NCLB

SUMMER 2005

STUDENT LEVEL

DATA HANDBOOK FOR

SCHOOLS AND DISTRICTS

Due Date: July 15, 2005

Revised: April 28, 2005

Changes for Summer Oasis 2005

Field Numbers

Field Numbers have changed and some Fall OASIS elements have been removed. If you wish to send records in a format other than the one listed in the Summer OASIS Record Layout, please include field names that can be found with the Summer OASIS Data Elements. Submitting records in an alternative format does not mean submission of records that must be manipulated to obtain the required data elements.

Blanks

Blank entries will not be accepted unless the field is Optional (see Summer OASIS Data Elements) or in the case of the Middle Name/Initial that is required if present.

Graduates and Dropouts

Total Graduates and Dropouts submitted in the Summer OASIS collection must match totals submitted for School Report Cards. Dropouts from the summer of 2004 should be reported with an Entry Type of 10 (Returning Student) with an Entry Date of 07/01/04 and Exit Type 12 (Dropped Out) with an Exit/Withdrawal Date of 07/01/04. If the district system cannot produce an Exit Date of 07/01/04, see FAQs.

Special Education Exit/Withdrawal Type

This field has become a different field: **Special Education Student Meets IEP.**
It has been changed to a Y/N/X field to simplify coding.
Special Education student entries and exits are now coded the same as other students.

Gifted/Talented

This field is no longer collected because it is no longer required.

Bilingual/Bicultural Participation

This field is no longer collected because it is no longer required.

Field 15 Entry Type

Categories have been revised to allow more accurate coding of student entries. Please review.

Field 17 Exit/Withdrawal Type

Categories have been revised to allow more accurate coding of student exits. Please review.

Field 20 Migrant Student

This field has been changed to a Y/N field. The definition of an eligible Migrant student has been revised to more accurately identify these students.

Field 21 LEP (Limited English Proficient) Student

This field has been changed to a Y/N field. The definition of an LEP student has been revised to more accurately identify these students.
See Appendix D for revised definition.

Frequently Asked Questions
(These will be added to and e-mailed out as questions arise and are answered.)

How do I calculate AgDA and AgDM?

AgDM (aggregate days membership) is the total number of days that a student was <u>enrolled</u> during the
2004-05 school year. For a returning student, begin counting with the official first day that students
attended school (different schools may have different first days - check the official school calendar).
For a transfer or returning student, begin counting with the first day that the student was enrolled.
Stop counting on the last day that the student was officially enrolled or the official last day of school
that students attended. *When counting the total number of days that a student was enrolled,*
do not include *Summer School Days, Inservice Days, Holidays, Vacation Days, Teacher Work Days,
and Parent-Teacher Days not meeting the minimum hour requirement.* ***Do include*** *the*
days that the student was absent, but still enrolled in school.

AgDA (aggregate days attendance) is the total number of days that a student <u>attended</u> school during the
2004-05 school year. For a returning student, begin counting with the first day that the student attended school.
For a transfer or returning student, likewise begin counting with the first day that the student attended school.
Do not start counting before the official first day that students attended - check the official school calendar.
Skip days that the student was absent and stop counting on the last day that the student attended or the
official last day of school that students attended. *When counting the total number of days that a student
attended school, do not include Summer School Days, Inservice Days, Holidays, Vacation Days, Teacher Work Days,
and Parent-Teacher Days not meeting the minimum hour requirement.*

Example: if a student was enrolled at the beginning of school, attended for 10 days, and then dropped out,
enter 10 on the first row/record for the AgDM and AgDA. If the same student then returned after Christmas break
and re-enrolled and attended school for 20 days, you would start another row/record and enter 20 for the AgDM and
AgDA. The student's other information would be duplicated with the exception of the Entry Date, Entry Type,
Exit Date, Exit Type, AgDM, and AgDA.

Do I use a certain date in determining which students with disabilities should be included with a disability code?
Every student receiving Special Education services on October 22, 2004 should be coded with a disability code.

Should I include other Special Education Entries and Exits such as when a student is initially tested or when a parent declines services?
No, these are not events that the State is interested in. Do not include such events. With the exception of the
Special Education Student Met IEP and Disability Category fields, Special Education Students should be reported
the same as other students. If a Special Education Student met his/her IEP during the school year, simply enter
Y in the Special Education Student Met IEP field. If the student has more than one record/row, do the same
on each record/row. Make sure the Disability Category is also entered on each of the student's record/row(s)
if there is more than one record/row for the student.

Should I report a mid-year student grade promotion or demotion as an entry and/or exit?
No, these are not events that the State is interested in <u>unless</u> the student changed schools. If a student
is promoted or demoted mid-year in grade and as a result <u>changes schools</u>, code the student with an Exit/Withdrawal
Type of 1 from the school he/she is leaving and a Entry Type of 1 for the school he/she is entering.

For general students who are continuing on at the end of the school year, code their grade level as it was at the end
of the year and use Exit/Withdrawal Type 14 (see Exit/Withdrawal Type Codes for twelfth graders returning for
a second, third, etc. time).

Which students should be coded as dropouts?
Any student who discontinues schooling for any of the following reasons should be coded as a dropout:
> pursuing GED
> entering military
> employment
> family problems
> pregnancy
> alcohol/drug dependency
> prolonged illness
> unknown reasons for school withdrawal and no formal request for transfer of the student's records

How do I code a dropout student who returns to schooling?
The returning dropout student should be coded as a Entry Type 7 (Re-entry after a voluntary withdrawal from the same school).

How do I code a student who goes on an extended family vacation?
A student who discontinues schooling but is expected to return (due to lengthy family vacations, illness, etc.) should **not** be coded as a dropout. His/her days absent should be subtracted from his/her AgDA, but not from his/her AgDM. If the student has been formally withdrawn, do not include any days after the formal withdrawal in the student's AgDM.

Do I use a certain date in determining whether a student is considered Economically Disadvantaged (low income)?
The Economically Disadvantaged (Low Income) information may reflect the most recent information you have on the student.

Why isn't the Economically Disadvantaged (low income) pulled from the state's free lunch information?
Ideally, we could get that information from the state's free/reduced lunch information, but we only have access to the total number of students receiving free/reduced lunches, so unless your entire district qualifies, we don't know which students qualify and would therefore be considered low income. If a school or district does not participate in the free/reduced lunch program, this does not exclude the school/district from reporting Economically Disadvantaged students.

How do I code a returning student who enters school at the beginning of the school year, is enrolled for the entire school year, and is expected to continue on in the same school the next year?
A student who is enrolled the entire school year will have one row/record with an Entry Date matching the official first day of school for students (not teachers) and an Exit Date matching the official last day of school for students (not teachers). Use Entry Type 10 for Returning Students and Exit Type 14 for non-twelfth-graders expected to continue on the next year.

How do I code a student who enters and exits school enrollment several times during the school year?
A student who enters and exits schooling several times during the school year <u>must have multiple rows/records</u> reflecting the student's multiple Entry and Exit Dates. These students will also have multiple Entry and Exit Types and multiple AgDAs and AgDMs will have to be calculated. *Do not include more than one Entry Date, Exit Date, Entry Type, or Exit Type in one row/record.*

How do I code a private school student who is taking public school classes, but is not going to graduate from the public school?
Code private school students with an Entry Type Code of 5 and Exit Type Code of 5. Show the student as withdrawing on the official last day of the public school that they attend.

Why can't I leave a field blank if the value is the same for some or all of the rows/records?
Not all school districts use blanks to indicate the same thing. Also, mistakes that are made on the receiving end (due to guess-work, assumptions, or lost paperwork) are minimized by filling in a value in every required field.

Why do I need to report graduates and dropouts since they're already reported for the school Report Cards?
The Report Card Handbook mentions that the Graduate and Dropout information is being collected in the Summer OASIS file. There is no need for the Report Card Coordinator to submit Graduate and Dropout information in the Report Card submission if the information is already reported in the Summer OASIS file. If the district submits Graduate and Dropout information in both the Report Card and Summer OASIS file then the Department will use the Summer OASIS data to calculate Graduation Rates and Dropout Rates in cases where they do not match.

If a student is LEP qualified at some point of the school year, is he/she qualified the entire school year even if he/she exits the LEP program and/or exits the school?
Yes.

If a student is Migrant qualified at some point of the school year, is he/she qualified the entire school year even if he/she exits the Migrant program and/or exits the school?
Yes.

If a student is Free/Reduced lunch qualified (often used to determine Low Income/Economically Disadvantaged status) at some point of the year, is he/she qualified the entire school year even if he/she exits the Free/Reduced lunch program and/or exits the school?
Yes.

May we report all Migrant eligible students as Low Income/Economically Disadvantaged?
If a student qualifies as Migrant, then he/she is eligible for free/reduced lunch, and then if the district chooses, the district may consider all Migrant eligible students as Low Income/Economically Disadvantaged. Alternatively, the district may choose to survey in order to classify Migrant students as Low Income or not Low Income. There are advantages and disadvantages for the district choosing either option - this will need to be addressed by the district.

What is the free/reduced lunch eligibility status of a student who qualified at some point for free/reduced lunch benefits but then later in the school year had low income or migrant benefits withdrawn or denied?
A student who is determined to be eligible for free/reduced lunch benefits at any point during the school year is considered eligible for the entire school year.

Why is Mixed Ethnicity back as one of the choices of Race/Ethnicity?
The State Board of Education is currently considering the following actions: as a change to our state accountability plan: (State Board Packet 3/10-3/11 meeting) "For the purpose of Adequate Yearly Progress (AYP), Alaska will combine Alaska Native and American Indian into one group, and add Mixed-Ethnicity starting in the **2006** assessment results."

If this is approved then districts will once again be able to report Mixed-Ethnicity as a group. Of course we at the Department will still be forced to choose Race/Ethnicity codes for all of those Mixed-Ethnicity students for reporting to the Federal government but it should release some of the burden on districts. This **will not** affect the 2005 Summer OASIS data collection.

How should an expelled student be coded?
An expelled student should be coded as a dropout. If we find that these students re-enroll in another school/district, then we remove them from the list of dropouts.

How should an expelled student be coded who is verified to have enrolled in a public school in another state be coded?

The student should be coded as a student Exit Type 3 (Transfer to a public school in a different state or country)

How do I determine if a student is considered a Summer Dropout (coded as an Entry Type 10, Exit Type 12, and Entry/Exit Dates as 07/01/04)?

A student who completed the 2003-04 school year but did not return to school at the beginning of the 2004-05 school year and who did not have a formal transcript request or confirmed transfer event, should be reported as a Summer Dropout with an Entry Type of 10 and Exit Type of 12 AND an Entry Date of 07/01/04 and an Exit Date of 07/01/04. If your system cannot produce 07/01/04 in the Exit Date, then an other date is acceptable as long as Entry Type, Entry Date, and Exit type are as required and "Summer 2004 Dropout" is in the notes field.

A student who transfers to a home school environment is a dropout UNLESS he/she enrolls in a public correspondence school. (When we calculate district dropout totals, we check that dropouts have not enrolled in another district. If they have, they are not counted as a dropout.)

How should I code a student who is recorded as a graduate from two schools in the district?

If your district has students graduating who are dually-enrolled within the district, the graduation Exit Code must be assigned to only one school that the student attends. Use an Exit Code of 0 for the other student record whose school is not assigned the graduation Exit Code - and put "Graduate" in the associated notes field.

Data Transmission Procedures

1. Districts should submit the data elements defined in this data dictionary for each student that was enrolled in your school district during the 2004-2005 school year. Students that are known to have dropped-out the summer of 2004 should also be be reported using an Entry and Exit Date of 07/01/04. For these summer dropouts, use an Entry Type of 10 and an Exit Code of 12. See FAQs for further clarification.

2. To accommodate the different computer systems in Alaska and to facilitate data reporting, districts have two preferred file format options for reporting data:
    - fixed length, CR between each record (and Excel)
    - variable-length comma or tab delimited, CR between each record

3. Acceptable media are:
    - E-mail
    - floppy disks (3.5 in.)
    - CD ROM.
    - If FTP data transmission is to be used, data must be encrypted using PGP or another encryption routine acceptable to the Department of Education. Data must be transmitted in binary format.

4. Please send the completed data file to Heidi Gosho at Heidi_Gosho@eed.state.ak.us. Heidi can be reached at 465-8435.

5. After the completed data file is received, you will then receive Edit Report by e-mail an that lists errors and possible errors for verification.

6. You will then submit corrections and verifications using one of the following methods:
    - resending the file with the corrections and e-mailing the verifications
    - (if the number of errors is small) making corrections to the Edit Report and e-mailing/faxing it and the verifications back to EED
    - (if the number of errors is **very** small) phoning in the corrections and verifications

7. Data is due in to EED by July 15th. Districts that have not submitted complete data or have not submitted complete corrections will be included in an official notification e-mail to state contacts, district contacts and superintendents. An unofficial e-mail will be sent to all district contacts one week before the official notification e-mail. District contacts are expected to monitor the completion status of their data submittal.

8. The Graduation Rate and the Attendance Rate are required "other" indicators for the AYP (Annual Yearly Progress - No Child Left Behind) calculations. The final AYP results are scheduled to be released on August 1, 2005. Districts that have not submitted their Graduation Rate and/or Attendance Rate information risk having 0% reported for these indicators. A district or school cannot meet AYP if they do not meet or show improvement on the "other" indicator, regardless of their participation rate and performance results.

Data Elements

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
REQUIRED	1	**District ID** This is the district's unique state ID number. A leading zero is not required but is acceptable. A blank entry **will not** be accepted. SEE APPENDIX A FOR CODES	Number	1/2
REQUIRED	2	**Alaska Student Identification Number** This is the student's unique Alaska Student Identification Number. No student data will be accepted without a **valid** Student ID number. Student records with invalid IDs will be returned for correction. (Birthdate must match the associated Student ID number) Leading zeros are not required but are acceptable. A blank entry **will not** be accepted. Example Description 999999 **Leading zeros are no longer required.**	Number	1/10
REQUIRED	3	**Student Name - Last** This is the student's last name. If prefixes or suffixes are included with the name, *it is important that all commas be removed* . (see note #1 at end of dictionary) A blank entry **will not** be accepted.	Text	1/35
REQUIRED	4	**Student Name - First** This is the student's first name. If prefixes or suffixes are included with the name, *it is important that all commas be removed* . (see note #1 at end of dictionary) A blank entry **will not** be accepted.	Text	1/35
REQUIRED IF PRESENT	5	**Student Name - Middle (or Middle Initial)** This is the student's middle name or initial. If prefixes or suffixes are included with the name, *it is important that all commas be removed.* *Periods are acceptable.* (see note #1 at end of dictionary)	Text	1/35
REQUIRED	6	**City/Town/Village** This is the name of the city, town or village in the student's address. A blank entry **will not** be accepted.	Text	1/30
REQUIRED	7	**Zip or Postal Code** This is a zip or postal code, *excluding delimiters or blank spaces* . Enter 0 (zero) if the zip code is missing. A blank entry **will not** be accepted. Example 99801 998011894	Number	5/9
REQUIRED	8	**Birthdate** This is the student's date of birth in the **required** format of MM/DD/YY. A blank entry **will not** be accepted. Example 12/23/88	Date	8/8

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
REQUIRED	9	**Gender**	**Text**	**1/1**

This is a code indicating the gender of the student.
Please submit the Code (M or F), not the Description.
A blank entry **will not** be accepted.

Code	Description
F	Female
M	Male

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
REQUIRED	10	**Race or Ethnicity**	**Number**	**1/1**

This is a code indicating the racial or ethnic background of the
 student. Please submit one of the Codes (1,2,3,4,5,6, or 9) not the Description.
A blank entry or "N/A" will not be accepted.

Code	Description
1	Caucasian (White)
2	African-American (Black), Not Hispanic
3	Hispanic
4	Asian or Pacific Islander
5	American Indian
6	Alaska Native
9	Mixed Ethnicity

(Please see Appendix B for Race/Ethnicity Code clarifications)

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
REQUIRED	11	**School Identification Number**	**Number**	**5/6**

This is a district's school code from the Alaska Education
Directory. The first two digits represent the district number while
the last four digits represent the school number.
Leading zeros are not required but are acceptable.
A blank entry **will not** be accepted.

SEE APPENDIX A FOR CODES

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
REQUIRED	12	**Student Grade Level**	**Text**	**1/2**

This is a code identifying the grade level of the student.
Please submit one of the Codes below - not your district's code for the grade level.
A leading zero is not required, but is acceptable for Codes 1 - 9.
A blank entry **will not** be accepted.

Code	Description
PK	Pre-Kindergarten
1K	Kindergarten
1	First grade
2	Second grade
3	Third grade
4	Fourth grade
5	Fifth grade
6	Sixth grade
7	Seventh grade
8	Eighth grade
9	Ninth grade
10	Tenth grade
11	Eleventh grade
12	Twelfth grade

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
REQUIRED	13	**Disability Category**	Number	1/2

(Note: please use for both General and Special Education Students)

Code	Description
0	**Not receiving Special Education services**
2	Mental Retardation
3	Hearing Impaired
4	Speech or Language Impairments
5	Visual Impairments
6	Emotional Disturbance
7	Orthopedic Impairments
8	Other Health Impairments
9	Specific Learning Disabilities
10	Deaf-Blindness
11	Multiple Disabilities
12	Autism
13	Traumatic Brain Injury
14	Developmentally Delayed

This code is used to identify children with disabilities receiving special education
and related services according to an individualized education program (IEP). Include
all children who have an IEP on file and are currently receiving Special Education services
as of **October 22, 2004.**
A leading zero for codes 0 - 9 is not required but is acceptable.
A blank entry **will not** be accepted.

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
REQUIRED	14	**Special Education Student Met IEP**	Y/N/X	1/1

(Note: please use for both General and Special Education Students)
If this student had an individualized education program (IEP) in effect
as of October 22, 2004, did he/she exit special education having met
 his/her IEP during this school year? Please enter Y, N, or X.
Enter X for non-special education students.
A Y(es) or N(o) entry here requires that a Disability Category greater than 0 (zero) be present.
A blank entry **will not** be accepted.

Code	Description
Y	Yes - this student met his/her IEP sometime during this school year and exited special education.
N	No - this student has an IEP but did not meet the IEP during this school year.
X	This student is not a special education student or did not have an IEP in effect as of 10/22/04.

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
REQUIRED	15	**Entry Date**	Date	8/8

(Note: please use for both General and Special Education Students)
The month, day and year on which an individual entered and began to receive instructional
services in a school or an educational institution during the given current school year.
This is the official first day of school (for students) unless the entry date
was later in the year.
Use 07/01/04 for reporting 2004 summer dropouts.
Required Format: MM/DD/YY
A blank entry **will not** be accepted.

If the student entered and exited multiple times during the school year, use multiple records/rows.
See FAQs for more information on multiple records/rows.

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
REQUIRED	16	**Entry Type**	Number	1/2

(Note: please use for both General and Special Education Students)
This is the process by which a student enters a school during a given academic session.
For the purposes of this data collection, EVERY **school** entry by the student during the academic
session must be included. **BUT**, do not report an entry for a student who is promoted or
demoted in grade mid-year unless the student is entered a different school within the district
(in that case, use Code 1).
Use Entry Type 10 for reporting 2004 summer dropouts.
A leading zero for Codes 1 - 9 is not required but is acceptable.
A blank entry **will not** be accepted.

Code	Description
1	Transfer from a public school in the same school district
2	Transfer from a public school in a different school district within Alaska
3	Transfer from a public school in a different state or country
4	Transfer from home schooling (non-district sponsored)
5	Transfer from a private school
6	Transfer from an institution (with an educational program)

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
	7	Re-Entry after a voluntary withdrawal from same school (eg, prolonged illness, temporary disability, or dropping out)		
	8	Re-Entry after an involuntary withdrawal from same school (eg, expulsion)		
	9	Initial Entry for school year (student is new to the school)		
	10	**Returning Student (was enrolled at the same school at the end of the preceding school year)**		

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
REQUIRED	**17**	**Exit/Withdrawal Date**	**Date**	**8/8**

(Note: please use for both General and Special Education Students)
<u>The month, day and year of the date of an individual's last attendance</u>
in school, the day on which an individual was graduated, or the date on which it becomes
known officially that the individual left school. Use the official last day of school (for students)
for those students who are continuing on in school the next year, otherwise use the
exit/withdrawal date.
07/01/04 is the preferred Exit/Withdrawal date for reporting summer 2004 dropouts,
but if your system cannot produce this date, an other date is acceptable if the Entry Type,
Entry Date, and Exit Type are as required and "Summer 2004 Dropout" is in the notes field
Required Format: MM/DD/YY
A blank entry will **not be** accepted.

If the student entered and exited multiple times during the school year, use multiple records/rows.
See FAQs for more information on multiple records/rows.

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
REQUIRED	**18**	**Exit/Withdrawal Type**	**Number**	**1/2**

(Note: please use for both General and Special Education Students)
The circumstances under which the student exited from membership in an educational institution.
Do not report an exit for a student who is promoted or demoted in grade mid-year unless the
student is entered a different school within the district (in that case, use Code 1).
A leading zero for Codes 1 - 9 is not required but is acceptable.
A blank entry **will not** be accepted.
Use Exit Type 12 for reporting 2004 summer dropouts.

<u>Code</u>	<u>Description</u>
1	Transfer to a public school in the same school district.
2	Transfer to a public school in a different school district within Alaska.
3	Transfer to a public school in a different state or country.
5	Transfer to a private school.
6	Transfer to an institution (with an educational program).
7	**Graduated with regular diploma.**
8	Graduated with regular diploma *under a waiver* **.**
	Students graduating under a waiver must qualify under 4AAC 06.772. Districts must have written proof of acceptance under the waiver.
9	12th Grader received a certificate of completion, attendance, or achievement.
	(not a Regular diploma or under a waiver)
10	Death
11	Student reached maximum age for services and did not receive a diploma or 12th grade certificate of completion, attendance, or achievement.
12	**DROPPED OUT (Discontinued Schooling); Reasons include: pursuing GED, entering military, employment, family problems, pregnancy, alcohol/drug dependency, failing, truancy, administrative drop, expulsion due to behavior, illness, transfer to non-district sponsored home schooling, or left for unknown reasons without a formal request for transfer of records.**
13	Ended year as a 12th grader and is expected to return next school year as a 12th grader.
14	**Ended year as a PK-11th grader and is expected to continue on the next school year** *(a regular returning student).*

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
REQUIRED	**19**	**Enrollment - last day of school**	**Y/N**	**1/1**

Was the student enrolled on the last day of the school year?
A Y(es) entry will be questioned if the student has been previously exited from the school
and not re-entered.
Please submit the Code (Y or N), not the Description.
A blank entry **will not** be accepted.

<u>Code</u>	<u>Description</u>
Y	Yes - this student was enrolled the last day of school.
N	No - this student was not enrolled the last day of school.

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
OPTIONAL	**20**	**District Student Identification Number**	**Number**	**1/20**

This is the unique student identifier the school districts uses internally to identify individual students.
***THIS NUMBER IS NOT TO BE CONFUSED WITH THE ALASKA STUDENT IDENTIFICATION
NUMBER***
A blank entry **will** be accepted.

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
REQUIRED	21	**Migrant Student**	**Y/N**	**1/1**

Indicates whether the student has been certified as an eligible migrant student through the migrant student identification and recruitment process.
Please submit the Code (Y or N), not the Description.
A blank entry **will not** be accepted.

Code	Description
Y	Yes - this student is a migrant student.
N	No - this student is not a migrant student.

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
REQUIRED	22	**LEP Student**	**Y/N**	**1/1**

Indicates whether or not the student has been identified as a limited English proficient (LEP) student. The student meets the definition of LEP, has scored at some point below the proficient level on a state-approved assessment of English language proficiency, and has not yet met the criteria to be exited from LEP status.
See Appendix D for definition.
Please submit the Code (Y or N), not the Description.
A blank entry **will not** be accepted.

Code	Description
Y	Yes - this student is an LEP student.
N	No - this student is not an LEP student.

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
REQUIRED	23	**Aggregate Days Attendance (AgDA)**	**Number**	**3/6**

Indicates the total number of days that the student was present.
A student is considered present only if physically present at the school or engaged in school activity even if the activity is away from the school.
AgDAs will be questioned that are greater than the official district/school calendar's calendar's days that students attended, unless the school is a correspondence school, alternative school, or youth facility.
Do not to include Inservice Days, Teacher Work Days, Holidays, Vacation Days, and Parent Teacher Days not meeting the state minimum requirement.
Please report to the hundredth decimal point (xxx.xx)
A blank entry **will not** be accepted.

See FAQs for more information on calculating AgDA.

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
REQUIRED	24	**Aggregate Days Membership (AgDM)**	**Number**	**3/6**

Indicates the total number of days that the student was enrolled (meaning days present and absent).
AgDMs will be questioned that are greater than the official district/school calendar days that students attended unless the school is a correspondence school, alternative school, or youth facility.
Do not to include Inservice Days, Teacher Work Days, Holidays, Vacation Days, and Parent Teacher Days not meeting the state minimum requirement.
Please report to the hundredth decimal point (xxx.xx)
A blank entry **will not** be accepted.

See FAQs for more information on calculating AgDM.

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
REQUIRED	25	**Economically Disadvantaged (Low Income)**	**Y/N**	**1/1**

Identifies students that receive public assistance (TANF) or are eligible to participate in the District Free and Reduced Lunch Program. See FAQs for clarification on this category, Free/Reduced lunch eligibility, Migrant, and LEP status.
Please submit the Code (Y or N), not the Description.
A blank entry **will not** be accepted.
(Please see Appendix C for FRL authorization)

Code	Description
Y	Yes - this student is Economically Disadvantaged (Low Income).
N	No - this student is not Economically Disadvantaged (Low Income).

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
OPTIONAL	26	**Notes**	**Text**	**0/35**

Districts may use this optional field to make notes about data entered in the record
Please use this field to explain unusual situations.
This field may not be used as a substitute for entering required data in prior fields.
A blank entry **will** be accepted.

Status	Field Number	Field Description	Field Type	Minimum/ Maximum Field Length
END OF FIELD LIST				

Note #1: If an exchange file is created using Comma Separated Values format (CSV) and some data fields contain commas, the integrity of the exchange file will be compromised. A program uploading a CSV file interprets each comma as a field delimiter within each record and expects each record to contain the same number of commas. When a data field contains a comma, as in "Smith, Jr." the import program considers the comma between "Smith" and "Jr." as the demarcation of a new field. The solution is to strip-out all commas at the time the exchange file is created. An alternative is to use tabs instead of commas as field delimiters.

Record Layout

Please note: If you are submitting records that include fields other than the ones listed here or are submitted in a different order, please include the Field Names found on the far left side of this page in the first record/line of the file above the corresponding fields. This insures that data gets included in the correct category.

Field Name	Field Description	Field Type	Max. Field Length	Required/ Optional Entry
DISTID	State District ID	Number	2	Required
AKSID	Alaska Student Identification Number	Number	10	Required
LAST	Student Name - Last	Text	35	Required
FIRST	Student Name - First	Text	35	Required
MIDDLE	Student Name - Middle (or Middle Initial)	Text	35	Required (if present)
CITY	City/Town/Village	Text	30	Required
ZIP	Zip or Postal Code	Number	9	Required
BDATE	Birthdate	Date	8	Required
GENDER	Gender	Text	1	Required
RACE	Race or Ethnicity	Number	1	Required
SID	School Identification Number	Number	6	Required
GRADE	Student Grade Level	Text	2	Required
DISAB	Disability Category	Number	2	Required
IEP	Special Education Student Met IEP	Y/N/X	1	Required
EDATE	Entry Date	Date	8	Required
ETYPE	Entry Type	Number	2	Required
XDATE	Exit/Withdrawal Date	Date	8	Required
XTYPE	Exit/Withdrawal Type	Number	2	Required
LDAY	Enrollment - last day of school	Y/N	1	Required
DSID	District Student Identification Number	Number	20	Optional Entry
MIGRAN	Migrant Student	Y/N	1	Required
LEP	LEP Student	Y/N	1	Required
AGDA	Aggregate Days Attendance (AgDA)	Number	6	Required
AGDM	Aggregate Days Membership (AgDM)	Number	6	Required
ECON	Economically Disadvantaged	Y/N	1	Required
NOTES	Notes	Text	35	Optional Entry

Appendix A: District and School Numbers

District #	District Name	School Code	School Name	Closed 2004-05
03	Alaska Gateway Schools	030010	Dot Lake School	No
03	Alaska Gateway Schools	030020	Eagle Community School	No
03	Alaska Gateway Schools	038010	Gateway Correspondence	No
03	Alaska Gateway Schools	030030	Mentasta Lake School	No
03	Alaska Gateway Schools	030050	Tanacross School	No
03	Alaska Gateway Schools	030070	Tetlin School	No
03	Alaska Gateway Schools	030060	Tok School	No
03	Alaska Gateway Schools	030040	Walter Northway School	No
04	Aleutian Region Schools	040080	Adak School	No
04	Aleutian Region Schools	040070	Nikolski School	No
04	Aleutian Region Schools	040020	Yakov E. Netsvetov School	No
56	Aleutians East Borough Schools	560030	Akutan School	No
56	Aleutians East Borough Schools	568010	Aleutians East Correspondence School	No
56	Aleutians East Borough Schools	560040	Cold Bay School	No
56	Aleutians East Borough Schools	560050	False Pass School	No
56	Aleutians East Borough Schools	560010	King Cove School	No
56	Aleutians East Borough Schools	560060	Nelson Lagoon School	No
56	Aleutians East Borough Schools	560020	Sand Point School	No
05	Anchorage Schools	050010	Abbott Loop Elementary	No
05	Anchorage Schools	050020	Airport Heights Elementary	No
05	Anchorage Schools	057010	Alaska School for the Deaf & Hard of Hearing	No
05	Anchorage Schools	051000	Alpenglow Elementary	No
05	Anchorage Schools	057090	Alternative Career Education	Yes
05	Anchorage Schools	057160	Anchorage Corrections	Yes
05	Anchorage Schools	057170	Anchorage Outreach	Yes
05	Anchorage Schools	059010	Aquarian Charter School	No
05	Anchorage Schools	050240	Aurora Elementary	No
05	Anchorage Schools	050980	Avail School	No
05	Anchorage Schools	050050	Bartlett High School	No
05	Anchorage Schools	050060	Baxter Elementary	No
05	Anchorage Schools	050800	Bayshore Elementary	No
05	Anchorage Schools	050820	Bear Valley Elementary	No
05	Anchorage Schools	057100	Benson Secondary/S.E.A.R.C.H.	No
05	Anchorage Schools	050070	Birchwood ABC Elementary	No
05	Anchorage Schools	057030	Booth Memorial Home	Yes
05	Anchorage Schools	050970	Bowman Elementary	No
05	Anchorage Schools	050080	Campbell Elementary	No
05	Anchorage Schools	050100	Central Middle School of Science	No
05	Anchorage Schools	057120	Charter North Hospital	Yes
05	Anchorage Schools	050110	Chester Valley Elementary	No
05	Anchorage Schools	050120	Chinook Elementary	No
05	Anchorage Schools	050130	Chugach Optional Elementary	No
05	Anchorage Schools	050150	Chugiak Elementary	No
05	Anchorage Schools	050160	Chugiak High School	No
05	Anchorage Schools	050560	Clark Middle School	No
05	Anchorage Schools	050170	College Gate Elementary	No
05	Anchorage Schools	057180	Continuation School	No
05	Anchorage Schools	050180	Creekside Park Elementary	No

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District #	District Name	School Code	School Name	Closed 2004-05
05	Anchorage Schools	057190	Crossroads School	No
05	Anchorage Schools	050190	Denali Elementary	No
05	Anchorage Schools	050200	Dimond High School	No
05	Anchorage Schools	050210	Eagle River Elementary	No
05	Anchorage Schools	050220	East High School	No
05	Anchorage Schools	050300	Fairview Elementary	No
05	Anchorage Schools	056010	Family Partnership Charter School	No
05	Anchorage Schools	050880	Fire Lake Elementary	No
05	Anchorage Schools	059050	Frontier Charter	No
05	Anchorage Schools	050360	Girdwood School	No
05	Anchorage Schools	050370	Gladys Wood Elementary	No
05	Anchorage Schools	051050	Goldenview Middle School	No
05	Anchorage Schools	050380	Government Hill Elementary	No
05	Anchorage Schools	050140	Gruening Middle School	No
05	Anchorage Schools	050870	Hanshew Middle School	No
05	Anchorage Schools	057040	High School Completion Program	Yes
05	Anchorage Schools	059060	Highland Tech. Charter School	No
05	Anchorage Schools	050400	Homestead Elementary	No
05	Anchorage Schools	050420	Huffman Elementary	No
05	Anchorage Schools	050430	Inlet View Elementary	No
05	Anchorage Schools	057060	Jesse Lee Home	Yes
05	Anchorage Schools	051010	Kasuun Elementary	No
05	Anchorage Schools	050330	Kennedy Elementary	Yes
05	Anchorage Schools	051020	Kincaid Elementary	No
05	Anchorage Schools	057110	King Career Center	No
05	Anchorage Schools	050030	Klatt Elementary	No
05	Anchorage Schools	051030	Lake Hood Elementary	No
05	Anchorage Schools	050450	Lake Otis Elementary	No
05	Anchorage Schools	057050	Maplewood Group Home	Yes
05	Anchorage Schools	057150	McKinley Heights	Yes
05	Anchorage Schools	057020	McLaughlin Youth Center	No
05	Anchorage Schools	050940	Mears Middle School	No
05	Anchorage Schools	051060	Mirror Lake Middle School	No
05	Anchorage Schools	050480	Mountain View Elementary	No
05	Anchorage Schools	050280	Mt. Iliamna Elementary	No
05	Anchorage Schools	050270	Mt. Spurr Elementary	No
05	Anchorage Schools	050490	Muldoon Elementary	No
05	Anchorage Schools	050500	North Star Elementary	No
05	Anchorage Schools	057070	North Star Hospital	Yes
05	Anchorage Schools	057210	North Star Residential Treatment Center	Yes
05	Anchorage Schools	050510	Northern Lights ABC K-8 School	No
05	Anchorage Schools	050520	Northwood Elementary	No
05	Anchorage Schools	050530	Nunaka Valley Elementary	No
05	Anchorage Schools	050550	Ocean View Elementary	No
05	Anchorage Schools	050540	O'Malley Elementary	No
05	Anchorage Schools	050250	Orion Elementary School	No
05	Anchorage Schools	050882	Part Time Students	No
05	Anchorage Schools	050990	Polaris K-12 School	No

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District #	District Name	School Code	School Name	Closed 2004-05
05	Anchorage Schools	057200	Providence Girls' Program	Yes
05	Anchorage Schools	057080	Providence Heights	No
05	Anchorage Schools	050580	Ptarmigan Elementary	No
05	Anchorage Schools	050590	Rabbit Creek Elementary	No
05	Anchorage Schools	050810	Ravenwood Elementary	No
05	Anchorage Schools	050600	Rogers Park Elementary	No
05	Anchorage Schools	050610	Romig Middle School	No
05	Anchorage Schools	050620	Russian Jack Elementary	No
05	Anchorage Schools	057130	S.A.V.E. High School	No
05	Anchorage Schools	050640	Sand Lake Elementary	No
05	Anchorage Schools	050650	Scenic Park Elementary	No
05	Anchorage Schools	050660	Service High School	No
05	Anchorage Schools	051120	South Anchorage High School	No
05	Anchorage Schools	050890	Spring Hill Elementary	No
05	Anchorage Schools	050670	Steller Secondary School	No
05	Anchorage Schools	050680	Susitna Elementary	No
05	Anchorage Schools	050690	Taku Elementary	No
05	Anchorage Schools	051110	Trailside Elementary	No
05	Anchorage Schools	050700	Tudor Elementary	No
05	Anchorage Schools	050710	Turnagain Elementary	No
05	Anchorage Schools	050340	Ursa Major Elementary	No
05	Anchorage Schools	050350	Ursa Minor Elementary	No
05	Anchorage Schools	059030	Village Charter School	No
05	Anchorage Schools	059040	Walden Pond Charter School	Yes
05	Anchorage Schools	050720	Wendler Middle School	No
05	Anchorage Schools	050730	West High School	No
05	Anchorage Schools	057140	Whaley School	No
05	Anchorage Schools	051040	William Tyson Elementary	No
05	Anchorage Schools	050750	Williwaw Elementary	No
05	Anchorage Schools	050760	Willow Crest Elementary	No
05	Anchorage Schools	050770	Wonder Park Elementary	No
06	Annette Island Schools	060020	Leask Middle School	No
06	Annette Island Schools	060040	Metlakatla High School	No
06	Annette Island Schools	060030	Richard Johnson Elementary	No
07	Bering Strait Schools	070040	Aniguiin School	No
07	Bering Strait Schools	070080	Anthony A. Andrews School	No
07	Bering Strait Schools	070010	Brevig Mission School	No
07	Bering Strait Schools	070050	Diomede School	No
07	Bering Strait Schools	070180	Gambell School	No
07	Bering Strait Schools	070200	Hogarth Kingeekuk Memorial School	No
07	Bering Strait Schools	070130	James C. Isabell School	No
07	Bering Strait Schools	070070	Koyuk-Malemute School	No
07	Bering Strait Schools	070060	Martin L. Olson School	No
07	Bering Strait Schools	070100	Shaktoolik School	No
07	Bering Strait Schools	070110	Shishmaref School	No
07	Bering Strait Schools	070120	Tukurngailnguq School	No
07	Bering Strait Schools	070260	Unalakleet School	No
07	Bering Strait Schools	070150	Wales School	No

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District #	District Name	School Code	School Name	Closed 2004-05
07	Bering Strait Schools	070160	White Mountain School	No
08	Bristol Bay Borough Schools	088010	Bristol Bay Correspondence	Yes
08	Bristol Bay Borough Schools	080040	Bristol Bay Middle School	Yes
08	Bristol Bay Borough Schools	080010	Bristol Bay Middle/High School	No
08	Bristol Bay Borough Schools	080020	Naknek Elementary	No
08	Bristol Bay Borough Schools	080030	South Naknek Elementary	Yes
09	Chatham Schools	090010	Angoon School	No
09	Chatham Schools	090080	Cube Cove School	Yes
09	Chatham Schools	090030	Gustavus School	No
09	Chatham Schools	090090	Klukwan School	No
09	Chatham Schools	090050	Tenakee Springs School	No
10	Chugach Schools	100030	Chenega Bay School	No
10	Chugach Schools	108010	Chugach Extension Corresp.	No
10	Chugach Schools	100010	Tatitlek Community School	No
10	Chugach Schools	100020	Whittier Community School	No
11	Copper River Schools	110020	Chistochina School	No
11	Copper River Schools	110030	Copper Center School	No
11	Copper River Schools	118010	Copper River Corresp.	No
11	Copper River Schools	110040	Gakona Elementary	No
11	Copper River Schools	110060	Glennallen Elementary	No
11	Copper River Schools	110070	Glennallen Jr/Sr High School	No
11	Copper River Schools	110100	Kenny Lake School	No
11	Copper River Schools	110120	Lottie Sparks Elementary	Yes
11	Copper River Schools	110110	Slana School	No
12	Cordova City Schools	120010	Cordova Jr/Sr High School	No
12	Cordova City Schools	120020	Mt. Eccles Elementary	No
13	Craig City Schools	130020	Craig Elementary	No
13	Craig City Schools	130010	Craig High School	No
13	Craig City Schools	130030	Craig Middle School	No
13	Craig City Schools	138010	PACE Correspondence	No
13	Craig City Schools	136010	PACE Learning Centers	No
14	Delta/Greely Schools	146010	Delta Charter Cyber School	No
14	Delta/Greely Schools	140020	Delta Junction Elementary	No
14	Delta/Greely Schools	140030	Delta Junction Sr. High School	No
14	Delta/Greely Schools	148010	Delta/Greely Correspondence Home School	No
14	Delta/Greely Schools	140040	Fort Greely School	No
14	Delta/Greely Schools	140090	Gerstle River School	No
14	Delta/Greely Schools	140080	Healy Lake School	No
14	Delta/Greely Schools	147010	New Horizons High School	No
02	Denali Borough Schools	020010	Anderson School	No
02	Denali Borough Schools	020030	Cantwell School	No
02	Denali Borough Schools	028010	Denali Peak Program	No
02	Denali Borough Schools	020040	Tri-Valley School	No
15	Dillingham City Schools	150010	Dillingham Elementary	No
15	Dillingham City Schools	150020	Dillingham Middle/High School	No
16	Fairbanks North Star Borough Schools	167010	Alternative Learning Systems	No
16	Fairbanks North Star Borough Schools	160080	Anderson Elementary	No
16	Fairbanks North Star Borough Schools	160380	Anne Wien Elementary	No

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District #	District Name	School Code	School Name	Closed 2004-05
16	Fairbanks North Star Borough Schools	160360	Arctic Light Elementary	No
16	Fairbanks North Star Borough Schools	160170	Badger Road Elementary	No
16	Fairbanks North Star Borough Schools	160020	Barnette Elementary	No
16	Fairbanks North Star Borough Schools	160090	Ben Eielson Jr/Sr High School	No
16	Fairbanks North Star Borough Schools	169010	Chinook Charter School	No
16	Fairbanks North Star Borough Schools	160400	Crawford Elementary	No
16	Fairbanks North Star Borough Schools	160050	Denali Elementary	No
16	Fairbanks North Star Borough Schools	167020	Fairbanks Youth Facility	No
16	Fairbanks North Star Borough Schools	168010	Guided Independent Study	No
16	Fairbanks North Star Borough Schools	160040	Howard Luke Academy	No
16	Fairbanks North Star Borough Schools	160180	Hunter Elementary	No
16	Fairbanks North Star Borough Schools	167030	Hutchison Career Center	No
16	Fairbanks North Star Borough Schools	160200	Joy Elementary	No
16	Fairbanks North Star Borough Schools	160350	Ladd Elementary	No
16	Fairbanks North Star Borough Schools	160060	Lathrop High School	No
16	Fairbanks North Star Borough Schools	169020	New Beginnings Charter School	Yes
16	Fairbanks North Star Borough Schools	160230	Nordale Elementary	No
16	Fairbanks North Star Borough Schools	160240	North Pole Elementary	No
16	Fairbanks North Star Borough Schools	160130	North Pole High School	No
16	Fairbanks North Star Borough Schools	160250	North Pole Middle School	No
16	Fairbanks North Star Borough Schools	160010	Pearl Creek Elementary	No
16	Fairbanks North Star Borough Schools	160410	Randy Smith Middle School	No
16	Fairbanks North Star Borough Schools	160260	Ryan Middle School	No
16	Fairbanks North Star Borough Schools	160270	Salcha Elementary	No
16	Fairbanks North Star Borough Schools	169030	Star of the North Charter School	No
16	Fairbanks North Star Borough Schools	160220	Tanana Middle School	No
16	Fairbanks North Star Borough Schools	160340	Ticasuk Brown Elementary	No
16	Fairbanks North Star Borough Schools	160280	Two Rivers Elementary	No
16	Fairbanks North Star Borough Schools	160290	University Park Elementary	No
16	Fairbanks North Star Borough Schools	160070	Weller Elementary	No
16	Fairbanks North Star Borough Schools	160210	West Valley High School	No
16	Fairbanks North Star Borough Schools	160300	Woodriver Elementary	No
17	Galena City Schools	170010	Galena Elementary	No
17	Galena City Schools	170020	Galena Jr/Sr High School	No
17	Galena City Schools	178010	Interior Distance Education of AK (IDEA)	No
17	Galena City Schools	179010	Project Education Residential School	No
18	Haines Borough Schools	188010	Haines Correspondence	No
18	Haines Borough Schools	180010	Haines Elementary	No
18	Haines Borough Schools	180020	Haines High School	No
18	Haines Borough Schools	180030	Haines Junior High School	Yes
18	Haines Borough Schools	180040	Mosquito Lake Elementary	No
19	Hoonah City Schools	190010	Hoonah Elementary	No
19	Hoonah City Schools	190020	Hoonah Jr/Sr High School	No
20	Hydaburg City Schools	200020	Hydaburg Jr/Sr High School	Yes
20	Hydaburg City Schools	200010	Hydaburg School	No
21	Iditarod Area Schools	210010	Blackwell School	No
21	Iditarod Area Schools	210120	David-Louis School	No
21	Iditarod Area Schools	218010	Distance Learning/Corresp. Ctr.	No

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District #	District Name	School Code	School Name	Closed 2004-05
21	Iditarod Area Schools	210030	Holy Cross School	No
21	Iditarod Area Schools	210090	Innoko River School	No
21	Iditarod Area Schools	210040	Lime Village School	No
21	Iditarod Area Schools	210060	McGrath School	No
21	Iditarod Area Schools	210140	Minchumina Community School	Yes
21	Iditarod Area Schools	210050	Takotna Community School	No
21	Iditarod Area Schools	219010	Takotna Training Ctr. Charter School	Yes
21	Iditarod Area Schools	210080	Top of the Kuskokwim School	No
22	Juneau Borough Schools	220010	Auke Bay Elementary	No
22	Juneau Borough Schools	220020	Dzantik'i Heeni Middle School	No
22	Juneau Borough Schools	220030	Floyd Dryden Middle School	No
22	Juneau Borough Schools	220040	Gastineau Elementary	No
22	Juneau Borough Schools	220050	Glacier Valley Elementary	No
22	Juneau Borough Schools	220060	Harborview Elementary	No
22	Juneau Borough Schools	227020	Johnson Youth Center	No
22	Juneau Borough Schools	229010	Juneau Community Charter School	No
22	Juneau Borough Schools	228020	Juneau Cyber School	No
22	Juneau Borough Schools	228010	Juneau District Corresp. School	No
22	Juneau Borough Schools	220070	Juneau-Douglas High School	No
22	Juneau Borough Schools	220140	Mendenhall River School	No
22	Juneau Borough Schools	220100	Riverbend Elementary	No
22	Juneau Borough Schools	227010	Yaakoosge Daakahidi Alt. H.S.	Yes
23	Kake City Schools	230010	Kake Elementary & High School	No
23	Kake City Schools	230020	Kake High School	Yes
55	Kashunamiut Schools	550010	Chevak School	No
24	Kenai Peninsula Borough Schools	248010	Alternative School/Bilingual	Yes
24	Kenai Peninsula Borough Schools	249010	Aurora Borealis Charter School	No
24	Kenai Peninsula Borough Schools	249020	Bay View Charter School	Yes
24	Kenai Peninsula Borough Schools	240020	Chapman School	No
24	Kenai Peninsula Borough Schools	247010	Connections	No
24	Kenai Peninsula Borough Schools	240040	Cooper Landing School	No
24	Kenai Peninsula Borough Schools	249030	Fireweed Academy	No
24	Kenai Peninsula Borough Schools	247020	Homer Flex School	No
24	Kenai Peninsula Borough Schools	240080	Homer High School	No
24	Kenai Peninsula Borough Schools	240320	Homer Middle School	No
24	Kenai Peninsula Borough Schools	240010	Hope School	No
24	Kenai Peninsula Borough Schools	240420	Kachemak Selo School	No
24	Kenai Peninsula Borough Schools	249050	Kaleidoscope School of Arts & Sciences	No
24	Kenai Peninsula Borough Schools	240140	Kalifornsky Beach Elementary	No
24	Kenai Peninsula Borough Schools	247030	Kenai Alternative High School	No
24	Kenai Peninsula Borough Schools	240090	Kenai Central High School	No
24	Kenai Peninsula Borough Schools	240110	Kenai Middle School	No
24	Kenai Peninsula Borough Schools	247050	Kenai Peninsula Youth Facility	No
24	Kenai Peninsula Borough Schools	240030	McNeil Canyon Elementary	No
24	Kenai Peninsula Borough Schools	240120	Moose Pass School	No
24	Kenai Peninsula Borough Schools	240370	Mt. View Elementary	No
24	Kenai Peninsula Borough Schools	240060	Nanwalek School	No
24	Kenai Peninsula Borough Schools	240170	Nikiski Elementary	Yes

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District #	District Name	School Code	School Name	Closed 2004-05
24	Kenai Peninsula Borough Schools	240390	Nikiski Middle/Senior High School	No
24	Kenai Peninsula Borough Schools	240350	Nikiski North Star Elementary	No
24	Kenai Peninsula Borough Schools	240130	Nikolaevsk School	No
24	Kenai Peninsula Borough Schools	240150	Ninilchik School	No
24	Kenai Peninsula Borough Schools	240050	Paul Banks Elementary	No
24	Kenai Peninsula Borough Schools	240180	Port Graham School	No
24	Kenai Peninsula Borough Schools	240070	Razdolna School	No
24	Kenai Peninsula Borough Schools	240310	Redoubt Elementary	No
24	Kenai Peninsula Borough Schools	240240	Sears Elementary	No
24	Kenai Peninsula Borough Schools	240190	Seward Elementary	No
24	Kenai Peninsula Borough Schools	240200	Seward High School	No
24	Kenai Peninsula Borough Schools	240500	Seward Middle School	No
24	Kenai Peninsula Borough Schools	240410	Skyview High School	No
24	Kenai Peninsula Borough Schools	240210	Soldotna Elementary	No
24	Kenai Peninsula Borough Schools	240300	Soldotna High School	No
24	Kenai Peninsula Borough Schools	240220	Soldotna Middle School	No
24	Kenai Peninsula Borough Schools	249040	Soldotna Montessori Charter School	No
24	Kenai Peninsula Borough Schools	247040	Spring Creek School	No
24	Kenai Peninsula Borough Schools	240230	Sterling Elementary	No
24	Kenai Peninsula Borough Schools	240250	Susan B English School	No
24	Kenai Peninsula Borough Schools	240280	Tebughna School	No
24	Kenai Peninsula Borough Schools	240270	Tustumena Elementary	No
24	Kenai Peninsula Borough Schools	240380	Voznesenka Elementary	No
24	Kenai Peninsula Borough Schools	240490	West Homer Elementary	No
25	Ketchikan Gateway Borough Schools	250010	Houghtaling Elementary	No
25	Ketchikan Gateway Borough Schools	259010	Ketchikan Charter School	No
25	Ketchikan Gateway Borough Schools	258010	Ketchikan Correspondence	No
25	Ketchikan Gateway Borough Schools	250020	Ketchikan High School	No
25	Ketchikan Gateway Borough Schools	257050	Ketchikan Regional Youth Facility	No
25	Ketchikan Gateway Borough Schools	250100	Point Higgins School	No
25	Ketchikan Gateway Borough Schools	257010	Revilla Jr/Sr High School	No
25	Ketchikan Gateway Borough Schools	250040	Schoenbar Middle School	No
25	Ketchikan Gateway Borough Schools	259020	Tongass School of Arts and Sciences	No
25	Ketchikan Gateway Borough Schools	250060	Valley Park Elementary	Yes
25	Ketchikan Gateway Borough Schools	250050	White Cliff Elementary	No
27	Klawock City Schools	270010	Klawock City School	No
27	Klawock City Schools	270030	Klawock Jr/Sr High School	Yes
28	Kodiak Island Borough Schools	280010	Akhiok School	No
28	Kodiak Island Borough Schools	280170	Big Sandy Lake	Yes
28	Kodiak Island Borough Schools	280020	Chiniak School	No
28	Kodiak Island Borough Schools	280150	Danger Bay School	No
28	Kodiak Island Borough Schools	280030	East Elementary	No
28	Kodiak Island Borough Schools	280040	Karluk School	Yes
28	Kodiak Island Borough Schools	287010	Kodiak Alternative High School	Yes
28	Kodiak Island Borough Schools	280050	Kodiak High School	No
28	Kodiak Island Borough Schools	288010	Kodiak Island Corresp.	No
28	Kodiak Island Borough Schools	280070	Kodiak Middle School	No
28	Kodiak Island Borough Schools	280080	Larsen Bay School	No

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District #	District Name	School Code	School Name	Closed 2004-05
28	Kodiak Island Borough Schools	280090	Main Elementary	No
28	Kodiak Island Borough Schools	280180	North Star Elementary	No
28	Kodiak Island Borough Schools	280100	Old Harbor School	No
28	Kodiak Island Borough Schools	280110	Ouzinkie School	No
28	Kodiak Island Borough Schools	280060	Peterson Elementary	No
28	Kodiak Island Borough Schools	280120	Port Lions School	No
29	Kuspuk Schools	290011	Aniak High School	No
29	Kuspuk Schools	290110	Aniak Middle School	Yes
29	Kuspuk Schools	290010	Auntie Mary Nicoli Elementary	No
29	Kuspuk Schools	290020	Crow Village Sam School	No
29	Kuspuk Schools	290090	George Morgan Sr. H.S.	No
29	Kuspuk Schools	290060	George Willis Sr. School	No
29	Kuspuk Schools	290080	Gusty Michael School	No
29	Kuspuk Schools	290070	Jack Egnaty Sr. School	No
29	Kuspuk Schools	290030	Johnnie John Sr. School	No
29	Kuspuk Schools	290040	Joseph S. & Olinga Gregory Elementary	No
29	Kuspuk Schools	290050	Zackar Levi Elementary	No
30	Lake and Peninsula Borough Schools	300010	Chignik Bay School	No
30	Lake and Peninsula Borough Schools	300020	Chignik Lagoon School	No
30	Lake and Peninsula Borough Schools	300030	Chignik Lake School	No
30	Lake and Peninsula Borough Schools	300170	Dena'ina School	No
30	Lake and Peninsula Borough Schools	300040	Egegik School	No
30	Lake and Peninsula Borough Schools	300050	Igiugig School	No
30	Lake and Peninsula Borough Schools	300200	Ivanof Bay School	Yes
30	Lake and Peninsula Borough Schools	300080	Kokhanok School	No
30	Lake and Peninsula Borough Schools	308010	Lake and Peninsula Corresp.	No
30	Lake and Peninsula Borough Schools	300220	Levelock School	No
30	Lake and Peninsula Borough Schools	300140	Meshik School	No
30	Lake and Peninsula Borough Schools	300090	Newhalen School	No
30	Lake and Peninsula Borough Schools	300100	Nondalton School	No
30	Lake and Peninsula Borough Schools	300120	Perryville School	No
30	Lake and Peninsula Borough Schools	300130	Pilot Point School	No
30	Lake and Peninsula Borough Schools	300110	Tanalian School	No
31	Lower Kuskokwim Schools	310240	Akiuk Memorial School	No
31	Lower Kuskokwim Schools	310110	Akula Elitnaurvik School	No
31	Lower Kuskokwim Schools	310210	Anna Tobeluk Memorial School	No
31	Lower Kuskokwim Schools	310230	Arviq School	Yes
31	Lower Kuskokwim Schools	319010	Ayaprun Elitnaurvik Yup'ik Immersion	No
31	Lower Kuskokwim Schools	310190	Ayaprun School	No
31	Lower Kuskokwim Schools	317010	Bethel Alternative Boarding School	No
31	Lower Kuskokwim Schools	310070	Bethel Regional High School	No
31	Lower Kuskokwim Schools	317020	Bethel Youth Facility	No
31	Lower Kuskokwim Schools	310080	Chaputnguak School	No
31	Lower Kuskokwim Schools	310120	Chief Paul Memorial School	No
31	Lower Kuskokwim Schools	310130	Dick R Kiunya Memorial School	No
31	Lower Kuskokwim Schools	310090	Eek School	No
31	Lower Kuskokwim Schools	310030	Joann A. Alexie Memorial School	No
31	Lower Kuskokwim Schools	310140	Ket'acik/Aapalluk Memorial School	No

Appendix A: District and School Numbers

District #	District Name	School Code	School Name	Closed 2004-05
31	Lower Kuskokwim Schools	310060	Kilbuck Elementary	No
31	Lower Kuskokwim Schools	310220	Kuinerrarmiut Elitnaurviat	No
31	Lower Kuskokwim Schools	310150	Kwigillingok School	No
31	Lower Kuskokwim Schools	310200	Lewis Angapak Memorial School	No
31	Lower Kuskokwim Schools	310050	Mikelnguut Elitnaurviat	No
31	Lower Kuskokwim Schools	310250	Nelson Island Area School	No
31	Lower Kuskokwim Schools	310040	Nightmute School	No
31	Lower Kuskokwim Schools	310160	Nuniwarmiut School	No
31	Lower Kuskokwim Schools	310320	Paul T. Albert Memorial School	No
31	Lower Kuskokwim Schools	310280	Qugcuun Memorial School	No
31	Lower Kuskokwim Schools	310100	Rocky Mountain School	No
31	Lower Kuskokwim Schools	310170	William Miller Memorial School	No
31	Lower Kuskokwim Schools	310180	Z. John Williams Memorial School	No
32	Lower Yukon Schools	320010	Alakanuk School	No
32	Lower Yukon Schools	320040	Emmonak School	No
32	Lower Yukon Schools	320070	Hooper Bay School	No
32	Lower Yukon Schools	320090	Ignatius Beans School	No
32	Lower Yukon Schools	320080	Kotlik School	No
32	Lower Yukon Schools	320050	Marshall School	No
32	Lower Yukon Schools	320110	Pilot Station School	No
32	Lower Yukon Schools	320120	Pitkas Point School	No
32	Lower Yukon Schools	320130	Russian Mission School	No
32	Lower Yukon Schools	320140	Scammon Bay School	No
32	Lower Yukon Schools	320150	Sheldon Point School	No
33	Mat-Su Borough Schools	339010	Academy Charter School	No
33	Mat-Su Borough Schools	330370	Beryozava School	No
33	Mat-Su Borough Schools	330380	Big Lake Elementary	No
33	Mat-Su Borough Schools	337010	Burchell High School	No
33	Mat-Su Borough Schools	330350	Butte Elementary	No
33	Mat-Su Borough Schools	330270	Colony High School	No
33	Mat-Su Borough Schools	330260	Colony Middle School	No
33	Mat-Su Borough Schools	338010	Corresp. Study School	No
33	Mat-Su Borough Schools	330280	Cottonwood Creek Elementary	No
33	Mat-Su Borough Schools	330290	Finger Lake Elementary	No
33	Mat-Su Borough Schools	330030	Glacier View School	No
33	Mat-Su Borough Schools	330390	Goose Bay Elementary	No
33	Mat-Su Borough Schools	336010	Horizon Charter	Yes
33	Mat-Su Borough Schools	330250	Houston High School	No
33	Mat-Su Borough Schools	330450	Houston Middle School	No
33	Mat-Su Borough Schools	330040	Iditarod Elementary	No
33	Mat-Su Borough Schools	330430	Larson Elementary	No
33	Mat-Su Borough Schools	337030	Matanuska-Susitna Secondary School	No
33	Mat-Su Borough Schools	330420	Meadow Lakes Elementary	No
33	Mat-Su Borough Schools	339020	Midnight Sun Family Learning Center	No
33	Mat-Su Borough Schools	337050	MidValley High	No
33	Mat-Su Borough Schools	330050	Palmer High School	No
33	Mat-Su Borough Schools	330020	Palmer Middle School	No
33	Mat-Su Borough Schools	330300	Pioneer Peak Elementary	No

Appendix A: District and School Numbers

District #	District Name	School Code	School Name	Closed 2004-05
33	Mat-Su Borough Schools	338020	SeeUOnline.org	No
33	Mat-Su Borough Schools	330060	Sherrod Elementary	No
33	Mat-Su Borough Schools	330150	Skwentna School	Yes
33	Mat-Su Borough Schools	330190	Snowshoe Elementary	No
33	Mat-Su Borough Schools	330070	Susitna Valley High	No
33	Mat-Su Borough Schools	330360	Sutton Elementary	No
33	Mat-Su Borough Schools	330080	Swanson Elementary	No
33	Mat-Su Borough Schools	330340	Talkeetna Elementary	No
33	Mat-Su Borough Schools	330180	Tanaina Elementary	No
33	Mat-Su Borough Schools	330440	Teeland Middle School	No
33	Mat-Su Borough Schools	337040	The Student Center	Yes
33	Mat-Su Borough Schools	330330	Trapper Creek Elementary	No
33	Mat-Su Borough Schools	337020	Valley Pathways	No
33	Mat-Su Borough Schools	330120	Wasilla High School	No
33	Mat-Su Borough Schools	330140	Wasilla Middle School	No
33	Mat-Su Borough Schools	330320	Willow Elementary	No
98	Mt. Edgecumbe High School	980000	Mt. Edgecumbe High School	No
34	Nenana City Schools	348010	CyberLynx Correspondence Program	No
34	Nenana City Schools	340010	Nenana City School	No
35	Nome City Schools	359010	Anvil City Science Academy	No
35	Nome City Schools	357010	Leonard Seppala High School	Yes
35	Nome City Schools	358010	Nome Correspondence	Yes
35	Nome City Schools	350010	Nome Elementary	No
35	Nome City Schools	357020	Nome Youth Facility	No
35	Nome City Schools	350020	Nome-Beltz Jr/Sr High	No
36	North Slope Borough Schools	360100	Alak School	No
36	North Slope Borough Schools	360030	Barrow High School	No
36	North Slope Borough Schools	360120	Eben Hopson Middle School	No
36	North Slope Borough Schools	360020	Fred Ipalook Elementary	No
36	North Slope Borough Schools	360040	Harold Kaveolook School	No
36	North Slope Borough Schools	360070	Kali School	No
36	North Slope Borough Schools	360090	Meade River School	No
36	North Slope Borough Schools	360050	Nuiqsut Trapper School	No
36	North Slope Borough Schools	360010	Nunamiut School	No
36	North Slope Borough Schools	360060	Tikigaq School	No
37	Northwest Arctic Borough Schools	378010	Alternative Learning Center	No
37	Northwest Arctic Borough Schools	370010	Ambler School	No
37	Northwest Arctic Borough Schools	370100	Aqqaluk High/Noorvik Elementary	No
37	Northwest Arctic Borough Schools	370020	Buckland School	No
37	Northwest Arctic Borough Schools	370210	Davis-Ramoth School	No
37	Northwest Arctic Borough Schools	370030	Deering School	No
37	Northwest Arctic Borough Schools	370080	June Nelson Elementary	No
37	Northwest Arctic Borough Schools	370040	Kiana School	No
37	Northwest Arctic Borough Schools	370070	Kobuk School	No
37	Northwest Arctic Borough Schools	370150	Kotzebue Middle/High School	No
37	Northwest Arctic Borough Schools	370060	McQueen School	No
37	Northwest Arctic Borough Schools	370090	Napaaqtugmiut School	No
37	Northwest Arctic Borough Schools	370110	Shungnak School	No

Appendix A: District and School Numbers

District #	District Name	School Code	School Name	Closed 2004-05
38	Pelican City Schools	380010	Pelican School	No
39	Petersburg City Schools	390030	Mitkof Middle School	No
39	Petersburg City Schools	390020	Petersburg High School	No
39	Petersburg City Schools	390010	Rae C. Stedman Elementary	No
40	Pribilof Schools	400010	St. George School	No
40	Pribilof Schools	400020	St. Paul School	No
46	Saint Mary's Schools	460010	St. Mary's School	No
42	Sitka Borough Schools	420010	Baranof Elementary	No
42	Sitka Borough Schools	420020	Blatchley Middle School	No
42	Sitka Borough Schools	420170	Keet Gooshi Heen Elementary	No
42	Sitka Borough Schools	427010	Pacific High School	No
42	Sitka Borough Schools	428010	Sitka Correspondence	No
42	Sitka Borough Schools	420130	Sitka High School	No
43	Skagway City Schools	430010	Skagway City School	No
44	Southeast Island Schools	440010	Edna Bay School	Yes
44	Southeast Island Schools	440250	Hollis School	No
44	Southeast Island Schools	440020	Howard Valentine School	No
44	Southeast Island Schools	440340	Hyder School	No
44	Southeast Island Schools	440290	J.R. Gildersleeve School	Yes
44	Southeast Island Schools	440090	Kasaan School	No
44	Southeast Island Schools	440270	Naukati School	No
44	Southeast Island Schools	440230	Port Alexander School	No
44	Southeast Island Schools	440320	Port Protection School	No
44	Southeast Island Schools	448010	SE Island Corresp.	No
44	Southeast Island Schools	440160	Thorne Bay School	No
44	Southeast Island Schools	440190	Whale Pass School	No
45	Southwest Region Schools	450020	Aleknagik School	No
45	Southwest Region Schools	450080	Chief Ivan Blunka School	No
45	Southwest Region Schools	450030	Clarks Point School	No
45	Southwest Region Schools	450050	Koliganek School	No
45	Southwest Region Schools	450070	Manokotak School	No
45	Southwest Region Schools	450140	Portage Creek School	No
45	Southwest Region Schools	450110	Togiak School	No
45	Southwest Region Schools	450120	Twin Hills School	No
45	Southwest Region Schools	450040	William "Sonny" Nelson School	No
53	Tanana Schools	530010	Maudrey J. Sommer School	No
53	Tanana Schools	538010	Yukon River Academy Correspondence	No
47	Unalaska City Schools	477010	Unalaska Alternative High School	Yes
47	Unalaska City Schools	470010	Unalaska Elementary	No
47	Unalaska City Schools	470020	Unalaska Jr/Sr High School	No
48	Valdez City Schools	480040	George H Gilson Jr. H.S.	No
48	Valdez City Schools	480050	Hermon Hutchens Elementary	No
48	Valdez City Schools	480030	Valdez High School	No
49	Wrangell City Schools	490010	Evergreen Elementary	No
49	Wrangell City Schools	490030	Stikine Middle School	No
49	Wrangell City Schools	490020	Wrangell High School	No
50	Yakutat City Schools	500030	Icy Bay School	Yes
50	Yakutat City Schools	500010	Yakutat School	No

Appendix A: District and School Numbers

District #	District Name	School Code	School Name	Closed 2004-05
51	Yukon Flats Schools	510010	Arctic Village School	No
51	Yukon Flats Schools	510050	Circle School	No
51	Yukon Flats Schools	510140	Cruikshank School	No
51	Yukon Flats Schools	510020	Far North School	No
51	Yukon Flats Schools	510070	Fort Yukon School	No
51	Yukon Flats Schools	510060	John Fredson School	No
51	Yukon Flats Schools	510100	Stevens Village School	No
51	Yukon Flats Schools	510040	Tsuk Taih School	No
51	Yukon Flats Schools	518010	Yukon Flats Correspondence	Yes
52	Yukon/Koyukuk Schools	520010	Allakaket School	No
52	Yukon/Koyukuk Schools	526010	Alyeska Central School	No
52	Yukon/Koyukuk Schools	520090	Andrew K. Demoski School	No
52	Yukon/Koyukuk Schools	520020	Bettles Field School	Yes
52	Yukon/Koyukuk Schools	520060	Ella B. Vernetti School	No
52	Yukon/Koyukuk Schools	520070	Gladys Dart School	No
52	Yukon/Koyukuk Schools	520040	Jimmy Huntington School	No
52	Yukon/Koyukuk Schools	520030	Johnny Oldman School	No
52	Yukon/Koyukuk Schools	520050	Kaltag School	No
52	Yukon/Koyukuk Schools	520110	Merreline A Kangas School	No
52	Yukon/Koyukuk Schools	520080	Minto School	No
52	Yukon/Koyukuk Schools	528010	Raven Correspondence School	No
52	Yukon/Koyukuk Schools	529010	Wiseman/Coldfoot School	Yes
54	Yupiit Schools	540010	Akiachak School	No
54	Yupiit Schools	540030	Akiak School	No
54	Yupiit Schools	540040	Tuluksak School	No

Appendix B: Race/Ethnicity Descriptions

Sources: 2001-2002 Common Core Data Instructions (Codes 1-5)

　　　　　　　　National Center for Education Statistics

　　　　　　　　Office of Educational Research and Improvement

　　　　　　　　U.S. Department of Education

　　　　　　AS 14.43.075. Definition of Native.   (Code 6)

　　　　　　Alaska Dept. of Education & Early Development (Code 9)

Data Element # 8

Code	Description	Definition
1	Caucasian (White)	A person having origins in any of the original peoples of Europe, North Africa, or the Middle East
2	African-American (Black), Not Hispanic	A person having origins in any of the black racial groups of Africa. Terms such as Haitian or Negro can be used in addition to Black and African American.
3	Hispanic	A person who traces his or her origin or descent to Mexico, Puerto Rico, Cuba, Central and South America, and other Spanish cultures, regardless of race.
4	Asian or Pacific Islander	A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, Thailand, Vietnam, Guam, the Phillipine Islands, Samoa, and other Pacific Islands.
5	American Indian	A person having origins in any of the original peoples of North and South America (including Central America), and who maintains cultural identification through tribal affiliation or community recognition. Please do not include Alaska Native students.
6	Alaska Native	A person who is a descendant of a member of the aboriginal races inhabiting the state when annexed to the United States, or who is a descendant of an Indian or Eskimo who, since the year 1867 and prior to June 30, 1952, migrated into the state from Canada, and who is a descendant having at least one-quarter blood derived from these ancestors.
9	Mixed ethnicity	Please use this code for including students that have chosen to identify themselves as being from mixed lineage.

Appendix C: [USDOE Guidance Regarding Free & Reduced Lunch](#)

Joint Education/Agriculture Letter About the Use of Student Information Collected Pursuant to the National School Lunch Program

Dear Colleague: December 17, 2002

As schools across the country begin to implement the No Child Left Behind Act (NCLB), the milestone elementary and secondary education legislation signed into law by President Bush at the beginning of 2002, a number of school officials have raised questions about the use of student information collected pursuant to the National School Lunch Program in carrying out provisions of Title I of the Elementary and Secondary Education Act, as reauthorized by NCLB. The purpose of this letter is to respond to those concerns.

Educators have specifically asked whether it is permissible to use information from the school lunch program in disaggregating student assessment scores, in determining student eligibility for supplemental educational services, and under certain circumstances, in prioritizing opportunities for public school choice.

Title I, Part A of the Elementary and Secondary Education Act (as reauthorized by the No Child Left Behind Act)

States and local educational agencies (LEAs) receiving funding under Title I, Part A must assess and report on the extent to which students in schools operating Title I programs are making progress toward meeting State academic proficiency standards in reading or language arts and in mathematics. Title I now requires States and LEAs to measure and report publicly on the progress of all students, and of students in various population groups, including students who are economically disadvantaged. If assessment results show that any of the groups has not made adequate yearly progress toward meeting State achievement standards for two consecutive years, the LEA must identify that school as needing improvement. All students attending the school must be given the opportunity to attend other public schools that have not been identified as needing improvement, with priority given to the lowest-achieving students from low-income families. In addition, once a school has failed to make adequate yearly progress for three years, the LEA must provide economically disadvantaged students who attend that school the opportunity to obtain supplemental educational services from a nonprofit, for-profit, or public provider.

For many LEAs, information from the National School Lunch Program is likely to be the best, and perhaps the only source of data available to hold schools accountable for the achievement of economically disadvantaged students, and also to identify students as eligible to receive supplemental educational services or to receive priority for public school choice. Moreover, in the case of the priority for public school choice and eligibility for supplemental educational services, the law specifically requires LEAs to use the same data they use for making within-district Title I allocations; historically, most LEAs use school lunch data for that purpose. After examining these new requirements, State and local officials have inquired as to whether they may use school lunch data to meet these requirements while remaining in compliance with the student privacy provisions of the National School Lunch Act.

Appendix C (Continued)

National School Lunch Act

Section 9 of the Richard B. Russell National School Lunch Act (NSLA) establishes requirements and limitations regarding the release of information about children certified for free and reduced price meals provided under the National School Lunch Program. The NSLA allows school officials responsible for determining free and reduced price meal eligibility to disclose aggregate information about children certified for free and reduced price school meals. Additionally, the

statute permits determining officials to disclose the names of individual children certified for free and reduced price school meals and the child's eligibility status (whether certified for free meals or reduced price meals) to persons directly connected with the administration or enforcement of a Federal or State education program. This information may be disclosed without parental consent.

Because Title I is a Federal education program, determining officials may disclose a child's eligibility status to persons directly connected with, and who have a need to know, a child's free and reduced price meal eligibility status in order to administer and enforce the new Title I requirements. The statute, however, does not allow the disclosure of any other information obtained from the free and reduced price school meal application or obtained through direct certification. School officials must keep in mind that the intent of the confidentiality provisions in the NSLA is to limit the disclosure of a child's eligibility status to those who have a "need to know" for proper administration and enforcement of a Federal education program. As such, we expect schools to establish procedures that limit access to a child's eligibility status to as few individuals as possible.

We urge school officials, prior to their disclosing information on the school lunch program eligibility of individual students, to enter into a memorandum of understanding or other agreement to which all involved parties (including both school lunch administrators and educational officials) would adhere. This agreement would specify the names of the individuals who would have access to the information, how the information would be used in implementing Title I requirements, and how the information would be protected from unauthorized uses and third-party disclosures, and would include a statement of the penalties for misuse of the information.

Other Provisions

We also note that NCLB did not alter other provisions of Title I under which school officials have historically made use of National School Lunch Program data. LEAs are still required to rank, annually, their school attendance areas, by percentage of students from low-income families, in order to determine school eligibility and to make Title I within-district allocations based on the number of poor children in each school attendance area. They must also determine the amount of funds available to provide services to eligible private school students within the district, again using data on students who are from low-income families. Many LEAs have, for many years, used National School Lunch Program data in making these calculations, which do not involve the release of information on the school lunch eligibility of individual students. They may continue to do so under the new law, while respecting the limitations on the public release of those data described above.

Appendix C (Continued)

We hope the above information clarifies what we know has been a matter of great concern in States and school districts. If you desire more detailed information about public school choice and supplemental educational services, it can be found at http://www.ed.gov/offices/OESE/asst.html.

We will also be providing guidance on Provisions 2 and 3 of the National School Lunch Program and the impact of NCLB on those provisions in the near future.

If we can be of further assistance, please contact one of our offices.

Sincerely,

Eric M. Bost   Susan B. Neuman
Under Secretary   Assistant Secretary for
Food, Nutrition, and Consumer Services   Elementary and Secondary Education
U.S. Department of Agriculture   U.S. Department of Education

Appendix D: Limited English Proficient (LEP) Student

A "limited English proficient (LEP)" student is one who meets the definition of LEP in 4 AAC 34.090(2) and who has been determined to be LEP based on the assessment of English language proficiency required under 4 AAC 34.055(c) to determine if the student is limited English proficient and has not yet met the criteria to exit LEP status as described in 4 AAC 34.055(d).

Definition of an LEP Student (4 AAC 34.090(2))

(2) "limited English proficient pupil" or "LEP pupil" means an individual

(A) who is between 3 and 21 years old;

(B) who is enrolled or preparing to enroll in an elementary school or secondary school;

(C) who falls into one or more of the following categories of individuals:

　　(i) an individual not born in the United States or whose native language is a language other than English;

　　(ii) an American Indian, Alaska Native, or native resident of the outlying areas (Virgin Islands, Guam, American Samoa, or Northern Mariana Islands); who comes from an environment other than English: who comes from an environment where a language other than English has had a significant impact on the individual's level of English language proficiency; and

(D) whose difficulties in speaking, reading, writing, or understanding the English language may be sufficient to deny the individual the

　　(i) ability to obtain a proficiency level of proficient or advanced, as described in 4 AAC 06.739, on the state assessments in reading and writing or in reading and language arts under 4 AAC 06.730, 4 AAC 06.737 or 4 AAC 06.755;

　　(ii) ability to successfully achieve in classrooms where the language of instruction is English; or

　　(iii) opportunity to participate fully in society;

4 AAC 34.055 (d)

(d) If under (b) and (c) of this section a district identifies a pupil as an LEP pupil eligible for services under this chapter, that pupil remains identified as an LEP pupil until the pupil

(1) obtains a level of proficient fluent, as described in the English language proficiency standards adopted by reference in 4 AAC 04.155, for two consecutive annual assessments of English language proficiency under (c) of this section; and

(2) obtains a proficiency level of proficient or advanced, as described in 4 AAC 06.739, on the state assessments in reading and writing or in reading and language arts under 4 AAC 06.730, 4 AAC 06.737, or 4 AAC