

Apprentices and trainees
Early Trend Estimates
December 2010:
Terms and definitions

NCVER

This document was produced as an added resource for the report *Australian vocational education and training statistics: Apprentices and Trainees - Early trend estimates December 2010*. The report is available on NCVER's website: <<http://www.ncver.edu.au>>

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Introduction

This document covers the data terms used in the *Australian vocational education and training statistics: Apprentices and Trainees - Early trend estimates December 2010* publication. The primary purpose of this document is to assist users of the report to understand the specific data terms used within it.

Terms that appear in the report are listed in alphabetical order with the following information provided for each:

- ✧ Definition: a brief explanation of the term
- ✧ Classification categories: defined categories that apply to each term are listed where applicable
- ✧ Source: a description of the source of this information, including details of any calculations or derivations.

Unless stated otherwise, all data are sourced from the national Apprentice and Trainee Collection. The Apprentice and Trainee Collection is an administrative collection governed by the *Australian Vocational Education and Training Management Information Statistical Standard: The Standard for New Apprenticeships – Release 6.0* (AVETMISS Release 6.0), which is available at NCVER's website: <http://www.ncver.edu.au>. References to the applicable field definitions within AVETMISS Release 6.0 which further define the data collected are provided in the 'Source' section.

Terms and acronyms which have a broader Vocational Education and Training application have not been included in this document. Readers are referred to the *VET glossary*, which is available at NCVER's website: <http://www.ncver.edu.au/resources/glossary.html>.

Term	Definition	Classification categories	Source
Commencements	The number of apprenticeship/traineeship training contracts that started in a given period.	N/A	Calculated based on the AVETMISS fields <i>Date of Training Contract Commencement</i> and <i>Training Contract Status Identifier</i> from the <i>Training Contract Transaction</i> file.
Contract status	Refers to the key stages within the life of an apprenticeship/traineeship training contract.	Commenced Completed In-training Cancellation/Withdrawals	Calculated based on the AVETMISS fields <i>Date of Transaction</i> , <i>Training Contract Status Identifier</i> and <i>Date of Training Contract Commencement</i> from the <i>Training Contract Transaction</i> file.
Early Trend Estimates (ETE)	Seasonally adjusted (see below) estimates for the quarter being collected for the first time. It is only available at the national level by trade and non-trade.	N/A	Derived from data in the current quarterly collection.
Non-trades	Occupations that are not classified as <i>Technicians and Trades Workers</i> . Occupations are classified using the Australian and New Zealand Standard Classification of Occupations (ANZSCO). See definition for occupation.	N/A	Calculated based on the AVETMISS field <i>ANZSCO Identifier</i> from the <i>Training Contract Transaction</i> file and <i>Qualification/Course Identifier</i> from the <i>Training Contract Transaction</i> and <i>Qualification</i> files.
Occupation	The intended occupational outcome of a qualification undertaken by an apprentice/trainee as part of a training contract. Occupations are classified using the Australian and New Zealand Standard Classification of Occupations (ANZSCO).	Managers Professionals Technicians and trades workers Community and personal service workers Clerical and administrative workers Sales workers Machinery operators and drivers Labourers	Calculated based on the AVETMISS field <i>ANZSCO Identifier</i> from the <i>Training Contract Transaction</i> file and <i>Qualification/Course Identifier</i> from the <i>Training Contract Transaction</i> and <i>Qualification</i> files.
Seasonal adjustment	Refers to a mathematical model used in time series data to smooth out fluctuations attributable to seasonal influences. For this publication, data are adjusted using X-11-ARIMA methodology and then are 7-point Henderson smoothed.	N/A	Seasonally adjusted data in this publication are derived from the September 2010 collection.
Trades	Occupations that are classified as <i>Technicians and trades workers</i> . Occupations are classified using the Australian and New Zealand Standard Classification of Occupations (ANZSCO). See definition for occupation.	N/A	Calculated based on the AVETMISS field <i>ANZSCO Identifier</i> from the <i>Training Contract Transaction</i> file and <i>Qualification/Course Identifier</i> from the <i>Training Contract Transaction</i> and <i>Qualification</i> files.