	DIFFERENCE	OVERALL AVERAGE
Provider quality-rating selection						
Selected an unrated provider (%)	30.6	34.4	3.8	27.0	-3.6	30.9
Selected a PTQ provider (%)	69.4	65.6	-3.8	73.0	3.6	69.1
Level 3 or 4 provider	29.6	31.3	1.8	36.4	6.8	32.2
Level 4 provider	13.8	17.4	3.5	18.8	5.0	16.6
Level 3 provider	15.8	14.0	-1.8	17.7	1.9	15.7
Level 2 provider	7.6	8.9	1.3	7.4	-0.2	8.0
Level 1 provider	32.2	25.4	-6.8	29.2	-3.0	28.9
Sample size (total = 2,997)	1,041	1,072		884		

SOURCE: MDRC calculations based on data from the Office of Early Childhood and Out-of-School Learning.

NOTES: Rounding may cause slight discrepancies in sums and differences.

This table only shows nonexperimental comparisons. Significance tests are not calculated for nonexperimental data.

REFERENCES

- Allcott, Hunt. 2011. "Social Norms and Energy Conservation." *Journal of Public Economics* 95, 9-10: 1082-1095.
- Bertrand, Marianne, Sendhil Mullainathan, and Eldar Shafir. 2004. "A Behavioral-Economics View of Poverty." *American Economic Review* 94, 2: 419-423.
- Brandimonte, Maria E., Gilles O. Einstein, and Mark A. McDaniel. 1996. *Prospective Memory: Theory and Applications*. New York: Lawrence Erlbaum Associates Publishers.
- Chase, Richard, and Jennifer Valorose. 2010. *Child Care Use in Minnesota: Report of the 2009 Statewide Household Child Care Survey*. St. Paul, MN: Wilder Research.
- Currie, Janet. 2001. "Early Childhood Education Programs." *Journal of Economic Perspectives* 15, 2: 213-238.
- Elicker, James G., Carolyn Clawson Langill, Karen M. Ruprecht, Joellen Lewsader, and Treshawn Anderson. 2011. *Evaluation of Paths to QUALITY, Indiana's Child Care Quality Rating and Improvement System: Final Report*. West Lafayette, IN: Department of Human Development and Family Studies, Center for Families, Purdue University.
- Farrell, Mary, Jared Smith, Leigh Reardon, and Emmi Obara. 2016. *Framing the Message: Using Behavioral Economics to Engage TANF Recipients*. OPRE Report 2016-02. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services.
- Feenberg, Daniel R., Ina Ganguli, Patrick Gaule, and Jonathan Gruber. 2015. "It's Good to Be First: Order Bias in Reading and Citing NBER Working Papers." NBER Working Paper No. 21141. Cambridge, MA: National Bureau of Economic Research.
- Forry, Nicole, Paula Daneri, and Grace Howarth. 2013. *Child Care Subsidy Literature Review*. OPRE Brief 2013-60. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services.
- Forry, Nicole, Kathryn Tout, Laura Rothenberg, Heather Sandstrom, and Colleen Vesely. 2013. *Child Care Decision-Making Literature Review*. OPRE Brief 2013-45. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services.
- Hastings, Justine S., Richard Van Weelden, and Jeffrey Weinstein. 2007. *Preferences, Information, and Parental Choice Behavior in Public School Choice*. Cambridge, MA: National Bureau of Economic Research.
- Hastings, Justine S., and Jeffrey M. Weinstein. 2008. "Information, School Choice, and Academic Achievement: Evidence from Two Experiments." *The Quarterly Journal of Economics* 123, 4: 1373-1414.
- Heckman, James J. 2006. "Skill Formation and the Economics of Investing in Disadvantaged Children." *Science* 312, 5782: 1900-1902.
- Hong, Guanglei, and Stephen W. Raudenbush. 2008. "Causal Inference for Time-Varying Instructional Treatments." *Journal of Educational and Behavioral Statistics* 33, 3: 333-362.
- Indiana Association for Child Care Resource and Referral. 2015. "Paths to QUALITY." Website: childcareindiana.org.
- Indiana Family and Social Services Administration, Office of Early Childhood and Out-of-School Learning. 2014. "Indiana to Increase the Amount Paid to Reimburse Child Care Providers Who Care for Low-income Children." Press release. Indianapolis, IN: Office of Early Childhood and Out-of-School Learning, Family and Social Services Administration.
- Johnson-Staub, Christine, Hannah Matthews, and Gina Adams. 2015. *Job Hours and Schedules: Implications for State Child Care and Development Fund Policies*. Work Support Strategies Brief. Washington, DC: Center for Law and Social Policy.
- Kahneman, Daniel. 2011. *Thinking, Fast and Slow*. New York: Farrar, Straus and Giroux.
- Kahneman, Daniel, Jack L. Knetsch, and Richard H. Thaler. 1990. "Experimental Tests of the Endowment Effect and the Coase Theorem." *Journal of Political Economy* 98, 6: 1325-1348.
- Kahneman, Daniel, and Amos Tversky. 1979. "Prospect Theory: An Analysis of Decision under Risk." *Econometrica* 47, 2: 263-291.

- Karlan, Dean, Margaret McConnell, Sendhil Mullainathan, and Jonathan Zinman. 2016. "Getting to the Top of Mind: How Reminders Increase Saving." *Management Science*. Website: pubsonline.informs.org/doi/abs/10.1287/mnsc.2015.2296.
- Karoly, Lynn A. 2000. "Investing in the Future: Reducing Poverty Through Human Capital Investments." *Focus* 21, 2: 38-43.
- Kuziemko, Ilyana, Ryan Buell, Taly Reich, and Michael I. Norton. 2014. "'Last-Place Aversion': Evidence and Redistributive Implications." *The Quarterly Journal of Economics* 129, 1: 105-149.
- Laibson, David. 1997. "Golden Eggs and Hyperbolic Discounting." *The Quarterly Journal of Economics* 112, 2: 443-478.
- Layzer, Jean I., Barbara D. Goodson, and Melanie Brown-Lyons. 2007. *Care in the Home: A Description of Family Child Care and the Experiences of the Families and Children That Use It: Final Report*. National Study of Care for Low-Income Families. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services.
- Little, Priscilla M.D., Christopher Wimer, and Heather B. Weiss. 2008. *After School Programs in the 21st Century: Their Potential and What it Takes to Achieve It*. Issues and Opportunities in Out-of-School Time Evaluation Brief Series No. 10. Cambridge, MA: Harvard Family Research Project.
- Lunceford, J. K., and M. Davidian. 2004. "Stratification and Weighting via the Propensity Score in Estimation of Causal Treatment Effects: A Comparative Study." *Stat Med* 23, 19: 2937-2960.
- Lynch, Karen E. 2014. *The Child Care and Development Block Grant: Background and Funding*. Washington, DC: Congressional Research Service.
- Milkman, Katherine L., John Beshears, James Choi, David Laibson, and Brigitte Madrian. 2012. *Following Through on Good Intentions: The Power of Planning Prompts*. New York: National Bureau of Economic Research.
- Milkman, Katherine L., John Beshears, James Choi, David Laibson, and Brigitte Madrian. 2011. "Using Implementation Intentions Prompts to Enhance Influenza Vaccination Rates." *Proceedings of the National Academy of Sciences* 108, 26: 10415-10420.
- Minton, Sarah, Christin Durham, and Linda Giannarelli. 2014. *The CCDF Policies Database Book of Tables: Key Cross-State Variations in CCDF Policies as of October 1, 2013*. OPRE Report 2014-72. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services.
- Moore, Don A., and Paul J. Healy. 2008. "The Trouble with Overconfidence." *Psychological Review* 115, 2: 502-517.
- National Survey of Early Care and Education Project Team. 2014. *Household Search for and Perceptions of Early Care and Education: Initial Findings from the National Survey of Early Care and Education (NSECE)*. OPRE Report No. 2014-55a. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services.
- Nickerson, David W., and Todd Rogers. 2010. "Do You Have a Voting Plan? Implementation Intentions, Voter Turnout, and Organic Plan Making." *Psychological Science* 21, 2: 194-199.
- Paas, Fred G. W. C., and Jeroen J. G. van Merriënboer. 1994. "Instructional Control of Cognitive Load in the Training of Complex Cognitive Tasks." *Educational Psychology Review* 6, 4: 351-371.
- Petersen, John E., Vladislav Shunturov, Kathryn Janda, Gavin Platt, and Kate Weinberger. 2007. "Dormitory Residents Reduce Electricity Consumption When Exposed to Real-Time Visual Feedback and Incentives." *International Journal of Sustainability in Higher Education* 8, 1: 16-33.
- Pringle, Mark. 2006. "Deliberation Cost as a Foundation for Behavioral Economics." Pages 340-355 in Morris Altman (ed.), *Handbook of Contemporary Behavioral Economics: Foundations and Developments*. Armonk, NY: M.E. Sharpe, Inc.
- Richburg-Hayes, Lashawn, Caitlin Anzelone, Nadine Dechausay, Saugato Datta, Alexandra Fiorillo, Louis Potok, Matthew Darling, and John Balz. 2014. *Behavioral Economics and Social Policy: Designing Innovative Solutions for Programs Supported by the Administration for Children and Families*. OPRE Report 2014-16a. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services.
- Rohacek, Monica. 2012. *A Summary of Research on How CCDF Policies Affect Providers*. Child Care and Development Fund Research Synthesis Brief No. 2. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services.

- Rosenbaum, Dorothy. 2015. *Lessons Churned: Measuring the Impact of Churn in Health and Human Services Programs on Participants and State and Local Agencies*. Washington, DC: Center on Budget and Policy Priorities.
- Samuelson, W., and R. Zeckhauser. 1988. "Status-Quo Bias in Decision Making." *Journal of Risk and Uncertainty* 1, 1: 7-59.
- Sanders, Michael, and Elspeth Kirkman. 2014. "I've Booked You a Place. Good Luck: A Field Experiment Applying Behavioural Science to Improve Attendance at High-Impact Recruitment Events." Working Paper No. 14/334. Bristol, UK: Centre for Market and Public Organisation, University of Bristol.
- Sandstrom, Heather, Jaimie Grazi, and Julia R Henly. 2015. *Clients' Recommendations for Improving the Child Care Subsidy Program*. Illinois and New York Child Care Research Partnership Research Brief. Washington, DC: Urban Institute.
- Service, Owain, Michael Hallsworth, David Halpern, Felicity Algate, Rory Gallagher, Sam Nguyen, Simon Rudd, Michael Sanders, with Marcos Pelenur, Alex Gyani, Hugo Harper, Joanne Reinhard, and Elspeth Kirkman. 2014. *EAST: Four Simple Ways to Apply Behavioural Insights*. London: The Behavioural Insights Team.
- Simpson, Jeffrey A. 2007. "Psychological Foundations of Trust." *Current Directions in Psychological Science* 16, 5: 264-268.
- Singal, Jesse. 2013. "Daniel Kahneman's Gripe with Behavioral Economics." *The Daily Beast* (April 26). Website: www.thedailybeast.com/articles/2013/04/26/daniel-kahneman-s-gripe-with-behavioral-economics.html.
- Sirois, Fuschia, and Timothy Pychyl. 2013. "Procrastination and the Priority of Short-Term Mood Regulation: Consequences for Future Self." *Social and Personality Psychology Compass* 7, 2: 115-127.
- Thaler, Richard H., and Cass R. Sunstein. 2008. *Nudge: Improving Decisions about Health, Wealth, and Happiness*. New Haven, CT: Yale University Press.
- Toffler, Alvin. 1970. *Future Shock*. New York: Bantam Books.
- Trope, Yaacov, and Nira Liberman. 2010. "Construal-Level Theory of Psychological Distance." *Psychological Review* 117, 2: 440-463.
- U.S. Department of Health and Human Services, Administration for Children and Families, Office of Child Care. 2015. *OCC Fact Sheet*. Washington, DC: Office of Child Care, Administration for Children and Families, U.S. Department of Health and Human Services.
- Vandell, Deborah L., Jay Belsky, Margaret Burchinal, Nathan Vandergrift, Laurence Steinberg, and NICHD Early Child Care Research Network. 2010. "Do Effects of Early Child Care Extend to Age 15 Years? Results From the NICHD Study of Early Child Care and Youth Development." *Child Development* 81, 3: 737-756.
- Wansink, Brian, James E. Painter, and Jill North. 2005. "Bottomless Bowls: Why Visual Cues of Portion Size May Influence Intake." *Obesity Research* 13, 1: 93-100.
- Weber, Roberta. 2011. *Understanding Parents' Child Care Decision-Making: A Foundation for Policy Making*. OPRE Research-to-Policy, Research-to-Practice Brief OPRE 2011-12. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services.

EARLIER PUBLICATIONS

from the Behavioral Interventions to Advance Self-Sufficiency (BIAS) Project

Framing the Message: Using Behavioral Economics to Engage TANF Recipients

2016. Mary Farrell, Jared Smith, Leigh Reardon, and Emmi Obara. OPRE Report 2016-02. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services

Nudges for Child Support: Applying Behavioral Insights to Increase Collections

2016. Baird, Peter, Dan Cullinan, Patrick Landers, Leigh Reardon. OPRE Report 2016-01. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services

Engaging Providers and Clients: Using Behavioral Economics to Increase On-Time Child Care Subsidy Renewals

2015. Mayer, Alex, Dan Cullinan, Elizabeth Calmeyer, Kelsey Patterson. OPRE Report 2015-73. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services

The Power of Prompts: Using Behavioral Insights to Encourage People to Participate

2015. Dechausay, Nadine, Caitlin Anzelone, Leigh Reardon. OPRE Report 2015-75. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services

Reminders to Pay: Using Behavioral Economics to Increase Child Support Payments

2015. Baird, Peter, Leigh Reardon, Dan Cullinan, Drew McDermott, and Patrick Landers. OPRE Report 2015-20. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services

Taking the First Step: Using Behavioral Economics to Help Incarcerated Parents Apply for Child Support Order Modifications

2014. Farrell, Mary, Caitlin Anzelone, Dan Cullinan, and Jessica Wille. OPRE Report 2014-37. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services

Behavioral Economics and Social Policy: Designing Innovative Solutions for Programs Supported by the Administration for Children and Families

2014. Richburg-Hayes, Lashawn, Caitlin Anzelone, Nadine Dechausay, Saugato Datta, Alexandra Fiorillo, Louis Potok, Matthew Darling, and John Balz. OPRE Report 2014-16a. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services

NOTE: A complete publications list is available from MDRC and on its website (www.mdrc.org), from which copies of reports can also be downloaded.