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State Plans

UNDER THE

Library Services Act.

SUPPLEMENT 1

A SUMMARY OF PROGRAMS

for FISCAL 1958

SUBMITTED UNDER PUBLIC

LAW 597, 84th CONGRESS

Prepared by the Library Services Branch

U.S. DEPARTMENT OF

HEALTH, EDUCATION, AND WELFARE • Arthur S. Flemming • *Secretary*

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Foreword

THIS SUPPLEMENT outlines the programs submitted by 50 States and Territories for the second year of the Library Services Act. These programs reflect the planning and development which has been taking place across the Nation in the extension and improvement of public library service in rural areas. In the first year, fiscal 1957 (July 1, 1956, through June 30, 1957), 35 States and 1 Territory submitted States plans and programs. These were summarized in *State Plans Under the Library Services Act* (Office of Education, Bulletin 1958, No. 10).

In fiscal 1958, 14 additional States and Territories—Alaska, Florida, Guam, Idaho, Kansas, Maine, Maryland, Nevada, Pennsylvania, Puerto Rico, Rhode Island, Utah, Virgin Islands, and Washington—submitted their plans and programs. This bulletin contains, in addition to the 1958 programs for the participating States and Territories, outlines on *General Aims and Policies* and *Methods of Administration* of the 14 State plans which were submitted for the first time in fiscal 1958. Taken together, *State Plans Under the Library Services Act* and this supplement to it, present the basic planning for public library development in rural areas for the States and Territories under the Library Services Act. (Delaware, Indiana, and Wyoming did not participate in fiscal years 1957 and 1958.) A third bulletin, now in preparation, will concentrate on actual accomplishments and results under the State programs during the first 2 years of the Act.

In the first year, most of the States did not begin their programs until January 1957, or later, and as a result had 6 months or less to get under way.

The cooperation which has been stimulated within the States among State and local officials, organizations, and professional and lay people in extending and improving rural public library service has been most gratifying and commendable, accounting in large part for the remarkable progress which has been made. A letter

from the Librarian of the Library of Hawaii, indicative of this attitude, reads in part: "One of the finest things which Federal aid has brought to the Territory of Hawaii is a unified feeling of working together for better library service." The Office of Education is pleased to be one partner in this State-local-Federal cooperative library development program.

ROY M. HALL,

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Acknowledgments

SINCERE APPRECIATION of the Office of Education is extended to the officials of the State and Territorial library agencies who reviewed the outlines of State plans and programs for this supplement. The 50 State and Territorial libraries submitting approvable plans and programs for fiscal 1958 are as follows:

<i>State or Territory</i>	<i>Agency</i>	<i>Location</i>
Alabama	Public Library Service Division	Montgomery
Alaska	Territorial Department of Library Service	Juneau
Arizona	Department of Library and Archives	Phoenix
Arkansas	State Library Commission	Little Rock
California	State Library, Department of Education	Sacramento
Colorado	State Library, Department of Education	Denver
Connecticut	Bureau of Library Services, Department of Education	Hartford
Florida	State Library Board	Tallahassee
Georgia	Division of Instructional Materials and Library Service, State Department of Education	Atlanta
Guam	Nieves M. Flores Memorial Library	Agana
Hawaii	Library of Hawaii	Honolulu
Idaho	Idaho State Library	Boise
Illinois	State Library	Springfield
Iowa	State Traveling Library	Des Moines
Kansas	Traveling Libraries Commission	Topeka
Kentucky	Library Extension Division	Frankfort
Louisiana	State Library	Baton Rouge
Maine	State Library	Augusta
Maryland	Division of Library Extension, Department of Education	Baltimore
Massachusetts	Division of Library Extension, Department of Education	Boston
Michigan	State Library	Lansing

<i>State or Territory</i>	<i>Agency</i>	<i>Location</i>
Minnesota	Library Division, Department of Education.	St. Paul.
Mississippi	Mississippi Library Commission	Jackson.
Missouri	State Library	Jefferson City.
Montana	State Library Extension Commission,	Missoula.
Nebraska	Public Library Commission	Lincoln.
Nevada	State Library	Carson City.
New Hampshire	State Library	Concord.
New Jersey	Division of the State Library, Archives and History, State Department of Education.	Trenton.
New Mexico	State Library Commission	Santa Fe.
New York	New York State Library, State Education Department.	Albany.
North Carolina	State Library	Raleigh.
North Dakota	State Library Commission	Bismarck.
Ohio	State Library	Columbus.
Oklahoma	Oklahoma State Library	Oklahoma City.
Oregon	State Library	Salem.
Pennsylvania	State Library	Harrisburg.
Puerto Rico	Library Services, Department of Education.	San Juan.
Rhode Island	State Library	Providence.
South Carolina	State Library Board	Columbia.
South Dakota	State Library Commission	Pierre.
Tennessee	Public Libraries Division, State Library and Archives.	Nashville.
Texas	State Library	Austin.
Utah	State Library	Salt Lake City.
Vermont	Free Public Library Commission	Montpelier.
Virginia	State Library	Richmond.
Virgin Islands	Bureau of Libraries and Museums, Department of Education.	Charlotte Amalie, St. Thomas.
Washington	State Library	Olympia.
West Virginia	Library Commission	Charleston.
Wisconsin	Free Library Commission	Madison.

CHAPTER I

State Plans and Programs for Fiscal 1958: An Overview

GREAT STRIDES were made in library development in rural areas during fiscal 1958 (July 1, 1957, through June 30, 1958). This progress was made both in the planning and actual results in the extension of public library services under the Library Services Act.

The increase in the number of States and Territories participating in the program—50 as against 36 in the preceding fiscal year—combined with the larger Federal appropriation—\$5,000,000 instead of \$2,050,000—brought a corresponding increase in the number of public library development projects submitted in the second year of the Act. (Over 200 individual project activities were included in the fiscal 1958 program outlines in contrast to the approximately 125 noted in the 36 first-year programs.) Projects which were continuations of work begun in the preceding year were usually expanded. In Alabama, as an example, the Lee-Tallapoosa Regional Library project added Coosa County; the expanded project was renamed the Horseshoe Bend Regional Library.

The majority of programs for fiscal 1958 were more specific—undoubtedly a result of the longer time available for planning and investigation. Grant programs to counties and regions for library development projects were given in greater detail—often listing local requirements, formulas for determining the grant amounts, and the particular counties that would receive such grants. In the statements on the purchase of bookmobiles, exact makes and models were often specified.

Many programs reflected State library legislation passed in 1956 or 1957. A most notable example came from Utah where State legislation passed in 1956 created a new State library agency which would administer the Library Services Act grant. This finally completed the roster of States with State library extension agencies, a milestone in public library

history. The fiscal 1958 project for Utah reads simply but significantly: "Organize a State library in order to promote library services throughout rural areas. . . ."

California approved library legislation in 1957 which permitted two counties to employ jointly a certified county librarian. Its fiscal 1958 program includes a project to assist two sparsely settled northern counties (Lassen and Plumas) to employ one librarian and establish other desirable cooperative practices.

The fiscal 1958 appropriation of \$5 million permitted allotments¹ ranging from \$202,887 for Pennsylvania to \$10,583 for the Virgin Islands. In addition, those States and Territories which had not been paid their fiscal 1957 allotments still had these basic grants available to them in fiscal 1958.

The fiscal 1958 appropriation act for the U. S. Department of Health, Education, and Welfare making funds available for the Library Services Act, also included the following proviso regarding the \$5 million grant:

Provided, That the amount of any State's allotment from this appropriation which such State certifies will remain unpaid to it on June 30, 1959, may be reallocated by the Commissioner among other States applying therefor in proportion to their rural population, and deemed part of such allotments, except that no State's allotment shall be so increased as to exceed the allotment which would be made to it were this appropriation equal to the maximum authorized under such act.

Two States—Indiana and Wyoming—certified that their allotments totaling \$170,677 would remain unpaid to them through the succeeding fiscal year, fiscal 1959. Twenty-eight States and Territories applied for and received additional allotments, under this proviso, which ranged from \$14,211 for North Carolina to \$58 for the Virgin Islands.²

According to table 2, the States and Territories were paid \$4,922,344 in Federal grants in fiscal 1958 and matched this sum with \$10,540,831 in State and local funds; there were thirty-seven States that overmatched the allotments available to them.

The largest percentage of the funds budgeted under State programs in fiscal 1958—over 46 percent—was assigned to salaries and wages, an increase of approximately 5 percent over fiscal 1957, representing the addition of professional and clerical library positions to carry out State and local projects. (Connecticut, for example, budgeted two additional regional consultants and two new service specialist positions in their fiscal 1958 program.) On the other hand, there were small decreases in the budget percentages assigned to books and library equipment. Many States had bought heavily in these categories in the first year.

¹ Federal funds are allotted to the States on the basis of their rural population and are matched by the States on the basis of their per capita income.

² See appendix A, table 5.

The major types of library development projects indicated in the 36 State plans submitted the first year were continued in the second. For purposes of tabulating (Table 1 of Appendix A), these library development projects have been analyzed under the following headings: *Strengthening the State agency; auxiliary agencies, e. g., State library branches; regional library systems; county library systems; federated or cooperative projects; State bookmobile demonstrations; centralized processing; State aid; and scholarships.* Closely allied to these are such new projects in fiscal 1958 as *inservice training* and *survey* projects. Common characteristics of the State plan projects which can be placed under these general headings follow:

Strengthening the State agency has been included in 48 of the 50 State and Territorial programs and usually involves improving and/or increasing the services of the agency. Such projects are often the result of planning by the State agency—in cooperation with the professional library association and libraries in the State—to determine how the State library agency will develop in order to meet its responsibility for statewide public library extension and improvement. This project generally includes employment of added professional staff for advisory, consultant, and technical services; improvement of book collection; addition of films, recordings, and other library materials; improvement of library equipment and physical quarters; addition of clerical staff.

Establishment of an auxiliary State agency, e. g., a branch of the State library, is a new development in several States; in others, such a branch has been established for some time. The branch services vary from State to State. Some State library branches offer a majority of the services available at the main State library; others, only advisory and consultative staff services. A few branches offer only one service, such as direct bookmobile service to an area of the State. In some States, the direct public service is the only library service in the area; in others, the branch offers indirect assistance in the form of materials or staff to supplement the resources and services of small local libraries.

Regional and multicounty library systems, county library systems, and federated or cooperative projects continue to be the principal projects in bringing library services to areas without libraries and improving services in libraries where services are inadequate. These three projects are rather closely related; in some instances, the regional system is a federation, or the county system is making its start as a cooperative venture. (Because of varying interpretations of the terms "federated" and "cooperative," the identification of these projects by the letters "f" or "c" has been eliminated in the tabulation of projects in this supplement.) Of particular interest in the "cooperative" projects are two of an inter-State nature: (1) The joint publication of a bulletin, *North Country Libraries*, issued

ten times a year by the State library agencies of New Hampshire and Vermont and (2) cooperation in a tri-State film circulation project between Maine, New Hampshire, and Vermont which was in the planning stage in fiscal 1958 and is beginning operation in fiscal 1959.

Bookmobile demonstrations this year are listed as *State bookmobile demonstrations* to differentiate between them and bookmobile service as part of regional or county library systems. Projects tabulated are all State-operated.

States checked under *State aid* are those with State grant-in-aid programs in which funds are distributed to public libraries for the improvement and extension of services as part of their State plans under the Library Services Act.

Centralized processing is essentially a cooperative project but has been tabulated separately in Table I because of the great activity in the field and the tremendous interest shown in the operation of such a project by other State agencies planning similar projects. More than half of the 23 projects listed are being carried out by State library agencies themselves. In California, where centralized processing is one of the major projects in the State plan, 16 rural libraries have agreed to improve direct services to their readers in the time previously devoted to cataloging and processing books.

One of the most difficult problems for the State library agencies in putting their programs into action has been recruiting trained and experienced librarians to carry out demonstration projects. *Scholarship and inservice training projects* have been instituted by many States to assist in solving this problem. To attract people with the right potentials and to enable present staff members to qualify for the professional positions necessary in developing the State and local library development projects, 5 States (Arkansas, Missouri, New York, South Carolina, and Virginia) included library scholarship projects in their fiscal 1958 programs. The amounts of the scholarships vary from \$350 to \$2,000. (In New York State, the library scholarships are administered as are all other scholarships offered by the State department of education.) Generally characteristic of the scholarship projects is the requirement that the recipients agree either to work for 2 years following their graduation in public libraries under the States' programs or to return the amounts of the scholarships. In some States, the scholarships must be used in 1 academic year; in others, their use may be alternated with work programs in approved public libraries in the States.

The Library Services Act has given impetus to inservice training projects already in existence and has enabled other States to embark upon such projects. Missouri is an example of a State which has expanded and

correlated its inservice training on a statewide basis. An announcement of their institutes states:

These invaluable training institutes have been arranged for the benefit of all Missouri public library service. Maximum benefit will result if librarians will attend the full 3-year (1958, 1959, and 1960) series. . . . Each of the 3 programs is scheduled for 3 years on a correlated subject-matter basis. Taken together they will give a complete coverage of the entire subject of modern library service administration.

By the "3 programs" is meant the 3 separate institutes which are given each year: One for personnel of municipal libraries serving under 10,000 persons; a second for administrative librarians who are employed by county, regional, or municipal libraries having annual incomes of over \$10,000 and who do not hold degrees from an American Library Association accredited library school; and a third for administrative librarians who are employed by county, regional, or municipal libraries and who do not hold degrees from American Library Association accredited schools. A total of 116 local librarians participated in the first series of these workshops in 1958.

Of great significance is a new project category shown for the first time in fiscal 1958—that of *survey projects*. The Nevada and Pennsylvania statewide surveys are part of their respective State programs under the Act. The surveys are by consultants from outside the State and are designed to help formulate the pattern for future library development within the State, helping to define the interrelationships of the State agency and the local library systems. The Michigan project is a continuation of "self-surveys" of various sections of the State to which the State agency gives guidance and direction. The results of these three surveys will have considerable significance for other States in establishing or pointing the way to patterns of public library development.

The 14 overall plans submitted for the first time in fiscal 1958 and included in this publication set high standards and goals to be achieved, through cooperation, similar to those outlined in the original 36 plans. The aims stated in the Florida State plan are typical of many others:

Every Floridian should have access to adequate library service somewhere within a reasonable distance from his home. This is a right of the people in areas with sparse population and low assessed valuation as well as in the more favored areas of the State.

Adequate library service includes a plentiful supply of background and current books, pamphlets, magazines, pictures, films, and records to meet the informational, educational, cultural, and recreational needs of the people.

Substitute the word "American" for "Floridian" in this quotation, and it can be taken as a good summary of the fundamental goals of the plans.

annual programs, and individual projects outlined in this bulletin. The Library Services Act is focusing attention on the solving of a great educational need of our Nation. The accomplishments of the programs in this second year of the Act will reveal what can be done through cooperative action.

Terms Used in the Administration of the Library Services Act

A *State plan* is a comprehensive statement, submitted according to a specified outline and formulated by the authorized State library administrative agency. The plan includes information such as the legal authority of the State agency; aims, policies, and methods of administering the plan for the 5-year period. It provides a basis on which both State and Federal representatives make administrative decision on the plan, and it provides continuity in the administration of the plan despite changing personnel. When there is any material change in its plan a State must, to remain eligible for the Federal grants, amend its plan to reflect such changes and have such amendments approved by the U. S. Commissioner of Education.

The *Program* is submitted annually and includes a description of what the State agency intends to do with State and/or local and Federal funds during each fiscal year and designate the rural areas of the State to be served. The program is divided into *Projects*, each of which is described separately. The *Budget* for the fiscal year for projects by categories of expenditure is a total budget of the program showing all expenditures for which the State expects the Federal Government to pay the "Federal share," including those from State and local as well as Federal funds. The categories to be identified for each project described in the program section of the State plan include salaries and wages, purchase of books and other library materials, purchase of equipment, and all other operating expenses.

CHAPTER II

Outlines of State Plans and Programs for Fiscal 1958

STATE PLANS of the 14 States and Territories which submitted plans for the first time in Fiscal 1958—Alaska, Florida, Guam, Idaho, Kansas, Maine, Maryland, Nevada, Pennsylvania, Puerto Rico, Rhode Island, Utah, Virgin Islands, and Washington—are outlined in this chapter under (I) *General Aims and Policies*, (II) *Methods of Administration*, and (III) *Programs*. For the 35 States and Hawaii which began their participation under the Act in Fiscal 1957, only *Programs* are given inasmuch as Sections (I) and (II) can be found in the basic publication, *State Plans Under the Library Services Act; A Summary of Plans and Programs for Fiscal 1957, Submitted Under Public Law 597, 84th Congress* (Office of Education, Bulletin 1958, No. 10).

ALABAMA

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Continue to strengthen and expand services of the Public Library Service Division.
1. Continue strengthening of field services and book, reference, and technical services.
 2. Development of a biregional cooperative program between Coffee-Geneva and Covington-Crenshaw Regional Libraries with ultimate aim of forming a 4-county regional system.
 3. Further development of the Coosa Valley Regional Library (Shelby and St. Clair Counties) started in 1957.

4. Initiate development of three new regional library systems.
 - a. Combine county library systems of Henry and Dale Counties to form the Choctawhatchee Regional Library.
 - b. Organize Wheeler Basin Regional Library (Lawrence, Limestone, and Morgan Counties).
 - c. Expand Lee-Tallapoosa Regional Library to include Coosa County, renaming it the Horseshoe Bend Regional Library.

ALASKA

I. GENERAL AIMS AND POLICIES

- A. The general policy of the Department of Library Service is to provide Alaska-wide library services based on professional library standards. The aims will be achieved by:
 1. Strengthening the extension services of the Department of Library Service at the central agency—books, equipment, and staff members to be added.
 2. Demonstrations of extension of library services in communities—these new services to be continued by local and Territorial support.
 3. Development of permanent Territorially-operated branch libraries. Local participation is to include proper housing and services to the communities as free public library branches.
 4. Establishment of central purchasing for books and provision of central cataloging and processing services to all Territorial branch libraries.
 5. Development of library services to individuals and families living in isolated areas.

II. METHODS OF ADMINISTRATION

- A. Additional staff will be added to carry out the following extension services:
 1. Demonstrations of branch library services in communities without library service.
 2. Regular services will be established in the Department of Library Service for isolated individuals and families by increases in staff, equipment, and books. This is an extension of services already started with limited facilities.
 3. Needed professional aid and advice will be given to established rural community libraries by means of an increased staff. Plans for workshops and other services will be developed.

- B. Grants-in-aid will be given for book purchases to community libraries which serve as free public libraries.

III. PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. *Strengthening the central agency.*—Staff will be increased to meet the needs of this accelerated program. Additional stacks and library equipment will be purchased to aid in efficient progress of this plan.
- B. *Demonstrations.*—Communities without library service in the following areas will be given demonstrations of Territorial library branches:

Aleutian-Kodiak region

Bristol Bay
Kuskokwim Delta
McGrath
Middle Yukon

Norton Sound
Kotzebue
Arctic Slope
Yukon Flats

The first demonstration will start in the Aleutian-Kodiak region because of several factors: weather, transportation, and available help. Costs for transportation of materials and public relations (printing and promotion) are included in this project. Library branches will be established if the communities desire them enough to provide housing and personnel. The Territorial library will provide the books which will be purchased, classified, and cataloged at the central agency.

- C. *Library collections.*—Plans are as previously stated.
- D. *Aid to libraries.*—Plans are as previously stated.

ARIZONA

PROGRAM FOR JULY 1, 1957, to JUNE 30, 1958

- A. Continue 1957 program by acquiring, processing, and preparing for use books and materials for statewide service through loans to existing libraries, by bookmobile, and by direct loan where no libraries exist. Continue consultative service to small libraries as well as an information service to answer reference questions and publicize library activities.
- B. Strengthen county service where it exists by addition of books and audio-visual materials. Institute a free flow of books and materials to libraries using the county service, and encourage the establishment of new branches and stations.

- C. Strengthen and extend the plan already begun of bringing together neighboring libraries in voluntary cooperative groups for exchange of services and inservice training.

ARKANSAS

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Continued strengthening of the State agency.
- B. *Multicounty library development.*—Encourage the formation or improvement of already established regional libraries, particularly encouraging established libraries to extend service to unserved neighboring counties. Such libraries must have a staff approved by the State Library Commission, adequate buildings, and legal library tax and/or local appropriation available. State will furnish to such libraries: Salaries of three bookmobile staff; operating costs of bookmobile; additional books, supplies, and equipment.
1. Continue development of North Arkansas Regional Library (Boone, Carroll, Marion, Newton, Baxter, and Searcy Counties).
 2. Begin organization of White-Woodruff Regional Library.
 3. Begin organization of Crittenden-Mississippi Regional Library.
 4. Improve Southwest Regional Library (Howard, Little River, Pike, and Sevier Counties) through additional bookmobile service.
 5. Initiate work in two proposed regions where State will supplement salary of one local librarian to help with administration organization.
 - a. Arkansas Valley Regional Library (Pope and Yell Counties).
 - b. Bradley-Calhoun-Cleveland Regional Library.
- C. *State aid grants.*—This is a continuation of an established program. Approximately two-thirds of State aid funds go to already established libraries and one-third to development of new libraries. Such libraries receive one or more of following grants:
1. Establishment grants (35 cents per capita for books).
 2. Scholarship grants (maximum of \$250 per librarian for degree courses in an accredited library school).
 3. Institute grants for inservice training (approximately \$100 per library).
 4. Continuation grants to already established county and regional libraries:
 - a. 2½ cents per capita for libraries meeting minimum standards of Arkansas Library Commission.
 - b. \$375 annually for a 1-mill tax levy.
 - c. \$375 annually if giving countywide service—plus \$375 annually for each county added to make a regional library.

CALIFORNIA**PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958**

- A. Continue Butte County bookmobile demonstration which began in Fiscal 1957.
- B. Establish a cataloging and processing center at the State library as a new extension of service.
 - 1. Sixteen libraries participating agree to improve service to readers in time released from cataloging and processing.
 - 2. Plans for center call for project director, and additional staff members; duplicating equipment; typewriters; library supplies; furniture; and reference books.
- C. Continue to strengthen extension service from the State library.
- D. Continue extension service from county libraries, including the following projects:
 - 1. Amador County, with inadequate library service, will contract with the municipal library of Stockton for the following services: cataloging and processing; answering of author, title, and subject requests; use of Stockton Library; supervision and consultative services of the Stockton Library staff; survey of condition and needs of Amador County Library; and employment of a librarian who will spend approximately half-time on the study and half-time in public service.
 - 2. Santa Barbara County will develop a pilot regional center at Lompoc and strengthen other outlets that are expected to become regional centers. Expenditures will include salaries of a librarian and two clerks, reference and other informational books, equipment, and travel. Techniques for reaching readers with informational services will be developed—as an example, use of communications media.
 - 3. Lassen and Plumas Counties will jointly employ one county librarian to serve both counties with resulting functional consolidation of various services and activities. The libraries will be assisted toward closer cooperation through such expenditures as those for books; travel; cataloging, processing, and establishment of union catalog; employment of temporary help for routines of cooperation; and for a station wagon.

COLORADO**PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958**

- A. Project activities will be carried on simultaneously in 4 areas which cover entire State.

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1. Employment of personnel—area directors and adequate clerical assistance.
 2. Establishment of area advisory committees.
 3. Workshops, institutes, book exhibits, and other meetings for librarians, trustees, government officials, and other groups.
 4. Director for Area E (3 counties adjacent to Denver) to serve as coordinator of projects in all 4 areas.
- B. Establishment of a pilot demonstration in Region VII (7 counties in southwestern part of Area A). This program is set up to demonstrate effectiveness of cooperative action through a system of federated libraries.
1. A bookmobile and other automotive equipment will be used.
 2. Cooperative practices will include technical processes, centralized buying, reciprocal reference, and circulation practices.
 3. Some audiovisual service will be provided.
 4. Personnel will include at least 1 professional librarian, 1 clerk, and a bookmobile driver. Area A director will serve as consultant for demonstration.
- C. *Project Preliminary, 1959*, is being undertaken primarily to acquire materials and equipment to be used in a second pilot demonstration of multicounty service based on the principal of cooperative activity through federation, and similar to project in (B) above. Project activities will include the following:
1. Purchase a mobile unit.
 2. Select, purchase, and catalog a basic collection of printed material.
 3. Acquire furniture and equipment.
 4. Acquire some audiovisual equipment and materials.
 5. Hire clerical personnel to process materials.
 6. Travel within State to determine location of new pilot demonstration and assist with preliminary development.

CONNECTICUT

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

Project 1

- A. Increased staff will report: 2 regional library consultants (one for the eastern and one for the western part of the State) and, in addition, 2 service specialists to head up the Central Processing and the Central Book Collection.
- B. Centralized processing project to begin with initial book distribution to rural public libraries included in the State plan.

Project 2

- A. General planning for the bookmobile project in the Norwich area will be continued through fiscal year 1958.

FLORIDA**I. GENERAL AIMS AND POLICIES***Aims*

- A. Every Floridian should have access to adequate library service somewhere within a reasonable distance from his home. This is a right of the people in areas with sparse population and low assessed valuation as well as in the more favored areas of the State.
- B. Adequate library service includes a plentiful supply of background and current books, pamphlets, magazines, pictures, films, and records to meet the informational, educational, cultural, and recreational needs of the people. It requires the services of a competent and fully qualified professional and clerical staff to furnish interpretation, stimulation, and guidance with these resources. Suitable housing and means of distribution must be provided to reach all parts and all members of the community.
- C. Where feasible there should be statewide or district coordination of library services, through joint planning, sharing of resources, or sharing activities among themselves or with all types of libraries, public, school, college, and special. This may be done in joint purchasing and processing materials, in training programs, in materials and equipment.
- D. The State library should reinforce the public libraries of the State by:
1. Assembling information about libraries in the State.
 2. Advising existing libraries on internal policy and management.
 3. Furnishing reference service and lending special materials to existing libraries (this includes the acquisition and storage of materials not normally available in most public libraries).
 4. Encouraging new and adequate library units in parts of the State either with no library service or with inadequate service.
 5. The organization and administration, if needed, of special statewide or district service projects which are not the direct concern of any one library but are of value to many.

Policies

- A. Every county will be given an opportunity to participate in the plan providing it can meet the necessary qualifications.

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- B. Public library facilities must be organized to provide adequate administrative units. Since a county is the only governmental unit which covers the entire population, strong county and multicounty units will be established. Where feasible, the administrative center will be in the larger municipal libraries in the natural population and trade centers. Within the county unit, it is desirable for smaller municipal libraries to federate or contract or be legally amalgamated within the county.
- C. The control and basic support of libraries will be on the local level. Funds available under the plan will not be spent unless a reasonable effort is made by the community.
- D. The administration of a library unit should be under the direction of a librarian fully qualified with respect to training, experience, and personal qualifications.
- E. Each library unit should give reasonably adequate service.
- F. Each library unit should have some plan of regular appraisal of its library program.
- G. The State library will try to keep pace with general library development by the addition of personnel and library materials. Until local libraries are widely and fairly adequately established, this will have to include a popular lending service as well as the accumulation of more specialized information.

Criteria for awards of grants

- A. Rural areas "without library service" means without library services which are provided free to all residents of a community, district, county, or region, and are financially supported in whole or in part from public funds. Such a term would not include services provided by libraries which are organized to serve a special clientele or purpose such as law, medical, and school libraries.
- B. Areas with "inadequate service" will be measured by the standards listed in the *Postwar Standards for Public Libraries*. To establish these areas, the latest Florida Library Directory and information received on an application blank will be used.
- C. The administering library must be set up according to the laws of Florida.
- D. Only county and multicounty units will be considered. A federation of legally established municipal libraries within a county may be considered as a county provided they are willing to use their combined funds together with a county appropriation for the establishment of a unified system and the county commissioners agree to continue with the support at the established level after the grants-in-aid are withdrawn.
- E. The desirable minimum population of the area served shall be 25,000, with a priority given to multicounty units with local support

and public interest which, in the opinion of the State Library Board, have the best chance for a continuing support. In case a county of less than 25,000 population wishes to participate in the program but, because of geographic or other factors, is unable to join at once with a neighboring county, it may be considered for a grant provided it evidences its intention by a resolution of the Board of County Commissioners and provided that the total support of the library unit, including the grant-in-aid, shall be at least \$25,000.

- F. A minimum local effort for the library unit will be an amount equal to one-half mill of the assessed valuation of 50 cents per capita; but no unit will be considered which cannot provide at least \$7,500 in local funds. In most instances applicants should be able to exceed this amount.

II. METHODS OF ADMINISTRATION

The following is a description of the types of extension activities and services to be undertaken by the State agency and the methods to be used in carrying them out.

Types of extension services to be provided

- A. Establishment of strong county and multicounty units through grants-in-aid based on matching local funds.
- B. Aiding local libraries through a stronger extension staff and loan collection in the State library.
- C. Development of specialized services such as adult education, centralized purchasing and cataloging, on a statewide or a district basis, in the later part of the program if the funds permit.

Description of administration of types of service

- A. Administration of the State plan of grants to counties.

1. Procedure in the award of grants:

- a. A formal application, duly signed and notarized, will be required of any county wishing to participate in the plan.
 - b. Choice of counties to receive grants will be based on criteria (see Section I). In case of more applications than funds available, priority will be given those counties which, in the opinion of the State Library Board, have the greatest need coupled with the best chance of a continuing successful operation. The additional applications will be held for the succeeding year.
 - c. The amount of the grant-in-aid will be determined by the State Library Board on the basis of the local contribution for, and the size of, the rural population served (incorporated and unincorporated areas of less than 10,000 population according to the 1950 census). A grant will be awarded for a second year provided the county complies with the provisions of the contract with the State Library Board.

- d. Funds will be paid to the county commission in quarterly installments, the first payment to be made as soon as funds are available and each payment thereafter to be made as soon as possible at the close of each quarter following receipt and approval of any required reports by the State Library Board. In cases of large single expenditures, payment may be made upon receipt of necessary forms.
2. Contract with State Library Board provides standards and supervision of plan.
 - a. The county agrees to provide:
 - (1) Free library service to all residents.
 - (2) Such plans and reports as are necessary to carry out the program including an initial plan of service and budget.
 - (3) A guarantee that funds shall be spent exclusively for purposes intended.
 - (4) A chief administrator who meets the approval of the State Library Board.
 - (5) Minimum standards of service.
 - (6) For continuing service after expiration of the grant.
 - b. Supervision by the State Library Board is stipulated in the contract through:
 - (1) Approval of properly qualified librarian.
 - (2) Requirement of plan, budget, and reports before the disbursement of funds to the county.
 - (3) Annual review of the library program and operation by joint session of county commissioners, local library board, and a State Library Board representative.
 - (4) Continuing supervision, counsel, and assistance of a representative of the State Library Board during the term of the grant.
- B. Administration of the State plan in development of the State library extension service.
 1. Extension department needs.
 - a. Consultants with qualifications of excellent library training, experience in the administration of county or regional libraries or the equivalent, and personal traits necessary to carry out the assigned duties.
 - b. Secretarial help which may be shared.
 - c. Operational costs for equipment and travel expenses for these additional workers.
 2. Loan service needs.
 - a. Library materials.
 - b. Personnel as services grow.
 - c. Equipment as services grow.

3. Acquisitions and cataloging department will need personnel and equipment as services grow.
- C. Administration of specialized services.—Since this will be developed last and only if the growth of the local libraries and the State library has progressed properly, the description of this division will be held until specific projects are recommended. Among those desirable are the addition of an adult education specialist, a children's specialist, and centralized purchasing and processing service.
- III. PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Strengthening the State agency.
1. Additional consultant service.
 2. Interlibrary loan services and supplementary book services to strengthen collections at the local level. Improve the book collection for reference services.
- B. Further extension of rural public library service in Orange County.
1. Increase the bookmobile service from the Albertson Public Library of Orlando to the rural sections of the county.
 2. Provide that all Orange County residents may have free access to all services of the Albertson Public Library.
- C. Further extension of rural public library service in St. Lucie County.
1. Provide bookmobile, additional staff, and materials to extend service from Fort Pierce Public Library to the rural areas of the county.
- D. Establishment of a regional library in Suwannee and Lafayette Counties. A qualified librarian, additional sub-professional staff, a bookmobile, new materials, and an up-to-date program are planned. Two community libraries will be improved and a third one set up. This will be the first regional library in Florida.
- E. Establishment of a new library in Collier County. Establish county-wide service in a completely rural county with a bookmobile, headquarters library in Naples, and additional outlets in Everglades and Immokalee. County is willing to join another county in a regional program when an adjoining county is ready.

GEORGIA

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Buy books and materials to strengthen already established multi-county (regional) libraries under the overall State aid plan.
- B. Develop new multicounty (regional) libraries under the overall State aid plan.

GUAM

I. GENERAL AIMS AND POLICIES

The principal aim of the plan will be to strengthen the facilities of the Nieves M. Flores Memorial Library, the only public library in Guam. This will be accomplished by employing additional personnel and purchasing additional books. Many of the volumes presently available are of a technical nature and serve little purpose for general circulation. It is hoped that circulation of books supplied to branch stations in outlying villages can be increased by the addition of books more suited to the reading need of the Territory.

II. METHODS OF ADMINISTRATION

Types of activities to be carried out: Concentration will be primarily on building up the central library, perfecting and expanding present services, rather than attempting new activities at this time.

III. PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Strengthen central library which is source of all library service in Guam.
 - 1. Add two additional employees to the library staff.
 - 2. Purchase approximately 3,500 new books with materials for processing. Emphasis will be placed on the selection of books suited to the reading needs and on an increase in the number of books supplied branch stations in the villages.

HAWAII

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Hawaii County (Island of Hawaii).—Continue present service to rural areas by branch, deposit station libraries, and bookmobile. In addition:
 - 1. Purchase additional books.
 - 2. Purchase supplies for processing additional books.
 - 3. Employ an additional typist to assist with processing of books for the branches and bookmobile and with other clerical work.
 - 4. Employ library assistants for additional hours in four branch libraries to work with the schools through class visits, story hours, and the bookmobile.

- B. Honolulu, city and county (Island of Oahu).—Continue present service to rural areas through branch libraries, deposit stations, and two bookmobiles. In addition:
1. Purchase additional books.
 2. Continue to employ the librarian aide for our rural regional branch (Wahiawa).
 3. Employ an additional librarian aide and a children's librarian for a rural branch (Kailua) situated in a fast-growing community. (The staff now includes only a librarian and a clerical assistant.)
 4. Employ a junior librarian in the Extension Division to assist with the work in the branch libraries and to substitute during vacations or illness.
 5. Employ a bookmobile librarian to take charge of the adult bookmobile work.
 6. Employ a typist to assist with the processing of books for the branches and bookmobiles.
 7. Continue to employ the clerical worker to assist the head librarian and extension librarian in the administration of this Act.
- C. Kauai County (Island of Kauai and Niihau).—Continue present service to rural areas through branch libraries, deposit stations, and two bookmobiles. In addition:
1. Purchase additional books.
 2. Purchase additional supplies for processing additional books.
 3. Employ an additional clerical worker to extend the hours of branch library service.
- D. Maui County (Islands of Maui, Molokai, and Lanai).—Continue present service to rural areas through branch libraries, deposit stations, and two bookmobiles. In addition:
1. Purchase additional books and pamphlets.
 2. Purchase supplies for processing additional books and pamphlets.
 3. Purchase additional equipment—book trucks, typewriter, desk, and newspaper rack.
 4. Continue to employ the clerical worker to assist in processing books and with circulation work.

IDAHO

I. GENERAL AIMS AND POLICIES

- A. To cooperate with the Idaho State Library Association, Friends of the Library Councils, and all adult and youth groups, in promoting library service throughout the State.

- B. To promote by means of demonstration to rural areas the establishment of locally supported library service throughout the State.
- C. To promote, where feasible, the establishment of larger units (district, county, regional) of library service.
- D. To promote, where possible, the federation of smaller local libraries to pool administrative services, effect savings in administrative costs, and to extend the service of professional staff members.
- E. To sponsor and promote library workshops, institutes, and conferences to acquaint interested individuals with proper library techniques, and the means of promoting and extending library service.

II. METHODS OF ADMINISTRATION

- A. Strengthen the State library collection to provide better traveling library collections, more and better deposit collections, and a mail-order service to individuals in areas remote from established library service units, and to provide other local libraries with interlibrary loan service of books and materials not found in local collections.
- B. To establish as many demonstration units as possible to show the possibility and the advantages to accrue from library service to groups and individuals.
- C. Provide from the State library agency professional advice, encouragement, and materials for the promotion, extension, and organization of local library service.
- D. To encourage federation of local libraries into larger units of service and encourage some of the larger units now existing to provide, by means of contract, service to surrounding areas.
- E. To ultimately strive toward the establishment of larger units of library service on a sound support base (district, county, and regional libraries).
- F. The following are the methods by which the State Library Board will administer the program of grants to local library districts in Idaho:
 - 1. Grants will be made to those library districts entering into a contract with the State Library Board for demonstrations of extended rural library service.
 - 2. Library districts will enter into contract with the State Library Board authorizing the State Library Board to exercise supervision of expenditures of funds for the entire project.
 - 3. Grants of Federal funds will be made by the State Library Board to the library districts initially at the rate of one dollar Federal for each one dollar local spent for library operations.
 - 4. District libraries will submit budgets for entire project (including expenditure of local and Federal matching funds) for the ap-

- proval of the State Library Board, in accordance with standards established by this Board and the U. S. Commissioner of Education.
5. Funds for entire project will be spent for salaries, books and reading materials, equipment and supplies, and for normal operating expenses such as heat, light, rent, etc., and will be spent as required by law, and consistent with the aims and purposes of the Library Services Act and the State Library Board. Books so purchased must meet the highest standards of quality.
 6. Personnel of the State library will work with each library district in the furtherance of this demonstration by means of personal visits, correspondence, advice, counsel, and preview and review of budget estimates and expenditures.
 7. The State Library Board will withhold Federal matching funds if the library districts fail to carry out terms of the contract, or if the provisions of this Plan are not carried out.

III. PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. *Project A.*—Strengthen the State library through added professional and clerical staff, increased book collection, extended advisory and technical guidance services to librarians and library boards, and an exhibit bookmobile; and conduct workshops and institutes for librarians, library trustees, and lay library groups.
- B. *Project B.*—Boundary County Free Library (District), Bonners Ferry, Idaho. Increase library hours from 9 to 28 weekly; double book budget, stressing nonfiction; revise and extend cataloging system; provide for more shelving and furniture.
- C. *Project C.*—Council Valley Free Library (District), Council, Idaho. Open library additional hours (one extra day); purchase more books, particularly nonfiction; catalog collection; add to insurance.
- D. *Project D.*—Grace Free Public Library (District), Grace, Idaho. Establish a branch at far end of district; double the hours the library is open; double book budget; provide additional equipment and shelving.

ILLINOIS

PROGRAM FOR JULY 1, 1957, to JUNE 30, 1958

- A. *Warren-Henderson County project.*—This project, which got underway in June 1957, has been extended until October 1958, at which time a tax election will be held.
- B. *Carbondale project.*—This project has developed greatly since its

beginning in June 1957, and the budget has been revised accordingly. Thirty-four counties in Southern Illinois are now receiving service from the regional library established at Southern Illinois University in Carbondale. Twenty-one bookmobile stops in the counties are currently scheduled and 6 additional counties are shortly to be included. The remaining 13 counties receive consultant and advisory service and are eligible for future bookmobile service. The regional librarian will continue to promote cooperative projects among the libraries in the area.

- C. *Peru project.*—Centered at Peru Public Library in LaSalle County, library service will be extended beginning April 1958, by means of bookmobile service, deposits, and supplementary collections to 12 townships in LaSalle and Bureau Counties. For 7 of the townships this will be new library service where none existed. In 5 other townships this service will supplement presently inadequate service from 6 city, village, and association libraries already in existence. The duration of the project will be 15 months, at the end of which time a tax referendum to establish library funds for continuing the program will be held.
- D. *Prairie Trails project.*—Two township libraries located at Stillman Valley and Rochelle in Ogle County, beginning April 1958, will cooperate to provide library service to 10 townships in Ogle and adjoining Lee County with the possibility of including other townships if sufficient interest is indicated. Service will be given to the area by means of bookmobile, deposits, and branches. The duration of the project will be 12 months, at the end of which time a tax referendum will be held to establish library funds for continuing the service.
- E. *Savanna Regional Library project.*—In May 1958, the already established State Library Regional Center, located at Savanna in Carroll County, will be expanded as follows: A full-time regional librarian will be appointed with headquarters at Savanna. The center will eventually be opened during 6 days of the week to permit libraries from the approximately 30 communities in the area to select materials. Service will be to public libraries only, and a delivery service by means of station wagon will be inaugurated. The regional library will offer consultant and advisory service and promote cooperative projects among libraries in the area which can be centralized at the Savanna Regional Center if necessary. It is planned that eventually a certain portion of the financial support of this Regional Center will come from the several libraries in the area in return for such services as centralized purchasing, processing, and cataloging through the Savanna Center.

- F. **Library service to rural areas.** In accordance with its stated purposes the State library will continue to extend its library materials and its consultant service to communities with inadequate or with no local library service throughout Illinois as it has done in the past.

IOWA

PROGRAM FOR JULY 1, 1957, TO JULY 1, 1958

- A. **Strengthening State Traveling Library agency to be continued.**
1. **Additional personnel to be employed which will include catalogers, field workers, typists, and clerks.**
 2. **Reference, professional, and general circulation books to be added.**
 3. **Printing, reproduction, binding, and rebinding facilities to be increased.**
- B. **Preparation for project areas to be continued.**
1. **Field workers will work in proposed project areas.**
 2. **Special reading programs will be used by field workers with such organizations as Jaycees and Farm Bureau.**
 3. **Equipment such as station wagon and catalog cases will be purchased.**
 4. **Supplies will be added.**
 5. **Travel funds will be increased for necessary work in project areas.**
 6. **Postage and other incidental expenses resulting from work in connection with preparation of project areas will be increased.**

KANSAS

1. GENERAL AIMS AND POLICIES

Aims

- A. **To make the Traveling Libraries Commission's extension program strong enough and varied enough to become the strong supporting center for professional library leadership which will meet the needs of public libraries through consulting services, supplementary book loans, and specialized services.**
- B. **To recognize, publicize, and develop an awareness of responsibility for local support of libraries and systems of libraries at the governmental level which will make them large enough and well sup-**

- ported enough to approach the new American Library Association standards.
- C. To set a pattern through study, evaluation, and demonstration for libraries with either county or regional support and through regional service centers to affiliate libraries for mutual benefits, strength, and cooperative enterprises. Ultimately local support must make the libraries self-sustaining at a higher standard of operation.

Policies

- A. Variations in types of program will be necessary in different parts of the State to fit geographic, economic, and sociological differences.
- B. The total program must be high in standard even though fewer people are reached.
- C. No service is to be superimposed in order that an idea may rub off onto those involved in the hopes that the final result will be positive.
- D. One failure will mitigate 10 or more successful operations, so if doubtful elements creep into the planning, that particular plan should be delayed until misunderstandings are eliminated.
- E. Due to evidence in the State that many municipal libraries are not requesting their present tax maximum for library purposes, standards must be devised and required as basic to receiving benefits from the State program.
- F. Planning with the people who will receive and pay for service is basic and leadership must come from the area into which new service is introduced.

Principles governing demonstrations

- A. There shall be a written contract between municipalities and libraries involved in the demonstration.
- B. Preliminary negotiations and ground work for demonstrations must precede a starting point at which implementation and the physical properties are immediately available.
- C. There shall be a terminal point at which the total operation is continued locally, this to be understood by all parties signing the original contract for the demonstration.
- D. The final total operation budget and area of service must be well within standards for an economical operation, and one to which the newly written national standards are applied.
- E. If the final operation is by contract, all areas concerned must have some representation for policy making in governing the library system to prevent taxation without representation.
- F. An equalization fund, from either State or Federal funds, will eventually be necessary to assist very poor counties in some areas. This should not be used as a device for regionalization, unless there is definite possibility that the type of aid can be continued.

II METHODS OF ADMINISTRATION

Types of services

A. Direct loans of books.

1. Since it is going to take some time to get county and regional libraries covering the State to effectively reach all rural areas, the Traveling Libraries Commission will continue the specialized service of the direct mail loan of books to libraries, individuals, and organizations. This will be developed along certain well-defined lines with appropriate publicity, booklists, and the efficient handling of requests for specific materials. The service will be handled both from the present Topeka headquarters and any area or regional offices which are set up.
2. Traveling book exhibits will be available to libraries and to lay organization meetings.
3. Special book collections with posters, booklists, and publicity materials will be offered to libraries on limited term loans to give librarians an opportunity to enrich their collections.

B. *Publications.*—Reports, booklists, manuals, and information booklets will be published as educational and public relations services.

C. *Consultant service.*—Professional librarians will be available from the Traveling Libraries Commission to visit libraries, meet with trustees and librarians in workshop situations, assist with conferences, talk at lay organization meetings, and generally assist throughout the State in furthering the development of library services to rural areas.

D. *Bookmobile services.*—State-owned bookmobiles will be made available for exhibit and demonstration purposes and for taking books from a library headquarters to rural areas and unserved areas.

Methods of carrying out services

A. A regional or area office of the Traveling Libraries Commission will be established in western Kansas to more effectively reach all parts of the State.

B. Existing library needs will be evaluated, area by area, throughout the State to determine where there is sufficient local interest for demonstrations to establish county or regional libraries or where it will be necessary to strengthen local libraries through the services of the regional center only.

C. An educational program in cooperation with other educational organizations and agencies in the State will be continued to inform citizens, librarians, and trustees of library needs, developments, national standards, and ways of generally improving the local support for libraries in the State.

D. Conferences and workshops will be instigated and sponsored by the Traveling Libraries Commission for librarians, trustees, and citizens to assist in the specific problems of these groups.

E. Demonstrations of county or regional library service will be set up

26 STATE PLANS AND PROGRAMS UNDER THE LIBRARY SERVICES ACT

as soon as enough local support can be obtained, to start and perpetuate the demonstrations.

III. PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Plan for strengthening Traveling Libraries Commission.
 - 1. Maintain existing duties and functions of the Commission and extend these functions wherever possible.
 - 2. Increase book loans to libraries and individuals.
 - 3. Add professional and clerical staff.
- B. Initiate studies of county libraries.
- C. Purchase bookmobile, ~~books~~, and equipment in preparation for establishing regional office and for establishing the first demonstration.

KENTUCKY

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Strengthening the Library Extension Division. The professional and clerical staff added in fiscal 1957 will be continued, and preparation of basic book collections for proposed regional libraries will be carried on. Preparatory work will be done on prospective new regional libraries for fiscal 1959.
- B. Develop four regional libraries for which background work was done in 1957.
 - 1. Eden Shale Regional Library (Anderson, Carroll, Henry, Owen, Oldham, Shelby, and Trimble Counties).
 - 2. Eastern Kentucky Regional Library (Floyd, Johnson, Magoffin, Martin, and Morgan Counties).
 - 3. Lake Cumberland Regional Library (Adair, Clinton, Cumberland, Green, Metcalfe, Russell, and Wayne Counties).
 - 4. Valley of Parks Regional Library (Bell, Laurel, Pulaski, Rockcastle, and Whitley Counties).

(Note: Effective date of Kentucky State Plan is April 1, 1957, not March 6, 1957, as shown in *State Plans under the Library Services Act* (Bulletin 1958, No. 10).

LOUISIANA

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Continue and complete demonstration in Vernon Parish begun in November 1956.

- B. Continue and complete demonstration in Allen Parish begun in March 1957.
- C. Begin demonstration in St. Bernard Parish.
- D. Begin bookmobile demonstration in Caddo Parish, strengthening the county service by a bookmobile in an area inadequately served by many small branches.
- E. Prepare materials and equipment for a demonstration area not yet determined.
- F. Pay administrative costs for headquarters services at State Library to above demonstration areas which cannot be broken down by areas.

MAINE

I. GENERAL AIMS AND POLICIES

- A. There are 491 municipalities in Maine. Of these, 246 have no free public libraries and have so little population that these communities will probably never be able to finance libraries. In many of the towns where there are libraries, the service is inadequate. Determination of "inadequate services" will at first be based on a mail survey made in 1956, as well as by visits by members of the State library staff. The Maine Library Association has an active committee on standards for Maine public libraries. These standards will follow the general pattern of the American Library Association standards; and, when adopted, they will become the basis for determining the quality of service rendered.
- B. For these reasons it seems proper that, in the further extension of public library service to rural areas, priority should be given to an enlargement of the State library's lending and counseling services.
- C. It will be the policy of the State agency in purchasing books for all forms of extension service to acquire only those of high quality in "content, expression, and format." Special consideration will be given to material of Maine interest.
- D. The long-range plan provides for intensive effort to strengthen and increase cooperation between libraries, extension of bookmobile or other direct service to all communities without libraries and to small public libraries, and a continued publicity and public relations program to acquaint rural residents with the library resources of the State and the desirability of good library service.

II. METHODS OF ADMINISTRATION

- A. Addition of a great many worthwhile adult fiction and standard juvenile books to the general loan collection of the State agency will

- enable people now without local library service to borrow from a well-rounded stock. At present, this collection is almost wholly nonfiction. These books will be lent, without charge or reimbursement of postage, to anyone in the State. A mailing record at the State library easily separates the urban from the nonurban patrons.
- B. Opening of three new branch offices—in the northeastern, central, and upper parts of the State—so that faster and more personal service can be given. These localities are chosen because the western and southern sections of the State now have more public libraries closer together and can more easily cooperate with each other.
 - C. The branch offices will be headquarters for bookmobiles, take requests for reference service or individual books and send them to the State agency where they will be treated as if these requests had been received directly from the patron. The branches will also serve as meeting places of very small discussion or workshop groups of library workers and will be located as near the center of a presently inadequately served area as possible.
 - D. Purchase of three additional bookmobiles.
 - E. Employment of 3 drivers, 3 bookmobile librarians, 1 cataloger and 3 clerks at headquarters offices.
 - F. Employment of a field librarian (working with the extension librarian and State librarian) who will coordinate the details of a statewide program of advice and assistance to local libraries, supervise a central catalog for all extension books, hold group meetings and workshops, and be responsible for details of the furnishing of demonstrations of bookmobile service. Library consultants in various parts of the State will be used on a part-time basis for advice and help in their neighborhoods.
 - G. To publicize the plan, the 44 weekly newspapers in the State will be given news as well as paid advertisements. These papers reach rural sections where city newspapers are a rarity. A canvassing of very small villages will be made and a sampling of opinion recorded in larger communities where there are no libraries. In towns where there are small libraries, personal visits by the field librarian to meetings of local organizations, as well as her meetings with individuals, will be a means of relating the library to the community.

III. PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

Project 1

Program is a continuance and expansion of the present State agency services to rural areas—a nonlocalized, statewide effort—to be carried out as follows:

A. Book Collection.

1. General collection available for loan by mail will be increased

by the addition of books of interest and help to rural residents without local library service, and by books of more limited appeal to meet the borrowing needs of small libraries.

2. Books will be purchased for 3 new bookmobiles and also for the 2 now in operation.

B. Advisory Service.

1. Advisory service to local libraries, at present shared by the extension librarian and the deputy State librarian, will be increased by the addition of a full-time field librarian who will coordinate the details of a statewide program of advice and the present system of workshops and group meetings.
2. Part-time consultants will be employed on a per diem basis in sections of the State distant from the capital in order to save time and travel expense. (There are at least three professional librarians of ability in Maine who—because of marriage or other personal reasons—are not working in public libraries but who are available for part-time employment. It is planned to call upon these people for advice about conditions in their immediate sectors and for conducting workshops and group meetings.)

C. Bookmobiles.

1. Three new bookmobiles will operate from branch offices—1 in Northern Aroostook County, 1 in central, and 1 in upper central Maine.

MARYLAND

I. GENERAL AIMS AND POLICIES

- A. That each Maryland county establish countywide public library services under State law and be allotted rural library development funds to promote the further development of public library service in the rural areas, defined to include towns of 10,000 or less.
- B. That neighboring county libraries which together serve areas with a potential population of 75,000 people work together, or be willing to work together when a neighboring county library is established, to develop mutually agreeable forms of cooperation and coordination of public library services. Such cooperative agreements may be to establish book pools for joint selection, processing, and use of books, or to share the use of bookmobiles, staff, and other special services.

The rural areas of counties which have not legally established county libraries are determined to be "without public library services." Coun-

ties with established county libraries which do not meet State standards in size of area, staff, materials, service agencies, and quality of service are determined to have "inadequate services." By these definitions all rural areas of the State are determined to be "without public library services" or with "inadequate services."

II. METHODS OF ADMINISTRATION

- A. The State Department of Education through the Division of Library Extension will supervise the program with guidance in its development and authority to assure the observance of the policies, standards, and methods of the State plan.
- B. Each county will operate its county library in accordance with the laws of Maryland relating to public libraries.
- C. The Division of Library Extension will transfer as many as 10,000 books from its collection to a book pool established to service two or more counties in order to make a larger number of books available.
- D. Rural library development funds will be distributed to counties which receive State aid and will be used for current operations.

The State agency plans to work with officials and leaders in counties without countywide service to encourage them to establish county libraries under State law. After new libraries have been established the State agency will work with the boards of library trustees and the librarians, to develop good library service to fit the special needs of the communities. The State agency will assist the representatives of neighboring county libraries, in areas with a potential population of 75,000 people, to work together to develop mutually agreeable forms of cooperation and coordination of public library services.

State and rural library development funds will be granted to county libraries which are established and operating under the laws of Maryland relating to public libraries. All State and rural library development funds under the plan must be devoted to the extension and development of free public library service to rural areas in accordance with P.L. 597.

Representatives from the Division of Library Extension will work with the county library administrators and boards of library trustees to budget county library funds, including rural library development funds, so that all funds outlined in the paragraph above shall be used for the extension and development of free public library services to rural areas. Library expenditures will be reviewed at intervals by the State representatives of the Division of Library Extension and the Division of Administration and Finance. An annual report will be made at the

end of each fiscal year. Separate accounting is not required for funds provided by the State. A total of the minimum local tax, State aid, and rural library development funds must be spent each year for "current operations of the county library and not for the purchase of land, the erection of buildings, or for debt reduction"—Section 178 (c).

Current operations include salaries, books and materials, binding, furnishings, including bookmobiles, and all operating items included in the *Maryland Public Library Statistical Report*, lines 106-128.

When funds are not spent according to State law, the State superintendent of schools will authorize the Comptroller to withhold State funds from a county. (Section 178 (c).) Rural library development funds can be awarded only to counties which qualify for and receive State funds.

Each county library must have a county library administrator who is certified by the State Department of Education. (Section 183, 184, and By-law 71.) All other appointees to the professional staff must hold a certificate under By-law 71. Certification, along with professional consultation and professional association activities, insures a high level of library service, including selection of materials.

Each board of library trustees shall hereafter provide for at least an annual audit of its business and financial transactions and of the accounts of its treasurer by an accountant or accountants, approved by the State superintendent of schools, and the results of this audit shall be made public by the board of library trustees. (Section 188.)

Each board of library trustees must make an annual report to the State superintendent of schools. (Section 189.) Reports will be reviewed to ascertain that funds were spent in accordance with the purpose for which paid.

Each board of library trustees of a county library which receives State funds for rural public library service must make an agreement with the State superintendent of schools prior to each fiscal year showing, with a proposed budget, how it proposes to spend its total sum of local, State, and rural library development funds for current operations devoted to the further extension and development of free public library service to rural areas in accordance with P.L. 597.

III. PROGRAM FOR SEPTEMBER 11, 1957, TO JUNE 30, 1958

- A. *State aid.*—State aid for county libraries is paid according to Section 178 (a)-(c) of Article 77 of the Annotated Code of the Public General Laws of Maryland of 1951.

B. Rural library development funds.—These funds will be distributed to counties which receive State aid and will be used for current operations.

1. To counties in the first year of establishment:

a. \$12,000 to each county public library which serves less than 40,000 population and which presents a plan to insure the use of the money to promote the further development of public library service in its rural areas, and which works with a neighboring county or counties, together serving areas with a potential population of 75,000 people, to develop mutually agreeable forms of cooperation.

b. \$20,000 to each county public library serving more than 40,000 people under same conditions as in (a) above.

c. \$20,000 to each county public library which serves a potential population of 75,000 people and which is not bordered by a county with less than 75,000 people in whose area this county should develop cooperation, and which presents a plan to insure the use of the money to promote the further development of public library service in its rural areas.

2. To counties which have had established public libraries for a year or more:

a. \$4,000 annually to each county public library which serves less than 75,000 people and which is willing to work with a neighboring county or counties to develop mutually agreeable forms of cooperation.

b. \$4,000 annually to county public libraries which serve populations larger than 75,000 and which present plans to insure the use of the money to promote the further development of public library service in their rural areas.

c. If, in any year, the available total amount will not allow the payment of \$4,000, each county library shall receive an equal share of that which is available. If, in any year, after 23 county libraries are established, the available total will allow the payment of more than \$4,000, each county library shall receive an equal share of what is available.

C. Division of Library Extension.—The Division is carrying out the public library development assigned by law, especially in developing county libraries in counties without countywide library service, in assisting already established libraries to develop good library service to fit the special needs of the communities, and in assisting representatives of neighboring county libraries in areas with a potential population of 75,000 people to work together to develop mutually agreeable forms of cooperation and coordination of library services.

MASSACHUSETTS

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

Continuing to use the entire State as the geographical area covered by the plan (i.e., all rural communities of less than 10,000 population), the State agency will further the development of the two projects begun in Fiscal 1957. The greater portion of the Federal grant for 1957 was spent on books, materials, and equipment to do the job of improved rural library service planned for Fiscal 1958.

- A. *Project 1.*—Further development of State Regional Library Center in northeast area. It is proposed to continue the development of the State Regional Library Center in the northeast area. The Division of Library Extension leased space in North Reading beginning June 1, 1957, and moved from the temporary quarters in the Lawrence Public Library. Delivery of a bookmobile is expected, and a clerk-chauffeur will be added to the regional staff. Regular bookmobile service will then begin to the 29 rural communities in the area as soon as the mobile unit is available. Work is going forward preparing and equipping the new regional quarters and planning a regular bookmobile route.
- B. *Project 2.*—Strengthening of the statewide advisory, consultative, and book services offered to rural libraries by the State agency.
1. Add to the headquarters staff: 1 library aide (to assist with the acquisition and processing of new books) and 1 junior-clerk stenographer.
 2. Allocate \$600 to employ an assistant on a part-time basis during the summer months to compile, analyze, and prepare for distribution statewide statistics for the latest calendar year on library service.
 3. Match with the same amount a \$500 grant allocated by the Massachusetts Library Aid Association, Inc., to the Division for the conduct of institutes and workshops for untrained librarians in rural communities.
 4. Prepare and print new materials descriptive of the Division's services and activities for distribution to small libraries; and develop an improved public relations and publicity program.
 5. Plan for the renting and equipping of new quarters for the Division's headquarters book collection and personnel in the acquisition, book processing, and interlibrary loan sections.
 6. Allocate \$1000 for the rental of films to be circulated from the State Regional Library Center in Greenfield.

MICHIGAN

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. State library extension project.
To be continued as in Fiscal 1957 with additional services.
- B. State grants project.
To be continued as in Fiscal 1957.
- C. Public library development program.
To be continued as in Fiscal 1957. Two bookmobiles (now owned) will be used to stimulate interest in library extension.
 - 1. General costs:
 - a. Renting and operation of new quarters, and equipping them with shelves and other furniture, to house special book collection used in this program.
 - b. Staff to administer, order, process, and circulate public library development book collection.
 - c. Funds for adding books to present development collection of 56,000 volumes.
 - d. Other general and administrative costs.
 - e. Purchase of catalog cards for libraries borrowing large collections of books on long loan.
 - 2. Stimulation projects (to create interest in development of new or better rural public libraries and to take first steps in cooperation with, as ultimate objective, demonstrations or creation of library systems).
 - a. Exhibiting two bookmobiles at county fairs, the State fair, and club meetings and routing them throughout counties or other areas.
 - b. Cooperative programs to help librarians and trustees in a prospective region. Examples: Regular meetings for joint book selection and ordering; beginning interlibrary loan systems; and group meetings of trustees to study and apply new standards.
- D. Midland County Library, authorized in the fall of 1956, is preparing to begin service to 15,000 rural people. Nineteen thousand dollars (\$15,000 is a State-aid grant) is being allowed for mobile equipment. A long loan of 20,000 books which will be gradually replaced by local purchases will be made. The aim is to provide 1½ volumes per person from State and local sources in a mushrooming population.
- E. Oakland County activities:
 - 1. Finishing a "random sample interview survey" begun in early 1957 of the attitudes of county residents toward public libraries.

2. Beginning a stimulation project, to be worked out by librarians and trustees from small libraries in the rural areas, working with the librarian at Pontiac and a State library consultant.
 3. Efforts toward getting other cooperative projects between existing libraries and areas without public libraries.
- F. Statewide study. Completing a statewide study which describes the public library situation, explores regionalization of services, and recommends policies for the future.



MINNESOTA

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Enlarge and strengthen the operation of the State agency.
Continue as in previous fiscal year. Two bookmobiles for demonstration purposes have been purchased.
- B. Grants-in-aid will be made to qualifying rural library systems for the establishment, extension, and improvement of public library service in areas which are now unserved or which have inadequate services.
 1. Applications for such grants-in-aid must be submitted by a legally constituted library board, organized under applicable law, with responsibility for governing the library service in the library district (county or multicounty) where the funds will be used.
 2. A local tax levy of 1 mill over the entire library district must be levied for the local fiscal year beginning in the State fiscal year for which the application is made.
 3. The application must include a description of the library service area, a practical and economical plan for providing adequate public library service for the area which the library system serves, a proposed budget for carrying out this plan, and a plan for financing this budget, including all local funds as well as the amounts requested as grants-in-aid.
 4. The applicant board must accept all the provisions of State and Federal rules and regulations governing the aid program.
 5. The area eligible to be benefited under this section of the plan is defined as the entire area of the State, with the following cities and urbanized areas excluded from participation: Albert Lea, Austin, Bemidji, Brainerd, Duluth, Faribault, Fergus Fall, Hibbing, Mankato, Minneapolis, Moorhead, Owatonna, Red Wing, Richfield, Robbinsdale, Rochester, St. Cloud, St. Louis Park, St. Paul, South St. Paul, Virginia, and Winona.
 6. Where any of the above excluded cities or urbanized areas is involved or associated in any way with a rural library system apply-

ing for a grant-in-aid, financial records shall be kept and reports of expenditures made separately from those for areas eligible to participate in the use of aid funds.

MISSISSIPPI

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Continue development of Lee-Itawamba Regional Library organized in Fiscal 1957.
- B. Continue development of the Tombigbee Regional Library which was enlarged by the addition of Choctaw County in Fiscal 1957.
- C. Work toward regional library development in Lamar, Perry, and Stone Counties with Commission operating a federation in these counties this year.
- D. Make sustaining grant to the Lincoln-Lawrence library system, with plan to add additional counties.
- E. Improve, equalize, and revitalize library services in Copiah, Jackson, Noxubee, and Pontotoc Counties.
- F. Strengthen Library Commission, continuing work begun in Fiscal 1957.
- G. Make sustaining grant plus use of new bookmobile to Meridian Public Library (Lauderdale County) for further improvement of services extended to Neshoba County.
- H. Develop regional service in Attala and Winston Counties, including addition of bookmobile to extend service to all areas of both counties.
- I. Make sustaining grants (primarily used for additional books) to the three older regional libraries of the State, Northeast Regional, Capital Regional, and First Regional.
- J. Conduct summer project, with additional temporary professional and clerical help, to improve the usefulness of the book collections in libraries in Marion, Walthall, Yazoo, Chickasaw, and Madison Counties.
- K. Help Issaquena, Jefferson, and Sharkey Counties to take their first steps toward getting public library service.

MISSOURI

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. *Strengthening extension services of State agency.*—Maintain the strengthened agency begun in Fiscal 1957. Include a formalized

publicity program pertaining to the objectives of the State program; provide for the production of four filmstrips on the subjects of demonstration services, establishment of regional libraries, service benefits of regional libraries, and how to conduct a local campaign for establishing a county library; provide five collapsible and portable displays on public library service; and include, as an addition to the reference resources, microfilm copies of magazine titles plus a microfilm reader.

- B. *Strengthening two regional demonstration projects of State agency.*— Employment of new personnel will be continued; more books will be furnished; some additional equipment and office furniture will be purchased; and travel and operational supplies will be increased.
1. Franklin, Gasconade, and Warren Counties demonstration.
 2. Boone, Callaway, and Howard Counties demonstration.
- C. *Local rural library service demonstration to unserved area* (to enlarge inadequate but existing region).—Southwest Regional Library to operate demonstration in adjoining Dade County (heretofore unserved) under supervision of State agency.
- D. *Local rural library service demonstration to unserved area* (to enlarge inadequate but existing region).—Boonslick Regional Library to operate demonstration in adjoining Dade County (heretofore unserved) under supervision of State agency.
- E. *Library school scholarships.*—Provision of five \$2,000 scholarships annually to selected Missouri residents who are ready and eligible to enter American Library Association accredited library schools and who agree to work for two years following library school graduation in one of Missouri's rural libraries.
- F. *Inservice training institutes.*—Provision of annual institutes on three levels for librarians in rural, inadequate library systems and payment of expense incident to attendance to eligible librarians who present library board resolutions covering their intent to attend full 3-year series of each institute. (Three-year program.)
1. Refresher institutes on 2 separate subjects, 1 week each, for professional librarians.
 2. A 1-week institute on a single topic for chief librarians with little or no professional training.
 3. Three-day institutes at regional locations for chief librarians of rural and inadequate municipal (community) libraries.
- G. *Improved service demonstration grant.*—To demonstrate that library service in communities having inadequate tax-supported libraries may be greatly improved by creating a system of library service through affiliation with more adequate libraries. Grants include demonstration grants plus achievement grants if affiliation becomes permanent.

MONTANA

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Strengthen State agency and extend services.
 1. Extend consultative service.
 2. Purchase station wagon.
- B. Establish statewide film circuit with Great Falls as center.
- C. Preliminary work in next area of State in preparation for a third federation.
- D. Strengthen two federations started in Fiscal 1957: Northwest Montana Federation and Five-Valleys Federation.
 1. Continue consultative service.
 2. Hold workshops on book selection and conduct other inservice programs.
 3. Improve bookmobile service by supplementing collections from the commission.
 4. Emphasize improvement of book collections in 1958. (A large part of 1957 funds was used for equipment.)
 5. Continue activities of federations started in Fiscal 1957: centralized book purchasing, processing, cataloging, weeding and cataloging of member libraries, and bookmobile service.

NEBRASKA

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. *Project A.*—Project for a federated system of libraries to be established in Phelps and Harlan Counties is to be continued, and townships in Furnas and Kearney Counties will be added. A trained librarian will be employed to direct the project; headquarters for the project will be rented; additional equipment will be purchased; and additional staff employed.
- B. *Project B.*—Continue project to strengthen the Nebraska Public Library Commission. Continue to purchase books to strengthen its collection and to improve its services to small public libraries not involved in projects under the Library Services Act. Purchase of films and records to be continued, and purchase of new catalog cases for the Union Catalog will be initiated. A consultant will be employed to work with the projects and to give supervision to all activities under the State Plan. Additional cataloging staff is to be employed to process books purchased for Projects A and C.
- C. *Project C.*—Continue project in Rock and Keya Paha Counties and extend to include Loup County. Purchase bookmobile and start service to the three counties.

NEVADA

1. GENERAL AIMS AND POLICIES

Aims

- A. Improve public library service throughout the State in rural areas.
- B. Make the most resources available to all citizens of the State through cooperation and coordination.
- C. Strengthen the State library so that it can effectively work in its area of responsibility.
- D. Develop and carry on an information program about library services.
- E. Assist libraries in their efforts to improve and extend library services in their area.
- F. Work with citizen groups in their efforts to improve library services.

Policies

- A. Use services of nationally recognized authority to survey community needs and library resources and to help in development of plan for statewide service.
- B. Assist libraries in organizing their collections, planning programs, and carrying on library service.
- C. Foster reasonable standards of service, including Nevada Library Association Certification Program, definite standards to be used in approving county projects, and interpretation of new American Library Association public library standards and their application to Nevada.
- D. Make grants to qualifying county libraries to aid them in improving and extending their services. *Public Library Service; A Guide to Evaluation, with Minimum Standards*, published by American Library Association in 1956, is used as official criteria for determining areas receiving inadequate library service. Grants are made to county libraries operating within the Nevada library laws—under terms of a contract providing for planning, supervision, and standards of service.
- E. Place emphasis through an information program upon the services of the modern public library, using all media of communication, and assist individual libraries in developing their own programs of library interpretation.
- F. Strengthen the State library through:
 1. Stepping up the recataloging program.
 2. Improving the book collection.
 3. Securing needed equipment.
 4. Improving and increasing advisory services.
 5. Extending inservice training programs.

- G. Work closely with the Nevada Library Association, University of Nevada, and other groups and institutions in developing this program.

II. METHODS OF ADMINISTRATION

- A. Survey: Hire national authority and provide necessary staff assistance.
- B. Interpretation program: Hire consultants and part-time staff to work in fields of radio, television, and newspaper; rent or purchase films, radio tapes, etc.; exhibit bookmobile; arrange for program participation, etc., on State and local levels.
- C. Grants.
1. These are made to qualifying county libraries who are willing to enter into contract.
 2. In exchange for matching funds, the State library will reimburse the contracting library 50 percent of its local budget used for matching.
 3. Any library which is eligible for contract under (2) and which (a) uses its entire 50 percent reimbursement to pay the salary of a professional librarian eligible for a Grade IV Certificate from the Nevada Library Association Certification Committee, and (b) spends at least \$1200 for books annually is eligible for an additional grant of \$1000.

Standards.

1. Funds must be expended for purposes within the intent of the law and must not be expended for purposes forbidden by law.
2. Funds may be used for salaries, books, equipment, rent, etc., under a project consistent with the aims of the Library Services Act and the needs of the community, and approved by the State library.
3. Funds spent for books are to be used in a manner consistent with principles of modern library management and service.
4. Books and materials acquired should meet the highest standards of quality in content, expression, and form.
5. Within standards of purpose and quality, collections should be built to meet the needs and interests of the community.

Supervision (through contracts).

1. A budget and plan for use of the money is prepared by the county library for approval of the State library.
2. County library agrees to submit reports of expenditures.

D. Strengthening of State library.

1. Additional personnel, equipment, and books will be added to assist in caring for the above-mentioned projects.

2. A full-time library consultant will be available to work in the State.

III. PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. *Survey.*—A survey by a national authority will be made of library resources, institutions, services, and community and State needs for library services.
- B. *Library interpretation program.*—A program of information designed to help the general public better understand the purpose and services of public libraries will be carried on under the general direction of the State librarian and coordinated by a public relations expert. Mass media, speakers' bureaus, and other public relations avenues will be used; and materials and programs for use in more than one library on a cooperative basis will be developed and used.
- C. *Strengthening of the State library.*
 1. Improve book collection.
 2. Continue recataloging project at accelerated rate.
 3. Extend consultative services, including inservice training programs.
 4. Improve interlibrary loan, supplementary book collection, and bibliographic services.
- D. *Grants to contracting county libraries.*—Grants will be made to seven contracting county libraries to strengthen them so that they may become effective units in a cooperative system.
 1. Churchill County will have a new county librarian and will reorganize collection and catalog.
 2. Elko County will employ a professional librarian who will assist in the reorganization of services to emphasize service to the entire county.
 3. Lyon County will extend the hours of opening and improve the book collections and reference sources.
 4. Mineral County will purchase equipment, double book budget, and offer improved service throughout county.
 5. Pershing County will use grant to supplement librarian's salary, catalog library, install a modern circulation system, purchase office equipment, and order books.
 6. Humboldt County will employ a librarian on a part-time basis to weed collection and to catalog entire collection. Equipment will be purchased.
 7. Lincoln County will initiate magazine subscriptions and improve book collections with special emphasis on children's books. Hours of public service will be increased.

NEW HAMPSHIRE

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. *Bookmobile service.*—A fourth walk-in type bookmobile will be purchased. All four branch offices of the State Library Extension Division will then be equipped with larger, more efficient vehicles.
- B. *Advisory service.*
1. A second public library consultant will be added to the staff.
 2. It is planned to establish groups consisting of 6 to 8 libraries each throughout the State. Librarians and trustees from each of these groups will meet bimonthly 4 or 5 times a year, with the meetings being planned and conducted by a consultant or the assistant state librarian.
 3. The consultants and the assistant State librarian will have conferences with the librarian and trustees of as many individual libraries as possible.
- C. *Resources.*—An increased number of books will continue to be purchased for the bookmobiles. The emphasis will again be on adult books, especially nonfiction, and some audiovisual materials may also be purchased. Increased use by mail of the basic collection at the main library will continue to be emphasized in contact with local librarians.
- D. *Public relations.*
1. The quarterly publication *New Hampshire Public Libraries* will be merged with the similar quarterly of the Vermont Free Library Commission. It will be edited on a contract basis by a qualified individual.
 2. Printed media, radio, and television will be employed to publicize libraries and the need to support them more adequately. Speaking engagements before lay groups will be used extensively. It is hoped that this experimental phase of the public relations program will be so successful that it can later be enlarged and merged with a similar program of the Vermont Free Library Commission.

NEW JERSEY

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. *Continue to strengthen and expand services of the School and Public Library Service Bureau.*
1. Extend the present services by supplementing the Bureau's loan collection.

2. Develop and broaden the scope of the field services in general; specifically, prepare materials to aid the field staff, such as manuals on weeding, book selection, cataloging, buildings; and revise and bring up to date the State library law pamphlet.
3. Add 3 clerical workers to headquarters staff, 1 for administration, 1 for lending services, and 1 for processing.
4. Prepare for regular distribution an accessions list of new acquisitions, as well as pertinent subject bibliographies.
5. Continue the use of plastic jackets for all adult books and include all juveniles, thus adding longevity as well as attractiveness to the book stock.
6. Encourage the further use of the Bureau's resources by publicizing the practicality of requesting books and collections by subject.
7. Make available in quantity the promotional aids to "Public Library Standards," the leaflet *How About Your Public Library*, the condensation *A Plan for Better Public Library Service*, and the introduction to the standards, "The Role of the Public Library," thus spreading the philosophy and further introducing and clarifying the basic standards.
8. Continue to solicit acceptable gift books to augment the Deposit and Exchange Collection.
9. Assist in interpreting the new Certification Law. While it is mandatory for communities of over 10,000 population, its recognition and adoption by rural areas is expected to aid in recruitment and the raising of standards.
10. Continue to press for passage of the State Aid Bill S154 which represents a new concept for the State in library financing. It proposes that the State for the first time in its long history aid directly in the support of local libraries by sharing a financial obligation that has traditionally been a municipal obligation.
11. Promote enabling legislation to permit contractual services across county lines and with the State library agency.
12. Promote legislation for mandatory submittal of annual reports to the Bureau.
13. Continue the annual regional library institutes which are administered jointly with the New Jersey Library Association, using the *Public Library Service*, the new standards, as the theme and subject for discussion. Use *A Discussion Manual* based on *Public Library Service* as the guide with the film strip *Your Public Library—Island or Peninsula* as the introduction.
14. Organize workshops, institutes, and conferences on all phases of administration, such as personnel, budgeting, and buildings.

15. Further clarify the distinct roles and functions of the public library and school library.
 16. Continue to encourage federations and centralized services and processes, as well as all forms of cooperative and/or contract services among groups of libraries or areas.
 17. Cooperate with the Graduate School of Library Service, Rutgers University, in suggesting assignments for student preparation of appropriate subject lists. Utilize the faculty skills and resources when possible and appropriate.
- B. *Continue the development of the Tri-County Library Service Center.*—It is planned at this date to open the Tri-County Library Services Center (serving Cumberland, Gloucester, and Salem Counties) in Bridgeton for limited service in September 1957. Unavoidable delays in procurement have necessitated postponement from the date originally set of July 1, 1957. With the delivery of the bookmobile in October the service will be extended. The following activities will be undertaken in the area served by the Tri-County Library Services Center:
1. Processing will be continued at headquarters for distribution from the Tri-County Library Services Center.
 2. Where there are no libraries, establish bookmobile schedule for service and explore the possibility of direct use of the Center's facilities.
 3. Arrange for regular delivery and pickup service for books or collections at existing libraries, eliminating shipping and mailing difficulties—thus encouraging the use of the Center's and Bureau's resources.
 4. Enlist the further aid of educators in the Tri-County area. Accept the offers made by Helping Teachers to describe the program to student bodies, boards of education, PTA's, and other school groups.
 5. Develop friends for the library among the county and local governing bodies, maintaining a strictly nonpartisan approach. Include the Chamber of Commerce and the Board of Trade. Press for the adoption by the Junior Chambers of Commerce of the national Jaycee program "Operation Library." In the past, mainly women's groups have been interested in libraries. Continue to encourage them; also stimulate interest among the men's organizations and groups.
 6. Utilize expressed interest of radio, television, and press representatives for promotion. Explore similar potentials in Philadelphia and Wilmington.
 7. Organize an area library club, and assist in the program planning. Encourage membership in the New Jersey Library Assoc-

- ciation, Library Trustees Association of New Jersey, and the American Library Association.
8. Arrange for transportation to all meetings. Field visits have revealed that librarians and trustees of libraries as short a distance apart as two miles are unacquainted with each other or with each other's libraries. Definite interest in, and need for, such communication and transportation was expressed.
 9. Employ one professional assistant as principal librarian-bookmobile, in addition to the district librarian appointed in January. Also employ 2 clericals, 1 a clerk-driver, the other a stenographer.
 10. Provide the Tri-County Library Services Center with a conference room in which to hold various types of meetings, show audiovisual aids, and hold demonstrations, book fairs, discussion groups, and library promotional activities of a varied nature.
 11. Make available the audiovisual aids now in stock, as well as the new professional tools, to promote the concept of the larger unit of service and the establishment of proper standards.
 12. Arrange for talks in conjunction with the showing of films by staff members. Noteworthy is the new film produced by the Audio-Visual Department, Syracuse University: *Books for All*. The film on school library service *A Carpet Under Every Classroom* will be used to describe the functions of the school library as distinct from those of the public library.
 13. Utilize the special abilities of the headquarters staff—that is, the technical processing specialist, the public library consultant, the school library consultant, the lending services librarian, and other staff members—in planning for inservice training. Arrange opportunities for promotion by the Director of the Division of the State Library when appropriate.
 14. Set up manuals on the Center's administration and special aspects such as field services, processing techniques, and lending services.

NEW MEXICO

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Strengthen State agency by addition of personnel and purchases of more books.
- B. Continue development of two regional projects started in Fiscal 1957.
 1. North Central Region, with headquarters in Espanola, will establish stations and schedule bookmobile routes to cover four counties. Publicity and work with community groups is planned.

2. Eastern Plains Regions, with center in Clovis, will hire a regional librarian to administer a program similar to that of North Central Region.
- C. Start two new regional projects:
1. Southwestern Region, including Catron, Grant, Luna, Hidalgo, Dona Ana, Socorro and Sierra Counties, with center located in Silver City. This region covers 31,862 square miles and is made up of rugged mountains, barren desert, and fertile irrigated valleys. There are large farms, mining, some lumbering, and a large percentage of the people are Spanish-speaking. Excluding Las Cruces, area has a population of 83,118. There are at present eight libraries in region with per capita expenditure of 29 cents (exclusive of Las Cruces) and 42,558 volumes. Bookmobile routes will go out from Silver City, and small widely scattered villages in ranching country will be served by stations. Collections at stations will be exchanged at intervals of six weeks or two months by bookmobile.
 2. Northeastern Region, composed of Union, Calfax, Harding, Mora, and San Miguel Counties, covers 16,409 square miles and has a population of 62,378. Area is characterized by vast rolling plains broken by high mesas, mountain ranges, canyons, and small fertile valleys. There are four libraries in the region, owning 42,984 books, with 31 cents per capita expenditure. During Fiscal 1958 activity in this area will be limited to ordering a bookmobile, hiring a driver, and conducting an intensive educational and publicity program.

NEW YORK

PROGRAM FROM JULY 1, 1957, TO JULY 1, 1958

- A. *Demonstration bookmobile* (combines projects A and D of Fiscal 1957).—A demonstration bookmobile will be operated in selected rural areas of the State for limited periods of time, as an incentive to the formation of library systems, under Secs. 272-273 of the N.Y. State Education Law, and as an incentive to the provision of mobile service to rural readers now without library service.
- B. *Traveling libraries*.—Selective collections of books are lent to the people of New York State who do not have the use of well-stocked public libraries.
- C. *Field services*.—Public Libraries Section B has been added to the Library Extension Division. Staff of Public Libraries Section A and B are available to:
 1. Help rural areas to improve and extend their library services.

2. Promote and assist with establishment of county and multicounty systems.
3. Advise and assist local authorities, trustees, and librarians on matters relating to organization, charters, administration, cooperative services, and standards.

D. Education for rural librarianship.

1. Training scholarships for graduate year of study in library service, leading to master's degree, to meet critical shortages of professional personnel. Grant may be spent over a 1- or 2-year program. Recipients to agree to serve for 2 years in a public library or library system serving rural people in New York State upon completion of degree.
2. Study grants to enable librarians who have assumed or are interested in assuming positions of administrative responsibility in library systems serving rural readers to visit and learn the work of existing larger units of service in the eastern part of the U.S.
3. A recruitment public relations program designed to attract qualified people to public librarianship and to help overcome critical professional personnel shortages in library systems serving rural readers.
4. Study to aid in planning training for nonprofessional library personnel serving in rural communities of under 5,000 population.
5. Workshops on basic library practices for rural librarians, to be offered by Library Extension Division in cooperation with library schools.
6. Scholarships for short term institutes and summer courses offered by library schools for librarians now employed in rural libraries in New York State.

E. New York State Library general reference and book information service.—The State library serves as a library resources and information center to back up other library services available to rural readers. The General Reference Section lends books and provides reference services to libraries throughout the State, and through them serves groups and individuals. Persons in communities not served by local libraries and organizations in such communities may apply to borrow direct. The Book Information Section of the Library Extension Division offers an advisory service for book purchase selection. It publishes annotated lists of current books and is responsible for the editing of the *Bookmark*.

F. Grants-in-aid.

1. To promote the extension and improvement of rural libraries by means of county and multicounty library service systems, grants-in-aid are paid annually to these systems under the provisions of Secs. 272 and 273 of the Education Law and in accordance with

the standards for county and multicounty library service as found in Sec. 101 of the Regulations of the Commissioner of Education.

2. In addition, grants-in-aid are still given to individual library units not members of county and multicounty systems. Sec. 271 of the Education Law makes provision for this aid and Sec. 105 of the regulations of the Commissioner of Education delineates the mode of payment.

G. *Grants for cooperative projects.*—Grants of books, aid, and additional consultant help will be made to groups of rural libraries in selected areas, which undertake cooperative projects, and to key libraries for service to the participating rural libraries. Grants are for demonstration purposes. Grants-in-aid will be made to key libraries for contractual service to the rural area on the basis of plans to be submitted to the Library Extension Division. Grants will be for a demonstration period of 2 years only. This project should be of particular benefit to rural areas not yet ready to qualify for State aid to county and multicounty systems under Secs. 272-273 of the N.Y. State Education Law.

H. *Promotion of rural area planning for modern library service.*

1. Regional conferences and workshops will be held and the publications needed for implementing this program will be prepared and distributed. Key libraries will be given grants to assist in the promotional work necessary to bring library service systems into being.

2. Studies will be undertaken to provide data helpful in the formation of larger units of library service in rural areas and to gain from the demonstrations undertaken knowledge for future library development. Particular attention will be given to bookmobile cost and service studies, to a comparison of the effectiveness of various types of outlets in rural areas.

I. *Film and record program.*—The development of a film and recording collection for loan to rural libraries is planned. Since the collection will be limited, particular attention will be given to the needs of newly established library service systems and to areas interested in cooperative planning. This collection will also be used through the demonstration bookmobile.

J. *Regional Library Service Center.*—The center is a section of the Library Extension Division in Watertown, New York, serving public libraries in Jefferson, Lewis, and St. Lawrence Counties. The Center purchases and lends books and library material. It develops and maintains a union catalog of library holdings in the region. Training institutes for librarians and trustees are held as a part of an extensive advisory program.

Note.—The rural areas of the State will be considered as a single area for non-localized State agency service in the following projects:

- Project B, traveling libraries
- Project C, field services
- Project D, education for rural librarianship
- Project E, New York State library
- Project F, grants in aid
- Project H, promotion of rural area planning
- Project I, film and record program

In the case of Project J, the Regional Library Service Center, the rural area served is that in Jefferson, Lewis, and St. Lawrence Counties.

Project A, Demonstration Bookmobile, will operate in a selected rural area of the State on the basis of plans to be submitted by the area desiring this service. The State Library will notify the U.S. Office of Education when the selected area for this fiscal year is chosen.

Project G, grants for cooperative projects, also provides that a demonstration area will be chosen on the basis of plans to be submitted. Delineation of the area, therefore, must await selection of the best area plan or plans.

NORTH CAROLINA

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. *Project I*, Strengthen State agency. Continue strengthened elements of service begun in Fiscal 1957.
- B. *Project II*.—Grants to county and regional libraries of the State submitting plans for further extension and improvement of public library service to rural areas. Some priority will be given to plans involving such improvement and extension of service through cooperative activity by several libraries. Such plans will be submitted in accordance with the State agency's *Guide for Submitting Plans* and will be approved by State Library Board before grant is made.

NORTH DAKOTA

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Strengthen State agency and promote organization of county library service throughout the State.

- B. Continue Williams County library service started in Fiscal 1957, and demonstrate bookmobile in Mountrail and McKenzie Counties to encourage area participation.
- C. Demonstrate bookmobile service in 4-county region (La Moure, Dickey, Logan, and McIntosh). Preparation for this was started in Fiscal 1957.
- D. Plan McLean County project which may include Mercer and Oliver Counties.
 - 1. Strengthen central library.
 - 2. Initiate bookmobile service in McLean County.

OHIO

PROGRAM FOR JULY 1, 1957, TO JULY 1, 1958

Ohio's program for the second fiscal year will continue to be two projects: Statewide, nonlocal, and designated as *Projects A and B*. The area to be served by each project will be all the area of the State excluding metropolitan districts and urban centers with a population of 10,000 and over, as described in the U.S. Census of Population, 1950.

Project A

- A. *Increasing the extension services of the State library.*—The extension services of the State Library will be increased by expending approximately \$57,879 for the purchase of books. Books purchased shall be loaned to county extension center libraries for long-term loans (1 to 2 years) for use in improving and extending rural library services in the project area; for short-term inter-library loan (1 to 2 months) to all libraries in the project area; and for direct loan (1 to 2 months) to individuals in the project area.
- B. *Purchase and allocation of two bookmobiles.*—Approximately \$20,000 shall be expended for the purchase of two bookmobiles. These shall be allocated to extension center libraries in counties in the project area which shall apply for them and which the State Library Board shall determine best meet the following conditions:
 - 1. Greatest inadequacy of library service in the project area.
 - 2. Certification by local library board applying for use of the bookmobile and by its local budget officials as to its immediate financial ability to operate and maintain bookmobile service.
 - 3. Certification by local library that, should it be unable to operate the bookmobile in any one year of the depreciation life of the vehicle, the State Library shall repossess it for use elsewhere in the project area.

C. Operation of demonstration programs.

1. Increasing library service to all adult inhabitants of a county in the project area with special emphasis on groups at present receiving little or no service and coordinating the services of all existing libraries in such county to that end by cooperative voluntary agreement on the part of such libraries. A librarian with training and experience, in adult county extension work if possible, to be added to the staff of a central library in the county. Such person would be responsible for making contact with rural groups at their meetings; for assembling the material necessary to meet the needs of these people and for getting the material to them; and for organizing so that each library will function as if it were a branch of a central system, taking care of all requests from them for material and being responsible for delivery. Approximately \$8,500 will be expended for such a project.
2. Preparation of plans in groups of counties which have shown interest in, and discussed, cooperative library service on a regional basis. Establishment of regional libraries calls for sound plans and complete agreement, which requires time. To insure that completed plans and financial costs can be presented in detail and that full cooperation and consent shall be secured from the participating library boards and officials, a preliminary project to prepare such plans is proposed whereby:
 - a. A local librarian in the area to be designated to do the preliminary organization work; the local library board to be reimbursed for the cost of the time spent on the project, the reimbursement to do two things: provide funds for the additional help needed by the local library so the librarian can be freed and to compensate the local librarian if additional time beyond his or her present work is required.
 - b. The local library be reimbursed for miscellaneous supplies, travel, telephone, and other expenses contingent with organizing the various counties in the project.Approximately \$16,145 will be spent for this type of project with \$4,000 maximum for any one project.
3. Two-county bookmobile operation: Paired or twin counties individually lacking adequate library service and finances, but combined able to operate and finance a single bookmobile if the initial expense of getting started were provided. A project is hereby proposed to grant a bookmobile to any two such counties agreeing to operate a bookmobile jointly on the following basis:

1st year.—\$10,000 to purchase a bookmobile
\$10,000 to operate the bookmobile

2d year.—\$5,000 operating cost (each county to provide \$2,500 to make up balance of operating cost)

3d year.—None (each county to provide \$5,000 to make up operating cost)

First year cost of such a grant—\$20,000

TOTAL number of grants not to exceed \$60,000

- D. Maintenance of a central administrative office (Project Coordinating Office). Personnel necessary to maintain all financial and progress records, the receiving and distributing of materials and equipment, and general administration and supervision of the project will be assigned here.

Project B

Project "B" will continue to be the use of State Aid funds for the extension of rural library service in the same area designated under Project "A" and as designated in the original approved plan.

OKLAHOMA

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Continue strengthening program of the Extension Division of the State agency, especially promotion and interpretation of the development program through meetings of trustees and interested citizens, cooperation with State groups and organizations interested in the program, use of a demonstration bookmobile, improved consultant services, and improved and increased materials.
- B. Establishment of multicounty libraries with demonstration funds.
 1. Pilot areas must:
 - a. Legally establish multicounty system under Multi-County Library Act.
 - b. Furnish funds, in each county, equivalent to a ¼-mill levy.
 - c. Maintain support for library service (city, town, or county level) at the same level as previous to the demonstration.
 2. Multicounty library systems meeting above regulations will receive from State, demonstration funds in the amount of one dollar per capita of rural population, such funds to include a bookmobile and large collection of books. Demonstration funds are furnished for 18 months.
 3. At close of demonstration period, library service in area must be continued at the maximum support allowed by law, with library resources of at least \$25,000 from county sources. Bookmobile

and books furnished during demonstration period will remain in demonstration areas meeting this requirement.

4. Areas selected:

- Pawnee-Osage Counties Multi-County Library.
- Cleveland-Garvin-McClain Counties Multi-County Library.

OREGON

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Strengthen existing services of the State agency.
 - 1. Add consultant to work with western Oregon.
 - 2. Exhibit bookmobile for three month period in western Oregon.
- B. Continue educational campaign to improve library services.
 - 1. Contract with Junior Chambers of Commerce.
 - 2. Hold district meetings based on library standards and regional development.
- C. Add consultant to work in eastern Oregon (eleven counties having a rural population of 126,557).
 - 1. Work on integration projects.
 - 2. Study need for establishing permanent regional branch of State library.
- D. Central Oregon Regional Library. Integration project for Jefferson, Crook, and Deschutes Counties with Deschutes serving as headquarters. Population is 36,339, of which 24,930 is rural. Bookmobile, belonging to Deschutes County, extends service to additional counties, and professional librarian is employed to work with Crook and Jefferson Counties.
- E. North Coastal, composed of Clatsop and Tillamook Counties, with a population of 49,382, of which 37,071 is rural. Project is in two parts:
 - 1. Cooperative cataloging for the two counties.
 - 2. Bookmobile demonstration in Clatsop County with plan to extend later to Lincoln County.
- F. Clackamas County cataloging project. Ten libraries in system. Will demonstrate centralized cataloging.
- G. Benton-Linn bookmobile project. Corvallis, which already gives token service to Benton County, will administer bookmobile demonstration to Benton and Linn (which has no county service).
- H. Malheur County bookmobile project. This county will demonstrate bookmobile service to an all-rural population of 23,223 in an area covering 9,870 square miles.

PENNSYLVANIA

I. GENERAL AIMS AND POLICIES

- A. The general aim and purpose of the Pennsylvania State Plan is to further the extension of adequate free library service to the rural residents of the State. In the broadest terms the plan encompasses:
1. Strengthening the State agency to make its resources, both personnel and book and book allied items, more responsive to the needs of the people of Pennsylvania.
 2. Making advisory and book services from the State agency readily available to all the citizens of the State.
 3. Coordinating the existing library resources of the State by the most efficient and economical methods possible.
 4. To aid existing library service agencies by making available to them informal and formal inservice training opportunities for their librarians and trustees.
 5. Conducting studies and initiating such research projects in cooperation with the Pennsylvania Library Association and other regional library associations, governmental agencies which may be interested, existing library systems, and other interested groups and individuals as will reflect their interests, gain their cooperation, and make contributions to a plan of statewide library service.
 6. To keep the agencies of the State government, governmental officials, librarians, trustees, Friends, groups, and citizens of the State, informed and aware of the services, resources, and objectives of the State library agency.

The basic guide to the development of adequate library service in Pennsylvania will be the publication entitled *Public Library Service: A Guide to Evaluation, with Minimum Standards*, American Library Association, Chicago, 1956. Another publication, entitled *Statement of Objectives for Library Service in Pennsylvania*, will provide basic suggestions for the State library's program.

The guide lines set forth in these two documents will be studied by the State library and the Pennsylvania Library Association and set forth so that they will be meaningful to all concerned with library service in the State. The formulation of a plan of statewide library service as delineated in (A-5) above will indicate the activities and functions the State might well pursue in implementing its objective of adequate extension of library service and sharing of resources to the rural people of the Commonwealth.

II. METHODS OF ADMINISTRATION.

A. The State library recognizes its responsibility to the citizens of the Commonwealth now without library service and to those citizens whose libraries are having a difficult time providing the needed materials, or access to the needed materials, for adequate public library service. To discharge this responsibility the State library will concentrate its efforts during the program period the Library Services Act is effective in strengthening the State library and in developing a statewide plan of library service, in cooperating with all agencies concerned, which will strengthen the individual library units throughout the State and aid in bringing library service to those without such service.

1. *Strengthening the State Library Agency.*—The State library agency will be strengthened by exploring its staff situation and, in accordance with State procedures and needs, add qualified personnel. It will also reexamine its functions and services to see if by integrating more closely the service divisions of the State library it can make the resources of the State library (personnel, book, and book-allied items) more available and responsive to the needs of those living in rural areas. It will continue to give prompt, reliable, and up-to-date information on library matters to all citizens in the State; it will plan formal and informal inservice training opportunities for librarians and trustees; and it will aid in the planning of library service systems whereby the library resources of the Commonwealth will be more sensitive to the needs of those living in rural areas.

2. *Strengthening the Individual Library Unit.*—The State library in cooperation with the Pennsylvania Library Association and its librarian and trustee members, and all such interested organizations, whether governmental or nongovernmental, and all interested and pertinent groups and individuals, will set up a research and study project. The purpose and objective of this research and study project will be the exploration of how the individual library unit can be strengthened, without loss of autonomy or status, so as to bring to the rural residents of the State the needed library services and book and book-allied items, or access to such resources in the most efficient and economical way. Such a project might well consider the applicability of the concept of systems of library service based on two or more counties, service from large urban centers to rural areas, centralized services such as sharing or personnel, centralized processing of book and book allied items, the use of book mobiles where warranted, establishment of fixed book stations, the facil-

itating of interlibrary loans, the financing of demonstrations, and the compilation of library informational data to aid governmental officials, library directors, and other administrators in properly evaluating library needs.

III. PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

Project 1.

- A. Strengthen the book and book-allied item collections of the State library so that it may provide such items for loan to individual libraries and communities.
- B. Strengthen the advisory and consultative services of the State Library by adding:
 1. Director of library extension and library field consultants. Consultants, under the direction of the director of library extension, will:
 - a. Assist local librarians, trustees, and other interested persons in rural areas throughout the State in organizational, administrative, operational, and service problems of concern to libraries.
 - b. Suggest programs designed to secure citizen interest and support.
 - c. Plan, organize, and secure acceptance of programs which will raise the level of rural library service.
 - d. Develop cooperative programs involving the sharing of resources among several libraries.
 - e. Confer with other personnel of the State library on matters of policy concerning service and programs of work.
 2. Personnel will be added, in addition, to the staff of the State library who will:
 - a. Review the resources of the general library and develop means of making them known to librarians servicing rural areas.
 - b. Study the resources of other libraries in the State and work out methods of making existing collections readily accessible to rural libraries.
 - c. Conduct other studies of interest to the Library Extension Division and cooperatively with the objectives of Project 2.
 - d. Suggest and prepare such publications as will further the objectives of the Library Extension Division in explaining services and programs.
 3. Clerical personnel will be added to the staff of the State library as needed.

Project 2.

- A. By means of research techniques and studies to arrive at a plan for the effective implementation of a statewide library service system to rural areas of the State. (This does not preclude the study of

urban library systems serving 10,000 or more population for the purpose of exploring and describing cooperative relations between such libraries and rural areas.)

1. It is planned to add the following administrative and clerical staff for the project:
 - a. Director who will direct, coordinate, and complete the research project.
 - b. Assistant director who will be deputy to, and aid, the director of the project.
 - c. Such clerical assistance as may be necessary to the successful completion of the project.
2. Specialists in the following subjects may be employed on a consultant basis to act as staff assistants to the project director:
 - a. Library administration
 - b. Rural sociology
 - c. Political science
 - d. Marketing and other types of economics
 - e. Fiscal matters
 - f. Public relations
 - g. Management
 - h. Statistics
 - i. Such other subjects as may be necessary to make a plan for statewide library service meaningful.
3. Research and study areas may cover, for example, the following:
 - a. Minimum and optimum population base for effective systems of library service within the meaning of the Library Services Act.
 - b. Geographic conditions affecting library service.
 - c. Fiscal factors and procedures at all governmental levels in the State as a background to, and guide for, sound financing of library service systems.
 - d. The economic regions of the State, the breakdown of these regions into marketing areas and the resultant relationships to (1) above.
 - e. Case studies of effective extension programs both in and out of the field of library services.
 - f. Guides for establishing a sound library service system in conformity with Pennsylvania's traditions.

Project 3.

- A. In an effort to increase the quality and coverage of public library services in rural areas, the State library will make maintenance grants to county libraries (1931, June 23, P.L. 1203, Sec. 1; 1951, Jan. 19, (1952) P.L. 2175, Sec. 1). These grants may be used to purchase library materials, to pay salaries of personnel, to provide

quarters, and/or to provide needed supplies or equipment. Reports of expenditures under these grants will be required by the State library; and, in addition, a staff member of the Pennsylvania State library will visit grant libraries from time to time.

PUERTO RICO

I. GENERAL AIMS AND POLICIES

Recent economic and industrial progress in Puerto Rico has brought about a growth and strengthening of social consciousness. The work of the Division of Community Education of the Department of Education and other organizations and leaders plus an advanced rural education program have resulted in a yearning for education, inspiration, and knowledge in general. An expanded library program could very well use the chain of favorable conditions now prevailing.

Aims

- A. Create a strong central State library extension agency to act as headquarters for all library activities.
- B. Use specialized agents to assist in the establishment of other library extension nuclei such as municipal, housing projects, and other rural community libraries.
- C. Establish a free, wide distribution of books and other reading materials and publications to effectively reach the whole service area.

According to the State Plan, library service to the Puerto Rican rural population would be provided as follows:

- A. Directly from the main State library extension agency located at San Juan, Puerto Rico, by using the postal service, express, and other means.
- B. Bookmobile service in each one of the eight political senatorial districts in which the Commonwealth of Puerto Rico is divided.
- C. Libraries established in the housing development projects of the Puerto Rico Housing Authorities and in the rural communities being developed by the Administration of Social Programs of the Department of Agriculture of Puerto Rico.
- D. Establishment of public libraries in the small rural towns of Puerto Rico.
- E. A traveling rural library program.

II. METHODS OF ADMINISTRATION

The following is a description of the types of extension activities and services to be undertaken by the State agency and the methods to be used in carrying them out:

- A. *The State library extension agency will be located at San Juan,*

Puerto Rico. It will function as the central headquarters for the system. It will place all orders for books, equipment, supplies, and all other services for all the libraries in the organization.

B. *Bookmobile service.*—Eight bookmobiles will attend to this service.

A bookmobile unit will be operated in each one of the eight senatorial districts in which the Commonwealth is divided. They will be stationed at San Juan, Bayamón, Arecibo, Aguadilla, Mayaguez, Ponce, Guayama, and Humacao, and will have a local office in each one of these municipalities. The bookmobile will start every morning from its local office, laden with books and other reading matter, and go out to different stations according to an itinerary prepared in advance. In the afternoon the bookmobile will return to the office to stock a new supply of books for the following day's trip. Bookmobiles go to the field every day Monday through Friday of each week. Each bookmobile is manned by a librarian, two library assistants, and a driver. A part-time janitor takes care of the local office.

C. *Libraries in the housing projects and rural communities.*—Small libraries are to be established in the housing projects of the Puerto Rico Housing Authorities. They will be made up of small collections of books attended by part-time librarians to be paid on an hourly basis. The same type of library will be established in the rural communities of the Social Program Administration of the Department of Agriculture of Puerto Rico. Both types of libraries will be open to the public during the afternoon and early evening hours as funds permit. These libraries will be supervised directly by the central State agency, with the superintendent of schools overseeing the service.

D. *Public libraries in the small rural towns.*—Permanent public libraries will be established by the State agency in the small municipalities of the Commonwealth. These municipal public libraries will be organized and supervised directly by the State agency. Premises for such libraries will be provided by the municipalities themselves.

E. *Traveling rural libraries.*—Our goal in this program will be to supply every *barrio*¹ in Puerto Rico with one of our rural traveling libraries. These libraries will be set up in the homes of their librarians, the community centers of the *barrios*, or the local schoolrooms. The books will be available at all times, and the librarians will be paid on an hourly basis. Once a *barrio* has exhausted all the different collections available in the rural library system, it will be ready for a permanent local library. The li-

¹ The rural zone of the municipalities is divided into areas called "barrios." There are 800 such barrios in Puerto Rico.

brarians or persons in charge of the rural libraries will be selected by the State agency on the advice of field workers of the Division of Community Education of the Department of Education. This procedure has been selected because the field workers of this Division know their communities very well and can be an asset in making our selections.

III. PROGRAM FOR FEBRUARY 26, 1958, TO JUNE 30, 1958

- A. *Central office.*—Strengthen the central Commonwealth library (Carnegie Library of San Juan) in its extension services for extending and improving rural library services; improve consultant, advisory, and reference services to rural areas; increase work in purchasing and processing all materials for rural library development.
- B. *Bookmobile service.*—Strengthen bookmobile service in the eight bookmobile regions of the Commonwealth with additional materials and extend areas of service.
- C. *Other library facilities:*
 1. Extend and improve services of libraries in the rural housing projects and small rural communities. Sixteen new rural localities have been chosen for projects.
 2. Expand the traveling rural libraries. Fifty-three units are now in operation in fifty-three barrios (rural subdivisions). Ten new units per month will be added until the total of 800 barrios is ultimately reached.

RHODE ISLAND

I. GENERAL AIMS AND POLICIES

- A. Contribute to the development and strengthening of library service from statewide point of view by developing projects that will extend and upgrade public libraries and provide better library service for rural areas without such service or with inadequate service.
- B. Develop long range objectives of State library agency which encourage and foster self-sufficiency within a library system, balanced by wise cooperation and use of statewide resources, and which stimulate intellectual and financial support of the communities the public libraries exist to serve.
- C. Waken in people the realization of the value of public libraries in their lives and work, to encourage local initiative and wide citizen participation in library development.
- D. Develop a climate of acceptance by rural libraries of cooperative and/or centralized services as soon as need is recognized.

- E. Explore contractual possibilities of extending to rural areas resources and services of large libraries.
- F. Areas without public library service or inadequate service to be defined:
 - 1. If within a political subdivision there is no legal public library, that area will be defined as *without public library service*.
 - 2. If existing public library does not meet national standards as set forth in *Public Library Service*, the service will be defined as *inadequate service*.
- G. Rural area to be defined as any district listed in U. S. Census of Population, 1950, Vol. I, Table 7 (or in later official U. S. census reports), which contains less than 10,000 population.
- H. The rural areas of State to be treated as a whole.

II. METHODS OF ADMINISTRATION

- A. Set up a Rural Library Extension Service with adequate personnel and materials to develop and supervise the plan.
- B. Establish bookmobile service as a public relations activity and more adequately to serve newly developed rural areas.
- C. Allot to rural libraries, under the plan, grants for books and improvement of services (materials, not cash grants).
- D. Set up a centralized processing unit for ordering, cataloging, and processing books purchased under plan.
- E. Set up a collection of audiovisual materials for loan to participating libraries.
- F. Conduct clinics, workshops, and summer courses for improvement of personnel and techniques.
- G. Through visits and consultations with local librarians, trustees, and citizen groups, stimulate the awareness of the value of good service and of the value of cooperation and coordination.
- H. Inaugurate an active public information program on library service.

III. PROGRAM FOR AUGUST 26, 1957, TO JUNE 30, 1958

- A. Strengthen, expand, and coordinate the extension services to rural libraries.
 - 1. Set up Rural Library Extension Service and find suitable quarters and employ: Supervisor, assistant supervisor—cataloger, 2 clerical assistants, and bookmobile driver-clerk.
 - 2. Plan procedures and place in operation book allotment program (books, not cash allotments).
 - 3. Order bookmobile unit and plan schedule.
 - 4. Purchase books for bookmobile unit and book pool for use in rural areas.
 - 5. Set up processing unit for books purchased.

6. Plan for workshops and regional institutes.
 7. Coordinate with new program existing State library extension services to rural libraries.
 8. In cooperation with Rhode Island Library Association and Advisory Committee (Committee on Government Relations) study existing library conditions and procedures, and provide for amendments to plan, as needed.
- B. State grants to rural libraries.
1. Improve and extend rural library service. Distribute State grants for books and salaries to rural libraries that meet State and Federal requirements. Books to be withheld unless requirements are met and annual report filed. Payments to be made only upon certification of State Librarian and Secretary of State.

SOUTH CAROLINA

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Expand services of State Library board to rural areas. Continue the expanded service initiated in Fiscal Year 1957.
- B. *Personnel project.*—To provide adequately trained professional personnel for public libraries: Offer to ten county and regional libraries which have met all State aid requirements and/or are, in judgment of State Library Board, in charge of librarians with training and experience to give adequate supervision and direction to staff, a basic salary of \$3,000 a year over a 4-year period to employ a person in a subprofessional position serving the rural population. Library must continue to meet all requirements of Federal and State aid; must not reduce number of staff positions during the grant years, below number of staff positions for which funds were available in 1956; grant recipient to be given subprofessional rather than clerical duties; must agree to supplement the basic salary by annual increases of \$200 per year over the grant period after the first year. Grant recipient must be under 35 years of age, must be graduate of a standard college or university, must have been accepted for entrance by an accredited graduate library school, must agree to attend library school during one quarter each summer until degree has been awarded, and further must agree to work in a public library in South Carolina for 2 years following graduation from the accredited library school.
- C. *County Library project.*—Improvement of public library service to rural residents in counties with urban centers and in which more

than one library system is maintained. To encourage consolidation of these systems into a strong 1-unit system serving the entire population, it is planned to offer a grant-in-aid up to \$25,000 divided over a 3-year period. The grant will be used to employ professional personnel and to purchase equipment to serve the rural areas of the new administration unit. One grant will be made a year, first year grant to be \$10,000.

- D. *Regional Library project.*—Improvement of public library service in rural counties through the formation of regional libraries with a population basis of approximately 100,000. Begin one demonstration a year, the demonstration to last 2 years. Priority in making the grant will be given that area which includes at least one county which has not previously had countywide library service; and where there is reasonable assurance that the program will be continued at the same level after withdrawal of State funds; where the total budget, including local, State and Federal funds, will equal \$1.00 per capita—50 percent from local, 20 percent from State and 30 percent from Federal sources. Proposed region for 1958: Aiken, Barnwell, and Edgefield Counties.

SOUTH DAKOTA

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Strengthen State agency services.
- B. Continue classification and cataloging service at State library for processing materials for regional library and other public libraries requesting service. Project was started in Fiscal 1957.
- C. Develop Northwest Regional Library, started in Fiscal 1957. This area will comprise Butte, Harding, Perkins, Meade, and Lawrence Counties, and the center is located at Belle Fourche.
 1. Inaugurate bookmobile service to Butte County, and annually another county will be added to service area.
 2. Classify and catalog headquarters library at Belle Fourche and add 10,000 volumes, including reference books.
 3. Organize reference collection and service at Belle Fourche.
 4. Organize a functioning library board at Belle Fourche.
- D. Begin preliminary organizational work for second and third regional library centers.

TENNESSEE

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Administration of program by public libraries division including consultative and advisory services and supervision.
- B. Continue operation of 11 regional centers (including 1 created in Fiscal 1957).
- C. Demonstrations of public library service in 7 rural counties which were not participating in the regional library program in Fiscal Year 1957. State furnishing all funds for demonstration for 2 years and demonstration will be administered by the regional library centers. At end of demonstration period, counties will be required to appropriate local funds for the operation of the local library system in order to continue as part of the regional program. Counties receiving demonstrations are: Fentress, Greene, Haywood, Lincoln, Macon, Marion, and White.
- D. Continue projects in 3 metropolitan counties to develop service to rural people:
 1. Davidson County.—Continue bookmobile and add booketeria service.
 2. Knox County.—Expand adult services in rural portions of county and continue other developments from Fiscal 1957.
 3. Shelby County.—Add salary and travel expenses of personnel to coordinate city and county service and continue other developments from Fiscal 1957.

TEXAS

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Statewide planning and services.

Continue rural library service unit which provides a staff of professional and clerical personnel to supplement regular extension staff in planning for demonstrations and in supervising the demonstrations under the plan: in selecting, purchasing, and processing materials to be used in the demonstrations.

Texas has been divided into five Library Service Areas:

 - Central Texas Library Service Area
 - East Texas Library Service Area
 - North Texas Library Service Area
 - South Texas Library Service Area
 - West Texas Library Service Area

Each Service Area will receive library workshops, advisory service on library developments, and assistance in publicity to secure improved library service to rural areas.

B. Regional planning and development.

1. *Regional library service demonstration.*—Field work in about 6 or 8 counties around Corpus Christi and Nueces County in the Coastal Bend area to prepare for a regional library demonstration to start in Fiscal 1959.
2. *Multicounty bookmobile demonstration.*—Provide equipment, personnel, and materials for 3 multicounty bookmobile demonstrations for the year. Each demonstration to be invited by the Commissioners' Courts of the counties involved and to operate for 1 year. During demonstration, State agency staff will be working with all libraries in each demonstration area to encourage development of cooperative services and eventual regional library development. Each multicounty bookmobile demonstration will receive library workshops, advisory service on library developments, publicity to secure improved library service to rural areas, and staff assistance in the preparation for continuance of the multicounty bookmobile demonstrations by the Commissioners' Courts of the respective counties.

UTAH

I. GENERAL AIMS AND POLICIES

- A. To establish and develop a State library through the implementation of the new State library law as described in Chapter 68, 1957, *Laws of Utah*.
- B. To develop the various branches of service within the library organization as rapidly as possible. Since it will be impossible to develop all branches of the library completely and thoroughly at the same time, it will be the aim of the Commission to develop the services in the following order:
 1. General reference and reading services
 2. The State extension agency
 3. Exchange services
 4. State legislative reference services
- C. To develop an awareness in the minds of the people of their responsibility in providing adequate local support on the city, county, or regional level in order to maintain library services as recommended by the new American Library Association standards.

- D. To set a pattern through study, evaluation, and demonstration for the best and most effective type of library service throughout the State.
- E. To make the State Library Commission's extension program effective in furnishing professional leadership and encouragement to existing libraries and in extending library services to rural areas without such services at the present time.

Methods of Procedure

- A. The Commission will attempt to achieve the above stated aims and implement the policies through the:
 - 1. Appointment of a qualified library staff
 - 2. Acquisition of adequate quarters
 - 3. Selection, acquisition, and organization of an adequate collection of library materials
 - 4. Organization of the General Reference Division
 - 5. Organization of a strong extension agency to provide consultation services, establish State branch libraries, bookmobile services, and encourage the establishment of county or regional libraries wherever feasible
 - 6. Organization of the exchange services and State legislative services branches as soon as conditions will permit. (It is assumed that these services will continue to be given by those libraries and offices as they have done in the past, until such time as the Commission feels that the general reference services and extension agency have sufficiently developed to permit some attention to be given to the exchange and legislative reference service.)

II. METHODS OF ADMINISTRATION

- A. Direct loan of materials.
 - 1. Since it will be some time before county or regional libraries can be established to effectively give library services to all rural areas of the State, the Commission will make direct loan of books to libraries, organizations, and individuals through the use of bookmobiles or by mail. These services will be handled from the central headquarters in Salt Lake City or any regional or branch libraries which may be established.
 - 2. Travelling book exhibits or book fairs available to libraries or to lay organizations.
 - 3. The loan of special collections of books and other library materials to supplement and enrich the collections of rural libraries.
- B. Consultation Services.
 - 1. Professional librarians will be available from the State extension agency for consultation services, assist with library workshops and conferences, and assist in any way possible in the furthering and development of library services throughout the State.

C. Bookmobile Services.

1. State-owned bookmobiles will be available for exhibit and demonstration purposes throughout the State and for use in giving direct loan services from the central library or established regional or branch libraries.

III. PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Organize a State library in order to promote library services throughout rural areas with aim of achieving as nearly as possible level of library services outlined in new American Library Association standards.

VERMONT**PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958****A. Plan A.—Administration.**

1. Continue use of a bookkeeper-typist and trained librarian full time on the new demonstrations.
2. Some travel and repairs included in this plan are for Program B completed last year.
3. Because of limited public transportation facilities throughout the State, needed motor vehicles and equipment have been provided.

B. Plan C.—Federation of libraries.

1. Continue as in Fiscal 1957. For the Bradford project, as a first step in expanding the Bradford Federation, a larger bookmobile has been purchased to replace the old small vehicle for service to the entire region.

C. Plan D.—Brattleboro Institutes.

1. Using the Brattleboro Region which comprises all of Windham County and 16 towns of Windsor County as an area to demonstrate the effectiveness of a series of institutes whose object will be to improve services through instruction in services which should be available through even the smallest library. The 38 towns in these counties have 36 libraries serving a population of 62,636. Seven towns with a total population of 1,995 have no libraries. One town, Brattleboro, has a population of 11,522.
2. The program to be developed in this area will have headquarters at the Brattleboro Regional Library office. The institutes which will be held at convenient points throughout the region will cover such items as story-telling, reference service, book selection, use of audiovisual materials, programming for local organizations, and use of radio and television.

D. Plan E.—Publicity-Public Relations.

1. Development of a program designed to assist the small local library in publicity and public relations for the betterment of local service and stimulation of lay library interest. This will include a monthly publication dealing with professional problems and interests; local library reporting; book evaluation and technical aids; an occasional publication, informal in content, aimed toward gaining the interest of the library patron and lay persons of the community; news items, radio programs, and notices; and TV programs and other items which will assist in publicizing both the local library and statewide services and library service in general.
2. Develop a statewide program for planning for twin-State development with New Hampshire.

VIRGINIA**PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958**

- A. Funds are to be used directly by the State library for the purchase of library materials and equipment, for employment of new personnel, and for other operating expenses.
- B. Under the plan 20 existing public libraries giving rural library service, one demonstration, and the State library will be aided.
- C. Scholarship program for training of professional librarians. The program to be administered by the State library provides:
 1. Not more than 5 percent of State aid and not more than 10 percent of Federal aid to be used in any fiscal year.
 2. Individual awards not to exceed \$1,000 in any fiscal year.
 3. Grants to be given only to persons employed by libraries participating in the State plan.
 4. Recipients to complete a graduate program in a nationally accredited library school within the period of the grant and to pledge to serve for a 2-year period following receipt of the degree in libraries in Virginia which participate in the program. As security the recipient is to execute interest-bearing notes for sums received payable to State Library Board to be canceled when service is completed.

VIRGIN ISLANDS

I. GENERAL AIMS AND POLICIES

- A. Aim is to make available to all sections of the three Virgin Islands, the resources of its Public library system by extending to them, no matter how distant their location may be from the central library agency, the privileges and opportunities of their fellow-citizens residing in the city area. It is the desire of the State agency to include all areas in which there is a gathering or collection of families living and working together and who find it difficult, if not impossible, to take advantage of such services as provided in the city shopping center. In this manner only is it possible to bring information and education to all segments of the society in which we live. "An informed public is our first line of security in civilian defense."

II. METHODS OF ADMINISTRATION

- A. *St. Thomas Island*: 13,813 population (1950 census) estimated to have increased.

Charlotte Amalie, Central agency.

All centralized selection, ordering, cataloging, processing, recording, and distributing will take place here.

Serving: (1) Monroe; (2) Madison; (3) Herrick rural school areas; (4) Southside area of Charlotte Amalie; (5) Long Bay (Housing area) eastern end of Charlotte Amalie.

- B. *St. John Island*: 749 population (1950 census).

Two rural school areas: (1) Coral Bay and (2) Cruz Bay schools. One National Park Service through Reef Bay section if it can be developed.

For St. Thomas and St. John: All rural school areas will be supplied with traveling "Treasure Chests" carrying a selection of books and related materials suitable to the needs of the area, including reference, occupational, juvenile, recreational, and study materials in the form of books, magazines, records, tapes, films, strips, etc. A simplified 1-drawer card catalog will accompany each "Treasure Chest."

- C. *St. Croix Island*: 12,103 population (1950 census).

There are 2 existing rural town public libraries which must first be developed and strengthened to the point of giving adequate service. This has been in progress for the last 2 years.

STATE PLANS AND PROGRAMS UNDER THE LIBRARY SERVICES ACT

It is proposed to use Frederiksted Public Library as the central point on the island of St. Croix from which a bookmobile will be provided for the servicing of all of the rural areas in which 5,930 of the 12,103 people, about half of the island's population, are scattered in 9 districts, each with their respective villages which vary in number. The books and related materials will be housed at the Frederiksted Public Library and distributed from this point for that island.

The bookmobile librarian will be employed in this capacity beginning September 1957.

A union catalog will be maintained in St. Croix as well as in St. Thomas in order that information will be available to persons on both islands as to the availability and location of all library resources.

Much attention will be given to regional material in the district collections so as to keep people always informed about their location.

The bookmobile collection will be accompanied by a simplified 2-drawer card catalog, circulation record trays, etc., as needed.

It is expected that the bookmobile service, when established, will include film service to rural areas as a means of interesting and introducing the groups in each village to the rural library service we are offering.

Discussion groups, study groups, lectures, little dramas, etc., are other methods to be employed in working with villages or concentrated housing groups.

III. PROGRAM NOVEMBER 22, 1957. TO JUNE 30, 1958

A. Central agency, Charlotte Amalie, St. Thomas Island.

1. Centralized selection, purchase, processing, recording, and distribution of all materials for rural library development. Centralized administration and supervision of service in all three islands from the central agency:

2. Maintain union catalogs on St. Thomas Island (Charlotte Amalie) and on St. Croix Island (Christiansted).

3. Use of discussion groups, lectures, etc. in developing library service in each village and in concentrated housing groups.

B. St. Thomas and St. John Islands service.

1. Traveling libraries ("Treasure Chests") for all rural school areas, such chests to include a selection of books and related materials (magazines, films, film strips, tapes, etc.) suitable to the needs of the area.

C. St. Croix Island.

1. Strengthen and improve the two rural community libraries at Frederiksted and Christiansted.
2. Initiate bookmobile service from Frederiksted Public Library for service to the entire island.

WASHINGTON**I. GENERAL AIMS AND POLICIES**

- A. The basic underlying goal of the State Library Commission is this: The achievement of adequate library service for the citizens of Washington State by the formation of library units with a tax base broad enough to provide the many services of a modern library at a level which will approach the standards as adopted by the American Library Association, Washington Library Association, and State Library Commission.

The State Library Commission has long felt its responsibility to provide book services to individuals in the State where no libraries exist, and to act as a supplementary book source and focal point of an interlibrary loan system among the libraries of the State. In addition, the State agency provides consultant services to libraries in small communities, to public officials on library matters, and to citizen groups desiring to establish library service or to improve their library service. Every opportunity for promoting cooperation, coordination, integration, and reorganization is utilized to the fullest extent.

In addition to the promotion of the total program through the field consultants, the State Library Commission provides tangible assistance through State grants to existing library units which may combine or consolidate for more efficient service. This type of grant has been a major emphasis of the Commission in the past few years and will continue to be an important consideration in the development of effective library units.

In 1948 the State Library Commission adopted the *Proposed Regional Library Plan* as its long range objective for the library development of the State. The plan divides the State into 12 proposed regions. To date integrated library service is not given to the whole of any of the proposed regions. Twenty-one counties are without any rural library service.

The goal of the State Library Commission is the establishment and development of statewide library service according to the *Proposed Regional Library Plan*, or any changes which can be substantiated on a sound basis and constitute an improvement over the plan. With the Federal funds to be available under the Library Services Act and the matching funds from State, the Commission intends to achieve as much of the regional program as is possible within the 5 years, through a series of demonstrations in unserved and inadequately served areas of the State. If complete coverage is not achieved within the 5 years, the State Library Commission and the Washington Library Association will work for continuance of State funds until the objective of good library service for the whole State is achieved.

As the entire program is to be aimed at achieving locally supported and controlled systems of library service with an adequate tax base, requests for demonstrations will be judged on the basis of whether this objective would be achieved. One basis of judgment will be the *Proposed Regional Library Plan*, although as previously stated, changes may be approved if they may be substantiated as an improvement.

Plans for the utilization of funds through demonstrations should come from the key area involved and by cooperative action of the librarians, boards, and interested citizens of all of the area to be served. If, in the opinion of the Commission, critical need exists in the area where plans are not being developed, the State Library staff will develop and promote acceptance of the proposal.

Areas without public library service shall be determined by whether or not there is a rural library district or an intercounty rural library district serving the unincorporated areas of the region.

In determining which rural areas are inadequately served, American Library Association standards adopted by the Association in 1956 will be applied to all libraries to be considered for projects under the Library Services Act. Does the library have 100,000 volumes? Does it add 4,000 to 5,000 titles per year and the minimum number of duplicate titles? Does it receive 300 to 400 periodical titles? Does it maintain film services for its readers? Does it acquire 300 new records annually? Does the library provide professionally trained librarians in the area of administration, organization and control of materials, information and advisory service to adults, information and advisory service for young adults, information and advisory service for children, and extension services? These facts

can be ascertained from annual reports which, by law, must be submitted to the State library.

II. METHODS OF ADMINISTRATION

The State Library Commission looks toward the accomplishment of its goal of total adequate library service by the following methods:

- A. Continuing supplementary book services and consultant services to unserved and inadequately served areas of the State.
- B. Provision of State grants funds to library units which may combine and consolidate for more efficient service.
- C. A series of demonstrations within any or all of the proposed regions for a designated period of time and leading to the establishment of locally operated and supported library units. Demonstrations will be predicated upon providing good library service to unserved or inadequately served areas. They may consist of establishment of new service, the extension of existing services into new areas, or any variation or combination of these consistent with achieving library units having an adequate financial base.

There will be a period of organization and preparation prior to instituting of service. After a designated period of time it is expected that the people will vote for the legal establishment of the local unit. In this case, all equipment, books, and other tangible items will be turned over to the library as an establishment grant. In addition, funds will be provided to operate the library until the tax money is available. (There is a lag of a year or more between the election and the time when tax monies are available.)

If a region rejects the library service, all support will be withdrawn and staff and equipment moved to another demonstration area.

Demonstrations will be under the general supervision of the State Library Commission which shall make general rules and regulations. While Federal and State monies are involved, the State Library Commission and the State librarian are responsible for policy and method of administration as well as results. When support is assumed by the local area, legal control will automatically become the responsibility of the regional board.

Achieving American Library Association standards of public library service, adopted June 1956, will be the goal for all demonstrations. While it is recognized this goal may not be achieved at once, these standards will be one unit of measure as to the adequacy of a proposed demonstration area.

In all demonstration areas, positions involving professional work will be filled by qualified librarians as required under the State certification law.

III. PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Increase library services to all areas in the State plan by the State agency.
 1. Consultant services from the library consultants through field visits and correspondence.
 2. Reference and information service from the research consultants.
 3. Supplementary book services, by interlibrary loan from the library's collection.
- B. Specific areas of the State to receive grants-in-aid to assist libraries to consolidate administration and integrate services. Libraries entering into merger agreements are eligible to apply for an Integration Grant. Grants² will be made on the basis of a specific need. The mergers may include: (1) Merging of a city and district to form a regional library; (2) merging of a district and district to form an intercounty district; and (3) contractual agreement between small town and a district.
- C. Initiate a demonstration project to provide library services to Chelan, Douglas, Ferry, Grant, and Okanogan Counties. All areas of this region are eligible to receive Federal funds under the definition of the term "rural" in the Library Services Act except for the city of Wenatchee.
 1. During a *predemonstration period*, books will be purchased and processed, staff hired, services planned, contacts made with citizens and community organizations, bookmobiles acquired, and service routes planned.
 2. In *demonstration period*, it is planned to give, as nearly as possible, full and complete library services. During this time it is expected that citizens and government officials will decide whether or not to continue service by their own tax support.
 3. A *postdemonstration period* is planned when, in case the region is legally established, State-Federal funds must carry the library's operation due to the time lag before tax monies become available.

² These grants are nonrecurrent for any given situation, i.e., only one grant would be allowed for the same district-city contract, but a district is eligible to request a grant for the integration of any new community.

WEST VIRGINIA

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. *Strengthening the State agency.*—The program for 1957-58 will be expansion and strengthening of the total Commission program: Centralized ordering and processing, public relations, assistance in regional programs, Alpha Region and Harrison-Upshur Region, consultant service to those regions and to small public libraries, and preparation for two new county or regional demonstrations. Purchase of books for a third new county or regional demonstration to be included.
1. Centralized ordering and processing will include housing costs and actual costs (including costs of alterations and repairs of rented store) involved in purchasing and processing books for Commission's total program.
 2. Public relations program will consist of exhibiting bookmobiles at fairs and festivals, and perhaps in some counties for periods as long as 6 weeks or 2 months; it will involve supplementing local salaries by adding local personnel to State payroll for exhibit period, travel and materials used in publicizing and interpreting program, and staff time.
 3. Assistance to regions will consist of consultant service, use of bookmobile in Harrison-Upshur Region, and a minimum of 1,000 new books, magazine subscriptions, and other library materials for each region. Consultant service to small libraries will consist of informal, in-service training and stimulation of effort toward becoming a part of a library system, and will also include training in use of basic reference collections purchased in 1957 for 16 small local libraries. Traveling library collections and special requests will be supervised by consultant.
 4. Preparation for new county or regional demonstrations will consist of consultant service, surveys of counties, centralized ordering and processing of basic book collections and assistance with organizational procedure, looking toward actually beginning demonstrations between July 1 and September 1, 1958. It should be understood, however, that should a county or counties meet local requirements earlier, the Commission will begin actual demonstration prior to July 1, 1958, if such procedure is justified.
 5. We plan to purchase two bookmobiles preparatory to demonstrations. These bookmobiles will be garaged in Charleston and used for exhibit purposes until county or regional demonstrations are ready to put them into use. We also plan to purchase two new automobiles for Commission staff use in field work.

WISCONSIN

PROGRAM FOR JULY 1, 1957, TO JUNE 30, 1958

- A. Strengthening State Library agency.
1. The Commission will continue a concentrated program of field work by public library consultants and a program of public information aimed at developing quality library service. *Public Library Service; A Guide to Evaluation, with Minimum Standards* will be used to assess the adequacy of existing libraries and to formulate plans for their improvement. It will also be the guide to citizens interested in establishing new library systems.
 2. A concentrated effort will be made to implement the State plan through material grants as well as field work. Local plans are anticipated during the year that will call for these material grants. Implementation of the plan through field work and grants might be accomplished through:
 - a. A 1-month bookmobile demonstration, coupled with an all-out educational campaign, in September 1957, to encourage the possible establishment of a Waukesha County Library by January 1, 1958.
 - b. A loan of a loaded bookmobile for 6 months for use in La Crosse County, beginning January 1, 1958, for the purpose of demonstrating "improved quality of library service" in an existing county library.
 3. To implement the information program, the Wisconsin Free Library Commission will administer, in cooperation with the Bureau of Government, Extension Division, University of Wisconsin, a statewide conference for library board members on June 19-20, 1958, sponsored by the Wisconsin Library Trustees Association and called by the Governor of the State to discuss the topic, "The Public Library—An Agency of Government."
- B. Milwaukee public library rural service by contract.
1. Adoption of plan for improving the library services in municipalities of Milwaukee County of under 10,000 by extension of service by the Milwaukee Public Library by contract between that library and the Wisconsin Free Library Commission.

APPENDIX A

Table 1.—A partial analysis of 50 State programs for fiscal 1958

State or Territory	Strengthening existing Agency	Auxiliary agency, e. g., State library branch	Regional or multi-county systems	County systems	Federated or cooperative projects	State book/mobile demonstration	Centralized Processing	Public information project	State aid	Scholarship project	Survey project	In-service training project
1	2	3	4	5	6	7	8	9	10	11	12	13
Total	48	14	33	26	26	32	23	10	19	5	3	21
Alabama	X		X		X							
Alaska	X						X		X			
Arizona	X			X	X	X						X
Arkansas	X		X	X	X	X	X		X	X		X
California	X		X	X	X	X	X					
Colorado	X		X	X	X	X	X					X
Connecticut	X	X	X		X		X					
Florida	X		X	X								
Georgia	X		X	X			X		X			
Guam	X			X		X						
Hawaii	X			X		X						X
Idaho	X			X								
Illinois	X	X	X				X					
Iowa	X				X		X					
Kansas	X			X		X						
Kentucky	X		X				X					
Louisiana				X		X						
Maine	X	X				X						
Maryland				X	X				X			
Massachusetts	X	X	X	X	X	X	X	X	X		X	X
Michigan	X	X	X	X	X	X	X	X	X		X	X
Minnesota	X		X	X	X	X			X			
Mississippi	X		X	X	X	X		X	X	X		
Missouri	X		X	X	X	X		X		X		
Montana	X		X	X	X	X	X					X
Nebraska	X		X	X	X	X						X
Nevada	X			X	X			X			X	X
New Hampshire	X	X	X		X	X	X	X				X
New Jersey	X	X	X		X	X	X	X				X
New Mexico	X	X	X			X			X			
New York	X	X	X	X	X	X	X	X	X	X		X
North Carolina	X		X	X	X	X			X			X
North Dakota	X		X	X	X	X						
Ohio	X		X	X	X	X			X			
Oklahoma	X		X	X	X	X		X	X			
Oregon	X		X	X	X	X	X	X	X			X
Pennsylvania	X								X		X	
Puerto Rico	X	X			X	X	X		X			X
Rhode Island	X				X	X			X			X
South Carolina	X	X	X	X	X	X	X		X	X		X
South Dakota	X	X	X	X	X				X			X
Tennessee	X	X	X	X	X				X			
Texas	X		X			X						
Utah	X					X						X
Vermont	X	X	X		X		X	X				X
Virginia	X		X	X					X	X		
Virgin Islands	X	X				X	X					X
Washington	X		X	X		X	X		X			
West Virginia	X		X	X	X	X	X					X
Wisconsin	X			X	X	X		X				



Table 2.—Program budgets of 50 States and Territories participating in fiscal 1958, by source of funds

State or Territory	Total: State-local-Federal	State	Local	Federal
1	2	3	4	5
Alabama.....				
Alaska.....	\$342,836	\$203,192		\$139,644
Arizona.....	60,606	20,606		40,000
Arkansas.....	105,014	46,500		58,514
California.....	302,201	187,389		114,812
Colorado.....	3,020,430	121,081	\$2,740,829	158,520
	148,760	80,160		68,592
Connecticut.....				
Florida.....	210,833	145,021		65,812
Georgia.....	195,277	57,638	42,331	95,308
Guam.....	618,946	469,787		149,159
Hawaii.....	41,944	28,974		12,970
Idaho.....	262,023	213,052		48,971
	105,106	37,504	5,190	62,412
Illinois.....				
Iowa.....	618,390	475,610		142,780
Kansas.....	184,341	81,737		102,604
Kentucky.....	132,757	61,108		71,649
Louisiana.....	318,746	171,000		147,746
Louisiana.....	249,884	122,409	17,305	110,170
Maine.....	177,002	73,752		103,250
Maryland.....				
Massachusetts.....	191,862	125,862		66,000
Michigan.....	185,518	107,031		78,487
Minnesota.....	491,547	345,000		146,547
Mississippi.....	283,124	152,559		130,565
Missouri.....	206,966	75,954		131,012
	257,391	137,455		119,936
Montana.....				
Nebraska.....	167,441	31,173	76,986	59,282
Nevada.....	155,837	61,868	17,139	77,030
New Hampshire.....	130,384	69,072	86,555	43,757
New Jersey.....	186,020	132,908		53,112
New Mexico.....	240,026	165,863		74,163
	97,925	38,278		59,647
New York.....				
North Carolina.....	1,084,376	920,011		164,365
North Dakota.....	604,967	408,981		195,986
Ohio.....	138,514	22,777		66,337
Ohio.....	406,472	229,400		177,140
Oklahoma.....	166,561	68,900		97,570
Oregon.....	335,892	255,241		80,651
Pennsylvania.....				
Puerto Rico.....	390,282	202,400		187,882
Rhode Island.....	106,327	56,327		50,000
South Carolina.....	85,708	45,608		40,000
South Dakota.....	207,004	90,163		117,541
Tennessee.....	123,514	58,266		65,248
	363,915	217,421		146,494
Texas.....				
Utah.....	246,606	108,112		138,494
Vermont.....	117,868	50,000		67,868
Virginia.....	224,379	157,770		66,609
Virgin Islands.....	360,612	218,782		141,830
Washington.....	36,391	15,750	7,500	20,641
	361,999	223,785		130,714
West Virginia.....				
Wisconsin.....	180,663	64,746		115,917
	231,688	113,082		118,606
Total.....	15,463,175	7,606,996	2,923,835	4,932,344

Table 3.—Program budgets of 50 States and Territories participating in fiscal 1958, by categories

State or Territory	Total: State-Local Federal	Salaries and wages	Purchase of books and materials	Purchase of equip- ment	All other operating expenses
1	2	3	4	5	6
Alabama	\$342,836	\$96,747	\$153,484	\$64,064	\$28,541
Alaska	60,606	28,180	15,800	2,345	14,281
Arizona	105,014	46,180	33,708	2,000	23,126
Arkansas	302,201	148,921	91,478	22,250	39,552
California	3,020,430	1,879,552	670,807	89,815	830,256
Colorado	148,760	84,928	36,815	14,507	12,510
Connecticut	210,833	103,222	69,169	1,249	37,193
Florida	195,277	79,909	52,481	33,411	29,476
Georgia	618,946		618,946		
Guam	41,944	26,594	13,780		1,570
Hawaii	262,023	205,000	53,963	1,760	1,300
Idaho	105,106	41,706	34,132	13,265	16,003
Illinois	618,390	388,958	142,792	32,367	54,273
Iowa	184,341	84,926	45,579	23,565	30,271
Kansas	132,757	43,408	46,573	20,290	22,486
Kentucky	318,746	101,053	133,400	12,000	72,293
Louisiana	249,884	53,957	85,500	43,530	66,897
Maine	177,002	57,763	38,500	25,726	55,013
Maryland	191,862	106,097	59,192	19,573	7,000
Massachusetts	185,518	112,630	35,750	8,150	28,988
Michigan	491,547	272,613	121,998	45,005	51,931
Minnesota	283,124	98,000	90,000	45,073	50,051
Mississippi	206,966	61,548	50,896	38,730	55,792
Missouri	257,391	120,294	90,320	19,670	27,107
Montana	167,441	72,000	43,157	17,173	35,111
Nebraska	155,537	72,000	39,139	29,500	14,898
Nevada	130,384	79,034	18,637	12,297	20,416
New Hampshire	186,020	115,198	28,141	10,866	31,815
New Jersey	240,026	138,585	41,464	13,304	46,673
New Mexico	97,925	45,570	25,352	9,970	17,033
New York	1,084,376	310,378	675,044	11,476	87,478
North Carolina	604,967	260,200	264,120	40,064	40,583
North Dakota	138,514	63,800	29,300	28,150	17,264
Ohio	406,472	207,365	93,447	70,552	35,108
Oklahoma	166,561	69,405	33,020	25,832	38,304
Oregon	337,892	207,259	67,945	19,224	41,464
Pennsylvania	390,282	163,720	146,642	39,632	40,288
Puerto Rico	106,327	38,400	48,227	8,000	11,700
Rhode Island	85,608	26,968	36,330	12,000	10,310
South Carolina	207,704	99,791	79,249	14,316	14,348
South Dakota	123,514	57,766	29,500	7,500	28,748
Tennessee	363,915	195,810	77,467	26,034	64,604
Texas	246,606	149,729	56,377	28,000	12,500
Utah	117,868	30,000	62,868	20,000	5,000
Vermont	224,379	118,196	50,970	23,600	31,613
Virginia	360,612	120,000	206,612	21,500	12,500
Virgin Islands	36,391	17,803	11,263	2,544	4,781
Washington	361,999	137,495	138,285	36,320	49,899
West Virginia	180,663	50,521	76,626	28,974	24,542
Wisconsin	4231,688	121,782	38,367	31,164	40,375
Total	18,483,178	7,210,961	8,202,612	1,104,337	1,868,264

Table 4.—Matching funds for Federal allotments for fiscal 1957 and fiscal 1958

State or outlying part ¹	1957 fiscal year appropriation		1958 fiscal year appropriation		Percentage ²	
	Total Federal allotment ³	Matching expenditure from State and local sources ⁴	Total Federal allotment ³	Matching expenditure from State and local sources ⁴	Federal percentage	State percentage
1	2	3a	4	5	6	7
United States and outlying parts	\$2,650,000	\$1,000,558	\$5,000,000	\$4,500,302		
Alabama	40,000	20,606	130,565	67,261	0.6600	0.3400
Alaska	40,000	20,606	44,967	23,165	.6600	.3400
Arizona	40,000	31,788	57,556	45,739	.5572	.4428
Arkansas	40,000	20,606	107,309	55,280	.6600	.3400
California	40,000	63,054	147,722	235,077	.3859	.6141
Colorado	40,000	36,923	65,987	60,911	.5200	.4800
Connecticut	40,000	81,212	63,612	129,152	.3300	.6700
Delaware	40,000	81,212	46,261	93,924	.3300	.6700
Florida	40,000	31,788	90,388	71,830	.5572	.4428
Georgia	40,000	21,652	139,213	75,357	.6488	.3512
Guam	40,000	40,000	12,970	6,682	.6600	.3400
Hawaii	40,000	40,000	48,154	48,154	.5000	.5000
Idaho	40,000	27,363	57,688	39,463	.5938	.4062
Illinois	40,000	62,828	142,780	224,264	.3890	.6110
Indiana	40,000	43,195	122,998	132,821	.4808	.5192
Iowa	40,000	31,865	112,109	89,309	.5566	.4434
Kansas	40,000	34,115	88,002	75,055	.5397	.4603
Kentucky	40,000	20,606	137,929	72,650	.6600	.3400
Louisiana	40,000	22,804	103,777	59,164	.6369	.3631
Maine	40,000	28,481	63,250	45,036	.5841	.4159
Maryland	40,000	48,554	78,267	95,005	.4517	.5483
Massachusetts	40,000	50,273	78,487	98,645	.4431	.5569
Michigan	40,000	55,034	138,347	190,346	.4209	.5791
Minnesota	40,000	34,308	111,448	95,589	.5383	.4617
Mississippi	40,000	20,606	122,720	63,219	.6600	.3400
Missouri	40,000	37,595	120,099	112,877	.5155	.4845
Montana	40,000	39,428	57,525	56,703	.5036	.4964
Nebraska	40,000	31,544	77,030	60,745	.5591	.4409
Nevada	40,000	79,190	43,603	86,323	.3356	.6644
New Hampshire	40,000	33,543	51,917	43,536	.5439	.4561
New Jersey	40,000	66,895	74,163	124,028	.3742	.6258
New Mexico	40,000	25,671	57,857	37,131	.6097	.3903
New York	40,000	62,119	153,034	237,658	.3917	.6083
North Carolina	40,000	20,606	181,775	93,642	.6600	.3400
North Dakota	40,000	21,652	63,937	34,610	.6488	.3512
Ohio	40,000	50,724	164,645	208,784	.4409	.5591
Oklahoma	40,000	27,579	97,570	67,272	.5919	.4081
Oregon	40,000	40,048	78,947	77,039	.4997	.5003
Pennsylvania	40,000	43,091	202,887	218,565	.4814	.5186
Puerto Rico	40,000	20,606	109,254	56,282	.6600	.3400
Rhode Island	40,000	45,251	46,562	52,675	.4692	.5308
South Carolina	40,000	20,606	110,476	56,912	.6600	.3400
South Dakota	40,000	22,725	62,948	35,763	.6377	.3623
Tennessee	40,000	20,615	136,791	70,499	.6599	.3401
Texas	40,000	31,225	191,212	149,265	.5616	.4384
Utah	40,000	29,469	52,579	38,736	.5758	.4242
Vermont	40,000	27,579	52,638	36,293	.5919	.4081
Virginia	40,000	28,540	132,552	94,576	.5836	.4164
Virgin Islands	10,000	5,152	10,583	5,452	.6600	.3400
Washington	40,000	48,496	86,093	104,378	.4520	.5480
West Virginia	40,000	21,520	109,000	58,641	.6502	.3498
Wisconsin	40,000	37,882	116,138	109,987	.5136	.4864
Wyoming	40,000	40,128	47,679	47,832	.4992	.5008

¹ Includes Continental United States Alaska, Guam, Hawaii, Puerto Rico and Virgin Islands.
² Federal funds available to each State and Territory under an appropriation of \$2,050,000.
³ Minimum expenditures from State and local sources if State is to receive the full Federal allotment specified in column 2.
⁴ Federal funds available to each State and Territory under an appropriation of \$5,000,000.
⁵ Minimum expenditures from State and local sources if State is to receive the full Federal allotment specified in column 4.

Table 5.—Funds available to States and Territories in fiscal 1958 following reallolements made according to proviso to appropriation act ¹

State or Territory	Original allotments	Reallotted amounts	Total following reallolements
1	2	3	4
Total	\$5,000,000	\$170,677	\$5,000,000
Alabama	130,565	9,079	139,644
Alaska	44,967		44,967
Arizona	57,556	958	58,514
Arkansas	107,309	6,747	114,056
California	147,722	10,798	158,520
Colorado	65,987	2,605	68,592
Connecticut	63,612	2,200	65,812
Delaware	46,261		46,261
Florida	90,388		90,388
Georgia	139,213	9,946	149,159
Guam	12,970		12,970
Hawaii	48,154	817	48,971
Idaho	57,688		57,688
Illinois	142,780		142,780
Indiana	122,998		122,998
Iowa	112,109		112,109
Kansas	88,002		88,002
Kentucky	137,929	9,817	147,746
	103,777	6,393	110,170
Louisiana			
Maine	63,250		63,250
Maryland	78,267		78,267
Massachusetts	78,487		78,487
Michigan	138,347	8,200	146,547
Minnesota	111,448	6,000	117,448
	122,720	8,292	131,012
Mississippi			
Missouri	120,099		120,099
Montana	57,525	1,757	59,282
Nebraska	77,030		77,030
Nevada	43,603		43,603
New Hampshire	51,917	1,195	53,112
	74,163		74,163
New Jersey			
New Mexico	57,857	1,790	59,647
New York	153,034	11,331	164,365
North Carolina	181,775	14,211	195,986
North Dakota	63,937	2,400	66,337
Ohio	164,645	12,495	177,140
	97,570		97,570
Oklahoma			
Oregon	76,947	3,704	80,651
Pennsylvania	202,887		202,887
Puerto Rico	109,254		109,254
Rhode Island	46,562		46,562
South Carolina	110,476	7,065	117,541
	62,948	2,300	65,248
South Dakota			
Tennessee	136,791	9,703	146,494
Texas	191,212		191,212
Utah	52,579		52,579
Vermont	52,638		52,638
Virginia	132,552	9,278	141,830
	10,583	58	10,641
Virgin Islands			
Washington	86,093	4,621	90,714
West Virginia	109,000	6,917	115,917
Wisconsin	116,138		116,138
Wyoming	47,679		47,679

¹ H.R. 6287, fiscal 1958 appropriations for the U.S. Department of Health, Education, and Welfare, was signed June 29, 1957 (Public Law 85-67), by President Eisenhower. This included the \$5 million grant appropriation for the Library Services Act.

APPENDIX B

Principal Provisions of Public Law 597, 84th Congress, 2d Session ¹

AN ACT

To promote the further development of public library service in rural areas

- The act authorizes an appropriation of \$7,500,000 annually for 5 years for grants to the States for the extension and improvement of rural public library service.
- The State library extension agency in each State prepares and submits to the U.S. Commission of Education a plan, which will, in its judgment, assure the use of the funds to maximum advantage.
- State and local responsibility is firmly fixed in the language of the act:

... this act shall not be so construed as to interfere with State and local initiative in the conduct of public library services. The administration of public libraries, the selection of personnel and library books and materials, and insofar as consistent with the purposes of this act, the determination of the best uses of the funds provided under this act shall be reserved to the State and their local subdivisions.
- Rural area is defined as any place of 10,000 population or less, according to latest U.S. census. However, funds may be utilized by urban libraries to extend service to rural areas.
- Funds under a State plan may be used for salaries, books, and other library materials, library equipment, and other operating expenses, but not for the erection of buildings or purchase of land.
- Funds are allotted to the States on the basis of their rural population and are matched by the States on the basis of their per-capita income.
- To remain eligible for a Federal grant, a State must maintain its expenditures for all public library service at least at the same level as in fiscal 1956; and State and local expenditures for rural public library service must not fall below the 1956 level.
- The U.S. Commissioner of Education is authorized to make studies, investigations, and reports as to the values, methods, and results of the various State demonstrations under the act.

¹ Act which may be cited as the "Library Services Act" was signed into law on June 19, 1956. Full text is given in Appendix B, *State Plans Under the Library Services Act* (Office of Education, Bulletin 1958, No. 10.)

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