

DOCUMENT RESUME

ED 422 023

IR 057 148

AUTHOR Balraj, Leela E.
TITLE End User Satisfaction: A User Study of the CD-ROM Databases at Kent State University.
PUB DATE 1994-07-00
NOTE 44p.; Master's research paper, Kent State University.
PUB TYPE Dissertations/Theses - Masters Theses (042) -- Reports - Research (143) -- Tests/Questionnaires (160)
EDRS PRICE MF01/PC02 Plus Postage.
DESCRIPTORS Academic Libraries; *Databases; Higher Education; Information Retrieval; Instructional Effectiveness; *Library Instruction; Library Surveys; *Optical Data Disks; Questionnaires; Search Strategies; Tables (Data); Training; Use Studies; *User Satisfaction (Information)
IDENTIFIERS Kent State University OH

ABSTRACT

This study attempted to determine if the type of training that CD-ROM patrons received had an effect on the satisfaction level of their search results by use of the survey method. Kent State University students, faculty, and patrons who used CD-ROM databases for information retrieval were asked to complete a one page (front and back) questionnaire regarding their opinions on end user searching training methods and satisfaction levels. The two main methods of instruction, formal and informal, were measured for their effectiveness on the satisfaction levels of CD-ROM searching. The study found that, overall, formal training was not significantly related to users' satisfaction levels but it is still a vital part of CD-ROM instruction today. The questionnaire and cover letter are appended. (Author/DLS)

* Reproductions supplied by EDRS are the best that can be made *
* from the original document. *

IR

ED 422 023

END USER SATISFACTION:
A USER STUDY OF THE CD-ROM DATABASES AT KENT STATE UNIVERSITY

A Master's Research Paper submitted to the
Kent State University School of Library and Information Science
in partial fulfillment of the requirements
for the degree Master of Library and Information Science

by

Leela E. Balraj

July, 1994

PERMISSION TO REPRODUCE THIS
MATERIAL HAS BEEN GRANTED BY

L.E. Balraj

TO THE EDUCATIONAL RESOURCES
INFORMATION CENTER (ERIC)."

U.S. DEPARTMENT OF EDUCATION
Office of Educational Research and Improvement
EDUCATIONAL RESOURCES INFORMATION
CENTER (ERIC)

- This document has been reproduced as received from the person or organization originating it.
- Minor changes have been made to improve reproduction quality.

• Points of view or opinions stated in this document do not necessarily represent official OERI position or policy.

JR057148



END USER SATISFACTION:
A USER STUDY OF THE CD-ROM DATABASES AT KENT STATE UNIVERSITY

ABSTRACT

This study attempted to determine if the type of training that CD-ROM patrons received had an effect on the satisfaction level of their search results by use of the survey method. Kent State University students, faculty, and patrons who used CD-ROM databases for information retrieval were asked to complete a one page (front and back) questionnaire regarding their opinions on end user searching training methods and satisfaction levels. The two main methods of instruction, formal and informal, were measured for their effectiveness on the satisfaction levels of CD-ROM searching. The study found that, overall, formal training was not significantly related to users' satisfaction levels but it is still a vital part of CD-ROM instruction today.

Master's Research Paper by

Leela E. Balraj

B.S.B.A., The Ohio State University, 1991.

M.L.I.S., Kent State University, 1994

Approved by

Advisor Lois Butcher Date 7-20-94

ii

4

TABLE OF CONTENTS

LIST OF TABLES..... iv

ACKNOWLEDGMENTS..... v

CHAPTER

I. Introduction..... 1

 Statement of the Problem.....2

 Purpose of the Study.....3

 Definitions of Terms.....3

 Limitations of the Study.....4

II. Literature Review.....5

III. Methodology.....12

IV. Research Results.....14

V. Conclusion.....29

APPENDICES

 A. Cover Letter..... 31

 B. Questionnaire..... 32

END NOTES..... 33

BIBLIOGRAPHY..... 35

LIST OF TABLES

TABLE	PAGE
1. Demographic Characteristics of End Users.....	14
2. CD-ROM Database Selection and Usage Frequencies.....	16
3. CD-ROM Database Search Purpose and Characteristics...17	
4. CD-ROM Database Searching Instruction Methods.....	18
5. Effective CD-ROM Database Instruction Methods.....	20
6. CD-ROM Database Searching Ease and Satisfaction Rates.....	21
7. Approximate Search Times.....	22
8. CD-ROM Databases Versus Print Indexes.....	23
9. Future Use and Recommendation of CD-ROM Searching....	24
10. Chi Square Analysis of the Relationship between Preferred Method of Instruction by How Patron Learned to Use Database.....	25
11. Chi Square Analysis of the Relationship between Method of Instruction Perceived Most Effective and How Patron Learned to Use Database.....	27
12. Chi Square Analysis of the Relationship between Formal Training Needed to Effectively Use CD-ROMs and How Patron Learned to Use Database.....	28

ACKNOWLEDGMENTS

I wish to thank my advisor, Dr. Lois Buttlar, for all her guidance, patience, and wisdom throughout this entire project. I also wish to thank my family, relatives, and friends for all their support and encouragement. Finally, I would like to thank the Kent State University Library Reference Department for all their help and support in making this possible.

CHAPTER I. INTRODUCTION

A rapidly emerging technology within the library world is the advent of CD-ROM (compact disk - read only memory) databases. Many of these databases allow users to search for citations and abstracts to journal articles, chapters in books, documents, dissertations on specific topics in a wide array of disciplines, and numerous statistical and financial data. Library patrons' responses to these databases have been overwhelmingly positive.

Librarians today must be able to evaluate these patrons' positive (and negative) reactions to CD-ROM products to determine how best to assist them with their search needs and strategies. Patrons who use CD-ROM databases have different levels of searching expertise, thus they may also require different types of search assistance. A beginning level searcher will need to learn the basics such as using keywords as search terms, combining search terms, and how to print or download citations or abstracts. Intermediate level searchers may need to know how to combine old search term results with a new search, how to use the database's index or thesaurus, or how to truncate search terms. Advanced searchers may want to know how to limit their search by certain fields such as language, year of publication, author, journal title, or descriptors.

There are various methods in assisting these patrons in

using CD-ROM databases at a university setting. Two methods of CD-ROM instruction include formal training and informal training methods. Formal training methods include instruction by a library staff member and instruction in a class or workshop setting. Informal training methods include online help screens, online tutorials, library guides, and CD-ROM database manuals. Patrons may also learn how to use the databases informally through self instruction or by a friend, classmate, or colleague.

Statement of the Problem

Librarians must assess their patrons' information needs and satisfaction levels of CD-ROM searching. They must formulate an effective method of CD-ROM instruction that is both beneficial to the patron and economical for the library. To do this they must first determine if their current method or methods of instruction are effective in teaching their patrons how to successfully use a CD-ROM database.

The literature on CD-ROM database instruction and CD-ROM end users is overwhelming but there is a void in the literature on determining the satisfaction levels of these users. This may be due in part to the difficulty in assessing satisfaction levels and also librarians' perceived beliefs that patrons are generally satisfied with their search results. More research in this area is needed to be able to better determine what types of training, formal, informal, or a combination of both types, are needed to

best serve the libraries' CD-ROM users.

Purpose of the Study

This study focuses on the CD-ROM databases located at the Kent State University Main Library. The library's local area network offers over thirty CD-ROM databases in the reference center of the library. These databases cover a wide span of disciplines which include ABI/Inform and Compact Disclosure for business related information, MEDLINE and CINAHL for medical related information, Statistical Masterfile for statistical information, and ERIC for education related information, to name just a few.

The purpose of this study is to determine if the type of training has an effect on the success/satisfaction level of CD-ROM searching by end users, that is, the library patrons. The two main types of training, formal and informal, will be measured for their effectiveness on the success or satisfaction levels of CD-ROM searching.

Definitions of Terms

Boolean searching: Combining terms or sets with "OR" (broadens a search), or with "AND" or "NOT" (narrows a search) in most electronic databases.¹

CD-ROM: 1. A plastic disk with a reflective metal coating which is read by a small laser beam. Linked to personal computers CD-ROMs have rapidly become a major publishing medium for distributing databases, directories, and catalogs.² 2. CD-ROMs enable access to journal articles or book chapters through the use of keywords,

subjects, and other information in a library setting. A CD-ROM database is usually limited to a broad subject area. For example, CINAHL is a nursing related database and PsycLIT is a psychology related database. CD-ROMs are also more resistant to scratches and warping than other storage media and have a greater storage capacity.³

End User: A person who ultimately desires, receives, and uses any information which is provided through an interactive retrieval system, such as a CD-ROM. The information retrieved may be acquired directly by the end user or indirectly through the use of an intermediary.⁴ The term "end user" in this paper will always refer to a direct end user without the use of an intermediary unless otherwise stated. Hereafter, when the term "user" or "searcher" is used in context with CD-ROMS it will always refer to an end user.

Keyword: Any search term used in an electronic database such as a name, controlled vocabulary term, free text (i.e. natural language) term, or a special code or number.⁵

Limitations of the Study

This study is limited to CD-ROM users at the Kent State University Main Library; thus the findings may not necessarily apply to all CD-ROM users, such as younger or older users, and in all settings, such as public libraries or smaller academic libraries.

CHAPTER II. LITERATURE REVIEW

Since the advent of the commercial use of CD-ROMs in 1986^s there has been a phenomenal growth in this area of electronic access to bibliographic information in the library world. There are over 949 CD-ROM databases available today with an average subscription price of \$1,846.7

There has also been a tremendous amount of growth in the literature on CD-ROM products and users, and also on surveys and studies conducted on their use. This paper includes literature searches from various CD-ROM databases including LISA, Library Literature, ABI/Inform, and Periodical Abstracts from 1986 to 1994 for relevant research articles. Several online Dialog databases were also searched including ERIC (File 1) from 1966 to the present, Social Scisearch (File 7) from 1972 to the present, ABI/Inform (File 15) from 1971 to the present, and LISA (File 61) from 1969 to the present. Search terms included "CD-ROM," "end user," "satisfaction," "database," "training," "instruction," "formal," "informal," "research," "study," and "survey". CATALYST, Kent State University's online public access catalog, was also used to find relevant sources on electronic databases and online catalogs.

Steffey and Meyer conducted an important study at Vanderbilt University's Heard Libraries which attempted to evaluate user success and satisfaction with CD-ROMs. They

found that the majority of users surveyed (72%) preferred instruction from library staff. They also found that users who had classroom instruction reported a higher degree of satisfaction with the number of citations retrieved and also placed a greater amount of value on their search results.⁸

Culbertson used a program called Total Recall to record keystrokes of actual searches conducted on CD-ROMs by patrons at the Colorado State University Libraries. His findings also indicated that some type of formal instruction should be a high priority for library staff offering CD-ROM searching to their patrons.⁹

Schultz and Salomon also conducted a study on how end users respond to CD-ROMs. Contrary to the previously mentioned studies, this study revealed that only 36 percent of the students surveyed felt that instruction by a librarian is needed before successfully using CD-ROMs. A reason for the discrepancy between this study and the other studies may be due to the relatively small sample size of only forty-two students at Oakland University. Despite this finding, Schultz and Salomon still felt that librarians must develop effective methods of CD-ROM instruction, either in bibliographic instruction classes or by one-on-one instruction, to better understand what the information needs of end users are.¹⁰

Johnson and Rosen stated that information needs and search satisfaction may be very different to the end user than to the librarian. Thus librarians must focus not only

on the results of the patrons' search, but also on the process of information retrieval. They felt that the goal of the library staff should be to teach a process so end users can use these skills to effectively meet future information needs.¹¹

Barbuto and Cevallos conducted a study at Hofstra University's Axinn Library. They found that although there was a high degree of user satisfaction with their CD-ROM databases, users still did not, to any significant degree, use advanced searching techniques emphasized in formal training sessions. Their study concluded that modifications of formal training methods are constantly required to help develop better and more effective instructional techniques to aid end users with their search needs and strategies.¹²

Research done at the University of Illinois at Urbana-Champaign by Allen found that although most patrons stated that they did not feel training was required in the use of CD-ROMS, they also felt that they were unsure if they successfully retrieved relevant citations to their search.¹³ This finding suggests that libraries may need to provide training in developing search strategies and also in database selection which, in turn, may improve patrons' success rates in retrieving relevant citations. Along the same lines, Lo Bue, at the University of Colorado's Norlin Library, stated that training end users involves both the mechanics of searching and the logic of searching.¹⁴ This not only includes knowing how to use boolean logic but also

learning how to select appropriate terminology, thinking about how to structure one's search, and knowing when to stop refining one's search.

An extensive user study of the CD-ROM service at the University of North Carolina at Chapel Hill by Bucknall and Mangrum attempted to assess their CD-ROM system's success and to provide the library staff with information to help evaluate and improve their service to CD-ROM users. Their study found that when training end users on search strategies, library staff must be able to respond to both the fundamental mechanics of searching of first time users and also to the more advanced logic related questions posed by intermediate and advanced searchers. They also felt that library staff should take into account that most users prefer to consult library staff only when they need additional help.¹⁵ Thus libraries should also provide library guides and online help at CD-ROM terminals to better serve those patrons who choose to conduct their search primarily on their own.

Grant and Stalker also noted some considerations of formal and informal training encountered at the Thomas P. O'Neill, Jr. Library at Boston College. Most of their end user training involves point-of-use instruction by the library staff. Due to differing levels of activity at the reference desk this instruction can be very brief (three or four minutes) or quite lengthy (ten to fifteen minutes). As a supplement to their formal instruction, a general quick

reference guide, various database specific search instruction handouts, keyboard reference templates, and online tutorials are all available to aid patrons with their search strategy. The library also offers formal class instruction on CD-ROM searching either at the workstation area using hands-on demonstrations and handouts if the class is small or in the classroom using a videotape on CD-ROM searching and handouts if the class is too large for a hands-on demonstration. Patrons can also schedule individual appointments with librarians for subject specific CD-ROM training sessions.¹⁶

An important informal method of CD-ROM instruction is the library's own CD-ROM users' guides. Maxymuk, at the Temple University Library, stated that to provide an effective user's guide, each individual database's guide should follow the same logical outline. Some important points to include are what the database's coverage includes, basic search commands, how to form a search strategy, how to view results, how to print or download results, what the searchable fields are, and other important database specific features.¹⁷ A succinct guide gives users something of their own which they can refer back to whenever they wish or when library staff are unavailable to assist them. Worrell, of the Appalachian State University Library, also emphasized that librarians must encourage patrons to use these guides to help them to search independently and to ask for individual help only when they need it.¹⁸

Another informal method of CD-ROM instruction discussed in the literature is the less popular online tutorials, produced either by CD-ROM vendors or by the library's own staff. Leach conducted a study at the Biological Sciences Library at the Ohio State University and found that respondents who were taught by a library staff member found the CD-ROM easier to use than those who used the library's inhouse online tutorial. Although the survey results indicated that online tutorial instruction may not be appropriate for every user, it has still proven to be a valuable supplement to the library's overall CD-ROM instruction program.¹⁹

Finally, two highly unstructured informal methods of instruction discussed in the literature include self taught instruction and instruction by a friend, classmate, or colleague. Sichel stated that some users prefer to explore CD-ROM databases on their own by trial and error or may have familiarity with other automated retrieval systems.²⁰ LePoer and Mularski found that only nine percent of the CD-ROM users surveyed at the Health Sciences Library at the Ohio State University said they learned how to use its MEDLINE database through a friend or colleague. Their findings also indicated that very few users (13%) were able to formulate totally efficient searches.²¹ These two statistics only reinforce the fact that end users miss relevant information due to a lack of formal training on CD-ROM database searching.

Dyson and Carey stated that the CD-ROM revolution is changing the nature of patron-librarian interactions. Their study found that CD-ROMs are now an integral part of students' research patterns and that how libraries (and librarians) deal with this reality will have a profound impact on their instructional services for training end users on CD-ROM searching.²² This, in turn, will have a direct impact on the satisfaction levels of CD-ROM users.

CHAPTER III. METHODOLOGY

This paper used the survey method to record the responses of CD-ROM patrons after they completed a search on any one of the library's CD-ROM databases. To accomplish this, a one page questionnaire (front and back) was distributed in the electronic resources area of the Kent State University Reference Center during a three month period from April to July of 1994. A cover letter explaining the study in further detail was also placed by each of the questionnaires' distribution points (see Appendix A).

This questionnaire will attempt to evaluate end users' satisfaction levels of CD-ROM searching by asking them how they learned to use the database which they were currently using, what their preferred method of instruction for CD-ROM instruction is, what they think is the most effective method of instruction for CD-ROM searching, and if they think some kind of formal training is necessary to effectively use the database (see Appendix B).

The questionnaire also asks the user what their gender is, what their status is, and what their major or department is to get a flavor for the type of patrons that are using the CD-ROM databases. Users are also asked if they prefer CD-ROM searching over using print indexes, if they would use CD-ROMs again for future research, and also if they would recommend using CD-ROMs to a friend or colleague to

determine if patrons like CD-ROM searching regardless of their satisfaction level of their current search. Patrons are also asked to list any comments or suggestions they may have on improving CD-ROM searching to see what they want improved or added to better serve their needs (see Appendix B).

The questionnaires were placed beside CD-ROM terminals in the electronic resources area of the reference center. Patrons were either asked to complete a survey by a library staff member or they filled one out on their own initiative. Also, after a patron exited a database an automatic pop up screen which instructed patrons to fill out a survey was displayed for a few seconds before returning to the main menu screen. All questionnaires were collected anonymously at the reference desk and all responses were kept confidential.

CHAPTER IV. RESEARCH RESULTS

A total of 278 questionnaires was collected from CD-ROM users which included only five unusable responses. Unusable surveys were due to either completion of only one side of the questionnaire or the respondent used nonsense words. The usable response rate was 98.2%.

Users were asked several demographic questions to determine what type of patrons were using the CD-ROM databases. Slightly over two thirds (67.2%) of the respondents were females and the status of most users were

Table 1
Demographic Characteristics of End Users

Characteristic	N=273	f	%
<u>Gender</u>			
Male		89	32.8
Female		182	67.2
Total		271	100.0
<u>Status</u>			
Undergraduate		112	41.0
Graduate		131	48.0
Faculty		12	4.4
Staff		4	1.5
Other		14	5.1
Total		273	100.0
<u>College/School</u>			
Arts and Sciences		99	39.4
Business		30	12.0
Education		46	18.3
Fine and Professional Arts		52	20.7
Nursing		21	8.4
Undecided		3	1.2
Total		251	100.0

either undergraduate (41.0%) or graduate (48.0%) students. Most of the respondents who indicated "other" for their status (14 or 5.1% of all users) were local Kent residents not affiliated with the university. The College of Arts and Sciences accounted for 39.4% of all the different majors and departments listed by respondents. This may have been due in part to the large number of databases concentrated in this area such as SOCIOFILE, PsycLIT, GeoRef, PAIS International, and MLA International Bibliography (see Table 1).

The four most popular databases selected by users for their searches included ERIC, the education related database (21.8%), PsycLIT, the psychology related database (16.6%), Periodical Abstracts, the general interest database (13.3%), and MLA International Bibliography (11.1%). Also, almost half (49.1%) of all users said they used the database which they selected for their current search more than ten times (see Table 2). This large percentage of repeat users helps demonstrate the immense popularity of CD-ROM database searching which is prevalent today.

Over half (54.8%) of all users stated that they had used CD-ROM databases other than the one they were currently using (see Table 2). This percentage may have been even larger due to the extra step which asked users to list up to three different databases which they had used previously. This added step may have discouraged respondents from indicating that they had used other CD-ROM

databases in the past.

Table 2
CD-ROM Database Selection and Usage Frequencies

Characteristic	N=273	f	%
<u>CD-ROM Database Selected</u>			
Periodical Abstracts		36	13.3
ERIC		59	21.8
MEDLINE		20	7.4
ABI/Inform		19	7.0
PAIS International		3	1.1
CINAHL		18	6.6
Compact Disclosure		8	3.0
PsycLIT		45	16.6
GeoRef		3	1.1
Statistical Masterfile		2	0.7
SOCIOFILE		17	6.3
MLA International Bibliography		30	11.1
Other		11	4.1
Total		271	100.0
<u>Frequency of CD-ROM Database Usage</u>			
First time		46	16.8
Two to Ten times		93	34.1
More than Ten times		134	49.1
Total		273	100.0
<u>Used Other CD-ROM Database Before</u>			
Yes		149	54.8
No		123	45.2
Total		272	100.0

The purpose of more than half (56.4%) of users' searches were conducted for a research paper or project. The next most popular reason was research for a thesis or dissertation (15.0%), followed closely by a class assignment (12.8%). The large percentage of graduate and undergraduate users (89.0%) probably accounts for these findings. Also, 31.9% of the respondents stated that they used more than one

database for their search while 68.1% only searched the database which they were currently using (see Table 3).

Out of the 273 respondents, 221 (81.0%) said they used keywords to conduct their current search. Seventy-seven (28.2%) of all users used boolean operators to refine their searches while only 19 (7.0%) of all respondents stated that they used truncation to refine their searches. Over one fourth (25.3%) of all users searched specifically by author. A small number of searchers used more

Table 3

CD-ROM Database Search Purpose and Characteristics

Characteristic	N=273	f	%
<u>Purpose of Current Search</u>			
Research Paper or Project		154	56.4
Class Assignment		35	12.8
Thesis or Dissertation		41	15.0
Writing an Article or Book		14	5.1
Other		29	10.6
Total		273	100.0
<u>Used Other CD-ROM Database(s) for Current Search</u>			
Yes		87	31.9
No		186	68.1
Total		273	100.0
<u>How Current Search was Conducted</u>			
Keywords		221	81.0
Journal Title		23	8.4
Author		69	25.3
Year		33	12.1
Article Title		49	17.9
Descriptors		38	13.9
Boolean Operators		77	28.2
Truncation		19	7.0
Database Thesaurus		21	7.7
Database Index		19	7.0
Other		8	2.9

sophisticated searching techniques including searching by descriptors (13.9%), using the database's thesaurus (7.7%), or using the database's index (7.0%). Most (six out of eight or 75%) of the "other" category responses referred to subject searches (see Table 3).

The majority (38.8%) of all respondents learned to use the CD-ROM database informally through self instruction. The next most popular method of instruction was formal

Table 4
CD-ROM Database Searching Instruction Methods

Type of Instruction	N=273	f	%
<u>How User Learned to use Current Database</u>			
Formal Training Methods			
Library Staff		87	31.9
Class or Workshop		26	9.5
Formal Training Total		113	41.4
Informal Training Methods			
Friend, Classmate, or Colleague		20	7.3
Self Taught		106	38.8
Online Help Screens or Online Tutorial		14	5.1
Library Guide or Manual		11	4.0
Informal Training Total		151	55.2
Other		9	3.3
Total		273	100.0
<u>User's Preferred Method of Instruction</u>			
Formal Training Methods			
Library Staff		108	40.9
Class or Workshop		31	11.7
Formal Training Total		139	52.6
Informal Training Methods			
Friend, Classmate, or Colleague		22	8.3
Self Taught		46	17.4
Online Help Screens or Online Tutorial		34	12.9
Library Guide or Manual		20	7.6
Informal Training Total		122	46.2
Other		3	1.1
Total		264	100.0

training by library staff (31.9%). More than half (55.2%) of users learned to use the CD-ROM databases informally while 41.4% of all users learned mainly by formal instruction. Informal training methods include self instruction, instruction by a friend, classmate or colleague, through online help screens or tutorials, or by using a CD-ROM library guide or manual. Formal training methods include instruction by library staff or in a class or workshop setting (see Table 4).

The two most preferred methods of CD-ROM instruction were in reverse order of the two most popular methods of instruction actually used. The majority (40.9%) of all users stated that their preferred method of instruction was formal training by library staff. The next most popular preferred method of instruction was informally through self instruction (17.4%). The total formal versus total informal preferred methods of instruction were also in reverse order of the total formal versus total informal actual methods of instruction used to learn the CD-ROM databases. A total of 52.6% of all users preferred formal training methods while 46.2% preferred informal methods of instruction for CD-ROM searching (see Table 4).

Users felt that the most effective method of CD-ROM instruction was overwhelmingly by formal training methods. Almost half (46.0%) of all users believed that instruction by library staff and 21.3% believed that instruction in a class or workshop were the most effective methods of

training CD-ROM users. This accounted for over two thirds (67.3%) of all users while only one third (32.7%) felt that informal training methods were the most effective ways to train CD-ROM users. Not surprisingly, over half (58.6%) of all users felt that formal training was useful to effectively search CD-ROM databases. A smaller percentage (11.7%) felt that formal instruction was essential to effectively search CD-ROM databases while 29.7% of all users felt formal training was not necessary (see Table 5).

Table 5
Effective CD-ROM Database Instruction Methods

User's Perception	N=273	f	%
<u>User's Perception of Most Effective Method of Instruction</u>			
Formal Training Methods			
Library Staff		121	46.0
Class or Workshop		56	21.3
Formal Training Total		177	67.3
Informal Training Methods			
Friend, Classmate, or Colleague		19	7.2
Self Taught		15	5.7
Online Help Screens or Online Tutorial		37	14.1
Library Guide or Manual		15	5.7
Informal Training Total		86	32.7
Other		0	0.0
Total		263	100.0
<u>User's Perception of Formal Training needed to Effectively Search CD-ROMs</u>			
Essential		32	11.7
Useful		160	58.6
Not Necessary		81	29.7
Total		273	100.0

About half (44.5%) of all users rated CD-ROM searching easy with almost the same percentage of users (46.0%) rating it either very easy or somewhat easy to use. Almost all of the respondents were either very satisfied (50.9%) or somewhat satisfied (40.2%) with the number of citations they retrieved. Also, over one third (67.6%) of all users said that the CD-ROM search which they conducted was very valuable to their overall research. On the other end of the spectrum, only 9.5% of users said that CD-ROM searching was somewhat to very difficult, only 8.9% were somewhat or very

Table 6
CD-ROM Database Searching Ease and Satisfaction Rates

Rating	N=273	f	%
<u>CD-ROM Searching Ease/Difficulty</u>			
Very Easy		59	21.7
Easy		121	44.5
Somewhat Easy		66	24.3
Somewhat Difficult		18	6.6
Difficult		3	1.1
Very Difficult		5	1.8
Total		272	100.0
<u>Satisfaction with Number of Citations Retrieved</u>			
Very Satisfied		138	50.9
Somewhat Satisfied		109	40.2
Somewhat Unsatisfied		14	5.2
Very Unsatisfied		10	3.7
Total		271	100.0
<u>Value of Current Search to Overall Research</u>			
Very Valuable		184	67.6
Somewhat Valuable		79	29.0
Not Valuable		9	3.3
Total		272	100.0

unsatisfied with the citations they retrieved, and only 3.3% said that the search which they conducted was not valuable to their overall research (see Table 6).

The majority (35.7%) of all users spent between 15 to 29 minutes on their search, followed by 25.0% who spent between 30 to 59 minutes on their current search. When asked approximately how much time they would have spent on their current search if they did not have access to the CD-ROM databases almost half (47.9%) of the respondents said they would have spent approximately one to five hours on their search. Some of the users indicated that it would

Table 7
Approximate Search Times

Time	N=273	f	%
<u>Approximate Time spent on Current CD-ROM Search</u>			
Less than 15 minutes		56	20.6
Between 15 to 29 minutes		97	35.7
Between 30 to 59 minutes		68	25.0
Between One to Two hours		39	14.3
More than Two hours		12	4.4
Total		272	100.0
<u>Approximate Time would have spent on Current Search without access to CD-ROMs</u>			
Less than One hour		21	8.2
Between One to Five hours		123	47.9
Between Six to Ten hours		21	8.2
Between 11 to 24 hours		16	6.2
Between One to Seven days		22	8.6
More than One week		4	1.6
Same/Equivalent time		6	2.3
Forever/Long time		31	12.1
No Idea/Unknown Amount of time		13	5.1
Total		257	100.0

have take them forever or a "loooooong" time (one user's terminology!) (12.1%) and others indicated that they literally had no idea (5.1%) how long their search would have taken without the use of the CD-ROM databases. Also, only six (2.3%) of the respondents said it would take them the same or equivalent amount of time on their search if they did not have access to CD-ROM searching (see Table 7).

When asked if users had ever used the print version of the CD-ROM database which they were currently searching more than half (54.0%) stated that they had also used the print version. Almost one third (31.6%) said they had never used the comparable print index to their CD-ROM database while 14.3% stated that they did not know if they had used it or not. Over three fourths (77.7%) of all users said they preferred CD-ROM searching to using print indexes while a mere 3.1% stated that they preferred print indexes over

Table 8
CD-ROM Databases Versus Print Indexes

Search Medium	N=273	f	%
<u>Use of Comparable Print Index</u>			
Yes		147	45.0
No		86	31.6
Don't know		39	14.3
Total		272	100.0
<u>Search Medium Preference</u>			
Prefer CD-ROM		199	77.7
Prefer Print Index		8	3.1
No Preference		49	19.1
Total		256	100.0

CD-ROMs. About one fifth (19.1%) of the respondents had no preference between using CD-ROMs or print indexes (see Table 8).

Three fourths (75.3%) of all users said that they would use CD-ROM databases again for future research. Remarkably, not even one of the respondents said that they would never use CD-ROMs again for future research and only 2.6% said they didn't know if they would use it or not. Almost ninety percent (89.3%) of all users stated that they would highly recommend CD-ROMs to their friends or colleagues while less than one percent (0.7%) said they would not recommend it to a friend or colleague (see Table 9).

Table 9
Future Use and Recommendation of CD-ROM Searching

Characteristic	N=273	f	%
<u>Use CD-ROMs Again for Future Research</u>			
Always		204	75.3
Often		49	18.1
Sometimes		11	4.1
Never		0	0.0
Don't know		7	2.6
Total		271	100.0
<u>Recommend CD-ROMs to Friend or Colleague</u>			
Highly Recommend		243	89.3
Recommend with Some Reservations		27	9.9
Wouldn't Recommend		2	0.7
Total		272	100.0

A chi square analysis indicated that how patrons learned to use the CD-ROM database was significantly related to their preferred method of instruction (see Table 10).

Table 10

Chi Square Analysis of the Relationship between Preferred Method of Instruction by How Patron Learned to Use Database

How Learned Database	Preferred Method of Instruction							Total
	1	2	3	4	5	6	7	
	%	%	%	%	%	%	%	%
<u>Formal</u>								
Library Staff	23.5	1.9	1.5	2.3	1.5	0.0	0.4	31.1
Class or Workshop	2.7	5.3	.4	.8	.4	0.0	0.0	9.5
<u>Informal</u>								
Friend, Classmate, Colleague	2.7	.8	2.7	.4	.8	0.0	0.0	7.2
Self Taught	9.9	3.0	3.4	13.3	5.7	4.8	0.0	39.4
Online help screens or tutorial	1.1	0.0	.4	0.0	3.0	.8	0.0	5.3
Library guide/manual	.4	.4	0.0	.8	.4	2.8	0.0	4.8
Other	.8	.4	0.0	0.0	1.1	.4	.8	3.4
Total	40.9	11.7	8.3	17.4	12.9	7.6	1.1	100.0

Chi square value = 244.177

p = 0.00

Sample size = 264

Degrees of freedom = 36

- Key: 1 = Library staff
 2 = Class or workshop
 3 = Friend, classmate, or colleague
 4 = Self taught
 5 = Online help screens or online tutorial
 6 = Library guide or manual
 7 = Other

Another chi square analysis indicated that how patrons learned to use the CD-ROM database was significantly related to the method of instruction which they perceived to be the most effective (see Table 11).

The next chi square analysis showed that how patrons learned to use the CD-ROM database was significantly related to their preference that formal training is needed to effectively use CD-ROMs (see Table 12). Less than one fifth (18.7%) of the formally trained users felt formal training was not necessary to effectively search a CD-ROM database while almost two fifths (37.7%) of the informally trained users felt that formal training was not necessary.

The chi square analysis of how patrons learned to use the CD-ROM database by how satisfied they were with their search results (chi square = 11.694; p = 0.863) indicated that 93.8% of all formally trained users were satisfied with their search results while 88.7% of all informally trained users were satisfied with their search results. These results showed that there was not a significant difference between the satisfaction levels of formally and informally trained users although the formally trained users had a higher satisfaction rate than the informally trained users.

Table 11

Chi Square Analysis of the Relationship between
Method of Instruction Perceived Most Effective and
How Patron Learned to Use Database

How Learned Database	Method of Instruction Perceived Most Effective							Total
	1	2	3	4	5	6	7	
	%	%	%	%	%	%	%	
<u>Formal</u>								
Library Staff	21.3	5.7	1.5	0.4	2.7	0.4	0.0	31.9
Class or Workshop	2.7	5.7	0.8	0.4	0.0	0.0	0.0	9.5
<u>Informal</u>								
Friend, Classmate, Colleague	4.2	0.8	0.4	0.0	1.1	0.0	0.0	6.5
Self Taught	12.9	8.0	3.8	3.8	8.0	2.7	0.0	39.2
Online help screens or tutorial	1.1	0.4	0.8	0.4	1.1	1.5	0.0	5.3
Library guide/manual	2.3	0.4	0.0	0.0	0.8	0.8	0.0	4.2
Other	1.5	0.4	0.0	0.8	0.4	0.4	0.0	3.4
Total	46.0	21.3	7.2	5.7	14.1	5.7	0.0	100.0

Chi square value = 85.227

p = 0.00

Sample size = 263

Degrees of freedom = 30

- Key:
- 1 = Library staff
 - 2 = Class or workshop
 - 3 = Friend, classmate, or colleague
 - 4 = Self taught
 - 5 = Online help screens or online tutorial
 - 6 = Library guide or manual
 - 7 = Other

Table 12

Chi Square Analysis of the Relationship between
Formal Training Needed to Effectively use CD-ROMs and How
Patron Learned to Use Database

How Learned Database	Formal Training Needed to Effectively use CD-ROMs							
	Essential		Useful		Not Necessary		Total	
	f	%	f	%	f	%	f	%
<u>Formal</u>								
Library Staff	14	5.1	55	20.2	18	6.6	87	31.9
Class or Workshop	6	2.2	17	6.2	3	1.1	26	9.5
<u>Informal</u>								
Friend, Classmate, Colleague	1	0.4	13	4.8	6	2.2	20	7.3
Self Taught	9	3.3	58	21.3	39	14.3	106	38.8
Online Help Screens or Tutorial	1	0.4	8	2.9	5	1.8	14	5.1
Library Guide or Manual	0	0.0	4	1.5	7	2.6	11	4.0
Other	1	0.4	5	1.8	3	1.1	9	3.3
Total	32	11.7	160	58.6	81	29.7	273	100.0

Chi square value = 20.965

p = 0.051

Sample size = 273

Degrees of freedom = 12

CHAPTER V. CONCLUSION

This study attempted to determine if the type of training that CD-ROM patrons received had an effect on the success/satisfaction level of their search results. The two main types of instruction, formal and informal, were measured for their effectiveness on the satisfaction levels of CD-ROM searching. Users completed a one page (front and back) questionnaire regarding their opinions on end user searching training methods and satisfaction levels. The usable surveys were then analyzed by using the SAS statistical program.

The survey results concluded that there was not a significant relationship between the satisfaction levels of formally trained users' search results and informally trained users' search results. Formally trained users included those instructed by library staff or in a class or workshop. Informally trained users included those who learned to use the database on their own, by a friend, classmate or colleague, through online help screens or online tutorials, or by a CD-ROM library guide or manual.

CD-ROM users also indicated that they felt that the most effective method of instruction was by formal training methods over informal training methods. Of all the training methods, users felt that instruction by library staff was the most effective method.

Regardless of training methods, an overwhelming 96.6% of

all users felt that their current search was either very valuable or somewhat valuable to their overall research. Only 3.3% felt that their search was not valuable to their overall research. Also, 77.7% of all users preferred CD-ROM databases to comparable print indexes while only 3.1% preferred the print index over the CD-ROM database. This indicates that users place a large emphasis on their CD-ROM searches over other search mediums.

Finally, 93.4% of all users stated that they would use CD-ROMs again for future research either always or often and 89.3% said they would highly recommend CD-ROMs to a friend or colleague. This reinforces the trend towards electronic database information retrieval, especially through CD-ROM searching by end users.

Libraries today should provide both formal and informal methods of CD-ROM instruction for their patrons. Although chi square analysis indicated that formal training is not significantly related to users' satisfaction levels it is still a vital part of CD-ROM instruction. Librarians should encourage patrons to search independently by using informal methods of instruction and use formal instruction by the library staff as a supplement to their searching needs.

School of Library and Information Science

(216) 672-2782

Fax 216-672-7965



P. O. Box 5190, Kent, Ohio 44242-5001

Re: END USER SATISFACTION: A USER STUDY OF THE CD-ROM
DATABASES AT KENT STATE UNIVERSITY

April 11, 1994

Dear CD-ROM User:

I am a graduate student in the School of Library and Information Science at Kent State University. As part of the requirements for my master's degree I am conducting a study about the satisfaction levels of CD-ROM users at Kent State. This questionnaire elicits information that will help me to discern which type of end-user training, formal or informal, is more effective in obtaining useful or valuable information.

Confidentiality and anonymity are guaranteed as you do not need to sign your name to the questionnaire. Only the investigator has access to the survey data. There is no penalty of any kind if you should choose not to participate in this study or if you withdraw from participation at any time. While your cooperation is essential to the success of this study, it is, of course, entirely voluntary. A copy of the results of this study will be available upon request.

If you have any further questions, please contact me at (216) 291-4264 or Dr. Lois Buttlar, my research advisor, at (216) 672-2782. If you have any further questions regarding research at Kent State University you may contact Dr. Eugene Wenninger, Office of Research and Sponsored Programs, at (216) 672-2851.

Thank you very much for your time and cooperation. Please place your completed questionnaire on tray marked COMPLETED CD-ROM SURVEYS at the reference desk or give it to a reference librarian.

Sincerely,

Leela E. Balraj

Leela E. Balraj
Graduate Student

BEST COPY AVAILABLE

**END USER SATISFACTION:
A USER STUDY OF THE CD-ROM DATABASES AT KENT STATE UNIVERSITY**

SURVEY FORM

1. What is your sex? Male Female

2. What is your status? Undergraduate Graduate
 Faculty Staff Other (please specify) _____

3. What is your major/department? _____

4. Which CD-ROM database are you using NOW? (check ONE)
 PERIODICAL ABSTRACTS ERIC MEDLINE
 ADI/Inform PAIS International CINAHL
 Compact Disclosure PsycLIT GeoRef
 Statistical Masterfile SOCIOFILE MLA International
Bibliography
 Other (please specify) _____

5. How often have you used THIS database? (check ONE)
 First time Two to ten times More than ten times

6. How did you learn to use THIS database? (check the ONE that MOST applies)
 Library staff
 Friend, Classmate or Colleague
 Online help screens or Online tutorial
 Class or Workshop
 Library Guide or Manual
 Self taught
 Other (please specify) _____

7. Using the options in question 6, which is your PREFERRED method of instruction for CD-ROM searching? (list ONE option from question 6)

8. Using the options in question 6 again, which do you think is the MOST EFFECTIVE method of instruction for CD-ROM searching (list ONE option from question 6)

9. Do you think some kind of FORMAL training (i.e. librarian, workshop) is necessary to EFFECTIVELY use a CD-ROM database? (check ONE)
 Essential Useful Not Necessary

39

BEST COPY AVAILABLE

10. Have you ever used any other CD-ROM database before?
 No
 Yes (please specify up to three databases you have used previously NOT including the one you are currently using)

11. What is the purpose of your CURRENT search? (check ONE)
 Research paper or project
 Class assignment
 Thesis or dissertation
 Writing an article or book
 Other (please specify) _____

BEST COPY AVAILABLE

12. Do you plan to use, or have you used any other search methods for THIS particular research? (check ALL that apply)
- CATALYST (KSU online catalog)
- Print index
- Other CD-ROM database(s)
- Online search
- Reference librarian
- Other (please specify) _____
13. How did you conduct your CURRENT search? (check ALL that apply)
- By Keyword(s) By Journal title
- By Author By Year
- By Title By Descriptors
- Used Boolean operators (i.e. 'and', 'or', or 'not')
- Used Truncation (i.e. 'vol*' or 'vol?' for vote, votes, voting, etc)
- Used database's Thesaurus
- Used database's Index
- Other (please specify) _____
14. How would you rate the ease/difficulty of THIS database (check ONE)
- Very Easy Somewhat Difficult
- Easy Difficult
- Somewhat Easy Very Difficult
15. Were you satisfied with the number of citations you retrieved (printed/downloaded/wrote down) during your CURRENT search? (check ONE)
- Very Satisfied Somewhat Unsatisfied
- Somewhat Satisfied Very Unsatisfied
16. How would you rate the value of THIS search to your OVERALL research? (check one)
- Very Valuable Somewhat Valuable Not Valuable
17. Approximately how much time did you spend on THIS search? (check ONE)
- Less than 15 minutes Between One to Two hours
- Between 15 to 29 minutes More than Two hours
- Between 30 to 59 minutes
18. Approximately how much time do you think you would have spent on THIS search if you did not have access to CD-ROM searching? (please specify approximate time below)
- _____
19. Have you ever used the PRINT version of this index? (check ONE)
- Yes No Don't know
20. Do you prefer CD-ROM searching to using print indexes? (check ONE)
- Prefer CD-ROM Prefer Print Index No Preference
21. Would you use CD-ROMs again for future research? (check ONE)
- Always Never
- Often Don't know
- Sometimes
22. Would you recommend using CD-ROMs to a friend or colleague? (check ONE)
- Highly recommend
- Recommend with some reservations
- Wouldn't recommend

THANK YOU for taking the time to complete this survey. ALL ANSWERS ARE CONFIDENTIAL. Please list any COMMENTS or SUGGESTIONS you may have on improving CD-ROM database searching below. Please place completed survey on tray at reference desk or give to a reference librarian. Thank you.

END NOTES

¹Charles R. Hildreth, Online Public Access Catalogs: The User Interface (Dublin, OH: OCLC, 1982), 223.

²Ray Prytherch, comp., Harrod's Librarians' Glossary of Terms used in Librarianship, Documentation and the Book Crafts and Reference Book, 7th ed. (Brookfield, VT: Gower Publishing Co., 1990), 114-115.

³Jean-Paul Emard, comp., CD-ROMs in Print 1988-1989: An International Guide (Westport, CT: Meckler Corp., 1988), ix.

⁴Hildreth, Online Public Access Catalogs, 228.

⁵Ibid., 233.

⁶Benedict Lo Bue, "CD-ROM and the End-User," Colorado Libraries 13 (December 1987): 29-30.

⁷Catherine Barr, ed., The Bowker Annual: Library and Book Trade Amanac, 39th ed. (New Providence, NJ: R.R. Bowker, 1994), 523.

⁸Ramona J. Steffey and Nikki Meyer, "Evaluating User Success and Satisfaction with CD-ROM," Laserdisk Professional 2, 5 (September 1989): 38-39.

⁹Michael Culberston, "Analysis of Searches by End-Users of Science and Engineering CD-ROM Databases in an Academic Library," CD-ROM Professional 5, 2 (March 1992): 77-78.

¹⁰Kim Schultz and Kristine Salomon, "End Users Respond to CD-ROM," Library Journal 115, 2 (February 1, 1990): 56-57.

¹¹Mary E. Johnson and Barbara S. Rosen, "CD-ROM End-User Instruction: A Planning Model," Laserdisk Professional 3, 2 (March 1990): 40.

¹²Domenica M. Barbuto and Elena E. Cevallos, "End-User Searching: Program Review and Future Prospects," RQ 31, 2 (Winter 1991): 214.

¹³Gillian Allen, "Patron Response to Bibliographic Databases on CD-ROM," RQ 29, 1 (Fall 1989): 105-107.

¹⁴Benedict Lo Bue, "CD-ROM and the End-User," Colorado Libraries 13 (December 1987): 30.

15Tim Bucknall and Rikki Mangrum, "U-Search: A User Study of the CD-ROM Service at the University of North Carolina at Chapel Hill," RQ 31, 4 (Summer 1992): 549.

16Marilyn A. Grant and John C. Stalker, "The Multiplatter CD-ROM Network at Boston College," Laserdisk Professional 2, 5 (September 1989): 16.

17John Maxymuk, "Considerations For CD-ROM Instruction," CD-ROM Professional 4, 3 (May 1991): 49.

18Diane Worrell, "End-User Database Aids: How To Create Guides That Get Used," CD-ROM Professional 6, 3 (May 1993): 84.

19Bruce Leach, "Computer-Based CD-ROM Tutorials: Providing Effective On-Demand Instruction," CD-ROM Professional 6, 4 (July 1993): 117.

20Beatrice Sichel, "Training Endusers on MathSci Disc," Special Libraries 82, 4 (Fall 1991): 286.

21Peter M. LePoer and Carol A. Mularski, "CD-ROM's Impact on Libraries and Users," Laserdisk Professional 2, 4 (July 1989): 43.

22Rick Dyson and Kjestine Carey, "User Preference For CD-ROMs: Implications For Library Planners," CD-ROM Professional 6, 3 (May 1993): 86-89.

BIBLIOGRAPHY

- Allen, Gillian. "Patron Response to Bibliographic Databases on CD-ROM." RQ 29, 1 (Fall 1989): 103-110.
- Barbuto, Domenica M. and Elena E. Cevallos. "End-User Searching: Program Review and Future Prospects." RQ 31, 2 (Winter 1991): 214-227.
- Barr, Catherine, ed. The Bowker Annual: Library and Book Trade Almanac, 39th ed. New Providence, NJ: R.R. Bowker, 1994.
- Bucknall, Tim and Rikki Mangrum. "U-Search: A User Study of the CD-ROM Service at the University of North Carolina at Chapel Hill." RQ 31, 4 (Summer 1992): 542-553.
- Culberston, Michael. "Analysis of Searches by End-Users of Science and Engineering CD-ROM Databases in an Academic Library." CD-ROM Professional 5, 2 (March 1992): 76-79.
- Dyson, Rick and Kjestine Carey. "User Preference For CD-ROMs: Implications for Library Planners." CD-ROM Professional 6, 3 (May 1993): 86-89.
- Emard, Jean-Paul, comp. CD-ROMs in Print 1988-1989: An International Guide. Westport, CT: Meckler, Corp., 1988.
- Grant, Marilyn A. and John C. Stalker. "The Multiplatter CD-ROM Network at Boston College." Laserdisk Professional 2, 5 (September 1989): 12-18.
- Hildreth, Charles R. Online Public Access Catalogs: The User Interface. Dublin, OH: OCLC, 1982.
- Johnson Mary E. and Barbara S. Rosen. "CD-ROM End-User Instruction: A Planning Model." Laserdisk Professional 3, 2 (March 1990): 35-40.
- Leach, Bruce. "Computer-Based CD-ROM Tutorials: Providing Effective On-Demand Instruction." CD-ROM Professional 6, 4 (July 1993): 113-117.
- LePoer, Peter M. and Carol A. Mularski. "CD-ROM's Impact on Libraries and Users." Laserdisk Professional 2, 4 (July 1989): 39-45.
- Lo Bue, Benedict. "CD-ROM and the End-User." Colorado Libraries 13 (December 1987): 29-30.

Maxymuk, John. "Considerations For CD-ROM Instruction." CD-ROM Professional 4, 3 (May 1991): 47-49.

Prytherch, Ray, comp. Harrod's Librarians' Glossary of Terms used in Librarianship, Documentation and the Book Crafts and Reference Book. 7th ed. Brookfield, VT: Gower Publishing Co., 1990.

Schultz, Kim and Kristine Salomon. "End Users Respond to CD-ROM." Library Journal 115, 2 (February 1, 1990): 56-57.

Sichel, Beatrice. "Training Endusers on MathSci Disc." Special Libraries 82, 4 (Fall 1991): 282-287.

Steffey, Ramona J. and Nikki Meyer. "Evaluating User Success and Satisfaction with CD-ROM." Laserdisk Professional 2, 5 (September 1989): 35-45.

Worrell, Diane. "End-User Database Aids: How To Create Guides That Get Used." CD-ROM Professional 6, 3 (May 1993): 82-84.



U.S. Department of Education
Office of Educational Research and Improvement (OERI)
National Library of Education (NLE)
Educational Resources Information Center (ERIC)



Reproduction Release

(Specific Document)

I. DOCUMENT IDENTIFICATION:

Title: End User Satisfaction: A User Study of the CD-ROM Databases at Kent State University	
Author(s): Leela E. Balraj	
Corporate Source: Kent State University School of Library and Information Science	Publication Date: July 1994

II. REPRODUCTION RELEASE:

In order to disseminate as widely as possible timely and significant materials of interest to the educational community, documents announced in the monthly abstract journal of the ERIC system, Resources in Education (RIE), are usually made available to users in microfiche, reproduced paper copy, and electronic media, and sold through the ERIC Document Reproduction Service (EDRS). Credit is given to the source of each document, and, if reproduction release is granted, one of the following notices is affixed to the document.

If permission is granted to reproduce and disseminate the identified document, please CHECK ONE of the following three options and sign in the indicated space following.

The sample sticker shown below will be affixed to all Level 1 documents	The sample sticker shown below will be affixed to all Level 2A documents	The sample sticker shown below will be affixed to all Level 2B documents
PERMISSION TO REPRODUCE AND DISSEMINATE THIS MATERIAL HAS BEEN GRANTED BY _____ _____ TO THE EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)	PERMISSION TO REPRODUCE AND DISSEMINATE THIS MATERIAL IN MICROFICHE, AND IN ELECTRONIC MEDIA FOR ERIC COLLECTION SUBSCRIBERS ONLY. HAS BEEN GRANTED BY _____ _____ TO THE EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)	PERMISSION TO REPRODUCE AND DISSEMINATE THIS MATERIAL IN MICROFICHE ONLY HAS BEEN GRANTED BY _____ _____ TO THE EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)
Level 1	Level 2A	Level 2B
↑ <input checked="" type="checkbox"/>	↑ <input type="checkbox"/>	↑ <input type="checkbox"/>
Check here for Level 1 release, permitting reproduction and dissemination in microfiche or other ERIC archival media (e.g. electronic) and paper copy.	Check here for Level 2A release, permitting reproduction and dissemination in microfiche and in electronic media for ERIC archival collection subscribers only	Check here for Level 2B release, permitting reproduction and dissemination in microfiche only
Documents will be processed as indicated provided reproduction quality permits. If permission to reproduce is granted, but no box is checked, documents will be processed at Level 1.		

I hereby grant to the Educational Resources Information Center (ERIC) nonexclusive permission to reproduce and disseminate this document as indicated above. Reproduction from the ERIC microfiche, or electronic media by persons other than ERIC employees and its system contractors requires permission from the copyright holder. Exception is made for non-profit reproduction by libraries and other service agencies to satisfy information needs of educators in response to discrete inquiries.

Signature: <i>Leela E. Balraj</i>	Printed Name/Position/Title: Leela E. Balraj/ Reference Librarian/ Assistant Professor	
Organization/Address: Kent State University P.O. Box 5190 Kent, OH 44242	Telephone: (330)672-3045 x.34	Fax: (330)672-3964
	E-mail Address: lbalraj@lms.kent.edu	Date: August 7, 1998

III. DOCUMENT AVAILABILITY INFORMATION (FROM NON-ERIC SOURCE):

If permission to reproduce is not granted to ERIC, or, if you wish ERIC to cite the availability of the document from another source, please provide the following information regarding the availability of the document. (ERIC will not announce a document unless it is publicly available, and a dependable source can be specified. Contributors should also be aware that ERIC selection criteria are significantly more stringent for documents that cannot be made available through EDRS.)

Publisher/Distributor:
Address:
Price:

IV. REFERRAL OF ERIC TO COPYRIGHT/REPRODUCTION RIGHTS HOLDER:

If the right to grant this reproduction release is held by someone other than the addressee, please provide the appropriate name and address:

Name:
Address:

V. WHERE TO SEND THIS FORM:

Send this form to the following ERIC Clearinghouse: ERIC Clearinghouse on Information & Technology/ Syracuse University 4-194 Center for Science & Technology Syracuse, NY 13244-4100
--

However, if solicited by the ERIC Facility, or if making an unsolicited contribution to ERIC, return this form (and the document being contributed) to:

**ERIC Processing and Reference Facility
1100 West Street, 2nd Floor
Laurel, Maryland 20707-3598
Telephone: 301-497-4080
Toll Free: 800-799-3742**