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ABSTRACT

In Program Year 1994, Colorado divided its Job Training Partnership Act (JTPA) funds among adult and youth job training programs, summer youth programs, dislocated worker programs, and the Governor's Special Initiatives. JTPA staffing levels decreased at the same rate as the declining budget. The programs became especially efficient at using employment and training service providers as the number of participants served throughout the state increased during the same period. To manage existing employment and training needs, Colorado's JTPA organizations relied heavily on the public-private partnerships on which JTPA is based. The Governor's Special Initiatives included education coordination programs, such as school-to-work transition, literacy and lifelong learning, nontraditional employment for women projects, and coordination of employment and training services and older worker programs. Dislocated worker programs consisted of such statewide programs as regional reemployment centers, rapid response, and community college scholarships, and special programs such as major layoff grants, environmental occupations, and older dislocated workers. Colorado's nine service delivery areas offered similar job training and employment assistance and services for economically disadvantaged and dislocated workers, but tailored basic services to meet needs of specific populations in the local community. (Tables, charts, and diagrams illustrate budget allocations and performance results.)

(YLB)

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# COLORADO

## Job Training Partnership Act

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**Annual Report  
Program Year 1994  
July 1, 1994–June 30, 1995**

CE 022601

July 1, 1996

The Honorable Roy Romer  
Governor, State of Colorado  
136 State Capitol Building  
Denver, CO 80203

Dear Governor Romer:

On behalf of the Workforce Coordinating Council, I am pleased to submit the Job Training Partnership Act (JTPA) Annual Report for Program Year 1994.

Once again, Colorado has exceeded federal performance standards in almost every category, effectively demonstrating the sound impact JTPA funds make in this state. Our excellent performance is due to collaborative efforts at all levels, from strong leadership at the state level to solid local partnerships among businesses, education, organized labor, community-based organizations, and local governments. Despite the severe funding cuts at the federal level, we are confident that Colorado will continue to deliver quality services to JTPA-eligible populations because the roots of cooperation are deep.

I especially commend the efforts of the Workforce Coordinating Council, the Governor's Job Training Office, the Private Industry Councils, and the Service Delivery Areas which continue to ensure superior employment and training services for Coloradans.

Sincerely,



Margaret E. Porfido  
Chair

# **THE JOB TRAINING PARTNERSHIP ACT: Training Colorado's Workforce for the 21st Century**

## **JTPA: Delivering Services to Coloradans**

**The Job Training Partnership Act** aims to improve employment opportunities for economically disadvantaged and work-dislocated individuals by providing federal funds for skills development and job training for demand occupations. Basic skills and remediation training complement occupational training in an effort to help participants obtain better skills and higher wages – and to help ensure a more prepared workforce for Colorado's and the nation's employers.

In Program Year 1994 (July 1, 1994 through June 30, 1995), Colorado received a total of \$31,501,145 to serve the education and training needs of eligible residents. These funds were divided among the following programs:

### **Adult and Youth Job Training Programs**

Participants acquire vital employment skills through classroom and on-the-job training. A variety of training sessions are available for participants to improve basic skills, obtain a high school diploma, or receive occupational training. Many programs are designed expressly for special populations. JTPA administering organizations throughout the state

work with local vocational and technical colleges and universities to provide the training.

### **Summer Youth Programs**

Youth, aged 14-21, work in public or private non-profit organizations to gain valuable work experience and learn skills. Based on need, some youth also participate in remediation or GED programs.

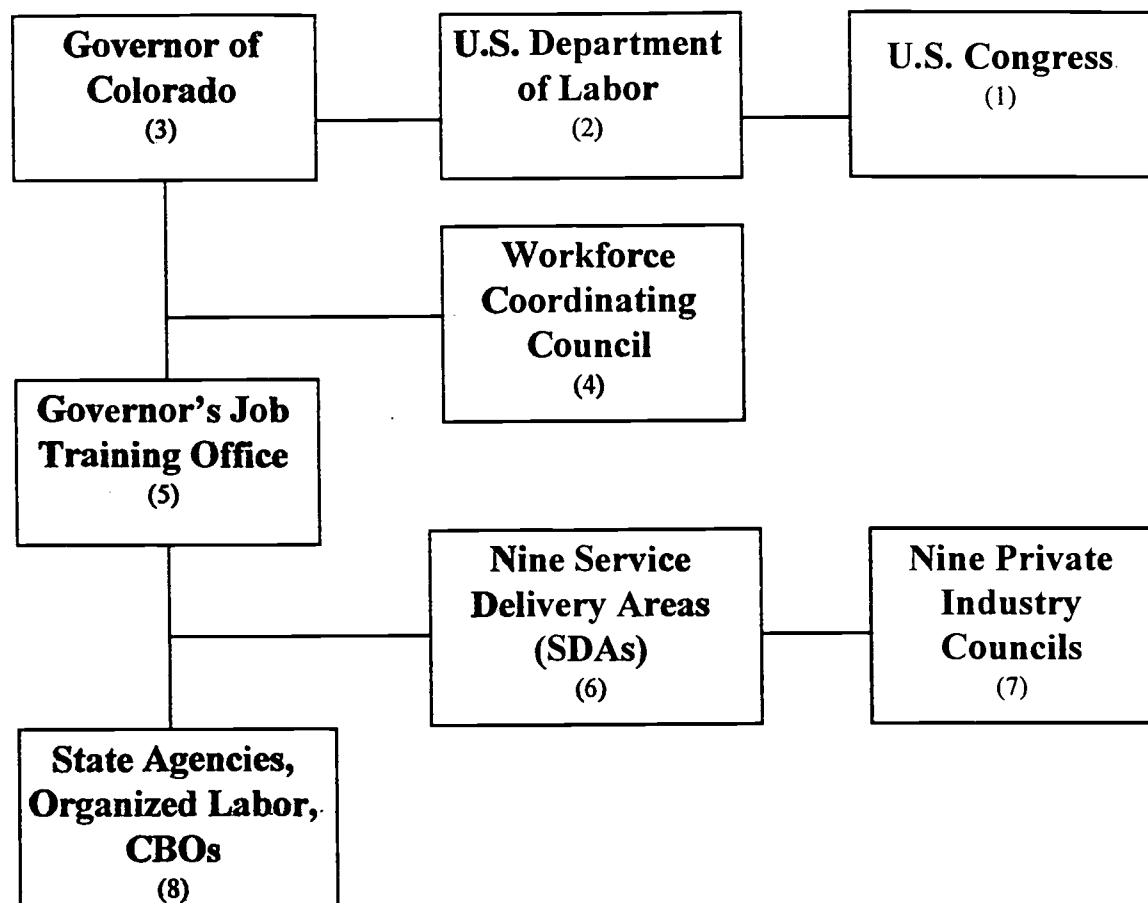
### **Dislocated Worker Programs**

JTPA organizations provide training and employment assistance for individuals who have been permanently laid-off from jobs. The "Rapid Response" program provides early on-site intervention, workshops, and information about available programs and services to workers who will be laid-off.

### **The Governor's Special Initiatives**

These JTPA programs are designed to meet the unique needs of Colorado residents. Through priorities set by the Governor, funds are distributed to a variety of initiatives throughout the state. Program Year 1994 programs targeted school-to-work transition, literacy and life-long learning, non-traditional occupations for women, and retraining for older workers.

## JTPA: An Organization for Results



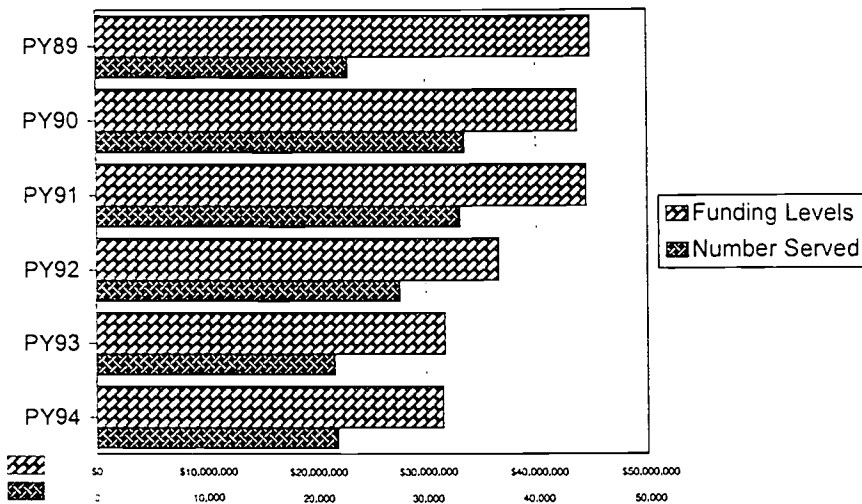
1. The U.S. Congress authorizes JTPA legislation.
2. The U.S. Department of Labor lends oversight at the national and regional levels.
3. JTPA funds are distributed to the Governor by federal formula based on the unemployment rate and numbers of economically disadvantaged individuals in the state. The Governor is accountable for the administration of JTPA funds in accordance with federal and state laws and regulations.
4. The Workforce Coordinating Council, the state's human resource investment council, provides oversight and review of all the JTPA programs in the state, as the State Job Training Coordinating Council had done. The Council develops linkages with other education and employment and training programs, coordinates policy among related programs, approves the state plans, and recommends policy changes to improve service delivery statewide.
5. The Governor's Job Training Office (GJTO), the Governor's state administrative entity, distributes funds to the nine Service Delivery Areas (SDAs) based on unemployment statistics and numbers of economically disadvantaged individuals in the respective regions. GJTO monitors local program compliance with federal and state laws and regulations.
6. The nine SDAs administer JTPA funds. They work directly with eligible participants and service providers in the communities.
7. Each SDA has a Private Industry Council (PIC), which provides policy guidance and program oversight in the regions.
8. JTPA Older Worker funds, 8% Education/Coordination funds and some 40% Dislocated Worker funds are distributed to other state agencies or, through a Request for Proposal process, to organized labor and CBOs for special initiatives.

## JTPA: Doing More with Less

Funding for JTPA programs in Colorado has steadily declined during the five year period since PY 1989. The declining budget has forced JTPA staffing levels to decrease at the same rate. However, programs have become especially efficient in utilizing employment and training service providers as the number of participants served throughout the state has increased during the same period, despite staff and budget reductions.

### STATEWIDE JTPA

Combined Funding Levels and Number Served



To manage existing employment and training needs, Colorado's JTPA organizations rely heavily on the public-private partnerships on which JTPA is based. Decision-makers from business, organized labor, and community and public organizations offered more hands-on involvement in the employment and training process in PY 1994 than in the past.

In the next year, programs will be forced to become even leaner and more efficient as Congress is expected to reduce JTPA funds drastically.

### Governor's Youth Recognition Award Winners:

**Adams County Employment Center**  
Shannon Haining

**Arapahoe/Douglas County Employment & Training Center**  
Danielle Branum

**Boulder County Employment and Training Center**  
Cindy Ransburgh

**Colorado Springs/El Paso County Industrial Training & Human Resource Development**  
Daneke Callahan

**Jeffco Employment & Training Services**  
Daron Webb

**Larimer County Employment and Training Services**  
Nate Rasmussen

**Mayor's Office of Employment & Training**  
Juan Martinez  
Joy LeMay

**Office of Rural Job Training**  
Angela Distel

**Weld County Employment Services**  
Beatrice Roose

## The Governor's Special Initiatives

Each year, a portion of Colorado's JTPA funds are allocated to special projects designed to meet some of the particularly unique needs of the state's JTPA population. Following is a representative sample of the programs that encompass the Governor's Special Initiatives.

### Education Coordination Programs

#### School-to-Work Transition

GJTO collaborated with the Colorado Community College and Occupational Education System (CCCOES) to fund six school-to-work transition projects. The ventures are designed to prepare students for the world of work and enable them to maintain a productive role in the global economy. For example, one project – a joint venture among the Community College of Denver, TEC North, and Denver Public Schools – aids students at North and Zuni High Schools in Denver to discover the world of work.

#### Literacy and Life-Long Learning

Colorado Community College Computer Access Centers provide increased access to community college vocational programs to individuals with disabilities through adaptive computer technology and more efficient use of existing staff, equipment, and facilities. Computer Access Centers are available at 11 community colleges and three satellite campuses. Additionally, several SDAs received funding for adult remediation/literacy and job self-sufficiency projects.

The Department of Institutions received a grant renewal to continue their model family self-sufficiency program, providing case management, vocational training, and employment services to mentally handicapped adults residing in HUD-subsidized housing.

"Community Reintegration" is a project in which Department of Corrections personnel work with offenders to ensure that they receive necessary vocational and academic training and pre-employment services before release.

#### Non-Traditional Employment for Women Projects

The non-traditional occupations scholarship initiative provides scholarship vouchers to women, referred through eight of the SDAs, for training in "non-traditional" occupations. The scholarship voucher is redeemable at any public postsecondary institution.

Another initiative is a collaborative effort among the Jeffco SDA, Red Rocks Community College, and the Jeffco Department of Social Services to train women in a variety of primary career occupations.

#### Coordination of Employment and Training Services

The First Impressions initiative in the Governor's Office of Policy and Initiatives successfully leveraged JTPA funds with over \$500,000 in other state, corporate, and foundation funding to promote early childhood education, nutrition, immunization, parenting, and adult education. JTPA funding has made such early childhood emphasis and outreach in local communities possible by assisting economically disadvantaged adults become more self-sufficient.

The Governor's Family Resource Centers have also successfully leveraged JTPA funds with over \$200,000 in other state, corporate, and foundation funding to plan and implement centers in several communities across the state. The JTPA funds are specifically directed to assist educationally and economically disadvantaged individuals utilizing the centers.

## Older Worker Programs

Colorado's Older Worker Programs provide training and employment opportunities to eligible participants, aged 55 and older. These programs provide work experience, on-the-job training, basic skills, vocational, and occupational training, and job placement assistance. In PY 1994, all 15 programs funded in PY 1993, through a Request For Proposal process, were refunded. Programs were offered in 14 Colorado counties.

### Computer Training

Due to labor market demand, computer training has become a basic skill which is offered to all participants in Older Worker Programs.

## Dislocated Worker Programs

A portion of Colorado's JTPA funds are allocated to Dislocated Worker Programs. These programs are designed to assist workers who have been terminated or laid-off through no fault of their own.

## Statewide Programs

### Regional Reemployment Centers

Six grants were awarded to establish a network of one-stop assistance centers for dislocated workers.

### Rapid Response

This program of early intervention assistance for pending layoffs, coordinated by GJTO, mobilizes services of many agencies including Job Service, Unemployment Insurance, and the Colorado AFL-CIO.

Unemployment Survival Workshops are provided on-site to acquaint workers with a variety of community resources which are helpful in the transition to new employment. Job Search Workshops, available to workers at companies which desire more expansive assistance, provide training in job-hunting skills. Labor-Management Layoff Assistance Committees, co-worker committees which are encouraged by federal law, help ease workers' transitions through large layoffs and plant closures. An annual grant enables Job Service Center staff to help provide on-site assistance to dislocated workers. The grant also purchases labor market information from the Department of Labor and Employment.

### Community College Scholarships

GJTO made approximately \$300,000 available to the Colorado Community College and Occupational Education System for retraining scholarships to dislocated workers.

## Special Programs

### Major Layoff Grants

GJTO received a \$2.3 million national grant to aid workers dislocated from Continental Airlines.

### Environmental Occupations

GJTO has once again renewed its contract with the Colorado School of Mines to train professionals for hazardous materials handling and clean-up projects.

### Older Dislocated Workers

GJTO made plans to fund several community-based programs.

## JTPA: Driven by Goals and Objectives

Each year, the Governor sets goals and objectives for JTPA to ensure that Colorado's human capital needs are met and that programs are coordinated with other employment and training initiatives. The goals and objectives for JTPA are the following:

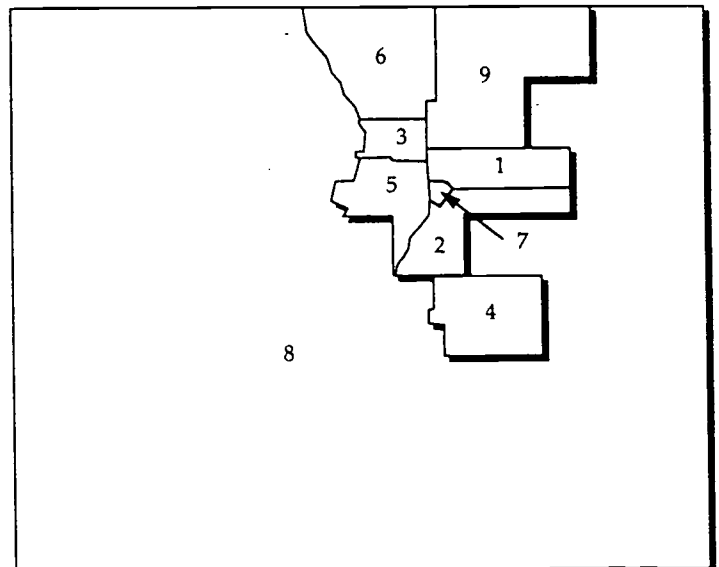
1. Invest in human resource development by preparing individuals for meaningful employment and long-term economic self-sufficiency.
  - \* serve Coloradans experiencing barriers to employment through programs responsive to the changing demographics of the workforce.
2. Expand and enhance the use of joint planning and shared resources with public education and vocational training systems, and support efforts to improve the public education system to produce a workforce with more marketable skills to meet business and labor training needs.
  - \* promote school-to-work transition services in order to increase the number of youth staying in and returning to school; promote work-based curriculum which links classroom learning to worksite experience;
  - \* promote literacy and life-long learning to increase employment and earnings for Coloradans experiencing barriers to employment;
  - \* promote training, placement, and retention of women in non-traditional employment; and
  - \* promote and recognize innovative approaches to employment and training service delivery.
3. Integrate the services of JTPA and other agencies to assure self-sufficiency for Coloradans who are dependent upon public assistance.
  - \* provide services to public assistance recipients to offer new job opportunities; and
  - \* establish a united effort among appropriate state agencies, the Workforce Coordinating Council, and PICs to reduce or eliminate conflicting policies.

## Service Delivery Areas

The Governor has designated nine JTPA Service Delivery Areas (SDAs) in Colorado. Eight are located in the state's largest population and employment centers, each serving one or two counties; the ninth – the Office of Rural Job Training – serves the remaining 55 counties across Colorado.

The SDAs offer similar job training and employment assistance and services for economically disadvantaged and dislocated workers, as provided under JTPA's Titles II-A, II-B, II-C, and III funding. However, each SDA tailors its basic services to meet the needs of specific populations in the local community.

The following pages present a representative sample of the types and breadth of services offered by each of Colorado's nine SDAs.





## Adams County Employment Center

### Adams County Employment Center

7190 Colorado Blvd., 5th Floor  
Commerce City, CO 80022  
Phone: (303) 289-6500  
Fax: (303) 289-6539

**Director:**  
Donna Scott

**PIC Chair:**  
Skeeter Wilson

### Youth Programs

*Choices:* A classroom setting is the venue for participants to receive eligibility requirements and program information, generic labor market information, testing, assessment, and a career exploration meeting with a case manager.

*Marketable Work Habits:* Self-esteem is raised and job search skills are developed through classroom training programs.

*Occupational Skills Training:* Vocational education, on-the-job training, actual work experience, and work supplementation programs are available.

*School-to-Work Transition:* Classes utilizing youth competencies are available for in-school youth.

*Youth Competencies:* Training in basic academic skills, job-specific skills, and pre-employment and work maturity skills is available.



### Adult Programs

*Choices:* A variety of information, from eligibility requirements, program information, and labor market information, to testing, assessment, and a career exploration meeting with a case manager is available for participants in a classroom setting.

*Department of Corrections Program:* Services including assessment, vocational training, and job search assistance are available for clients who are in a pre-release program from a Corrections facility.

*Direct Training Services:* Basic academic skills development, occupational skills training, on-the-job training, work experience, and work supplementation programs are available for participants.

*Marketable Work Habits:* Self-esteem is raised and job search skills are developed in a classroom training setting.

*Targeted Assistance Grant Program:* Self-sufficiency is explored in programs specifically tailored for refugees.

### Highlight: Youth Net

Based on a successful first year, Adams County Employment Center re-funded the five-district school-to-work program in Program Year 1994. The program targets youth at-risk of dropping out of school. Eligible youth attend a pre-employment/work maturity workshop in addition to their normal classroom routines. Upon completion of the workshop, participants meet with case managers for assessment and possible enrollment into a vocational education course at the Community College of Denver/Technical Education Center.

## Arapahoe/Douglas County Employment & Training

11059 Bethany Drive, #201  
Aurora, CO 80014-2617  
Phone: (303) 752-5820  
Fax: (303) 752-5850

**Director:**  
Patricia Kuskie

**PIC Chair:**  
Tom Fujiyoshi

# Arapahoe/Douglas County Employment and Training

## Youth Programs

*Basic Skills Development:* Self-paced, individually-guided, computer-assisted basic education programs are offered in several locations.

*Educational Options:* High school dropouts are enrolled in alternative education programs which award academic credits and will enable the youth to work toward a diploma or a GED. Participants are identified through collaboration with local school districts.

*Internships/Work Experience:* Real-world job experience, relating to participants' career interests and occupational goals, is available with both public and private employers.

*Job-Specific Skill Training:* Occupational training is offered at vocational schools, community colleges, and proprietary schools.

*Teen Mentoring Program:* Mentoring is available for students attending designated area high schools.

## Adult Programs

*Assessment:* A comprehensive three-day workshop focusing on individual values, interests, aptitudes, abilities, and preferences, as well as barriers to employment is available.

*Basic Skills Development:* Individualized, competency-based, criterion-referenced educational programs are available. Programs are intensive, and are offered both one-on-one and in a group setting; extensive tutoring support is provided to all participants.

*Family Literacy Program:* Basic skills and parenting skills are taught to single AFDC recipients with children aged 3-4 in a program designed specifically for this group.

*Occupational Training:* Training is provided, via redeemable vouchers, at vocational schools, community colleges, and proprietary schools throughout the metro area.



## Highlight: Partnership with Housing Authorities

JTPA and JOBS services will be coordinated with a family self-sufficiency program for individuals in subsidized housing through agreements initiated by Arapahoe/Douglas County Employment and Training with Englewood, Sheridan, and Arapahoe County Housing Authorities, and the Douglas County Health and Human Services Program. In this venture, case management services will focus on individuals' employability and self-sufficiency plans.

## Boulder County Employment & Training Center

### Youth Programs

*Self-Sufficiency Programs:* Vocational skills, school-to-work, career exploration, and basic skills are provided to participants. Different from adult self-sufficiency programs, classes in the world-of-work emphasizing employer expectations, communications skills, and cooperative team skills, are included in this program.

*Summer Youth Employment & Training:* Youth receive 8-10 weeks of paid work experience, coupled with work maturity training and academic enrichment classes.

*Work Experience/Internships:* "Real-world" work environments are exhibited to youth through jobs, lasting six to eight weeks, with public, non-profit, and for-profit employers.



### Highlight: The Learning Lab

The BCETC Learning Lab consists of two primary components: 1) reading, math, and GED preparation; and 2) computer literacy.

The Learning Lab offers context-based math and reading instruction at 13 computer workstations. Clients can meet the unique requirements of their chosen occupation through an individually tailored curriculum addressing deficiencies which would hinder success in that occupation. Once their basic skill levels are high enough, participants are enroll-

ed in occupational skills training classes. The Lab also provides "fast-track" preparation for the GED.

Computer literacy is another major part of the Lab. Participants learn the most recent upgrades of software that are in high demand from local employers.

### Boulder County Employment & Training Center

2905 Center Green Ct. S, Suite C  
Boulder, CO 80301-2274  
Phone: (303) 441-3985  
Fax: (303) 939-0054

**Director:**  
Toya Speckman

**PIC Chair:**  
Joe Winslow

### Adult Programs

*Dislocated Worker Programs:* Retraining is provided to dislocated workers whose skills are no longer marketable. Other program components include workshops to aid individuals re-learn job search techniques and adjust to job loss. This program is delivered through the Career Transition Center North in Broomfield.

*Self-Sufficiency Programs:* Vocational skills, work experience, and basic skills are taught to welfare recipients and low-income adults. Extensive support services, including child care are also provided; programs are designed to reduce and/or eliminate participants' dependence on public assistance.

*50+ Employment Opportunities:* Older workers' job skills are translated into the demands of the current labor market; programs are targeted to individuals aged 50 and over.

**Colorado Springs/El Paso  
County Industrial Training  
& Human Resource  
Development**

332 E. Williamette Avenue  
Colorado Springs, CO 80903  
Ph: (719) 578-6916  
Fax: (719) 636-3407

**Administrator:**  
Ray Rodriguez

**PIC Chair:**  
Terry Jenson

## Colorado Springs/El Paso County Industrial Training & Human Resource Development

### Youth Programs

*Out-of-School Programs:* Remedial education combined with pre-employment and job-specific skills training is provided to at-risk youth on a case-management basis.

*Cooperative Education:* Participants earn school credit for job experience.

*Youth Internship Employment:* This employer-sponsored program provides on-site training leading to permanent employment.

*Summer Youth Employment & Training Program:* Work experience and job placement opportunities are available to participating youth.

*Changing Directions:* Self-esteem and motivational training, required of all clients, is provided by the Pacific Institute.

### Adult Programs

*Comprehensive Competency Program:* Job-specific training for jobs requiring higher proficiency levels is provided.

*Occupational Skills Training Program:* Computer skills, typing, and fast-track clerical classes are taught on-site by instructors from Pikes Peak Community College.

*On-the-Job Training:* On-site, supported occupational skills training, including pre-apprenticeship training, is available.

*Entrepreneurial Training:* Individualized consultation and assistance is available to clients who want to start their own business.

*Dislocated Worker Programs:* Retraining, job search, job placement, and support services are provided to individuals affected by layoffs or occupational dislocation.

*Customized Training:* Training programs are designed to meet the employment needs of individual area employers.

*Changing Directions:* Self-esteem and motivational training, required of all clients, is provided by the Pacific Institute.

### Highlight: Visions to Potential/ Charter School

The "Visions to Potential" program is a dropout retrieval program for economically disadvantaged high school dropouts, run in cooperation with the Educational Opportunity Program, an alternative high school. Students attend classes at the Institute for Business and Industrial Technology, a training facility of the SDA.

At the beginning of the 1995-96 school year, the SDA will replace this program with the Community Prep School, Colorado Springs' first charter school. Operating under the auspices of Colorado Springs School District 11, Community Prep School will serve 120 at-risk actual and potential dropouts in grades 9-12. The School will be located at the Institute for Business and Industrial Technology.

## Jeffco Employment & Training Services

### Youth Programs

*Year-Round Youth Program:* Economically disadvantaged and/or disabled youth (ages 16-21), including a high percentage of teenage mothers and offenders, receive basic skills remediation, job training, pre-employment workshops, vocational counseling, and wilderness challenge experiences.

*Summer Youth Program:* Basic skills remediation, job training and placement, work maturity workshops, and vocational counseling are available for economically disadvantaged and/or disabled youth ages 14-21.

*Colorado Youth Corps:* Colorado's only SDA-run year-round program teaches youth to work cooperatively and creatively as work crew teams perform community conservation tasks.

*Longview High School Program:* This "second-chance" program combines employment-related anti-violence themes with dynamic instruction. It is jointly funded, staffed, and administered with Jefferson County Schools.



### Highlight: Non-Traditional Occupations for Women

Jeffco Employment and Training Services, Jefferson County Department of Social Services, and Red Rocks Community College have partnered to help over 50 women reach their individual employment goals through the Non-Traditional Occupations Incentive grant. More than 90% of the women have entered employment in

Jeffco  
Employment  
and  
Training  
Services

### Jeffco Employment and Training Services

900 Jefferson County Parkway  
Golden, CO 80401  
Ph: (303) 271-4600  
Fax: (303) 271-4444

#### PY '94 Director:

Mary Kreutzer

#### Acting Director:

Tom Zunker

#### PIC Chair:

Gary Leopold

### Adult Programs

*Basic Skills Training:* Remedial education, GED preparation, on-the-job training, job search, vocational training, and work experiences are provided to clients on an individualized basis.

*Dislocated Worker Programs:* Retraining, job search, placement assistance, and support services are available to individuals affected by layoffs or occupational dislocation.

*Older Worker Programs:* Programs are aimed at translating seniors' job skills into the demands of the current job market.

*Non-traditional Employment for Women:* Services are available to assist women train for and obtain employment in higher-paying jobs traditionally filled by men.

*Refugee Assistance:* Targeted job training and placement assistance for refugees.

such non-traditional fields as copy machine repair, auto mechanic, electrician, cable installer, and printer. The average wage at placement was \$7.55 per hour.

The Incentive grant provides workshops, parenting classes, personal development, math and reading skills, non-traditional job training, and supportive services to eligible women residing in Jefferson County. The grant was funded by CCOES using JTPA 8% education/coordination funds.

## Larimer County Employment and Training Services

3842 South Mason  
Fort Collins, CO 80525  
Phone: (970) 223-2470, x215  
Fax: (970) 223-7456

**Director:**  
Joni Friedman

**PIC Chair:**  
Will Harper

## Larimer County Employment and Training Services

### Youth Programs

*Career Planning Workshop:* Career development assistance is provided to participants.

*Challenges:* Support is provided for alternative high school youths to stay in school and graduate.

*Computer Resource Center:* Computerized self/career exploration, remediation, and training resources are available.

*Formal Assessment:* Vocational exploration via aptitude and career interest tests is available.

*Work Experience:* Subsidized, on-site occupational skills training in public or private non-profit organizations may be pursued by participants.

*YES (Youth Employment Strategies):* Job search/retention, self-exploration and career decision-making skills are taught in a competency-based format.

### Adult Programs

*Career Network:* Skills and support to aid dislocated workers reenter the workforce are provided at a regional reemployment center which has been designed specifically to assist dislocated workers.

*Career Planning Workshop:* Career development assistance is available.

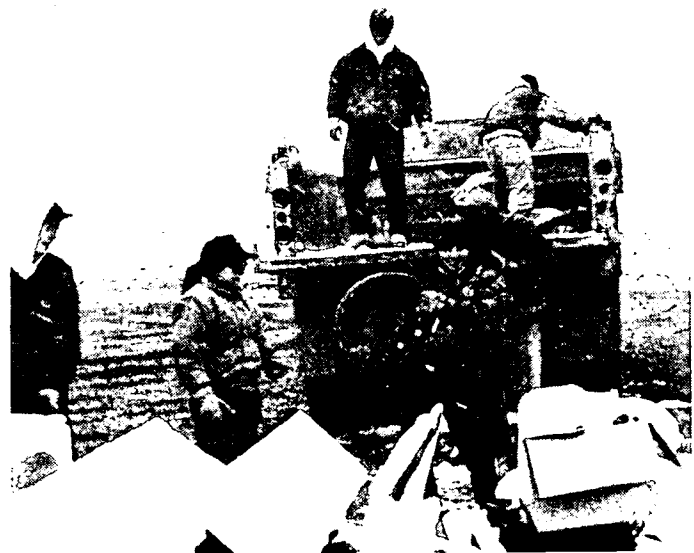
*Computer Resource Center:* Computerized self/career exploration, remediation, and training resources are available.

*Formal Assessment:* Vocational exploration through aptitude and career interest tests is available.

*Occupational Skills Training:* Short- and long-term classroom training opportunities may be pursued by participants.

*Transferable Skills Workshop:* Labor market information and assistance for transferring skills to new occupations is available to individuals adapting to the process of change.

*Work Experience:* Subsidized, on-site occupational skills training in public or private non-profit organizations may be pursued.



### Highlight: Youth Conservation Corps

"At-risk" youth can participate in a productive work experience program provided by a public-private venture with combined funds from Anheuser-Busch, JTPA, the City of Fort Collins, and the National and Community Service Act.

## Mayor's Office of Employment & Training

### Mayor's Office of Employment and Training

1391 N. Speer Blvd., #500  
Denver, CO 80204  
Phone: (303) 893-3382  
Fax: (303) 899-4029

**Director:**  
Erma Zamora

**PIC Chair:**  
Dr. Mark E. Litvin

### Youth Programs

*Remediation:* Intensive remediation is available for youth ages 14-21; pre-employment and academic remediation is available for youths ages 16-21; and academic remediation and job placement is available for youths ages 18-21.

*Youth Fair Chance:* At-risk youth, ages 14-21, residing in a number of northwest Denver neighborhoods are eligible to receive educational, supportive, career training, and referral services.

*Youth & Young Adult Services:* Youth and young adults, ages 14-30, residing in the Clayton, Cole, City Park West, Five Points/Curtis Park, North Capitol Hill, Skyland, and Whittier neighborhoods in northeast Denver are eligible to participate in educational and employment programs through the Youth Fair Chance Northeast program. The in-School component focuses on school-to-work and mentorship programs for youth, ages 14-20. The out-of-school component provides basic skills training, GED and ESL classes, vocational/certification programs, and continuing college education to youth, ages 16-30.

#### **Highlight: Summer Youth Employment & Training Program - Academic Component**

More than 300 youths, aged 14-17, participated in the four-week academic enrichment program. The program's "real-life" approach focused on increasing students' application of academic learning to practical life skills. Intensive instruction in motivation and self-esteem building was also provided.

Participants received 90 hours of academic training emphasizing reading, math, and computer skills. Field trips, speakers, tutors, and hands-on activities complemented the interdisciplinary, classroom-style learning. Classes included a variety of subjects such as Checks and Balances; Reading, Writing, and Illustrating; Everyday Law; and Computer-Generated Art.

### Adult Programs

*Basic Skills Training:* Basic skills and pre-employment services for welfare recipients, non-traditional training and employment for women, adult basic education, ESL classes, tuition assistance, job placement assistance, and vocational skills training are some of the services available to individuals needing specialized services.

*Dislocated Worker Services:* Retraining, tuition assistance; ESL and GED classes, basic skills training, job search and placement assistance, and non-traditional training and employment for women are provided to laid-off or occupationally dislocated individuals.

*Refugee Services:* Cultural bridging training and pre-employment/work maturity training are provided to refugees. Other services to help make refugees self-sufficient are available.

*Services for Persons with Disabilities:* On-the-job training opportunities are available to individuals with disabilities.

## Office of Rural Job Training

1313 Sherman, Suite 500  
Denver, CO 80203-2236  
Phone: (303) 866-4900  
Fax: (303) 866-4992

**Director:**  
J. Dwight Steele

**PIC Chair:**  
Mary Beth Pyle

## Office of Rural Job Training

### Youth Programs

*Summer Youth Employment and Training Program:* Basic skills training, English-as-a-second-language education, math and reading remediation, pre-employment and work maturity competencies, on-the-job training, and work experience are provided on an individualized basis for youth, ages 14-21.

*Year-Round Youth Program:* Basic skills remediation, vocational counseling, occupational skills training, on-the-job training, job search skills training, GED assistance, and work experience are provided for economically disadvantaged and/or disabled youth, ages 16-21.

### Adult Programs

*Basic Skills Training:* Remedial education, GED preparation, on-the-job training, job search assistance, vocational training, and work experience is provided on an individualized basis.

*Dislocated Worker Programs:* Retraining, job search and job placement assistance, and support services are provided to individuals experiencing layoffs or occupational dislocation.

### Highlight: Reemployment Centers

Rural Job Training (RJT) successfully opened two new reemployment centers – the South Central Reemployment Center in Pueblo and the Network for Employment and Training in Grand Junction – in March 1995, with funding from the Governor's Job Training Office and RJT. Both centers offer comprehensive services for dislocated workers including testing, assessment, job search assistance, workshops, retraining, and job placement services.





## Weld County Employment Services

### Youth Programs

*Governor's Summer Job Hunt:* Pre-employment workshops and summer job placement assistance is available for youths, aged 16-21; this program is operated for the Department of Labor and Employment.

*In-School Program:* Remedial education and pre-employment and job-specific skills competency training is available for "at-risk" youth.

*Job Opportunities and Basic Skills Program:* Basic skills, vocational education, and occupational training are provided for youth receiving welfare. This program is operated for the Department of Social Services

*Out-of-School Program:* Remedial education and pre-employment and job-specific skill competency training is available for "at-risk" youths who are enrolled in an alternative high school, have dropped out of high school, or are no longer in school.

*Summer Youth Program:* Job placement, employment experiences, and academic enrichment activities are provided.

*Youth Conservation Corps/Youth Crime Prevention Intervention Program:* Cooperative teamwork skills are developed and reinforced as youth work collaboratively and creatively as members of a work crew to perform conservation tasks in their communities.

#### Highlight: GED Preparation through the Learning Lab

In a collaborative effort between Aims Community College and Weld County Employment Services, the Learning Lab delivers basic education, GED, and remedial education services. GED preparation is provided through a combination of traditional classroom and computerized instruction. 60 Employment Services clients receive GEDs through this program each year, on average. The Lab also provides instruction in keyboarding, Lotus, WordPerfect, and advanced mathematics.

### Weld County Employment Services

P.O. Box 1805  
Greeley, CO 80631  
Phone: (970) 353-3800  
Fax: (970) 356-3975

**Director:**  
Linda Perez

**PIC Chair:**  
Willie Morton

### Adult Programs

*Basic Skills Training:* Remedial education, GED preparation, on-the-job training, job search assistance, vocational training, and work experiences are provided as individualized services.

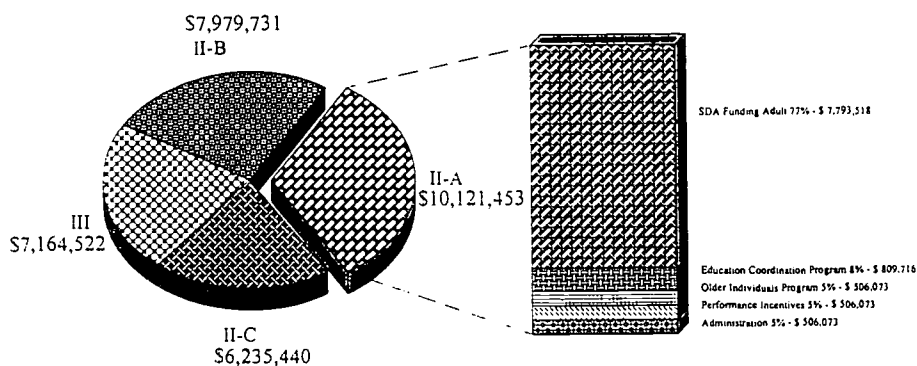
*Dislocated Worker Programs:* Relocation assistance, job search workshops, a job club, and readjustment support services are available for laid-off or occupationally dislocated individuals.

*Job Opportunities and Basic Skills Program:* Basic education, vocational education, and occupational training are provided for adult welfare recipients; this program is operated for the Department of Social Services.



# JTPA Budget Allocations

## PY 1994 Title II-A Funding Breakdown



**PY 1994 JTPA Budget**  
**Total Budget = \$31,501,145**

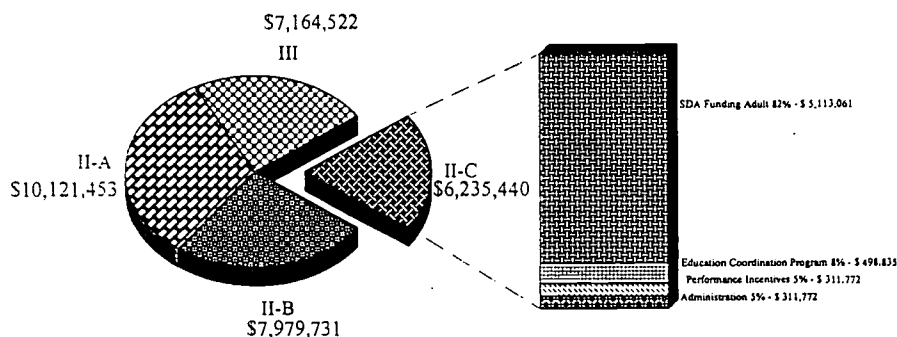
**Title II-A = 32.2%**  
 (Services to economically disadvantaged adults with barriers to employment)

**Title II-B = 25.3%**  
 (Summer Youth programs)

**Title II-C = 19.8%**  
 (Year-round youth programs)

**Title III = 22.7%**  
 (Services for dislocated workers)

## PY 1994 Title II-C Funding Breakdown



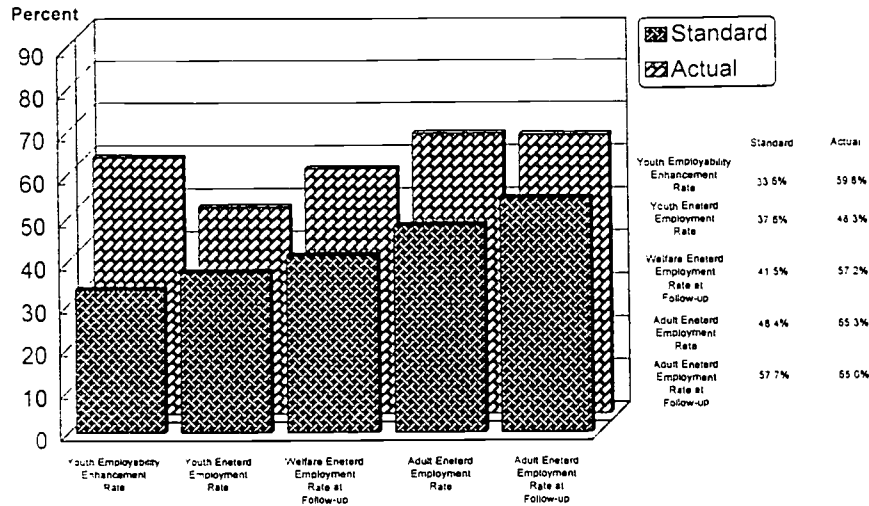
## PY 1994 Service Delivery Allocations

Allocations by SDA/SSG	Title II-A	Title II-B	Title II-C	EDWAA
Adams	\$657,887	\$632,520	\$444,467	\$335,798
Arapahoe	\$454,601	\$462,274	\$314,246	\$476,868
Boulder	\$256,498	\$246,137	\$168,279	\$200,011
Denver	\$1,735,903	\$1,692,484	\$1,117,998	\$689,147
El Paso	\$1,119,658	\$1,199,835	\$761,126	\$519,831
Jefferson	\$479,000	\$452,518	\$323,737	\$628,532
Larimer	\$244,601	\$236,887	\$160,474	\$160,870
ORJT	\$2,583,774	\$2,726,690	\$1,641,900	\$1,129,873
Weld	\$261,596	\$330,386	\$180,834	\$157,782
<b>Total</b>	<b>\$7,793,518</b>	<b>\$7,979,731</b>	<b>\$5,113,061</b>	<b>\$4,298,713</b>

# JTPA: Delivering Solid Performance Results

## Performance Measures

Program Performance  
Economically Disadvantaged Adult & Youth Programs  
(Title II)



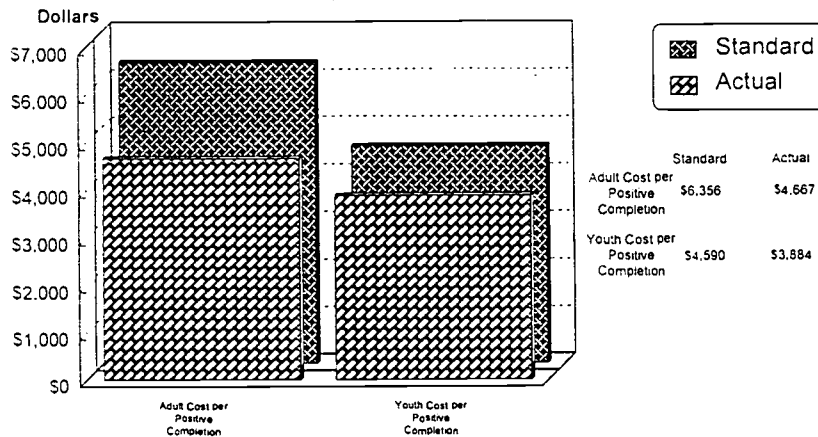
### Welfare Employment Rate at Follow-up:

the number of adult welfare respondents employed during the 13th week after program termination

### Youth Entered Employment Rate:

the number of youth who entered employment as a percentage of the number of youths who terminated the program, with the exception of those who remained in or returned to school

Cost Performance  
Economically Disadvantaged Adult & Youth Programs  
(Title II)



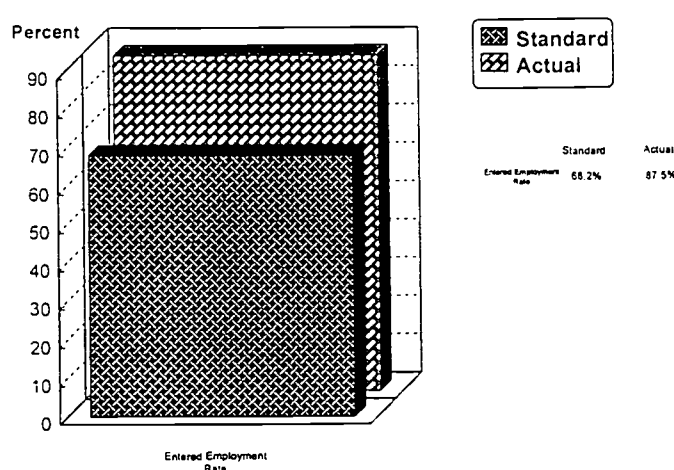
### Youth Employability Enhancement Rate:

the number of youths who attained one of the employability enhancements

### Entered Employment Rate:

the number of participants who obtained employment as a percentage of those who terminated the program

Program Performance  
Dislocated Worker Program (Title III)



### Entered Employment Rate at Follow-up:

the number of participants employed during the 13th week after program termination

## The Colorado Workforce Coordinating Council

The Workforce Coordinating Council was created as the state's human resource investment council by Governor Romer's Executive Order in March 1994, and was codified into state law by the Legislature later in the spring. Comprised of 21 members representing private industry, education, labor, community-based organizations, local elected officials, and state agency directors, the Council has assumed the responsibilities of the Job Training Coordinating Council, as well as those of the State Council on Vocational Education. The Council meets monthly to recommend policy changes to the Governor to coordinate and improve employment and training programs. The Council also reviews and approves JTPA and other agencies' state plans.

### PY 1994 Council Membership

Michael Beatty, Colorado Springs  
 Gayle Berry, Grand Junction  
 Karen Beye, Denver  
 Jim Brown, Lakewood  
 Gayle Brody, Denver  
 Bill Curlott, Alamosa  
 Joe Donlon, Denver  
 Cindy Erker, Ft. Morgan  
 Les Franklin, Denver  
 Nita Gonzales, Denver  
 Bob Greene, Denver

Gary Laura, Golden  
 Mark Larson, Cortez  
 Dan Lopez, Thornton  
 Joe D. May, Pueblo  
 Sue Moon, Grand Junction (resigned)  
 Myrna Mourning, Englewood  
 Homer Page, Boulder  
 Bill Randall, Denver  
 Jerry Wartgow, Denver  
 Hazel Whitsett, Denver

## Mission Statement

"Formulate a workforce development system that provides coordinated, accessible and quality training, retraining, educational, and employment services. The strategy will help secure and maintain meaningful employment for Colorado workers, will provide a highly skilled workforce for Colorado's employers, and will ensure continued economic vitality for the state."

This material is available in alternate format, upon request.

# NOTES

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The Governor's Job Training Office  
720 South Colorado Boulevard, Suite 550  
Denver, CO 80222  
303/758-5020

Colorado Workforce Coordinating Council  
1580 Logan, Suite 410  
Denver, CO 80203  
303/894-2078



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