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 Development; Teaching Guides

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ABSTRACT

This document reviews 117 special projects selected by a panel of literacy experts using three criteria: effectiveness, innovation, and adaptability. Special projects are grouped by the area, or major thrust, of the project and product. The nine areas are as follows: counseling, curriculum, English as a Second Language, management, promotion, special populations, staff development, technology, and workplace. Each section or area begins with a listing of the project titles, in alphabetical order, with the year in which the project was completed and page number. The format for each special project is: title, area, year in which the project was completed, issue (FOCUS issue in which the project was reviewed), AE number (request number for use when borrowing the project from Pennsylvania's AdvancE Clearinghouse), project director, address, telephone, audience (administrators, teachers/tutors, counselors, learners), subarea (additional product interest beyond that identified in area), components (instructor's guide, final report, media component, learner workbook, curriculum), panel review (year and rating of good, superior, or excellent for effectiveness, innovation, and adaptability), cost (federal funding), and comments (brief description of project's goals, products, and/or results). An index lists projects alphabetically by title; area and page are indicated. (YLB)

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ED 373 172

Pennsylvania's

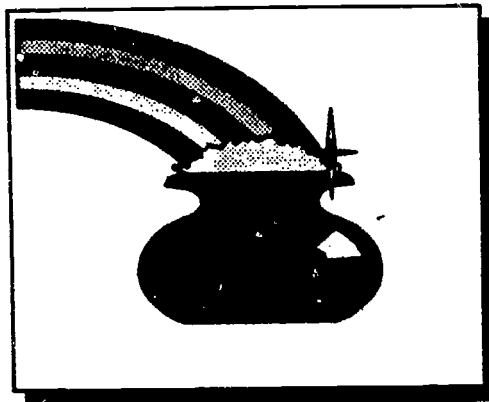
EXEMPLARY

Special Projects

1976 - 1990

as reviewed and rated

by the FOCUS PANEL



Prepared for the Regional Staff Development Center Directors

by Sherry Royce, Focus Project Director

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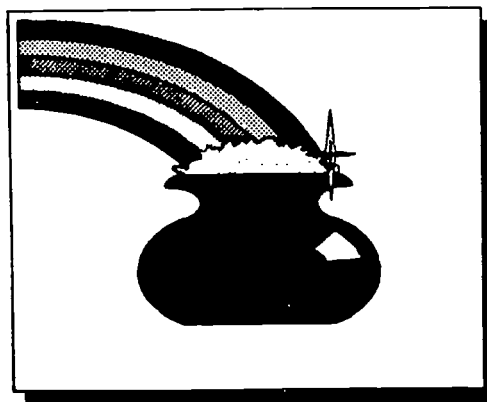
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ACKNOWLEDGEMENTS

Over the years, the FOCUS project has benefitted from the good services of a panel of experts who were chosen for their knowledge of the ABLE population and for their demonstrated excellence in the production of special projects. This booklet is possible because of the expertise and dedication of:

- **Carol Goertzel**, Director of LSH Women's Programs
- **Edith Gordon**, CIU 10 Adult Development Center
- **Monica Kindig**, Director Mid-State Literacy Council
- **Joan Leopold**, Adult Education Director, Harrisburg State Hospital
- **Annette McAlister**, former ABLE Associate, Advance
- **Carol Molek**, Director, TIU 11 Adult Education & Job Training Center
- **Tana Reiff**, author and publisher, The Message Refinery
- **Gerald Valeri**, Federal Programs Director, Altoona School District
- **Robert Zellers**, professor, University of Pittsburgh at Johnstown

Credit for the enlightened policy that enabled the yearly review, rating and publication of our state's exemplary special projects, a policy unique to the nation and one heralded by the U.S. Department of Education, Division of Adult Education and Literacy, must go to **Dr. John Christopher**, Director, PDE Bureau of ABLE.

Special thanks is also due **Dan Partin**, 353 advisor, whose own literary pursuit of excellence has encouraged those of us working with ABLE publications to increase our efforts to turn out attractive literate resources.

Sherry Royce, FOCUS Project Director
August 21, 1992

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Key to Special Project Listing

- | | | | |
|----|---|----|----------------------|
| 1 | ABE EMPLOYMENT ORIENTED CURRICULUM | 2 | COUNSELING |
| 6 | PROJECT DIR: George Rutledge | 3 | YEAR: 1984 |
| | Project ABE - IU 12 | 4 | ISSUE: November 1984 |
| 7 | ADDRESS: 131 N. Duke Street | 5 | AE #: 3025-330A-B |
| | York, PA 17401 | 8 | TEL: (717) 854-4151 |
| 9 | AUDIENCE: A, T, C | 12 | PANEL REVIEW: 1984 |
| 10 | SUB-AREA : Employment | | Effectiveness G |
| 11 | COMPONENTS : FR, G, Curriculum | | Innovation G |
| 13 | COST : \$5,011 | | Adaptability S |
| 14 | To aid teachers provide job counseling in conjunction with ABE instruction, this project identifies & restructures commercial materials for use in this area. Stress is on upgrading skills to meet learners' education-employment plans. | | |

1. **Title**
2. **Area** Major thrust of project and product
3. **Year** Year in which the project was completed
4. **Issue** FOCUS issue in which the project was reviewed
5. **AE#** AdvancE request number. Project may be borrowed from the Advance Clearinghouse , PDE, 11th Floor. (800) 992-2283.
6. **Project Director** or contact person at project site.
7. **Address**

8. **Telephone**
9. **Audience** A = administrators; T=teachers/tutors; C=counselors;
L=learners
10. **Sub-Area** Additional product interest beyond that identified in Area.
11. **Components** G=instructor's guide; FR=final report; AV=media component,
WB=learner workbook, C=curriculum
12. **Panel Review** Year in which the review was conducted . Most projects were rated for Effectiveness, Innovation and Adaptability. A few received an Honorable mention. In this case NA appears in the listing. Only projects with Good (G) , Superior (S) or Excellent (E) rating were included.
13. **Cost** Federal funding for the project. Does not include local match.
14. **Comments** A brief description of the project's goals, products and/or results . It may include the review panel's observations.

**Criteria for the Selection of Special Projects
Featured in FOCUS**

The Special Projects reviewed in FOCUS were selected by a panel of literacy experts based on the following criteria:

1. **EFFECTIVENESS**
Objectives and outcomes are clearly stated: materials are linked to results; the content is appropriate for the target audience.
2. **INNOVATION**
Addresses major priorities, shows a creative use of resources
3. **ADAPTABILITY**
The reports and/or curriculum are clearly written. Little staff training is needed. On a five point scale, the highest rating attainable is Excellent. Superior is rated (4) and Good (3).

COUNSELING

TITLE	YEAR	PAGE
ABE EMPLOYMENT ORIENTED CURRICULUM	1984	4
AIDS: AN UNFORGIVING ENEMY	1988	4
BUILDING A BETTER YOU	1980	4
BUILDING A BETTER YOU - AN ADAPTATION PROJECT	1986	5
COPING & LEARNING: A LIFE SKILLS WORKBOOK	1989	5
PERSONAL WORK ADJUSTMENT ADULT EDUCATION	1985	5
PROJECT LURE	1981	6
PROJECT SUPPORT	1981	6
THREE R'S FOR SPECIAL LEARNERS	1986	6
WHAT YOU SHOULD KNOW ABOUT RAPE	1980	7
WHAT'S NEXT?	1990	7
WHAT'S ON YOUR MIND	1983	7

ABE EMPLOYMENT ORIENTED CURRICULUM

PROJECT DIR: George Rutledge
 : Project ABE - IU 12
 ADDRESS: 131 N. Duke Street
 York, PA 17401

COUNSELING
 YEAR: 1984
 ISSUE: November 1984
 AE #: 3025-330A-B

TEL: (717) 854-4151

AUDIENCE: A, T, C
 SUB-AREA : Employment curriculum
 COMPONENTS : FR, G, Curriculum
 COST : \$5,011

PANEL REVIEW: 1984
 Effectiveness: G
 Innovation G
 Adaptability S

To aid teachers provide job counseling in conjunction with ABE instruction, this project identifies & restructures commercial materials for use in this area. Stress is on upgrading skills to meet learners' education-employment plans.

AIDS: AN UNFORGIVING ENEMY

PROJECT DIR: Robert Zellers
 : RWZ Educational Services
 ADDRESS: 313 Gardner Street
 Johnstown, PA 15905

COUNSELING
 YEAR: 1988
 ISSUE: January 1989
 AE #: 3025-524

TEL: (814) 255-3521

AUDIENCE: T, C, L
 SUB-AREA : Curriculum, Health
 COMPONENTS : C, G, FR
 COST : \$8,625

PANEL REVIEW: 1988
 Effectiveness: G
 Innovation E
 Adaptability E

Provides a student reader that tells the story of two friends, one a gang leader and one a successful businessman. Integrates information about AIDS with a story line that is realistic and sensitive. A significant addition to your ABE library!

BUILDING A BETTER YOU

PROJECT DIR: Anita Lynn (see Carol Goertzel)
 : LSH Women's Program
 ADDRESS: 1340 Frankford Avenue
 Philadelphia, PA 19125

COUNSELING
 YEAR: 1980
 ISSUE: January 1985
 AE #: 3025-88A-B

TEL: (215) 426-8610

AUDIENCE: A, C
 SUB-AREA : Rural seniors
 COMPONENTS : FR, C
 COST : \$22,219

PANEL REVIEW: 1984
 Effectiveness: S
 Innovation S
 Adaptability G

This project developed a four-session workshop to assist rural elderly ABE learners to realize self-esteem and gain interpersonal communications and decision-making skills. Elderly volunteers used.

BUILDING A BETTER YOU - AN ADAPTATION PROJECT

PROJECT DIR: Carol Goertzel
: LSH Woman's Program
ADDRESS: 1340 Frankford Avenue
Philadelphia, PA 19125

COUNSELING
YEAR: 1986
ISSUE: January 1987
AE #: 3025-421

TEL: (215) 426-8610

AUDIENCE: A, C
SUB-AREA : Inner city women
COMPONENTS : FR, Outline C
COST : \$3,480

PANEL REVIEW: 1986
Effectiveness: E
Innovation NA
Adaptability E

This project streamlined the "Building a Better You" 310 project which provided attitudinal counseling to senior citizens in rural areas. Adapted for inner city female heads of households, it resulted in a 15% increase in GED completions.

COPING & LEARNING: A LIFE SKILLS WORKBOOK

PROJECT DIR: Brown, Long, Coles and Goldrich
: Philadelphia School District
ADDRESS: 1700 N Broad Street
Philadelphia, PA 19121

COUNSELING
YEAR: 1989
ISSUE: February 1990
AE #: 3025-558

TEL: (215) 236-4011

AUDIENCE: C, T
SUB-AREA : Female Single Parents
COMPONENTS : Compendium of Materials
COST : \$15,237

PANEL REVIEW: 1989
Effectiveness: NA
Innovation NA
Adaptability NA

This is a wonderful compendium of materials for counseling female single parent out-of-school youth. Topics are timely, broad-based, progressive and positive. They are for tutors and teachers to select not for students to use on their own.

PERSONAL WORK ADJUSTMENT ADULT EDUCATION

PROJECT DIR: Scott Selkowitz
: Elwyn Institute
ADDRESS: 111 Elwyn Drive
Elwyn, PA 19063

COUNSELING
YEAR: 1985
ISSUE: January 1987
AE #: 3025-399

TEL: (215) 485-9903

AUDIENCE: C
SUB-AREA : Special needs adults
COMPONENTS : FR, G
COST : \$17,519

PANEL REVIEW: 1986
Effectiveness: S
Innovation E
Adaptability G

A resource guide for counselors readying special needs adults for employment has forms for assessing client competencies and counseling units geared to a realistic analysis of job tasks and client attitudes. 31 of 53 clients were placed.

PROJECT LURE

PROJECT DIR: Edie Gordon and Tina Tabler
 : CIU 10 Development Center
 ADDRESS: Centre County Vo-Tech
 Pleasant Gap, PA 16823

COUNSELING

YEAR: 1981
 ISSUE: November 1984
 AE #: 3025-227A-B

TEL: (814) 359-3069

AUDIENCE: A, C, T
 SUB-AREA : Staff Development
 COMPONENTS : FR G
 COST : \$5,000

PANEL REVIEW: 1984
 Effectiveness: G
 Innovation E
 Adaptability S

Designed for novices in employment counseling, this project provides a resource guide of practical techniques, procedures & materials that stress job search rather than self-assessment. An excellent bibliography of employment counseling resources.

PROJECT SUPPORT

PROJECT DIR: Sybil Schwartz (see AdvancE)
 : Project Access
 ADDRESS: Seton Hill College
 Greensburg, PA 15601

COUNSELING

YEAR: 1981
 ISSUE: November 1984
 AE #: 3025-170

TEL: (412) 843-2200

AUDIENCE: A, C
 SUB-AREA : Displaced Homemakers
 COMPONENTS : FR
 COST : \$4,950

PANEL REVIEW: 1984
 Effectiveness: E
 Innovation S
 Adaptability G

An example of community support, this re-entry program for rural women models the development of a network of self-improvement and information services. The report outlines eight sessions of directional and self-esteem counseling.

THREE R'S FOR SPECIAL LEARNERS

PROJECT DIR: Margaret Welliver
 : State College Area School District
 ADDRESS: 411 S Fraser Street
 State College, PA 16801

COUNSELING

YEAR: 1986
 ISSUE: January 1987
 AE #:

TEL: (814) 231-1061

AUDIENCE: T, C
 SUB-AREA : Special needs adults
 COMPONENTS : G
 COST : \$4,998

PANEL REVIEW: 1986
 Effectiveness: G
 Innovation G
 Adaptability E

The learner guide uses CBAE format to provide pre-employment attitudinal skills for special learners. The units include building self-esteem, interpersonal relations, communication, decision-making and employability skills.

WHAT YOU SHOULD KNOW ABOUT RAPE
PROJECT DIR: Chari Kronick (see James Stark)
: Fayette Co. Community Action
ADDRESS: 137 N Beeson Ave.
Uniontown, PA 15401

COUNSELING
YEAR: 1980
ISSUE: April 1985
AE #: 3025-135A-B
TEL: (412) 437-6050

AUDIENCE: T, C, L
SUB-AREA: Family, Employment
COMPONENTS: G, Curriculum
COST: \$4,953

PANEL REVIEW:
Effectiveness: S
Innovation S
Adaptability S

An easy-to-read straight-talking booklet for adults that covers all aspects of rape including harassment on the job & talking to children about the prevention of sexual abuse. Guide focuses on dispelling myths and offers common-sense prevention tips.

WHAT'S NEXT?
PROJECT DIR: Carol Molek
: TIU 11 Adult Education and
ADDRESS: Job Training Center
1020 Belle Vernon Avenue
Lewistown, PA 17044

COUNSELING
YEAR: 1990
ISSUE: February 1991
AE #: 3025-657A-B
TEL: (717) 248-4942

AUDIENCE: A, T, C, L
SUB-AREA: GED graduates
COMPONENTS: FR, Booklet
COST: \$4,300

PANEL REVIEW: 1990
Effectiveness: S
Innovation S
Adaptability S

The WHAT'S NEXT booklet presents GED graduates with a realistic picture of this credential as a link to educational, vocational and career development opportunities. It covers counseling issues, career goals, job search, colleges and training schools.

WHAT'S ON YOUR MIND
PROJECT DIR: Azi Ellowitz & Dennis Brunn
: La Salle Urban Studies Center
ADDRESS: 5501 Wister Street
Philadelphia, PA 19138

COUNSELING
YEAR: 1983
ISSUE: November 1984
AE #: 3025-286A-B
TEL: (215) 951-1187

AUDIENCE: T, L
SUB-AREA: Communications
COMPONENTS: FR, G, Curriculum
COST: \$4,378

PANEL REVIEW: 1984
Effectiveness: S
Innovation E
Adaptability S

Focusing on employment and values, this curriculum develops language exercises and problem-solving discussions out of the realities of urban life as presented in the words of the Phila. Inquirer and authors such as Studs Terkel. Guide is excellent.

CURRICULUM

TITLE	YEAR	PAGE
APL MADE EASY	1979	9
BASIC SCIENCE INSTRUCTIONAL MATERIALS	1989	
BASIC SCIENCE LIVING SKILLS FOR TODAY'S WORLD	1987	9
BASIC SKILLS MADE EASY	1982	10
CONSUMER MATH CURRICULUM FOR 0-4 STUDENTS	1983	10
CURRICULUM IN EMPLOYMENT	1983	10
LANGUAGE ARTS FOR BEGINNERS	1983	11
LEARNING ABOUT OUR PAST THROUGH PEOPLE	1989	11
LEARNING ABOUT PEOPLE	1988	11
LEARNING AND LIKING MATH AND SCIENCE	1988	12
MATH EMPLOYMENT	1990	12
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PROJECT LEARN-MAN	1983	13
PROJECT PROUD	1985	13
PROJECT READ	1984	13
PROJECT READ STORIES	1986	14
PROJECT REASON	1983	14
READING SKILLS ASSESSMENT-PRESCRIPTION KIT	1986	14
RESOURCE GUIDE OF TESTS FOR ABE TEACHERS	1986	15
SAVING OUR RESOURCES	1979	15
STUDENT STORIES PROJECT	1985	15

APL MADE EASY

PROJECT DIR: Sherry Royce and Linda Malesic
 : Royce & Royce, Inc.
 ADDRESS: 1938 Crooked Oak Drive
 Lancaster, PA 17601

CURRICULUM

YEAR: 1979
 ISSUE: April 1985
 AE #: 3025-75A-B

TEL: (717) 569-1663

AUDIENCE: A, T
 SUB-AREA : Reading
 COMPONENTS : FR, G, Curriculum
 COST : \$4,701

PANEL REVIEW: 1984
 Effectiveness: S+
 Innovation E
 Adaptability E

Based on a student/teacher/community survey of needed coping skills, this curriculum provides 100 lesson plan cards that address 5 APL areas. They assist the tutor/teacher to integrate academic skills with lifeskills in a CBAE format.

BASIC SCIENCE INSTRUCTIONAL MATERIALS

PROJECT DIR: David Dunlop & Robert Zellers
 : RWZ Educational Services
 ADDRESS: 313 Gardner Street
 Johnstown, PA 15905

CURRICULUM

YEAR: 1989
 ISSUE: November 1989
 AE #: 3025-555

TEL: (814) 255-3521

AUDIENCE: T, L
 SUB-AREA : Science, Life Skills
 COMPONENTS : WB, G
 COST : \$11,800

PANEL REVIEW: 1989
 Effectiveness: S
 Innovation E
 Adaptability E

This workbook and teacher's guide designed to go with the Basic Science for Today's World curriculum uses a CBAE format. Topics include Human Senses, Cell Growth, Calories, Aging, Sound and Light, Fuses, Electricity and Kitchen Chemistry.

BASIC SCIENCE LIVING SKILLS FOR TODAY'S WORLD

PROJECT DIR: Robert Zellers
 : RWZ Educational Services
 ADDRESS: 313 Gardner Street
 Johnstown, PA 15905

CURRICULUM

YEAR: 1987
 ISSUE: November 1987
 AE #: 3025-473

TEL: (814) 255-3521

AUDIENCE: A, T, L
 SUB-AREA : Science, Life skills
 COMPONENTS : C, G
 COST : \$13,340

PANEL REVIEW: 1987
 Effectiveness: S
 Innovation E
 Adaptability E

This 25-lesson curriculum and Guide teaches scientific principles via a practical approach that uses a CBAE format. Topics include Human Senses, Cell Growth, Calories, Aging, Sound & Light, Fuses, Electricity and Kitchen Chemistry.

BASIC SKILLS MADE EASY

PROJECT DIR: Sherry Royce and Irma Drumm
 : Royce & Royce, Inc.
 ADDRESS: 1938 Crooked Oak Drive
 Lancaster, PA 17601

CURRICULUM

YEAR: 1982
 ISSUE: March 1985
 AE #: 3025-262A-B
 TEL: (717) 569-1663

AUDIENCE: A, T, C
 SUB-AREA : 0-3 reading, math
 COMPONENTS : C, G
 COST : \$4,963

PANEL REVIEW: 1984
 Effectiveness: S
 Innovation E
 Adaptability E

Set of 100 lesson plan cards & guide help tutors and teachers integrate survival skills with basic reading and math within the framework of each lesson. Each card includes teacher prep, learner activities and demonstration of competence.

CONSUMER MATH CURRICULUM FOR 0-4 STUDENTS

PROJECT DIR: Robert Zellers
 : RWZ Educational Services
 ADDRESS: 313 Gardner Street
 Johnstown, PA 15905

CURRICULUM

YEAR: 1983
 ISSUE: March 1985
 AE #: 3025-292
 TEL: (814) 255-3521

AUDIENCE: T, L
 SUB-AREA : 0-4 math, life skills
 COMPONENTS : FR, C, AV, G
 COST : \$25,634

PANEL REVIEW: 1984
 Effectiveness: S
 Innovation S
 Adaptability G

This kit of printed and taped materials permits usage at different ability levels. Math concepts, presented sequentially in five color-coded packets, stress consumer math (such as writing checks).

CURRICULUM IN EMPLOYMENT

PROJECT DIR: Carol Goertzel
 : LSH Women's Program
 ADDRESS: 1340 Frankford Avenue
 Philadelphia, PA 19125

CURRICULUM

YEAR: 1983
 ISSUE: March 1985
 AE #: 3025-290A-B
 TEL: (215) 426-8610

AUDIENCE: A, T, L
 SUB-AREA : Language experience
 COMPONENTS : FR, C, G
 COST : \$14,683

PANEL REVIEW: 1984
 Effectiveness: S
 Innovation S
 Adaptability S

Principles of active listening and codification (finding themes in pictures and stories) serve as the foundation for vocabulary development, reading comprehension and problem-solving skills that can be used by adult learners in daily life.

LANGUAGE ARTS FOR BEGINNERS
PROJECT DIR: Sherry Royce and Gail Trendler
: Royce & Royce, Inc.
ADDRESS: 1938 Crooked Oak Drive
Lancaster, PA 17601

CURRICULUM
YEAR: 1983
ISSUE: March 1985
AE #: 3025-298A-B

TEL: (717) 569-1663

AUDIENCE: T, L
SUB-AREA : 0-4 activities
COMPONENTS : FR, C, G
COST : \$7,389

PANEL REVIEW: 1984
Effectiveness: NA
Innovation NA
Adaptability NA

This curriculum fleshes out lesson plans in BASIC SKILLS MADE EASY by providing games, puzzles, experience stories and role play situations suitable for adult new learners. Guide suggests strategies & techniques for working with this audience.

LEARNING ABOUT OUR PAST THROUGH PEOPLE
PROJECT DIR: Robert Zellers and Donna Zellers
: RWZ Educational Services
ADDRESS: 313 Gardner Street
Johnstown, PA 15904

CURRICULUM
YEAR: 1989
ISSUE: February 1990
AE #: 3025-564

TEL: (814) 255-3521

AUDIENCE: T, L
SUB-AREA : Oral History, Writing
COMPONENTS : SG, TG, Audio Tapes
COST : \$4,990

PANEL REVIEW: 1989
Effectiveness: E
Innovation E
Adaptability G

This project provides all the material necessary for learner and staff to try the oral history approach to social studies and communication skills used in Learning about People. Encourages students to take control of the learning process.

LEARNING ABOUT PEOPLE
PROJECT DIR: Robert Zellers
: RWZ Educational Services
ADDRESS: 313 Gardner Street
Johnstown, PA 15905

CURRICULUM
YEAR: 1988
ISSUE: January 1989
AE #: 3025-522

TEL: (814) 255-3521

AUDIENCE: A, T, C, L
SUB-AREA : Writing
COMPONENTS : C, AV, G, FR
COST : \$13,940

PANEL REVIEW: 1988
Effectiveness: G
Innovation E
Adaptability E

This English composition curriculum uses partners to gather oral histories and write feature stories. Adults gain confidence in such basic skills as interviewing, note-taking, taping, transcribing, organizing, writing and editing.

LEARNING AND LIKING MATH AND SCIENCE

PROJECT DIR: Carol Goertzel
: LSH Women's Program
ADDRESS: 1340 Frankford Avenue
Philadelphia, PA 19125

CURRICULUM
YEAR: 1988
ISSUE: November 1988
AE #: 3025-519

TEL: (215) 426-8610

AUDIENCE: T, L
SUB-AREA : Counseling
COMPONENTS : C, G, FR
COST : \$24,799

PANEL REVIEW: 1988
Effectiveness: S
Innovation E
Adaptability E

This 4-unit curriculum helps learners prepare to pass entrance exams in the allied health field and qualify for work in electronics/technical industries. Includes goal-setting, career planning and exercises to help learners overcome math anxiety.

MATH EMPLOYMENT

PROJECT DIR: Edie Gordon and Judy Davis
: CIU 10 Development Center
ADDRESS: Centre County Vo-Tech
Pleasant Gay, PA 16823

CURRICULUM
YEAR: 1990
ISSUE: December 1990
AE #: 3025-635A-B

TEL: (814) 359-3069

AUDIENCE: A, T, L
SUB-AREA : Word problems
COMPONENTS : FR, AV, G, worksheets
COST : \$14,500

PANEL REVIEW: 1990
Effectiveness: S
Innovation S
Adaptability S

Designed to help adults who are not necessarily visual learners strengthen their word problem solving skills so they can pass job placement or continued education entrance exams. Nine units range from percents and ratios to using formulas in geometry.

OIC CURRICULUM GUIDE

PROJECT DIR: Jeffrey Woodyard and Victoria Hoffman
: Tri-County OIC
ADDRESS: 1600 Martin Luther King Blvd.
Harrisburg, PA 17103

CURRICULUM
YEAR: 1990
ISSUE: December 1990
AE #: 3025-621A-B

TEL: (717) 238-7318

AUDIENCE: A, T, C
SUB-AREA : Academic, Life skills
COMPONENTS : FR, Staff Sourcebook
COST : \$4.030

PANEL REVIEW: 1990
Effectiveness: S
Innovation S
Adaptability E

Using TABE academic competencies as a baseline, project staff identified corresponding skills taught in pre-GED and GED texts. Computer literacy, parenting, study and survival skills were also identified and addressed in the OIC Curriculum Guide.

PROJECT LEARN-MAN

PROJECT DIR: Edie Gordon and Nancy Fogelman
 : CIU 10 Development Center
 ADDRESS: Centre County Vo-Tech
 Pleasant Gap, PA 16823

CURRICULUM

YEAR: 1983
 ISSUE: March 1985
 AE #: 3025-338

TEL: (814) 359-3069

AUDIENCE: T, L
 SUB-AREA : Teens, math, grammar
 COMPONENTS : FR, C, G
 COST : \$13,355

PANEL REVIEW: 1984
 Effectiveness: E
 Innovation E
 Adaptability E

Designed for young adults, LEARN-MAN uses Pop music to teach math & grammar. A disc jockey & an adult ed teacher teamed up to produce 13 tapes & a workbook with 26 related lessons. Teens in the pilot study shows a 50% gain in pre/post testing.

PROJECT PROUD

PROJECT DIR: Andrea Commaker and Monica Kindig
 : Mid-State Literacy Council
 ADDRESS: 117 E Beaver Street
 State College, PA 16801

CURRICULUM

YEAR: 1985
 ISSUE: February 1987
 AE #: 3025-402

TEL: (814) 238-1809

AUDIENCE: A, T
 SUB-AREA : Language Experience
 COMPONENTS : FR
 COST : \$4,525

PANEL REVIEW: 1986
 Effectiveness: S
 Innovation E
 Adaptability S

Project trained 37 tutors & 37 learners to use the language experience approach. Six books of 50 student stories and accompanying exercises addressing decoding comprehension and thinking skills were produced. The process is the best part.

PROJECT READ

PROJECT DIR: Edie Gordon and Mary Spence
 : CIU 10 Development Center
 ADDRESS: Centre County Vo-Tech
 Pleasant Gap, PA 16823

CURRICULUM

YEAR: 1984
 ISSUE: March 1985
 AE #: 3025-341

TEL: (814) 359-3069

AUDIENCE: T, L
 SUB-AREA : Phonics
 COMPONENTS : FR, C, AV, G
 COST : \$7,102

PANEL REVIEW: 1984
 Effectiveness: S
 Innovation S
 Adaptability E

This curriculum features a controlled vocabulary approach to basic reading using a scope and sequence of phonic skills. A learner survey determined the content. Tapes and language master cards accompany 3 workbooks. Excellent guide for tutors.

PROJECT READ STORIES

PROJECT DIR: Edie Gordon and Mary Spence
 : CIU 10 Development Center
 ADDRESS: Centre County Vo-Tech
 Pleasant Gap, PA 16823

CURRICULUM

YEAR: 1986
 ISSUE: March 1987
 AE #: 3025-442

TEL: (814) 359-3069

AUDIENCE: T, L
 SUB-AREA : Language Experience
 COMPONENTS : Student Readers
 COST : \$4,299

PANEL REVIEW: 1986
 Effectiveness: S
 Innovation S
 Adaptability E

Shared student stories developed via a language-experience approach were published as 0-3 and 3-6 small readers. The reading level is well targeted and the exercises helpful. However, the small books are not eye-appealing.

PROJECT REASON

PROJECT DIR: Edie Gordon and Nancy Fogelman
 : CIU 10 Development Center
 ADDRESS: Centre County Vo-Tech
 Pleasant Gap, PA 16823

CURRICULUM

YEAR: 1983
 ISSUE: April 1985
 AE #: 3025-305

TEL: (814) 359-3069

AUDIENCE: T, C, L
 SUB-AREA : Reading, Math, Thinking
 COMPONENTS : FR, G
 COST : \$6,840

PANEL REVIEW: 1984
 Effectiveness: S
 Innovation E
 Adaptability E

This teacher's guide to reasoning skills uses a 4-step color-coded process for problem solving. Students learn to attack everyday problems such as choosing an apartment or losing ten lbs by working through 8 sample units using a hands-on approach.

READING SKILLS ASSESSMENT-PRESCRIPTION KIT

PROJECT DIR: Edie Gordon and Mary Spence
 : CIU 10 Development Center
 ADDRESS: Centre County Vo-Tech
 Pleasant Gap, PA 16823

CURRICULUM

YEAR: 1986
 ISSUE: February 1987
 AE #:

TEL: (814) 359-3069

AUDIENCE: G
 SUB-AREA : Learner assessment
 COMPONENTS : G
 COST : \$5,000

PANEL REVIEW: 1986
 Effectiveness: S
 Innovation S
 Adaptability S

This assessment package, which links standard ABE testing materials to a reading-readiness range and prescribes commonly used commercial & literacy materials, was used effectively in a 3-county area served by 2 ABE programs and 3 Literacy councils.

RESOURCE GUIDE OF TESTS FOR ABE TEACHERS

PROJECT DIR: Robert Zellers
: RWZ Educational Services
ADDRESS: 313 Gardner Street
Johnstown, PA 15905

CURRICULUM

YEAR: 1986
ISSUE: February 1987
AE #: 3025-448

TEL: (814) 255-3521

AUDIENCE: A, T
SUB-AREA : Evaluation
COMPONENTS : G
COST : \$5,000

PANEL REVIEW: 1987
Effectiveness: S
Innovation S
Adaptability E

This comprehensive guide to measurement materials appropriate for ABE students includes: Test description, purpose, date, grade level, subject areas, administration time, no. of forms, scoring, cost, publishers' name, address, and phone number.

SAVING OUR RESOURCES

PROJECT DIR: Robert Zellers
: RWZ Educational Services
ADDRESS: 313 Gardner Street
Johnstown, PA 15905

CURRICULUM

YEAR: 1979
ISSUE: April 1985
AE #: 3015-58A-B

TEL: (814) 255-3521

AUDIENCE: T, C, L
SUB-AREA : Energy Conservation
COMPONENTS : C, G
COST : \$4,953

PANEL REVIEW: 1984
Effectiveness: S
Innovation S
Adaptability S

This 45-page booklet presents a clear picture of energy usage and conservation. The language, though simple, is adult; the facts interesting and the examples drawn from situations relevant to adults. Guide suggests additional resources.

STUDENT STORIES PROJECT

PROJECT DIR: Edie Gordon
: CIU 10 Development Center
ADDRESS: Centre County Vo-Tech
Pleasant Gap, PA 16823

CURRICULUM

YEAR: 1985
ISSUE: March 1987
AE #: 3025-405

TEL: (814) 359-3069

AUDIENCE: T, L
SUB-AREA : Language Experience
COMPONENTS : 2T
COST : \$10,644

PANEL REVIEW: 1986
Effectiveness: S
Innovation E
Adaptability S

Language experience stories were solicited from senior citizens, displaced homemakers, single parents and prison inmates. These eclectic readers should appeal to a wide audience. Exercises and graphics are good, booklets are bulky.

ENGLISH AS A SECOND LANGUAGE

TITLE	YEAR	PAGE
BILINGUAL INSTRUCTIONAL MATERIALS FOR TUTORS	1987	17
BRIDGING THE GAP: FROM ESL TO ABE	1989	17
ESL MADE EASY	1982	17
ESL: READING IN A SKILLS CURRICULUM	1990	18
ETHNIC HERITAGE AND AMERICANS	1992	18
INTERGENERATIONAL APPROACH TO ENG. LANG. USAGE	1989	18
INTERNATIONAL COOKBOOK	1990	19
PROJECT DRIVE	1979	19
TEACHING LITERACY THROUGH AN ORAL TRADITION	1984	19

BILINGUAL INSTRUCTIONAL MATERIALS FOR TUTORS

PROJECT DIR: John Heisey
: Lebanon Adult Education Center
ADDRESS: 1 Cumberland Street
Lebanon, PA

ESL
YEAR: 1987
ISSUE: March 1988
AE #: 3025-479
TEL: (717) 274-0778

AUDIENCE: A, T, C, L
SUB-AREA : Home study
COMPONENTS : FR, C, AV
COST : \$2,199

PANEL REVIEW: 1987
Effectiveness: S
Innovation S
Adaptability P

Three bilingual tapes and corresponding exercises stressing listening, pronunciation and grammar were developed for Int. and Adv. Vietnamese students who could not come to class. Tutors were assigned to provide support for this home study.

BRIDGING THE GAP: FROM ESL TO ABE

PROJECT DIR: Judy Rance-Roney
: Lehigh University
ADDRESS: College of Education
111 Research Drive
Bethlehem, PA 18015

ESL
YEAR: 1989
ISSUE: March 1990
AE #: 3025-589
TEL: (215) 758-6099

AUDIENCE: A, T, L
SUB-AREA : Reading: ESL 3+
COMPONENTS : NA
COST : \$11,400

PANEL REVIEW: 1989
Effectiveness: NA
Innovation NA
Adaptability NA

Designed for students who have completed three levels of ESL, this 150-page language arts booklet trains adults to read and understand difficult material without know the meaning of every work. It contains 22 sample lessons plus teaching techniques.

ESL MADE EASY

PROJECT DIR: Fran Corse & Sherry Royce
: Royce & Royce, Inc.
ADDRESS: 1938 Crooked Oak Drive
Lancaster, PA 17601

ESL
YEAR: 1982
ISSUE: October 1984
AE #: 3025-293A-B
TEL: (717) 569-1663

AUDIENCE: A, T
SUB-AREA : Life skills
COMPONENTS : C, G
COST : \$5,081

PANEL REVIEW: 1984
Effectiveness: S
Innovation E
Adaptability S

ESL MADE EASY provides lesson plans dealing with 100 lifeskills in 5 APL areas. The 5x7 color-coded cards for ESL intermediates suggest teacher-preparation, classroom activities and student demonstrations of competence. Based on research study.

ESL: READING IN A SKILLS CURRICULUM

PROJECT DIR: Judith Rance-Roney & Beverly Martin
: Lehigh University
ADDRESS: College of Education
111 Research Drive
Bethlehem, PA 18015

ESL

YEAR: 1990
ISSUE: January 1991
AE #: 3025-627A-B

TEL: (215) 758-6099

AUDIENCE: A, T, L
SUB-AREA : Reading, Staff Dev.
COMPONENTS : FR, G, Curriculum
COST : \$18,212

PANEL REVIEW: 1990
Effectiveness: S
Innovation S
Adaptability S

A 10-chapter intermediate-level text featuring a whole language approach to ESL is the centerpiece for this project which includes a research report on ESL learners' reading needs and discusses their goals, cultural perspectives and learning styles.

ETHNIC HERITAGE AND AMERICANS

PROJECT DIR: Robert Zellers
: RWZ Educational Services
ADDRESS: 313 Gardner Street
Johnstown, PA 15905

ESL

YEAR: 1982
ISSUE: October 1984
AE #: 3025-228A-B

TEL: (814) 255-3521

AUDIENCE: T, L
SUB-AREA : Language Activities
COMPONENTS : C, G, AV
COST : \$5,000

PANEL REVIEW: 1984
Effectiveness: G
Innovation S
Adaptability E

A kit of programmed readings, filmstrips & tapes provide ESL intermediate/ABE learners with information about America's cultural diversity by tracing the heritage of words, customs, symbols & products. Guide has bibliography and progress chart.

INTERGENERATIONAL APPROACH TO ENG. LANG. USAGE

PROJECT DIR: Adams, Lubold, and Schwartz
: David G. Neuman Senior Center
ADDRESS: 6600 Bustleton Avenue
Philadelphia, PA 19149

ESL

YEAR: 1989
ISSUE: March 1990
AE #: 3025-573

TEL: (215) 338-9800

AUDIENCE: T, L, C
SUB-AREA : Seniors
COMPONENTS : FR, Student Writings
COST : \$4,950

PANEL REVIEW: 1989
Effectiveness: S
Innovation S
Adaptability G

Project created a shared learning experience between a group of gifted middle school students and recent Russian immigrants [Senior citizens] Final report describes procedures and accomplishments and appraises positive and negative results.

18.

INTERNATIONAL COOKBOOK
PROJECT DIR: John Corse
: Adult Enrichment Center
ADDRESS: 31 S. Duke Street
Lancaster, PA 17601

ESL
YEAR: 1990
ISSUE: February 1991
AE #: 3025-608A-B
TEL: (717) 293-7636

AUDIENCE: A, T, C, L
SUB-AREA : Communications
COMPONENTS : FR, Cookbook
COST : \$5,000

PANEL REVIEW: 1990
Effectiveness: G
Innovation G
Adaptability G

The development of an international cookbook provided center learners with a chance to share family traditions, improve their English language skills, experience cooperative learning, and celebrate cultural diversity. A special learning experience!

PROJECT DRIVE
PROJECT DIR: Doris Zook & Sherry Royce
: Royce & Royce, Inc.
ADDRESS: 1938 Crooked Oak Drive
Lancaster, PA 17601

ESL
YEAR: 1979
ISSUE: October 1984
AE #: 3025-79A-1
TEL: (717) 569-1663

AUDIENCE: T, L
SUB-AREA : Life skills
COMPONENTS : C, G
COST : \$4,071

PANEL REVIEW: 1984
Effectiveness: G
Innovation S
Adaptability E

Eight competency-based programmed booklets and guide provide information & exercises on driving & car maintenance. Key words and idioms are set in italics. A Spanish & Vietnamese glossary is included. Guide has suggestions for additional drills.

TEACHING LITERACY THROUGH AN ORAL TRADITION
PROJECT DIR: Carol Goertzel
: LSH Women's Program
ADDRESS: 1340 Frankford Avenue
Philadelphia, PA 19125

ESL
YEAR: 1984
ISSUE: October 1984
AE #: 3025-362A-B
TEL: (215) 426-8610

AUDIENCE: A, T, C, L
SUB-AREA : Language experience
COMPONENTS : FR, C, G
COST : \$29,706

PANEL REVIEW: 1984
Effectiveness: S
Innovation E
Adaptability F

Themes that emerged from family histories and traditions shared in student discussions were used as a basis for stories, plays and poems. Staff wrote language arts, geography and math exercises to accompany stories. Excellent guide.

MANAGEMENT

TITLE	YEAR	PAGE
COMMUNITY BUILDING THROUGH COMMUNITY EDUCATION	1980	21
ESTABLISHMENT OF A MIFFLIN CO. ALUMNI ASSOC.	1986	21
LINKAGES FOR TRAINING AND EMPLOYMENT	1981	21
LITERACY COALITION OF HARRISBURG	1985	22
OPERATION ALUMNI	1986	22
PA HANDBOOK FOR PROGRAM ADMINISTRATORS	1987	22
PENNSYLVANIA ABE STAFF HANDBOOK	1989	23
PROJECT CONNECT	1982	23
PROJECT PEOPLE	1984	23
PROJECT RURAL	1982	24
PROJECT SECOND CHANCE	1984	24
RESEARCH STUDY IN RETENTION	1990	24
STRETCH AND REACH	1988	25
VOLUNTEER EVALUATION SYSTEM	1990	25
WORK STUDY STUDENTS: AN EVALUATION	1985	25

COMMUNITY BUILDING THROUGH COMMUNITY EDUCATION

PROJECT DIR: Mary Hale Seymour (see Advance)

: Community Education Center

ADDRESS: 3500 Lancaster Avenue
Philadelphia, PA 19104

MANAGEMENT

YEAR: 1980

ISSUE: January 1986

AE #: 3025-109

TEL: (215) 382-9778

AUDIENCE: A, C, T

SUB-AREA : Inner city community

COMPONENTS : G

COST : \$29,759

PANEL REVIEW: 1985

Effectiveness: E

Innovation E

Adaptability G

Project reports on efforts to forge links between people and their service organizations in an inner city community. Process is laid out clearly but it needs educators with highly-developed community skills to carry it out successfully.

ESTABLISHMENT OF A MIFFLIN CO. ALUMNI ASSOC.

PROJECT DIR: Carol Molek

: TIU 11 Adult Education and

ADDRESS: Job Training Center
1020 Belle Vernon Ave.
Lewistown, PA 17044

MANAGEMENT

YEAR: 1986

ISSUE: February 1987

AE #: 3025-427

TEL: (717) 248-4942

AUDIENCE: A, C

SUB-AREA : Alumni, Communications

COMPONENTS : FR

COST : \$4,500

PANEL REVIEW: 1987

Effectiveness: E

Innovation S

Adaptability S

Project describes the founding of a GED alumni association in a rural county. The accomplishments (newsletter, media features, legislative and counseling activities) are many, but the most interesting component is the emphasis on leadership development.

LINKAGES FOR TRAINING AND EMPLOYMENT

PROJECT DIR: Mary Hale Seymour

: Community Education Center

ADDRESS: 3500 Lancaster Avenue
Philadelphia, PA

MANAGEMENT

YEAR: 1981

ISSUE: January 1986

AE #:

TEL: (215) 382-9778

AUDIENCE: A, C, T

SUB-AREA : Community linkage

COMPONENTS : G

COST : \$38,336

PANEL REVIEW: 1985

Effectiveness: E

Innovation E

Adaptability NA

Project placed participants directly in employment in an area ringed by large employers where the "system" and bureaucracy conspired to defeat job training for those deemed hard-to-reach, educate and employ. Special counseling skills needed.

LITERACY COALITION OF HARRISBURG
PROJECT DIR: Beverly Smith & Linda Carl
: Catholic Charities
ADDRESS: 900 N 17th Street
Harrisburg, PA 17103

MANAGEMENT
YEAR: 1985
ISSUE: January 1986
AE #: 3025-389
TEL: (717) 232-0568

AUDIENCE: A, C
SUB-AREA : Community Linkages
COMPONENTS : FR
COST : \$10,521

PANEL REVIEW: 1985
Effectiveness: S+
Innovation S
Adaptability E

Describes the cooperative agreement for literacy linkages signed by 7 agencies in the Harrisburg area. Lays out steps and paperwork to establish a coalition and launch a united campaign for public awareness & shared recruitment of funds/personnel.

OPERATION ALUMNI
PROJECT DIR: Tana Reiff
: The Message Refinery
ADDRESS: PO Box 182
Lancaster, Pa 17603

MANAGEMENT
YEAR: 1986
ISSUE: February 1987
AE #: 3025-435
TEL: (717) 299-8205

AUDIENCE: A, C
SUB-AREA : Alumni, Communications
COMPONENTS : G
COST : \$7,730

PANEL REVIEW: 1986
Effectiveness: E
Innovation E
Adaptability S

This guide details the establishment of an alumni association including individualized subgroups along such interest areas as job-seeking; continuing education; legislative promotion; a learner support network & social attitudes.

PA HANDBOOK FOR PROGRAM ADMINISTRATORS
PROJECT DIR: Tana Reiff
: The Message Refinery
ADDRESS: P.O. Box 182
Lancaster, PA 17602

MANAGEMENT
YEAR: 1987
ISSUE: February 1988
AE #: 3025-507
TEL: (717) 299-0205

AUDIENCE: A
SUB-AREA : Staff Development
COMPONENTS : G
COST : \$15,480

PANEL REVIEW: 1987
Effectiveness: E
Innovation E
Adaptability E

A guide to procedures, protocols, and proven practices in ABE program management in Pennsylvania. In addition to a Staff Resource Guide, it includes a Student Resource Listing and a Glossary of Terms, Acronyms, Agencies and Organizations.

PENNSYLVANIA ABE STAFF HANDBOOK
PROJECT DIR: Tana Reiff
: The Message Refinery
ADDRESS: P.O. Box 182
Lancaster, Pa 17603

MANAGEMENT
YEAR: 1989
ISSUE: January 1990
AE #: 3025-550
TEL: (717) 299-8912

AUDIENCE: A, T, C
SUB-AREA : Staff Development
COMPONENTS : G
COST : \$12,550

PANEL REVIEW: 1989
Effectiveness: E
Innovation E
Adaptability E

This 64-page guide for program staff and volunteers focuses on instructional philosophy, classroom practices and professional support systems. It can be used for new staff orientation or professional development programs at local and state level.

PROJECT CONNECT
PROJECT DIR: Ann Walsh Fogoros
: HelpLine
ADDRESS: 200 Ross Street
Pittsburgh, PA 15219

MANAGEMENT
YEAR: 1982
ISSUE: April 1985
AE #: 3025-255A-B
TEL: (412) 255-1140

AUDIENCE: A, C, T
SUB-AREA : Community Linkages
COMPONENTS : FR, G
COST : \$5,000

PANEL REVIEW: 1984
Effectiveness: G
Innovation G
Adaptability G

This 120-page guide to community resources is organized according to the 5 APL areas. Listings include organizations, businesses, agencies providing services or literature to adults. Format could serve as a model for any community.

PROJECT PEOPLE
PROJECT DIR: Edie Gordon
: CIU 10 Development Center
ADDRESS: Centre County Vo-Tech
Pleasant Gap, PA 16823

MANAGEMENT
YEAR: 1984
ISSUE: January 1986
AE #: 3025-365
TEL: (814) 359-3069

AUDIENCE: A, C, T
SUB-AREA : Community Linkages
COMPONENTS : FR
COST : \$10,103

PANEL REVIEW: 1985
Effectiveness: S
Innovation S
Adaptability S

Project linked Head Start, providing transportation and child care, and JTPA, providing employability & job search training, with ABE instruction. The results were excellent and the final report makes the process easy to replicate for any ABE program.

23.

PROJECT RURAL
PROJECT DIR: Edie Gordon
: CIU 10 Development Center
ADDRESS: Centre County Vo-Tech
Pleasant Gap, PA 16823

MANAGEMENT
YEAR: 1982
ISSUE: January 1986
AE #: 3025-235
TEL: (814) 359-3069

AUDIENCE: A, C
SUB-AREA : Community Linkages
COMPONENTS : FR, C, G
COST : \$26,908

PANEL REVIEW: 1985
Effectiveness: E
Innovation E
Adaptability E

Multiple options and decentralized services helped this project deliver homestudy programs to 920 learners, twice the project estimate. Cooperating organizations included bookmobile, meals on wheels, Sr. Center, literacy council, newspaper & Cable TV.

PROJECT SECOND CHANCE
PROJECT DIR: Marcia Giza
: Hamburg School District
ADDRESS: Windsor Street
Hamburg, PA 19526-0401

MANAGEMENT
YEAR: 1984
ISSUE: April 1985
AE #: 3025-304
TEL: (215) 779-7111

AUDIENCE: A, T, C
SUB-AREA : HS Diploma Curriculum
COMPONENTS : FR, G, Curriculum
COST : \$31,352

PANEL REVIEW: 1984
Effectiveness: S
Innovation S
Adaptability G

This community effort enlisted business, training programs, Vo-Techs & school districts in a CBAE program leading to the awarding of a local HS diploma to adult learners. It uses an individualized curriculum based on learner background & situation

RESEARCH STUDY IN RETENTION
PROJECT DIR: Russell Dusewicz
: Research for Better Schools
ADDRESS: 3723 Chestnut Street
Philadelphia, PA 19104

MANAGEMENT
YEAR: 1990
ISSUE: January 1991
AE #: 3025-648
TEL: (215) 382-3700

AUDIENCE: A, C
SUB-AREA : Evaluation, Retention
COMPONENTS : FR
COST : \$12,493

PANEL REVIEW: 1990
Effectiveness: E
Innovation E
Adaptability S

This research report presents a comprehensive analysis of the demographic characteristics and attendance patterns of 3550 students and 1036 tutors at the Center for Literacy from 1985 to 1989. Findings and interpretation of results relevant to all.

STRETCH AND REACH

PROJECT DIR: Carol Molek
 : TIU 11 Adult Education and
 ADDRESS: Job Training Center
 1020 Belle Vernon Ave.
 Lewistown, PA 17044

MANAGEMENT

YEAR: 1988
 ISSUE: February 1989
 AE #: 2125-199
 TEL: (717) 248-4942

AUDIENCE: A, C, T, L
 SUB-AREA : Alumni
 COMPONENTS : FR, G
 COST : \$8,500

PANEL REVIEW: 1988
 Effectiveness: S
 Innovation S
 Adaptability S

Describes the establishment of a regional network of GED Alumni associations in a four-county region in Central PA. Contains page after page of creative ideas and activities, including conducting alumni elections and establishing an alumni newspaper.

VOLUNTEER EVALUATION SYSTEM

PROJECT DIR: Dor Block & Beverly Ohemeng
 : Greater Pittsburgh Literacy Council
 ADDRESS: 100 Sheridan Square,
 Pittsburgh, PA 15206

MANAGEMENT

YEAR: 1990
 ISSUE: March 1991
 AE #: 3025-656

TEL: (412) 661-7323

AUDIENCE: A, T
 SUB-AREA : Tutor/Learner Evaluation
 COMPONENTS : FR
 COST : \$5,000

PANEL REVIEW: 1990
 Effectiveness: E
 Innovation E
 Adaptability E

This project provides a clear trail for monitoring student/tutor/program progress and a method for handling the volunteer who is not suited to tutoring. Forms used in the orientation, interview & review process for tutors are included.

WORK STUDY STUDENTS: AN EVALUATION

PROJECT DIR: Patricia Gaul
 : Delaware Co. Literacy Council
 ADDRESS: 225 E 24th Street
 Chester, PA 18382

MANAGEMENT

YEAR: 1985
 ISSUE: January 1986
 AE #: 3025-382

TEL: (215) 876-4811

AUDIENCE: A, C, T
 SUB-AREA : Evaluation of Volunteers
 COMPONENTS : FR
 COST : \$10,700

PANEL REVIEW: 1985
 Effectiveness: NA
 Innovation NA
 Adaptability NA

This critical appraisal by a literacy expert of the effectiveness of work study students in a literacy program includes a checklist of 15 suggestions that should be considered by any program provider thinking of using work study students.

PROMOTION

TITLE	YEAR	PAGE
ABE SPEAKERS' BUREAU	1989	27
ADULT STUDENT MAGAZINE	1979	27
ENACTMENT	1990	27
KEEPING UP APPEARANCES	1989	28
NOW I CAN!	1984	28
PROJECT LEAP	1978	28
PROJECT SWAP	1980	29
REACHING THE LEAST EDUCATED	1980	29
SUCCESS AHEAD: WINNERS	1989	29

ABE SPEAKERS' BUREAU
PROJECT DIR: Carol Molek and Barbara Goss
: TIU Adult Education and
ADDRESS: Job Training Center
1020 Belle Vernon Avenue
Lewistown, PA 17044

PROMOTION
YEAR: 1989
ISSUE: January 1990
AE #: 3025-552
TEL: (717) 248-4942

AUDIENCE: A
SUB-AREA : Alumni, Communications
COMPONENTS : FR
COST : \$4,975

PANEL REVIEW: 1989
Effectiveness: E
Innovation E
Adaptability S

The Final Report provides an outline of the communications course used to train nine ABE students/alumni who made presentations to 20 community organizations. Lots of staff time is necessary but the payoff is worth it!

ADULT STUDENT MAGAZINE
PROJECT DIR: Tana Reiff
: The Message Refinery
ADDRESS: PO Box 182
Lancaster, Pa 17603

PROMOTION
YEAR: 1979
ISSUE: February 1985
AE #: 3025-90,190
TEL: (717) 299-8205

AUDIENCE: A, T, L
SUB-AREA : Writing
COMPONENTS : FR, Newsletter
COST : \$80,131 (4 years)

PANEL REVIEW: 1984
Effectiveness: S
Innovation E
Adaptability S

This magazine featured short articles by adults in ABE/ESL/GED classes; staff articles highlighting learner concerns and successes; promising programs and legislative issues. The real payoff was that it encouraged adult students to write.

ENACTMENT
PROJECT DIR: Marilyn Potter & Eleanor Highfield
: Susquehanna Co. Volunteer Literacy
ADDRESS: PO Box 277
Montrose, PA 18801

PROMOTION
YEAR: 1990
ISSUE: February 1991
AE #: 3025-628
TEL: (717) 278-9027

AUDIENCE: A, C, T, L
SUB-AREA : Community Relations
COMPONENTS : FR
COST : \$3,866

PANEL REVIEW: 1990
Effectiveness: E
Innovation E
Adaptability E

ENACTMENT is an improvisational theatre group that develops skits dramatizing the problems faced by adult illiterates. This project describes the eight skits developed and the process by which 29 performances were given to 3,400 in the community.

KEEPING UP APPEARANCES
PROJECT DIR: Tana Reiff
: The Message Refinery
ADDRESS: P.O. Box 182
Lancaster, PA 17603

PROMOTION
YEAR: 1989
ISSUE: January 1990
AE #: 3025-574
TEL: (717) 299-8912

AUDIENCE: A, T
SUB-AREA : Packaging Promotions
COMPONENTS : FR, G
COST : \$5,585

PANEL REVIEW: 1989
Effectiveness: S
Innovation E
Adaptability E

This 32-page guide introduces adult educators to the art of packaging special projects and promotional materials. Reference for editing, layout, type, printing, binding, lighting and sound applied in an adult education format.

NOW I CAN!
PROJECT DIR: Tana Reiff
: The Message Refinery
ADDRESS: PO Box 182
Lancaster, Pa 17603

PROMOTION
YEAR: 1984
ISSUE: November 1985
AE #: 3025-335
TEL: (717) 299-8205

AUDIENCE: A, C, T
SUB-AREA : Packaging Promotions
COMPONENTS : G
COST : \$9,480

PANEL REVIEW: 1985
Effectiveness: S
Innovation S
Adaptability S

NOW I CAN provides a simple but professional kit that addresses public awareness for potential ABE/GED/ESL students. It includes camera-ready ads that are still up-to-date and usable in any area.

PROJECT LEAP
PROJECT DIR: Thomas Newman (Jo-Ann Weinberger)
: Center for Literacy
ADDRESS: 636 S. 48th Street
Philadelphia, PA 19143

PROMOTION
YEAR: 1978
ISSUE: November 1985
AE #:
TEL: (215) 474-1235

AUDIENCE: A, C
SUB-AREA : Recruitment
COMPONENTS : FR, G, AV
COST : \$36,659

PANEL REVIEW: 1985
Effectiveness: S+
Innovation E
Adaptability S

One of the best examples of a comprehensive media campaign to boost enrollment in ABE classes and encourage volunteerism, PROJECT LEAP provides as useful a discussion of communications for adult educators as you are likely to find.

28.

PROJECT SWAP
PROJECT DIR: Sherry Royce & Kathy Fasano
: Royce & Royce, Inc.
ADDRESS: 1938 Crooked Oak Drive
Lancaster, PA 17601

PROMOTION
YEAR: 1980
ISSUE: November 1985
AE #: 3025-126
TEL: (717) 569-1663

AUDIENCE: A, C, T
SUB-AREA : Statewide Campaign
COMPONENTS : FR, G
COST : \$9,000

PANEL REVIEW: 1985
Effectiveness: S+
Innovation S+
Adaptability S+

The project, which launched a statewide ABE promotion campaign on the theme BE ALL YOU CAN BE, includes a PR Guide containing 27 competency-based modules with tips to support beginners and challenge veteran literacy promoters.

REACHING THE LEAST EDUCATED
PROJECT DIR: Eugene Madiera
: ELM Consultants
ADDRESS: 1609 Buttercup Road
Lancaster, PA 17602

PROMOTION
YEAR: 1980
ISSUE: November 1985
AE #:
TEL: (717) 783-8901

AUDIENCE: A, C, T
SUB-AREA : Community Linkages
COMPONENTS : G
COST : \$4,498

PANEL REVIEW: 1985
Effectiveness: NA
Innovation E
Adaptability E

This guide shows how adult students can be used as recruiters to reach the least educated. Working with community-based organizations, starting a student newspaper, paying recruiters, & countr, & western enrollment songs are some of the tools used.

SUCCESS AHEAD: WINNERS
PROJECT DIR: Debra Shafer
: Penn State University
ADDRESS: 115-A Wagner Building
University Park, PA 18602

PROMOTION
YEAR: 1989
ISSUE: November 1989
AE #: 4100-90
TEL: (814) 863-4727

AUDIENCE: T, C, L
SUB-AREA : Student Motivation, PR
COMPONENTS : 30-minute Video
COST : Half of \$35,531

PANEL REVIEW: 1989
Effectiveness: E
Innovation E
Adaptability E

This 30-minute video profiles three winners of the 1989 PA Outstanding Students of the Year award. Panel regarded this video as an effective tool to increase student motivation as well as a vehicle to promote program success in the community.

SPECIAL POPULATIONS

TITLE	YEAR	PAGE
BUILDING SELF ESTEEM & CONFIDENCE THROUGH ABE	1987	31
COGNITIVE PROGRAM FOR THE BRAIN DAMAGED	1987	31
DAILY LIVING SKILLS AT YOUR FINGERTIPS	1988	31
DEAF ADULT LITERACY TUTOR TRAINING HANDBOOK	1990	32
DRUG AND ALCOHOL PROGRAM FOR INST. ABE STUDENTS	1989	32
FAMILY THAT READS TOGETHER, THE	1987	32
FUNCTIONAL LANGUAGE READING PROGRAM	1985	33
JOB CLUB CURRICULUM	1984	33
LEARNING FOR OLDER ADULTS	1982	33
LISTENING TO YOU..LISTENING TO ME	1986	34
PARENT-STUDENT STUDY SKILLS CONNECTION	1990	34
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PROJECT VOTE	1990	35
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SPECIAL DELIVERY SYSTEMS	1990	35

BUILDING SELF ESTEEM & CONFIDENCE THROUGH ABE
PROJECT DIR: Henry Pilker (see Joseph Mando)
: Erie Adult Learning Center
ADDRESS: 3325 Cherry Street
Erie, PA 16508

SPECIAL POPULATIONS
YEAR: 1987
ISSUE: March 1988
AE #: 3025-474

TEL: (814) 871-6656

AUDIENCE: A, C
SUB-AREA : Drug & alcohol
COMPONENTS : FR
COST : \$4,700

PANEL REVIEW: NR
Effectiveness:
Innovation
Adaptability

Study showed adults in a residential drug and alcohol center flocking to class and showing marked academic improvement when provided with a curriculum consisting of ten motivational lessons designed to help them build self-esteem and confidence.

COGNITIVE PROGRAM FOR THE BRAIN DAMAGED
PROJECT DIR: Henry Pilker (see Joseph Mando)
: Erie Adult Learning Center
ADDRESS: 3325 Cherry Street
Erie, PA 16508

SPECIAL POPULATIONS
YEAR: 1987
ISSUE: March 1988
AE #: 3025-475

TEL: (814) 871-6656

AUDIENCE: A
SUB-AREA : Learning Disabled
COMPONENTS : FR
COST : \$4,700

PANEL REVIEW: 1987
Effectiveness: E
Innovation E
Adaptability S

A well-researched and documented final report reviews Erie Learning Center's efforts to provide individualized instruction to brain damaged adults. Other ABE programs dealing with this audience should find their recommendations helpful.

DAILY LIVING SKILLS AT YOUR FINGERTIPS
PROJECT DIR: Joan Leopold and Peggy Greene
: Harrisburg State Hospital
ADDRESS: Pouch A
Harrisburg, PA 17105-1300

SPECIAL POPULATIONS
YEAR: 1988
ISSUE: January 1989
AE #: 3025-523

TEL: (717) 257-7561

AUDIENCE: A, C, T, L
SUB-AREA : Institutionalized adults
COMPONENTS : M, FR, Flash Cards
COST : \$2,500

PANEL REVIEW: 1988
Effectiveness: S
Innovation S
Adaptability G

Designed to help institutionalized adults prepare for discharge. Flip charts and flash cards are used to provide instruction in cooking, housekeeping, laundry use, leisure skills and medication awareness. Step-by-step guide.

31.

DEAF ADULT LITERACY TUTOR TRAINING HANDBOOK

PROJECT DIR: Gail Bober
 : PA School for the Deaf
 ADDRESS: 100 W School House Lane
 Philadelphia, PA 19144

SPECIAL POPULATIONS

YEAR: 1990
 ISSUE: March 1991
 AE #: 3025-655A-B

TEL: (215) 951-4700

AUDIENCE: A, T, C
 SUB-AREA: Hearing impaired
 COMPONENTS: FR, G
 COST: \$8,756

PANEL REVIEW: 1990
 Effectiveness: E
 Innovation: S+
 Adaptability: S+

This guide enlarges our understanding about deafness as well as detailing instructional strategies and specific techniques to be used when tutoring hearing-impaired adults. Many of the instructional techniques would be valuable for non-deaf learners.

DRUG AND ALCOHOL PROGRAM FOR INST. ABE STUDENTS

PROJECT DIR: Joan Leopold and Peggy Greene
 : Harrisburg State Hospital
 ADDRESS: ABE Department, Pouch A
 Harrisburg, PA 17105-1300

SPECIAL POPULATIONS

YEAR: 1989
 ISSUE: March 1990
 AE #: 3025-565

TEL: (717) 257-7561

AUDIENCE: C, L, T
 SUB-AREA: Drug and alcohol
 COMPONENTS: TG, Chart, Flash Cards
 COST: \$3,000

PANEL REVIEW: 1989
 Effectiveness: S
 Innovation: G
 Adaptability: S

Curriculum, comprised of a flip chart, 5x8" flash cards, pre-and-post tests and teachers' manual, was field-tested with 20 mentally ill substance abusers. Discussion of health risks, addiction and recovery processes, effects of family and work.

FAMILY THAT READS TOGETHER, THE

PROJECT DIR: Rebecca Eno (see JoAnne Weinberger)
 : Center for Literacy
 ADDRESS: 3722 Chestnut Street
 Philadelphia, PA 19104

SPECIAL POPULATIONS

YEAR: 1987
 ISSUE: March 1988
 AE #: 3025-482

TEL: (215) 382-3700

AUDIENCE: A, T, C, L
 SUB-AREA: Family Literacy
 COMPONENTS: FR, C
 COST: \$4,766

PANEL REVIEW: 1987
 Effectiveness: S
 Innovation: E
 Adaptability: E

Workshops were run at libraries to encourage adults providing care to children to read to them. In very simple language, READ TO ME offers tips to beginning readers on reading to their children. Creates awareness of literacy among service-providers.

32.

FUNCTIONAL LANGUAGE READING PROGRAM

PROJECT DIR: Scott Selkowitz
: Elwyn Institute
ADDRESS: 111 Elwyn Drive
Elwyn, PA 19063

SPECIAL POPULATIONS

YEAR: 1985
ISSUE: January 1985
AE #: 3025-328A-O

TEL: (215) 485-9903

AUDIENCE: A, T, C
SUB-AREA : Learning Disabled
COMPONENTS : C, G
COST : \$19,153

PANEL REVIEW: 1984
Effectiveness: E
Innovation E
Adaptability E

This curriculum is for learning disabled adults for whom a phonics approach to reading just doesn't work. Twelve units present words in visual and experiential context before building vocabulary into phrases and sentences.

JOB CLUB CURRICULUM

PROJECT DIR: Joan Leopold
: Harrisburg State Hospital
ADDRESS: Pouch A
Harrisburg, PA 17105

SPECIAL POPULATIONS

YEAR: 1984
ISSUE: January 1985
AE #: 3025-329

TEL: (717) 257-7561

AUDIENCE: A, T, C
SUB-AREA : Sheltered Workshop
COMPONENTS : FR, G, Curriculum
COST : \$3,800

PANEL REVIEW: 1984
Effectiveness: E
Innovation S
Adaptability S

Curriculum and guide provide sheltered workshop clients with detailed specifications in a highly structured sequence on seeking competitive employment. Reports on the support network built in the community for discharged mental patients.

LEARNING FOR OLDER ADULTS

PROJECT DIR: Yolanda Jeselnick
: PA Senior Center Inst. (see AdvanceE)
ADDRESS: Harrisburg State Hospital, Pouch A
Harrisburg, PA 17110

SPECIAL POPULATIONS

YEAR: 1982
ISSUE: January 1985
AE #: 3025-254A-B

TEL: (800) 922-2283

AUDIENCE: A, C, T
SUB-AREA : Seniors
COMPONENTS : FR, G, L
COST : \$15,304

PANEL REVIEW: 1984
Effectiveness: S
Innovation S
Adaptability S

Handbook for ABE and Aging staff provides information on educational resources for the elderly and 50 CBAE lesson plans for teaching coping skills to the elderly. It serves as a model for agencies sharing a target population.

LISTENING TO YOU..LISTENING TO ME

PROJECT DIR: Scott Selkowitz
: Elwyn Institute
ADDRESS: 111 Elwyn Drive
Elwyn, PA 19063

SPECIAL POPULATIONS

YEAR: 1986
ISSUE: March 1987
AE #: 3025-433

TEL: (215) 485-9903

AUDIENCE: A, C, L
SUB-AREA : Learning Disabled
COMPONENTS : FR, G, AV
COST : \$18,896

PANEL REVIEW: 1986

Effectiveness: E
Innovation E
Adaptability E

Guide and tapes help teacher/tutor develop students' listening and speaking skills. An explanation of the six components of listening and suggested activities for each area are sequentially organized, understandable and easy-to-use.

PARENT-STUDENT STUDY SKILLS CONNECTION

PROJECT DIR: Carol Molek and Barbara Goss
: TIU Adult Education and
ADDRESS: Job Training Center
1020 Belle Vernon Avenue
Lewistown, PA 17044

SPECIAL POPULATIONS

YEAR: 1990
ISSUE: April 1991
AE #: 3025-639

TEL: (717) 248-4942

AUDIENCE: A, T, C, L
SUB-AREA : Family Literacy
COMPONENTS : FR, Curriculum
COST : \$10,380

PANEL REVIEW: 1990

Effectiveness: E
Innovation E
Adaptability E

Curriculum guide was developed for an 8-week instructional program aimed at teaching ABE parents to help their children's school performance. Guide includes chapters on time management, listening skills, test-taking techniques and study skills.

PROJECT PACT

PROJECT DIR: Edie Gordon and Mary Spence
: CIU 10 Development Center
ADDRESS: Centre County Vo-Tech
Pleasant Gap, PA 16823

SPECIAL POPULATIONS

YEAR: 1986
ISSUE: March 1987
AE #: 3025-440

TEL: (814) 359-3069

AUDIENCE: A, T, L
SUB-AREA : Family Literacy
COMPONENTS : TG, Student Guide
COST : \$9,091

PANEL REVIEW: 1987

Effectiveness: S
Innovation E
Adaptability E

Target group was Head Start parents and children. Project used principle of learning by teaching others (your children). Attitudinal skills are part of this learning process. A great deal of choice possible. Great for tutor situation.

PROJECT VOTE
PROJECT DIR: Joan Leopold and Peggy Greene
: Harrisburg State Hospital
ADDRESS: Pouch A
Harrisburg, PA 17105

SPECIAL POPULATIONS
YEAR: 1990
ISSUE: December 1990
AE #: 3025-645A-C
TEL: (717) 257-7561

AUDIENCE: T, C
SUB-AREA : Institutionalized adults
COMPONENTS : FR, G, Cards
COST : \$3,000

PANEL REVIEW: 1990
Effectiveness: NA
Innovation NA
Adaptability NA

This revised version of the Guide for Electronic Voting is designed to take institutionalized adults through step-by-step demonstrations of the basic ways of voting. Reviewers suggested that it could be adapted for ESL or life skills classes.

SHELTER AND BEYOND
PROJECT DIR: Carol Goertzel
: LSH Women's Program
ADDRESS: 1340 Frankford Avenue
Philadelphia, PA 19125

SPECIAL POPULATIONS
YEAR: 1989
ISSUE: November 1990
AE #: 3025-614

TEL:

AUDIENCE: A, T, C, L
SUB-AREA : Homeless
COMPONENTS : FR, G, Curriculum
COST : \$21,500

PANEL REVIEW: 1989
Effectiveness: E
Innovation S
Adaptability S

The manual features homeless students' writings/plays around which project staff have designed exercises and discussion questions to improve reading comprehension, writing & grammar. Guidelines for running an effective shelter program are given.

SPECIAL DELIVERY SYSTEMS
PROJECT DIR: Carol Molek
: TIU Adult Education and
ADDRESS: Job Training Center
Lewistown, PA 17044

SPECIAL POPULATIONS
YEAR: 1990
ISSUE: April 1991
AE #: 2525-96A-B
TEL: (717) 248-4942

AUDIENCE: A, T, C
SUB-AREA : Learning Disabled
COMPONENTS : FR, Curriculum
COST : \$13,985

PANEL REVIEW: 1990
Effectiveness: E
Innovation E
Adaptability E

This project developed an LD screening tool, a curriculum of individualized instruction & a guide to building self esteem. Included are lists describing LD behaviors, strategies for teaching reading and bibliographies listing suitable materials.

35.

STAFF DEVELOPMENT

TITLE	YEAR	PAGE
ABE STUDENT HANDBOOK	1988	37
ABLE CURRICULUM GUIDE, THE 1990	1990	37
ALTERNATIVE LEADERSHIP PROGRAM	1990	37
BUILDING A LITERACY TRAINING TEAM	1985	38
HOW ADULTS READ	1990	38
LITERACY STAFF DEVELOPMENT PROJECT	1987	38
PROJECT VITA	1986	39
STAFF TRAINING: DEVELOPING ESL TEACHING SKILLS	1990	39
STUDENT-TUTOR ORIENTATION	1990	39
TECHNIQUES FOR TEACHERS OF VISION-IMPAIRED ADULTS	1983	40
TUTORS OF LITERACY IN THE COMMONWEALTH	1983	40
VOLUNTEER LEARNING PROJECT	1984	40

ABE STUDENT HANDBOOK
PROJECT DIR: Carol Molek
: TIU 11 Adult Education and
ADDRESS: Job Training Center
1020 Belle Vernon Avenue
Lewistown, PA 17044

STAFF DEVELOPMENT
YEAR: 1988
ISSUE: February 1989
AE #: 3025-513
TEL: (717) 248-4942

AUDIENCE: A, T, C, L
SUB-AREA : Communications. Alumni
COMPONENTS : FR, G
COST : \$4,950

PANEL REVIEW: 1988
Effectiveness: E
Innovation E
Adaptability E

The Handbook, which describes Center services, programs, rules and operations, was produced with input from staff, students and alumni. It also provides alumni testimonials and tutor support information.

ABLE CURRICULUM GUIDE, THE 1990
PROJECT DIR: Sherry Royce
: Royce & Royce, Inc.
ADDRESS: 1938 Crooked Oak Drive
Lancaster, PA 17601

STAFF DEVELOPMENT
YEAR: 1990
ISSUE: December 1990
AE #: 3025-662

TEL: (717) 569-1663

AUDIENCE: A, T
SUB-AREA : Curriculum
COMPONENTS : FR, G
COST : \$18,252

PANEL REVIEW: 1990
Effectiveness: NA
Innovation NA
Adaptability NA

An annotated bibliography of literacy resources for adult learners working at 0-4, ABE, ESL, pre-GED and GED levels. It contains a separate listing for job-specific workplace curriculum. All resources have 1986+ publication dates.

ALTERNATIVE LEADERSHIP PROGRAM
PROJECT DIR: JoAnn Lawer
: Central Susquehanna IU
ADDRESS: Box 213
Lewisburg, PA 17837

STAFF DEVELOPMENT
YEAR: 1990
ISSUE: March 1991
AE #: 3025-609A-B

TEL: (717) 523-1155

AUDIENCE: A, T
SUB-AREA : Tutor evaluation/support
COMPONENTS : FR, Manual
COST : \$14,816

PANEL REVIEW: 1990
Effectiveness: S
Innovation S
Adaptability S

The Final Report describes the establishment of a team of volunteer leaders that provided field services to tutors in a 5-county area. They discussed tutors' concerns about student progress and suggested techniques and materials.

37.

BUILDING A LITERACY TRAINING TEAM
PROJECT DIR: Donald Block
: Greater Pittsburgh Literacy Council
ADDRESS: 100 Sheridan Square, 4th Floor
Pittsburgh, PA 15206

STAFF DEVELOPMENT
YEAR: 1985
ISSUE: March 1986
AE #: 3025-375
TEL: (412) 661-7323

AUDIENCE: A, C, T
SUB-AREA : Tutor-trainers
COMPONENTS : FR
COST : \$4,804

PANEL REVIEW: 1985
Effectiveness: G
Innovation S
Adaptability G

Project shows effective use of volunteers as tutor-trainers. A payoff in administrative time saved was matched by soaring ratings for workshops and increase in services; 5 workshops held, 93 volunteers trained; 88 new students matched in 1 year.

HOW ADULTS READ
PROJECT DIR: Judy Rance-Roney
: Lehigh University
ADDRESS: College of Education
111 Research Drive
Bethlehem, PA 18015

STAFF DEVELOPMENT
YEAR: 1990
ISSUE: January 1991
AE #: 3025-661A-D
TEL: (215) 758-6099

AUDIENCE: A, T
SUB-AREA : Curriculum, research
COMPONENTS : FR, G, WB
COST : \$20,298

PANEL REVIEW: 1990
Effectiveness: E
Innovation E
Adaptability E

This complete package of inservice materials on HOW ADULTS READ includes a guide, sourcebook, textbook, workbook, bibliography of adult reading research and final report. This 24-hour pack is designed to augment standard models of literacy training.

LITERACY STAFF DEVELOPMENT PROJECT
PROJECT DIR: Kindig, Janzer-Wilson & Zucco
: Mid-State Literacy Council
ADDRESS: 117 E Beaver Ave.
State College, PA 16801

STAFF DEVELOPMENT
YEAR: 1987
ISSUE: Feb. 1988
AE #: 3025-505
TEL: (814) 238-1809

AUDIENCE: A, T
SUB-AREA : Handbooks on literacy
COMPONENTS : 3 G
COST : \$14,646

PANEL REVIEW: 1987
Effectiveness: E
Innovation S
Adaptability E

Three handbooks on literacy programs: Literacy Government and Administration; Program Management and Promotions, and Educational Instruction and Support. A MUST for newcomers; a CHALLENGE for the expert.

38.

PROJECT VITA
PROJECT DIR: Jane Janzer-Wilson & Monica Kindig
: Mid-State Literacy Council
ADDRESS: 117 E Beaver Street
State College, PA 16801

STAFF DEVELOPMENT
YEAR: 1986
ISSUE: February 1987
AE #:

TEL: (814) 238-1809

AUDIENCE: A
SUB-AREA: Special needs training
COMPONENTS: FR
COST: \$15,000

PANEL REVIEW: 1987
Effectiveness: E
Innovation: E
Adaptability: S

Volunteer training for a variety of special needs audiences was set up for 27 agencies by establishing 7 miniworkshops that could be taught in blocks. 157 volunteers were trained and 119 students placed with tutors.

STAFF TRAINING: DEVELOPING ESL TEACHING SKILLS
PROJECT DIR: Beverly Smith & Faye Schirato
: Catholic Charities
ADDRESS: 900 N 17th Street
Harrisburg, PA 17103

STAFF DEVELOPMENT
YEAR: 1990
ISSUE: January 1991
AE #: 2350-374

TEL: (717) 232-0568

AUDIENCE: A, T
SUB-AREA: ESL training
COMPONENTS: FR, Worksheets
COST: \$18,000

PANEL REVIEW: 1990
Effectiveness: S
Innovation: S
Adaptability: E

Project describes materials used in 3 ESL workshops: 1) Cross cultural differences; 2) content instruction for limited-English proficient students, and n3) new techniques for beginning ESL which stresses a natural approach to language acquisition.

STUDENT-TUTOR ORIENTATION
PROJECT DIR: Anita Pomerance
: Center For Literacy
ADDRESS: 3723 Chestnut Street
Philadelphia, PA 19104

STAFF DEVELOPMENT
YEAR: 1990
ISSUE: March 1991
AE #: 3025-616

TEL: (215) 382-3700

AUDIENCE: A, T, L
SUB-AREA: Tutor Training
COMPONENTS: FR
COST: \$18,129

PANEL REVIEW: 1990
Effectiveness: NA
Innovation: NA
Adaptability: NA

The final report describes a strategy for team-training tutors and adult students. Learners and tutors compare past learning experiences, select reading material related to learner goals, and try out various approaches to reading and writing.

39.

TECHNIQUES FOR TEACHERS OF VISION-IMPAIRED ADULTS

PROJECT DIR: Frances Crawford
: Dept. of Public Welfare
ADDRESS: Room 300, CAB, Box 2675
Harrisburg, PA 17105

STAFF DEVELOPMENT

YEAR: 1983
ISSUE: January 1985
AE #: 3025-319A-B

TEL: (717) 787-6281

AUDIENCE: A, T
SUB-AREA : Vision-Impaired
COMPONENTS : FR, G
COST : \$4542

PANEL REVIEW: 1984
Effectiveness: S
Innovation S
Adaptability S

Communications, individual assessment, home management & personal management skills were presented in guide & workshops for 63 agency staff working with visually-impaired adults. A 17% rehabilitation increase over previous year was registered.

TUTORS OF LITERACY IN THE COMMONWEALTH

PROJECT DIR: Alfred Bennett (Don Block)
: Greater Pittsburgh Literacy Council
ADDRESS: 100 Sheridan Square, 4th Floor
Pittsburgh, PA 15206

STAFF DEVELOPMENT

YEAR: 1983
ISSUE: January 1986
AE #:

TEL: (412) 661-7323

AUDIENCE: A, C, T
SUB-AREA : Tutor training
COMPONENTS : FR, Kit
COST : \$11,102

PANEL REVIEW: 1985
Effectiveness: S
Innovation S
Adaptability S

Report describes the recruitment, training and placement of volunteers as aides and tutors in ABE classes. A volunteer training package has materials for a 4-session orientation to learners, intro to reading, overview of math and English.

VOLUNTEER LEARNING PROJECT

PROJECT DIR: Edie Gordon and Nancy Fogelman
: CIU 10 Development Center
ADDRESS: Centre County Vo-Tech
Pleasant Gap, PA 16823

STAFF DEVELOPMENT

YEAR: 1984
ISSUE: March 1986
AE #: 3025-365

TEL: (814) 359-3069

AUDIENCE: A, C, T
SUB-AREA : Tutor training
COMPONENTS : FR, Kit
COST : \$11, 102

PANEL REVIEW: 1985
Effectiveness: S
Innovation S
Adaptability S

Report describes the recruitment, training and placement of volunteers as aides and tutors in ABE classes. The Volunteer Training Kit has materials for a 4-session orientation to learners, overview of math, and discussion of English.

TECHNOLOGY

TITLE	YEAR	PAGE
ABE HIGH TECH CURRICULUM GUIDE	1984	42
CAI ADULT EDUCATION MATH SERIES	1985	42
CAI APPROACH TO FUNCTIONAL READING INSTRUCTION	1986	42
CAI ENGLISH GRAMMAR CURRICULUM	1985	43
COMPUTER GUIDE & SYSTEMATIC APPROACH TO CAI	1982	43
COMPUTERS & SOFTWARE: A UTILIZATION SURVEY	1987	43
DIRECTORY OF VIDEO RESOURCES	1984	44
EVALUATION OF IBM'S PALS SYSTEM	1988	44
LEA APPROACH FOR CAI IN A VOLUNTEER PROGRAM	1987	44
MANAGEMENT VIA MICROCOMPUTER	1986	45
PROJECT GRADS	1983	45
REGIONAL CENTER FOR GED SOFTWARE	1986	45

ABE HIGH TECH CURRICULUM GUIDE
PROJECT DIR: Donald Kelsy
: Coudersport Area SD
ADDRESS: Coudersport Elem. Main Street
Coudersport, PA 16915

TECHNOLOGY
YEAR: 1984
ISSUE: February 1985
AE #: 3025-322A-B
TEL: (814) 274-8500

AUDIENCE: A, T
SUB-AREA : ABE Software
COMPONENTS : FR, G
COST : \$3,767

PANEL REVIEW: 1984
Effectiveness: S
Innovation E
Adaptability S

This guide takes you through one small ABE program's experience in implementing a TRS-80 network computer system. It provides a concise description of 68 software programs suitable to adults and an excellent matrix management system.

CAI ADULT EDUCATION MATH SERIES
PROJECT DIR: Russell Dusewicz
: Research for Better Schools, Inc.
ADDRESS: 444 N Third Street
Philadelphia, PA 19123

TECHNOLOGY
YEAR: 1985
ISSUE: April 1987
AE #: 3025-377
TEL: (215) 574-9300

AUDIENCE: A, T
SUB-AREA : 0-12 Mathematics
COMPONENTS : G, D
COST : \$36,803

PANEL REVIEW: 1986
Effectiveness: E
Innovation E
Adaptability S

Project covered individualized learning for adult math in Apple IIe computer format. Provided a CBAE management diagnosis and evaluation system linked to comprehensive, sequenced skill exercises.

CAI APPROACH TO FUNCTIONAL READING INSTRUCTION
PROJECT DIR: Thomas Duffy
: Communications Design Center
ADDRESS: Carnegie-Mellon U.
160 Baker Street
Pittsburgh, PA 15213

TECHNOLOGY
YEAR: 1986
ISSUE: April 1987
AE #: 3025-422
TEL: (412) 578-2906

AUDIENCE: A, T, L
SUB-AREA : Content Instruction
COMPONENTS : FR, G, D
COST : \$30, 875

PANEL REVIEW: 1986
Effectiveness: E
Innovation S
Adaptability E

Innovative, well developed and thoroughly field-tested material with excellent results. Limited, however, to science as its subject area.

CAI ENGLISH GRAMMAR CURRICULUM
PROJECT DIR: Robert Zellers
: RWZ Educational Services
ADDRESS: 313 Gardner Street
Johnstown, PA 15905

TECHNOLOGY
YEAR: 1985
ISSUE: April 1987
AE #:
TEL: (814) 255-3521

AUDIENCE: A, T, L
SUB-AREA : Grammar
COMPONENTS : FR, WB, G, D
COST : \$17,765

PANEL REVIEW: 1986
Effectiveness: E
Innovation E
Adaptability E

Well developed, organized and user-friendly, the software runs on Apple IIc or IIe. Disks contain graphics and answer techniques that hold student interest. Supplementary workbook is included. Teacher's guide has a glossary of terms.

COMPUTER GUIDE & SYSTEMATIC APPROACH TO CAI
PROJECT DIR: Dan Paul
: Shenandoah Valley SD
ADDRESS: West Center Street
Shenandoah, PA 17976

TECHNOLOGY
YEAR: 1982
ISSUE: February 1985
AE #: 3025-267A-B
TEL: (717) 462-2636

AUDIENCE: A
SUB-AREA : Assessment of software
COMPONENTS : FR, G (1982-3)
COST : \$16,430 (2 years)

PANEL REVIEW: 1984
Effectiveness: G
Innovation G
Adaptability G

A set of twin projects provides an assessment of courseware suitable for ABE/GED students working with Apple, Commodore, PET and Itari computers. There is a suggest buy list to begin a program with \$1,00 or \$2,000 and a Glossary for the novice.

COMPUTERS & SOFTWARE: A UTILIZATION SURVEY
PROJECT DIR: Norman Ganser [CONTACT: AdvancE]
: Internal Training Services
ADDRESS: 333 W State Street
Media, PA 19063

TECHNOLOGY
YEAR: 1987
ISSUE: April 1988
AE #: 3025-477
TEL: (215) 566-7408

AUDIENCE: A
SUB-AREA : Evaluation Study
COMPONENTS : FR, G
COST : \$7,877

PANEL REVIEW: 1987
Effectiveness: S
Innovation E
Adaptability S

Learner satisfaction index for CAI programs in PA. This project lists 437 software programs in standard ABE areas and rates 55 software programs used in PA [as of June 1987] on a 5-point user satisfaction scale.

DIRECTORY OF VIDEO RESOURCES
PROJECT DIR: Gary Miller (see Dehra Shafer)
: Penn State University
ADDRESS: 115-A Wagner Building
University Park, PA 16802

TECHNOLOGY
YEAR: 1984
ISSUE: February 1985
AE #: 3025-321A-B
TEL: (814) 863-4727

AUDIENCE: A, T
SUB-AREA : Instructional videos
COMPONENTS : FR, G
COST : \$16,420

PANEL REVIEW: 1984
Effectiveness: S
Innovation E
Adaptability S

This guide provides a 109-page listing of video resources for ABE/GED/APL classes. Each listing includes title, producer, date, distributor, subject area, no./length program, cost to buy/rent, rights, accompanying material, description, evaluation.

EVALUATION OF IBM'S PALS SYSTEM
PROJECT DIR: Valerie Njie, Elizabeth Cramer
: Bidwell Training Center
ADDRESS: 1815 Metropolitan Street
Pittsburgh, PA 15233

TECHNOLOGY
YEAR: 1988
ISSUE: November 1988
AE #: 3025-520

TEL: (412) 323-4000

AUDIENCE: A
SUB-AREA : Computers, Literacy
COMPONENTS : FR
COST : \$45,000

PANEL REVIEW: 1988
Effectiveness: E
Innovation S
Adaptability G

A twenty-page report describes how PALS was used with adult students at various reading levels. It analyses program components and discusses application in an ABE situation, pointing out strengths and weaknesses.

LEA APPROACH FOR CAI IN A VOLUNTEER PROGRAM
PROJECT DIR: Jeanne Smith (JoAnne Weinberger)
: Center for Literacy
ADDRESS: 3725 Chestnut Street
Philadelphia, PA 19104

TECHNOLOGY
YEAR: 1987
ISSUE: April 1988
AE #: 3025-487

TEL: (215) 382-3700

AUDIENCE: A, T
SUB-AREA : Language Experience
COMPONENTS : FR, C, G
COST : \$10,000

PANEL REVIEW: 1987
Effectiveness: S
Innovation E
Adaptability S

Guide describes how any model computer can be used by tutors or teachers with a student-centered Language Experience Approach [LEA] to teaching reading. Excellent bibliography, Hints for developing and managing a computer center for literacy students.

44.

MANAGEMENT VIA MICROCOMPUTER
PROJECT DIR: Edie Gordon
: CIU 10 Development Center
ADDRESS: Centre County Vo-Tech
Pleasant Gap, PA 16823

TECHNOLOGY
YEAR: 1986
ISSUE: April 1987
AE #: 3025-434
TEL: (814) 359-3069

AUDIENCE: A, C
SUB-AREA : Management
COMPONENTS : FR
COST : \$4,993

PANEL REVIEW: 1986
Effectiveness: S+
Innovation E
Adaptability S

An excellent initial program to promote administrative use of computer for recording student addresses, attendance, [IEPS] educational growth, welfare status, and impact data required for state report. Uses TRS-80 III or 4D and Profile III+.

PROJECT GRADS
PROJECT DIR: Harold Kimmel & Geoff Lucas
: SCI Smithfield
ADDRESS: 1120 Pike Street
Huntingdon, PA 16652

TECHNOLOGY
YEAR: 1983
ISSUE: February 1985
AE #: 3025-337
TEL: (814) 643-6520

AUDIENCE: A, C, T
SUB-AREA : Alternative instruction
COMPONENTS : FR
COST : \$7,105

PANEL REVIEW: 1984
Effectiveness: E
Innovation E
Adaptability E

Final report describes the use of cable TV, newspaper lessons and community volunteers to provide GED instruction in a predominantly rural area at a minimal cost. Project GRADS won community support and produced 150 GED grads in 1 yr. for \$7,105.

REGIONAL CENTER FOR GED SOFTWARE
PROJECT DIR: William Price
: Luzerne IU 18
ADDRESS: 368 Tioga Avenue
Kingston, PA 18704

TECHNOLOGY
YEAR: 1986
ISSUE: April 1987
AE #: 3025-477
TEL: (717) 287-9687

AUDIENCE: A, T
SUB-AREA : Management
COMPONENTS : FR, G
COST : \$13,717

PANEL REVIEW: 1986
Effectiveness: E
Innovation E
Adaptability E

Evaluations (by students/staff) should save other ABE/GED programs hours of staff time & avoid costly purchasing errors. An understandable comprehensive catalog evaluated 78 software programs in reading, English, math, & job search skills.

WORKPLACE

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ABE PRE-VOCATIONAL [CLERICAL] SKILLS TRAINING
PROJECT DIR: Judy Rance Honey and James L. Benner
: Lehigh University
ADDRESS: College of Education
111 Research Road
Bethlehem, PA 18015

WORKPLACE
YEAR: 1988
ISSUE: November 1988
AE #: 2175-176
TEL: (215) 758-6099

AUDIENCE: A, T, C, L
SUB-AREA : English, Math
COMPONENTS : FR, C, G
COST : \$17, 370

PANEL REVIEW: 1988
Effectiveness: E
Innovation E
Adaptability E

This project provides a model curriculum for pre-clerical training. Students gain competencies in Math, English and office skills as they advance from Receptionist to Secretary to the President of a fictitious shampoo company.

BILINGUAL CAREER EXPLORATION WORKSHOP
PROJECT DIR: Louis Persico
: Hispanic Projects, HAAC
ADDRESS: 3300 Cameron Street Road
Harrisburg, PA 19110

WORKPLACE
YEAR: 1981
ISSUE: October 1984
AE #: 3025-198
TEL: (717) 236-9533

AUDIENCE: C, T, L
SUB-AREA : Employment
COMPONENTS : FR, G
COST : \$4, 949

PANEL REVIEW: 1984
Effectiveness: G
Innovation S
Adaptability G

Project produced a Handbook on career investigation & job search techniques for bilingual adults including a Spanish version of Holland's Self-Directed Search Guide. Bibliography of bilingual vocational counseling centers in the US.

DEMONSTRATION MENTORING SERVICE
PROJECT DIR: Frank Delany
: Metropolitan Community College
ADDRESS: 6033 Germantown Avenue
Philadelphia, PA 19144

WORKPLACE
YEAR: 1984
ISSUE: January 1987
AE #: 3025-324
TEL: (215) 845-6615

AUDIENCE: C
SUB-AREA : Job Search
COMPONENTS : FR
COST : \$4,500

PANEL REVIEW: 1986
Effectiveness: S
Innovation S
Adaptability S

Project matched unemployed "trainees" with mentor-volunteers in service areas. Final report stresses what went right and wrong with this individualized approach and corrections made. Bottom line: a higher % of trainees were hired at higher wages.

47.

GEARING UP FOR THE FUTURE

PROJECT DIR: Judy Rance-Roney and Joan McMahon
: Lehigh University
ADDRESS: College of Education
111 Research Drive
Bethlehem, PA 18015

WORKPLACE

YEAR: 1990
ISSUE: December 1990
AE #: 3025-626A-B
TEL: (215) 758-6099

AUDIENCE: A
SUB-AREA: Math
COMPONENTS: FR, Manual
COST: \$11,493

PANEL REVIEW: 1990
Effectiveness: S
Innovation: E
Adaptability: E

Linkage project between community college and local businesses to develop a basic math numeracy skill training audit and curriculum which includes a 250-page competency-based math manual. Teaching strategies are included.

JUST A STEP AWAY

PROJECT DIR: Angela Daniele & Gerald Valeri
: Altoona School District
ADDRESS: 1415 Fifth Street
Altoona, PA 16602

WORKPLACE

YEAR: 1982
ISSUE: November 1984
AE #: 3025-263

TEL: (814) 946-8366

AUDIENCE: A, C, T
SUB-AREA: Employment
COMPONENTS: FR, AV, Curriculum
COST: \$14,815

PANEL REVIEW: 1984
Effectiveness: E
Innovation: S
Adaptability: G

A multi-media approach to job search, the 3-week workshop showed a 78% placement rate for 120 ABE adults without placement in training programs. The final report, 6 videotapes & accompanying study guides describe the project.

LEARNING FOR EARNING

PROJECT DIR: Carol Goertzel and Kathy Reilly
: LSH Women's Program
ADDRESS: 1340 Frankford Avenue
Philadelphia, PA 19125

WORKPLACE

YEAR: 1990
ISSUE: April 1991
AE #: 3025-638A-B

TEL: (215) 426-8610

AUDIENCE: A, C, T, L
SUB-AREA: Curriculum
COMPONENTS: FR, curriculum
COST: \$12,733

PANEL REVIEW: 1990
Effectiveness: S
Innovation: G
Adaptability: S

The content focuses on women workers and features role playing to learn appropriate behavior in difficult work situations. It encourages students to think critically in order to assess their own interests, skills and work behavior.

PA MIGRANT ADULT CURRICULUM RESOURCE GUIDE

PROJECT DIR: Robert Labriola
: Stayer Education Center
ADDRESS: Millersville State University
Millersville, PA 17551

WORKPLACE
YEAR: 1975
ISSUE: November 1984
AE #: 3025-39

TEL: (717) 872-3453

AUDIENCE: A
SUB-AREA : Migrants
COMPONENTS : FR, G
COST : \$24,808

PANEL REVIEW: 1984
Effectiveness: S
Innovation S
Adaptability S

Guide provides a model for assessing the adult education and job needs of migrants. Data was collected bilingually via workshops/individual interviews. Methodology & materials can be used anywhere.

PROJECT PREPARE

PROJECT DIR: Edie Gordon and Marilyn Gentzler
: CIU 10 Development Center
ADDRESS: Centre County Vo-Tech
Pleasant Gap, PA 16823

WORKPLACE
YEAR: 1988
ISSUE: November 1988
AE #: 3025-536

TEL: (814) 359-3069

AUDIENCE: A, C, T, L
SUB-AREA : LPN, Veterinarian, Clerk
COMPONENTS : C, G, FR
COST : \$13,831

PANEL REVIEW: 1988
Effectiveness: E
Innovation S
Adaptability S

3 self-instructional packets similar to GED workbooks were developed to give learners a competitive edge when taking entrance exams for vocational training programs for Licensed Practical Nursing, Business & Veterinarian Assistant.

SEWING THE SEEDS: LITERACY IN A CLOTHING FACTORY

PROJECT DIR: Ben Burenstein
: The Center for Literacy
ADDRESS: 3723 Chestnut Street
Philadelphia, PA 19104-3189

WORKPLACE
YEAR: 1989
ISSUE: Nov. 1989
AE #: 3025-578

TEL: (215) 382-3700

AUDIENCE: A
SUB-AREA : Job Specific Curriculum
COMPONENTS : FR, 26 Lesson Plans
COST : \$6,837

PANEL REVIEW: 1989
Effectiveness: G
Innovation E
Adaptability S

This project established a workplace program in a Philadelphia sewing factory and developed an ESL curriculum to suit employee, union and management objectives. Set of four units with 26 lesson plans and instructional materials is included.

49.

SUCCESS AHEAD: STAFF DEVELOPMENT VIDEO TRAINING

PROJECT DIR: Debra Shafer
 : Penn State University
 ADDRESS: 115-A Wagner Building
 University Park, PA 18602

WORKPLACE
 YEAR: 1989
 ISSUE: November 1989
 AE #: 4100-90

TEL: (814) 863-4727

AUDIENCE: A, T, C, L
 SUB-AREA : Staff Development
 COMPONENTS : 30-minute Video
 COST : Half of \$35,531

PANEL REVIEW: 1989
 Effectiveness: E
 Innovation E
 Adaptability E

A half-hour video profiling three companies that have taken a lead in offering workplace literacy programs in Pennsylvania can be used to train ABE/GED teachers and administrators who have little experience in developing partnerships with business.

UPGRADING BASIC SKILLS FOR THE WORKPLACE

PROJECT DIR: Inst. for the Study of Adult Literacy
 : Penn State University
 ADDRESS: 204 Calder Way, Suite 209
 University Park, PA 16801

WORKPLACE
 YEAR: 1989
 ISSUE: Nov. 1989
 AE #: 2175-189

TEL: (814) 863-3777

AUDIENCE: A, C
 SUB-AREA : Promotion
 COMPONENTS : Appalachian Programs
 COST : Private Funding

PANEL REVIEW:
 Effectiveness:
 Innovation
 Adaptability

Penn State working with WQEX of Pittsburgh produced a 30-minute video depicting workplace literacy programs in eight sites in Appalachia. This guide to developing workplace literacy services accompanies the video.

WORKFORCE LITERACY FOR THE HEARING-IMPAIRED

PROJECT DIR: Rosemary Garrity
 : Western PA School for the Deaf
 ADDRESS: 300 Swissvale Avenue
 Pittsburgh, PA 15218

WORKPLACE
 YEAR: 1990
 ISSUE: April 1991
 AE #: 3025-669A

TEL: (412) 371-7000

AUDIENCE: A, C
 SUB-AREA : Hearing-Impaired
 COMPONENTS : FR
 COST : \$16,545

PANEL REVIEW: 1990
 Effectiveness: NA
 Innovation NA
 Adaptability NA

Project provided workforce literacy support services for thirty hearing-impaired adults as part of a job placement program. Of special interest is the communications course delivered to HI employees, co-workers, employers and other community members.

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