

Bulletin 1958 No. 10

# State Plans

UNDER THE

# Library Services Act

A SUMMARY OF PLANS AND  
PROGRAMS FOR FISCAL 1957  
SUBMITTED UNDER PUBLIC  
LAW 597, 84TH CONGRESS

Prepared by the Library Services Branch

U. S. DEPARTMENT OF  
HEALTH, EDUCATION, AND WELFARE  
MARION B. FOLSOM . . . . . *Secretary*

Office of Education . . LAWRENCE G. DERTHICK, *Commissioner*

# Contents

|  | <i>Page</i> |
|--|-------------|
| FOREWORD .....   | v           |
| ACKNOWLEDGMENTS .....  | vii         |
| CHAPTER I. State Plans and Programs for Fiscal 1957: An<br>Overview .....                              | 1           |
| CHAPTER II. Outlines of the State Plans and Programs for<br>Fiscal 1957 .....                          | 7           |
| APPENDIX A. Tables   |             |
| 1. Partial Analysis of 36 State Programs for Fiscal 1957 .....   | 67          |
| 2. Program Budgets of States and Territories Participating<br>in Fiscal 1957, by Source of Funds ..... | 68          |
| 3. Program Budgets of States and Territories Participating<br>in 1957, by Categories .....             | 69          |
| 4. Matching Funds for Federal Allotments for Fiscal 1957 .....   | 70          |
| APPENDIX B. Public Law 597, 84th Congress .....  | 72          |
| APPENDIX C. Background Material on Public Library De-<br>velopment .....                               | 76          |

## Foreword

**N**EVER BEFORE has a fully informed citizenry been more important to the present and future well-being of the Nation than it is today. And yet, recent investigations have shown that 27 million of our children and adults live in areas without any public library service, and 53 million more have only inadequate book and information services available to them.

The Library Services Act (Public Law 597, 84th Cong.) will accomplish much to correct this serious deficiency in our Nation's educational facilities. This act represents a great step forward in placing public library services in their rightful place in the entire scheme of education.

Since 90 percent of our citizens without public library services live in small towns, villages, and open country, the Library Services Act is designed to stimulate the extension and development of library services to rural areas. In order to qualify for a Federal grant under the act, the State library administrative agency in each State formulates and submits a plan to the U. S. Commissioner of Education. The State plans and programs are those which will, in the judgment of each State library agency, insure the use of the funds to maximum advantage in providing better library services for more rural people.

The compilation of summaries of State plans and programs submitted for the first year of operation under the act was undertaken at this time so that everyone interested in public library development might have the benefits of the thinking and planning which has gone into the development of the plans and programs.

By June 30, 1957, 35 States and Hawaii had submitted plans whose summaries are included in this publication. Twelve additional States and Territories, that had not submitted plans in

fiscal 1957, began participation after July 1, 1957, bringing the total to 48.

Changes will, of course, be made in these State plans during subsequent years as a result of experience and further planning, but here is the first major blueprint for a State-local-Federal cooperative program for public library development. It seems certain that when future histories of the public library movement are written, heavy stress will be given to the Library Services Act as a milestone in the development and extension of this education service to all the people.

WAYNE O. REED

*Deputy Commissioner of Education.*

## Acknowledgments

**T**HE APPRECIATION of the Office of Education is gratefully expressed to the State library agency officials who reviewed the outlines of the State plans and programs for this publication.

The 36 State library agencies submitting approvable State plans and programs for fiscal 1957 are listed below. The plans of the 12 additional States and Territories that joined the program after July 1, 1957, are not summarized at this time. These States and Territories, however, will be represented in future publications.

| <i>State or Territory</i> | <i>Agency</i>   | <i>Location</i> |
|---------------------------|---|-----------------|
| Alabama.....              | Public Library Service Division.....  | Montgomery.     |
| Arizona.....              | Department of Library and Archives.....   | Phoenix.        |
| Arkansas.....             | State Library Commission.....   | Little Rock.    |
| California.....           | State Library, Department of Education.....   | Sacramento.     |
| Colorado.....             | State Library, Department of Education.....   | Denver.         |
| Connecticut.....          | Bureau of Library Service, Department of Education.                                     | Hartford.       |
| Georgia.....              | Division of Instructional Materials and Library Service, State Department of Education. | Atlanta.        |
| Hawaii.....               | Library of Hawaii.....  | Honolulu.       |
| Illinois.....             | State Library.....  | Springfield.    |
| Iowa.....                 | State Traveling Library.....  | Des Moines.     |
| Kentucky.....             | Library Extension Division.....   | Frankfort.      |
| Louisiana.....            | State Library.....  | Baton Rouge.    |
| Massachusetts.....        | Division of Library Extension, Department of Education.                                 | Boston.         |
| Michigan.....             | State Library.....  | Lansing.        |
| Minnesota.....            | Library Division, Department of Education.....  | St. Paul.       |
| Mississippi.....          | Mississippi Library Commission.....   | Jackson.        |
| Missouri.....             | State Library.....  | Jefferson City. |
| Montana.....              | State Library Extension Commission.....   | Missoula.       |
| Nebraska.....             | Public Library Commission.....  | Lincoln.        |
| New Hampshire.....        | State Library.....  | Concord.        |
| New Jersey.....           | Division of the State Library, Archives, and History, State Department of Education.    | Trenton.        |
| New Mexico.....           | State Library Commission.....   | Santa Fe.       |
| New York.....             | New York State Library, State Education Department.                                     | Albany.         |
| North Carolina.....       | State Library.....  | Raleigh.        |
| North Dakota.....         | State Library Commission.....   | Bismarck.       |

## ACKNOWLEDGMENTS

| <i>State or Territory</i> | <i>Agency</i>   | <i>Location</i> |
|---------------------------|---|-----------------|
| Ohio                      | State Library   | Columbus.       |
| Oklahoma                  | Extension Division, Oklahoma State Library            | Oklahoma City.  |
| Oregon                    | State Library   | Salem.          |
| South Carolina            | State Library Board                                   | Columbia.       |
| South Dakota              | Library Commission                                    | Pierre.         |
| Tennessee                 | Public Libraries Division, State Library and Archives | Nashville.      |
| Texas                     | State Library   | Austin.         |
| Vermont                   | Free Public Library Commission                        | Montpelier.     |
| Virginia                  | State Library   | Richmond.       |
| West Virginia             | Library Commission                                    | Charleston.     |
| Wisconsin                 | Free Library Commission                               | Madison.        |

Grateful acknowledgment is given also to Fred F. Beach and Robert E. Will, State School Systems, Office of Education, who made helpful suggestions after a review of this manuscript.

## CHAPTER I

### State Plans and Programs for Fiscal 1957: An Overview

**T**HE LIBRARY SERVICES BILL, passed by the 84th Congress, became Public Law 597 on June 19, 1956. In signing the bill, President Eisenhower noted:

The Library Services Bill, which I have today signed into law, represents an effort to stimulate the States and local communities to increase library services available to rural Americans. It shows promise of leading to a significant enrichment of the lives of millions of Americans, which, I am confident, will be continued by the States when this limited Federal program comes to an end.

Among the principal provisions of the Library Services Act are these:

- The determination of the best use of funds, the administration of public libraries, the selection of personnel and library books and materials—insofar as is consistent with the purpose of the act—shall be reserved to the States and their local subdivisions.
- State plans are formulated by State library administrative agencies in each of the States and submitted for review and approval of the United States Commissioner of Education.
- Plans include the legal authority of the State agency, the policies and methods of administration of the agency in carrying out the plans, and the State program and budget for the use of the Federal grant and the State and local matching funds.
- Certification is required that the funds will be used to maximum advantage and that library service furnished under the plan will be available free according to regulations prescribed by the State library agency.
- Funds can be used only to provide library service in places defined as rural in the act—places of 10,000 or less according to the latest U. S. Census, although funds may be used by urban libraries to extend public library service to rural areas.

- Funds under a State plan may be used for salaries, books and other library materials, library equipment, and for all other operating expenses, but not for the purchase or erection of any building or for the purchase of any land.
- In order to remain eligible for the Federal grant, State expenditures for all public library service must be maintained at least at the same level as in fiscal 1956 and State and local expenditures for rural public library service must also be maintained at the 1956 level.
- Funds appropriated are allotted first in basic amounts of \$40,000 to each State, and additional amounts are apportioned to each State on the basis of its rural population as related to the national rural population.
- Federal funds must be matched with State or local funds on a ratio based on the per capita income of the State as related to the national per capita income ("Federal Share" ranging from 66 percent in the least wealthy States to 33 percent in the most wealthy States). The programs under the act are State and local programs in which the Federal Government pays part of the cost.

The outlines of the State plans which follow, cover the sections of the plans that pertain to the *General Aims and Policies* and *Methods of Administration* of the overall plan and the *Programs* for fiscal 1957 for the 35 States and 1 Territory. In the preparation of the outlines, the content, format, and wording of the plans as submitted were followed as closely as possible.

To be certain that the plans and the programs for fiscal 1957 were interpreted correctly, the outlines were sent to the State agencies for review and revision.

The Library Services Act authorizes \$7,500,000 annually for 5 successive years. The appropriation for the fiscal year July 1, 1956, to June 30, 1957, was \$2,050,000, providing the basic \$40,000 grant to each of the States, Alaska, Hawaii, and Puerto Rico, and \$10,000 for the Virgin Islands.

By June 30, 1957, 35 States and Hawaii had submitted plans which were approved by the U. S. Commissioner of Education; and Federal grants had been paid totaling \$1,440,000 for the extension and improvement of public library services to rural areas. (See Appendix A for 1957 program budgets.) Funds which are not paid to a State in one year are still available to that State for one succeeding year; 12 States and Territories, which had not submitted State plans in fiscal 1957, began participation after July 1, 1957.

In any study of the programs for fiscal 1957, the time element should be kept in mind. Most of the programs were in operation for only the last 6 months of the fiscal year. The agencies revealed sound administrative ability in rapidly organizing and placing projects in operation for which the funds could be wisely expended. Most projects involved the purchase of new equipment and books and the addition of staff in preparation for more extensive projects to come.

It is too early to foresee the complete results of the State plans. How-



ever, there are already many accomplishments which indicate that the prospects are bright. The new energy created by this cooperative State-local-Federal program has increased State and local leadership for rural library development. The program is broadening the concept of library service and is encouraging sound experimentation and demonstration.

To insure the wide dissemination of the results of the program, the act provides that the U. S. Commissioner of Education be authorized to make "such studies, investigations, and reports as may be necessary or appropriate to carry out the purposes of this act, including periodic reports for public distribution as to the values, methods, and results of various State demonstrations of public library services in rural areas undertaken under this act."

In formulating and carrying out State plans, State library agencies have had to meet the legal and fiscal requirements of the act, recruit trained personnel, and obtain bookmobiles, books and other library materials to develop projects. All of these and many other problems were attacked with vigor. A heartening sign in public library development all over the Nation was the way in which many people, representing a wide variety of interests and all levels of Government, met in groups, planned, and worked for better library service.

Every plan includes the goal of larger units of library service. Cooperation is the key word in all. Many types and sizes of library systems are represented in the plans. Some systems are based on legal consolidation; others use formal contracts to establish federated services, and some are based on informal agreements to achieve interlibrary cooperation. Within the systems, cooperative book selection, centralized processing, and interlibrary loan projects will be active functions—not merely terms.

Projects which will strengthen State library extension agencies by increasing personnel, augmenting resources, and adding new services represent a long-needed gain. Many agencies will be able to put more emphasis on planning, field work, and promotion of library service.

Recruitment and inservice training have not been overlooked. Scholarships, workshops, and other training programs which appear in many plans should help to relieve the serious personnel shortage in the field of librarianship. All plans include provision for the improvement of book resources and materials. Greater resources, coupled with increased professional assistance to readers and with greater accessibility of books, should rapidly bring improved service to rural areas. Methods of informing citizens on new library services vary in the State plans from the use of bookmobile exhibits or demonstrations to the use of communications media such as TV and radio.

The results of the program in stimulating increased State aid as well as local support for rural public libraries have been impressive. In

fiscal 1957, Minnesota and Oregon established their first State grant-in-aid programs. Four State library extension agencies (Arizona, New Mexico, North Dakota, and Oklahoma) received special emergency appropriations from their State legislatures in 1957 in order to qualify immediately for the Federal grant. The Utah State Legislature established its first State library extension agency in order to carry out the provisions of the Library Services Act. Many States improved their State library legislation and voted substantial budget increases for rural library development.

As a specific example of the use of the initial Federal grant, one State—Mississippi in the period from January 1, 1957, through June 30, 1957—was able to accomplish these results:

- Provide services for 38,047 people who had never before had a public library.
- Assist three counties to take their first step toward full public library service.
- Hire a summer working crew to do technical work in seven local libraries.
- Establish one new multicounty regional library; add a county to an already existing regional library.
- Assist 40 persons working in rural public libraries to attend a 2-week graduate training course at the University of Mississippi, an accelerated library science course with credit for those who could qualify.
- Hold a book selection conference where professional librarians from over the entire State set up minimum reference collections for a variety of types of libraries.
- Purchase needed equipment for the Library Commission, including machines that will enable the Commission to give additional services to the rural public libraries in the State.

Other States have had equally impressive results.

Passage of the Library Services Act came at a time when the new public library standards had just been formulated by the American Library Association (ALA). These were fortunate parallel developments. As a result, the goals in *Public Library Service; A Guide to Evaluation, with Minimum Standards\** are included in most of the State plans.

The State Librarian of California in announcing (*From the State Librarian's Desk*, June 11, 1956) that Federal funds were available for rural library services voiced an outlook which was common to all the States:

We at the State Library feel a tremendous responsibility to use these funds to assist in bringing another "golden era" of public library development in California. \* \* \*

There is an ample field for our constructive imaginations \* \* \* to build toward a public library system really worthy of our great State \* \* \*

\*American Library Association. Coordinating Committee on Revision of Public Library Standards. *Public Library Service; A Guide to Evaluation, with Minimum Standards*. Chicago, American Library Association, 1956.

Less than 5 years ago, an article in *Library Trends*, April 1953, on State and National library extension summarized past events:

In the past 10 to 15 years there has been an acceleration in the development of Federal and State interest in library extension. \* \* \* Each is an outgrowth of long evolution. Taken as a whole they represent a phase of libraries' share in the "American explosion." Compared to the increased tempo of American life, the library explosion is subdued—a bit of fireworks instead of atomic.

The events of the past year indicate that the fireworks stage is passed and public libraries are in the atomic period. The Library Services Act has helped to point the way.

## Terms Used in the Administration of the Library Services Act

A *State plan* is a comprehensive statement, submitted according to a specified outline and formulated by the authorized State library administrative agency. The plan includes information such as the legal authority of the State agency; aims, policies, and methods of administering the plan for the 5-year period. It provides a basis on which both State and Federal representatives make administrative decisions on the plan, and it provides continuity in the administration of the plan despite changing personnel. When there is any material change in its plan a State must, to remain eligible for the Federal grants, amend its plan to reflect such changes and have such amendments approved by the U. S. Commissioner of Education.

The *Program* is submitted annually and includes a description of what the State agency intends to do with State and/or local and Federal funds during each fiscal year and designates the rural areas of the State to be served. The program is divided into *Projects*, each of which is described separately. The *Budget* for the fiscal year for projects by categories of expenditure is a total budget of the program showing all expenditures for which the State expects the Federal Government to pay the "Federal share," including those from State and local as well as Federal funds. The categories to be identified for each project described in the program section of the State plan include salaries and wages, purchase of books and other library materials, purchase of equipment, and all other operating expenses.

## CHAPTER II

### Outlines of State Plans and Programs for Fiscal 1957

**S**TATE PLANS of the 35 States and 1 Territory which submitted plans before June 30, 1957, are outlined in this chapter by States under (I) *General Aims and Policies*, and (II) *Methods of Administration*. *Programs* (Section III under each State) indicate the period of fiscal 1957 covered. For subsequent years, this period of coverage will usually be the entire fiscal year.

#### ALABAMA

##### I. GENERAL AIMS AND POLICIES

The general aim and purpose is to make adequate free public library service available to all rural residents.

##### ***BASIC PRINCIPLES***

- A. **Definition of adequacy of service:** Free public library service available to all residents of the geographical area within the library system and a book stock of one book per capita.
- B. **Improvement of Public Library Service Division**, especially through expanded field service, more advisory bibliographic and technical services to local libraries, and improved reference and interlibrary loan service to libraries.
- C. **Development of larger local library systems**, the population of

- the area covered by a system to approach 100,000 as nearly as feasible.
- D. Every rural area to have an opportunity to participate in and benefit from funds under the plan if it shows sufficient interest and makes necessary local effort.
  - E. Library systems participating to be legally organized for cooperative planning and for regular reporting and appraisal; and for continuing the library service on their own.
  - F. The idea of graduated help from funds under the plan to be advanced from the beginning.

## II. METHODS OF ADMINISTRATION

- A. Expand field work program of division.
  - 1. Increase field staff.
  - 2. Help with organizational programs in developing new library systems or improving old library systems.
  - 3. Help with technical problems of libraries.
  - 4. Promote and help plan and conduct multicounty or regional meetings of library trustees, librarians, and lay people for:
    - a. Cooperative planning.
    - b. Workshops on specific problems.
  - 5. Conduct or help conduct inservice training programs for library staff members from a group of libraries.
  - 6. Conduct or assist in conducting surveys or evaluations of public library service in the State or subareas of the State, as needed or requested.
- B. Employ additional professional and clerical personnel to be assigned to work in specific public library systems of the State for specific periods of time.
- C. Improve the bibliographic service from the division.
  - 1. Add personnel.
  - 2. Prepare special booklists.
  - 3. Aid local libraries in solving specific book selection problems.
- D. Improve reference and interlibrary loan service from division.
  - 1. Add personnel.
  - 2. Increase book purchases to meet specific reference needs not now being met by any library in State.
  - 3. Assist in planning cooperative development of interlibrary loan resources of public libraries.
- E. Purchase bookmobiles for use in new areas just developing public library service or for improved or expanded rural service.
- F. Purchase additional small equipment and/or supplies for use in local public library systems where needed.

### III. PROGRAM FOR MARCH 1, 1957, TO JUNE 30, 1957

- A. Project I—Strengthen and expand services of division.
  1. For improvement of field services.
    - a. Add personnel.
    - b. Purchase additional automobile.
    - c. Increase travel funds.
    - d. Add supplies.
  2. For development of new regional library in Shelby and St. Clair Counties.
    - a. Add personnel.
    - b. Purchase bookmobile.
    - c. Increase travel funds.
    - d. Provide additional small equipment and supplies.
  3. Development of two already established regional libraries.
    - a. Lee-Tallapoosa Regional Library: Additional personnel, supplies, books, and travel funds.
    - b. Coffee-Geneva Regional Library: Purchase of bookmobile.

## ARIZONA

Early in 1957 an appropriation for the State library extension division in the department of library and archives was made. This activated the law, enacted several years ago, providing for statewide library service. Since Arizona had no extension service, the plan perforce stresses the establishment of an agency.

### I. GENERAL AIMS AND POLICIES

#### *Aims*

- A. Establish a library extension agency.
- B. Improve quality and extent of service to all nonurban areas.
- C. Demonstrate the benefits derived from effectively organized library service.
- D. Give consultant service to librarians and trustees and to citizens and officials in communities without service.
- E. Assist in placing all library service on a solid, adequate tax-supported basis.
- F. Extend service from a central facility, for as long a period as necessary, to residents outside the effective range of localized public library systems.

#### *Policies*

- A. All library service shall be free.

- B. State agency shall promote the concept of federated systems.
- C. State agency shall promote an increased awareness of the need for professional guidance and/or administration in providing library service in nonurban areas.
- D. State agency shall strive for higher standards of library service and support throughout nonurban areas.
- E. Nonurban area shall be considered "without library service" if it has no organized library service.
- F. Service in nonurban area shall be considered "inadequate service" if it is served by a library:
  - 1. Whose book collection contains less than 10 books per capita or
  - 2. Which has total budget of less than \$2 per capita or
  - 3. Which schedules services for less than 40 hours per week.
- G. Order in which demonstration projects will be staged will be determined by:
  - 1. Local availability of necessary facilities or funds to provide facilities.
  - 2. Presence among local residents of an intense or moderately great interest in the demonstration.

## II. METHODS OF ADMINISTRATION

- A. Recruit necessary staff.
- B. Purchase and install equipment.
- C. Select, acquire, and process books and other materials.
- D. Lend books on a deposit basis to existing public libraries in non-urban areas.
- E. Lend books by mail to individual citizens.
- F. Give reference service by mail or telephone.
- G. Make firsthand surveys of needs in specific areas and plan for demonstrations.
- H. Evaluate continuously the objectives, policies, and methods of administration of the State plan and amend as conditions warrant.
- I. Furnish library service by bookmobile to areas not reached by established libraries.
- J. Set up circulating collections of audiovisual materials to lend to organizations and individuals in communities.

## III. PROGRAM FOR MARCH 1, 1957, TO JUNE 30, 1957

- A. Organize extension program.
- B. Recruit qualified staff for agency.
- C. Secure equipment and materials.
- D. Depending upon promptness of organization:
  - 1. Lend small collections of books to existing libraries.
  - 2. Lend books by mail to individuals.
  - 3. Give reference service by mail or telephone.



## ARKANSAS

### I. GENERAL AIMS AND POLICIES

- A. Establish strong multicounty units to serve all counties of State.
- B. Give State aid achievement grants to counties passing a 1-mill tax.
- C. Require that library commission approve head county librarian.
- D. Require expenditure for books of at least 20 percent of library income from all sources.
- E. Require that annual budgets be submitted to commission.
- F. Require that quarterly reports of finances and library materials be submitted to commission.
- G. Increase centralized cataloging at commission for larger units.
- H. Secure bookmobile for demonstration purposes.
- I. Select areas on basis of need and local participation.

### II. METHODS OF ADMINISTRATION

- A. Strengthen State agency.
  1. Enlarge staff.
  2. Increase book collection.
  3. Expand centralized cataloging.
  4. Initiate bookmobile demonstration.

### III. PROGRAM FOR MARCH 1, 1957, TO JUNE 30, 1957

- A. Add staff members to supervise the purchase of a book collection to serve the rural areas.
- B. Add staff members to extend present system of centralized cataloging using the addressograph equipment.
- C. Purchase bookmobile for demonstration use in rural areas.
- D. Purchase cataloging supplies and other materials.
- E. Increase postage fund.

## CALIFORNIA

The California State plan includes four different types of projects to be developed over the 5-year period: Establishment of bookmobile demonstration projects; establishment of at least one service center under the direction of the State library; enrichment of existing services; and encouragement of the establishment of libraries in presently unserved areas.

### I. GENERAL AIMS AND POLICIES

#### *Aims*

- A. Contribute to the improvement of library service from statewide point of view by developing projects that will extend and upgrade

- public libraries with the *Public Library Service Standards for California* and new national standards as guides.
- B. Serve as a testing ground through demonstrations and exploring new patterns of service.
  - C. Develop further the long-range objectives of State Library policy which encourage the establishment and maintenance of library units that will grow toward maturity; which foster reasonable self-sufficiency within a library system, balanced by wise cooperation and use of statewide resources; and which stimulate intellectual, moral and financial support of the communities the public libraries exist to serve.
  - D. Awaken in people the realization of the value of public libraries in their daily lives and work.

#### *Policies*

- A. A variety of plans to be made for different types of projects to serve California's varied needs.
- B. Areas of demonstrations to be selected where it appears stimulation will create ongoing programs and get results. Since the goal is to achieve permanent results, money not to be spread too thinly.
- C. Definite attempt to be made to enrich existing services to bring them to minimum standards in addition to demonstrations in un-served areas.
- D. Duration of demonstration to depend on projects, not less than 1 year nor longer than 3.
- E. Existing libraries to be used to fullest extent possible.
- F. Local communities to contribute toward demonstrations from beginning so that service will continue without interruption or reduction upon withdrawal of Federal funds.
- G. Areas without public library service or inadequate service to be determined by the criteria:
  1. Do all people in given rural area have service easily available?
  2. In counties where there is a county library system is service easily accessible and does county library have sufficient budget, facilities, and staff to provide total coverage? Have services kept pace with growth?
  3. Does public library service to which people have access provide minimum service when checked against *Public Library Service Standards of California*?
    - a. Add at least 5,000 titles per year.
    - b. Include 200-300 periodicals currently purchased and retain at least 50 percent for back files.
    - c. Provide librarians with professional training and specialized experience in technical processes, and in adult reference.

children's reference, readers' advisory, and library extension services.

4. Libraries inadequate in any respect noted above will be considered eligible under the plan.

## H. Guiding principles for selecting places for projects:

1. Lack or inadequacy of service.
2. Possibilities for interlibrary cooperation.
3. Willingness, ability, and professional qualifications of librarians concerned to undertake a new phase of work.
4. Evidence of public interest.
5. Ability of residents to support project.
6. Intention of locality to continue.
7. General estimate of the feasibility of project and value within statewide plan.

## II. METHODS OF ADMINISTRATION

It is probable that some of the projects will involve two or more of the following types of service:

- A. *Bookmobile service.*—Bookmobiles have not been featured in library systems because of original concept of serving remote areas through stations and because of difficulties of mountainous terrain and distances to be covered. An analysis shows the picture changed with growth and shifting of populations, improved roads, and easier accessibility. Therefore requests for bookmobile projects with carefully worked out preliminary routes and integration of service within the library's existing framework will be considered. Demonstration to last 1 year and, if successful, local jurisdiction expected to continue it.
- B. *Service center.*—Plan has been made to set up a center to help coordinate the technical processes of smaller libraries with quarters at State Library. In addition to personnel for centralized ordering, cataloging, and book preparation, advisory and consultative specialists will be added as needs are determined. Each participating library to submit plan for use of time released to enrich and improve present services.
  1. Types of enrichment of service planned:
    - a. Branch and State provision for inservice training for personnel of local libraries.
    - b. Community contacts with adult, teen-age, and children's groups.
    - c. Improvement of book collections by better book selection and discarding.
    - d. Extension of readers' advisory work.
    - e. Improved booklists and publicity.

- f. New services: Records, films, pictures, pamphlets.
  - g. Improved library routines.
  - h. Replanning use of space in local library buildings.
2. Demonstration is to be for a period of at least 3 years. If success and experience warrant, a similar project to be planned for southern and possibly northern areas.
- C. Enrichment of services of existing libraries.
1. Bring about combination of present resources of books and personnel in areas where it will result in improved service.
  2. Increase utilization of communication media to reach remote areas supplying them with direct reference and readers' advisory service from headquarters library.
    - a. Radio programs of question and answer type will be developed to supply information and to reply to reference questions.
    - b. Television will be used where channels are available.
    - c. Use of correspondence and direct telephone calls to and from headquarters will be increased.
    - d. Demonstration will be carried on for at least 1 year and possibly 2.
- D. Establishment of libraries in unserved counties to test library stations, branch sites, and bookmobile routes and possibilities of cooperative projects with neighboring facilities.
1. During demonstration, service points will be set up, book stock and staff will be provided, and suitable means of giving most effective service will be developed, and extensive publicity will be given.
  2. Agreements will be made with local jurisdiction as to the items to be transferred to the library if continued after the demonstration. A program of advising and encouraging of new library will continue through the State library field services.
- III. PROGRAM FOR FEBRUARY 1, 1957, TO JUNE 30, 1957
- A. Butte County Demonstration (outside city of Chico).
1. Contract to be drawn between county and State for bookmobile service.
  2. Project to be headed by project director, employed by State, to select bookmobile librarian, clerk-driver and typist-clerk employed under contract with county of Butte.
  3. Director responsible to State library for establishment of bookmobile service and for working closely with county librarian.
  4. State to furnish bookmobile (bookmobile of 2,000 capacity and at least 4,000 volumes).
  5. County to furnish office space, supplies, and miscellaneous items and to pay operating costs of bookmobiles.

6. Demonstration to last no less than 1 year and no longer than 3 years.
  7. If funds are available and interest warrants, services to be expanded to include other types of service, such as specialized reference.
  8. At end of demonstration period, if board of supervisors provide funds to continue project, bookmobile and book stock to become property of county; otherwise to be used in another demonstration.
- B. Extension service from State library.  
C. Extension service from county libraries.

## COLORADO

### I. GENERAL AIMS AND POLICIES

#### *Aims*

- A. Strengthen local public library programs through formation of larger units: District, county, regional, or federated.
- B. Increase local responsibility and financial support for public library programs and develop citizen recognition of the library's vital role.
- C. Consider the need for and work toward State grants-in-aid.
- D. Establish pilot demonstrations in test areas to show value of superior service.
- E. Strengthen the State library as a coordinating and supervisory agency through the provision of more adequate field service and collections of special materials.

(To achieve the goals listed above, the project director will follow, where applicable, the criteria and standards set forth in the *Rules and Regulations* of the Colorado State Board of Education and the American Library Association publication, *Public Library Service; A Guide to Evaluation, With Minimum Standards.*)

#### *Policies*

- A. Areas, including all or parts of counties or towns, where there is no tax support, are to be considered as being without library service.
- B. Areas, as defined above, in which tax support falls below \$1.50-\$2 per person to be considered as having inadequate library programs.
- C. All places, except 10 cities with populations which exceed 10,000 to be considered in the plan.
- D. Program to be on a statewide basis with all areas receiving service

during the 5-year period. Selection of pilot areas to be governed by need, local interest, willingness to cooperate, and potentiality for continuing development through local effort.

## II. METHODS OF ADMINISTRATION

### A. Main areas of effort:

1. Increase field service throughout State for planning and developing program.
2. Establish pilot programs to demonstrate the effectiveness of larger units of service. Programs to be organized as loose federations of cooperating autonomous library units; federations of library units based on legal contractual arrangements or legal consolidation of county or town units within natural regions.
3. Increase effectiveness of State library as a regulatory leadership agency with emphasis on centralized and cooperative technical processes, counseling, and advisory services.

### B. Implementation of program

The State to be divided into five regional areas, each of which will comprise one to three natural library regions, to carry out a cooperative program with local library authorities and leaders, to provide a comprehensive appraisal of the adequacy of existing library facilities and establish and carry out a more nearly adequate program in each of the areas. To develop this general program, consideration will be given to:

1. Determination of what constitutes an adequate program for area.
2. Patterns of administration for areas.
3. Development of administrative and fiscal policies needed to support adequate library programs, including revision of library tax laws where needed.
4. Study of personnel needs including qualifications, salaries, and retirement plans.
5. Development of uniform systems of accounting, budgeting, and reporting.
6. Development of plans for general supervision on local and State level.
7. Statutory revisions needed and program to secure changes.
8. Study of housing needs of library programs.
9. Extensive use of bookmobiles.

### C. Organizational structure

1. Personnel: In each area a fully trained, experienced, professional coordinator and at least one clerical worker.
2. Advisory committees: In each area a committee appointed by the State board of education to serve for the duration of the project and be responsible for:

- a. Studies of library facilities with recommendations consistent with needs of area.
- b. Examination of records, buildings and grounds and resources, and search for information from many people, making reports available to the people of the several communities.
- c. Adoption of patterns of operating procedures.
- d. Recommendations of local advisory committees will be reviewed by the State board of education. The membership of these committees shall be expanded as deemed necessary by the State board of education.

### III. PROGRAM FOR FEBRUARY 15, 1957, TO JUNE 30, 1957

- A. Project activities will be carried on only at State library headquarters during the fiscal period, February 15-June 30, 1957. The work and expenditures involved in carrying it out will be, in effect, a strengthening of resources of the central library, the first step in providing expanded services for the rural areas of the State. This activity will be known as "Project Preliminary" during the Library Services Act program in Colorado.
- B. "Project Preliminary" activities include:
  1. Employment of new personnel—one professional, one clerical, and one part-time page or laborer.
  2. Purchase of two bookmobiles and one station wagon for demonstration purposes and transportation of materials.
  3. Selection, purchase, and cataloging of one or more basic public library book collections for use in pilot demonstration projects later in the 5-year program.
  4. Acquisition of films, recordings, projectors, and other audio-visual materials and equipment to supplement existing audio-visual services and facilities of the State library.
  5. Travel within State to interpret Library Services Act and promote rural library development at local levels.

## CONNECTICUT

### I. GENERAL AIMS AND POLICIES

The Connecticut plan is based on public library needs as revealed in such research studies as: *Connecticut Library Survey* (1948); *The Richardson Report* (1950); *The Parr Report* (1954) as well as subsequent reports from and visits to individual public libraries.

- A. Strengthen the State agency.
- B. Develop larger areas of service and cooperative projects.

## II. METHODS OF ADMINISTRATION

- A. Employ additional consultant specialists, a librarian for the central book collection, and one for centralized processing; add stenographic and clerical help to improve the efficiency of the administration of the bureau of library service.
- B. Establish a central book collection with centralized processing of all books administered by the bureau for public library use, including those purchased for the regional library service center.
- C. On a contract basis demonstrate bookmobile service for four towns in the Norwich area now without library service.
- D. Include in plan the libraries with inadequate service as measured against national standards and recommendations of *Public Library Inquiry*.
- E. Exclude from plan the towns served by subscription libraries or public libraries that receive no public funds.
- F. Start in 1956-57 only those things that can be carried out if larger appropriation is not forthcoming in 1957-58.

## III. PROGRAM FOR JANUARY 1, 1957, TO JUNE 30, 1957

### *Project 1*

- A. Increase staff of agency: Employ 2 regional consultants, 2 service specialists, 1 stenographer, and 2 clerks.
- B. Set up centralized processing and start purchasing of books for central book collection.
- C. Purchase equipment, including two station wagons.
- D. Rent space in the Hartford area to house book collection and processing unit.

### *Project 2*

- A. Start planning for bookmobile project in Norwich area.

# GEORGIA

## I. GENERAL AIMS AND POLICIES

- A. Strengthen and improve present county and multicounty (regional) library programs.
  1. Funds will not be granted to independent libraries that are not now or do not become cooperating units of county or multicounty library systems.
  2. Systems must qualify under State-aid regulations for both the State allotment for materials and the State allotment for salary and travel of qualified personnel before Federal funds will be used in the development of service in area.



- B. Establish new multicounty (regional) library systems and add additional counties to present multicounty (regional) systems.
- C. Hold annually inservice institutes and workshops for librarians and trustees at State and district levels.
- D. Increase and improve collections of materials at the State and local levels.
- E. Give assistance from State level to library systems in the development of more discussion groups and other programs for adult and young people.
- F. Help librarians serving rural areas to make more and better use of mass media of communication including newspaper, radio, and TV.
- G. Participate in the further development and stimulate the use of an already established union catalog, available for use by library systems serving rural areas.
- H. Criteria for selection of library systems.
  - 1. Library must serve rural population on county or multicounty basis.
  - 2. Library program must be under direction of trained librarian.
  - 3. Prospective base of local support must be broad enough to insure continuation of adequate library program after Federal funds are withdrawn.
  - 4. First preference will be given to newly developed multicounty (regional) library programs and to older ones which extend service to counties not now in their area of service.
  - 5. All programs must first meet State-aid requirements.
  - 6. Both professional and untrained staff must agree to participate in the inservice training program sponsored by the agency.

## II. METHODS OF ADMINISTRATION ?

- A. Visits and consultations with local librarians, trustees, and citizen groups.
- B. Conduct of clinics and workshops.
- C. Establishment of criteria for study and evaluation of library service.
- D. Development of publicity and public relations materials and assistance in their use.
- E. Purchase of materials through State agency's procurement office at State discounts.
- F. Selection of materials at the State or local level from selection aids approved by agency.
- G. Provision of catalog cards by the State cataloging service for all books purchased.
- H. Strengthening of book collection for adult use including the development of collections in specialized areas of concern to rural people.

- I. Grants-in-aid for materials, salaries, and for other purposes, to existing multicounty (regional) libraries to extend and improve service and similar grants-in-aid to encourage other library systems to join existing regions or to pool their resources to form new regions.
  - J. Broadening of the program of leadership training for adult and young adult discussion groups and other group activities in rural areas.
- III. PROGRAM FOR JANUARY 1, 1957, TO JUNE 30, 1957
- A. Buy books and materials to strengthen already established multicounty (regional) libraries under the overall State aid plan.
  - B. Develop new multicounty (regional) libraries under the overall State-aid plan.

## HAWAII

### I. GENERAL AIMS AND POLICIES

- A. The overall objective is to develop a territorywide plan to bring library services to the unserved rural areas and to strengthen the services now in existence, particularly the improvement of book resources.
- B. In the first year of operation funds will be allocated to each island on the basis of rural population to be served. In future years the allocations will be adjusted on the basis of accomplishments and unmet needs.
- C. Because of the large areas where population is scattered, service is inadequate on at least four of the islands and all lack sufficient support to meet national standards.
- D. With over 50 percent of the population 23 years of age or under, service to children and young people will be stressed.

### II. METHODS OF ADMINISTRATION

- A. Serve areas not now reached by branch libraries by purchase and operation of bookmobiles.
- B. Improve the quality and extent of service rendered rural areas by the central agencies on each island by the addition of professional and/or clerical staff.
- C. Provide for better service in rural branch libraries by addition of staff and augmentation of funds for current expenses.
- D. Strengthen and improve collections wherever needed by the purchase of books and other materials.

**III. PROGRAM FOR JANUARY 28, 1957, TO JUNE 30, 1957****A. Hawaii County (Island of Hawaii)**

In addition to present service rendered by branch, deposit stations, and a bookmobile:

1. Purchase additional books, especially for children and young people.
2. Purchase supplies for processing the books.
3. Employ an additional clerical worker to assist with processing and bookmobile service.

**B. Honolulu City and County (Island of Oahu)**

The Library of Hawaii serves the city and county of Honolulu as well as being the territorial library. Oahu has the fastest growing population of the group and many new rural schools which have been built far from branch libraries. The present service will be maintained and the following will be added:

1. Purchase a second bookmobile to service children now too far from branch libraries.
2. Employ an additional librarian aide for regional rural branch to permit trained librarian to supervise the two smaller branches without trained librarians.
3. Employ an additional clerical worker to assist in the administration of the program.
4. Purchase desk and typewriter for use of clerical worker.

**C. Kauai County (Island of Kauai and Niihau)**

This island is composed entirely of rural population and through the good system of branch libraries and bookmobile service, every school is reached. It has the highest per capita circulation of any of the islands, but the book stock needs replacements and augmentation. In addition to its present service the plan calls for:

1. Purchase of additional books and supplies for processing them.
2. Purchase duplicating machine to save time and increase the effect of library service.

**D. Maui County (Islands of Maui, Molokai, and Lanai)**

This county serves an entirely rural area, scattered over three islands and serviced by branch libraries, deposit stations, and two bookmobiles. The greatest need is for books for children and young people. Present service will be maintained and:

1. Additional books purchased with supplies for processing the additions.
2. Additional clerical worker employed to assist in processing and circulation work. This additional help will enable the headquarters library to remain open an additional night each week.

## ILLINOIS

## I. GENERAL AIMS AND POLICIES

- A. Encourage the expansion of existing public library service or the establishment of new service where none exists so that eventually all residents will have access to free public libraries.
- B. Provide supplementary library materials and consultant service to those public libraries whose resources are inadequate to meet local needs.
- C. Provide direct service from the State library to those individuals without public library service until local service is available.
- D. Building on experience gained from demonstrations and from establishment of State supported regional service centers, policy will be to assist in establishment of public library service on the local level on basis that service will be continued with local and/or State support when Federal assistance has been withdrawn.
- E. Require local communities to form larger units of service on cooperative or contractual basis or by organization of county or district libraries under statutory provisions, to qualify for assistance.
- F. A selection committee, composed of three librarians appointed by president of Illinois Library Association and three State library representatives, will select areas that should first receive assistance and determine amounts of financial and other aid.
- G. The committee will use as its primary criterion standards noted in *Public Library Service; a Guide to Evaluation, With Minimum Standards*, and its second criterion: Does the area needing assistance have sufficient population and taxable capacity to support the library service established under State assistance and continue it at the same level after the period of Federal and State assistance is terminated?

## II. METHODS OF ADMINISTRATION

- A. Strengthen State library extension service.
  1. Add more consultants.
  2. Reorganize State library to permit greater attention to extension services.
- B. Delineate four patterns to guide selection committee and to gain desired objectives.
  1. City, village, township, or county library may extend its services to include an adjacent city, village, township or county not presently receiving library service.
  2. Two or more urban libraries may cooperate to provide library service to rural areas contiguous to both.

3. Several small areas may cooperate formally or informally in a regional system or combine legally in a county or district library system.
  4. Regional service centers may be established for those areas where population does not at present warrant establishment of local library service or where it is not possible to bring about combination of existing local service into large enough units to insure successful operation, or a combination of above patterns.
- C. Undertake a continuing publicity campaign to motivate local communities to improve service and apply to State library for assistance, and conduct a series of regional meetings for key people.
  - D. Encourage communities to plan and submit detailed programs to the selection committee.
  - E. Examine program and budget according to the criteria outlined under General Aims and Policies.
  - F. Contract will be drawn detailing the program and respective responsibilities of local community and State library—the contract to stipulate that community must endeavor to insure continuance of service by holding a referendum, or whatever is necessary to obtain financial support needed, before period of direct Federal and State assistance expires.

### III. PROGRAM FOR MARCH 1, 1957, TO JUNE 30, 1957

#### A. Warren-Henderson County project.

The Warren County Library will extend service to include Henderson county which does not have public library service.

1. Establish five stations to be served from Monmouth Public Library.
2. Schedule bookmobile stops in 7 towns and to 21 schools.
3. Supply materials and equipment.
4. Draw contract to stipulate that Warren County must in cooperation with representatives of Henderson County encourage a tax referendum in Henderson County for continuance of library service before the end of the project.

#### B. Carbondale project.

1. Regional librarian to be appointed to work with already established community development team which operates out of Southern Illinois University to promote service in area.
2. Car, books, clerical assistance and budget for travel, and promotion to be supplied.
3. Initial period to be devoted to promoting and establishing cooperation among existing libraries and preparing for service on regional basis.
4. One year after program begins librarian to recommend pattern best suited to area.

- C. Library extension to rural areas project.
1. Offer consultant and advisory services through regional headquarters and State library.
  2. Lend collections of materials to supplement local resources.
  3. Make policy changes regarding borrowing materials.
  4. Provide for mail reference unit, music unit, and art unit to lend to individuals or libraries materials to supplement resources.
  5. Reorganize State library to free personnel for consultant services.
  6. Encourage through regional meetings, consultant visits and various other means, larger units of service.

## IOWA

### I. GENERAL AIMS AND POLICIES

The objective of the plan is the extension and improvement of public library service to every rural area of the State by the end of the 5-year period. A coordinated system of libraries will be developed with the State traveling library fulfilling its functions at the top of the system.

- A. Strengthen the State traveling library personnel and provide books for better extension service.
- B. Improve all aspects of service of existing libraries.
- C. Establish federations of libraries in each of seven regions.
  1. Encourage extension of service from them to unserved areas surrounding them.
  2. Conduct demonstrations, using local libraries and bookmobiles to illustrate the applications of such service.
  3. Involve libraries in towns of over 10,000 population in the program by a supplementary State grant.
- D. Define areas under 10,000 population without county or town public library tax support as without public library service, and define inadequate service by relating budgets, book collections, population served, and qualifications of personnel to the recommendations contained in *Public Library Service; A Guide to Evaluation, with Minimum Standards*.

### II. METHODS OF ADMINISTRATION

- A. Strengthen State traveling library: Add staff, books, and materials.
- B. Plan federations of libraries in seven major geographical areas.
  1. By mutual contract the libraries to agree to certain undertakings, such as extension of services to unserved areas.

2. Set up cooperative services during demonstration period:
  - a. Centralize purchasing and cataloging.
  - b. Systematize reference service, interlibrary loans.
3. Staff each area with professional and clerical workers.
4. Carry on the program at end of demonstration period with local and State support.

### III. PROGRAM FOR JANUARY 4, 1957, TO JUNE 30, 1957

- A. Strengthen State traveling library agency.
  1. Increase staff: cataloger, field worker, typists and clerks. The field worker will do advance planning in demonstration areas; others will catalog and prepare for use new purchases of books and materials.
  2. Strengthen reference, professional and general book collections and materials of the traveling library to be used in demonstration areas.
  3. Provide for increased printing, reproduction and binding.
- B. Prepare for demonstration areas.
  1. A station wagon will be purchased for traveling in the demonstration areas. Catalog cases will be purchased for union catalogs of demonstration areas. Other equipment and supplies needed for carrying out the program and reorganization of libraries in the areas will be supplied.
  2. Printed forms describing the demonstration services will be prepared.
  3. Travel of field worker will be extended.

## KENTUCKY

### I. GENERAL AIMS AND POLICIES

- A. Strengthen library extension division.
- B. Extend through regional development public library service to all areas applying and qualifying.
- C. Provide books and services as a lever to help libraries meet standards.
- D. Permit any rural area to participate provided it:
  1. Is willing.
  2. Is able to qualify within minimum tax support for own local library program.
  3. Complies with regulations for distribution of public library services fund.

- E. Based on latest national standards for minimum service all areas of State have inadequate service and in most areas, services are very inadequate, in spite of fact that the bookmobile project has brought service to all but six counties.

## II. METHODS OF ADMINISTRATION

- A. Division to develop 15 regional libraries, providing professional services and books in each in 2-year demonstrations and thereafter increasing share borne by local area.
- B. Four regions to be developed each year for 3 years and 3 regions in 4th year.
- C. Regions must meet *Rules for Development of Regions*.
- D. Books purchased and cataloged by division.
- E. Set up circuit of audiovisual materials.

## III. PROGRAM FOR MARCH 6, 1957, TO JUNE 30, 1957

- A. Strengthen library extension division by adding an extension librarian, one cataloger, one aide, and one clerk-typist.
- B. Schedule 15 one-day educational and promotional workshops.
  1. Acquaint key citizens with purposes and advantages of regional library development.
  2. Arouse interest in cultural, educational, and wholesome recreational possibilities of good library service.
  3. Recruit extension staff and consultants with widespread experience in regional development to conduct workshops.
  4. Use films, exhibits and other visual aids.
- C. Begin to develop four regions. At close of workshops, applications to be sent to counties. The first four to apply and qualify will be chosen for demonstrations. (An attempt will be made to select from eastern, western, southern, northern areas.) If after 30 days no region applies or qualifies in one of these four areas, a second region may be developed in another area.
- D. Begin plans for 1957-58 projects.

# LOUISIANA

## I. GENERAL AIMS AND POLICIES

- A. Continue demonstration plan (which has been successful since 1926) at quickened speed, opening libraries in the 19 parishes without libraries.



- B. Open demonstrations in the chronological order in which parishes pass ordinances of library establishment.
- C. The Louisiana State Library to employ on its field staff two additional consultants, a specialist in reading, and a director of training conferences.

## II. METHODS OF ADMINISTRATION

- A. State library to organize and manage a public library in selected parish or parishes for a year's trial period.
- B. State library to provide the books, periodicals, bookmobile, operation costs, staff, office supplies, rentals, furniture, and equipment.
- C. Police jury, local governing body, to pay utilities, cost of shelving, building supplies, janitorial service, telephone, and postage.
- D. Through wideflung system of branches and bookmobile stops, books to be made available to all in demonstration area.
- E. By selecting, ordering, and complete processing of books at State library, whole system to be put in operation almost simultaneously.
- F. Each demonstration to have at least one professionally trained librarian to administer the service under the supervision of the State library. If available, another professionally trained librarian or a college graduate with at least 18 hours of undergraduate library training to be employed. Nonprofessional personnel supervised by professional staff.
- G. Initial book collection to have one-third book per capita with weekly shipments during the demonstration year. Initial collection never less than 8,000 volumes.
- H. Through State library's interlibrary loan system the resources of libraries of State and Nation to be made available to readers.
- I. Library demonstration must be legally established and the local governing body aware of its obligations to continue the service on same standard on which it was set up.
- J. Before end of year, citizens to vote on library tax to maintain service. If vote favorable, State library will leave books on indefinite loan and bookmobile until it can be replaced with local funds.

## III. PROGRAM FOR JANUARY 17, 1957, TO JUNE 30, 1957

- A. Continue Vernon Parish Library Demonstration which opened November 1956.
- B. Open in March 1957 a demonstration in Allen Parish.
- C. Prepare for opening in St. Bernard Parish in July 1957.
- D. Make preparation for another demonstration in an area not yet determined.

## MASSACHUSETTS

The plan is based in part on recommendations in the *Report of Governor's Administrative Library Commission* (March 1956) and the *Regional Library Experiment in Massachusetts* (September 1944).

### I. GENERAL AIMS AND POLICIES

- A. Strengthen division of library extension to help reduce inequalities in rural community library service.
  1. Supply additional services and books.
  2. Provide for better training of practicing librarians.
  3. Inaugurate active public information program about library services to increase local pride and interest in rural libraries.
- B. Extend rich resources of adequately supported libraries in large municipalities to nearby rural communities.

### II. METHODS OF ADMINISTRATION

- A. Establish additional State regional library centers or branch offices of the division to serve rural communities not now served by three existing centers.
- B. Expand and extend existing regional library centers.
  1. Employ additional personnel.
  2. Provide additional equipment.
- C. Strengthen division.
  1. Employ additional library consultants.
  2. Increase personnel in order, acquisition, and cataloging section.
  3. Develop centralized book purchasing and technical processing.
  4. Inaugurate one central union catalog.
  5. Expedite statewide interlibrary loan service.
  6. Increase book budget to improve division's supplementary book materials and reference service.
- D. Stimulate and initiate contracts with city libraries.
  1. Expedite regionwide interlibrary loans.
  2. Promote regionwide cooperative purchasing of books, supplies and equipment.
  3. Develop regionwide special library activities and public relations programs.
  4. Promote other special services desired by rural libraries to meet local needs.

### III. PROGRAM FOR JANUARY 15, 1957, TO JUNE 30, 1957

- A. Expand and extend division's regional library centers.
  1. Set up fourth center in northeastern area.
    - a. Employ regional bookmobile librarian clerk-driver, and library aide.

- b. Set up temporary quarters at Lawrence Public Library.
  - c. Develop a fluid working collection of 25,000 books.
  - d. Plan schedule for bookmobile service to 29 rural communities.
  - e. Order equipment and supplies.
  - f. Order bookmobile.
  - g. Locate permanent quarters.
- B. Strengthen statewide advisory, consultive, and book services of division.
1. Employ an additional public library consultant for rural areas in southeast.
  2. Add a chief of library technical processes.
    - a. Make possible complete centralization of book ordering, purchasing, and processing for division and regional centers.
    - b. Develop union catalog of division's holdings.
  3. Release library reference assistant from former duties in order, acquisition, and cataloging section to spend time on booklists on special subjects.
  4. Increase division's book budget by \$4,000 to improve book and information services of interlibrary loan and reference services section.
  5. Add a senior library assistant to expand division's information and public relations program to rural areas.
    - a. Preparation of monthly newsletter.
    - b. Periodic reports on expanded program.
  6. Employ two library aides to expedite division's work.
    - a. Care for additional typing and filing.
    - b. Typing reports, releases, mimeographing, and statistics and performing other clerical duties.

## MICHIGAN

### I. GENERAL AIMS AND POLICIES

#### *Aims and Purposes*

- A. Further improve and extend public library services to rural areas.
- B. Achieve local support of such services at highest possible level.
- C. Encourage cooperative and coordinated systems of libraries.
- D. Strengthen resources and services of State library agency to provide most effective leadership.
- E. Improve the climate of opinion and arouse citizen interest and enthusiasm.

*Policies*

- A. All rural areas which are not providing public funds to support public library service are considered to be without public library service. All these areas are included in the State plan.
- B. All rural areas with public libraries which expend less than \$3 per capita for public library service and which are not part of a library system serving at least 50,000 are considered to have inadequate library service. All these areas are included in the State plan.
- C. The State agency will administer or supervise the administration of the projects and expenditures under the plan.
- D. Project areas must be large enough to encourage development of library systems, such as county or multicoounty libraries, or a group of libraries banded together to extend or improve library services jointly.
- E. Before any stimulation project or demonstration is attempted, there shall be official contact with the governing body or bodies with a written record of it.
- F. Plans for demonstration projects should provide for cooperation among all public libraries in the demonstration area.
- G. The area shall contribute to a demonstration program from the beginning with proportionate matching funds on an increasing graduated scale.
- H. Local library support may not be reduced during the demonstration period.
- I. When demonstration is completed, areas chosen must be able to maintain service at or above level set for the demonstration.
- J. Up to 2 years may be allowed for organization and preparation for service in order to assemble materials, staff, and so forth. Actual service shall be given in any project for no more than 3 years.
- K. Areas are free to present whatever type of plan promises the best chance to achieve the foregoing principles.
- L. To insure local responsibility, citizens, local officials, and organizations, as well as libraries and trustees, should plan cooperatively for improved service.
- M. The State agency will plan for permanent State-operated regional branches only in area where local resources plus State financial assistance are insufficient to support desirable level of service.
- N. Projects illustrating variety rather than similarity will be given priority, all other factors being equal.

**II: METHODS OF ADMINISTRATION****A. Method for carrying out plan.**

1. Finish survey of the resources and public library service needs of rural areas begun by State library personnel.

2. Revise and up-date the statewide library plan, thus determining best long-range plan for achieving good library service for all rural areas.
3. Strengthen resources and staff of State agency to provide leadership, materials, and equipment for expanded program.
4. Improve cooperative reference and book loan service from Michigan State Library, upper Peninsula Branch, and from other branches to be established as needed.
5. Through planned publicity and public relations program, communicate information concerning plan and activities under the plan to all areas of State.
6. Assign consultants to work closely with and carefully supervise each demonstration or other project.
7. Prepare evaluations and recommendations for future action for each project, utilizing a system of record-keeping and a program of continuous evaluation.
8. Maintain high standards for library personnel and library operation.
9. Develop training programs to meet personnel and leadership needs of rural public libraries.
10. Prepare publications and compile library statistics to be used by librarians and library boards to improve service.

**B. Type of Service**

1. County and regional library demonstration projects.
2. Demonstrations of central purchasing and preparation service for public libraries in a rural area.
3. Continue distribution of State grants for library extension to areas in ways and amounts which will bring maximum results.
4. Short-term stimulation projects such as bookmobiles, exhibits, and bookmobile services demonstrations.
5. Book selections projects to upgrade existing library collections in rural areas.
6. Specialist personnel available for training and consultant service (for example specialist in work with children) who could assist libraries in several areas with special programs.
7. Project to serve persons living in areas too sparsely settled for regular county or regional service, through mail order services.
8. Reference and book loan service from State library and branch.
9. Consultant service to librarians, trustees, Government officials, and citizens.
10. Publications to help librarians with compilations and analysis of library statistics.
11. Workshops, conferences, and other forms of inservice training.

**III. PROGRAM FOR JANUARY 1, 1957, to JUNE 30, 1957****A. State library extension project**

Extending book and information resources of State library by giving reference and loan services and providing professional consultant services to rural public libraries and rural areas without service. Under this project, books are selected, ordered, and processed, requests for books and information are answered, consultant staff gives assistance and training to improve and extend library service, and clerical, financial, and administrative work is performed.

**B. State grants project****1. Set standards for:**

- a. Minimum local support.
- b. Training and experience of staff.
- c. Number of service hours.
- d. Quality of book collections.

**2. Distribute State grants to libraries that meet standards requiring:**

- a. Funds be used for service, not capital outlay.
- b. Funds be kept in separate account.
- c. Reports on expenditures be made (grants withheld if requirements of State board of libraries not met).

**C. Grand Traverse area regional library demonstration project**

Continuation of three-county regional library demonstration. State Board for libraries has contract with Traverse City Public Library under which library will provide bookmobile service, added book stock, professional guidance, and other regional library services to the rural areas and rural public libraries in the three-county area in accordance with a grant and a budget for the grant included in contract. State board also provides consultant staff under the contract to supervise expenditures in accordance with contract.

**D. Public library development project**

1. Provide professional leadership, books, and bookmobiles to improve inadequate service to rural areas throughout the State usually on short-term basis.
2. Books selected, ordered, and processed to be available on loan.
3. Bookmobile scheduled on loan or request basis.

**E. Library service project**

Prepare for projects by purchasing bookmobiles, adding staff to select and process books for short-term service demonstrations and publicity and public relations work in rural areas.

# MINNESOTA

## I. GENERAL AIMS AND POLICIES

- A. General objective of the entire program of the State library extension agency is to promote, encourage, and assist in the development of adequate public library service for all.
- B. Specifically within the objectives of the extension program the twin objectives will be:
  1. Strengthen State library extension agency in order that it can adequately promote sound local public library development to reach rural people and supervise the program. (May include branches of the agency.)
  2. Develop county and multicounty systems of library service in areas not now receiving library service and improve service where it is now inadequate.
- C. It shall be the policy of the State library administrative agency to conduct its operations under the State plan so that all new services and systems will become permanently supported with State and/or local funds.

## II. METHODS OF ADMINISTRATION

- A. The general standards enumerated in *Public Library Service; A Guide to Evaluation, with Minimum Standards* will be used as general standards for personnel and service, adapted to specific situations with regard to size of operating units and legal levels of possible support.
- B. Personnel schedules must include a sufficient quantity and quality of personnel, including professional librarians and suitable sub-professional and clerical staff and including the best trained local people available for local stations and small member libraries. Existing personnel in any area to be used to best advantage.
- C. Library system must be administered by a fully trained and experienced librarian to qualify for aid.
- D. Personnel hired at State level must conform to civil service qualifications. Librarians of all grades must be trained professional librarians.
- E. A local library system to participate in program must have developed a service plan which meets the following minimum requirements:
  1. Sufficient book budget to permit rapid growth of collection in initial years of development.
  2. Provision for adequately staffed reference service available for entire area of system, with method for routing and answering requests.

3. Provision for the systematic exchange of materials and information throughout system including a central catalog of new acquisitions after start of system.
4. Sufficient service outlets (including bookmobiles where appropriated) open a sufficient number of hours each week to provide suitable coverage.
5. Specialized professional personnel in adult, young people and children's library services.
6. Regular, well-equipped audiovisual service.
7. In all areas with existing publicly supported libraries the service will be deemed inadequate if existing service does not meet the minimum requirements listed above and if not administered by professionally trained librarian.
8. Those areas where no public support is provided for public library service and/or where no legal library organization has been established are defined as without public library service.
9. The minimum local support must be a 1-mill levy on the assessed valuation of the entire area served by the library to qualify for aid.

### III. PROGRAM FOR NOVEMBER 9, 1956, TO JUNE 30, 1957

#### A. Enlarge and strengthen the operation of the State agency.

1. Employ field advisers and supervisors to work with rural committees in planning, organizing and improving local services and supervising systems after they are established; add clerical workers to help carry the increased load of the enlarged program.
2. Print new informational materials.
3. Build up a basic book collection for use in initiating local public library service in unserved or inadequate areas.
4. Purchase 2 bookmobiles for demonstration purposes in newly established systems.
5. Increase communication materials and services, equipment and supplies.

## MISSISSIPPI

### I. GENERAL AIMS AND POLICIES

- A. Bring public library service to the more than a million rural Mississippians without such service and improve public library service for the remainder of the rural people, all of whose service is inadequate; and make such service as nearly good as the economic structure will bear and public opinion support.



- B. Accelerate the library development plan now in operation based on a 2-year survey made in 1950; provide plans for the direction of larger units of service with ultimate authority, control, and support at local level.
- C. Use as basis for expenditures the following fundamental principles:
  1. Every county to have an opportunity to benefit if it shows sufficient interest and makes necessary local effort.
  2. Development to be in harmony with the economic climate in which it exists.
  3. No area to receive help until it has made a local financial effort.
  4. No unit to be helped if it is without definite plans for becoming part of a unit large enough to give relatively good service on its own.
  5. The idea of graduated help to be advanced from the beginning.
  6. The acceptance of funds to carry with it reasonable responsibilities for cooperative planning, for regular reporting, and for mutual appraisal.

**II. METHODS OF ADMINISTRATION**

The Mississippi Library Commission plans to administer this plan through the following definite extension activities:

- A. Give graduated financial aid to regional libraries already established.
- B. Create new regional libraries.
- C. Lay groundwork for cooperative practices among certain regional and county libraries already in operation.
- D. Add new counties to regional libraries already in operation.
- E. Bring three counties together only in the bookmobile phase of their service.
- F. Strengthen the State agency through increased field staff, more books, and more supplies and equipment.
- G. Help communities to take their first steps toward public library service.

**III. PROGRAM FOR JANUARY 1, 1957 TO JUNE 30, 1957**

- A. Strengthen commission by:
  1. Increasing staff: Two field workers, clerical worker, and other clerical help experienced in operating business machines.
  2. Adding equipment: Typewriter, station wagon, photocopying machine, dictating machine, embosograph machine.
  3. Increasing travel allowance.
  4. Increasing book stock.
  5. Improving public relations.
- B. Establishing projects:
  1. Project 1 (Lee and Itawamba).—Itawamba County contracting for service with Lee County Library. The Lee County Library

to assume direction of the program with the commission's field staff acting in supervisory-advisory capacity. A 1-mill tax has been voted by the supervisors of Itawamba. Under contractual arrangements the facilities of Lee County will be available to the people of Itawamba County.

2. *Project 2 (Tombigbee).*—The Tombigbee Regional Library will extend its full library service into Choctaw County. Prior to October 1 the region consisted of Clay and Monroe Counties which operated a completely integrated service. Contractual arrangements with Choctaw increased region to three counties. Choctaw County has levied a 1-mill tax.
- C. *Sustaining project 3.*—Perry County levied a 1-mill tax October 1, 1956. Service has been set up, and plans are under way to make this county part of a strong regional setup as soon as conditions are favorable.
- D. *Improving project 4 (Walthall, Marion, and Noxubee).*—These counties have long made a token effort to have library service. New library quarters, new citizen interest, and renewed energies at local levels point toward need for further help. Such help to involve:
1. Vigorous campaign for more local support.
  2. Processing book collection and appraisal of book stock. There is every indication that interest and support will evolve into something effective in way of regional development.
- E. *Initiating project 5 (Wilkinson, Green, and Wayne).*—The counties in this group have no public library service. Currently citizens are taking first steps toward setting up service. The commission proposes to help in the stimulation of interest in library development in these counties by supplementing local book stock with well selected volumes from the commission's holdings as a sample of what good libraries should supply. Need for professional librarians and larger area will be stressed. Most important features in this project are the guidance and leadership of field staff in the initial planning.

## MISSOURI

### I. GENERAL AIMS AND POLICIES

- A. Establish permanent and adequate service in unserved areas.
- B. Stimulate through demonstrations permanent improvements in public library service throughout the State.

- C. Make those uses of Federal funds that are best calculated to promise permanent results in library services.
- D. Promote growth and improvement of library service to rural areas in such manner as to lead to creation of systems of libraries.
- E. Focus public attention upon and understanding of good public library service.
- F. Use these principles to guide selection of areas for participation:
  - 1. Service to be free.
  - 2. Priority to be given to areas demonstrating highest amount of local interest.
  - 3. The need of the areas for service or augmentation.
  - 4. Consideration to be given to professional personnel on duty in existing libraries cooperating with extension projects.
  - 5. Local areas or libraries participating in program to be required to meet definite standards of resources and personnel and furnish evidence of ability for achieving goals.
  - 6. Formal arrangements, in form of contracts, agreements, or resolutions, to be made with each area participating as evidence of good faith.
  - 7. Plans to be reviewed annually for validity and effectiveness.
- G. Areas, excluding incorporated or unincorporated places having a population of over 10,000 persons, which do not operate a public library under the laws of the State shall be considered without public library services.
- H. Library service areas, excluding places of over 10,000 persons, who operate legally established public libraries with an annual income of less than \$50,000 will be considered inadequate.

## II. METHODS OF ADMINISTRATION

- A. Set up one or more multicounty public library demonstrations to be administered by State agency.
- B. Set up one or more public library demonstrations for adjoining unserved county or counties, conducted and administered by a local public library under the supervision of State agency.
- C. Use improved service demonstration grants to inadequate rural city libraries to try a period of affiliation under contract with a surrounding county or regional library to prove that through affiliation local library service will be materially improved. The trial period should result in complete legal merger of the contracting parties or establishment of local "system" of libraries.
- D. Apply same plan as described above to several separate, existing but inadequate, county libraries.
- E. Demonstrate the advantages to existing rural libraries to be derived from associating themselves together within informal organizations

for offering services otherwise financially impossible on individual library basis.

- F. Use consultant services to improve abilities of personnel employed by rural librarians.
- G. Obtain guidance and assistance on best use of various media of communications.
- H. Contract with film production firm to provide one or more short 16-mm. films for public use, showing advantages and means of improved service.
- I. Strengthen State agency.
- J. Strengthen State agency's rural library demonstration services.

### III. PROGRAM FOR MARCH 1, 1957, TO JUNE 30, 1957

- A. Strengthen extension service of State agency.
  - 1. Increase staff.
  - 2. Provide needed equipment and travel and operational expenses.
- B. Strengthen two demonstration projects of State agency.
  - 1. Add two clerical assistants.
  - 2. Purchase educational equipment, books, and audiovisual materials.
  - 3. Add office equipment.
  - 4. Expand publicity.
  - 5. Provide necessary operational expenses.

## MONTANA

### I. GENERAL AIMS AND POLICIES

- A. Purpose: To demonstrate the value of federations in regional areas of Montana.
- B. Basic principles in plotting regions.
  - 1. Sufficient taxable valuation to insure local continuation when demonstration ends.
  - 2. Interest and active support on part of librarians, library board members, county and city officials, and citizens of area.
  - 3. Able and experienced library leadership in area.
- C. Demonstrations to continue about 2 years in each area and will incorporate:
  - 1. Centralized ordering, cataloging, and processing of materials.
  - 2. Public relations, adult education, and visual aids.
  - 3. Increased book resources and services.
  - 4. Inservice training for librarians involved in demonstrations.

- D. First demonstration to be in western part of State since State library extension commission is located there and in central and eastern sections at later date. As many as three demonstrations may be operating at same time.
- E. Reasons for cohesions within area:
  - 1. Homogeneity of population.
  - 2. Ease of transportation.
  - 3. Contiguity.
  - 4. Professional leadership which is acceptable to other librarians in area.

## II. METHODS OF ADMINISTRATION

- A. General method for administering plan will be through regional federations headed by a regional coordinator who will provide for:
  - 1. Ordering, cataloging, and processing books to be sent to participating libraries ready for use.
  - 2. Cataloging public libraries' collections now uncataloged.
  - 3. Supplying additional periodicals, reference materials, films, and recordings.
  - 4. Encouraging grassroots participation in planning and promotion of friends of libraries groups.
  - 5. Holding regular meetings of librarians and board members of participating libraries with State agency personnel to keep lines of communication open.
  - 6. Receiving from participating libraries quarterly reports on anticipated expenditures for approval by regional coordinators and representatives of commission.
  - 7. Scheduling at least quarterly conferences of participating librarians, coordinators, and State agency personnel to determine policy and procedures which must be approved by State agency. It may be advisable to include board members and representatives of local groups.

## III. PROGRAM FOR JANUARY 1, 1957 TO JUNE 30, 1957

- A. Strengthen State agency and extend services.
  - 1. Order bookmobile for use in two federations.
  - 2. Buy reference books, periodicals.
- B. Augment services of Northwest Montana Federation of Libraries.
  - 1. Bookmobile service to unserved areas.
  - 2. Young adult service.  
(The libraries in this area are already receiving the benefits of centralized ordering, cataloging, and processing.)
- C. Implement the plan adopted by the Five-Valleys Federation.
  - 1. Bookmobile service extended.
  - 2. Cataloging to be started for local libraries.

3. Weeding and general improvement of book collections in libraries.
4. Extension of hours of service and more professional direction. (The coordinator will be the Missoula County librarian who will cooperate with State library extension commission located in Missoula.)

## NEBRASKA

### I. GENERAL AIMS AND POLICIES

- A. Further extend and improve library service in rural areas, approaching as nearly as possible standards set up in *Public Library Service, A Guide to Evaluation, with Minimum Standards*.
- B. Preserve the identity of rural libraries and strengthen them by incorporating them into library systems.
- C. Strengthen the public library commission.
- D. For the purpose of the plan rural areas without library service are those areas where there are no tax supported libraries (nine counties).
- E. Inadequate library service is the service given by libraries that are open only a few hours a week, book collections and tax support so limited that it is impossible to perform successfully the functions of a public library (242 libraries located in communities of less than 10,000 population).
- F. Rural areas to be served will be those areas where there is the greatest citizen and official interest and most favorable possibilities for continued support.

### II. METHODS OF ADMINISTRATION

- A. Establish short-term demonstrations where a number of small, inadequate libraries can join with stronger ones and form a federated system.
- B. Establish branches of the commission which will be permanent and State-operated, and increase book collection and audiovisual services of the commission.
- C. Serve from the commission or branch of commission those areas without service where population is too sparse and assessed valuation is too low.

### III. PROGRAM FOR JANUARY 14, 1957, TO JUNE 30, 1957

- A. *Project A.*—A federated system of libraries to be established in Phelps, Harlan and/or Furnas Counties with possibility of adding two additional counties in second year of project. Phelps County (population 9,408) is to serve as nucleus of system. The county

Library board and citizens of county are anxious to extend service, and the adjoining counties are interested in the cooperative arrangement.

Books and equipment will be purchased and opening is expected early in year. Additional staff will be employed by the commission including a library consultant and assistants for the cataloging department. (The commission will purchase and process books.)

- B. *Project B.*—A project for strengthening agency by purchasing books and starting new audiovisual collection for service to very small public libraries.
- C. *Project C.*—A project in Rock and Keya Paha Counties, will extend the newly established Rock County Library into adjoining Keya Paha County. By second half of demonstration it is hoped to add Boyd and Brown Counties to project. During the first period books will be purchased, and the services of a library consultant will be given to this project.

## NEW HAMPSHIRE

### I. GENERAL AIMS AND POLICIES

- A. Strengthen and expand the advisory services and resources of the present system.
- B. Develop an awareness on the part of the general public of the value of good library service.
- C. Create a climate of acceptance by rural libraries for cooperative and/or centralized services and develop these services as soon as the need is recognized.

### II. METHODS OF ADMINISTRATION

- A. Strengthen the present inservice training program through individual and group meetings, with emphasis on increasing the local librarian's knowledge of book content as well as library techniques.
- B. Create two new positions of public library consultant.
- C. Improve book service with emphasis on more varied selection of adult books.
- D. Improve the present bookmobile service by addition of one bookmobile, opening bookmobile offices in eastern and central areas of the State, and providing additional clerical help.
- E. In cooperation with Vermont Free Library Commission, develop a public relations program that will bring more people into libraries and create a desire on part of citizens to support good library service.

### III. PROGRAM FOR JANUARY 1, 1957, TO JUNE 30, 1957

- A. Add full-time consultant.
- B. Set up workshops and conferences.
- C. Improve bookmobile service.
  - 1. Buy three custom-made walk-in type bookmobiles to replace two small panel trucks.
  - 2. Increase adult book stock.
  - 3. Add two drivers.
- D. Move headquarters of southeastern area from Concord to more convenient location near center of area.
- E. Enlarge resources and services of the general collection in the main library.
  - 1. Increase adult book stock.
  - 2. Add audiovisual materials.
  - 3. Increase reference service and mail service.
- F. Start plans for New Hampshire-Vermont public information program on library services.

## NEW JERSEY

### I. GENERAL AIMS AND POLICIES

- A. Strengthen the present resources of the library extension service.
- B. Demonstrate the advantages of regional library service in an area largely unserved or inadequately served.

### II. METHODS OF ADMINISTRATION

- A. Strengthen consultative, advisory and lending services of public and school library services bureau.
- B. Stimulate an awareness of value of good service.
- C. Develop cooperative techniques in the fields of book selection, cataloging and processing.
- D. Advise librarians and local officials on problems of library operations, buildings, budgets, personnel.
- E. Promote a program of State aid for libraries.
- F. Establish a regional branch of the State Library.

### III. PROGRAM FOR JANUARY 1, 1957, to JUNE 30, 1957

- A. Set up an extensive overall promotion program using all possible media.
  - 1. Strengthen services of bureau.
  - 2. Send to all libraries and local officials information about the services of the bureau.



3. Organize a series of workshops and institutes in such fields as readers' services, reference, and book selection.
  4. Prepare and distribute to all libraries list of current acquisitions of bureau and special subject lists focusing attention on resources.
  5. Further develop and publicize availability of book deposit and exchange collection.
  6. Prepare and distribute to public as well as libraries extensive information concerning State aid.
  7. Meet and work out details with groups who have indicated an interest in centralized processing to work out details.
- B. Plan and organize Tri-County Library Service Center.
1. Make use of overall promotional activities.
  2. Become intimately acquainted with area in respect to geographic, economic, and social background.
  3. Work with existing libraries to reach practical agreements.
  4. Encourage more active use of bureau's interlibrary loan system.
  5. Select, purchase, and process books at the bureau for distribution from center.
  6. Purchase bookmobile.
  7. Prepare bookmobile schedules to be effective after July 1, 1957.
  8. Set up a manual of procedures for Tri-County Center and participating libraries.

## NEW MEXICO

### I. GENERAL AIMS AND POLICIES

The State library commission has long recognized the need for systems of multicounty libraries. The basic principles of the State plan were set up 9 years ago and outlined in *Library Service for New Mexico* published in 1948.

- A. Plan to set up 6 multicounty regions, with 4 to 7 counties to a region. This will cover 30 of the 32 counties of the State. The remaining 2, Los Alamos and Bernalillo, now have service.
- B. Request regions to strengthen libraries and to extend service through stations and bookmobiles. Regional centers will be supplemented by resources from the State library which in turn draws extensively on the Rocky Mountain Bibliographical Center.
- C. Strengthen the State agency in order to accomplish the objectives listed above. More personnel, both professional and clerical, and a larger book collection to supplement regional resources are needed.

## II. METHODS OF ADMINISTRATION

- A. Set up in each region a center which will be a branch of the State library extension service and have an advisory board composed of members of participating library boards and/or members of local governing boards and interested citizens. Stations and bookmobile service will be started.
- B. Each center to be staffed by regional librarian, professional assistant, clerk, and clerk-driver.
- C. Set up budget for centers including staff, basic furniture, equipment, books, bookmobiles, and general operating expenses. Localities will provide housing, utilities, telephones, equipment, or services in equitable manner and eventually some funds.
- D. Inaugurate as rapidly as possible cooperative practices: centralized purchasing and cataloging; interlibrary loans; reciprocal borrowing privileges; joint storage of little-used books; lending of films, records, and pictures; service of juvenile, young people, and adult specialists and cooperative book evaluation and selection.
- E. Inaugurate good effective service in selected areas rather than complete coverage in the beginning. Weaker areas, with limited economic resources, will be started first since they will need longer periods of development.

## III. PROGRAM FOR MARCH 18, 1957, TO JUNE 30, 1957

- A. Strengthen State agency.
- B. Start two regional projects:
  1. North central region, including Rio Arriba, Taos, Sante Fe, and Torrance Counties, with the center located in or near Espanola. Bookmobile service will be provided. This region covers 13,375 square miles and is mostly mountainous. It will serve a population of 60,310 (exclusive of Santa Fe) with 75 percent Spanish speaking. In the region there are at present 4 libraries with per capita expenditures of 11 cents and a total stock of 20,800 books.
  2. Eastern plains region, including Curry, Roosevelt, De Baca, Quay, and Guadalupe Counties, with the center in Clovis and bookmobile service as part of the plan. This region covers 12,097 square miles of farming and range country with great distances between centers; some school children travel 60 miles to school. The population (46,649 exclusive of Clovis) is predominately "anglos." The six libraries in area (exclusive of Clovis) spend 16 cents per capita and have a total book collection of 27,000 volumes.

## NEW YORK

### I. GENERAL AIMS AND POLICIES

- A. Extend and improve library service to all residents of the State by means of services of extension workers and the encouragement of the formation of more efficient units of service.
- B. Promote the fuller development of public library services in rural areas by implementation of the recommendation of *Public Library Service; A Guide to Evaluation, with Minimum Standards* that libraries should work together to meet full needs of readers. Cooperation and coordination are the themes of the plan.
- C. Engender the formation of county and multicounty library service as provided by law.
- D. Accelerate the development of cooperative patterns for extension and improvement of service by augmenting consultive staff.
- E. Further the development of cooperative patterns within the framework of local initiative, prestige, and interest by means of State-owned bookmobile supplied with resources of State traveling libraries section.

### II. METHODS OF ADMINISTRATION

- A. Rural areas of State to be treated as a whole.
- B. Priority for application of benefits to be given a section of State to be determined by:
  1. Rural population of area.
  2. Proximity to meeting standards for establishing county or multicounty library service system.
  3. Degree of local library effort in past.
- C. *Regulations of Commissioner of Education* to be employed in setting standards.
- D. The division to be strengthened:
  1. Add fieldworkers.
  2. Increase book and material resources.

### III. PROGRAM FOR NOVEMBER 1, 1956, TO JUNE 30, 1957

- A. Lend bookmobile to demonstrate bookmobile service to rural areas and provide incentive to organize county and multicounty systems.
  - a. Period of loan to be not less than 1 year or more than 18 months.
  - b. At termination of agreed period board of supervisors to vote appropriation to maintain service.
  - c. Personnel to man bookmobile and materials to be supplied by Division.
  - d. Areas selected to have:
    - (1) Active county planning committee,

- (2) Plan and budget (formulated and presented to library trustees of area.
  - (3) Key libraries in area, upon whose structure the central services will depend, on record in support of system.
  - (4) High percentage of rural population.
  - (5) High percentage of population without service.
- B. Provide experimental book pool service through traveling libraries section of division.
    1. Overcome disadvantages of small static book collection in rural areas.
    2. Provide titles not usually found in rural libraries.
    3. Emphasize nonfiction in selection.
  - C. Add fieldworkers to help rural areas meet county and multicounty State aid provisions.
  - D. Select, process, and deliver to rural areas materials involved in cooperative bookmobile project.
  - E. Expand advisory and special services of State library including reference and interlibrary loans.
  - F. Accelerate grants-in-aid program.

## NORTH CAROLINA

### I. GENERAL AIMS AND POLICIES

- A. Improve the quality of library service to people who live in rural areas.
- B. Extend the best possible service to six counties that do not have service.
- C. Improve and strengthen services from State library.
- D. Promote cooperative activities among existing libraries.
- E. Make grants to county and regional libraries. Priority will be given to libraries which cooperate in one or more spheres of service to improve service to rural residents.
- F. Since no public library in State has adequate library service according to national standards, every public library serving rural residents will be in category of giving inadequate service. The six counties which have not qualified for State-aid funds and have either no library or only small collections of books are areas without public library service.
- G. Areas which may be included in locally administered parts of the plan must qualify under rules adopted by State library board.
  1. Each area to meet qualifications for State-aid funds.

2. Total plan to be described in detail emphasizing how it will improve service to rural areas.
3. Budget to show cost of total service in area from local, State, and Federal funds.
4. A minimum of 34 percent of any plan's budget to be supplied from local or State funds.
5. Audit, showing use of funds to be made annually.
6. Statement to be included which indicates that there is reasonable expectation that program will gradually be supported by local and State funds.
7. Plan to be approved by State library board. May be adjusted annually to conform with progress and changing needs.

## II. METHODS OF ADMINISTRATION

- A. Employ additional consultants in extension services division.
- B. Set up a better information program for library trustees and citizens in areas without library service.
- C. Increase book stock to better supplement local library requests for informational materials.
- D. Employ additional reference personnel.
- E. Expand adult film project for use with rural groups.
- F. Set up workshops and institute programs for library personnel and trustees.
- G. Add technical and clerical personnel, equipment and operational funds to implement program.

## III. PROGRAM FOR JANUARY 1, 1957, TO JUNE 30, 1957

- A. Strengthen agency.
  1. Increased advisory services: Add two additional field librarians (one to be an expert in adult education to help plan services in rural areas).
  2. Expand information program for trustees.
  3. Place special emphasis on establishment of libraries in six counties without countywide service.
  4. Increase book buying by State library to fill requests from individuals in unserved areas and to supplement local collections in inadequate libraries.
  5. Employ additional reference librarians to handle expanded reference and interlibrary loan requests.
  6. Purchase more films for use in rural areas.
  7. Expand union catalog.
  8. Conduct workshops and institutes.
- B. Set up project for grants to regional and county libraries submitting plans for extension and improvement of public library service to rural areas.

## NORTH DAKOTA

### I. GENERAL AIMS AND POLICIES

- A. Reach unserved and inadequately served rural areas to make books and services available to all. Except for 5 cities of over 10,000 population the State is rural and except for small scattered areas entire State is without adequate service.
- B. Improve standards.
- C. Develop local initiative.

### II. METHODS OF ADMINISTRATION

- A. Demonstrate library services and operations through use of bookmobile exhibit.
- B. Demonstrate expanding services to rural areas through larger public libraries as centers.
- C. Set up county or regional libraries.
- D. Explore possibilities of federations of small libraries.
- E. Plan to develop at least five areas as strong regional library centers during 5-year period.
- F. Request that county and regional library be governed by library board appointed by county commissioners.
- G. Continue demonstrations from 1 to 3 years.
- H. Ask areas to present plans which seem best way to achieve high standard of service for area.
  - 1. Areas should serve from 20,000 to 50,000 persons.
  - 2. Support of at least \$1.50 per capita.
  - 3. Federal and State moneys going into area to be apportioned according to funds provided in area. (Might be from 25 to 50 percent of the amount to be raised locally.)
- I. Area to agree to carry on service at close of demonstration. Tax levy not to exceed 2 mills over and above county tax limitation may be used for this purpose.

### III. PROGRAM FOR JANUARY 1, 1957, TO JUNE 30, 1957

- A. Strengthen State agency.
- B. Set up central cataloging system.
- C. Plan Williston area project.
  - 1. Add staff.
  - 2. Equip Williston Public Library for additional services.
  - 3. Order books and bookmobile.
- D. Begin preliminary preparations for four-county region (La Moure, Dickey, Logan, and McIntosh).

# OHIO

Since 1935 the Ohio State Library has established and followed the policy of organizing local library service on a countywide basis. The general objective is the acceleration of this program.

## I. GENERAL AIMS AND POLICIES

- A. Increase the extension services of the State library.
- B. Demonstrate library service in a particular area.
- C. Set up projects of a specific nature in a specific area.

## II. METHODS OF ADMINISTRATION

- A. All supervisory or administrative positions for nonlocalized projects to be filled by professionally trained personnel, and local projects of sufficient size that are not under the immediate supervision of the State project office shall likewise have supervisory positions filled by professionally trained persons.
- B. All rural areas which are not within the territorial jurisdiction of an existing free public library or receiving extension service from such library shall be considered to be without library service.
- C. All rural areas which receive library service but which show local expenditures for such service of less than \$1.50 per capita per county (excluding urban areas) shall be considered to have inadequate service.

## III. PROGRAM FOR JANUARY 1, 1957, TO JUNE 30, 1957

- A. Increase extension service of State library.
  1. Purchase books for long-term loans to county extension center libraries.
  2. Purchase bookmobile for exhibit purposes.
  3. Allocate bookmobile after June 30 to the extension center which has:
    - a. Greatest inadequacy of library service.
    - b. Certification by local library and local budget officials as to ability to operate and maintain adequate service.
    - c. Certification that if local library is unable to operate bookmobile in any one year of the depreciation life of vehicle, the State library shall repossess it for use elsewhere.
  4. Establish and maintain a central administrative office, personnel, and station wagon.

## OKLAHOMA

## I. GENERAL AIMS AND POLICIES

*Aims*

- A. All residents to have free access to adequate library resources and, when desired, comprehensive collections through interlibrary loan.
- B. The services of professional librarians to be available to all.
- C. Sufficient library resources and personnel to provide information upon request.
- D. Strong multicounty systems to be organized.
- E. Local libraries to be improved, better organized, and supported for effective units of service.
- F. State agency to be strengthened in order to give both leadership and aid to achieve goals.
- G. More funds to be secured from local governmental units for library service.

*Policies*

- A. The formation of multicounty libraries.
- B. Multicounty libraries to comply with, as nearly as possible, the minimum standards established by *Public Library Service; A Guide to Evaluation with Minimum Standards*.
- C. The first grant to be an amount sufficient to establish the system and the succeeding grants to be smaller. Grants to be given for a period of 1½ to 2 years in each area participating.
- D. Plan for a long-range program of library development of the area to be required. Plan to be prepared and adopted by library.
- E. District to agree to accept responsibility for operation when Federal funds are no longer available.
- F. Control and basic support of multicounty libraries to be on local level. Multicounty library must raise at least a part of budget from district.
- G. Administration of unit to be under the direction of fully qualified professional librarian.
- H. Areas, excluding incorporated cities having a population of over 10,000, which do not maintain a publicly supported library to be considered without library services and the standards listed in *Post-war Standards for Public Libraries* to determine inadequate service.
- I. Criteria for proposed units:
  1. A legally established library system maintained under *Multicounty Library Act*.



2. Areas to be homogeneous and sufficiently large to support adequate service.
3. Area to be able and willing to continue support when Federal funds no longer available.
4. Area to have many inhabitants without library service.
5. Part of budget to be appropriated by counties in district.
6. Area to indicate probability of successful promotion, establishment, operation, and support of multicounty library.

## II. METHODS OF ADMINISTRATION

### A. Make grants to multicounty library systems.

1. Soliciting participants.
  - a. General publicity through regular channels and through letters.
  - b. Specific work on likely counties by extension personnel.
2. Awarding funds.
  - a. Application for funds.
  - b. Choice of multicounty systems as outlined in General Aims and Policies.
  - c. Priority to be given to libraries which, in opinion of administrative agency, have greatest need, combined with the best chance of continuing successful operation.
  - d. Amounts of funds awarded to depend on rural population of the counties.

### B. Strengthen State library extension services.

1. Add field librarians to extension division.
2. Buy bookmobiles to be used by division.
3. Purchase books and materials for use on bookmobiles, and to meet demands of new systems and existing rural libraries.
4. Provide for operational costs for books, equipment, and travel expenses for field librarians.

## III. PROGRAM FOR JUNE 1, 1957, to JUNE 30, 1957

### A. Strengthen State agency.

1. Purchase three bookmobiles for demonstrations and for use in rural areas.
2. Build up book collections for improved book service program to small libraries and for use on bookmobiles.
3. Make an all-out effort to inform librarians, trustees, citizens, government officials, and groups of the potential for rural library development.
4. Develop a more nearly adequate program for giving professional assistance to small inadequate libraries.

## OREGON

### I. GENERAL AIMS AND POLICIES

- A. Purpose to develop a plan that will reach to each of the 36 counties within a 5-year period.
- B. Value of cooperative projects to be demonstrated.
- C. By agreement of Oregon Library Association and Board of Trustees of Oregon State Library to adopt the revised (1956) American Library Association Standards.
- D. Priorities to be worked out on project scoresheets for considering awards.
  1. Number of unserved rural residents to be reached.
  2. Relative adequacy or inadequacy of existing service.
  3. Financial need of area.
  4. Self-supporting potential.
  5. Evidence of local initiative.

### II. METHODS OF ADMINISTRATION

- A. Statewide educational program to establish favorable climate.
- B. Progression of experiments of various types using different methods, the combined efforts of which will result in an integrated library system in Oregon's 36 counties.
- C. System to be supported ultimately by local taxation supplemented by service from State library in varying degrees with diminishing emphasis on State library's direct service to individuals.
- D. Consultive services to be provided from the State library, branch or regional library to:
  1. Develop new libraries.
  2. Advise existing libraries on improvements needed.
  3. Act as a service center for patrons and/or libraries in area.
  4. Stimulate inservice training, special adult activities, and so forth.
- E. Programs between libraries to be integrated in same or different jurisdictions.

### III. PROGRAM FOR FEBRUARY 1, 1957-JUNE 30, 1957

- A. Program to publicize library services throughout the State.
  1. Buy and stock exhibit bookmobile for tour of State.
  2. Provide professional personnel to meet with local leaders and discern climate of opinion regarding suggested regions.
    - a. Eastern Oregon (Union, Baker, Wallowa, Malheur, also southeast Lake and Harney).
    - b. Western Oregon (Polk and Yamhill; Marion, excluding Salem; Benton and Linn, excluding Albany and Corvallis).

- c. Northwest Coastal (Tillamook, Lincoln, Clatsop excluding Astoria).
- d. Central Oregon (Crook, Jefferson, Deschutes, excluding Bend).
  - North Central (Wasco, Hood River, Gilliam, Sherman, Wheeler).
  - North Eastern (Umatilla excluding Pendleton, Morrow, Grant).
- e. Other Counties, more densely populated, to operate singly or in pairs.
  - Jackson, excluding Medford, and Josephine.
  - Klamath, excluding Klamath Falls.
  - Lane, excluding Eugene and Springfield.
  - \*Clackamas.
  - \*Washington.
  - \*Multnomah, excluding Metropolitan Portland but extending to Columbia.

(\*Counties marked thus have parts in Metropolitan Portland.)

- 3. Award bookmobile at end of tour to best-qualified areas.
- B. Program similar to A above except second bookmobile to be stocked by community which receives it.
- C. Educational campaign to improve library services.
  - 1. Series of meetings in March, April, and May.
  - 2. Promotional program in cooperation with the Junior Chamber of Commerce's Operation Library project.
- D. Existing mail order service to be continued.

## SOUTH CAROLINA

### I. GENERAL AIMS AND POLICIES

- A. Correct major deficiencies in public library services of State.
- B. Influence, through demonstrations, the development of public library services in the State.
- C. Select areas for demonstrations where stimulation will create a continuing program.
- D. Develop standard units—adequate systems of library service as measured against State and National standards.
- E. Conduct program as part of board's overall program for the extension and improvement of public library service.
- F. Follow the personnel policies under which board now operates as set up by State law or regulation.

- G. Limit local applications for participation in programs to be limited to those county and regional libraries that meet all State-aid requirements and Federal requirements.
- H. Based on annual statistical reports, areas are to be considered without public library service if not served by a municipal library or a county or regional library either through headquarters, branch station or bookmobile, and to be inadequate if they do not achieve State standards of service.
- I. Expanded services of State library will be determined by need and given to any public library serving a rural area.
- J. For participation in *reference project* a county or regional library serving a rural population must have achieved all State-aid requirements and be in charge of a professionally trained librarian.
- K. Limit participation in *personnel project* to local county and regional libraries that meet State and Federal requirements and are in charge of librarians well qualified to supervise and direct staff.
- L. Larger unit of service to meet the following:
  - 1. For unified county library system each must meet State and Federal requirements. Priority to be given to counties which offer reasonable assurance of continuing program and whose citizens evidence a willingness to work together in planning the consolidated program.
  - 2. All counties will be given an opportunity to form a Regional demonstration (population basis of 100,000). Priority to be given to those regions which include at least one county which has not previously had countywide service; reasonable assurance of continuance and total budget that equals at least \$1 per capita—50 percent from local and 50 percent from State and Federal funds.

## II. METHODS OF ADMINISTRATION.

- A. State Library Board to provide supervision, additional services and assistance to local libraries:
  - 1. In planning services for adults, children, and youths.
  - 2. In expanding reference and interlibrary loan service to local libraries.
- B. Conduct special *reference project* to assist county libraries.
- C. Conduct in ten county regional libraries a *personnel project*.
  - 1. Offer basic salary, over a 4-year period, to employ a young person with educational qualifications for graduate study.
  - 2. Person to attend accredited library school during four summers of the period of grant.

**D. Organize demonstrations.**

1. Consolidation of existing libraries in counties with urban center where more than one library system is supported by taxation. Three county demonstrations.
2. Regional libraries with population of area approximately 100,000. Four 2-year regional demonstrations.

**III. PROGRAM FOR FEBRUARY 9, 1957, TO JUNE 30, 1957****A. Expand services of State library board to rural areas.**

1. Increase supervisory and administrative staff by adding one field worker and one secretary-bookkeeper.
2. Employ consultants in each of following fields: Children's and young people's service; adult and reference services.
3. Hold group consultations at board's office.
4. Improve reference service by establishing a reference and inter-library loan collection; add to staff (in addition to consultant) a cataloger, and mailing clerk.

**B. Award grants-in-aid of \$2,500 for purchase of reference materials and equipment to 6 county libraries. Orders to be handled by State library in same manner as State aid.****SOUTH DAKOTA****I. GENERAL AIMS AND POLICIES**

- A. All people residing within State should be able to borrow books and materials easily, receive answers to requests for information through local libraries (or through interlibrary loan), and have available services of professionally trained librarians.
- B. All children should be able to secure selected materials and reading guidance.
- C. Existing library service should be supplemented and strengthened by State but not supplanted.
- D. Regional Library Service project to be set up under administration and direct supervision of State library commission.
- E. Regions selected should involve:
  1. Sparsely settled areas with little or no public library service.
  2. An outstanding public library, interested and willing to cooperate with the commission in establishing a regional library service center.
- F. Region selected should indicate through resolution or ordinance a desire to continue program upon expiration of Federal funds.

- G. County library development board should be organized to insure that participating libraries and counties receive their proportionate share of service.
- H. Final plans should be the result of deliberation of regional and county development boards and the library commission.
- I. Services and personnel should meet needs of region and State standards.
- J. Local communities or counties should be responsible for all capital expenditures with center to be located at trade center with county providing headquarters unless agreement is made with municipal library or municipality.
- K. Budget for operation presupposes participation of all public and county libraries in region.
- L. At end of 5-year period commission will suggest continuation of area branches of State library with regional library service centers within areas financed locally by region with State to provide a professionally trained librarian and books and materials for the area branch of State library.
- M. All areas in which there is no public library or area where public library does not offer library service outside of the municipality will be considered without public library service, and inadequate where services do not meet standards of services and personnel as adopted by the commission.

## II. METHODS OF ADMINISTRATION

- A. Development of permanent area branches of State library.
- B. Development of regional library service centers.
- C. Bookmobile service in county and/or regional libraries.
- D. Central unit of State library for classification, cataloging of books for county, regional, and area branches of State library.

## III. PROGRAM FOR DECEMBER 15, 1956, TO JUNE 30, 1957

- A. Plan for Strengthening agency.
  - 1. Improve space.
  - 2. Enlarge staff.
  - 3. Add equipment: Addressograph, typewriter, bookmobile.
- B. Set up at State library a classification and cataloging service available to libraries in the State.
- C. Begin preliminary organizational work for establishment of area branches of State library so that demonstration of service from regional library service center can be inaugurated.
- D. Plan inservice training program.

# TENNESSEE

## I. GENERAL AIMS AND POLICIES

- A. Strengthen consultative services offered by public libraries division.
- B. Expand services offered by regional library centers to rural counties.
- C. Add to regional library systems rural counties not now participating.
- D. Strengthen public library services to rural areas of the four metropolitan counties and encourage cooperation on countywide basis.
- E. Based on per capita expenditures for public library service the entire rural population of Tennessee (rural as defined by Regulations in the Library Services Act) is either without public library service or has inadequate service. There is no rural area that approaches the minimum of \$1.50 per capita. All rural areas will be given an opportunity to participate in plan.
- F. Concentrate on projects and activities under the plan on developing and expanding larger units of service. No aid will be given to small independent libraries.

## II. METHODS OF ADMINISTRATION

- A. Personnel will be added to staff of division to provide additional consultive services, especially in the fields of adult services and inservice training of local personnel.
- B. Services of regional library center will be expanded by establishment of one new regional center and by addition of personnel, travel funds, books, equipment, and supplies in 10 centers now in operation.
- C. Two-year demonstrations will be conducted in rural counties not participating in regional program during fiscal year 1956-57. During 2-year period expenses of operating library will be paid by State library through regional center. The county will be a part of regional system and demonstration will be conducted by regional librarian. At end of 2 years the county will be required to appropriate funds for operation. If all eligible counties apply, half will be assigned for 1957-59 and other half 1959-61.
- D. Specific projects will be carried out in four metropolitan counties. Projects will be proposed by agency authorized by county court to provide public library service in the county. When approved by State library and archives commission, the project will be conducted by local agency under contract with commission.

## III. PROGRAM FOR FEBRUARY 6, 1957 TO JUNE 30, 1957

- A. Administration of program by public libraries division including consultive and advisory services and supervision.

- B. Operation of ten regional centers serving a group of rural counties.
  - 1. Books and materials to supplement local collections.
  - 2. Bookmobile service to small rural communities and local libraries.
  - 3. Consultive and practical assistance by regional staff to local librarians and library boards.
- C. Preparations for establishment of one additional regional library center.
  - 1. Books and materials.
  - 2. Bookmobile.
  - 3. Equipment and supplies.
  - 4. Employment of personnel.
- D. Purchase small beginning book collection for each prospective demonstration county. (It is estimated 20 of the 22 eligible counties will be interested.)
- E. Projects for three metropolitan regions to develop service to rural people.
  - 1. Davidson County region.
    - a. Operation of bookmobile.
    - b. Increased books.
  - 2. Knox County region.
    - a. Extension and improvement of library facilities and services, especially in fringe areas.
    - b. Extension of Knoxville City Library facilities, to entire region, especially reference services.
  - 3. Shelby County region. Purchase of books and library materials.

## TEXAS

### I. GENERAL AIDS AND POLICIES

- A. State library will seek to extend aid and improve services in rural areas by demonstrating:
  - 1. Benefits of library services.
  - 2. Advantages of large library units.
  - 3. Types of setups possible under State law.
- B. With few exceptions all areas of State defined as rural offer inadequate service according to any set of standards. A comparison of annual report data with national standards will provide the ultimate goal.



## II. METHODS OF ADMINISTRATION

- A. Strengthening of State agency.
- B. Establishment of demonstrations with emphasis on larger units.
  - 1. Demonstration area must contain not less than 25,000 persons in rural section.
  - 2. Tax evaluation of area must be at least \$50,000, and/or sufficient to provide \$1 per capita at prevailing tax rate of 5 cents per 100.
  - 3. Demonstration must cover a feasible library service area.
  - 4. Area must provide adequate operational quarters and facilities, including heat, light, and water.
  - 5. Demonstration will be conducted only upon invitation of commissioners courts of the counties included within the proposed area.

## III. PROGRAM FOR JANUARY 1, 1957, TO JUNE 30, 1957

- A. Strengthen and expand agency.
  - 1. Appoint added personnel:
    - a. Director of extension services.
    - b. Assistant director in charge of public relations.
    - c. Administrative assistant to work with librarians, citizen groups and to supervise field work.
  - 2. Purchase office equipment, books, and materials for added personnel and services.

# VERMONT

## I. GENERAL AIMS AND POLICIES

- A. Using Vermont's *Standards for Public Libraries* and pertinent sections of revised American Library Association standards as a basis, certain sections of rural areas of Vermont have been chosen to be developed under the provisions of the Federal Library Services Act.
- B. Each project will be located where the need is most urgent, either because of a complete lack of local service or because the small per capita income provides very limited service.
- C. Local interest, potential need, and community desire have been taken into consideration in the Free Public Library Commission's planning and allocating of projects.

## II. METHODS OF ADMINISTRATION

- A. The commission will organize and supervise programs and types of services which will strengthen its existing services and demonstrate to local units the advantages of closer cooperation between local libraries and the commission with its various branch offices.
- B. Through these programs the commission will also offer to larger rural libraries the opportunity to realize the privileges as well as the advantages to be gained by aiding areas having limited or no local service.

## III. PROGRAM FOR JANUARY 16, 1957, TO JUNE 30, 1957

- A. Plan A—Administration.
  1. Assign a bookkeeper-typist and trained librarian full time on the new demonstrations.
  2. Provide travel allowances for these two staff members.
- B. Plan B—Larger bookmobiles. Replace the small bookmobiles now in service in the Rutland and St. Albans regions with larger walk-in type in order to demonstrate increased and more desirable services.
- C. Plan C—Federation of libraries.
  1. Demonstrate to small groups of libraries (not exceeding six to eight) the service which can be extended by having services of a trained librarian who will work with and through the local organizations, making better use of existing services and coordinating programs offered by the regional library center with demands and needs of local communities.
  2. Provide such services as cooperative purchasing, processing, and borrower's cards to cover all libraries within area.
  3. Organize special programs for adults, young people, and children.
  4. Integrate other demonstrations as they are organized as: use of audiovisual materials, public relations, and so forth.
  5. Start project in two areas:
    - a. Bradford area:

Seven towns: Bradford, Corinth, Groton, Fairlee, Newbary, Ryegate, and Topshan, all located on eastern border of State in Caledonia and Orange Counties. Using the Wood Public Library at Bradford as the center, a federation of libraries is planned as outlined above.
    - b. St. Albans area.

Eight towns: Alburg, Grand Isle, Isle LaMottee, North Hero, South Hero, Georgia, Fairfield, and St. Albans, towns located in the northwestern section of the State in Grand Isle and Franklin Counties. Headquarters at State regional library center at St. Albans.

## VIRGINIA

### I. GENERAL AIMS AND POLICIES

- A. Under the direct supervision of the State library to strengthen the inadequate service of legally established rural libraries by providing aid through the State library in the form allowed by the act. Such aid to be given under the laws and standards of the State library board.
1. Service is deemed inadequate for libraries serving less than 90,000 population when local support does not reach 60 cents per capita or \$20,000, whichever is greater.
  2. Service is deemed inadequate for libraries serving more than 90,000 population when local support does not reach \$2 per capita or \$300,000, whichever is greater.
- B. Under the direct supervision of the State library to demonstrate or aid in the establishment of Library service where no legally established public library service exists or fails to meet the law or standards for State aid. Areas to be served will be chosen on priority of their application.

### II. METHODS OF ADMINISTRATION

- A. Strengthen extension service in all pertinent divisions of the State library (administration, extension, and general library).
- B. Purchase materials for the establishment and demonstration areas.

### III. PROGRAM FOR JANUARY 18, 1957, TO JUNE 30, 1957

- A. Funds are to be used directly by the State library for the purchase of library materials and equipment, employment of new personnel, and for other operating expenses.
- B. Under the plan 20 existing public libraries giving rural library service, one demonstration and the State library will be aided.

NOTE—On April 12, 1957, the State library board passed a resolution to include in the State plan a *scholarship program* for training professional librarians. The program to be administered by the State librarian provides: (1) Not more than 5 percent of State aid and not more than 10 percent of Federal appropriation to be used in any fiscal year; (2) individual awards not to exceed \$1,000 in any fiscal year; (3) grants to be given only to persons employed by libraries participating in the State plan; and (4) recipients to complete a graduate program in a nationally accredited library school within the period of the grant and to pledge to serve in libraries in Virginia participating in the program for a 2-year period following the receipt of the degree. As security the recipient is to execute interest-bearing notes for sums received, payable to State library board to be canceled when service is completed.

## WEST VIRGINIA

### I. GENERAL AIMS AND POLICIES

- A. Continue the West Virginia Library Commission's program of developing larger units of service.
- B. Continue the commission's policy of exercising its leadership and aid through services not money grants.
- C. Work for a specific service plan for a specific area each year.
  - 1. County or regional demonstrations, or
  - 2. Cooperative plan among existing libraries, or
  - 3. Cooperative plan between nonserved area and existing libraries.
- D. Enlarge present scope of loan service to small libraries to include additional books, advisory services, and technical aid.
- E. Expand centralized ordering and processing of books and materials.

### II. METHODS OF ADMINISTRATION

Standards for demonstrations and permanent service will follow *Commission's Statement of Policy*.

- A. In development of given area through establishment grant of book and advisory services, not money grants.
- B. County court or courts to appoint legally county or regional board.
- C. Annual budgets compiled by county or regional board and funds appropriated by county courts.
- D. A minimum unit to be eligible for demonstration to be 45,000 to 50,000 population.
- E. If unit includes two or more counties, a contract setting forth the financial responsibility of each county must be signed by county courts of each county.
- F. Prior to legal organization an advisory committee to be formed after which commission will make survey.
- G. Definite dates of beginning and ending of each demonstration to be set by commission and advisory committee. Demonstration period to be 3 years.
- H. Pilot budgets set up to determine approximate costs and personnel requirements.
  - I. Commission's preliminary participation to include advising on committees, advising on contracts, and making survey.
  - J. First year of demonstration, commission will assist with organization, stock headquarters with 20,000 books, provide bookmobile and give consultant services.
  - K. In second and third years of demonstration commission will provide, on traveling library basis, 1,200 books, bookmobile, and consultant service.

- L. Permanent service from the commission will include 1,200 books a year, on traveling library basis, and consultant service.
- M. Demonstrations to be assigned on "first come, first served" basis to counties which have signed a contract for regional service, or to a single county which has signed a court order which shows the county appropriation for service and lists the county library board appointments. The commission chairman must be notified by letter by president of the county or regional library board.

### III. PROGRAM FOR JANUARY 1, 1957, TO JUNE 30, 1957

- A. Set up centralized ordering and processing for traveling library collections and regional library.
- B. Secure adequate space for handling the processing procedures.
- C. Develop a publicity program for interpreting commission's program.
  - 1. A film on West Virginia Library program and needs.
  - 2. Tape recordings.
  - 3. Descriptive pamphlet for general distribution.

## WISCONSIN

Policies and goals are based on findings noted in *Wisconsin-Wide Library Idea* (1948) with the ultimate goal of adequate public library service for all people of the State.

### I. GENERAL AIMS AND POLICIES

- A. Draw together local libraries into voluntary cooperative systems on countywide or regional basis.
- B. Encourage local initiative and citizen participation in library development.
- C. Recommend maximum financial support at local level and local autonomy in library operation.
- D. Set high standards of quality of personnel and materials.
- E. Consider a survey as prerequisite to establishment of new units.
- F. Recognition of State's responsibility for initiating and subsidizing public library service.
- G. Consider people to be without public library service if they live in a political subdivision without legal access to a public library and to have inadequate service if existing public library does not approach national standards as set forth in *Public Library Service; A Guide to Evaluation, with Minimum Standards*.

## H. Criteria to be applied by commission evaluating plans.

### 1. Legal basis

- a. The existence of a clear, legal basis for the establishment of governmental organization, control and financial support of the proposed library operation.
- b. The number of unserved<sup>s</sup> and/or number of inadequately served rural residents who will benefit by the public library operation.
- c. The agreement by the locality that its proposed public library service shall be free of charge to all members of the participating area.

### 2. Financial support

- a. The relative financial ability of the locality to contribute to the project or to provide necessary matching funds.
- b. The establishment of fiscal procedures for reports on disposition of all moneys received in accordance with requirements.
- c. Agreement by the locality that funds paid under act shall be expended solely for purpose for which paid.
- d. Relative financial ability of the locality to provide full, local support to carry on project after Federal grants are withdrawn.
- e. The intention of the locality to use diminishing amounts of Federal moneys during the program and the intention of the locality to take over wholly or in part the financial support of the ongoing library operation.

### 3. Standard of service

The extent to which the proposed library services will be moved toward adequacy according to American Library Association Standards for public library service, or the extent to which existing services will be brought up to minimum standards and/or the extent to which quality services of existing public libraries will be extended to rural areas.

### 4. Citizen participation

The degree to which the locality can provide evidence of citizen and or official interest and participation in proposed operation.

To assist, commission will:

- a. Provide guide for submitting information.
- b. Make available public library consultant to help in drawing up plan.

## II. METHODS OF ADMINISTRATION

### A. Strengthening agency

1. *Direct service.*—A carefully selected book collection to meet the needs of rural people will be maintained and used for:
  - a. Developing interest in books, reading, and library service where there is no public library.
  - b. Developing improved book service to existing rural libraries.
  - c. Making development grants in terms of materials.
  - d. Purchasing selective 16-mm. films about libraries.
  - e. Making available on loan one or more demonstrator book-mobiles.
  - f. Making appropriate additions to staff.

2. State-operated service outlets.

Establish in northern area one or more offices or centers of the commission. The existence of these outlets would not preclude the establishment of any of the types of library operations proposed in State plan.

3. Coordinated systems of libraries with special assistance from the State agency.

In selecting multicounty areas, the commission foresees the development of coordinated systems of libraries under its direct supervision. This might necessitate temporarily establishing and financing regional offices to provide consultant services, inservice training, integrated reference and audiovisual service, coordinated book selection and exchange of books, and, by contract, coordinated book buying, processing, cataloging. The operation will be regarded as an experiment to stimulate self-sustaining federations.

### B. Developing federations of libraries.

The device of federation by contract would be used to integrate independent public libraries into a library system. This proposes that a group of local libraries pool their resources, services, and support and cooperate in serving entire area of a county or of multicounties. The integrated services would approximate those of a formally organized county library, but cooperating libraries would retain institutional libraries.

### C. Establishing county or multicounty independence.

### D. Demonstrating improved quality of service on a countywide basis.

### E. Developing contractual library services from urban libraries.

### III. PROGRAM FOR JANUARY 1, 1957, TO JUNE 30, 1957

The period will be one of nonlocalized State agency service used as a period of preparation for a full program. The first 6 months' period the commission proposes to implement the first step in strengthening its extension services, described as *Direct Service*.

While a bookmobile is on order and new books are being processed, a special effort will be made to give widespread publicity to all parts of State to the potential in rural library development under the provisions of the act. An information program given to citizens through publications, radio broadcasts, film showings and discussions is considered one of the primary needs. In addition, an active legislative program will be initiated, urging maximum State financial responsibility for rural library development. Public library consultants will give priority to field work relating to the implementation of the act and the 1956 national standards. Efforts will be made to formalize the plans for local library projects now pending in time to be included in the program for July 1, 1957-June 30, 1958.



# Appendix A

*Table 1.—A partial analysis of 36 State programs for fiscal 1957*

| State or Territory | Strengthening existing agency | Regional or multicounty systems | Centralized processing | Back mobile demonstration | County systems | Federated or cooperative projects* | Interlibrary loan project | Public information project | State aid | Auxiliary agency, U. S. State library branch | Union catalogs | Scholarship or internship project |
|--------------------|-------------------------------|---------------------------------|------------------------|---------------------------|----------------|------------------------------------|---------------------------|----------------------------|-----------|--|----------------|-----------------------------------|
| Total              | 34                            | 28                              | 24                     | 21                        | 19             | 19                                 | 18                        | 17                         | 14        | 14   | 7              | 2                                 |
| Alabama            | X                             | X                               |                        | X                         |                | X (F)                              | X                         |                            |           |  |                |                                   |
| Arizona            |                               |                                 |                        | X                         |                |                                    | X                         |                            |           |  |                |                                   |
| Arkansas           | X                             | X                               | X                      | X                         |                |                                    |                           |                            | X         |  |                |                                   |
| California         | X                             | X                               | X                      | X                         | X              | X (C)                              | X                         | X                          |           | X  | X              |                                   |
| Colorado           | X                             | X                               | X                      | X                         | X              | X (F)                              |                           | X                          |           |  |                |                                   |
| Connecticut        | X                             | X                               | X                      | X                         |                | X (C)                              |                           |                            | X         | X  |                |                                   |
| Georgia            | X                             | X                               | X                      |                           | X              |                                    | X                         | X                          | X         |  | X              |                                   |
| Illinois           | X                             | X                               |                        |                           | X              | X (C)                              |                           | X                          |           | X  |                |                                   |
| Iowa               | X                             |                                 | X                      | X                         |                | X (F)                              | X                         | X                          |           |  |                |                                   |
| Kentucky           | X                             | X                               | X                      |                           |                |                                    |                           |                            |           |  |                |                                   |
| Louisiana          | X                             |                                 | X                      | X                         | X              |                                    | X                         |                            | X         |  | X              |                                   |
| Massachusetts      | X                             | X                               | X                      |                           |                | X (C)                              | X                         | X                          |           | X  | X              |                                   |
| Michigan           | X                             | X                               | X                      | X                         | X              | X (C)                              | X                         | X                          | X         | X  |                |                                   |
| Minnesota          | X                             | X                               | X                      | X                         | X              |                                    |                           |                            | X         |  | X              |                                   |
| Mississippi        | X                             | X                               | X                      |                           | X              |                                    |                           |                            | X         |  |                |                                   |
| Missouri           | X                             | X                               |                        |                           | X              | X (C)                              |                           | X                          | X         |  |                |                                   |
| Montana            | X                             | X                               | X                      | X                         |                |                                    |                           | X                          |           |  |                |                                   |
| Nebraska           | X                             |                                 | X                      |                           |                | X (F)                              |                           |                            |           | X  |                |                                   |
| New Hampshire      | X                             | X                               | X                      |                           |                |                                    | X                         | X                          |           | X  | X              |                                   |
| New Jersey         | X                             | X                               | X                      | X                         |                | X (C)                              | X                         | X                          |           | X  |                |                                   |
| New Mexico         | X                             | X                               | X                      |                           |                |                                    | X                         |                            | X         | X  |                |                                   |
| New York           | X                             | X                               | X                      | X                         | X              |                                    | X                         |                            | X         | X  |                |                                   |
| North Carolina     | X                             |                                 |                        |                           | X              | X (C)                              | X                         | X                          | X         |  | X              |                                   |
| North Dakota       | X                             | X                               | X                      | X                         | X              | X (F)                              |                           |                            |           |  |                |                                   |
| Ohio               | X                             | X                               |                        | X                         | X              |                                    |                           |                            | X         |  |                |                                   |
| Oklahoma           | X                             | X                               |                        | X                         |                |                                    | X                         | X                          |           |  |                |                                   |
| Oregon             | X                             |                                 |                        | X                         | X              | X (C)                              |                           | X                          | X         | X  |                |                                   |
| South Carolina     | X                             | X                               |                        |                           | X              | X (C)                              | X                         |                            | X         |  |                | X                                 |
| South Dakota       | X                             | X                               | X                      | X                         |                |                                    | X                         |                            |           | X  |                |                                   |
| Tennessee          | X                             | X                               |                        |                           |                | X (C)                              |                           |                            | X         |  |                |                                   |
| Texas              | X                             | X                               |                        |                           |                |                                    |                           | X                          |           |  |                |                                   |
| Vermont            | X                             | X                               | X                      |                           |                | X (F)                              | X                         |                            |           | X  | X              |                                   |
| Virginia           | X                             |                                 |                        |                           | X              |                                    |                           | X                          | X         |  |                | X                                 |
| West Virginia      | X                             | X                               | X                      | X                         | X              | X (C)                              |                           |                            |           |  |                |                                   |
| Wisconsin          | X                             | X                               | X                      | X                         | X              | X (F)                              | X                         | X                          |           | X  |                |                                   |
| Hawaii             |                               |                                 | X                      | X                         | X              |                                    |                           |                            |           |  |                |                                   |

\*Federated projects indicated by (F); cooperative projects indicated by (C).

Table 2.—Program budgets of States and Territories participating in fiscal 1957, by source of funds

| States         | Total: State-local-Federal | State       | Local       | Total: State-local |
|----------------|----------------------------|-------------|-------------|--------------------|
| Alabama        | \$74,778                   | \$34,778    |             | \$34,778           |
| Arizona        | 71,788                     | 31,788      |             | 31,788             |
| Arkansas       | 83,446                     | 43,446      |             | 43,446             |
| California     | 1,269,175                  | 45,775      | 1,183,400   | 1,229,175          |
| Colorado       | 80,000                     | 40,000      |             | 40,000             |
| Connecticut    | 126,615                    | 86,615      |             | 86,615             |
| Georgia        | 358,854                    | 318,854     |             | 318,854            |
| Hawaii         | 128,490                    | 88,490      |             | 88,490             |
| Illinois       | 170,725                    | 130,725     |             | 130,725            |
| Iowa           | 73,646                     | 33,646      |             | 33,646             |
| Kentucky       | 63,711                     | 23,711      |             | 23,711             |
| Louisiana      | 114,500                    | 64,112      | 10,388      | 74,500             |
| Massachusetts  | 103,937                    | 63,937      |             | 63,937             |
| Michigan       | 252,017                    | 212,017     |             | 212,017            |
| Minnesota      | 74,987                     | 34,987      |             | 34,987             |
| Mississippi    | 77,400                     | 37,400      |             | 37,400             |
| Missouri       | 84,762                     | 44,762      |             | 44,762             |
| Montana        | 105,040                    | 10,000      | 55,040      | 65,040             |
| Nebraska       | 75,005                     | 25,523      | 9,482       | 35,005             |
| New Hampshire  | 95,898                     | 55,898      |             | 55,898             |
| New Jersey     | 124,472                    | 84,472      |             | 84,472             |
| New Mexico     | 65,671                     | 25,671      |             | 25,671             |
| New York       | 567,830                    | 527,830     |             | 527,830            |
| North Carolina | 234,838                    | 194,838     |             | 194,838            |
| North Dakota   | 61,652                     | 21,652      |             | 21,652             |
| Ohio           | 147,516                    | 107,516     |             | 107,516            |
| Oklahoma       | 71,066                     | 31,066      |             | 31,066             |
| Oregon         | 116,094                    | 76,094      |             | 76,094             |
| South Carolina | 72,575                     | 32,575      |             | 32,575             |
| South Dakota   | 74,550                     | 34,550      |             | 34,550             |
| Tennessee      | 146,374                    | 106,374     |             | 106,374            |
| Texas          | 71,874                     | 31,874      |             | 31,874             |
| Vermont        | 136,759                    | 96,759      |             | 96,759             |
| Virginia       | 132,982                    | 92,982      |             | 92,982             |
| West Virginia  | 61,520                     | 21,520      |             | 21,520             |
| Wisconsin      | 93,573                     | 53,573      |             | 53,573             |
| Totals         | \$5,664,120                | \$2,965,810 | \$1,258,310 | \$4,224,120        |

Table 3.—Program budgets of States and Territories participating in fiscal 1957, by categories

| States (projects) | Total funds | Salaries and wages | Purchase of books and materials | Purchase of equipment | All other operating expenses |
|-------------------|-------------|--------------------|---------------------------------|-----------------------|------------------------------|
| Alabama           | \$74,778    | \$21,483           | \$23,958                        | \$21,333              | \$8,004                      |
| Arizona           | 71,788      | 7,050              | 38,873                          | 20,950                | 4,915                        |
| Arkansas          | 83,446      | 16,583             | 25,889                          | 9,917                 | 31,057                       |
| California        | 1,269,175   | 783,629            | 289,714                         | 36,524                | 159,308                      |
| Colorado          | 80,000      | 18,000             | 30,302                          | 23,700                | 7,998                        |
| Connecticut       | 126,615     | 35,578             | 32,804                          | 15,575                | 42,658                       |
| Georgia           | 358,854     |                    | 358,854                         |                       |                              |
| Hawaii            | 128,490     | 82,000             | 21,820                          | 16,170                | 8,500                        |
| Illinois          | 170,725     | 100,889            | 43,454                          | 16,800                | 9,582                        |
| Iowa              | 73,646      | 41,268             | 10,300                          | 4,600                 | 17,478                       |
| Kentucky          | 63,711      | 16,075             | 35,071                          | 7,700                 | 4,865                        |
| Louisiana         | 114,500     | 14,875             | 44,675                          | 22,741                | 32,209                       |
| Massachusetts     | 103,937     | 46,925             | 20,563                          | 26,580                | 9,869                        |
| Michigan          | 252,017     | 126,702            | 75,462                          | 16,643                | 33,210                       |
| Minnesota         | 74,987      | 29,977             | 11,430                          | 18,000                | 15,580                       |
| Mississippi       | 77,400      | 28,588             | 12,200                          | 10,135                | 26,477                       |
| Missouri          | 84,762      | 31,912             | 26,268                          | 12,200                | 14,382                       |
| Montana           | 105,040     | 44,640             | 20,050                          | 9,900                 | 30,450                       |
| Nebraska          | 75,005      | 30,459             | 21,000                          | 16,346                | 7,200                        |
| New Hampshire     | 95,898      | 43,327             | 13,809                          | 25,498                | 13,264                       |
| New Jersey        | 124,472     | 56,365             | 26,028                          | 26,179                | 15,900                       |
| New Mexico        | 65,671      | 14,800             | 26,434                          | 19,171                | 5,266                        |
| New York          | 567,830     | 102,359            | 409,479                         | 24,530                | 31,462                       |
| North Carolina    | 234,838     | 99,966             | 109,246                         | 8,231                 | 17,395                       |
| North Dakota      | 61,652      | 15,800             | 12,800                          | 25,500                | 7,552                        |
| Ohio              | 147,516     | 85,799             | 28,760                          | 19,160                | 13,797                       |
| Oklahoma          | 71,066      | 1,838              | 37,000                          | 27,500                | 4,728                        |
| Oregon            | 116,094     | 59,742             | 20,027                          | 19,467                | 16,858                       |
| South Carolina    | 72,575      | 19,622             | 34,575                          | 12,732                | 5,646                        |
| South Dakota      | 74,550      | 24,000             | 22,200                          | 20,000                | 8,350                        |
| Tennessee         | 146,374     | 61,405             | 44,513                          | 18,771                | 21,658                       |
| Texas             | 71,874      | 54,238             | 8,436                           | 3,700                 | 5,500                        |
| Vermont           | 136,759     | 73,882             | 16,626                          | 27,624                | 18,637                       |
| Virginia          | 132,982     | 47,982             | 75,000                          | 7,500                 | 2,500                        |
| West Virginia     | 61,520      | 13,950             | 37,434                          |                       | 10,136                       |
| Wisconsin         | 93,573      | 48,827             | 18,518                          | 10,561                | 15,667                       |
| Total             | 5,664,120   | 2,300,475          | 2,083,622                       | 601,938               | 678,085                      |

Table 4.—Matching funds for Federal allotments for fiscal 1957

| State and outlying part          | Federal allotment | Matching expenditure from State and local funds <sup>1</sup> | Federal percentage <sup>1</sup> | State percentage <sup>1</sup> |
|----------------------------------|-------------------|--|---------------------------------|-------------------------------|
| United States and outlying parts | \$2,050,000       | \$1,909,558  | 0.5177                          | 0.4823                        |
| Continental United States        | 1,920,000         | 1,823,194  | .5129                           | .4871                         |
| Alabama                          | 40,000            | 20,606   | .6600                           | .3400                         |
| Arizona                          | 40,000            | 31,788   | .5572                           | .4428                         |
| Arkansas                         | 40,000            | 20,606   | .6600                           | .3400                         |
| California                       | 40,000            | 63,654   | .3859                           | .6141                         |
| Colorado                         | 40,000            | 36,923   | .5200                           | .4800                         |
| Connecticut                      | 40,000            | 81,212   | .3300                           | .6700                         |
| Delaware                         | 40,000            | 81,212   | .3300                           | .6700                         |
| Florida                          | 40,000            | 31,788   | .5572                           | .4428                         |
| Georgia                          | 40,000            | 21,652   | .6488                           | .3512                         |
| Idaho                            | 40,000            | 27,363   | .5938                           | .4062                         |
| Illinois                         | 40,000            | 62,828   | .3890                           | .6110                         |
| Indiana                          | 40,000            | 43,195   | .4808                           | .5192                         |
| Iowa                             | 40,000            | 31,865   | .5566                           | .4434                         |
| Kansas                           | 40,000            | 34,115   | .5397                           | .4603                         |
| Kentucky                         | 40,000            | 20,606   | .6600                           | .3400                         |
| Louisiana                        | 40,000            | 22,804   | .6369                           | .3631                         |
| Maine                            | 40,000            | 28,481   | .5841                           | .4159                         |
| Maryland                         | 40,000            | 48,554   | .4517                           | .5483                         |
| Massachusetts                    | 40,000            | 50,273   | .4431                           | .5569                         |
| Michigan                         | 40,000            | 55,034   | .4209                           | .5791                         |
| Minnesota                        | 40,000            | 34,308   | .5383                           | .4617                         |
| Mississippi                      | 40,000            | 20,606   | .6600                           | .3400                         |
| Missouri                         | 40,000            | 37,595   | .5155                           | .4845                         |
| Montana                          | 40,000            | 39,428   | .5036                           | .4964                         |
| Nebraska                         | 40,000            | 31,544   | .5591                           | .4409                         |
| Nevada                           | 40,000            | 79,190   | .3356                           | .6644                         |
| New Hampshire                    | 40,000            | 33,543   | .5439                           | .4561                         |
| New Jersey                       | 40,000            | 66,895   | .3742                           | .6258                         |
| New Mexico                       | 40,000            | 25,671   | .6091                           | .3909                         |
| New York                         | 40,000            | 62,119   | .3917                           | .6083                         |

See footnotes at end of table.

Table 4.—Matching funds for Federal allotments for fiscal 1957—Continued

| State and outlying part | Federal allotment | Matching expenditure from State and local funds <sup>1</sup> | Federal percentage <sup>2</sup> | State percentage <sup>3</sup> |
|-------------------------|-------------------|--|---------------------------------|-------------------------------|
| North Carolina          | 40,000            | 20,606   | 0.6600                          | 0.3400                        |
| North Dakota            | 40,000            | 21,652   | .6488                           | .3512                         |
| Ohio                    | 40,000            | 50,724   | .4409                           | .5591                         |
| Oklahoma                | 40,000            | 27,579   | .5919                           | .4081                         |
| Oregon                  | 40,000            | 40,048   | .4997                           | .5003                         |
| Pennsylvania            | 40,000            | 43,091   | .4814                           | .5186                         |
| Rhode Island            | 40,000            | 45,251   | .4692                           | .5308                         |
| South Carolina          | 40,000            | 20,606   | .6600                           | .3400                         |
| South Dakota            | 40,000            | 22,725   | .6377                           | .3623                         |
| Tennessee               | 40,000            | 20,615   | .6599                           | .3401                         |
| Texas                   | 40,000            | 31,225   | .5616                           | .4384                         |
| Utah                    | 40,000            | 29,469   | .5758                           | .4242                         |
| Vermont                 | 40,000            | 27,579   | .5919                           | .4081                         |
| Virginia                | 40,000            | 28,540   | .5836                           | .4164                         |
| Washington              | 40,000            | 48,496   | .4520                           | .5480                         |
| West Virginia           | 40,000            | 21,520   | .6502                           | .3498                         |
| Wisconsin               | 40,000            | 37,882   | .5136                           | .4864                         |
| Wyoming                 | 40,000            | 40,128   | .4992                           | .5008                         |
| Alaska                  | 40,000            | 20,606   | .6600                           | .3400                         |
| Puerto Rico             | 40,000            | 20,606   | .6600                           | .3400                         |
| Territory of Hawaii     | 40,000            | 40,000   | .5000                           | .5000                         |
| Virgin Islands          | 10,000            | 5,152  | .6600                           | .3400                         |

<sup>1</sup> This column gives the minimum expenditures from State and local funds if State is to receive the total Federal allotment specified in column 2.

<sup>2</sup> The Federal percentage for any State is "100 percent less the State percentage." "The Federal share shall in no case be more than 66 percent or less than 33 percent . . ."

<sup>3</sup> The State percentage is "that percentage which bears the same ratio to 50 percent as the per capita income of such State bears to the per capita income of the continental United States (excluding Alaska)": Provided that (a) no State percentage shall fall below 34 percent nor exceed 67 percent, and that (b) the State percentage for Hawaii shall be 50 percent, and for Alaska, Puerto Rico, and the Virgin Islands shall be 34 percent. "Per capita income" is the average of the per capita incomes of the States and of the continental United States (excluding Alaska) for the 3 most recent consecutive years for which satisfactory data are available from the Department of Commerce." (Currently the "3 most recent consecutive years" are 1953, 1954 and 1955.)

# Appendix B

Public Law 597—84th Congress

Chapter 407—2d Session

H. R. 2840

## AN ACT

To promote the further development of public library service in rural areas.

*Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That this Act may be cited as the "Library Services Act".*

### DECLARATION OF POLICY

SEC. 2. (a) It is the purpose of this Act to promote the further extension by the several States of public library services to rural areas without such services or with inadequate services.

(b) The provisions of this Act shall not be so construed as to interfere with State and local initiative and responsibility in the conduct of public library services. The administration of public libraries, the selection of personnel and library books and materials, and, insofar as consistent with the purposes of this Act, the determination of the best uses of the funds provided under this Act shall be reserved to the States and their local subdivisions.

### AUTHORIZATION OF APPROPRIATIONS

SEC. 3. There is hereby authorized to be appropriated for the fiscal year ending June 30, 1957, and for each of the four succeeding fiscal years the sum of \$7,500,000 which shall be used for making payments to States which have submitted and had approved by the Commissioner of Education (hereinafter referred to as the Commissioner) State plans for the further extension of public library services to rural areas without such services, or with inadequate services.

### ALLOTMENTS TO STATES

SEC. 4. (a) From the sums appropriated pursuant to section 3 for each fiscal year, the Commissioner shall allot \$10,000 to the Virgin Islands and \$40,000 to each of the other States, and shall allot to each State such part of the remainder of such sums as the rural population of the State bears to the rural population of the United States, according to the most recent decennial census.

(b) The amount of any allotment to a State under subsection (a) for any fiscal year remaining unpaid to such State at the end of such fiscal year shall be available for payment to such State under section 6 until the end of the succeeding fiscal year. No payment to a State under section 6 shall be made out of its allotment for any

fiscal year until its allotment for the preceding fiscal year has been exhausted or has ceased to be available.

#### STATE PLANS

SEC. 5. (a) To be approved under this section, a State plan for the further extension of public library services to rural areas must —

(1) Provide for the administration, or supervision of the administration, of the plan by the State library administrative agency, and provide that such agency will have adequate authority under State law to administer the plan in accordance with its provisions and the provisions of this Act;

(2) provide for the receipt by the State treasurer (or, if there be no State treasurer, the officer exercising similar functions for the State) of all funds paid to the State pursuant to this Act and for the proper safeguarding of such funds by such officer, provide that such funds shall be expended solely for the purposes for which paid, and provide for the repayment by the State to the United States of any such funds lost or diverted from the purposes for which paid;

(3) provide policies and methods of administration to be followed in using any funds made available for expenditure under the State plan, which policies and methods the State library administrative agency certifies will in its judgment assure use of such funds to maximum advantage in the further extension of public library services to rural areas without such services or with inadequate services;

(4) provide that the State library administrative agency will make such reports as to categories of expenditures made under this Act, as the Commissioner may from time to time reasonably require; and

(5) provide that any library services furnished under the plan shall be made available free of charge under regulations prescribed by the State library administrative agency.

(b) The Commissioner shall approve any plan which fulfills the conditions specified in subsection (a) of this section.

(c) The determination of whether library services are inadequate in any area within any State shall be made by the State library administrative agency of such State.

#### PAYMENTS TO STATES

SEC. 6. (a) From the allotments available therefor under section 4, the Secretary of the Treasury shall from time to time pay to each State which has a plan approved under section 5 an amount computed as provided in subsection (b) of this section, equal to the Federal share of the total sums expended by the State and its political subdivisions under such plan during the period for which such payment was made, except that no payments shall be made to any State from its allotment for any fiscal year unless and until the Commissioner finds that (1) there will be available for expenditure under the plan from State or local sources during the fiscal year for which the allotment is made (A) sums sufficient to enable the State to receive under this section payments in an amount not less than \$10,000 in the case of the Virgin Islands and \$40,000 in the case of any other State, and (B) not less than the total amount actually expended, in the areas covered by the plan for such year, for public library services from such sources in the fiscal year ending June 30, 1956, and (2) there will be available for expenditure for public library services from State sources during the fiscal year for which the allotment is made not less than the total amount actually expended for the public library services from such sources in the fiscal year ending June 30, 1956.

(b) The Commissioner shall from time to time, but not less often than semiannually, and prior to the period for which a payment is to be made, estimate the amount, within the balance of the allotments for each State, which may be necessary to pay the Federal share of the total expenditures for carrying out the approved State plan

for such period. The Commissioner shall certify to the Secretary of the Treasury the amount so determined, reduced or increased as the case may be by the amount by which he finds that his estimate for any prior period was greater or less than the amount which should have been paid to the State for such period. The Secretary of the Treasury shall thereupon, prior to audit or settlement by the General Accounting Office, pay to the State, at the time or times fixed by the Commissioner, the amount so certified.

(c) For the purposes of this section the "Federal share" for any State shall be 100 per centum less the State percentage and the State percentage shall be that percentage which bears the same ratio to 50 per centum as the per capita income of such State bears to the per capita income of the continental United States (excluding Alaska), except that (1) the Federal share shall in no case be more than 66 per centum or less than 33 per centum, and (2) the Federal share for Hawaii shall be 50 per centum and for Alaska, Puerto Rico, and the Virgin Islands shall be 66 per centum.

(d) The "Federal share" for each State shall be promulgated by the Commissioner between July 1 and August 31 of each even-numbered year, on the basis of the average of the per capita incomes of the States and of the continental United States (excluding Alaska) for the three most recent consecutive years for which satisfactory data are available from the Department of Commerce. Such promulgation shall be conclusive for each of the two fiscal years in the period beginning July 1 next succeeding such promulgation: *Provided*, That the Commissioner shall promulgate such percentages as soon as possible after the enactment of this Act to be effective until July 1, 1957.

(e) No portion of any money paid to a State under this Act shall be applied, directly or indirectly, to the purchase or erection of any building or buildings, or for the purchase of any land.

(f) No portion of any money paid to a State under this Act shall be used, directly or indirectly, to provide or improve library services in any area other than a rural area; except that nothing contained herein shall be construed to prohibit the utilization of such money by public libraries in nonrural areas for the exclusive purpose of extending public library services to rural areas, if such utilization has been provided for in an approved State plan covering the areas affected.

#### WITHHOLDING

SEC. 7. If the Commissioner finds after reasonable notice and opportunity for hearing to the State agency administering or supervising the administration of the State plan approved under this Act, that the State plan has been so changed that it no longer complies with the requirements of this Act or that in the administration of the plan there is a failure to comply substantially with the provisions required to be included in the plan, he shall notify such State agency that further payments will not be made to the State under this Act until he is satisfied that there is no longer any such failure to comply. Until he is so satisfied, he shall make no further certification to the Secretary of the Treasury with respect to such State: *Provided*, That any State or State agency is entitled to judicial review in the United States District Court wherein the State or State agency is located of any such withholding determination in accordance with applicable provisions of the Administrative Procedures Act.

#### ADMINISTRATION

SEC. 8. (a) The Commissioner shall administer this Act under the supervision and direction of the Secretary of Health, Education, and Welfare, and shall, with the approval of the Secretary, prescribe such regulations as may be necessary for the administration of this Act.



(b) The Commissioner is also authorized to make such studies, investigations, and reports as may be necessary or appropriate to carry out the purposes of this Act, including periodic reports for public distribution as to the values, methods, and results of various State demonstrations of public library services in rural areas undertaken under this Act.

(c) There are hereby authorized to be appropriated for expenses of administration such sums as may be necessary to carry out the functions of the Secretary and the Commissioner under this Act.

#### DEFINITIONS

SEC. 9. For the purposes of this Act—

(a) The term "State" means a State, Alaska, Hawaii, Puerto Rico, or the Virgin Islands;

(b) The term "State library administrative agency" means the official State agency charged by State law with the extension and development of public library services throughout the State;

(c) The term "public library" means a library that serves free all residents of a community, district, or region, and receives its financial support in whole or in part from public funds;

(d) The term "Secretary" means the Secretary of Health, Education, and Welfare; and

(e) The term "rural area" does not include an incorporated or unincorporated town having a population of more than ten thousand persons.

Approved June 19, 1956.

## Appendix C

### Background Material on Public Library Development

This partial list of references is included to indicate some sources of background data, useful in the study of library development in the various States and Territories. Many of the studies are highly pertinent for the proper evaluation of State plans. (This list includes studies of most of the States whose plans were approved for fiscal 1957.)

#### States and Territories

##### ALABAMA

- Alabama Library Association. Post-War Planning Committee. *Report on Library Conditions in Alabama*. The Association, 1945.
- Schenk, Mrs. Gretchen K. *Public Library Service in Birmingham and Jefferson County, Alabama: A Report*. Birmingham, Public Library, 1950.

##### ARIZONA

- Paylore, Patricia P. Memo to You from 200,000 Arizonians; a Survey of Arizona Libraries. *Arizona Librarian*, January 1949. Vol. 6, p. 4-16.

##### ARKANSAS

- Arkansas. Library Commission. *A Program for the Development of Library Service in Arkansas*. [Little Rock] Arkansas State Library Commission, 1945.

##### CALIFORNIA

- California. Legislature. Assembly. Interim Committee on Conservation Planning and Public Works. *Planning for Growth; a Report on the Status of City and County Planning in California*. Sacramento, 1955.

California. State Library, Sacramento. *A Study of the Libraries of the City of Hollister and the County of San Benito, California*. Sacramento, California State Library, 1954.

Hamilton, C. W. *Report on Institutional Changes in the Stanislaus County Public Library System*. Modesto, 1954.

Kroeger, Louis J. and Associates. *Library Service in City and County of Santa Cruz, California*. 1953.

Mardon, Esther L. Regional Library Service Among Northern California Counties. *California Library Bulletin*, December 1947. Vol. 9, p. 48-52.

Wheeler, Joseph L. *Regional Library Service for the East Bay Area: Report of a Survey*. Oakland, East Bay Regional Library Committee, 1948.

#### COLORADO

Colorado State Library, Denver. *The Colorado Plan for Better Libraries* [by the Colorado State Library Advisory Board] Rev. [Denver] 1951.

#### CONNECTICUT

Connecticut Commission on Intergovernmental Cooperation. Subcommittee on Rural Public Libraries. *Report*. Hartford, The Commission, 1954.

Connecticut Library Association. Regional Planning Committee. *Report and Recommendations of the Regional Planning Committee to the Commissioner of Education, May 26, 1952*. *Connecticut Libraries*, July 1952. Vol. 1, p. 3-4.

Connecticut Library Association. Regional Planning Committee. *Supplementary Report and Recommendations of the Regional Library Planning Committee to the Commissioner of Education, November 17, 1952*. Hartford, The Association, 1952.

Engley, Donald B. Connecticut Plan for Libraries. *Connecticut State Journal*, March 1953.

Hurlbutt, Isabella B. *A Program for Regional Library Service: Connecticut*. Hartford, Connecticut Public Library Committee, 1944.

Lord, Virginia. *Regional Library Service in Connecticut: Its History and Development*. Occasional Papers No. 48. Urbana, Ill., University of Illinois Library School, 1957.

Richardson, Ransom L. *A Plan for Library Development in the State of Connecticut*. Hartford, Connecticut State Department of Education, 1950.

Wright, Edward A. and Liddell, Leon. *Connecticut Library Survey*. Hartford, Connecticut State Department of Education. Division of Research and Planning, 1948.

### GEORGIA

Edwards, Willie Mae. *Survey of the West Georgia Regional Library*. Unpublished Thesis (M.S.L.S), Atlanta University, 1952.

Georgia Library Survey Committee. *Report*. Atlanta, May 1948.

Howard, Lucille. *Statesboro Regional Library; History, Development and Services*. Unpublished Thesis (M. A.), Florida State University, 1954.

### HAWAII

Miller, H. L. *Library of Hawaii: A Report on Its Functions, Activities, Personnel, Finances and Related Subjects Together with Comments and Recommendations*. Bureau of Budget, Territory of Hawaii, 1943.

### ILLINOIS

Illinois. Secretary of State. Survey Committee for the Illinois State Library. *A Survey of the Illinois State Library, Conducted by Harold F. Brigham . . . Charles F. Gosnell and Forrest B. Spaulding . . .* [Springfield] 1951 [1952.]

Illinois. State Library. *Planning for Library Service in Illinois, 1943*. Springfield, State Library, 1947 (Rev.)

Illinois Legislative Council. Department of Research. *Library Service in Illinois; Report Pursuant to Proposal No. 130*. (Publication No. 45) Springfield, The Council, 1942.

Library Services Act Issue, *Illinois Libraries*, June 1957.

Schenk, Mrs. Gretchen K. *Survey of Extension Activities of the Illinois State Library, May 16-31, 1956*. Occasional Papers No. #6. Urbana, University of Illinois Library School, 1956.

### IOWA

Brown, Charles H. *Library Service In Iowa, Prepared by C. H. Brown, Librarian, Iowa State College. A Report Submitted to the Iowa State Planning Board by the Committee on Public Education. Project 1043. I. H. Hart, Coordinator*. [Des Moines, 1935].

Carnovsky, Leon and Others. *A Program of Rural Library Service for Iowa*. Iowa Library Association, 1942.

### KENTUCKY

Harris, Helen M. and Others. *Survey of the Regional Library Service at Murray State Teachers College by Helen M. Harris, Kenneth R. Williams*

- and Cyril O. Houle. Preliminary Draft. Frankfort, Library Extension Division, Kentucky, 1945.
- Martin, Laura K. *Public Libraries in Kentucky Today: A Brief Survey*. (Library Sciences Papers, No. 1.) University of Kentucky, Department of Library Science, 1953.
- Nofcier, Lena B. Proposed Regional Library Plan for Kentucky. Old Capitol, Frankfort, Kentucky (In Kentucky, Library Extension Division. *Annual Report*, 1943-44).
- Poundstone, Sally. *Plan for Regional Library Development in Eastern Kentucky*. Unpublished Thesis (M. A.) University of Kentucky, 1955.

## LOUISIANA

- Louisiana Library Commission. *What, Where, Why of Louisiana Parishes*. The Commission, 1944.

## MASSACHUSETTS

- Beal, Helen Marjorie. *Regional Library Experiment in Massachusetts in Relation to the Library Situation in the State. Report of a Survey for the Massachusetts Board of Free Public Library Commissioners by H. Marjorie Beal . . . Ethel M. Fair . . . (and) Julia Wright Merrill, Chairman . . . September 4-12, 1944*. Boston, Massachusetts Department of Education, Division of Public Libraries [1944].
- Massachusetts. Administrative Library Commission. *Report on State Aid to Public Libraries* (H-No. 2763). March 1956.
- Massachusetts. Education Department. Library Extension Division. *Here's a Prescription for Improved Library Service; the Western Massachusetts Library Federation*. 1954.

## MICHIGAN

- Egan, Margaret E. and Others, *Survey of the Saginaw Library System; Final Report*. Hoyt Memorial Library, Saginaw, Mich., 1948.
- Michigan. State Board for Libraries. *Regional Libraries for Michigan*. Lansing, Michigan State Library, 1954.

## MINNESOTA

- Minnesota. Department of Education. Library Division. *Books for Every Minnesotan; a Research Project by Minnesota State Department of Education, Library Division [and Marjorie Beal]*. St. Paul, 1951.
- Minnesota. Department of Education, Library Division. *Report of a Survey of St. Louis County Rural Library Service*. St. Paul, 1950.
- Minnesota. Legislative Research Committee. *Minnesota Libraries: Research Report Issued Pursuant to Proposal No. 26*. St. Paul, 1950.

Minnesota. University. Library School. *The State Library Agency: A Study with Particular Application to Minnesota's Library Division.* Minneapolis, University of Minnesota, Library School, 1955.

Wezeman, Frederick. *Public Libraries of Minneapolis and Hennepin County; a Survey of the Factors Affecting Their Future Relations . . .* Minneapolis, Public Library, 1956.

#### MISSISSIPPI

Mississippi, State Library Survey Committee. *Libraries in Mississippi; A Report of a Survey of Library Facilities, 1946-1947, Compiled in Connection with Southeastern States Cooperative Library Survey, Edited by Augusta B. Richardson, Chairman.* [Corinth?] 1949.

Mississippi. University, Public Administration Bureau. *People without Books; an Analysis of Library Services in Mississippi.* (State Administration Series, No. 13) Bureau of Public Administration, University of Mississippi, 1950.

#### MISSOURI

Kee, S. Janice. *Planning for Library Development in Missouri; Multi-County Regional Libraries.* Jefferson City, State Library, 1950.

Missouri Libraries Planning Committee. *Improving Public Library Service in Missouri.* 1953.

#### MONTANA

Montana. State Library Association. Planning Committee. *Five-Point Plan for Better and More Widespread Library Service for Montana.* *Pacific Northwest Library Association Quarterly*, April 1938. Vol. 2, p. 101-102.

#### NEW HAMPSHIRE

Some Findings of the New Hampshire Library Association Survey. *Bulletin of the New Hampshire Public Libraries*, June 1952.

#### NEW JERSEY

*Briefs of Testimony Given before the Commission to Study Library Services in New Jersey by Representatives of the New Jersey Library Association.* Trenton, New Jersey Library Association, 1954.

New Jersey. Commission to Study Library Services. *Better Libraries for New Jersey: Final Report . . .* Trenton, The Commission, 1956.

New Jersey Library Association, Library Development Committee. *Library Service for the People of New Jersey: A Fact-Finding Study.* Trenton, The Association, 1953-54, 2 pts.

## NEW MEXICO

New Mexico. State Library Commission. *Library Service for New Mexico*. (By Irene S. Peck, Executive Secretary. Rev. to include data as of June 30, 1948. Santa Fe, 1948.)

## NEW YORK

Armstrong, Charles M. *First Three Years of the Regional Plan for Library Development*. Albany, State Department of Education, 1952.

Armstrong, Charles M. and Others. *Development of Library Service in New York State*. Albany, New York State Department of Education, 1949. (University of the State of New York Bulletin No. 1376.)

Fulton, Deoch F. F. *Should Westchester Have County Library Service?* . . . Made at the Request of the Board of Directors of the Westchester County Council of Social Agencies, Inc. White Plains, 1955.

New York (State) Governor's Committee on Library Aid. [*Library Service for All*] Report, 1950. Albany [Distributed by New York State Library. Gift and Exchange Office] 1951.

## NORTH CAROLINA

Beal, Helen Marjorie, ed. *Libraries in North Carolina, A Survey, 1946-1947*. Raleigh, North Carolina Library Association, 1948.

## OHIO

Ohio. Library Survey Commission. *Report . . . to the Governor and the 97th General Assembly of Ohio*. 1947.

## OREGON

Stephens, Eleanor S. *Library Extension in Oregon*. Seattle, Washington, University of Washington, 1953.

Whitman, Ainsley A. Oregon Library Development. *P.N.L.A. Quarterly*, October 1953. Vol. 18, p. 29-33.

## SOUTH CAROLINA

Hoole, William Stanley. *Let the People Read! A Proposal for the Establishment of a City-County Public Library for the Citizens of Spartanburg, South Carolina*. Spartanburg County Foundation, 1946.

Jarrell, Penelope Hampton. *Development of the County Library System in South Carolina from 1929 to 1943*. Unpublished Thesis (M. S. L. S.), University of North Carolina, 1955.

## SOUTH DAKOTA

South Dakota State Library Commission. *Rough Draft of a Tentative Plan for Library Development in South Dakota*. Pierre, The Commission, 1949.

## TENNESSEE

- Nolan, W. C., Heaps, M. A., and Perry, S. *Survey of Library Services: Knoxville Public Library and Knox County Public Library*. Knoxville, University of Tennessee, Bureau of Public Administration, 1956.
- Shaw, Gerald W. *Public Administration of Public Library Service in the Knoxville-Knox County Area*. Knoxville, University of Tennessee, Bureau of Public Administration, 1946.
- Tennessee Library Association. Public Library Development Committee. Statewide Library Service for Tennessee; Fund Report. *Tennessee Librarian*, October 1951. Vol. 4, p. 5-10.
- Tennessee State Survey Committee. Tennessee Library Survey. *Tennessee Librarian*, Autumn, 1949. Vol. 2, p. 3-5.
- Zealberg, Catherine H. *Books for All; the Regional Library Program in Tennessee, January 1940 June 1947*. Nashville, State Department of Education, 1947.

## TEXAS

- American Association of University Women. Texas Chapter. *A Survey of the Library Facilities and Resources of Brazos County, Texas*. Bryon, Texas Chapter, 1953.
- Texas Library Association. Library Development Committee. Tentative Recommendations for a State Plan of Library Development. *Texas Library Journal*, June 1952. Vol. 28, p. 44-51.
- Texas Library Association. Library Development Committee. *Texas Libraries: Problems and Possibilities*. (Library Bulletin No. 3) Lubbock, Texas Technological College, 1954.
- Texas Research League. *Texas State Library: An Evaluation of Its Services: A Report for the Texas State Library and Historical Commission*. Austin, Texas Research League, 1956.

## VERMONT

- Adams, Nancy E. *Study of Regional Library Service for Rural Children in Vermont, 1930-1950*. Unpublished Thesis (M. L. S.) Drexel Institute of Technology, 1952.
- Vermont Library Experiment Committee. *Report of the Regional Library Experiment in Northern Vermont, 1935*. Burlington, The Committee, 1935.

## VIRGINIA

- Downs, Robert B. *Opportunities for Library Cooperation and Coordination in the Richmond Area; Report on a Survey, with Recommendations*. Urbana, Ill., University of Illinois, 1947.



Wheeler, Joseph L. *Report of a Survey of Department of Libraries (Arlington County, Virginia) with Recommended Building Program, November-December 1955.* Arlington County, Virginia, 1956.

### WISCONSIN

Barton, John R. and Rector, Franklin E. *The Public Library in Wisconsin; An Inquiry into its Social and Educational Resources.* Madison, University of Wisconsin in cooperation with the Wisconsin Free Library Commission, 1951.

Tinkham, Natalie A. *Regional Library Development and the Wisconsin Door-Kewaunee Demonstration.* Unpublished Thesis (M. S.) University of Illinois, 1954.

Wisconsin Free Library Commission. *Idea in Action: A Report on the Door-Kewaunee Regional Library Demonstration, 1950-1952.* Madison, Wisconsin Free Library Commission, 1953.

Wisconsin Free Library Commission. *Wisconsin-Wide Library Idea for Voluntary Education through Reading; a Brief Statement on Objectives, Specifications and Standards.* Wisconsin Library Bulletin, June 1948. Vol. 44, p. 110-115.

Wisconsin. University. Government Bureau. University Extension Division. Fourth Institute. *Contemporary Library Planning,* Madison, The Bureau, 1952.

### General

Allman, Cora M. *Regional Libraries in the Southeast.* Unpublished Thesis (M. S. I. S.) University of North Carolina, 1953.

Collins, Constance C. *Administrative Practices of Regional Libraries in the United States.* Unpublished Thesis (M. S.) Columbia University, School of Library Service, 1949. (Not available on interlibrary loan).

*Library Progress in the Southwest.* In *Southwestern Library Association Papers and Proceedings*, 12th Biennial Conference, Oct. 31 to Nov. 3, 1948, New Orleans, La. 1949.

Mikula, Phyllis. *Factors Involved in the Successful Operation and Continuation of Demonstration Libraries.* Unpublished Thesis (M. A.) Kent University, 1951.

Pacific Northwest Library Association. Library Development Committee. *First Report.* PNLQ Quarterly, July 1950.

Southeastern States Cooperative Library Survey. *Libraries of the Southeast; A Report of the Southeastern States Cooperative Library Survey, 1946-1947.* Edited by Louis R. Wilson and Marion A. Milczewski. Chapel Hill, Published for the Southeastern Library Association by the University of North Carolina Press, 1949.

Southeastern State Cooperative Library Survey Conference, Gatlinburg, Tennessee, 1947. *Southeastern State Cooperative Library Survey Conference, September 18-19, 1947.* Gatlinburg, Tennessee Valley Library Council, 1947.

Southwestern Library Association. Policy Committee. *Report and Recommendations.* . . . Nov. 5, 1954.

Tri-State Regional Library Planning Committee. *Factors to be Considered in Determining Size and Composition of Regional Areas for Library Service Areas.* Madison, Wis., Wisconsin Library Commission, 1949.

Wheatley, Bernice. *State District Library Development West of the Mississippi.* Occasional Papers No. 43. Urbana, Ill., University of Illinois Library School, 1955.

PS 20-58

○