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ABSTRACT

Culled from the National Center for Education in Maternal and Child Health reference collection, this list contains 102 materials concerning guidelines or standards for any aspect of care for children with special health needs. Each listing contains a brief description of the resource and information for obtaining the materials. Topics include: transportation, early intervention, standards for the clinical nurse, feeding young children with special needs, out-of-home child care programs, nutrition, family-centered care, federal legislation, HIV health services, access and quality of care under Medicaid managed care, childbirth education, gastrostomy feeding, infection control, sexual training, medical technology, health care, sexual abuse, accessibility standards, family support, care coordination, school personnel training, federal programs, cultural competency, educational planning, handbook for teenagers written by young adults, head injuries, and the role of educational support personnel. (CR)

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A Research Center of Georgetown University's Public Policy Institute

Guidelines and Standards for Children with Special Health Needs

Bibliography of Materials from the NCEMCH Library

July 1998

Prepared by the Information Services Department

This bibliography is drawn from the NCEMCH Library Bibliographic Database (Online Catalog). The library focuses on publications from federal and state agencies, from grantees of federal and state agencies, and from professional and voluntary agencies. It contains unique materials on the history of maternal and child health in the U.S., policy papers, reports, conference proceedings, manuals, survey instruments, guidelines, and curricula. The library does not collect materials on clinical medicine; consumer health materials and commercially published materials are collected very selectively. This database is maintained by NCEMCH's Information Services Department.

Managing and Disseminating Knowledge from MCHB-Sponsored Initiatives and Programs

EC 306830

Guidelines and Standards for Children with Special Health Needs
Bibliography of Materials from the NCEMCH Library
July 1998

This list contains materials concerning guidelines or standards for any aspect of care for children with special health needs. For a selective overview of materials on the topic of children with special health needs, see the bibliography, "Children with Special Health Needs." Items may be obtained from the sources cited. Contact information was current at the time each item was added to the NCEMCH Library. For additional information on this and other topics, explore our Web site at http://www.ncemch.org.

American Academy of Pediatrics, Committee on Injury and Poison Prevention. ***Policy statement: Transporting children with special needs.*** AAP Safe Ride News Insert. pp. 1-4. Winter 1993.
Contact: Publications Department, American Academy of Pediatrics, 141 Northwest Point Boulevard, P.O. Box 927, Elk Grove Village, IL 60009-0927. Telephone: (800) 433-9016 / (847) 228-5005 / fax: (847) 228-5097. Price unknown.

The American Academy of Pediatrics Committee on Injury and Poison Prevention developed this policy statement on providing safe and proper systems of occupant protection during transportation of children with special needs. It includes background information, the Academy's recommended guidelines for protection, and references.

American Academy of Pediatrics, Medical Home Program for Children with Special Needs. ***The medical home and early intervention: Linking services for children with special needs.*** Elk Grove Village, IL: American Academy of Pediatrics, 1995. 16 pp.
Contact: National Maternal and Child Health Clearinghouse, 2070 Chain Bridge Road, Suite 450, Vienna, VA 22182-2536. Telephone: (703) 356-1964 / fax: (703) 821-2098 / e-mail: nmchc@circsol.com / World Wide Web: http://www.circsol.com/mch. Available at no charge. NMCHC inv.code I023.

This handbook serves as a tool for pediatricians, health care professionals, families, and community members in incorporating the medical home concept into the design of coordinated community systems of health care. It discusses the medical home concept and the role of the Early Intervention Program for Infants and Toddlers With Disabilities in providing the statewide system for early intervention services. [Funded by the Maternal and Child Health Bureau]

American Association of University Affiliated Programs, Nursing Division; and American Association on Mental Deficiency, Nursing Division. ***Standards for the clinical nurse specialist in developmental disabilities/handicapping conditions.*** Silver Spring, MD: American Association of University Affiliated Programs, 1987. 12 pp.
Contact: Librarian, National Center for Education in Maternal and Child Health, 2000 15th Street North, Suite 701, Arlington, VA 22201. Telephone: (703) 524-7802 / fax: (703) 524-9335 / e-mail: info@ncemch.org / World Wide Web: http://www.ncemch.org. Available for loan. NMCHC inv.code B311.

These standards aim to provide a means of improving quality care by identifying the quality of expertise expected of the clinical nurse specialist in developmental disabilities/handicapping conditions with a master's degree in nursing. It includes standards addressed to the nursing process and to professional development.

American Nurses Association Consensus Committee. ***National standards of nursing practice for early intervention services = The wonderful world where everyone is different.*** Lexington, KY: College of Nursing, University of Kentucky, 1993. 36 pp.
Contact: National Maternal and Child Health Clearinghouse, 2070 Chain Bridge Road, Suite 450, Vienna, VA 22182-2536. Telephone: (703) 356-1964 / fax: (703) 821-2098 / e-mail: nmchc@circsol.com / World Wide Web: http://www.circsol.com/mch. Available at no charge. Also available from Gwen Lee, Associate Professor and Director, Division of Parent-child Nursing, College of Nursing, University of Kentucky Chandler Medical Center, Lexington, KY 40536-2322. Telephone: (606) 323-6687. NMCHC inv.code H058.

This manual describes nursing's scope of practice with regard to early intervention and includes standards for nurses providing early intervention services. It provides an overview of Part H of the Individuals with Disabilities Education Act (IDEA) and reviews the relationship between nursing and Part H of IDEA. It covers the purpose and description of standards of nursing practice, guidelines for using the standards, standards of care, standards of professional performance, and specialty practice guidelines. A glossary, references and appendices are also included. The cover shows a drawing of the globe with the legend "The Wonderful World Where Everyone Is Different" inscribed around the perimeter. [Funded by the Maternal and Child Health Bureau]

American Nurses Association Consensus Committee. ***Standards of nursing practice for the care of children and adolescents with special health and developmental needs = The wonderful world where everyone is different.*** Lexington, KY: College of Nursing, University of Kentucky, 1994. 35 pp.
Contact: National Maternal and Child Health Clearinghouse, 2070 Chain Bridge Road, Suite 450, Vienna, VA 22182-2536. Telephone: (703) 356-1964 / fax: (703) 821-2098 / e-mail: nmchc@circsol.com / World Wide Web: http://www.circsol.com/mch. Available at no charge. NMCHC inv.code I080.

This document broadens the scope of an earlier document on standards of nursing practice for early intervention. It covers care of individuals and population-based care. Topics in standards of care include assessment, nursing diagnosis, outcome identification, planning, implementation, and evaluation. Topics in professional performance include quality of care, performance appraisal, education, collegiality, ethics, collaboration, research, and research utilization. Structure criteria, glossary and a bibliography are included. The cover shows a drawing of the globe with the legend "The Wonderful World Where Everyone Is Different" inscribed around the perimeter. [Funded by the Maternal and Child Health Bureau]

Arizona Department of Health Services, Office of Nutrition Services, Project Change. ***A guide to feeding young children with special needs. (Rev. ed.).*** Phoenix, AZ: Office of Nutrition Services, Arizona Department of Health Services, 1998. 95 pp.
Contact: Office of Nutrition Services, Arizona Department of Health Services, 1740 West Adams Street, Phoenix, AZ 85007. Telephone: (602) 542-1886 / fax: (602) 542-1804 / e-mail: lrider@hs.state.az.us. Available at no charge.

This manual helps parents and child care providers working with children with special health needs gain insight into their nutrition needs and feeding concerns. The guide builds upon a team approach, explores the relationships between nutrition and growth, reviews stages in child development and oral motor skills, and considers issues relating to self-feeding skills and the mealtime experience. The manual reviews special needs and special diets; provides definitions of children with special needs; and includes selected references and a list of national resource organizations. A Spanish language version is available. [Funded by the Maternal and Child Health Bureau]

Aron, L. Y., Loprest, P. J., and Steurle, E. ***Serving children with disabilities: A systematic look at the programs.*** Washington, DC: Urban Institute Press, 1996. 182 pp.
Contact: University Press of America, 4720 Boston Way, Lanham-Seabrook, MD 20706. Telephone: (800) 462-6420 / fax: (202) 833-4388. $22.95, paper; $52.50, cloth; plus $3.00 shipping and handling for first book, $0.75 for each additional book; make checks payable to University Press of America. ISBN 0-87766-651-2, paper; 0-87766-650-4, cloth.

This book provides a comprehensive accounting of public expenditures on children and families. It compares expenditures across all the major programs. It develops guiding principles about how to allocate resources in order to simplify programs, integrate efforts and find more cost-effective ways to respond to families' and children's needs.

Ashcroft, W. J., and Smith, S. C.. ***Take care: A transdisciplinary approach to the development of health and safety programs.*** Nashville, TN: SCALARS Publishing, 1993. 375 pp.
Contact: SCALARS Publishing, P.O. Box 158123, Nashville, TN 37215. Telephone: (615) 373-3332. $37.50, includes tax, shipping, and handling.

This manual is designed to encourage schools, child care centers, residential facilities, and other organizations to develop locally relevant health and safety policies, procedures, and guidelines. It provides detailed policies, procedures, and guidelines presented in the form of a model along with suggested steps for adapting them to local circumstances and needs. The program focuses on the use of a transdisciplinary approach to the health and safety aspects of such topics as: administration of medication; bowel and bladder training; bus evacuation drills; care and cleaning of equipment; dealing with death and terminal illnesses; delegation of health care procedures to lay personnel; lifting and positioning; providing emergency health care for respiratory or diabetic emergencies; supervision of arrival and departure; and universal precautions.

Association for the Care of Children's Health. ***Family-centered care: What does it mean?.*** Washington, DC: Association for the Care of Children's Health, n.d.. 2 pp.
Contact: Librarian, National Center for Education in Maternal and Child Health, 2000 15th Street North, Suite 701, Arlington, VA 22201-2617. Telephone: (703) 524-7802 / fax: (703) 524-9335 / e-mail: info@ncemch.org / World Wide Web: http://www.ncemch.org. Available for loan. NMCHC inv.code B276.

This brochure defines family-centered care and lists the main elements of such care. Included is a checklist, utilizing the main elements, for states to assure standards in providing this type of care for children with special health needs. The brochure concludes with names and addresses and descriptions of four projects that are available to assist families in family-centered services. [Funded by the Maternal and Child Health Bureau]

Backer, T. E.. ***Living arrangements for severely disabled children: A report by the National Council on Disability.*** Washington, DC: National Council on Disability, 1989. 49 pp.
Contact: National Council on Disability, 800 Independence Avenue, S.W., Washington, DC 20591. Price unknown.

This report presents the findings of a policy study about the living arrangements of severely disabled children. The study addressed four questions: 1) Where do America's severely disabled children live, and how are key decisions made about their institutional or home placements? 2) What innovative community programs and comprehensive service arrangements for these children are being developed? 3) What roles are emerging for family support in meeting the needs of severely disabled children and what supports do families need? 4) What state, federal or local policy changes would help? Components of the study included a comprehensive literature review; telephone and in-person interviews; briefings with the National Council on Disability and its staff; and a 1988 forum in Washington, DC, attended by parents, service professionals, legislators, consumer advocates, and researchers. The report includes references and the appendix includes an agenda and list of participants for the 1988 forum.

Baer, M. T., Tanaka, T. L., and Blyler, E. M.. ***Nutrition strategies for children with special needs: Identifying kids at risk.*** Los Angeles, CA: Center for Child Development and Developmental Disorders, Children's Hospital of Los Angeles, 1991. ca. 150 pp.
Contact: Irene Palafox, UAP Center for Child Development and Developmental Disorders, Children's Hospital of Los Angeles, Attn: Resource Center Coordinator, P.O. Box 54700, Los Angeles, CA 90054. Telephone: (213) 669-2300. $35.00 plus $5.00 shipping.

This manual provides guidelines for nutrition screening for children from birth to three years. It includes dietary guidelines for young children and a feeding skills section that reviews the developmental sequence in the acquisition of skills needed to consume foods of various textures. A nutrition screening section provides several screening tools including guides for measuring height and weight and growth charts for evaluating measurements. The guide contains checklists and/or facts sheets on various nutrition problems that are frequently experienced by young children, particularly those with special needs. Several of these sections contain handouts for parents that are written in English, Spanish, and/or Chinese. Sections on cerebral palsy, drug-exposed infants and Down syndrome and their effects on nutritional status and feeding are also included. It was adapted from the C.H.E.W.S. Nutrition Project, New Mexico Health and Environment Department.

Batts, K., Brizee, L. S., Carden, J., Casey, S. C., Gonzalez, N., Goodwin, M. A., Hata, C., Katsh, N., McLaughlin, J. F., Peck, L., Pederson, A., Pipes, P. L., Stewart, K. B., Weijohn, T. T., and Wickberg, E.. ***Nutrition guidelines for children with disabilities and chronic illnesses.*** Seattle, WA: Neurodevelopmental Program, Children's Hospital and Medical Center, University of Washington, 1989. 176 pp.
Contact: WIC Supplemental Food Program, Bureau of Parent-Child Health Services, Department of Social and Health Services, Mail Stop LC-12C, Olympia, WA 98504. Telephone: (206) 753-4656. Price unknown.

This publication provides guidelines for nutrition screening, assessment, and intervention as routine components of comprehensive health care for children with disabilities and chronic illnesses. The assessment and intervention guidelines cover general problems (e.g., obesity, feeding problems, and drug nutrient interactions) as well as a few specific conditions such as congenital heart disease, brochopulmonary dysplasia, cystic fibrosis, and chronic renal failure. The appendices include a section on anthropometrics that addresses several measurement problems posed by this population.

Belfiore, P. J., and Toro-Zambrana, W.. ***Recognizing choices in community settings by people with significant disabilities.*** Washington, DC: American Association on Mental Retardation, 1994. 32 pp. (Innovations)
Contact: American Association on Mental Retardation, P.O. Box 1202, Washington, DC 20013. Telephone: (800) 424-3688. $21.95, members $19.95; shipping and handling costs vary by size of order. ISBN 0-940898330.

This book provides guidelines for developing community-based instruction programs for learners with severe disabilities that integrate choice-making skills. The book suggests guidelines for instruction that incorporate the assessment of choices and preferences into various phases of daily life. The book considers providing community-based opportunities for choice-making; reviews the methodology of behavior assessment; and provides examples of behavior categories, data sheets, assessment graphs, and self-check evaluation forms. It also examines ways to identify choice-making opportunities, choice assessment, and continued assessment and follow-up. The book contains an illustrated case, provides conclusions, and includes a bibliography.

Bogden, J. F., Fraser, K., Vega-Matos, C., and Ascroft, J.. ***Someone at school has AIDS: A complete guide to education policies concerning HIV infection. (2nd ed.).*** Alexandria, VA: National Association of State Boards of Education, 1996. 88 pp.
Contact: National Association of State Boards of Education, 1012 Cameron Street, Alexandria, VA 22314. Telephone: (800) 220-5183 / (703) 684-4000 / fax: (703) 836-2313 / e-mail: boards@nasbe.org. $15.00 plus $4.00 shipping and handling; discounts available for bulk orders; prepayment required.

This manual, developed in cooperation with the Division of Adolescent and School Health of the U.S. Centers for Disease Control and Prevention, provides suggestions for school districts that are developing policies for dealing with the presence of persons with HIV or AIDS in the school environment, whether the person is a student or a staff member. The manual discusses how to develop policies and includes recommended policies for these topics: attendance, employment, privacy, infection control, HIV and athletics, HIV prevention education, related services, staff development, and general provisions. Methods of engaging the community are suggested. Also, the manual contains lists or selected resources, information sources, facts on HIV transmission, policy terminology, and federal laws guaranteeing disability rights for persons with HIV. This publication updates and significantly expands the 1989 edition.

Boland, M. G., Epstein, S. G., and Taylor, A. B.. ***Building quality: Indicators for family-centered care in HIV health services for children, youth and families.*** Newark, NJ: National Pediatric HIV Resource Center; Boston, MA: New England SERVE, 1994. 81 pp.
Contact: National Pediatric and Family HIV Resource Center, 15 South 9th Street, Newark, NJ 07107. Telephone: (800) 362-0071 / (201) 268-8251. $10.00.

This book provides standards for assessing the quality of care delivered to children and youth who are HIV-positive or who have AIDS, and to their families. Providers, families, and government officials collaborated to produce these standards, which are based upon the standards in "Enhancing Quality." The book is organized into five sections: individualized services received by the child and the family, activities of health professionals in delivering services, responsibilities of health care agencies, the state health department's role in developing policies, and possible contributions of advocacy groups. The book also contains a glossary of commonly used terms. [Funded by the Maternal and Child Health Bureau]

Children's Hospital New Orleans, Louisiana, Chronic Illness Program. ***Wise tips for gastrostomy feeding.*** New Orleans, LA: Chronic Illness Program at Children's Hospital, n.d.. 1 p.
Contact: Chronic Illness Program , Children's Hospital New Orleans, Louisiana, 200 Henry Clay Avenue, New Orleans, LA 70118. Telephone: (504) 899-9511. Price unknown.

This pamphlet provides tips for parents on gastrostomy, or tube, feeding for their children. Information on the tube feeding experience, commercial formula, and blenderized feeding is included. Guidelines for storage and safety of food and feeding procedures are also provided. The pamphlet includes checklists of equipment for blenderizing the prescribed diet and equipment for feeding, a chart of measurements, and a sample feeding schedule. [Funded by the Maternal and Child Health Bureau]

Connecticut State Department of Education, Division of Education Support Services, Bureau of Special Education and Pupil Personnel Services. ***Serving students with special health care needs.*** Hartford, CT: Bureau of Special Education and Pupil Personnel Services, Connecticut State Department of Education, 1992. 269 pp.
Contact: Public Information, Connecticut State Department of Education, State Office Building Room 304, P.O. Box 2219, Hartford, CT 06145. Telephone: (203) 566-5677. Price unknown.

This document is designed to assist schools, regional educational service centers, or other settings where educational services are being provided to students with special health needs in Connecticut. It is designed to identify appropriate services and service providers for students with special health needs in the school setting and to plan the support services necessary to ensure the safety and well-being of all students participating in school activities. The guidelines are intended to provide a framework for the development of appropriate policies and procedures to meet the diverse health care needs of students in school settings today. These guidelines were produced through the collaborative efforts and combined expertise of families, educators, and school and community health professionals. They include a list of resources in Connecticut concerned with health, education, children with special health needs, and technology dependent children that school personnel and families can access for information, technical assistance, and/or support.

Council for Exceptional Children, Division for Early Childhood; National Head Start Association, and Mid South Regional Resource Center. ***New opportunities for collaboration: A policy and implementation resource and training manual for the Head Start regulations for children with disabilities.*** Reston, VA: Council for Exceptional Children, 1994. ca. 150 pp.
Contact: Ginger W. Katz, Education Specialist, Council for Exceptional Children, 1920 Association Drive, Reston, VA 22091. Telephone: (703) 620-3660 / fax: (703) 264-9494. $17.25, nonmembers; $12.00, CEC members plus $2.50 shipping and handling. ISBN 0-86586-252-4; Stock no. D5053.

This manual provides state and local education agencies guidance in developing policies to ensure the application of the regulations in the Individuals with Disabilities Education Act (IDEA), Part B to Head Start programs. It includes various sections that can be used for training sessions; these include a section on questions and answers, a fact sheet, and masters for transparencies. It also includes a side-by-side comparison of the Head Start regulations, the IDEA regulations, and the Head Start guidance materials; it contains the text of the Head Start regulations and provides a resource directory.

Cox, J. H. (Ed.). ***Nutrition manual for at-risk infants and toddlers.*** Chicago, IL: Precept Press, 1997. 247 pp.
Contact: Precept Press, Division of Bonus Books, 160 East Illinois Street, Chicago, IL 60611. Telephone: (312) 467–0580 / fax: (312) 467–9271. $59.95. ISBN 0–944496–47–4.

This manual addresses the nutritional screening and guidelines for care in the home of at-risk infants and toddlers through 2 years of age in the context of family centered care. The first section provides background information on early intervention programs and staff development. Section two provides guidelines for nutritional assessment: dietary intake, feeding, growth, and clinical evaluation. The final section deals with specific nutritional issues be diagnosis, including prematurely born infants, obesity, spinal bifida, congenital heart disease, and cystic fibrosis. Each issue has a brief introduction, a list of important nutritional considerations, examples or case studies used to illustrate important points, and a list of current references that provide more detailed or comprehensive information on the topic. Special features in the manual include full-sized forms and charts for do-it-yourself adaptation, and bulleted checklists, tables, and diagrams designed to simplify and speed understanding when used in busy clinics or schools.

Donowitz, L. G. (Ed.). ***Infection control in the child care center and preschool. (2nd ed.).*** Baltimore, MD: Williams and Wilkins, 1993. 368 pp.
Contact: Williams and Wilkins, 351 East Camdren Street, Baltimore, MD 21201-2436. Telephone: (800) 638-0672.

This book serves as a primary reference source for information on infection control policies and practice in child care settings. Chapters focus on disease transmission, outbreak management protocols, considerations for children with special health needs, and employee health policies. The remainder of the book is devoted to descriptions of over fifty infections, including their clinical manifestations, etiologic agents, epidemiology, diagnosis, therapy, infectious periods, and infection control procedures. A sample parent notification form is included as an appendix.

Edgar, M., and Uhl, M.. ***National respite guidelines: Respite services for families of children with disabilities, chronic and terminal illnesses and children at risk of abuse or neglect.*** Chapel Hill, NC: Chapel Hill Training-Outreach Project, ARCH National Resource Center for Respite and Crisis Care Services, 1994. 14 pp.
Contact: Chapel Hill Training-Outreach Project, ARCH National Resource Center for Respite and Crisis Care Services, 800 Eastowne Drive, Suite 105, Chapel Hill, NC 27514. Telephone: (800) 473-1727 / fax: (919) 490-4905. Price unknown.

This document establishes guidelines to assist states and local communities in developing quality respite services that meet the diverse needs of families. They include guidelines on the following: 1) family involvement, 2) care needs of the child, 3) care providers, 4) community involvement, 5) service delivery, 6) administration, and 7) evaluation.

Edwards, J. P., and Elkins, T. E.. ***Just between us: A social sexual training guide for parents and professionals who have concerns for person with retardation.*** Portland, OR: Ednick Communications, 1988. 157 pp.
Contact: Ednick Communications, Box 3612, Portland, OR 97208. Price unknown.

This monograph was written for parents and professionals and focuses on the social, emotional, and sexual development of children with special health needs. Topics include: attitudes, social-sexual needs, moral-ethical concerns, reproductive health issues, parental concerns, self esteem, sterilization and contraception, avoiding exploitation, and marriage and parenthood. Appendices provide staff guidelines for social-sexual and human relationship issues, "ACOG Ethics Committee Policy Statement on Sterilization," resource material listing, and references.

Ekvall, S. W. (Ed.). ***Pediatric nutrition in chronic diseases and developmental disorders: Prevention, assessment, and treatment.*** New York, NY: Oxford University Press, 1993. 541 pp.
Contact: Oxford University Press, 2001 Evans Road, Cary, NC 27513. Telephone: (800) 451-7556. $65.00.

This book for health professionals reviews the current status of research regarding nutrition in chronic diseases and developmental disorders of children and helps translate this research into clinical practice. Each chapter focuses on biochemical and/or clinical abnormalities, techniques in nutrition evaluation or diagnosis (including behavior), nutritional treatment or management, and follow-up procedures. Although directed toward the health care of children, the text provides for all ages information on current issues in preventive nutrition and normal growth. Appendices include Recommended Dietary Allowances, black and white NCHS growth charts for special conditions and the general population, nutrition assessment records, intensive care nursery protocol, quality assurance standards, anthropometric standards, maturation charts, and adult nutrition records and assessment values.

Epstein, S. G., Taylor, A. B., Halberg, A. S., Gardner, J. D., Walker, D. K., and Crocker, A. C.. ***Enhancing quality: Standards and indicators of quality care for children with special health care needs.*** Boston, MA: New England SERVE, 1989-1991. 2 v.
Contact: Alexa Halberg, New England SERVE, 101 Tremont Street, Suite 812, Boston, MA 02108. Telephone: (617) 574-9493. $10.00
NMCHC inv.code C089.

This document provides worksheets and assessment scales for rating programs against model standards in the areas of individualized services, health care professional and team characteristics, health care agency or facility responsibilities, state health department responsibilities, and guidelines for community and societal supports. Volume 1 of this set offers a set of standards that identify key elements contributing to quality health care for children with special health care needs. Volume 2 provides a set of health system assessment tools that have been developed in order to support the use of 'Enhancing Quality' for system-building and assessment purposes in a variety of settings. [Funded by the Maternal and Child Health Bureau]

Feuerstein, R., Mintzker, Y., and Shachar, N. B.. ***Mediated learning experience (MLE): Guidelines for parents.*** Jerusalem, Israel: Hadassah Wizo Canada Research Institute, International Center for the Enhancement of Learning Potential, 1993. 45 pp.
Contact: Hadassah Wizo Canada Research Institute, International Center for the Enhancement of Learning Potential, 6 Karmon Street, Beit Hakerem, P.O. Box 3160, Jerusalem, Israel 91031. Telephone: (02) 536202 / 02-511934 / fax: 972-2-51499. Price unknown.

This document provides guidelines on the mediated learning experience (MLE) method of educating children with special health needs, where a parent, educator, or caregiver acts as mediator between a child and stimuli and develops the stimuli for the child due to the child's limited ability to learn by himself. It goes over the basic characteristics of MLE (intentionality, reciprocity, and transcendence), and explains how to help mediate certain feelings and behaviors.

Gabor, V., Jacquart, K., Salit, R., and Hill I.. ***Practice guidelines and standards of care for children with special health care needs: Report and compendium.*** Washington, DC: Health Systems Research, 1996. 17 pp.
Contact: Health Systems Research, 1200 18th Street, N.W., Suite 700, Washington, DC 20036. Telephone: (202) 828-5100 / fax: (202) 728-9469 / World Wide Web: http://www.ichp.edu/mchb/hsr/reports.html. Available from the Web site at no charge.

This report gives information on a technical assistance project for the North Carolina Department of Environment, Health, and Natural Resources Division of Maternal and Child Health. The project examined practice guidelines to promote health care quality for children with special health needs as their care was expected to migrate to a Medicaid managed care system. The report includes a summary of guidelines for children with the following conditions: asthma, attention deficit hyperactivity disorder, cerebral palsy, congenital deafness, cystic fibrosis, diabetes, sickle cell disease, and spina bifida. The report also identifies the sources of these guidelines. [Funded by the Maternal and Child Health Bureau]

Gitchell, R.. ***Criteria for involvement of a registered dietitian in family centered care for children with special health care needs.*** Hartford, CT: Nutrition Section, Connecticut Department of Health Services, 1988. 1 p.
Contact: Ruth Gitchell, Nutrition Section, Connecticut Department of Health Services, 150 Washington Street, Hartford, CT 06106. Telephone: (203) 566-1159.

This fact sheets lists screening criteria used by Connecticut for involving a registered dietitian in the family centered care of a child with special health care needs.

Goldberg, D., Holland, M., Cunniff, P., Dwyer, J., Palmer, C., Bayerl, C. T., and Ries, J. D.. ***Consuming concerns: Nutrition services in early intervention.*** [Boston, MA]: Frances Stern Nutrition Center, New England Medical Center, ca. 1996. 1 trainer's guide (30 pp.), 1 videotape (VHS 1/2 inch).
Contact: Nora Saul, Frances Stern Nutrition Center, New England Medical Center, 750 Washington Street NEMC No. 783, Boston, MA 02111. Telephone: (617) 636-5273. $25.00 for first copy; $20.00 for each additional copy.

This videotape and trainer's guide provide in-service training in nutrition issues concerning children ages newborn to 3 who have special health care needs. The materials are directed toward health and education professionals working in early intervention programs. The videotape discusses six common nutritional concerns in the early intervention population, and the role of the nutritionist as a member of, or consultant to, the early intervention team. The trainer's guide includes a pretest, description of nutrition services stipulated in P.L. 102-119 (Individuals with Disabilities Education Act), outline of the components of nutrition screening, reproducible handouts, and discussion questions. [Funded by the Maternal and Child Health Bureau]

Haynie, M., Porter, S. M., and Palfrey, J. S.. ***Children assisted by medical technology in educational settings: Guidelines for care.*** Boston, MA: Project School Care, Children's Hospital, Boston, 1989. 188 pp.
Contact: Attention: Crystal, Project School Care, Children's Hospital, 300 Longwood Avenue, Boston, MA 02115. Telephone: (617) 735-6714 / fax: (617) 735-7940. $14.00, photocopy of original; $5.00, 1993 supplement. NMCHC inv.code C095.

This manual presents guidelines for schools and community agencies to use to help promote the safe and well adapted functioning of children with chronic illness, physically disabling conditions and medical dependency. Procedures for entrance into an educational setting for the child assisted by medical technology and precautions and infection control are discussed. Also included are comprehensive explanations of commonly used medical assistance such as: tube feeding, intravenous lines, catheterization, ostomy care, and respiratory care. Handouts, emergency procedure sheets, logs and an informational introductory letter about each assistive device or procedure are included. A 1993 supplement includes revised and updated sections on universal precautions, central venous catheters, oxygen use and mechanical ventilators, and completely new sections on latex allergy and dialysis. [Funded by the Maternal and Child Health Bureau]

Healy, A., and Lewis-Beck, A. J.. ***Improving health care for children with chronic conditions: Guidelines for families.*** Iowa City, IA: Division of Developmental Disabilities, University Hospital School, 1987. 82 pp.
Contact: University of Iowa, Price unknown. NMCHC inv.code B287.

This booklet contains guidelines for family advocacy developed by parents of children with chronic health problems. These guidelines emphasize the need for communication and cooperation between family and professional caregivers and recommend the development of individualized plans of care for children with special needs and their families. The guidelines are organized under five steps: 1. Establish collaborative relationships, 2. Identify problems, 3. Determine needs and services, 4. Follow-up, and 5. Participate in community health efforts and advocacy. [Funded by the Maternal and Child Health Bureau]

Healy, A., and Lewis-Beck, A. J.. ***Improving health care for children with chronic conditions: Guidelines for physicians.*** Iowa City, IA: Division of Developmental Disabilities, University Hospital School, 1987. 67 pp.
Contact: National Maternal and Child Health Clearinghouse, 2070 Chain Bridge Road, Suite 450, Vienna, VA 22182-2536. Telephone: (703) 356-1964 / fax: (703) 821-2098 / e-mail: nmchc@circsol.com / World Wide Web: http://www.circsol.com/mch. Available at no charge. NMCHC inv.code B288.

This booklet contains guidelines for family advocacy developed by parents of children with chronic health problems. These guidelines emphasize the need for communication and cooperation between family and professional caregivers and recommend the development of individualized plans of care for children with special needs and their families. The guidelines are organized under five steps: 1. Establish relationships with children, families, and other caregivers; 2. Identify problems; 3. Determine needs and services. 4. Follow-up; 5. Participate in outreach and advocacy. [Funded by the Maternal and Child Health Bureau]

Healy, A., and Lewis-Beck, A. J.. ***Improving health care for children with chronic conditions: Guidelines for social workers.*** Iowa City, IA: Division of Developmental Disabilities, University Hospital School, 1987. 62 pp.
Contact: Publications Order Department, University of Iowa, 2222 Old Highway 218 South, Iowa City, IA 52242-1602. Telephone: (800) 235-2665. $3.00 plus $1.50 shipping and handling. NMCHC inv.code B289.

This booklet contains guidelines for family advocacy developed by parents of children with chronic health problems. These guidelines emphasize the need for communication and cooperation between family and professional caregivers and recommend the development of individualized plans of care for children with special needs and their families. The guidelines are organized under five steps: 1) Establish relationships with children, families, and other caregivers; 2) Identify problems; 3) Determine needs and services; 4) Follow-up; 5) Participate in outreach activities. [Funded by the Maternal and Child Health Bureau]

Heustis, J., Kressley, K. G., Greer, M., and Klein, S. ***Parent liaison training manual: A resource guide for parent educators working within medical and social work teams.*** Indianapolis, IN: Indianapolis Parent Information Network, 1993. ca. 200 pp.
Contact: Librarian, National Center for Education in Maternal and Child Health, 2000 15th Street North, Suite 701, Arlington, VA 22201. Telephone: (703) 524-7802 / fax: (703) 524-9335 / e-mail: info@ncemch.org / World Wide Web: http://www.ncemch.org. Available for loan.

This training manual complements the skills of parent liaisons, parents of children with special health needs who work within a medical and social work team to assist other families to become more effective caregivers for their own children with special health needs. This guide aims to increase the parent liaison's understanding of families and how they cope with special issues; enhance their communication and problem-solving strategies; and clarify their roles and responsibilities. Resources include a bibliography; a glossary of medical, disability and education terms; fact sheets about medical conditions; reprints of some of the additional readings; and resource directories. Each topic area includes case studies, instructional activities, and suggested readings. [Funded by the Maternal and Child Health Bureau]

Hill, I., and Zimmerman, B.. ***Improving the quality and coordination of care for Indiana's children with special health care needs.*** Washington, DC: Health Systems Research, 1994. ca. 60 pp.
Contact: Health Systems Research, 1200 18th Street, N.W., Suite 700, Washington, DC 20036. Telephone: (202) 828-5100 / fax: (202) 728-9469 / World Wide Web: http://www.hsrnet.com. Price unknown.

This is a report of assistance to the Indiana State Department of Health (ISDH) from Health Systems Research, Inc. (HSR). ISDH officials identified two primary objectives in their request for technical assistance: 1) enhancing the capacity of the Title V Children's Special Health Care Services (CSHCS) program to provide comprehensive primary care to special needs children; and 2) defining and clarifying the future role of Indiana's Title V program, which includes the Maternal and Child Health (MCH) and CSHCS programs, in the context of the state's implementation of a Medicaid managed care system. Site visits led to the development of the following two products which are described in the report: 1) a comprehensive proposal for adopting and implementing a Medicaid-financed care coordination system for children with special health care needs; and 2) draft addenda to contracts with managed care providers outlining appropriate protocols and quality standards for delivery of services for children with special health care needs. [Funded by the Maternal and Child Health Bureau]

Hornak, R. T., and Carothers, L. H. ***First years together: A curriculum for use in interventions with high risk infants and their families.*** Raleigh, NC: Project Enlightenment, Wake County Public School System, 1989. 254 pp.
Contact: Project Enlightenment, Wake County Public School System, 501 South Boylan Avenue, Raleigh, NC 27603. Telephone: (919) 755-6935. $20.00 plus 15 percent shipping and handling.

This manual is designed for professionals in child development, nursing, education, psychology, or related fields who work with high-risk infants and their families. It is a step-by-step plan describing how to provide education and support to families. The key features are: 1) building a partnership between professional and parents; 2) involving parents in the monitoring and assessment of their child's development; 3) helping parents anticipate and nurture approaching developmental milestones in their child; and 4) supporting parents in parent-child interactions, in caregiving and in handling their ongoing emotional reactions resulting from the birth of a high-risk infant.

Horsley, J. W., Allen, E. R., and Daniel, P. W. ***Nutrition management of school age children with special needs: A resource manual for school personnel, families, and health professionals = Nutrition management of handicapped and chronically ill school children. (2nd ed.).*** Richmond, VA: Virginia Department of Health and Virginia Department of Education, 1996. 93 pp.
Contact: National Maternal and Child Health Clearinghouse, 2070 Chain Bridge Road, Suite 450, Vienna, VA 22182-2536. Telephone: (703) 356-1964 / fax: (703) 821-2098 / e-mail: nmchc@circsol.com / World Wide Web: http://www.circsol.com/mch. Available at no charge.

This manual, a product of an interagency project between the Virginia Departments of Health and Education, is a guide for parents and professionals on the management of nutrition problems of school children with special needs. It helps school personnel plan nutrition services for students who have special health needs or are chronically ill. The information included facilitates the management of special diets and the expansion of nutrition education in the school curriculum. It includes information on these topics: common nutrition problems and interventions during the school day; dietary considerations of specific conditions and related factors; and nutrition goals and objectives for the individualized education program. Dietary considerations and sources of information and/or nutrition education materials for the following conditions are discussed: cerebral palsy, cystic fibrosis, diabetes mellitus, Down syndrome, juvenile rheumatoid arthritis, phenylketonuria, seizure disorders, spina bifida, constipation, feeding abnormalities, and tube feeding. Nine case studies are presented. The appendix includes information on lunch menu ideas for special diets, nutritious snacks, textural modifications, arthritis diet and drugs, complications of tube feeding, and PKU diet free foods. [Funded by the Maternal and Child Health Bureau]

Hunt, M., Cornelius, P., Leventhal, P., Miller, P., Murray, T., and Stoner, G. ***Into our lives: A guidebook to the IFSP process for families raising children with developmental disabilities.*** Tallmadge, OH: Family Network, ca. 1990. 44 pp.
Contact: Family Child Learning Center, 90 West Overdale Drive, Tallmadge, OH 44278. Telephone: (216) 633-2055 / fax: (216) 633-2658. Price unknown.

This publication is designed for parents of children with special health needs to help familiarize them with the Individualized Family Service Plan (IFSP). It is based on a program of family support and information called 'Building family strengths' that was developed by a group of mothers of children with disabilities and refined based on participation of parents in Ohio. This manual is designed to help prepare parents for full participation in the formulation of their child's IFSP. It discusses how to solve difficult problems using a specific decision-making model, how to improve communication skills, and how to identify coping strategies.

Hurth, J. L., and Goff, P. E. ***Assuring the family's role on the early intervention team: Explaining rights and safeguards.*** Chapel Hill, NC: National Early Childhood Technical Assistance System, 1996. 28 pp.
Contact: NEC*TAS Publications, National Early Childhood Technical Assistance System, 500 NationsBank Plaza, 137 East Franklin Street, Chapel Hill, NC 27514. Telephone: (919) 962-2001 / fax: (919) 966-7463 / e-mail: nectasta.nectas@mhs.unc.edu / World Wide Web: http://www.nectas.unc.edu. $6.00 includes shipping and handling; quantity discounts available.

This booklet provides information on procedural safeguards of the early intervention system that are designed to protect the interests of both the families of young children with special needs and the service providers under the Individuals with Disabilities Education Act (IDEA), part H. Ways to explain procedures for complaint resolution and strategies for establishing opportunities for family input are presented. The booklet contains principles and examples of family-friendly language from materials submitted by early intervention programs across the country. The IDEA regulations on procedural safeguards are included.

Illinois State Board of Education, Illinois Association of School Nurses, and Illinois Department of Public Health. ***Management of students with health impairments in the school setting.*** Springfield, IL: Illinois State Board of Education, 1992. 255 pp.
Contact: Illinois Department of Public Health, 535 West Jefferson Street, Room 500, Springfield, IL 62761. Price unknown.

This document was designed to assist Illinois school districts in developing programs to meet the special health and education needs of students who have chronic illnesses or other health impairments, whether or not such students are receiving special education services. It is intended as a model for schools. The publication includes a definition of terms, detailed information on selected chronic health conditions which are commonly found in schools, and interventions which are being used in schools. The definition and purpose for each intervention is described followed by guidelines and precautions. A bibliography is also included.

Ireys, H. T. ***Blueprint for a needs assessment: Contributing to a system of care for children with special needs and their families.*** Baltimore, MD: Child and Adolescent Health Policy Center, Johns Hopkins University, 1995. 11 pp. (A technical resource brief)
Contact: National Maternal and Child Health Clearinghouse, 2070 Chain Bridge Road, Suite 450, Vienna, VA 22182-2536. Telephone: (703) 356-1964 / fax: (703) 821-2098 / e-mail: nmchc@circsol.com / World Wide Web: http://www.circsol.com/mch. Available at no charge. NMCHC inv.code H126.

This report develops specifications for conducting a practical needs assessment of children with special needs and their families. Presented within the overall context of resource constraints, the report discusses six specific steps in planning and conducting a needs assessment, and identifies key decision points and recommendations for each step. [Funded by the Maternal and Child Health Bureau]

Isaacs, J. S., Cialone, J., Horsley, J. W., Holland, M., and Nardella, M.. ***Children with special health care needs: A community nutrition pocket guide.*** Birmingham, AL: UAB Sparks Clinics, 1997. 104 pp.
Contact: Janet S. Isaacs, Ph.D., R.D., Sparks Clinics, 208 Sparks Center, 1720 Seventh Avenue, South, Birmingham, AL 35294-0017. Telephone: (205) 934-5471 / (205) 934-1064 / fax: (205) 975-2380 / e-mail: JIsaacs@civmail.circ.uab.edu. $19.50 includes shipping and handling.

This manual provides quick reference information on nutrition for children with special health care needs. It was prepared for registered and licensed dietitians who are not working in a major medical center; dietitians in managed care settings; dietitians working in public service or WIC programs; private consultants; dietetic students; and other health care providers who hire consultants for nutrition services. Topics include growth, diet and nutrition, feeding and eating, non-oral enteral feeding, fluid and bowel problems, and community services and programs. The manual includes references and a glossary.

Jackson, P. L., and Vessey, J. A. (Eds.). ***Primary care of the child with a chronic condition.*** St. Louis, MO: Mosby-Year Book, 1992. 564 pp.
Contact: Mosby-Year Book, 11830 Westline Industrial Drive, Saint Louis, MO 63146. Telephone: (800) 325-4177 / (314) 872-8370 / fax: (314) 432-1380 / World Wide Web: http://www.mosby.com. $39.95; 2nd edition (1995) available for $49.95.

This book is designed to provide the pediatric health care professional with the information necessary to provide comprehensive primary care to children with chronic illnesses. Part I addresses the major issues common to the care of all children with chronic conditions: the role of the primary care provider, the impact of a chronic condition on the family and the child's development, and the financial resources, or lack thereof, available and needed to support the care of a child with a chronic condition. Part II identifies 24 chronic conditions found in children that necessitate alterations in standard primary care practices as a result of the chronic condition.

Jepsen, C., and Nickel, R. E.. ***Office assessment of feeding.*** Portland, OR: Child Development and Rehabilitation Center, Oregon Health Sciences University, 1997. 1 manual (8 pp.), 1 videotape (19 min., VHS, 1/2 inch). (Community Consultants in the Care of Children with Special Health Care Needs)
Contact: Robert E. Nickel, Child Development and Rehabilitation Center, Oregon Health Sciences University, P.O. Box 574, Portland, OR 97207. Telephone: (503) 494-8362 / fax: (503) 494-6868 or 346-5844. Price unknown.

The purpose of this manual and videotape is the evaluation of children with disorders of growth and nutrition in the primary care office and to help clarify the need for further evaluation and referrals, e.g., evaluation for gastroesophageal reflux (GER) or referral to a feeding specialist. The components are measurement of growth parameters, taking of a feeding history, review of a 24 hour dietary recall, and the observation of feeding. The manual provides a list of recommendations for each of these components and related tables. Further related information about the evaluation and management of children with disorders of growth and feeding is located in Chapter 4 of "Community Consultants in the Care of Children with Special Health Care Needs" (Jepsen and Nickel, 1997), also published under this grant. [Funded by the Maternal and Child Health Bureau]

Johnson-Martin, N. M., Jens, K. G., Attermeier, S. M., and Hacker, B. J. ***The Carolina curriculum for handicapped infants and toddlers with special needs. (2nd ed.).*** Baltimore, MD: Paul H. Brookes Publishing Company, 1991. 376 pp.

Contact: Paul H. Brookes Publishing Company, P.O. Box 10624, Baltimore, MD 21285-0624. Telephone: (800) 638-3775 / (410) 337-9580 / fax: (410) 337-8539 / e-mail: custserv@pbrookes.com. $40.00.

This curriculum, written for early intervention personnel and other caregivers, offers practical assessment and intervention strategies for infants and toddlers with mild, moderate, severe, or multiple disabilities. The curriculum covers five major domains including cognition, communication, social adaptation, and fine motor and gross motor skills, and allows the user to create a program specifically tailored to the strengths and needs of each child. An assessment log for charting the child's progress is also included.

Joint Task Force for the Management of Children with Special Health Needs. ***Guidelines for the delineation of roles and responsibilities for the safe delivery of specialized health care in the educational setting.*** Reston, VA: Council for Exceptional Children, 1990. 20 pp. *Contact:* Council for Exceptional Children, 1920 Association Drive, Reston, VA 22091-1589. Telephone: (703) 620-3660 / fax: (703) 264-9494. $5.00 plus $2.00 shipping and handling; must be prepaid.

This manual was complied to assist health and education professionals in the management of children with special health needs. The guidelines delineate standard professional practice roles and responsibilities in the provision of specialized health care in educational settings. A matrix listing 66 special health care procedures identifies the persons who are qualified to perform each procedure, who should preferably perform the procedures, and the circumstances under which these persons would be deemed qualified, assuming appropriate training. Resources and references for professional standards and practices related to specialized health care procedures in educational settings are also included.

Judge David L. Bazelon Center for Mental Health Law. ***Managing behavioral health care for children and youth: A family advocate's guide.*** Washington, DC: Judge David L. Bazelon Center for Mental Health Law, 1997. 40 pp.
Contact: Judge David L. Bazelon Center for Mental Health Law, 1101 15th Street, N.W., Suite 1212, Washington, DC 20005-5002. Telephone: (202) 467-4232 / TDD: (202) 467-4232 / fax: (202) 223-0409 / e-mail: HN1660@handsnet / World Wide Web: http:/www.bazelon.org. $9.95; plus $4.00 shipping and handling; prepayment required; price also includes the booklet "Family Guide to Managed Care". Item no. F-1.

This guide provides strategies for child mental health advocates when advocating to states to develop managed health care systems that improve services for children with mental, emotional, and behavioral disorders. It provides information on managed care, strategies for advocacy, and the challenges of mental care. A glossary of terms is provided at the back of the guide.

Judge David L. Bazelon Center for Mental Health Law. ***Your family and managed care: A guide for families of children with mental, emotional or behavioral disorders.*** Washington, DC: Judge David L. Bazelon Center for Mental Health Law, 1996. 15 pp.
Contact: Judge David L. Bazelon Center for Mental Health Law, 1101 15th Street, N.W., Suite 1212, Washington, DC 20005-5002. Telephone: (202) 467-4232 / TDD: (202) 467-4232 / fax: (202) 223-0409 / e-mail: HN1660@handsnet / World Wide Web: http:/www.bazelon.org. $4.60; prepayment required; discounts available for bulk orders; also available with "Managing Behavioral Health Care for Children and Youth: A Family Advocate's Guide" for $9.95 as a set. Item no. F-2.

This brochure explains to families how a well designed managed care program can improve access to health services for a child with mental, emotional, or behavioral problems, how they can make their plan work for their child, and what to watch out for.

Kostell, A. M., Cooper, L., Mahoney, K. G., and Solem, G.. ***Pediatric standards of care for home medical equipment suppliers and home infusion therapy.*** Cleveland, OH: Pediatric Service Coordination Program, MetroHealth Medical Center, 1991. 7 pp.

Contact: Pediatric Service Coordination Program, MetroHealth Medical Center, 3395 Scranton Road, Quad 3041, Cleveland, OH 44109. Telephone: (216) 459-3635. Initial copy available at no charge.

This booklet presents standards developed by a committee of home medical equipment suppliers. They cover communication/education, maintenance/delivery, and services. A list of suppliers who participated in the development of these standards is included. [Funded by the Maternal and Child Health Bureau]

Krajicek, M. J.. ***Instructor guide for the care of infants, toddlers, and young children with disabilities and chronic conditions.*** Austin, TX: Pro-Ed, 1997. 478 pp.
Contact: Attn: Customer Services, Pro-Ed, 8700 Shoal Creek Boulevard, Austin, TX 78757-6897. Telephone: (512) 451-3246 / fax: (512) 451-8542. $59.00 plus 10 percent shipping and handling; prepayment required. Item No. 8377.

This guide is designed for instructors to educate paraprofessionals who work with children with chronic health conditions and disabilities. It describes a range of disabilities and conditions likely to be encountered in child care and preschool settings, as well as the best practices to meet the children's special needs. The guide is divided into the following areas: 1) human development, 2) chronic conditions, 3) care needs, 4) communication and community support, and 5) invasive procedures. Each area has a list of brief curricula that includes a lesson plan and a bibliography. Appendices explain how to organize and prepare the curricula.

Krajicek, M. J., Steinke, G., Hertzberg, D. L., Anastasiow, N., and Sandall, S. (Eds.). ***Handbook for the care of infants, toddlers, and young children with disabilities and chronic conditions.*** Austin, TX: Pro-Ed, 1997. 446 pp.
Contact: Attn: Customer Services, Pro-Ed, 8700 Shoal Creek Boulevard, Austin, TX 78757-6897. Telephone: (512) 451-3246 / fax: (512) 451-8542. $39.00 plus 10 percent shipping and handling; prepayment required. ISBN 0-89079-708-0; Item No. 8376.

This handbook, written for child caregivers, describes child development, the chronic conditions that may affect children, how to care for the children with these conditions, and some aspects of how the child fits into the community. It was developed by the First Start Program, a training program for paraprofessionals and education aides working with infants, toddlers, and preschoolers with disabilities or chronic conditions, that was developed at the University of Colorado Health Sciences Center in 1985. The aim is to keep the caregiver's focus on the child, not his disability, but to give the caregiver a basic understanding of what the disability entails so that he can help to manage it.

Larson, G. (Ed.). ***Managing the school age child with a chronic health condition: A practical guide for schools, families and organizations.*** Minneapolis, MN: Pathfinder, 1988. 335 pp.
Contact: Pathfinder, 5000 West 39th Street, Minneapolis, MN 55416. $24.95 plus $2.00 shipping and handling.

This book was written for school professionals: teachers, principals, administrators, school nurses, aides, assistants, other health professionals, and for parents or guardians. It contains information on a wide range of health conditions and physical disabilities and how these conditions affect students while in school. The book is divided into six parts: (1) planning school health services, (2) selected chronic health conditions, (3) basic care guidelines, (4) mobility and the student with physical limitations, (5) guidelines for orthopedic care, and (6) guidelines for emergency situations. Very specific instructions for a wide variety of situations are included, along with diagrams and a glossary.

Lynch, E. W., and Hanson, M. J. (Eds.). ***Developing cross-cultural competence: A guide for working with children and their families. (2nd ed.).*** Baltimore, MD: Paul H. Brookes Publishing Company, 1998. 570 pp.
Contact: Paul H. Brookes Publishing Company, P.O. Box 10624, Baltimore, MD 21285. Telephone: (800) 638-3775 / fax: (410) 337-8539 / World Wide Web: http://www.pbrookes.com. $39.95 includes shipping and handling. ISBN 1-55766-331-9.

This book presents information about the range of cultures within the United States, and advice about developing cultural competence in order to work with families of differing origins. The book gives the cultural perspectives of families of Anglo-European, Native American, African American, Latino, Asian, Philipino, Hawaiian, Samoan, and Middle Eastern origin. For each culture, the book lists bibliographies, beliefs, values, practices, cultural courtesies, and significant cultural events. The intended audience is health or social services professionals working with children with special health needs.

Maroldo, R. A. (Ed.). ***Part H and Head Start regulations.*** Horsham, PA: LRP Publications, 1993. ca. 70 pp.
Contact: LRP Publications, Dept. 430, 747 Dresher Road, P.O. Box 980, Horsham, PA 19044-0980. Telephone: (800) 341-7874. Price unknown.

This document contains the text of Part H and Head Start regulations. Specifically, it addresses early intervention programs for infants and toddlers with disabilities (34 C.F.R. Part 303); program performance standards for operation of Head Start programs by grantees and delegate agencies (45 C.F.R. Part 1304); eligibility, recruitment, selection, enrollment and attendance in Head Start (45 C.F.R. Part 1305); Head Start staffing requirements and program options (45 C.F.R. Part 1306); and Head Start program performance standards on services for children with disabilities (45 C.F.R. Part 1308).

Maryland Board of Nursing. ***Guidelines: Role and responsibilities of the school nurse (registered nurse) and the child with special health care needs.*** Baltimore, MD: Maryland Board of Nursing, 1990. 7 pp.
Contact: Maryland Board of Nursing, 4201 Patterson Avenue, Baltimore, MD 21215. Telephone: (410) 764-4747. Price unknown.

These guidelines identify the school nurse's role and responsibilities, including delegation of nursing functions, as they apply to two groups of children: those with special care needs and those who are technology dependent. This document provides the parameters which the school nurse is expected to utilize in his/her nursing practice in Maryland schools. A glossary of terms is also included.

Massachusetts Department of Public Health, Bureau of Parent, Child and Adolescent Health. ***Transition from hospital to home care for children with complex medical needs: Standards and indicators for family/health care team collaboration.*** Jamaica Plain, MA: Bureau of Parent, Child and Adolescent Health, Massachusetts Department of Public Health, 1993. 17 pp.
Contact: Debbie Allen, Director, Greater Boston Regional Health Office, Massachusetts Department of Public Health, 180 Morton Street, 3rd Floor, Jamaica Plain, MA 02130. Telephone: (617) 727-6941. Price unknown.

This publication provides a guide for parents, continuing care professionals, hospital and home health care teams, and other community supports to assist in providing a safe, smooth transition of the child with complex medical needs from the hospital to his or her home. It contains a set of standards and indicators that identify and describe the important phases in a child's transition from hospital to home. The essential phases discussed in this manual are first an assessment of the need for home health care; second, development of the plan to be carried out in the home; and third, implementation and evaluation of that plan.

McCreary Centre Society. ***Sexual Abuse and Young People with Disabilities Project: Results and recommendations.*** Burnaby, British Columbia: McCreary Centre Society, 1993. 218 pp.
Contact: SAYPD Project, McCreary Centre Society, 401 North Esmond Avenue, Burnaby, British Columbia, Canada V5C 1S4. Telephone: (604) 291-1996. Available at no charge.

This report describes the results of eighteen months of work of the Sexual Abuse and Young People with Disabilities (SAYPD) Project. The tasks were to conduct a needs assessment survey and develop a resource library on disabilities, sexual abuse and sexuality; compile a registry of professionals with specialized expertise; and form guidelines for sexual abuse investigation involving children and youths with disabilities. Chapters include: licensing officer survey; service provider survey; parent survey; survey of adults with disabilities; resource library; registry of professionals; investigation guidelines; and conclusions.

McGonigel, M. J., Kaufmann, R. K., Johnson, B. H. (Eds.). ***Guidelines and recommended practices for the individualized family service plan. (2nd ed.).*** Bethesda, MD: Association for the Care of Children's Health, 1991. ca. 200 pp.
Contact: Association for the Care of Children's Health, 7910 Woodmont Avenue, Suite 300, Bethesda, MD 20814. Telephone: (301) 654-6549 / fax: (301) 986-4553. $21.00, non-members; $17.00, members; plus $3.50 shipping and handling. ISBN 0-937821-77-2.

This manual provides a history of its publication and explains its relationship to the first edition which presented a consensus on the best practices for providing family centered comprehensive early intervention services as required in Part H of the Education of the Handicapped Act Amendments of 1986. This edition contains the final regulations developed by the U.S. Department of Education regarding the implementation of Part H of P.L. 99-457. It explains the rationale for developing an individualized family service plan (IFSP), the process for developing one, and describes how to build strong relationships between families and professionals. Other topics covered are assessing the child's needs and strengths; working with families to identify concerns, priorities, and resources; and implementing the IFSP. A final chapter assesses future directions for the IFSP; this chapter considers issues of interest to state planners and policy makers. [Funded in part by the Maternal and Child Health Bureau]

Meisels, S. J., and Provence, S.. ***Screening and assessment: Guidelines for identifying young disabled and developmentally vulnerable children and their families.*** Washington, DC: National Center for Clinical Infant Programs, 1989. 65 pp.
Contact: Zero to Three/National Center for Clinical Infant Programs, 734 15th Street, N.W., 10th Floor, Washington, DC 20005. Telephone: (202) 638-0840 / (800) 899-4301 / fax: (202) 638-0851. $8.00 plus $2.50 shipping and handling. NMCHC inv.code C110.

This document focuses on the rationale, core components, and guidelines for establishing a system for screening and assessing disabled and developmentally vulnerable children, from birth through age five, and their families. Its purpose is to suggest guidelines for the identification and assessment of children who should participate in programs related to the infant-toddler (Part H) and the preschool (Part B, Section 619) components of P.L. 99-457. It describes the requirements of P.L. 99-457 and discusses the complex factors involved in defining the population to be served. It also outlines a sequenced planning process and lists future tasks. Appendices include descriptions of several different screening and assessment models, a list of screening and assessment instruments and procedures, and a glossary.

Minnesota Department of Health, Division of Family Health. ***Principles for maternal and child health services: Perinatal health care, family planning, adolescent health, child health, and children with special health care needs.*** Minneapolis, MN: Division of Family Health, Minnesota Department of Health, 1994. 92 pp.
Contact: Request Phone Line, Minnesota Department of Health, 717 Delaware Street Southeast, P.O. Box 9441, Minneapolis, MN 55440-9441. Telephone: (612) 623-5274. Available at no charge.

This report, written at the request of the Minnesota Maternal and Child Health Advocacy Task Force, provides a comprehensive reference guide for systems development as Minnesota embarks on restructuring its health care services. Sections focus on programs in perinatal care, family planning, child health, adolescent health, and children with special health needs. Each section discusses the basic concepts, goals, consumer rights and responsibilities, and systems development issues for the target population. These discussions are followed by charts listing the principles upon which quality services are developed in the areas of availability, access to care, the continuum of care, costs, client-centered care, quality assurance, rural factors, supportive community services, and data collection. This document is designed for use in planning integrated service networks, developing quality assurance guidelines, evaluating program effectiveness, drafting health care reform legislation, advocating for community services, and establishing program funding parameters.

Monahan, C., Harders-Shanahan, R., Maloney, M. M., and Song, J.. ***Quality community managed care: A guide for quality assurance measures for children with special health care needs, includes pertinent measures from Medicaid HEDIS.*** Chicago, IL: Division of Specialized Care for Children, University of Illinois at Chicago, 1997. 48 pp.
Contact: National Maternal and Child Health Clearinghouse, 2070 Chain Bridge Road, Suite 450, Vienna, VA 22182-2536. Telephone: (703) 356-1964 / fax: (703) 821-2098 / e-mail: nmchc@circsol.com / World Wide Web: http://www.circsol.com/mch. Available at no charge. NMCHC inv.code J085.

This manual presents methods for quality assurance measurements of health care service delivery for use with managed care plans to evaluate whether they are adequately serving children with special health care needs. The quality assurance measures include: membership (number of children with special health needs enrolled in the plan, ages, etc.); utilization (number of visits to doctor's office, emergency, mental health or drug-related, etc.); quality (preventive treatments, parents' satisfaction); access; health plan management, such as knowledge of these children's needs; clinical management, including relations with parents, case management; and finance, both total expenditures and cost per child. [Funded by the Maternal and Child Health Bureau]

Murray, P., with assistance from Kruger, B. J.. ***Nutrition services manual for children with special health care needs.*** Concord, NH: Bureau of Special Medical Services, New Hampshire Department of Health and Human Services, 1996. ca. 400 pp.
Contact: Patricia Murray, R.D., M.Ed., Bureau of Special Medical Services, New Hampshire Department of Health and Human Services, 6 Hazen Drive, Concord, NH 03301-6527. Telephone: (603) 271-4512. Contact for cost information.

This manual is a guide to providing nutrition services for children with special health care needs in New Hampshire. The manual covers screening procedures for the children to determine those already malnourished or at risk for experiencing nutrition problems, and presents criteria for this evaluation. Included are nutrition assessment standards, forms, and recommendations. The manual lists standards related to equipment, techniques, and growth, and includes dietary and biochemical data. Nutrition strategies for children with various diseases and disorders are also discussed. Other chapters address job descriptions for nutrition workers, quality assurance, monitoring, references, and educational and training materials for parents and health professionals.

National Coalition for Family Leadership. ***The ABC's of managed care: Standards and criteria for children with special health care needs.*** [Algodones, NM: Family Voices], 1996. 7 pp.
Contact: Polly Arango, Family Voices, P.O. Box 769, Algodones, NM 87001. Telephone: (505) 867-2368 / fax: (505) 867-6517. $1.00 includes shipping and handling.

This report presents information based on a September 1995 meeting at Egg Harbor, Wisconsin. At the meeting, parent leaders discussed the services that managed care systems provide children with special health needs and decided to develop standards of care so the children's needs will be met. The report defines managed care, family-centered care, and children with special health needs; and it outlines principles on these topics: families as the core of the health care system; the significance of family-professional partnerships; the importance of access to equitable care; the need for flexible services; and the provision of comprehensive, coordinated, community-based care. The principles are used to develop standards of care regarding: access, benefits, capacity, decision-making, evaluation and data gathering, and financing. [Funded by the Maternal and Child Health Bureau]

National Maternal and Child Health Resource Center on Cultural Competency. ***Journey towards cultural competency: Lessons learned.*** Austin, TX: National Maternal and Child Health Resource Center on Cultural Competency, 1997. 162 pp.
Contact: National Maternal and Child Health Clearinghouse, 2070 Chain Bridge Road, Suite 450, Vienna, VA 22182-2536. Telephone: (703) 356-1964 / fax: (703) 821-2098 / e-mail: nmchc@circsol.com / World Wide Web: http://www.circsol.com/mch. Available at no charge. NMCHC inv.code J055.

This report describes the initiatives and accomplishments of the National Maternal and Child Health Resource Center on Cultural Competency between October 1, 1992 and September 30, 1995. This grant was awarded to the Texas Department of Health and a consortium of thirteen states and the District of Columbia; the mission was to improve the quality of care and effectiveness of leadership on state agencies for children with special health needs by creating culturally competent systems of care through policies and procedures, staff training, and service delivery. The report describes guiding principles, factors to consider in developing cultural competency, and a cultural competence continuum. It provides sample guidelines and assessment tools, a list of selected trainers and consultants, guidelines on forming work groups and task forces, recommended guidelines for interpretation and translation, and a selected bibliography. [Funded by the Maternal and Child Health Bureau]

National Resource Center for Health and Safety in Child Care. ***Stepping stones to using Caring for our children: National health and safety performance standards for out-of-home child care programs—Protecting children from harm.*** Denver, CO: National Resource Center for Health and Safety in Child Care, University of Colorado Health Sciences Center, 1997. 56 pp.
Contact: National Maternal and Child Health Clearinghouse, 2070 Chain Bridge Road, Suite 450, Vienna, VA 22182-2536. Telephone: (703) 356-1964 / fax: (703) 821-2098 / e-mail: nmchc@circsol.com / World Wide Web: http://www.circsol.com/mch. Available at no charge. NMCHC inv.code J056.

This booklet lists standards selected from the publication Caring for Our Children: National Health and Safety Performance Standards for Out-of-Home Child Care Programs for the prevention of injury, morbidity, and mortality in child care settings. It is aimed primarily at state licensing and regulatory agencies, and will also be useful to child care, health, and resource and referral agencies and other public and private agencies, advocacy groups, and parents. Selected standards cover: staffing, activities for healthy development, health protection and promotion, nutrition, facilities and transportation, infectious diseases, children with special needs, administration, and recommendations for licensing and community action. [Funded by the Maternal and Child Health Bureau]

New England Medical Center, Frances Stern Nutrition Center. ***The missing link: Self study continuing education for nutrition services awareness in early intervention.*** Boston, MA: Frances Stern Nutrition Center, New England Medical Center, 1995. 1 videotape (18 minutes), 1 workbook (30 pp.).
Contact: Librarian, National Center for Education in Maternal and Child Health, 2000 15th Street, North, Suite 701, Arlington, VA 22201-2617. Telephone: (703) 524-7802 / fax: (703) 524-9335 / e-mail: info@ncemch.org / World Wide Web: http://www.ncemch.org. Available for loan. NMCHC inv.code I044.

This videotape and workbook are designed to help early intervention professionals appreciate the importance of nutrition and feeding concerns in children with special health care needs. The materials show how to screen for nutrition issues and how to ensure proper nutrition services for children and families enrolled in early intervention programs. The videotape features three families discussing their nutrition concerns and the services they received. The workbook provides guidance for analysis and discussion of the videotape, and includes background information, screening forms, and a bibliography. [Funded by the Maternal and Child Health Bureau]

New Mexico Health and Environment Department, Public Health Division, C.H.E.W.S. Nutrition Project. ***Nutrition services needs assessment for children with special needs.*** Santa Fe, NM: C.H.E.W.S. Nutrition Project, New Mexico Health and Environment Department, 1988. 13 pp.
Contact: C.H.E.W.S. Nutrition Project, Public Health Division, MCH Bureau, New Mexico Health and Environment Department, P.O. Box 968, 1190 St. Frances Drive, Room 3078, Santa Fe, NM 87504-0968.

This manual provides guidelines for nutrition screening in a variety of community settings and may be used by anyone working with infants or children with handicapping conditions. Basic problem-specific nutrition information which may be given to parents at initial screening is included, as is nutrition information for use by health care and education professionals. [Funded by the Maternal and Child Health Bureau]

New Mexico Health and Environment Department, Public Health Division, C.H.E.W.S. Nutrition Project. ***Nutritional management of children with special needs: Identifying kids at risk.*** Santa Fe, NM: C.H.E.W.S. Nutrition Project, New Mexico Health and Environment Department, 1988. 150 pp.
Contact: C.H.E.W.S. Nutrition Project, Public Health Division, MCH Bureau, New Mexico Health and Environment Department, P.O. Box 968, 1190 St. Francis Drive, Room 3078, Santa Fe, NM 87504-0968.

This needs assessment instrument was mailed to almost 2000 individuals in the state in order to assess the needs of providers, identify gaps in services, obtain baseline data of nutrition service providers, and other such purposes. [Funded by the Maternal and Child Health Bureau]

Nickel, R. E.. ***Community consultants in the care of children with special health care needs: A training program for primary care physicians and nurses.*** Portland, OR: Child Development and Rehabilitation Center, Oregon Health Sciences University, 1997. 1 curriculum (ca. 450 pp.), 3 manuals (56 pp.), 5 videotapes (107 min.), 1 resources guide (ca. 250 pp.). (Community Consultants in the Care of Children with Special Health Care Needs)
Contact: Robert E. Nickel, Child Development and Rehabilitation Center, Oregon Health Sciences University, P.O. Box 574, Portland, OR 97207. Telephone: (503) 494-8362 / fax: (503) 494-6868 or 346-5844. Price unknown.

This purpose of this training program is to enhance the local health care resources available to families of children with special health needs by making training materials and opportunities available to interested primary care health professionals. The training program consists of a this written curriculum and videotapes that complement the curriculum. These videotapes include "Listening to Families", "The Office Assessment of Feeding'; "Observation of Play"; and the "Musculoskeletal Exam and Clinical Observation of Gait". The topics of this training program are developmental screening and surveillance, developmental delay and mental retardation, nutrition, cerebral palsy, attention-deficit / Hyperactivity disorder, craniofacial anomalies, autism, anxiety disorders, prenatally drug-exposed children, HIV infection in children and adolescents, meningomyelocele and related neural tube defects, traumatic brain injury, spinal cord injury, seizure disorders, and chronic respiratory disorders. A binder containing information and descriptions of numerous related resources in Oregon accompanies this training program. (Funded by the Maternal and Child Health Bureau]

Nickel, R. E.. ***Observation of play between parent and child.*** Portland, OR: Child Development and Rehabilitation Center, Oregon Health Sciences University, 1997. 1 manual (14 pp.), 1 videotape (22 minutes, VHS 1/2 inch). (Community Consultants in the Care of Children with Special Health Care Needs)
Contact: Robert E. Nickel, Child Development and Rehabilitation Center, Oregon Health Sciences University, P.O. Box 574, Portland, OR 97207. Telephone: (503) 494-8362 / fax: (503) 494-6868 or 346-5844. Price unknown.

The purpose of this manual and videotape is to improve the quality of behavioral observations in the primary care office for examination of specific social, communicative, and play behaviors to assist in the identification of children through 3 years of age with suspect autism or other pervasive developmental disorders. The manual and accompanying videotape contain a methodology and scoring form, completed scoring forms for two patients, and blank scoring forms. The recommended procedure is to first review the methodology and scoring form and then watch the videotape. Further information on the diagnosis, evaluation, and management of children with autism from this project can be found in Chapter 8 of "Community Consultants in the Care of Children with Special Health Care needs" (Nickel, 1997). [Funded by the Maternal and Child Health Bureau]

Nickel, R. E.. ***The musculoskeletal exam and clinical observation of gait.*** Portland, OR: Child Development and Rehabilitation Center, Oregon Health Sciences University, 1997. 1 manual (34 pp.), 2 videotapes(46 min., VHS, 1/2 inch). (Community Consultants in the Care of Children with Special Health Care Needs)
Contact: Robert E. Nickel, Child Development and Rehabilitation Center, Oregon Health Sciences University, P.O. Box 574, Portland, OR 97207. Telephone: (503) 494-8362 / fax: (503) 494-6868 or 346-5844. Price unknown.

This manual and accompanying videotapes is intended for use in the primary care office to assist in the follow-up of children with cerebral palsy and other movement disorders. It is intended to be used in part or as a whole and the publisher recommends its integration into the general physical and necrologic examination. Part 1 is the musculoskeletal exam, and part 2 is the clinical observation of gait. The manual contains a methodology and scoring form for the exam, completed scoring forms for the exam of two patients, and blank scoring forms. The recommended procedure for use of the materials is to first review the methodology and scoring form and then watch the videotapes. Further information from the publisher about the diagnosis, evaluation, and management of children with cerebral palsy and spina bifida can be found in chapters 5 and 12 of "Community Consultants in the Care of Children with Special Health Needs (Nickel, 1997). [Funded by the Maternal and Child Health Bureau]

North Carolina State University, Center for Accessible Housing. ***Recommendations for accessibility standards for children's environments.*** Washington, DC: U.S. Architectural and Transportation Barriers Compliance Board, 1992. ca. 350 pp.
Contact: U.S. Architectural and Transportation Barriers Compliance Board, 1331 F Street, N.W., Suite 1000, Washington, DC 20004-1111. Telephone: (202) 272-5434. Price unknown.

This book suggests standards of accessibility for all environments where children with disabilities are likely to be part of the user population. Several stages of research were carried out to develop these standards: selected codes, standards, and guidelines were reviewed; ergonomic studies, new products, and new technologies were analyzed; recent evaluation literature was examined, and post-occupancy evaluations of environments serving children with disabilities were performed. Each stage is summarized in this book, and the information gathered from each stage was used to prepare the final version of the recommendations. In part, the standards recommended include: space allowances, reach ranges, accessible routes, protruding objects, ramps, stairs, elevators, water closets, toilet stalls, sinks, signage, and telephones.

Palmer, C., Leung, J., and Casey, V. A.. ***Consuming cues: Helping children reach their potential through good nutrition.*** [Boston, MA]: Frances Stern Nutrition Center, New England Medical Center, [1997]. 1 guidebook (36 pp.), 1 videotape (16 minutes, VHS 1/2 inch).
Contact: Nora Saul, Frances Stern Nutrition Center, New England Medical Center, 750 Washington Street NEMC No. 783, Boston, MA 02111. Telephone: (617) 636-5273. $25.00 for first copy; $20.00 for each additional copy.

This videotape and guidebook are designed to help health professionals recognize and solve common nutrition issues and concerns of young children, especially those with special health needs. The videotape discusses problems with growth, feeding and swallowing issues, bowel issues, effects of medicines, and dental issues. It shows how to recognize when children are having difficulties in each of these areas and provides suggestions for managing the problems. The guidebook has sections for self-assessment for caregivers, handouts on nutrition cues summarizing each of the five areas of the videotape, questions for thought, and the script of the videotape for following along.

Peterson, R. A., Jr., and Azim, J. N., III. ***A consumer's guide to health insurance: How to understand your policy's coverage and challenge claim denials.*** Madison, WI: Center for Public Representation, 1995. 141 pp.
Contact: Center for Public Representation, 121 South Pinckney Street, Madison, WI 53703-3338. Telephone: (800) 369-0388 / (608) 251-4008. $15.95 plus $3.50 shipping and handling. ISBN 0-932622-59-3.

This book, written by two attorneys, is a guide to dealing with health insurance companies, providing information on selecting health insurance and confronting an insurer over a claim denial. It states the basic principles of insurance and insurance laws, outlines strategies and tactics when confronting a denial of claim or benefit, provides information on public benefit programs, explains the rights of people with medical debts, and has a special supplement on women and health insurance. The book concludes with sample letters, a glossary, and list of state insurance departments and state Medicaid agencies.

Pipes, P., and Lucas, B.. ***Guidelines for the development and training of community-based feeding teams in Washington State.*** Olympia, WA: Office of Children with Special Health Care Needs, Washington State Department of Health, 1994. 26 pp.
Contact: Maria Nardella, Nutrition Consultant, Division of Community and Family Health, Office of Children with Special Health Care Needs, Washington State Department of Health, Airdustrial Park, Building 7, P.O. Box 47880, Olympia, WA 98504-7880. Telephone: (206) 586-3373 / fax: (206) 586-7868. Single copies available at no charge.

This manual provides guidelines for coordinating activities among community-based nutrition services in Washington State that care for children with special health needs. Since many different services are involved in this process, these guidelines use a team approach to resolve conflicts that result from other service models. The authors provide an overview of the team approach and review the steps involved in establishing and training the community feeding teams. Appendixes include models, training agendas, mission statements, and other materials related to establishing the teams.

Porter, S., Haynie, M., Bierle, T., Caldwell, T. H., and Palfrey, J. S. (Eds.). ***Children and youth assisted by medical technology in educational settings: Guidelines for care. (2nd ed.).*** Baltimore, MD: Paul H. Brookes Publishing Company, 1997. 394 pp.
Contact: Paul H. Brookes Publishing Company, P.O. Box 10624, Baltimore, MD 21285. Telephone: (800) 638-3775 / fax: (410) 337-8539 / World Wide Web: http://www.pbrookes.com. $52.00 includes shipping and handling. ISBN 1-55766-236-3.

This manual provides information about caring for students with special health needs in a school setting. The manual covers the kinds of medical technology used by students, legal issues in the education of students with special health care needs, the entrance and planning process, transportation issues, and special health concerns. The manual gives information about specific special needs, such as tube feeding, intravenous lines, dialysis, clean intermittent catheterization, ostomy care, and respiratory care. Skills checklists, a glossary, and index are included.

Poyadue, F. S. ***Steps to starting a family resource center or a self-help group.*** San Jose, CA: National Center on Parent Directed Family Resource Centers, 1993. 150 pp.
Contact: National Center on Parent Directed Family Resource Centers, 535 Race Street, San Jose, CA 95126. Telephone: (408) 288-5010. Price unknown.

This manual contains material designed to assist a beginner individual or small group develop a support group or information network. The subjects covered are: self-help in general, primary steps to getting started, developing secondary components, workshop training programs, and bridging the gap to professionals. Appendices cover many aspects of getting started, organizing, and functioning for a group. The manual contains an index. [Funded by the Maternal and Child Health Bureau]

Presler, B.. ***Health and safety considerations: Caring for young children with exceptional health care needs.*** Rohnert Park, CA: California Institute on Human Services, Sonoma State University, 1996. 134 pp.

Contact: Project Exceptional, California Institute on Human Services, Sonoma State University, 1801 East Cotati Avenue, Rohnert Park, CA 94928-3609. Telephone: (707) 664-2945 / fax: (707) 664-2017. $30.00 includes shipping and handling; checks only, make payable to "Sonoma State University".

This report is intended for trainers of care givers for children with special health needs, and for families, and policy makers. The report explains the range of conditions which children with special health care needs exhibit. The report also assesses the impact of the Americans with Disabilities Act (ADA), the attitudes of care givers, licensing issues, how to ensure quality care, and offers information on how to implement best practices. Appendices list selected national parent organizations, recommended core content of health and safety training for child care providers in California, authorization for release of medical information forms, safety issues for children with special care needs or disabilities, emergency contact information, and child care incident report forms. Additionally, some training materials are included. The report is one of a set of documents developed by Project Exceptional (Exceptional Children: Education in Preschool Techniques for Inclusion, Opportunity-building, Nurturing, and Learning).

Reiss, J.. ***Does your state's Title XXI SCHIP plan promote the development and maintenance of quality systems of care for children with special health needs? Issues and criteria for SCHIP plan review and analysis.*** Gainesville, FL: Institute for Child Health Policy, 1998. 10 pp.
Contact: John Reiss, Director, Policy and Program Affairs, Institute for Child Health Policy, Gainesville, FL. Telephone: (352) 392-5904 x224 / fax: (352) 392-8822 / e-mail: jgr@ichp.edu / World Wide Web: http://www.ichp.edu. Price unknown.

This paper addresses specific questions, issues and criteria for major sections of the State Children's Health Insurance Plan (SCHIP). These are section 2, description of state approach to child health coverage; section 4, eligibility standards and methodology; section 5, outreach and coordination; section 6, coverage requirements; section 7, quality and appropriateness of care; section 8, cost sharing and payment; and section 9, strategic objectives and performance goals.

Reiss, J.. ***Functional status summary form and manual.*** Gainesville, FL: Institute for Child Health Policy, 1991. 13 pp.
Contact: John G. Reiss, Ph.D., Institute for Child Health Policy, 5700 S.W. 34th Street, Suite 323, Gainesville, FL 32608. Telephone: (904) 392-5904 / fax: (904) 392-8822 / e-mail: ICHP@qm.server.ufl.edu / World Wide Web: http://www.ichp.ufl.edu. Price unknown.

This functional status summary form (FSSF) is designed to summarize developmental, psychosocial, and medical information about children with special health needs and their families. The manual provides instructions for using the FSSF. The FSSF categorizes the functional status of children with special health needs and their families in the following eight areas: 1) health status; 2) psychosocial status; 3)self-help skills; 4) communication skills; 5) movement, mobility skills; 6) cognitive, intellectual status; 7) intervention, educational, vocational status; and 8) functional status of the family. It also documents the status of a child as compared with others having the same medical diagnosis and records the degree to which change is expected to occur in each of the eight functional areas. The FSSF documents the degree to which intervention services are available to address problems identified in each of the seven areas. It can be used to facilitate communication between families and professionals, track functional changes in the child and family, support the development and evaluation of comprehensive family-based intervention plans, and aid in the assignment of cases to case managers.

Reiss, J., Nackashi, J., and Siderits, P.. ***Standards for pediatric medical foster care in Florida.*** Gainesville, FL: Institute for Child Health Policy, 1990. 34 pp.
Contact: John G. Reiss, Ph.D., Institute for Child Health Policy, 5700 S.W. 34th Street, Suite 323, Gainesville, FL 32608. Telephone: (904) 392-5904 / fax: (904) 392-8822 / e-mail: ICHP@qm.server.ufl.edu / World Wide Web: http://www.ichp.ufl.edu. Price unknown.

This document presents standards for pediatric medical foster care in Florida for the care of children whose needs cannot currently be met by their own families and who can benefit from the experiences and help that a foster care program can offer to them and their families. The purpose of these standards is to define the components and methods for providing care to children with complex medical problems who reside temporarily or permanently in a foster care setting. These standards of care include a definition of terms, guidelines for personnel, facility requirements, criteria for placement, referral and placement procedures, recommendations for available services, emergency procedures, and guidelines for inservice training, quality assurance, and administration.

Reiss, J., Nackashi, J., and Siderits, P.. ***Standards for pediatric medical respite care in Florida.*** Gainesville, FL: Institute for Child Health Policy, 1990. 23 pp.
Contact: John G. Reiss, Ph.D., Institute for Child Health Policy, 5700 S.W. 34th Street, Suite 323, Gainesville, FL 32608. Telephone: (904) 392-5904 / fax: (904) 392-8822 / e-mail: ICHP@qm.server.ufl.edu / World Wide Web: http://www.ichp.ufl.edu. Price unknown.

This document presents standards for programs in Florida providing respite care to the families of children with complex medical problems (defined as individuals, ages 0 to 21, who have chronic diseases or conditions that generally require continuous 24-hour a day medical, nursing, and health supervision). The authors warn that these standards are not to be applied to programs providing respite care to the families of children with other types of special needs. These standards of care include a definition of terms, guidelines for personnel, facility requirements, criteria for enrollment, referral and enrollment procedures, and guidelines for inservice training, quality assurance, and administration.

Reiss, J., Nackashi, J., and Siderits, P.. ***Standards for skilled pediatric nursing facilities in Florida.*** Gainesville, FL: Institute for Child Health Policy, 1990. 39 pp.
Contact: John G. Reiss, Ph.D., Institute for Child Health Policy, 5700 S.W. 34th Street, Suite 323, Gainesville, FL 32608. Telephone: (904) 392-5904 / fax: (904) 392-8822 / e-mail: ICHP@qm.server.ufl.edu / World Wide Web: http://www.ichp.ufl.edu. Price unknown.

This document presents standards for residential skilled pediatric nursing facilities in Florida for the care of children whose needs cannot currently be met by their own families or through medical foster care placement, and who can benefit from the experiences and help that a residential facility can offer to them and their families. The purpose of these standards is to define the components and methods for providing care to children who reside temporarily or permanently in a 24-hour residential setting. These standards of care include a definition of terms, guidelines for personnel, facility requirements, criteria for admission, referral and admission procedures, recommendations for available services, emergency procedures, and guidelines for inservice training, quality assurance, and administration.

Remaly, S. E.. ***A guide to establishing a local SBAA chapter.*** Kansas City, KS: ACCESS Plan, University of Kansas Medical Center, 1994. 41 pp., 2 booklets, 2 forms.
Contact: Adolescents and Children with Special Health Care Needs, Community Established Program of Special Services, University of Kansas Medical Center, 4004 Robinson, 3901 Rainbow Boulevard, Kansas City, KS 66160-7313. Telephone: (913) 588-2785 / fax: (913) 588-2780.

This package includes a master's degree thesis, written in conjunction with a children with special health needs program at the University of Kansas Medical Center, which gives ideas on how to organize a self-help chapter for individuals with spina bifida. It covers organization, how to find potential members, how to organize a workshop, and ways to raise money. The package includes two handbooks written by individuals with spina bifida that tell the person and the parents what to expect and give suggestions for coping strategies. The booklets were funded by the Maternal and Child Health Bureau. The package also includes two survey forms regarding access needs assessment for individuals with spina bifida, one for adolescents and young adults, and one for parents.

Roberts, N., Schoeller, K., Shapland, C., Goldberg, P., and Goldberg, M.. ***Living your own life: A handbook for teenagers by young people and adults with chronic illness or disabilities.*** Minneapolis, MN: PACER Center, 1993. 92 pp.

Contact: PACER Center, Parent Advocacy Coalition for Educational Rights, 4826 Chicago Avenue South, Minneapolis, MN 55417. Telephone: (612) 827-2966 / fax: (612) 827-3065. $8.00, make checks payable to the Pacer Center.

This handbook provides adolescents and young adults who have chronic conditions or disabilities information on how they can make the transition to independent living; it shares the personal narratives of those who have special health needs. Topics covered include learning self assurance, dealing with feelings about health and medicine, making plans based upon an honest assessment of the special health condition, using communication skills, advocating for civil rights, responding to the need for love and affection, and pursuing opportunities in education and employment. Appendices list federal, state, and local resources that can provide assistance to adolescents, young adults, and their families. [Funded by the Maternal and Child Health Bureau]

Roberts, R. N., Innocenti, M.S., and Goetze, L. D.. ***State part H evaluators' consortium synthesis report = By what outcomes should part H be evaluated at the state level? Proceedings of the state part H evaluators' consortium.*** Logan, UT: Early Intervention Research Institute, Utah State University, 1997. 64 pp.
Contact: Early Intervention Research Institute, Utah State University, Logan, UT 84322-6580. Telephone: (801) 797-1172. Available at no charge.

This proceedings, prepared for the Subcommittee on Service Integration and Continuity of Services of the Federal Interagency Coordinating Council, discusses how to evaluate early childhood intervention programs under the Education of the Handicapped Act Amendments of 1986, Part H: Infants and Toddlers Program (P.L. 99-457, Part H). It then discusses service integration, eligibility for service, cost-effectiveness, outcomes, measurement, and lessons learned from the evaluations. State evaluations are described for California, Colorado, Connecticut, Florida, Hawaii, Michigan, New Jersey, North Carolina, Pennsylvania, and Utah. [Funded by the Maternal and Child Health Bureau]

Rosenfeld, L. R.. ***Your child and health care: A "dollars and sense" guide for families with special needs.*** Baltimore, MD: Brookes Publishing Company, 1994. 576 pp.
Contact: Brookes Publishing Company, P.O. Box 10624, Baltimore, MD 21285-0624. Telephone: (410) 337-9580 / fax: (410) 337-8539 / e-mail: custserv@pbrookes.com. $29.00 if prepaid; add 10 percent shipping and handling if not prepaid.

This book is designed to help with the financial aspects of having a child with special health needs. The suggestions and guidelines assist families in obtaining needed help for their children at costs they can afford. The author offers practical advice on how to limit out-of-pocket expenses; appeal health insurance claims that are denied; select a health insurance plan that fits the family's needs and budget; set up payment plans with doctors, clinics, and hospitals; keep credit in good standing; and approach organizations that have funds designated to help pay for medical care. Appendixes include sample letters to help families in writing to individuals or organizations about their child, resources that provide assistance to families, a glossary, and a bibliography.

San Diego State University, Mainstreaming Project. ***Including all of us: Caring for children with special needs in early childhood settings— Manual for child care providers.*** San Diego, CA: Mainstreaming Project, San Diego State University, n.d.. 218 pp.
Contact: Mainstreaming Project, San Diego State University, 6505 Alvarado Road, Suite 108, San Diego, CA 92120. Telephone: (619) 594-4373. Price unknown.

This manual was developed to accompany an 8-hour class. It introduces the concept of mainstreaming and relates it to the principles of early childhood education and best practice guidelines for caring for children with special needs. Module one includes sections on the importance of working with families, ethical issues, laws protecting children with special needs, typical vs. atypical development, how children learn, suggestions for working with parents are included, and diversity resources. Module two deals with motor development and concludes with a bibliography and references. Module three covers social-emotional development and behavioral issues. [Funded by the Maternal and Child Health Bureau]

Siderits, P., and Health Systems Research. ***Maternal and child health and children with special health care needs program manual.*** Washington, DC: Health Systems Research, 1996. 70 pp.
Contact: Health Systems Research, 1200 18th Street, N.W., Suite 700, Washington, DC 20036. Telephone: (202) 828-5100 / fax: (202) 728-9469 / World Wide Web: http://www.ichp.edu/mchb/hsr/reports.html. Available from the Web site at no charge.

This manual details the policies and procedures of the Maternal and Child Health and Children with Special Health Care Needs Program in the Virgin Islands. The manual includes the following: administration, roles, and responsibilities; service delivery process; information management and evaluation; and definitions of terms. The manual was developed as a technical assistance project offered by the Maternal and Child Health Bureau. Appendices include organizational charts, sliding fee scale information, classification specifications for administrative staff, interagency agreements, classifications and standards for health care professionals, standard medical record forms, protocols for tuberculin screens and hepatitis B vaccinations, billing and social work forms, prenatal risk criteria, home visit protocols, sickle hemoglobinopathy clinic protocols, data system flow charts, and nursing quality assurance indicators. [Funded by the Maternal and Child Health Bureau]

Smith, K.. ***Care coordination in state CSHCN agencies: Report of a national survey.*** Los Angeles, CA: Center for Automation and Care Coordination Enhancing Service Systems in Maternal and Child Health (ACCESS-MCH), 1995. ca. 300 pp.
Contact: Kathryn Smith, RN, MN or Laurie Thompson, Center for Automation and Care Coordination Enhancing Service Systems in Maternal and Child Health (ACCESS-MCH), University Affiliated Program, Children's Hospital Los Angeles, P.O. Box 54700, Mail Stop 53, Los Angeles, CA 90054-0700. Telephone: (213) 913-4400 / fax: (213) 913-1003. Available at no charge to Title V agencies; $15.00 for others.

This document gives the results of a nationwide survey of state agencies for children with special health needs that focused on care coordination. It gives information on care coordination definitions, quality guidelines, personnel preparation and training standards, and strategies for evaluating outcomes. It also includes a list of products developed by the states, such as assessment tools, service plans, policies and procedures, performance standards, and other documents. [Funded by the Maternal and Child Health Bureau]

Thomas, J., and Jeppson, E. S.. ***Words of advice: A guidebook for families serving as advisors.*** Bethesda, MD: Institute for Family-Centered Care, 1997. 82 pp.
Contact: Institute for Family-Centered Care, 7900 Wisconsin Avenue, Suite 405, Bethesda, MD 20814. Telephone: (301) 652-0281 / fax: (301) 652-0186. $10.00. NMCHC inv.code J112; ISBN 0-9642014-1-0.

This guide explains the benefits and demands of advisory roles for families, presents some fundamental principles for being a successful advisor, and suggests practical tips for dealing with the common challenges that families encounter in these new roles. It also includes ideas and self assessment activities to identify the skills families bring to the advisory relationship and the supports they may need to participate successfully. The report in addition includes thoughts, observations, and suggestions of family members who are already participating as advisors. The guide is designed for the person who has never served in an advisory role, but thinks it might be rewarding and interesting. [Funded by the Maternal and Child Health Bureau]

U. S. Department of Agriculture, Food and Nutrition Service, Southeast Regional Office, and University of Alabama at Birmingham, Department of Nutrition Sciences, and Sparks Clinic. ***Meeting their needs: Training manual for child nutrition program personnel serving children with special needs.*** Atlanta, GA: Southeast Regional Office, U.S. Department of Agriculture; Birmingham, AL: Department of Nutrition Sciences and Sparks Clinics, University of Alabama at Birmingham, 1993. 87 pp.

This manual is designed to help guide child nutrition program personnel in meeting the nutritional requirements of students with special health care needs. It is also designed to provide guidance on the roles and responsibilities of child nutrition program personnel and to provide information on the types of disabilities students may have, food service concerns, and available resources. Sections in the manual include the following: 1) legislation, regulations, and interpretation, 2) identifying children with special needs, 3) nutrition problems found in children with special needs, 4) meeting nutritional needs, 5) the role of the child nutrition program, and 6) selected references and resources. Appendices provide a glossary of terms, a table of menu modifications, diagrams of self help feeding devices, and a pre and post test for child care employees.

U.S. Department of Health and Human Services, Administration for Children and Families, Administration on Children, Youth and Families, Child Care Bureau. ***Passages to Inclusion: Creating Systems of Care for All Children.*** [Washington, DC]: Child Care Bureau, U.S. Department of Health and Human Services, 1995. 89 pp.

This study guide was prepared as a participant's notebook for a Leadership Forum of the same title held in Washington, D.C., June 27, 1995. The forum focused on identifying programs and systems that state and tribal child care administrators could use in developing policies to serve children with special health needs in various child care settings. The notebook includes an introduction, identifies primary focus groups, and lists the participants and enumerates the main subjects to be addressed by each. The notebook also contains background materials. The forum was sponsored by the Child Care Bureau, in conjunction with the Administration on Developmental Disabilities, the Head Start Bureau, and the Maternal and Child Health Bureau, each a part of the U.S. Department of Health and Human Services; and the Office of Special Education and Rehabilitative Services, U.S. Department of Education.

U.S. Department of Health and Human Services, Public Health Service, Health Resources and Services Administration, Maternal and Child Health Bureau, Division of Services for Children with Special Health Needs, Work Group on Systems Development. ***Development of community-based service systems by state CSHCN programs: Guidance material with comments.*** Iowa City, IA: National Maternal and Child Health Resource Center, National Center for Community-Based Service Delivery Systems, 1991. 49 pp.
Contact: National Maternal and Child Health Resource Center, National Center for Community-Based Service Delivery Systems, Melrose and Byington Streets, Boyd Law Building, University of Iowa, Iowa City, IA 52242. Telephone: (319) 335-9019 / fax: (319) 335-9019. Price unknown.

This manual is a supplement to the Maternal and Child Health Bureau's "FY '92 Draft Guidance Material" which contains guidelines for states to use in preparing their applications for federal formula funds under the MCH Block Grant. It addresses the responsibilities of the state children with special health care needs (CSHCN)programs in developing community-based systems of services and is designed to assist states in responding to the "Guidance Material" provisions in this area.

University of Alabama at Birmingham, University of Florida, Tulane University, and Louisiana State University-Shreveport. ***Advances in pediatric pulmonary care: Interdisciplinary approaches to asthma and home care of technology dependent children— Peabody Hotel, Memphis, Tennessee, May 7-8, 1998.*** Rockville, MD: Maternal and Child Health Bureau, U.S. Department of Health and Human Services, 1998. ca. 200 pp.
Contact: Maternal and Child Health Bureau, U.S. Department of Health and Human Services, 5600 Fishers Lane, Room 9-31, Rockville, MD 20857. Available at no charge.

These conference proceedings discusses why interdisciplinary teams are needed, a parent's perspective of family centered care, health supervision for children with chronic illnesses, home care of pediatric pulmonary patients, guidelines for diagnosis and management of asthma, Healthy People 2010 Objectives for Children with Special Health Care Needs, asthma medications, guidelines for care of the child with a chronic tracheostomy, administering pediatric asthma medications, pediatric home ventilator care, home options for enteral support, identification and control of asthma triggers, the technology supported child in the community, promoting behavioral change and improving adherence, and smoking cessation.

University of Illinois at Chicago, Division of Specialized Care for Children. ***Guidelines for educational planning for the child with special health care needs.*** Chicago, IL: Division of Specialized Care for Children, University of Illinois at Chicago, n.d.. 10 pp.
Contact: Rosemary Manago, MSN, RN, Division of Specialized Care for Children, University of Illinois at Chicago, 1919 West Taylor Street, 8th Floor, Chicago, IL 60612. Telephone: (312) 996-6380 / fax: 312-413-0367. Price unknown.

This document is excerpted from the "Home Care Program Policy Manual" of the University of Illinois at Chicago Division of Specialized Care for Children. It offers recommendations for enrollment of the child with special health needs into a community-based program. These include general guidelines for the roles and responsibilities of the parents, the case manager, and the hospital. It also includes guidance on developing an individualized educational plan for the child who is dependent on technology. [Funded by the Maternal and Child Health Bureau]

University of Illinois at Chicago, Division of Specialized Care for Children. ***Guidelines for nurses working in home care.*** Chicago, IL: Division of Specialized Care for Children, University of Illinois at Chicago, n.d.. 21 pp.
Contact: Rosemary Manago, MSN, RN, Division of Specialized Care for Children, University of Illinois at Chicago, 1919 West Taylor Street, 8th Floor, Chicago, IL 60612. Telephone: (312) 996-6380 / fax: 312-413-0367. Price unknown.

This document is excerpted from the "Home Care Program Policy Manual" of the University of Illinois at Chicago Division of Specialized Care for Children. It describes some of the differences and difficulties experienced by families and nurses working together in the home care of technology assisted children. It also provides information to help nurses establish and maintain a professional working relationship within a home environment. General guidelines are presented to help nurses prepare mentally for the experience of home care. More specific guidelines are also included that discuss establishing appropriate relationships with the child, the parents, and the siblings. [Funded by the Maternal and Child Health Bureau]

University of Illinois at Chicago, Division of Specialized Care for Children. ***Guidelines for parents with nurses in the home.*** Chicago, IL: Division of Specialized Care for Children, University of Illinois at Chicago, n.d.. 24 pp.
Contact: Rosemary Manago, MSN, RN, Division of Specialized Care for Children, University of Illinois at Chicago, 1919 West Taylor Street, 8th Floor, Chicago, IL 60612. Telephone: (312) 996-6380 / fax: 312-413-0367. Price unknown.

This document is excerpted from the "Home Care Program Policy Manual" of the University of Illinois at Chicago Division of Specialized Care for Children. These guidelines are intended to help parents of children with special health needs establish a professional working relationship with nurses within a home environment. They are designed to help parents prepare mentally for the experience of home care and they address parents' rights, responsibilities towards nurses, expectations of nurses, rules regarding the child, sibling relationships, and other matters. [Funded by the Maternal and Child Health Bureau]

Utah Department of Health, Division of Family Services. ***Home care manual for technology dependent children.*** Salt Lake City, UT: University of Utah Medical Center, 1988. 85 pp.
Contact: Librarian, National Center for Education in Maternal and Child Health, 2000 15th Street North, Suite 701, Arlington, VA 22201. Telephone: (703) 524-7802 / fax: 703-524-9335 / e-mail: info@ncemch.org / World Wide Web: http://www.ncemch.org. Photocopies available.

This manual describes the steps needed to prepare families for technologically complex care of children at home for those families who choose and are able to provide such care. The manual provides reasonable minimum standards and responsibilities which must be fulfilled by the referring hospital, the referring physician, the home care agency, the medical equipment suppliers and any other services involved to provide acceptable care at home for the pediatric patient. Detailed examples of acceptable standards and practices are attached as appendices to the basic document.

Utah State University, Early Intervention Research Institute. ***The nurse's role in early intervention.*** [Logan, UT: Early Intervention Research Institute, Utah State University], n.d.. 1 videotape (15 minutes, VHS 1/2 inch).
Contact: Athleen Godfrey, Early Intervention Research Institute, Utah State University, Logan, UT 84322-6580. Telephone: (801) 797-1172 / fax: (801) 797-2019. Price unknown.

This videotape shows an instructor discussing six areas of responsibility essential to the successful implementation of Part H of the Education of the Handicapped Act Amendments of 1986: prevention, case finding, direct care, advocacy, administration, and research. It also shows national standards for nursing services.

Weiss, J.. ***Providing safe health care: The role of educational support personnel.*** Washington, DC: Office of Educational Support Personnel, National Education Association, 1996. 46 pp.
Contact: NEA Professional Library, National Educational Association, P.O. Box 509, New Haven, CT 06516. Telephone: (800) 229-4200 / fax: (203) 933-5276. $10.95, nonmembers; $4.95, members; plus $2.50 shipping and handling; prepayment required.

This handbook presents guidelines that educational support personnel can use to help them provide quality care to children with special health needs. It defines education support personnel, reviews legal requirements pertaining to their delivery of safe health-related services in school settings, suggests a protocol for the care of these students, and indicates practices and policies that would enhance the delivery of these services. The handbook includes a glossary and resource lists.

West Virginia Department of Education, Task Force for Medically Fragile Students and Council of School Nurses. ***Basic and specialized health care procedure manual for West Virginia public schools.*** Charleston, WV: West Virginia Department of Education, 1990. 219 pp.
Contact: Lenore Zedosky, Assistant Director, Healthy Schools Program, West Virginia Department of Education, Capitol Complex, Charleston, WV 25305. Telephone: (304) 348-8830. Available at no charge.

This manual delineates minimum safe standards of practice for West Virginia school nurses to assess children's health needs and define nursing responsibility in the provision of basic and specialized health care procedures. The basic health care procedures include a variety of activities ranging from handling of body fluids to oral hygiene and ambulating with assistance. Gastrostomy procedures, catheterizations, and tracheostomy are among the procedures covered.

Wolcott, G., Lash, M., and Pearson, S.. ***Signs and strategies for educating students with brain injuries: A practical guide for teachers and schools.*** Houston, TX: HDI Publishers, 1995. 101 pp.
Contact: HDI Publishers, P.O. Box 131401, Houston, TX 77219. Telephone: (800) 321-7037 / (713) 682-8700 / fax: (713) 956-2288. $24.95 plus $2.50 shipping and handling.

This manual was developed by the Research and Training Center in Rehabilitation and Childhood Trauma, New England Medical Center and Tufts University School of Medicine, with support from the National Institute on Disability and Rehabilitation, U.S. Department of Education. The guide discusses educational needs of brain-injured children, signs and changes to watch for, classroom strategies, how to work with the neuropsychologist, how to help parents and family members, transitions back to school, and moving the child to the next grade and between classes. Planning worksheets and additional resources are included.

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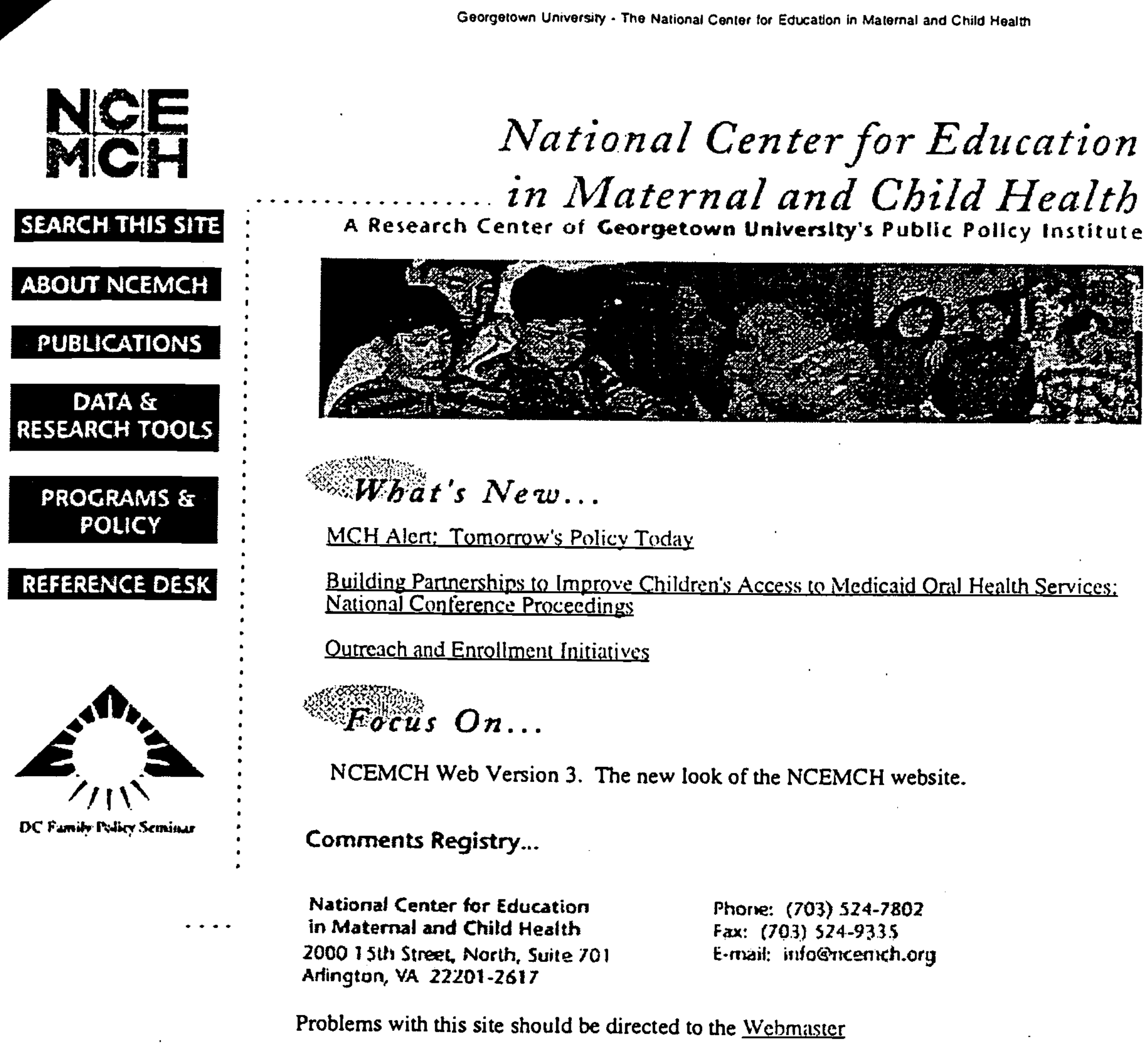

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