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ABSTRACT

This guide contains an annotated bibliography of 107 resources for: (1) Basic 0-4; (2) Adult Basic Education; (3) English as a Second Language; (4) pre-General Educational Development Test; (5) General Educational Development Test; and (6) workplace programs published since 1986. It also contains a listing of job-specific workplace curriculum and exemplary special projects funded by the Pennsylvania Department of Education's Division of Adult Basic and Literacy Education (ABLE) programs between 1987 and 1989. Resources and projects were selected by a panel of six adult educators with outstanding records in curriculum/staff development and program management, who reviewed more than 300 resources supplied by publishers of ABLE materials. Resource listings are arranged alphabetically in each of the six categories. Each listing consists of title of resource, publishers, author(s), audience, price, date of publication, class usage, reading level, subject, appropriateness for independent study and/or instructor use, subtopics, special features, components, computer requirements, review source, and a brief description of the resource. Special project listings consist of title, area, publication or completion date, issue, adult education number from Pennsylvania's clearinghouse AdvanceE, projector director, organization name, address, and telephone number, audience, subarea, components, panel review, project cost, and a brief description of the project. Appendix A provides publishers' addresses. An index arranged alphabetically by publisher is included. (KC)

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**1990
ABLE
CURRICULUM
Guide**

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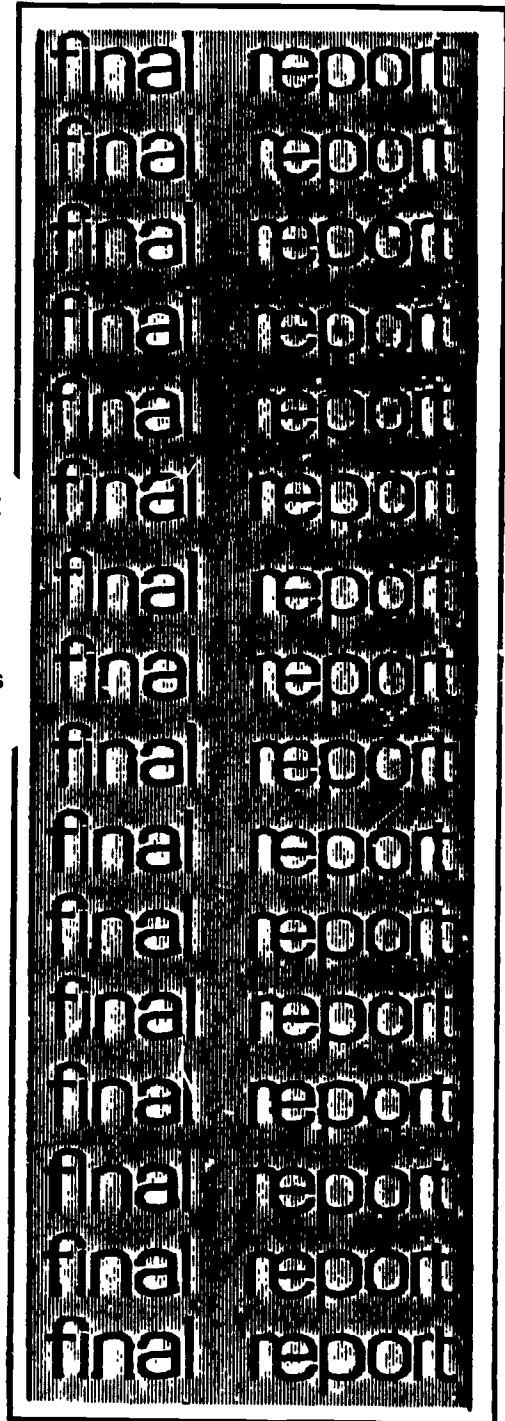
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FY1989-90

\$18,252 Federal Funding

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Staff and Students of the Delaware County Literacy Council

Other contributors to the 1990 ABLE Curriculum Guide include:

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Evelyn Nunes, Virginia Commonwealth University
Charles Talbert, MD State Department of Education

Special thanks is due the PUBLISHERS of ABLE RESOURCES who provided the ABLE review panel with over three hundred materials having 1987+ publication dates.

Appendix A lists their names, addresses and telephone numbers.

1990 ABLE CURRICULUM GUIDE

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ABSTRACT

The 1990 ABLE Curriculum Guide

A 353 Special Project
Federal Funding: \$18,258

FY1989-90
#99-0002

The 1990 ABLE Curriculum Guide contains an annotated bibliography of Basic 0-4, ABE, ESL, Pre-GED, GED, and Workplace resources with 1986+ publication dates plus a listing of job-specific workplace curriculum and exemplary special projects funded by the Pennsylvania Department of Education's Division of Adult Basic and Literacy Education [ABLE] Programs between 1987 and 1989.

The ABLE Panel, consisting of six adult educators with outstanding records in curriculum/staff development and program management, reviewed over 300 resources supplied to them by publishers of ABLE materials. Only the one hundred and seven resources deemed appropriate for ABLE learners and of superior content and format are included in the 1990 ABLE Curriculum Guide.

Thirty-five special projects featured in this guide were rated as exemplary by the FOCUS Panel of six adult literacy and basic education specialists and featured in FOCUS [1987-1990], a staff development bulletin funded by PDE's Division of ABLE. Out-of-state job-specific workplace curriculum projects were reviewed by the ABLE editor.

Dr. Sherry Royce, Project Director
June 25, 1990

KEY TO THE PUBLISHERS' LISTING

1990 Review of Publishers' Resources

1 NAME: YOU ARE.. SERIES [6 BKS] 4 AUDIENCE: ABE
2 PUBLISHER: Academic Therapy [High Noon] 5 PRICE: \$6.00 6 YEAR: 1987
3 AUTHOR(S): Lipman, Furniss & Frataville 7 CLASS USAGE: SUPPLEMENTAL
8 READING LEVEL: 5+

9 SUBJECT: THINKING SKILLS 12 SUB-TOPICS: Lifeskills
10 Self-Directed: Yes
11 Instructor-Dir. : Yes 13 APPEARANCE: Young adult

14 COMPONENTS: 6WB

15 COMPUTER MODEL(S):
16 REVIEW SOURCE: JL

17 COMMENTS: This is a real thinking series. The learner becomes a judge, boss, driver, banker or counselor and, in that capacity, must make judgments based on the information read. All concepts must be understood to make a clear decision. Glossary in back. No TG as no right or wrong answers.

1. **NAME** The title of resource [book, video, film].
2. **PUBLISHER** Company responsible for resource. A publisher's appendix gives the address and telephone of the company or sales representative.
3. **AUTHOR(S)** Author(s) are identified whenever the pertinent information is available.
4. **AUDIENCE** Recommended adult learner level [ABE, GED, etc.] A color-page separates listings for the various audiences.
5. **PRICE** The prices quoted are 1990 educational prices for single books. Many publishers offer discounts.
6. **YEAR** Date of publication.
7. **CLASS USAGE** Resources are suggested for use as Basic, Supplemental, Reference or Staff Resource materials.

Key to the Publishers' Listing continued

8. READING LEVEL For ESL books, reading levels are identified as E1-Beginner; E2-Intermediate, and E3-Advanced. Both ESL and 0-12 reading levels are those recommended by reviewers.
9. SUBJECT The major subject area, such as math, reading, lifeskills is identified.
10. SELF-DIR. For the adult learner level indicated under Audience, the advisability of learners' using the resource independently is indicated by a YES.
11. INSTRUCTOR-DIR. For the adult learner level indicated under Audience, the advisability of tutor or teacher guidance is indicated by a YES.
12. SUB-TOPICS Specific areas of importance are identified. A workbook whose subject is Reading, might be further delineated under Sub-Topics as dealing with vocabulary development.
13. APPEARANCE Special features noted such as Magazine Format or Good Photographs.
14. COMPONENTS B = Book or Reader. 3T means there are three books in the series. WB = workbook. G = Teacher Guide [LG, in a few instances means Learner Guide]. K = Answer Key, T = separate test. AV = video tapes or films; CD = computer diskettes.
15. COMPUTER MODEL(S) The type of computer(s) that will run the software reviewed is listed. A = Apple; IBM = IBM or IBM clone.
16. REVIEW SOURCE Individual or group responsible for comments on materials is noted.
- 17 COMMENTS A brief description of resource. Panel members were encouraged to supply frank observations. Of the 300 resources reviewed, only those that were highly recommended are included in the 1990 ABLE Curriculum Guide.

KEY To The SPECIAL PROJECT LISTING

1990 Review of Special Projects

| | |
|--|---|
| <p>1 NAME: PROJECT PACT</p> <p>6 PROJECT DIR: Mary Spence, Edie Gordon</p> <p>7 ORGANIZATION: CIU 10 Development Center</p> <p>8 ADDRESS: Centre County AVTS : Pleasant Gap, PA 16823 :</p> <p>10 AUDIENCE: A, T, L</p> <p>11 SUB-AREA: Family Literacy</p> <p>12 COMPONENTS: TG, Student Guide</p> <p>17 PROJECT COST: \$9,091</p> <p>18 COMMENTS Target group was Head Start parents and children. Project used principle of learning by teaching others [your children]. Attitudinal skills are part of this learning process. A great deal of choice possible. Great for tutor situation.</p> | <p>2 AREA: SPECIAL POP.</p> <p>3 YEAR: 1986</p> <p>4 ISSUE: Mar. 1987</p> <p>5 AE #: 3025-440</p> <p>9 TEL: (814) 359-3069</p> <p>13 PANEL REVIEW: 1987</p> <p>14 Effectiveness: S</p> <p>15 Innovation : E</p> <p>16 Adaptability : E</p> |
|--|---|

1. **NAME** The title of the Special Project.

2. **AREA** Classification used to identify major thrust of project and product.

3. **YEAR** Year in which the project was completed or published.

4. **ISSUE** The FOCUS issue in which the project was reviewed.

5. **AE #** The number by which the Special Project can be requested from Pennsylvania's Clearinghouse Advance. Projects may be borrowed from the AdvancE Clearinghouse, PDE, 11th Floor, 333 Market Street, Harrisburg, PA 17126-0333. Tel: 1-800-992-2283. Out-of-state Tel: 1-717-783-9541.

6. **PROJECT DIRECTOR** Individual responsible for project development and administration. A * following the name indicates that the director cannot be contacted. In that case, inquire from PDE's Clearinghouse AdvancE.

Key to the Special Projects Listing continued

7. **ORGAN.** Name of the organization funded to develop the 353 special project.
8. **ADDRESS** Address of the organization or project director.
9. **TEL.** Telephone of the organization or project director.
10. **AUDIENCE** Project products such as a Final Report, Student Curriculum or Teachers' Guide are best suited to different audiences. The audience code is: A - administrators; T - tutors or teachers; C - counselors; L - learners.
11. **SUB-AREA** An additional product interest or area of use beyond that identified as AREA (2).
12. **COMPONENTS** A list of the products available in this project: C - curriculum for learners or staff; WB - workbook for learners; G - instructors' guide; AV - media component; VD - video disc; FR - final report.
- 13- **PANEL**
16. **REVIEW** The year in which the panel review was conducted. Most project was rated for Effectiveness [14]; Innovation [15] and Adaptability [16]. A few products were given Honorable Mention by the Panel instead of a rating. In this case NA [not applicable] appears in 14, 15, and 16.
- Only projects with Good or higher ratings are included in this listing. E - Excellent. S - Superior. G - Good.
17. **PROJECT**
- COST** Federal Funding for the project. Does not include the 15 percent local or state match.
18. **COMMENTS** A brief description of projects' goals, products and/or results. It may include review panels' observations.

0-4 RESOURCE LISTING

| NAME | YEAR | SUBJECT |
|---|------|---------------|
| ABLEST PLUS [5BKS REVISED] | 1989 | LIFE SKILLS |
| AMERICA'S STORY [2 BKS] | 1990 | HISTORY |
| AS A CHILD GROWS [REVISED] | 1990 | PARENTING |
| BETTER OFF WITHOUT ME | 1989 | LIFESKILLS |
| BRIDE IN PINK | 1989 | READING |
| DON'T SELL ME SHORT | 1989 | READING |
| FAVORITE CHILDHOOD TALES [4BKS] | 1990 | READING |
| FITTING IN SERIES [8 BKS] | 1990 | READING |
| GETTING STARTED WITH EXPERIENCE STORIES | 1988 | WRITING |
| HIP READERS [2 BKS, 4 WBS] | 1986 | READING |
| HOPES AND DREAMS [10 BKS] | 1989 | READING |
| IN THE KNOW [4 BOOKS] | 1987 | READING |
| LONG AND SHORT OF MOTHER GOOSE, THE | 1988 | READING |
| MATH IN ACTION SERIES [5 BKS] | 1988 | MATHEMATICS |
| MATHEMATICS BOOK A | 1989 | MATHEMATICS |
| MATHTACTICS | 1988 | MATHEMATICS |
| NEW BEGINNINGS IN READING [8 BKS] | 1986 | READING |
| READING FOR TODAY [5 BKS, 5 WBS] | 1987 | READING |
| SPELLING SERIES [SOFTWARE] | 1988 | LANGUAGE ARTS |
| SPOTLIGHT SERIES [6 BKS] | 1986 | READING |
| TAKING A TRIP | 1989 | LIFESKILLS |
| VOCATIONAL ENTRY SKILLS | 1986 | LIFESKILLS |
| WHEN A BABY IS NEW [REVISED] | 1990 | PARENTING |
| WRITE WAY TO SPELL, THE [2BKS] | 1984 | SPELLING |

NAME: ABLEST PLUS [5BKS REVISED] AUDIENCE: 0-4
PUBLISHER: Fearon PRICE: \$3.85 YEAR: 1989
AUTHOR(S): S. Royce, C.R. Miller, P. Brennecke CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 0-4

SUBJECT: LIFE SKILLS SUB-TOPICS: Reading, Math, Language Arts
Self-Directed:
Instructor-Dir. : Yes APPEARANCE: Adult

COMPONENTS: 5B, TG [\$60] 5Bk Set [\$19.20] COMPUTER MODEL(S):
REVIEW SOURCE: ACE

COMMENTS: Five easy-to-read books with attractive real-life photos provide new readers and ESL-2 adults with practical information on Health, Jobs, Government, Money and the Community. The 256-page Guide includes teaching strategies, and over 100 reproducible exercise sheets.

NAME: AMERICA'S STORY [2 BKS] AUDIENCE: 0-4
PUBLISHER: Steck-Vaughn PRICE: \$6.64 YEAR: 1990
AUTHOR(S): Group CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 3-5

SUBJECT: HISTORY SUB-TOPICS: Reading, comprehension, map skills
Self-Directed:
Instructor-Dir. : Yes APPEARANCE: Clean format, short passages

COMPONENTS: 2WB, TG [\$2.95] COMPUTER MODEL(S):
REVIEW SOURCE: CG

COMMENTS: Decent coverage of American historical events and movements from the discovery of the New World to the 1988 election. Short simple reading passages and attractive illustrations hold reader interest. Exercises feature map and graph skills as well as critical thinking and writing.

NAME: AS A CHILD GROWS [REVISED] AUDIENCE: 0-4
PUBLISHER: New Readers Press PRICE: \$2.25 YEAR: 1990
AUTHOR(S): Roasanne Keller CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 2-3

SUBJECT: PARENTING SUB-TOPICS: Reading
Self-Directed: Yes
Instructor-Dir. : Yes APPEARANCE: New edition w. new illustration

COMPONENTS: B COMPUTER MODEL(S):
REVIEW SOURCE: DLCL

COMMENTS: This is a VERY GOOD book for new readers who lack knowledge in basic parenting skills. It discusses the needs of young children during their first five years and can act as a quick guide to raising a young child. A VERY HELPFUL book for all young parents.

NAME: BETTER OFF WITHOUT ME
PUBLISHER: New Readers Press
AUTHOR(S): Harriette Coret

AUDIENCE: 0-4
PRICE: \$3.50 YEAR: 1989
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 3

SUBJECT: LIFESKILLS
Self-Directed: Yes
Instructor-Dir. : Yes

SUB-TOPICS: Health, Substance Abuse
APPEARANCE: Adult

COMPONENTS: B, Tapes [\$12.95] COMPUTER MODEL(S):
REVIEW SOURCE: DCLC

COMMENTS: This book presents an insightful picture of depression. It not only offers concrete solutions but discusses the correlation between depression and alcoholism and what AA is all about. Students reported enjoying the book and finding it easy to understand.

NAME: BRIDE IN PINK
PUBLISHER: New Readers Press
AUTHOR(S): Judith A. Bosley

AUDIENCE: 0-4
PRICE: \$3.50 YEAR: 1989
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 3

SUBJECT: READING
Self-Directed: Yes
Instructor-Dir. : Yes

SUB-TOPICS: Health
APPEARANCE: Adult

COMPONENTS: B, CTapes {\$12.95} COMPUTER MODEL(S):
REVIEW SOURCE: DCLC

COMMENTS: An EXCELLENT book. Students found it to be very interesting. Short chapters make it easy to read. It also briefly describes the Heimlich Maneuver.

NAME: DON'T SELL ME SHORT
PUBLISHER: New Readers Press
AUTHOR(S): Judith A. Bosley

AUDIENCE: 0-4
PRICE: \$3.50 YEAR: 1989
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 3

SUBJECT: READING
Self-Directed: Yes
Instructor-Dir. : Yes

SUB-TOPICS: Learning Disabilities
APPEARANCE: Adult

COMPONENTS: B, CTape[\$12.95], Study Pk \$8.95 COMPUTER MODEL(S):
REVIEW SOURCE: DCLC

COMMENTS: This book accurately portrays a learning disabled person trying to cope with life and its harsh realities.

NAME: FAVORITE CHILDHOOD TALES [4BKS] AUDIENCE: 0-4
 PUBLISHER: New Readers Press PRICE: \$7.95 YEAR: 1990
 AUTHOR(S): Virginia Cowsill, Noelle Holtman CLASS USAGE: SUPPLEMENTAL
 READING LEVEL: 2-3

SUBJECT: READING SUB-TOPICS: Children's Stories
 Self-Directed: Yes
 Instructor-Dir. : Yes APPEARANCE: Good illustrations

COMPONENTS: 4B, Read-a-long CTape [\$13.95] COMPUTER MODEL(S):
 REVIEW SOURCE: DCLC

COMMENTS: For new readers who want to read to their children, these books contain a simplified version of the Ugly Duckling, The Little Red Hen, Gingerbread Boy and an original Christmas story. Students noted that being able to read along with a tape made it easier to enjoy these books.

NAME: FITTING IN SERIES [8 BKS] AUDIENCE: 0-4
 PUBLISHER: New Readers Press PRICE: \$1.98 YEAR: 1990
 AUTHOR(S): Rosanne Keller CLASS USAGE: SUPPLEMENTAL
 READING LEVEL: 1-2

SUBJECT: READING SUB-TOPICS: Cultural Awareness
 Self-Directed: Y
 Instructor-Dir. : Y APPEARANCE: Compact, Good illustrations

COMPONENTS: 8B COMPUTER MODEL(S):
 REVIEW SOURCE: ACE

COMMENTS: These easy-to-read books address the cultural changes and consequent emotions immigrants face in a new land. Readers will care about these characters, relate to them and perhaps find solutions to their own problems. Great reading for anyone!

NAME: GETTING STARTED WITH EXPERIENCE STORIES AUDIENCE: 0-4
 PUBLISHER: New Readers Press PRICE: \$3.50 YEAR: 1988
 AUTHOR(S): Joan Barasovska CLASS USAGE: SUPPLEMENTAL
 READING LEVEL: 3-4

SUBJECT: WRITING SUB-TOPICS: Reader, Workbook journal
 Self-Directed: Yes
 Instructor-Dir. : Yes APPEARANCE: Adult

COMPONENTS: WB COMPUTER MODEL(S):
 REVIEW SOURCE: DCLC

COMMENTS: This workbook is essential for those students and tutors who have difficulty with experience stories. Using actual student-narrated experience stories as reading material, it helps learners write independently and guides teachers to intergrating LEA techniques into lessons.

NAME: HIP READERS [2 BKS, 4 WBS]
PUBLISHER: Book-Lab
AUTHOR(S): C. Pollack, P. Lang

AUDIENCE: 0-4
PRICE: \$39.95 set YEAR: 1986
CLASS USAGE: BASIC
READING LEVEL: 0-4

SUBJECT: READING SUB-TOPICS: Vocabulary, basic work attack
Self-Directed: Yes
Instructor-Dir. : Yes APPEARANCE: Current photos, minority oriented

COMPONENTS: 2B [\$4.95], 4WB, TG COMPUTER MODEL(S):
REVIEW SOURCE: JL

COMMENTS: Try these revised HIP Readers for HIP People with 12, 15 or 30 year olds who wouldn't buckle down in the early grades and are now older, wiser and can learn anything that young children can learn. EXCELLENT discussion in the TG on the non-reader, testing procedures, decoding skills.

NAME: HOPES AND DREAMS [10 BKS]
PUBLISHER: Fearon
AUTHOR(S): Tana Reiff

AUDIENCE: 0-4
PRICE: \$3.90 YEAR: 1989
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 2-3

SUBJECT: READING SUB-TOPICS: Immigrant experiences
Self-Directed: Yes
Instructor-Dir. : Yes APPEARANCE: Attractive, adult

COMPONENTS: 10B, TG COMPUTER MODEL(S):
REVIEW SOURCE: ACE

COMMENTS: These short novels address the struggles and successes of ten immigrant families as they make a place for themselves in the U.S. Lots of American history and customs! Appealing stories, controlled vocabulary and a 64-page TG make these books winners!

NAME: IN THE KNOW [4 BOOKS]
PUBLISHER: New Readers Press
AUTHOR(S): Michael O'Donnell & Margj Wood

AUDIENCE: 0-4
PRICE: \$3.75 YEAR: 1987
CLASS USAGE: BASIC
READING LEVEL: 0-5

SUBJECT: READING SUB-TOPICS: Phonics, Sight Vocab., Word Study
Self-Directed: Yes
Instructor-Dir. : Yes APPEARANCE: Attractive, adult

COMPONENTS: 4WB, TG COMPUTER MODEL(S):
REVIEW SOURCE: EG

COMMENTS: This looks like a wonderful series of a new reader. Topics and photos are interesting and not insulting to adults. Workbooks gradually increase in difficulty from non-reader to 5th grade readability. Exercises that follow are appropriate and thought provoking.

NAME: LONG AND SHORT OF MOTHER GOOSE, THE
PUBLISHER: New Readers Press
AUTHOR(S): Beverly Smith, Noelle Holtman

AUDIENCE: 0-4
PRICE: \$4.95 YEAR: 1988
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 2-3

SUBJECT: READING SUB-TOPICS: Parenting
Self-Directed: Yes
Instructor-Dir. : APPEARANCE: Well illustrated

COMPONENTS: 2B, CTape [\$9.95] COMPUTER MODEL(S):
REVIEW SOURCE: DCLC

COMMENTS: These books are useful for adult new readers who have always wanted to read to their children. The Long Book focuses on rhymes with long vowel sounds; the Short Book features short vowel sounds.

NAME: MATH IN ACTION SERIES [5 BKS]
PUBLISHER: Janus
AUTHOR(S): Group

AUDIENCE: 0-4
PRICE: Varies YEAR: 1988
CLASS USAGE: BASIC
READING LEVEL: 2-4

SUBJECT: MATHEMATICS SUB-TOPICS: Word Prob, Estimating, Calculator
Self-Directed: Yes
Instructor-Dir. : Yes APPEARANCE: Young Adult, two-page lessons

COMPONENTS: 5WB, TG [\$27.95] COMPUTER MODEL(S):
REVIEW SOURCE: JL

COMMENTS: These books developed for low achieving students are EXCELLENT. Each helps the student progress toward acquiring the skills to solve word problems. the Teacher's Guide gives detailed suggestions and contains 236 pages of duplicatable Workmaster exercises, pre-post tests and answer key.

NAME: MATHEMATICS BOOK A
PUBLISHER: Addison Wesley
AUTHOR(S): Anna Chamot, J. Michael O'Malley

AUDIENCE: 0-4
PRICE: \$11.44 YEAR: 1989
CLASS USAGE: BASIC
READING LEVEL: N.A.

SUBJECT: MATHEMATICS SUB-TOPICS: Language that causes math problems
Self-Directed:
Instructor-Dir. : Yes APPEARANCE: Adult

COMPONENTS: B, TG [\$9.00] COMPUTER MODEL(S):
REVIEW SOURCE: GV

COMMENTS: Good explanation of how to solve word [statement] problems. I would recommend for Literacy Tutor programs as a must for tutors who feel uncomfortable with math. The student book continuously calls for working with a friend and the TG is explicit with detailed plans for each lesson.

NAME: MATHTACTICS
PUBLISHER: Janus
AUTHOR(S): Group

AUDIENCE: 0-4
PRICE: \$15.95 YEAR: 1988
CLASS USAGE: BASIC
READING LEVEL: 2-4

SUBJECT: MATHEMATICS
Self-Directed:
Instructor-Dir. : Yes

SUB-TOPICS: Lifeskills, problem solving
APPEARANCE: Young adult, hard cover

COMPONENTS: B, TG

COMPUTER MODEL(S):
REVIEW SOURCE: JL

COMMENTS: Text is written simply and if learner forgets a certain concept each page refers back to where it was introduced. An OUTSTANDING Teacher's Guide clearly states objectives, provides teaching suggestions and duplicable worksheets, and describes how to teach students with special needs.

NAME: NEW BEGINNINGS IN READING [8 BKS]
PUBLISHER: Contemporary Books
AUTHOR(S): Bonnie Tivenan

AUDIENCE: 0-4
PRICE: \$3.75 YEAR: 1986
CLASS USAGE: BASIC
READING LEVEL: 2-3

SUBJECT: READING
Self-Directed: Yes
Instructor-Dir. : Yes

SUB-TOPICS: Lifeskills, Reading Development
APPEARANCE: Adult

COMPONENTS: 9B, TG

COMPUTER MODEL(S):
REVIEW SOURCE: JL

COMMENTS: This EXCELLENT program uses a sight word approach introducing 7 new words in each lesson. It also teaches through phonics and context clues and provides several different types of comprehension activities. Focus is on life skills and includes accounts of successful new readers.

NAME: READING FOR TODAY [5 BKS, 5 WBS]
PUBLISHER: Steck-Vaughn
AUTHOR(S): Beers, Beech, McCathy, Dauzat

AUDIENCE: 0-4
PRICE: \$5.80 YEAR: 1987
CLASS USAGE: BASIC
READING LEVEL: 0-5

SUBJECT: READING
Self-Directed: Yes
Instructor-Dir. : Yes

SUB-TOPICS: Phonics, Structure, Comprehension
APPEARANCE: Magazine-type format

COMPONENTS: 5B, 5WB [\$3.96], 5 TG [\$5.95]

COMPUTER MODEL(S):
REVIEW SOURCE: EG

COMMENTS: A complete literacy program well-suited to adults. The series integrates lesson in phonics, grammar, sight words, vocabulary and comprehension into readings in a magazine-like reader and accompanying workbook. TG highlights teacher instructions alongside of student text.

NAME: SPELLING SERIES [SOFTWARE]
 PUBLISHER: MECC
 AUTHOR(S): MECC

AUDIENCE: 0-4
 PRICE: \$59 ea. YEAR: 1988
 CLASS USAGE: SUPPLEMENTAL
 READING LEVEL: 0-12

SUBJECT: LANGUAGE ARTS SUB-TOPICS: Spelling
 Self-Directed:
 Instructor-Dir. : Yes APPEARANCE: N.A.

COMPONENTS: 3 CD's, Full pkg. discount COMPUTER MODEL(S): A-IIe
 REVIEW SOURCE: GV

COMMENTS: This spelling series uses the approach of test-study-test, practice and ties to regular readings. Teachers are able to build and edit a word list. Well, defined, easily understood directions. Program collects student records and individualizes data base. STAFF TRAINING IS A MUST!

NAME: SPOTLIGHT SERIES [6 BKS]
 PUBLISHER: Steck-Vaughn
 AUTHOR(S): Group

AUDIENCE: 0-4
 PRICE: \$4.40 YEAR: 1986
 CLASS USAGE: SUPPLEMENTARY
 READING LEVEL: 2-4

SUBJECT: READING SUB-TOPICS: Comprehension, vocab, writing
 Self-Directed: Yes
 Instructor-Dir. : Yes APPEARANCE: Magazine-format, great photos

COMPONENTS: 6B COMPUTER MODEL(S):
 REVIEW SOURCE: JL

COMMENTS: Four page stories and slick photographs of favorite stars in two-color magazine-format are followed by two pages of reading exercises. Adult and young adult new readers can select stories of favorite movie, TV, music, sports and rock stars in this six book collection.

NAME: TAKING A TRIP
 PUBLISHER: Fearon
 AUTHOR(S): S. Pasley, D. Williams

AUDIENCE: 0-4
 PRICE: \$4.20 YEAR: 1989
 CLASS USAGE: SUPPLEMENTAL
 READING LEVEL: 3-4

SUBJECT: LIFESKILLS SUB-TOPICS: Travel, map skills, budgeting
 Self-Directed:
 Instructor-Dir. : Yes APPEARANCE: Well designed, clear format

COMPONENTS: WB, TG COMPUTER MODEL(S):
 REVIEW SOURCE: JL

COMMENTS: This book prepares the learner for out of town travel including deciding on a destination, budgeting, making reservations, buying tickets, and leaving home. It teaches both terminology and skills. It is a good workbook for adults because of the settings, stories and pictures!

NAME: VOCATIONAL ENTRY SKILLS
PUBLISHER: Academic Therapy
AUTHOR(S): Winifred Washburn

AUDIENCE: 0-4
PRICE: \$5.00 YEAR: 1986
CLASS USAGE: REFERENCE
READING LEVEL: 2-5

SUBJECT: LIFESKILLS
Self-Directed:
Instructor-Dir. : Yes

SUB-TOPICS: Employability
APPEARANCE: Young adult

COMPONENTS: WB [\$7], TG [\$13]

COMPUTER MODEL(S):
REVIEW SOURCE: GV

COMMENTS: Targeted for learning disabled young adults, the material could be used with any student who does not have work experience or has a poor work history. The worksheets and TG provided many quality activities. An EXCELLENT reference. We are purchasing it.

NAME: WHEN A BABY IS NEW [REVISED]
PUBLISHER: New Readers Press
AUTHOR(S): Rosanne Keller

AUDIENCE: 0-4
PRICE: \$2.45 YEAR: 1990
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 2-3

SUBJECT: PARENTING
Self-Directed: Yes
Instructor-Dir. : Yes

SUB-TOPICS: Reading
APPEARANCE: New illustrations in this edition

COMPONENTS: B

COMPUTER MODEL(S):
REVIEW SOURCE: DCLC

COMMENTS: This is a good book for parents of infants. It is written in story form which is an effective way of teaching parenting skills. Students indicated it was well written and a helpful guide for raising a young child.

NAME: WRITE WAY TO SPELL, THE [2BKS]
PUBLISHER: Book-Lab
AUTHOR(S): Marcia Weinstein

AUDIENCE: 0-4
PRICE: \$4.95 YEAR: 1984
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 2+

SUBJECT: SPELLING
Self-Directed: Yes
Instructor-Dir. : Yes

SUB-TOPICS: Writing, Listening, Comprehension'
APPEARANCE: Adult

COMPONENTS: 2WB, TG [\$6.95]

COMPUTER MODEL(S):
REVIEW SOURCE: JL

COMMENTS: This spelling program not only teaches mastery of 200 words, it acts as a beginning reader, a comprehension booster and a starter program in creative writing. Use it with ESL or ABE adults to develop skills in listening, penmanship, punctuation as well as reading, writing, spelling.

ESL RESOURCE LISTING

| NAME | YEAR | SUBJECT |
|--|------|--------------------|
| AMNESTY SERIES [2BKS] | 1990 | HISTORY |
| AS I WAS SAYING | 1989 | COMMUNICATIONS |
| BILL MORGAN'S BEAT AND OTHER SCENES | 1987 | COMMUNICATIONS |
| BREAKING THE ICE | 1989 | COMMUNICATIONS |
| BUILDING LIFE SKILLS SERIES [3 WBKS] | 1987 | COMMUNICATIONS |
| BUILDING REAL LIFE ENGLISH SKILLS | 1989 | LIFESKILLS |
| DICTIONARY OF AMERICAN SLANG | 1989 | COMMUNICATION |
| ENGLISH THROUGH CITIZENSHIP SERIES [4WBKS] | 1989 | CITIZENSHIP |
| ESL/LITERACY SCALE | 1989 | ESL SCREENING TEST |
| ESSENTIAL LIFE SKILLS [5 BKS] | 1989 | LIFESKILLS |
| EXPRESSWAYS SERIES [40+BKS] | 1986 | COMMUNICATIONS |
| GET READY! GO HOME FREE! | 1988 | LIFESKILLS |
| HANDBOOK FOR CITIZENSHIP | 1989 | CITIZENSHIP |
| HEARSAY | 1986 | COMMUNICATIONS |
| IN OTHER WORDS | 1989 | COMMUNICATIONS |
| INPUT OUTPUT | 1990 | COMMUNICATIONS |
| LADO ENGLISH SERIES [6 BKS REVISED] | 1989 | COMMUNICATIONS |
| LISTENING IN AND SPEAKING OUT [3 BKS] | 1989 | COMMUNICATIONS |
| LIVING IN ENGLISH | 1986 | COMMUNICATIONS |
| PIZZA TASTES GREAT, THE | 1988 | COMMUNICATION |
| REAL-LIFE ENGLISH [4BKS] | 1989 | COMMUNICATION |
| SIDE BY SIDE [4 BKS REVISED] | 1989 | COMMUNICATIONS |
| VOICES OF FREEDOM [2 BKS] | 1989 | CITIZENSHIP |
| WHATTAYA DO? | 1989 | COMMUNICATIONS |
| WHATTAYA HEAR? | 1989 | COMMUNICATIONS |
| WRITING WARM UPS | 1989 | WRITING |
| YES! YOU CAN LEARN A FOREIGN LANGUAGE | 1989 | COMMUNICATIONS |

NAME: AMNESTY SERIES [2BKS]
PUBLISHER: Steck-Vaughn
AUTHOR(S): Group

AUDIENCE: ESL
PRICE: \$5.28 YEAR: 1990
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: E:2-3

SUBJECT: HISTORY SUB-TOPICS: Communications, thinking skills
Self-Directed:
Instructor-Dir. : Yes APPEARANCE: Excellent photos and graphics

COMPONENTS: 2WB, TG [\$5.95] COMPUTER MODEL(S):
REVIEW SOURCE: CG

COMMENTS: Contains good basic information. US history is greatly simplified. More complex causes for historical events not covered in work books but teacher's guide has additional materials plus good rationale and suggestions for use. Exercises incorporate student ideas & experience.

NAME: AS I WAS SAYING
PUBLISHER: Addison-Wesley
AUTHOR(S): Jack Richards, Jonathan Hull

AUDIENCE: ESL
PRICE: \$13.96 YEAR: 1989
CLASS USAGE: BASIC
READING LEVEL: E2-3

SUBJECT: COMMUNICATIONS SUB-TOPICS: Conversation, Lifeskills
Self-Directed:
Instructor-Dir. : Yes APPEARANCE: Excellent format, completely adult

COMPONENTS: B, TG, CT [2 for \$40.00] COMPUTER MODEL(S):
REVIEW SOURCE: ACE

COMMENTS: EXCELLENT for use in an intensive conversation course, this book and accompanying tapes are adult in every way. Illustrations are adults not teens, conversation centers on daily activities of adults. Its authentic and its interesting. I'd buy it.

NAME: BILL MORGAN'S BEAT AND OTHER SCENES
PUBLISHER: Prentice Hall Regents
AUTHOR(S): Robert Rainsbury

AUDIENCE: ESL
PRICE: \$8.00 YEAR: 1987
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: E-2

SUBJECT: COMMUNICATIONS SUB-TOPICS: Reading, Speaking
Self-Directed: Yes
Instructor-Dir. : Yes APPEARANCE: All Photos - No Dialogue

COMPONENTS: B COMPUTER MODEL(S):
REVIEW SOURCE: CG

COMMENTS: Photo stories include a mugging, shoplifting, layoffs and marriage problems. Students are encouraged to follow the sequence of the pictures, discuss the situations, create their own dialogue and act out the stories in class.

NAME: BREAKING THE ICE
PUBLISHER: Longman, Inc.
AUTHOR(S): Maureen Hynes, Miriam Baichman

AUDIENCE: ESL
PRICE: \$8.95 YEAR: 1989
CLASS USAGE: BASIC
READING LEVEL: E2-3

SUBJECT: COMMUNICATIONS SUB-TOPICS: Listening, Small Talk
Self-Directed: Yes
Instructor-Dir. : Yes APPEARANCE: Adult

COMPONENTS: B, CTape \$24.95 [T/C - \$28.95] COMPUTER MODEL(S):
REVIEW SOURCE: CG

COMMENTS: This very practical guide for conversation integrates listening and speaking skills. Practice in how and when to make small talk, how to ask for, give or reject advice, how to express your likes and dislikes.

NAME: BUILDING LIFE SKILLS SERIES [3 WBKS]
PUBLISHER: Longman, Inc.
AUTHOR(S): K. Lynn Savage

AUDIENCE: ESL
PRICE: \$6.95 YEAR: 1987
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: E1-3

SUBJECT: COMMUNICATIONS SUB-TOPICS: Lifeskills
Self-Directed: Yes
Instructor-Dir. : Yes APPEARANCE: Adult

COMPONENTS: 3WB COMPUTER MODEL(S):
REVIEW SOURCE: CG

COMMENTS: This series encourages interaction and communication but assumes students have basic literacy skills. Each unit has four sections: For Your Information presents facts; What About You prepares learners for Interaction Section; Use the Information provides practice in the basic skills.

NAME: BUILDING REAL LIFE ENGLISH SKILLS
PUBLISHER: NTC Publishing
AUTHOR(S): C. Starkey, N. Penn

AUDIENCE: ESL
PRICE: \$12.95 YEAR: 1989
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: E-2

SUBJECT: LIFESKILLS SUB-TOPICS: Communications
Self-Directed: Yes
Instructor-Dir. : Yes APPEARANCE: Attractive, lots of visuals

COMPONENTS: WB, TG [\$4.95] COMPUTER MODEL(S):
REVIEW SOURCE: RZ

COMMENTS: Teaches adults reading, writing and communications skills needed for everyday life tasks such as reading maps, writing letters and using reference skills in a library. There are 11 chapters with practice exercises in each.

NAME: DICTIONARY OF AMERICAN SLANG AUDIENCE: ESL
 PUBLISHER: NTC Publishing PRICE: \$12.95 YEAR: 1989
 AUTHOR(S): Richard Spears, Linda Schinke-Llano CLASS USAGE: REFERENCE
 READING LEVEL: E2-3

SUBJECT: COMMUNICATION SUB-TOPICS: Slang & colloquial expressions
 Self-Directed: Yes
 Instructor-Dir. : Yes APPEARANCE: Good size print

COMPONENTS: B COMPUTER MODEL(S):
 REVIEW SOURCE: ACE

COMMENTS: American speech at its most colorful and informal! Definitions, comments and examples clarify meanings. Words range from old fashioned "elbow grease" to drug culture shorthand. Could be used in ABE classes. Its fun and taught me a lot I didn't know!

NAME: ENGLISH THROUGH CITIZENSHIP SERIES [4WBKS] AUDIENCE: ESL
 PUBLISHER: Delta PRICE: Varies YEAR: 1989
 AUTHOR(S): Elaine Kim CLASS USAGE: ESL
 READING LEVEL: ESL:1-3

SUBJECT: CITIZENSHIP SUB-TOPICS: Civics, History, Language Arts
 Self-Directed:
 Instructor-Dir. : Yes APPEARANCE: Adult

COMPONENTS: 4WB, TG, Blackline Masters COMPUTER MODEL(S):
 REVIEW SOURCE: CG

COMMENTS: The books progress from basic concepts and vocabulary at literacy level through complex readings on the electoral college. Books 2 and 3 could be used in regular ABE and GED classes.

NAME: ESL/LITERACY SCALE AUDIENCE: ESL
 PUBLISHER: Academic Therapy PRICE: \$11.50/25 YEAR: 1989
 AUTHOR(S): Michael Roddy CLASS USAGE: TESTING
 READING LEVEL: E1-3

SUBJECT: ESL SCREENING TEST SUB-TOPICS: Communication, Language Arts
 Self-Directed:
 Instructor-Dir. : Yes APPEARANCE: Well designed & packaged

COMPONENTS: T, Inst. Cards, Scoring Temp. [\$3ea] COMPUTER MODEL(S):
 REVIEW SOURCE: CG

COMMENTS: An excellent screening device that identifies ESL level 1, 2 and 3. It can be administered in 15-20 minutes. After a brief oral screening, the six subtests can be group administered. Tests lifeskills, listening comprehension, reading comprehension and composition.

NAME: ESSENTIAL LIFE SKILLS [5 BKS]
PUBLISHER: NTC Publishing
AUTHOR(S): C. Starkey, N. Penn

AUDIENCE: ESL
PRICE: \$4.95 YEAR: 1989
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: E-3

SUBJECT: LIFESKILLS
Self-Directed: Yes
Instructor-Dir. : Yes

SUB-TOPICS: Reading
APPEARANCE: Well designed and packaged

COMPONENTS: 5WB

COMPUTER MODEL(S):
REVIEW SOURCE: RZ

COMMENTS: Workbooks teach adults a better understanding of everyday situations. Books include: Getting a Job, Reading Ads, Reading Labels, Reading Signs, Basic Writing. For each activity there is a definition box of key words to know. The answer key is in back of the book.

NAME: EXPRESSWAYS SERIES [40+BKS]
PUBLISHER: Prentice Hall Regents
AUTHOR(S): Molinsky, Bliss

AUDIENCE: ESL
PRICE: Varies YEAR: 1986
CLASS USAGE: BASIC
READING LEVEL: E:1-3

SUBJECT: COMMUNICATIONS
Self-Directed:
Instructor-Dir. : Yes

SUB-TOPICS: Language arts, Lifeskills
APPEARANCE: Attractive humorous illustrations

COMPONENTS: 40+B, WB, CTapes, Tests, Cards, TG

COMPUTER MODEL(S):
REVIEW SOURCE: CG

COMMENTS: This comprehensive series offers very practical dialogues in an easy-to-read format. There is even a readiness book and simplified version of Book 1 for new readers. Students at different levels can cover the same topic using different books that are coordinated page by page.

NAME: GET READY! GO HOME FREE!
PUBLISHER: Delta
AUTHOR(S): Kathleen Santopietro

AUDIENCE: ESL
PRICE: \$7.95 YEAR: 1988
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: ESL:2-3

SUBJECT: LIFESKILLS
Self-Directed: Yes
Instructor-Dir. : Yes

SUB-TOPICS: Communications
APPEARANCE: Adult, attractive

COMPONENTS: WB, TG

COMPUTER MODEL(S):
REVIEW SOURCE: CG

COMMENTS: A practical and innovative workbook and teacher's guide based on field trips to stores, agencies and clinics within the community. Learners prepare for field trips with vocabulary and communications exercises that introduce language and services of the site to be visited.

NAME: HANDBOOK FOR CITIZENSHIP
PUBLISHER: Janus
AUTHOR(S): Margaret Seely

AUDIENCE: ESL
PRICE: \$6.95 YEAR: 1989
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: E2-3

SUBJECT: CITIZENSHIP
Self-Directed: Yes
Instructor-Dir. : Yes

SUB-TOPICS: Questions & Forms for Exam
APPEARANCE: Well designed & packaged

COMPONENTS: T, CTape [\$12.95]

COMPUTER MODEL(S):
REVIEW SOURCE: CG

COMMENTS: Provides good information about the structure of the U.S. government needed by those applying for citizenship. No material on multiple parties, minorities, unions, etc. Additional resources necessary to provide learner with understanding about the development of this country.

NAME: HEARSAY
PUBLISHER: Addison-Wesley
AUTHOR(S): Dale Griffee, David Hough

AUDIENCE: ESL
PRICE: \$9.96 YEAR: 1986
CLASS USAGE: BASIC
READING LEVEL: E-1

SUBJECT: COMMUNICATIONS
Self-Directed:
Instructor-Dir. : Yes

SUB-TOPICS: Listening, Speaking, Lifeskills
APPEARANCE: Adult

COMPONENTS: WB, CT [2 for \$40]

COMPUTER MODEL(S):
REVIEW SOURCE: ACE

COMMENTS: Designed for ESL beginners, this interactive book and tape set starts with the alphabet and numbers and covers such survival skills as using the phone, shopping, traveling and making appointments. High quality tapes with examples of slow, fast, and "native-speaker" fast speech.

NAME: IN OTHER WORDS
PUBLISHER: Dormac, Inc.
AUTHOR(S): Kathleen A. Santopietro

AUDIENCE: ESL
PRICE: \$7.95 YEAR: 1989
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: E-3

SUBJECT: COMMUNICATIONS
Self-Directed:
Instructor-Dir. : Yes

SUB-TOPICS: Lifeskills, Civics
APPEARANCE: Adult, print is a little small

COMPONENTS: WB, TG [\$9.95]

COMPUTER MODEL(S):
REVIEW SOURCE: CG

COMMENTS: The situations are timely and relevant to learners and US Civics presented is interesting. Exercises would create appropriate practice in verbal & written communications. A group could have fun with the workbook depending upon teacher enthusiasm.

NAME: INPUT OUTPUT
PUBLISHER: Delta
AUTHOR(S): John and Mary Boyd

AUDIENCE: ESL
PRICE: \$8.95 **YEAR:** 1990
CLASS USAGE: BASIC
READING LEVEL: E1-3

SUBJECT: COMMUNICATIONS **SUB-TOPICS:** Listening, Reading
 Self-Directed:
Instructor-Dir. : Yes **APPEARANCE:** Adult format

COMPONENTS: WB, TG [\$4.95], CTape [\$29.95] **COMPUTER MODEL(S):**
REVIEW SOURCE: ACE

COMMENTS: Designed for the multilevel ESL class, this series lets you keep the group together by providing three levels of activities. Each of twelve units includes a picture used for language production, dialogs for practice and reinforcement and a cloze narrative retelling of the dialog.

NAME: LADO ENGLISH SERIES [6 BKS REVISED]
PUBLISHER: Prentice Hall Regents
AUTHOR(S): Robert Lado

AUDIENCE: ESL
PRICE: Varies **YEAR:** 1989
CLASS USAGE: BASIC
READING LEVEL: E:1-3

SUBJECT: COMMUNICATIONS **SUB-TOPICS:** Language Arts
 Self-Directed:
Instructor-Dir. : Yes **APPEARANCE:** Large format, full color Level 1-2

COMPONENTS: 6B, 6WB, 6CTapes, 6TG **COMPUTER MODEL(S):**
REVIEW SOURCE: CG

COMMENTS: Lado's patterned approach to teaching English has been revised with new pictures and updated language. Five cassettes for each level include all dialogues, readings, practice exercises and pronunciation drills. Listening practice and composition exercises are in every unit.

NAME: LISTENING IN AND SPEAKING OUT [3 BKS]
PUBLISHER: Delta
AUTHOR(S): Bode, Whitley, James

AUDIENCE: ESL
PRICE: \$7.95 **YEAR:** 1989
CLASS USAGE: BASIC
READING LEVEL: ESL:1-3

SUBJECT: COMMUNICATIONS **SUB-TOPICS:** Listening Comprehension
 Self-Directed:
Instructor-Dir. : Yes **APPEARANCE:** Adult illustrations, good format

COMPONENTS: 3WB, 3CT [\$14.95 ea.] **COMPUTER MODEL(S):**
REVIEW SOURCE: ACE

COMMENTS: Books and tapes work well together. ESL adults can listen and try to follow both the structured monologues and informal discussion. In addition to listening, discussing or writing down what's heard, the text teaches standard vocabulary and idioms. And it's enjoyable!

NAME: LIVING IN ENGLISH
PUBLISHER: NTC Publishing
AUTHOR(S): Betsy J. Blosser

AUDIENCE: ESL
PRICE: \$7.95 YEAR: 1986
CLASS USAGE: BASIC
READING LEVEL: E:2-3

SUBJECT: COMMUNICATIONS
Self-Directed:

SUB-TOPICS: Lifeskills

Instructor-Dir. : Yes

APPEARANCE: Good spacing, easy to read

COMPONENTS: B, TG [\$3.95]

COMPUTER MODEL(S):
REVIEW SOURCE: CG

COMMENTS: Good information on a number of practical issues and life skills areas such as reading want ads, enrolling children in school using public transportation. Interesting, appropriate stories and examples, relevant exercises, non-sexist and non-racist. I'd recommend it!

NAME: PIZZA TASTES GREAT, THE
PUBLISHER: Prentice Hall Regents
AUTHOR(S): William Pickett

AUDIENCE: ESL
PRICE: \$9.25 YEAR: 1988
CLASS USAGE: BASIC
READING LEVEL: E1-2

SUBJECT: COMMUNICATION

SUB-TOPICS: Dialogues, Reading Comprehension

Self-Directed: Yes

Instructor-Dir. : Yes

APPEARANCE: Adult format

COMPONENTS: WB

COMPUTER MODEL(S):
REVIEW SOURCE: ACE

COMMENTS: Learners will respond to these stories written about adults' struggles and successes in daily life. The vocabulary is controlled but the dialogues read like real conversation. Plenty of discussion questions, word and comprehension reviews.

NAME: REAL-LIFE ENGLISH [4BKS]
PUBLISHER: Steck-Vaughn
AUTHOR(S): Julia Jolly, Lynne Robinson

AUDIENCE: ESL
PRICE: \$7.84 YEAR: 1989
CLASS USAGE: BASIC
READING LEVEL: E1-3

SUBJECT: COMMUNICATION

SUB-TOPICS: Basic Living Skills

Self-Directed:

Instructor-Dir. : Yes

APPEARANCE: Adult

COMPONENTS: 4B,5WB [\$4.92],TED [\$8.95]

COMPUTER MODEL(S):
REVIEW SOURCE: ACE

COMMENTS: This 4-level program for ESL adults stresses communication for basic living skills. Learners must speak to each other in class to complete the exercises forcing a focus on information, not grammar. Content includes filling out forms, going to the supermarket, calling an ambulance.

NAME: SIDE BY SIDE [4 BKS REVISED]
PUBLISHER: Prentice Hall Regents
AUTHOR(S): Molinsky, Bliss

AUDIENCE: ESL
PRICE: \$4.25 YEAR: 1989
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: E:1-3

SUBJECT: COMMUNICATIONS SUB-TOPICS: Language Arts
Self-Directed:
Instructor-Dir. : Yes APPEARANCE: Cartoons and format amusing

COMPONENTS: 4WB, 4B[\$6.25], 8Tapes[\$65 ea.] COMPUTER MODEL(S):
REVIEW SOURCE: CG

COMMENTS: A good workbook. I would use it to supplement basal, selecting exercises that emphasize certain concepts. Cartoons and format spice up what could be very boring exercises. Some of the exercises require a teacher or a partner.

NAME: VOICES OF FREEDOM [2 BKS]
PUBLISHER: Prentice Hall Regents
AUTHOR(S): Bliss, Molinsky

AUDIENCE: ESL
PRICE: \$6.00 YEAR: 1989
CLASS USAGE: ESL
READING LEVEL: ESL-3

SUBJECT: CITIZENSHIP SUB-TOPICS: Citizenship, history, government
Self-Directed: Yes
Instructor-Dir. : Yes APPEARANCE: Adult

COMPONENTS: 2B, 2CTapes, TG COMPUTER MODEL(S):
REVIEW SOURCE: CG

COMMENTS: Good, clear, abbreviated summary of information, dialogues, dictation and review lessons. Designed for ESL citizenship classes, it contains legalization program information and a Spanish translation. Also appropriate for adults in ABE 5-8th grade level classes.

NAME: WHATTAYA DO?
PUBLISHER: Delta
AUTHOR(S): Nina Weinstein

AUDIENCE: ESL
PRICE: \$8.95 YEAR: 1989
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: E3

SUBJECT: COMMUNICATIONS SUB-TOPICS: Workforce
Self-Directed: Yes
Instructor-Dir. : Yes APPEARANCE: Adult

COMPONENTS: WB, 3CT [\$29.95] COMPUTER MODEL(S):
REVIEW SOURCE: ACE

COMMENTS: Teaches good business practices as well as listening, speaking and some writing skills. Book and tapes stress the difference between formal and informal English. This workbook could be used in ABE and job training courses.

NAME: WHATTAYA HEAR?
PUBLISHER: Delta
AUTHOR(S): Nina Weinstein

AUDIENCE: ESL
PRICE: \$6.95 YEAR: 1989
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: E-3

SUBJECT: COMMUNICATIONS
Self-Directed: Yes
Instructor-Dir. : Yes

SUB-TOPICS: Listening, Speaking
APPEARANCE: Voices adult and clear

COMPONENTS: WB, 3 CTapes [\$29.95]

COMPUTER MODEL(S):
REVIEW SOURCE: ACE

COMMENTS: Eighteen short lessons use jokes to improve listening skills while learning about American culture. Thoroughly delightful and completely adult.

NAME: WRITING WARM UPS
PUBLISHER: Alemany Press
AUTHOR(S): Tom and McKay

AUDIENCE: ESL
PRICE: \$17.95 YEAR: 1989
CLASS USAGE: RESOURCE GUIDE
READING LEVEL: STAFF

SUBJECT: WRITING
Self-Directed:
Instructor-Dir. : Yes

SUB-TOPICS:
APPEARANCE: Clean, clear, attractive format

COMPONENTS: TG

COMPUTER MODEL(S):
REVIEW SOURCE: RZ

COMMENTS: Informative and useful resource book of activities for those who teach writing to ESL students. The book is well organized into units that are arranged according to varying levels of difficulty.

NAME: YES! YOU CAN LEARN A FOREIGN LANGUAGE
PUBLISHER: NTC Publishing
AUTHOR(S): Azarowicz, Stennard & Goldin

AUDIENCE: ESL
PRICE: \$6.95 YEAR: 1989
CLASS USAGE: STAFF
READING LEVEL: NA

SUBJECT: COMMUNICATIONS
Self-Directed:
Instructor-Dir. :

SUB-TOPICS: Learning Strategies
APPEARANCE: Adult

COMPONENTS: B

COMPUTER MODEL(S):
REVIEW SOURCE: ACE

COMMENTS: For ESL teachers or tutors, this 128-page book is packed full of strategies for learning a new language. The tips are easy to follow and should be especially helpful for students who lack confidence. I've tried some and they do work!

ABE RESOURCE LISTING

| NAME | YEAR | SUBJECT |
|--|------|------------------------|
| AFRICAN AMERICANS IN U.S. HISTORY [2BKS] | 1989 | HISTORY |
| ANOTHER PAGE [VIDEOTAPE] | 1988 | READING |
| BASIC MATH SKILLS FOR TODAY'S LIVING | 1986 | MATHEMATICS |
| BLS TUTORSYSTEMS [SOFTWARE] | 1987 | READING, MATH, GRAMMAR |
| BUYING WITH SENSE [REVISED] | 1989 | MATH |
| CAREER READERS SERIES [SOFTWARE] | 1986 | READING |
| CHAMPIONS OF CHANGE | 1989 | READING |
| CONQUERING MATH WKSHEET GENERATOR [SOFTWARE] | 1987 | MATHEMATICS |
| EXCEL IN MATHEMATICS SERIES [30WBKS] | 1989 | MATHEMATICS |
| GOOD BEGINNING, A | 1990 | PARENTING |
| HELPMATES | 1988 | LIFESKILLS |
| HISPANICS IN U.S. HISTORY [2BKS] | 1989 | HISTORY |
| HOW TO WRITE FOR EVERYDAY LIVING [SOFTWARE] | 1986 | WRITING |
| MAKING THE MOST OF NEWS FOR YOU | 1989 | READING |
| MATH MASTER [2 BKS] | 1989 | MATH |
| NEWS FOR YOU [SAMPLE EDITIONS] | 1989 | COMMUNICATIONS |
| PACEMAKER PRACTICAL ENGLISH SERIES | 1987 | ENGLISH |
| PROFICIENCY IN WRITTEN ENGLISH | 1986 | WRITING |
| READER'S CHOICE [3BKS] | 1989 | READING |
| READING FOR BETTER COMPREHENSION | 1988 | READING |
| READING FOR TOMORROW [3 BKS] | 1989 | READING |
| REVISE AND EDIT, BOOK 1 | 1989 | WRITING |
| SKILL BUILDING WITH THE NEWSPAPER | 1989 | READING |
| SKILLS BANK II [SOFTWARE] | | READ, MATH, GRAMMAR |
| SPACE SHUTTLE, THE | 1990 | SCIENCE |
| SUPERSTARS IN ACTION | 1989 | READING |
| THINK AND WRITE SERIES, A-C | 1989 | WRITING |
| WORLD HISTORY AND YOU [2 BKS] | 1990 | HISTORY |
| WRITING ME | 1987 | WRITING |
| YOU ARE.. SERIES [6 BKS] | 1987 | THINKING SKILLS |

NAME: AFRICAN AMERICANS IN U.S. HISTORY [2BKS] AUDIENCE: ABE
 PUBLISHER: Quercus PRICE: \$5.89 YEAR: 1989
 AUTHOR(S): Barbara Reeves CLASS USAGE: SUPPLEMENTAL
 READING LEVEL: 4-6

SUBJECT: HISTORY SUB-TOPICS: Cultural Awareness
 Self-Directed:
 Instructor-Dir. : Yes APPEARANCE: Attractive, good graphics

COMPONENTS: 2WB, TG COMPUTER MODEL(S):
 REVIEW SOURCE: ACE

COMMENTS: Books reveal a less familiar side of American history. Research is excellent. Contributions of African Americans to business, the arts, government, science and sports are featured. Reading exercises are well organized and lessons follow a competency-based pattern.

NAME: ANOTHER PAGE [VIDEOTAPE] AUDIENCE: ABE
 PUBLISHER: KET PRICE: \$2,212.00 YEAR: 1988
 AUTHOR(S): CLASS USAGE: SUPPLEMENTAL
 READING LEVEL: 4-8

SUBJECT: READING SUB-TOPICS: Vocabulary dev., Comprehension
 Self-Directed:
 Instructor-Dir. : Yes APPEARANCE: Adult

COMPONENTS: AV Videotape, WB COMPUTER MODEL(S):
 REVIEW SOURCE: GV

COMMENTS: This reading improvement video series backed up by workbooks utilizes everyday life situations and practical reading material. Those familiar with the KET GED Preparation tips will find this series to be as useful as that series is challenging.

NAME: BASIC MATH SKILLS FOR TODAY'S LIVING AUDIENCE: ABE
 PUBLISHER: Hammond PRICE: \$4.15 YEAR: 1986
 AUTHOR(S): Group CLASS USAGE: SUPPLEMENTARY
 READING LEVEL: 4-8

SUBJECT: MATHEMATICS SUB-TOPICS: Lifeskills, problem solving
 Self-Directed: Yes
 Instructor-Dir. : Yes APPEARANCE: Adult, clean format

COMPONENTS: 4WB, K COMPUTER MODEL(S):
 REVIEW SOURCE: JL

COMMENTS: General math skills from whole numbers to ratio and percent are taught and applied to word problems taken from everyday life. Students learn to calculate sales tax, develop a budget, measure fencing. Books are organized to encourage independent study and frequent skills evaluation.

NAME: BLS TUTORSYSTEMS [SOFTWARE]
PUBLISHER: BLS, Inc.
AUTHOR(S): Group

AUDIENCE: ABE
PRICE: Varies YEAR: 1987
CLASS USAGE: BASIC
READING LEVEL: 4-12

SUBJECT: READING, MATH, GRAMMAR SUB-TOPICS: CAI-ABE program, 1990
Self-Directed: Yes
Instructor-Dir. : Yes APPEARANCE: Adult

COMPONENTS: 10 courses [approx. \$60/each CD] COMPUTER MODEL(S): A or IBM
REVIEW SOURCE: ACE

COMMENTS: The CAI-ABE system designed by CTB/McGraw Hill to correlate with the TABE tests is impressive. It's self-paced, interactive, with clear explanations, lots of drill, review testing, immediate feedback and it's easy to use. Courses run \$600-\$900, but units are sold separately.

NAME: BUYING WITH SENSE [REVISED]
PUBLISHER: Fearon
AUTHOR(S): Carol King

AUDIENCE: ABE
PRICE: \$5.55 YEAR: 1989
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 4+

SUBJECT: MATH SUB-TOPICS: Lifeskills
Self-Directed: Yes
Instructor-Dir. : Yes APPEARANCE: Well designed and packaged

COMPONENTS: WB, TG COMPUTER MODEL(S):
REVIEW SOURCE: JL

COMMENTS: An EXCELLENT book for math skills as applied to everyday life. The prices in the book are realistic and the stories are of very high interest. A good book for consumers, job seekers or budget makers. Could be used with ESL, ABE, and GED adults.

NAME: CAREER READERS SERIES [SOFTWARE]
PUBLISHER: Fearon
AUTHOR(S): Group

AUDIENCE: ABE
PRICE: \$249 set YEAR: 1986
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 8

SUBJECT: READING SUB-TOPICS: Lifeskills, Career Guidance
Self-Directed: Yes
Instructor-Dir. : Yes APPEARANCE: Adult, well designed & packaged

COMPONENTS: PKG-10CD, 5CT, 5ea.10B, TG [\$450] COMPUTER MODEL(S): A-II
REVIEW SOURCE: GV

COMMENTS: Computer programs that accompany the readers were motivating and the corrective feedback was relevant. Low level reading & English skills covered recall, references, sequencing, cause and effect, parts of speech, correct use of verbs, etc. I would use the materials!

NAME: CHAMPIONS OF CHANGE
PUBLISHER: Steck-Vaughn
AUTHOR(S): Group

AUDIENCE: ABE
PRICE: \$5.80 YEAR: 1989
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 4-8

SUBJECT: READING
Self-Directed: Yes
Instructor-Dir. : Yes

SUB-TOPICS: Famous black & hispanic Americans
APPEARANCE: Magazine format

COMPONENTS: 2WB

COMPUTER MODEL(S):
REVIEW SOURCE: DCLC

COMMENTS: This PEOPLE-type magazine features black and hispanic Americans chosen as role models in a national survey. Photos and story are followed by three pages of activities that built reading & thinking skills. "I would like to read about White & Indian people as well," says our reviewer.

NAME: CONQUERING MATH WKSHEET GENERATOR [SOFTWARE]
PUBLISHER: MECC
AUTHOR(S): MECC

AUDIENCE: ABE
PRICE: \$59.00 ea. YEAR: 1987
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: N.A.

SUBJECT: MATHEMATICS
Self-Directed:
Instructor-Dir. :

SUB-TOPICS: Staff use
APPEARANCE: N.A.

COMPONENTS: 8Cdisks, Full pkg discount

COMPUTER MODEL(S):
REVIEW SOURCE: GV

COMMENTS: Adult Ed staff was using program within 30 minutes to prepare worksheets with [selectable] varying degrees of difficulty for addition, subtraction, multiplication and division of fractions, whole numbers and decimals. Problems generated are on target.

NAME: EXCEL IN MATHEMATICS SERIES [30WBKS]
PUBLISHER: Modern Curriculum Press
AUTHOR(S): Group

AUDIENCE: ABE
PRICE: \$2.64 YEAR: 1989
CLASS USAGE: BASIC
READING LEVEL: 3-8

SUBJECT: MATHEMATICS
Self-Directed: Yes
Instructor-Dir. :

SUB-TOPICS: Problem Solving
APPEARANCE: Two page lessons, well designed

COMPONENTS: 30WB, 4Test Books, Answer Keys

COMPUTER MODEL(S):
REVIEW SOURCE: JL

COMMENTS: In addition to the usual math concepts from addition to probability, there are workbooks at each of the four levels for problem solving, patterns and using calculators. A learning and diagnostic key at each level provides guidelines for identifying the cause of student errors.

NAME: GOOD BEGINNING, A
PUBLISHER: New Readers Press
AUTHOR(S): Barbara Lewis

AUDIENCE: ABE
PRICE: \$5.25 YEAR: 1990
CLASS USAGE: REFERENCE
READING LEVEL: 5-7

SUBJECT: PARENTING
Self-Directed: Yes
Instructor-Dir. : Yes

SUB-TOPICS: Infant's first year
APPEARANCE: Adult, attractive

COMPONENTS: B

COMPUTER MODEL(S):
REVIEW SOURCE: DCLC

COMMENTS: EXCELLENT cost-free suggestions for making educational play toys. Also, what to expect from your child each month in terms of growth and interests. This month-by-month guide to a child's first year can be used as a text in class or a wall hanging at home.

NAME: HELPMATES
PUBLISHER: Academic Therapy
AUTHOR(S): Group

AUDIENCE: ABE
PRICE: \$7.50 YEAR: 1988
CLASS USAGE: STAFF
READING LEVEL: NA

SUBJECT: LIFESKILLS
Self-Directed: YES
Instructor-Dir. :

SUB-TOPICS: PARENTING
APPEARANCE: ADULT

COMPONENTS: 35 Blackline Masters

COMPUTER MODEL(S):
REVIEW SOURCE: CG

COMMENTS: This a a compendium of duplicable brochures. The ideas and suggestions for working with children are wonderful and would definitely work to improve and teach literacy to children of all ages. Since reading level is GED or above, teachers could read brochures to 0-4 or ABE students.

NAME: HISPANICS IN U.S. HISTORY [2BKS]
PUBLISHER: Quercus
AUTHOR(S): Group

AUDIENCE: ABE
PRICE: \$5.89 YEAR: 1989
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 4-6

SUBJECT: HISTORY
Self-Directed:
Instructor-Dir. : Yes

SUB-TOPICS: Cultural Awareness
APPEARANCE: Attractive, good graphics

COMPONENTS: 2WB, TG

COMPUTER MODEL(S):
REVIEW SOURCE: ACE

COMMENTS: Workbooks reveal Hispanics impact on American history from the early days of Spanish exploration to Hispanics recent contributions to sports, science, business, the arts, and government. Excellent research! Reading exercises are interesting; uses competency-based format.

NAME: HOW TO WRITE FOR EVERYDAY LIVING [SOFTWARE] AUDIENCE: ABE
 PUBLISHER: Educational Activities PRICE: \$159.00 YEAR: 1986
 AUTHOR(S): Ann Edson, Eunice Insel CLASS USAGE: SUPPLEMENTAL
 READING LEVEL: 5

SUBJECT: WRITING SUB-TOPICS: Reading, Writing
 Self-Directed: Yes
 Instructor-Dir. : Yes APPEARANCE: Adult

COMPONENTS: 4 CDisks, BL Masters, WB, CTapes COMPUTER MODEL(S): A, IBM, T
 REVIEW SOURCE: GV

COMMENTS: I recommend HIGHLY! Simple to operate, EXCELLENT exercises, clear and precise explanations, adequate teacher management system to view student scores and progress. Graphics EXCELLENT. Would be useful with ABE/GED/ESL and JTPA programs for employability and/or citizenship.

NAME: MAKING THE MOST OF NEWS FOR YOU AUDIENCE: ABE
 PUBLISHER: New Readers Press PRICE: \$2.95 YEAR: 1989
 AUTHOR(S): Mary Hutchinson & Esther Nerton CLASS USAGE: RESOURCE
 READING LEVEL: STAFF

SUBJECT: READING SUB-TOPICS: Staff Development Ideas
 Self-Directed:
 Instructor-Dir. : APPEARANCE: Adult

COMPONENTS: TG COMPUTER MODEL(S):
 REVIEW SOURCE: EG

COMMENTS: This guide is a helpful addition to the News for You newspaper. It gives teachers many creative ideas on how to more effectively utilize the newspaper.

NAME: MATH MASTER [2 BKS] AUDIENCE: ABE
 PUBLISHER: Cambridge [PHR] PRICE: \$4.25 YEAR: 1989
 AUTHOR(S): Jerry Howett CLASS USAGE: BASIC
 READING LEVEL: 4-6

SUBJECT: MATH SUB-TOPICS: Coping skills math problems
 Self-Directed: Yes
 Instructor-Dir. : Yes APPEARANCE: Adult

COMPONENTS: 2WB COMPUTER MODEL(S):
 REVIEW SOURCE: CG

COMMENTS: It makes sense to teach decimals with whole numbers as it done in this book. I liked the work problems and including the use of a calculator. But the book consistently presents math problems horizontally which is difficult for adult students who have trouble with place values.

NAME: NEWS FOR YOU [SAMPLE EDITIONS]
 PUBLISHER: New Readers Press
 AUTHOR(S): Group

AUDIENCE: ABE
 PRICE: .23 copy YEAR: 1989
 CLASS USAGE: SUPPLEMENTAL
 READING LEVEL: 4-12

SUBJECT: COMMUNICATIONS
 Self-Directed: Yes
 Instructor-Dir. : Yes

SUB-TOPICS: Current Events
 APPEARANCE: Attractive Newspaper Design

COMPONENTS: 4-page Newspaper

COMPUTER MODEL(S):
 REVIEW SOURCE: EG

COMMENTS: "News for You" is a weekly newspaper containing highlighted national and international news in a condensed form. It can be used as an individual or group activity. Teens, young adults and older adults seem to enjoy it. Its a good springboard for reading, writing, speaking activities.

NAME: PACEMAKER PRACTICAL ENGLISH SERIES
 PUBLISHER: Fearon
 AUTHOR(S): B. Diaz and Arlene & Marlene Clarke

AUDIENCE: ABE
 PRICE: \$5.49 YEAR: 1987
 CLASS USAGE: BASIC
 READING LEVEL: 4-6

SUBJECT: ENGLISH
 Self-Directed: Yes
 Instructor-Dir. : Yes

SUB-TOPICS: Grammar, Punct, Spell, Vocab, Writing
 APPEARANCE: Page design clean, flexible format

COMPONENTS: 5WB, TG, 5 Answer Keys

COMPUTER MODEL(S):
 REVIEW SOURCE: RZ

COMMENTS: This five-book series teaches the rules for spelling, grammar, punctuation and capitalization through stimulating activities. Puzzles, timelines and letter writing exercises increase vocabulary. Writing Makes Sense teaches adults how to organize and develop good writing skills.

NAME: PROFICIENCY IN WRITTEN ENGLISH
 PUBLISHER: Hammond
 AUTHOR(S): George Sullivan, Warren Cox

AUDIENCE: ABE
 PRICE: \$4.15 YEAR: 1986
 CLASS USAGE: BASIC
 READING LEVEL: 4-6

SUBJECT: WRITING
 Self-Directed: Yes
 Instructor-Dir. : Yes

SUB-TOPICS: Grammar, Lifeskills
 APPEARANCE: Adult

COMPONENTS: 4WB, Answer Key

COMPUTER MODEL(S):
 REVIEW SOURCE: JL

COMMENTS: Designed to simplify learning to write through a building block approach. Each lesson in Writing Simple Sentences, Expanding Simple Sentences, Combining Sentences and Practical Writing Experiences has a set goal. There is a great variety of exercises to complete. No teacher's guide.

NAME: READER'S CHOICE [3BKS]
 PUBLISHER: Contemporary Books
 AUTHOR(S): Group

AUDIENCE: ABE
 PRICE: \$3.95 YEAR: 1989
 CLASS USAGE: ABE
 READING LEVEL: 4-6

SUBJECT: READING
 Self-Directed: Yes
 Instructor-Dir. : Yes

SUB-TOPICS: Reading development series
 APPEARANCE: Great photos, clean adult format

COMPONENTS: 3WB, TG

COMPUTER MODEL(S):
 REVIEW SOURCE: CG

COMMENTS: EXCELLENT, realistic material to assist new readers to make the transition from learning basic comprehension skills to learning higher-level critical thinking skills. Content of readings focuses on personal relationships, social issues and science. TG has supplemental worksheets.

NAME: READING FOR BETTER COMPREHENSION
 PUBLISHER: Media Materials
 AUTHOR(S): Carolyn Bruno, Marion McGuire

AUDIENCE: ABE
 PRICE: \$5.99 YEAR: 1988
 CLASS USAGE: SUPPLEMENTAL
 READING LEVEL: 3-5

SUBJECT: READING
 Self-Directed:
 Instructor-Dir. : Yes

SUB-TOPICS: Reading Comp. & Writing Practice
 APPEARANCE: Young adult

COMPONENTS: WB

COMPUTER MODEL(S):
 REVIEW SOURCE: JL

COMMENTS: The pictures are mainly of young adults but the text covered applies to adults. Following the reading assignments there are many different exercises, multiple choice, fill in the blanks, writing paragraphs, etc.

NAME: READING FOR TOMORROW [3 BKS]
 PUBLISHER: Steck-Vaughn
 AUTHOR(S): Linda Beach & Tara McCarthy

AUDIENCE: ABE
 PRICE: \$5.80 YEAR: 1989
 CLASS USAGE: 80SIC
 READING LEVEL: 5-6

SUBJECT: READING
 Self-Directed: Yes
 Instructor-Dir. : Yes

SUB-TOPICS: Vocabulary, comprehension skills
 APPEARANCE: Adult

COMPONENTS: 3B, 3WB [\$3.96], 3 Ted [\$5.95]

COMPUTER MODEL(S):
 REVIEW SOURCE: EG

COMMENTS: Stories in this follow-up series to Reading For Today appear to be of high interest and questions are broken into sections to give students an opportunity to make inferences, recall details, use context clues, read graphs, etc.

NAME: REVISE AND EDIT, BOOK 1
PUBLISHER: EDI
AUTHOR(S): Dana R. Pierson

AUDIENCE: ABE
PRICE: \$4.60 YEAR: 1989
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 5-8

SUBJECT: WRITING
Self-Directed: Yes
Instructor-Dir. : Yes

SUB-TOPICS: Basic Reading Skills
APPEARANCE: Well designed and packaged

COMPONENTS: WB

COMPUTER MODEL(S):
REVIEW SOURCE: RZ

COMMENTS: Workbook reinforces skills learned in class through drill and skill activities in sentence construction, paragraph construction and errors in mechanics. Activities are instructional on a lower level, but content is not demeaning to an adult.

NAME: SKILL BUILDING WITH THE NEWSPAPER
PUBLISHER: Media Materials
AUTHOR(S): Mary Ellen Snodgrass

AUDIENCE: ABE
PRICE: \$5.99 YEAR: 1989
CLASS USAGE: BASIC
READING LEVEL: 3-5

SUBJECT: READING
Self-Directed: Yes
Instructor-Dir. : Yes

SUB-TOPICS: Lifeskills, Reading Comprehension
APPEARANCE: Young adult

COMPONENTS: WB

COMPUTER MODEL(S):
REVIEW SOURCE: JL

COMMENTS: A note to the teacher suggests getting one edition of the local newspaper for each student. This is a good workbook for use with the local newspaper. Each section of the paper [weather, sports, editorial, classified, business, etc] is highlighted with many different exercises.

NAME: SKILLS BANK II [SOFTWARE]
PUBLISHER: Educational Design
AUTHOR(S): Group

AUDIENCE: ABE
PRICE: \$995.00 YEAR:
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 7-12

SUBJECT: READ, MATH, GRAMMAR
Self-Directed: Yes
Instructor-Dir. : Yes

SUB-TOPICS: Reinforcement pkg for all subjects
APPEARANCE: Adult

COMPONENTS: 60CDisks

COMPUTER MODEL(S): A-II, IBM
REVIEW SOURCE: GV

COMMENTS: This package covers all basic skills in each subject area; has an excellent teacher management component. Student analysis via report format gives you learning style, time on task and areas of strength and weakness. Adult students are reacting positively. We purchased the series.

NAME: SPACE SHUTTLE, THE
PUBLISHER: Media Materials
AUTHOR(S): Sue Boulois

AUDIENCE: ABE
PRICE: \$5.99 YEAR: 1990
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 4-6

SUBJECT: SCIENCE
Self-Directed: Yes
Instructor-Dir. :

SUB-TOPICS: Space
APPEARANCE: Young adult

COMPONENTS: WB

COMPUTER MODEL(S):
REVIEW SOURCE: JL

COMMENTS: This workbook gives the history of the space program and details of the various space shuttles. Each section has words to know and writing exercises related to the reading material. There is no teacher manual to assist with related activities.

NAME: SUPERSTARS IN ACTION
PUBLISHER: Steck-Vaughn
AUTHOR(S): Group

AUDIENCE: ABE
PRICE: \$6.00 YEAR: 1989
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 4-6

SUBJECT: READING
Self-Directed: Yes
Instructor-Dir. : Yes

SUB-TOPICS: Reading and Writing Comprehension
APPEARANCE: Two color magazine-format

COMPONENTS: 5WB

COMPUTER MODEL(S):
REVIEW SOURCE: JL

COMMENTS: This magazine-like reader and exercise book features biographies of such superstars as Michael Jordon, Tracey Chapman, Al Unser, Jr., Chuck Yeager and Sigourney Weaver. Of high interest to adults and young adults alike.

NAME: THINK AND WRITE SERIES, A-C
PUBLISHER: EDI
AUTHOR(S): D.Monti, M.Ganci, J.Ganci

AUDIENCE: ABE
PRICE: \$5.50 YEAR: 1989
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 5+

SUBJECT: WRITING
Self-Directed: Yes
Instructor-Dir. : Yes

SUB-TOPICS: Thinking Skills
APPEARANCE: Organized like a journal

COMPONENTS: 3WB

COMPUTER MODEL(S):
REVIEW SOURCE: RZ

COMMENTS: Workbooks help reluctant writers put their thoughts into words. A is for 5-7 level adult with pre-writing difficulties; B for GED prep; C fosters creative thinking. All have imaginative activities to encourage writers to come up with unique ideas.

NAME: WORLD HISTORY AND YOU [2 BKS]
 PUBLISHER: Steck-Vaughn
 AUTHOR(S): Group

AUDIENCE: ABE
 PRICE: \$6.64 YEAR: 1990
 CLASS USAGE: SUPPLEMENTAL
 READING LEVEL: 4-6

SUBJECT: HISTORY

SUB-TOPICS:

Self-Directed:

Instructor Dir. : Yes

APPEARANCE: Adult, attractive

COMPONENTS: 2WB, TG [\$2.95]

COMPUTER MODEL(S):

REVIEW SOURCE: RZ

COMMENTS: These books present historical facts on a low reading level. Graphs, charts, and photos, illustrations act as stimuli to encourage learning. Topics range from "The First People" to "Asia Today." Teacher's Guide includes blackline masters, discussion topics, answers to exercises.

NAME: WRITING ME
 PUBLISHER: New Readers Press
 AUTHOR(S): Tana Reiff

AUDIENCE: ABE
 PRICE: \$3.75 YEAR: 1987
 CLASS USAGE: SUPPLEMENTAL
 READING LEVEL: 4-8

SUBJECT: WRITING

SUB-TOPICS: Critical thinking, Organization

Self-Directed: Yes

Instructor Dir. : Yes

APPEARANCE: Good format, adult, attractive

COMPONENTS: WB

COMPUTER MODEL(S):

REVIEW SOURCE: RZ

COMMENTS: This book could prove useful to any adult who needs to brush up on writing skills. Thought provoking exercises are easy to follow, fun to do, and help users organize their thoughts and put them on paper. Students will gain confidence by writing about themselves in their own journal.

NAME: YOU ARE.. SERIES [6 BKS]
 PUBLISHER: Academic Therapy [High Noon]
 AUTHOR(S): Lipman, Furniss & Frataville

AUDIENCE: ABE
 PRICE: \$6.00 YEAR: 1987
 CLASS USAGE: SUPPLEMENTAL
 READING LEVEL: 5+

SUBJECT: THINKING SKILLS

SUB-TOPICS: Lifeskills

Self-Directed: Yes

Instructor Dir. : Yes

APPEARANCE: Young adult

COMPONENTS: 6WB

COMPUTER MODEL(S):

REVIEW SOURCE: JL

COMMENTS: This is a real thinking series. The learner becomes a judge, boss, driver, banker or counselor and, in that capacity, must make judgments based on the information read. All concepts must be understood to make a clear decision. Glossary in back. No TG as no right or wrong answers.

PRE-GED RESOURCE LISTING

| NAME | YEAR | SUBJECT |
|--|------|--------------|
| ARITHMETIC, THE EASY WAY | 1989 | MATHEMATICS |
| CONTEMPORARY PRE-GED SERIES [6 BKS] | 1989 | ALL SUBJECTS |
| FOCUSING ON LITERATURE | 1989 | READING |
| POWER ENGLISH SERIES [8 BKS] | 1989 | WRITING |
| PRE-GED MATHEMATICS EXERCISES [2BKS] | 1989 | MATHEMATICS |
| READINGS IN AMERICAN HISTORY SERIES [4BKS] | 1989 | HISTORY |
| REAL WRITING | 1988 | WRITING |
| TIME: WE ARE THE PEOPLE | 1989 | CIVICS |
| WONDERS OF SCIENCE SERIES [5 BKS] | 1986 | SCIENCE |

GED RESOURCE LISTING

| NAME | YEAR | SUBJECT |
|---|------|----------------|
| ALBEGRA, THE EASY WAY | 1989 | MATHEMATICS |
| BASIC SCIENCE FOR LIVING [2 BKS] | 1990 | SCIENCE |
| CONSTITUTION AND GOVERNMENT OF THE U.S. | 1987 | SOCIAL STUDIES |
| GED EXERCISE BOOK SERIES [5 BKS] | 1989 | ALL GED AREAS |
| NEW GED | 1987 | ALL GED AREAS |
| NEW GED SATELLITE PROGRAM | 1987 | ALL GED AREAS |
| READING AND CRITICAL THINKING | 1988 | READING |
| REVISE AND EDIT, BOOK 2 | 1989 | WRITING |
| TO THE POINT | 1986 | COMMUNICATIONS |
| WAYS TO READING | 1986 | READING |
| WIT BOOK ONE & TWO | 1989 | WRITING |
| YOU CAN PASS THE GED | 1989 | ALL GED AREAS |

NAME: ARITHMETIC, THE EASY WAY
 PUBLISHER: Barron's
 AUTHOR(S): Edward Williams

AUDIENCE: PRE-GED
 PRICE: \$9.95 YEAR: 1989
 CLASS USAGE: BASIC
 READING LEVEL: 9-12

SUBJECT: MATHEMATICS
 Self-Directed: Yes
 Instructor-Dir. : Yes

SUB-TOPICS:
 APPEARANCE: Adult, clean format

COMPONENTS: WB

COMPUTER MODEL(S):
 REVIEW SOURCE: ASE

COMMENTS: Instruction and graphics combine to provide a comprehensive, clear, logical and well-developed sequence of math skills. Pretests, practice and answer keys included.

NAME: CONTEMPORARY PRE-GED SERIES [6 BKS]
 PUBLISHER: Contemporary Books
 AUTHOR(S): Group

AUDIENCE: PRE-GED
 PRICE: \$4.95 YEAR: 1989
 CLASS USAGE: BASIC
 READING LEVEL: 5-8

SUBJECT: ALL SUBJECTS
 Self-Directed: Yes
 Instructor-Dir. : Yes

SUB-TOPICS: Lang, Soc. St., Science, Reading, Math
 APPEARANCE: Adult, attractive format

COMPONENTS: 6WB

COMPUTER MODEL(S):
 REVIEW SOURCE: CG

COMMENTS: This is an excellent series! It provides ABE students with the reading, math, critical thinking and problem solving skills that will enable them to make an easy transition to GED classes. Each skilltext has its own diagnostic and evaluation instruments.

NAME: FOCUSING ON LITERATURE
 PUBLISHER: EDI
 AUTHOR(S): Caleb Crowell, Dana Pierson

AUDIENCE: PRE-GED
 PRICE: \$4.60 YEAR: 1989
 CLASS USAGE: BASIC
 READING LEVEL: 9-12

SUBJECT: READING
 Self-Directed: Yes
 Instructor-Dir. : Yes

SUB-TOPICS: Literature
 APPEARANCE: Adult, well designed

COMPONENTS: WB

COMPUTER MODEL(S):
 REVIEW SOURCE: EG

COMMENTS: This book would be appropriate for the adult student interested in reading literature for the first time. Beginning selections are short, questions are clear, and difficult vocabulary is defined. Passages gradually increase in length and difficulty as the book progresses.

NAME: POWER ENGLISH SERIES [8 BKS]
PUBLISHER: Cambridge [PHR]
AUTHOR(S): Dorothy Rubin

AUDIENCE: PRE-GED
PRICE: \$4.25 YEAR: 1989
CLASS USAGE: BASIC
READING LEVEL: 5-8

SUBJECT: WRITING

SUB-TOPICS: Grammar, Composition

Self-Directed:

Instructor-Dir. : Yes

APPEARANCE: Levels 1-3 in large print

COMPONENTS: 8WB, T-Locator, Review Tests

COMPUTER MODEL(S):

REVIEW SOURCE: CG

COMMENTS: These writing skills workbooks for ABE students teach basic grammar appropriately. Each lesson introduces and explains one new concept. A variety of exercises enables learners to practice new concepts in the context of writing skills learned in earlier lessons.

NAME: PRE-GED MATHEMATICS EXERCISES [2BKS]
PUBLISHER: Scott, Foresman
AUTHOR(S): Group

AUDIENCE: PRE-GED
PRICE: \$4.25 YEAR: 1989
CLASS USAGE: BASIC
READING LEVEL: 5-8

SUBJECT: MATHEMATICS

SUB-TOPICS: Word number thru Geometry

Self-Directed: Yes

Instructor-Dir. :

APPEARANCE: Adult, attractive format

COMPONENTS: 2WB

COMPUTER MODEL(S):

REVIEW SOURCE: ACE

COMMENTS: Two new exercise books complement lessons taught in the Scott, Foresman Pre-GED Mathematics Skills book. For learners who need that extra practice, there are 100 pages of math drill plus review exercises in word and computational problems.

NAME: READINGS IN AMERICAN HISTORY SERIES [4BKS]
PUBLISHER: Educational Activities
AUTHOR(S): J. Abramowitz

AUDIENCE: PRE-GED
PRICE: \$5.25 YEAR: 1989
CLASS USAGE: BASIC
READING LEVEL: 4-5

SUBJECT: HISTORY

SUB-TOPICS: Reading Comprehension

Self-Directed:

Instructor-Dir. : Yes

APPEARANCE: Well-designed and packaged

COMPONENTS: 4WB, 4TG

COMPUTER MODEL(S):

REVIEW SOURCE: RZ

COMMENTS: These four workbooks develop reading and comprehension skills about American history. Lessons are short; activities include vocabulary, comprehension and graph skills. Material covers the voyage of Columbus to the present. A glossary and review section are included.

NAME: REAL WRITING AUDIENCE: PRE-GED
 PUBLISHER: Dormac, Inc. PRICE: \$7.50 YEAR: 1988
 AUTHOR(S): Byers, Carrier, McNerney & others CLASS USAGE: BASIC
 READING LEVEL: 4-5

SUBJECT: WRITING SUB-TOPICS: Reading for facts, inference
 Self-Directed:
 Instructor-Dir. : Yes APPEARANCE: Adult

COMPONENTS: WB COMPUTER MODEL(S):
 REVIEW SOURCE: RZ

COMMENTS: Extremely informative and interesting. Each unit develops the learner's use of English in many functions. Exercises on following directions, expressing opinions and the art of persuasion should prove helpful. Practice writing tasks in each unit focus on words used in the text.

NAME: TIME: WE ARE THE PEOPLE AUDIENCE: PRE-GED
 PUBLISHER: NTC Publishing PRICE: \$14.95 YEAR: 1989
 AUTHOR(S): Linda Schinke-Llano CLASS USAGE: SUPPLEMENTAL
 READING LEVEL: 6-9

SUBJECT: CIVICS SUB-TOPICS: Reading Comprehension, Writing
 Self-Directed:
 Instructor-Dir. : Yes APPEARANCE: Attractive, Adult

COMPONENTS: B, TG [\$7.95] COMPUTER MODEL(S):
 REVIEW SOURCE: ACE

COMMENTS: This book of articles from Time magazine provides excellent practice in thinking, reading and writing skills. It's interesting and informative. Its activities encourage comprehension, critical thinking and expressing written opinions. Written for and can be used with ESL3 learners.

NAME: WONDERS OF SCIENCE SERIES [5 BKS] AUDIENCE: PRE-GED
 PUBLISHER: Steck-Vaughn PRICE: \$6.40 YEAR: 1986
 AUTHOR(S): Group CLASS USAGE: BASIC
 READING LEVEL: 6-8

SUBJECT: SCIENCE SUB-TOPICS: Physics, Biology, Botany
 Self-Directed: Yes
 Instructor-Dir. : Yes APPEARANCE: Lessons are one to two pages.

COMPONENTS: 5WB, Teacher's Edition [\$6.95] COMPUTER MODEL(S):
 REVIEW SOURCE: RZ

COMMENTS: This series presents basic information, interesting concepts and practical knowledge about the world's earth, plants, waters, land animals and principles of matter, motion and machines. Dictionary skills, recall and some higher level questioning skills are reinforced with the activities.

NAME: ALBEGRA, THE EASY WAY
 PUBLISHER: Barron's
 AUTHOR(S): Downing

AUDIENCE: GED
 PRICE: \$9.95 YEAR: 1989
 CLASS USAGE: BASAL
 READING LEVEL: 9-12

SUBJECT: MATHEMATICS
 Self-Directed: Yes
 Instructor-Dir. : Yes

SUB-TOPICS: Algebra
 APPEARANCE: Well designed and packaged

COMPONENTS: WB

COMPUTER MODEL(S):
 REVIEW SOURCE: AJE

COMMENTS: This reads like a diet book, explaining principles of algebra, providing support and giving encouragement every step of the way. It has excellent graphics and includes a definition of math terms, discussion on how to study math, pre-tests, practice exercises and answer key at the back.

NAME: BASIC SCIENCE FOR LIVING [2 BKS]
 PUBLISHER: Steck-Vaughn
 AUTHOR(S): Group

AUDIENCE: GED
 PRICE: \$6.20 YEAR: 1990
 CLASS USAGE: BASIC
 READING LEVEL: 8-12

SUBJECT: SCIENCE
 Self-Directed: Yes
 Instructor-Dir. : Yes

SUB-TOPICS: Physical, earth and life science
 APPEARANCE: Good graphics, attractive format

COMPONENTS: 2WB, K, bound in workbook

COMPUTER MODEL(S):
 REVIEW SOURCE: RZ

COMMENTS: Useful to students preparing for the GED. Many facts that may have been forgotten are presented in related groups. Teacher interaction is not always necessary and independent learning is encouraged. Aimed at students with adequate comprehension skills.

NAME: CONSTITUTION AND GOVERNMENT OF THE U.S.
 PUBLISHER: Educational Activities
 AUTHOR(S): J. Abramowitz and K. Uva

AUDIENCE: GED
 PRICE: \$179.00 YEAR: 1987
 CLASS USAGE: SUPPLEMENTAL
 READING LEVEL: 8-12

SUBJECT: SOCIAL STUDIES
 Self-Directed: Yes
 Instructor-Dir. :

SUB-TOPICS: Civics
 APPEARANCE: Well-designed and packaged

COMPONENTS: 3CDisks, WB, TG

COMPUTER MODEL(S): A-II
 REVIEW SOURCE: RZ

COMMENTS: This interactive CAI program teaches government through case studies. The text provides exercises to develop vocabulary, reading and thinking skills while learning about government. Disks show how many attempts were made to successfully complete lesson.

NAME: GED EXERCISE BOOK SERIES [5 BKS]
PUBLISHER: Contemporary Books
AUTHOR(S): Group

AUDIENCE: GED
PRICE: \$3.50 **YEAR:** 1989
CLASS USAGE: BASIC
READING LEVEL: 8-12

SUBJECT: ALL GED AREAS
Self-Directed: Yes
Instructor-Dir. :

SUB-TOPICS: SS, Science, Math, Lit, Writing
APPEARANCE: Adult

COMPONENTS: 5WB

COMPUTER MODEL(S):
REVIEW SOURCE: EG

COMMENTS: These 5 GED level workbooks give minimal background information on each skill but are full of practice exercises for a student to complete. The answer key comes with detailed explanation on how to arrive at the correct answer.

NAME: NEW GED
PUBLISHER: Contemporary Books
AUTHOR(S): Group

AUDIENCE: GED
PRICE: \$7.28 **YEAR:** 1987
CLASS USAGE: BASIC
READING LEVEL: 8-12

SUBJECT: ALL GED AREAS
Self-Directed: Yes
Instructor-Dir. :

SUB-TOPICS: SS, Science, Math, Lit, Writing skills
APPEARANCE: 791 pages

COMPONENTS: WB

COMPUTER MODEL(S):
REVIEW SOURCE: EG

COMMENTS: This is a very complete GED preparation guide for students with high school level skills in all subject areas. The book includes pretests, teaching sections, post tests and detailed answers. Students who had been out of school for many years would find this enormous book overwhelming.

NAME: NEW GED SATELLITE PROGRAM
PUBLISHER: Contemporary Books
AUTHOR(S): Group

AUDIENCE: GED
PRICE: \$5.75 **YEAR:** 1987
CLASS USAGE: BASIC
READING LEVEL: E:2-3

SUBJECT: ALL GED AREAS
Self-Directed: Yes
Instructor-Dir. :

SUB-TOPICS: Math, SS, Science, Lit, Writing Skills
APPEARANCE: Adult

COMPONENTS: 5WB

COMPUTER MODEL(S):
REVIEW SOURCE: EG

COMMENTS: This would be a find choice for the student who has been away from school for a long time and needs to build skill and confidence. Five workbooks teach students to comprehend, analyze, apply and evaluate material in each of five subject areas.

NAME: READING AND CRITICAL THINKING
PUBLISHER: Contemporary Books
AUTHOR(S): Martha Barnes

AUDIENCE: GED
PRICE: \$4.25 YEAR: 1988
CLASS USAGE: BASIC
READING LEVEL: 6-9

SUBJECT: READING
Self-Directed: Yes
Instructor-Dir. :

SUB-TOPICS: Comprehension, thinking skills
APPEARANCE: Adult

COMPONENTS: WB

COMPUTER MODEL(S):
REVIEW SOURCE: EG

COMMENTS: Book is appropriate not only for GED student but any learners wishing to develop higher level reading and thinking skills needed for everyday life. Exercises are provided to help student meet specific objectives. There is a wonderful answer key with detailed explanations.

NAME: REVISE AND EDIT, BOOK 2
PUBLISHER: EDI
AUTHOR(S): Dana R. Pierson

AUDIENCE: GED
PRICE: \$4.60 YEAR: 1989
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 9-12

SUBJECT: WRITING
Self-Directed: Yes
Instructor-Dir. :

SUB-TOPICS: Reading Skills
APPEARANCE: Adult

COMPONENTS: WB

COMPUTER MODEL(S):
REVIEW SOURCE: RZ

COMMENTS: Book uses drill exercises to reinforce writing skills. The focus is on sentence construction, paragraph construction and errors in mechanics. Written with easy to follow directions, it is appropriate for students preparing for the GED.

NAME: TO THE POINT
PUBLISHER: Alemany Press
AUTHOR(S): Lake and Tofi

AUDIENCE: GED
PRICE: \$6.95 YEAR: 1986
CLASS USAGE: SUPPLEMENTAL
READING LEVEL: 11-12

SUBJECT: COMMUNICATIONS
Self-Directed: Yes
Instructor-Dir. : Yes

SUB-TOPICS: Language arts
APPEARANCE: The print is very small

COMPONENTS: B, Key [\$6.95]

COMPUTER MODEL(S):
REVIEW SOURCE: CG

COMMENTS: Topics are timely, interesting, and relevant in terms of current events. The level of knowledge of grammar and language previously held is assumed to be very high. Very good for an educated group of ESL students at post-GED level refining skills. Teacher can use to stimulate discussion.

NAME: WAYS TO READING AUDIENCE: GED
 PUBLISHER: Alemany Press PRICE: \$9.95 YEAR: 1986
 AUTHOR(S): Taylor, Shepherd, Rossner, Ahern CLASS USAGE: SUPPLEMENTAL
 READING LEVEL: 9-12

SUBJECT: READING SUB-TOPICS: Comprehension, Grammar, Thinking
 Self-Directed: Yes
 Instructor-Dir. : Yes APPEARANCE: Adult

COMPONENTS: B, Key [\$6.95] COMPUTER MODEL(S):
 REVIEW SOURCE: CG

COMMENTS: This book presents current issues in a problem-posing framework extremely well. Grammar exercises are good. Vocabulary is difficult. Minorities are not well represented in reading passages. Very timely issues presented.

NAME: WIT BOOK ONE & TWO AUDIENCE: GED
 PUBLISHER: Sundance Publishers PRICE: \$14.95 YEAR: 1989
 AUTHOR(S): Compilation CLASS USAGE: REFERENCE
 READING LEVEL: 9-12

SUBJECT: WRITING SUB-TOPICS: Lang. Arts, SS, Eco, Hlth, Phys Ed
 Self-Directed:
 Instructor-Dir. : Yes APPEARANCE: Well designed and packaged

COMPONENTS: 2WB COMPUTER MODEL(S):
 REVIEW SOURCE: RZ

COMMENTS: EXCELLENT MATERIAL! A must for GED instructors. Books provide students with background material in five subject areas followed by two writing assignments. The first requires research, the second, critical thinking skills to develop creative responses.

NAME: YOU CAN PASS THE GED AUDIENCE: GED
 PUBLISHER: Cliffs Notes, Inc PRICE: \$9.95 YEAR: 1989
 AUTHOR(S): CLASS USAGE: RESOURCE
 READING LEVEL: 10-12

SUBJECT: ALL GED AREAS SUB-TOPICS: Five areas
 Self-Directed: Yes
 Instructor-Dir. : APPEARANCE: Adult

COMPONENTS: B, Key COMPUTER MODEL(S):
 REVIEW SOURCE: GV

COMMENTS: Book can be used by a student testing at Grade Level 10-12 as a refresher. The book does not teach but provides additional practice in fundamental knowledge needed to pass the GED. The answer key is the only resource.

WORKPLACE RESOURCE LISTING

| NAME | YEAR | SUBJECT |
|---|------|----------------------|
| BASIC ACADEMIC SKILLS FOR EMPLOYMENT [BASE] | | BASIC SKILLS |
| CAREER & LIFE SKILLS SERIES [5BKS] | 1989 | LIFESKILLS |
| CLEANING UP | 1988 | JOB-SPECIFIC ENGLISH |
| SECRET OF JOB SUCCESS: SELF MANAGEMENT | 1986 | EMPLOYABILITY |
| WORKING CULTURE [2 BKS] | 1989 | CAREER DEVELOPMENT |

NAME: BASIC ACADEMIC SKILLS FOR EMPLOYMENT [BASE] AUDIENCE: WORKPLACE
 PUBLISHER: Educational Technologies PRICE: YEAR:
 AUTHOR(S): Group CLASS USAGE: BASIC
 READING LEVEL: 3-9

SUBJECT: BASIC SKILLS SUB-TOPICS: Reading, Math, Lang. Arts, Writing
 Self-Directed: Yes
 Instructor-Dir. : Yes APPEARANCE: Adult

COMPONENTS: CD COMPUTER MODEL(S): A/IBM
 REVIEW SOURCE: ASE

COMMENTS: This CAI basic skills diagnostic & remediation package is tied to job specifics not grade levels. Lessons are in tutorial form with hints and feedback; 76 percent at a third grade reading level. Diagnostic & progress reports on demand. Highly rated by workplace specialists.

NAME: CAREER & LIFE SKILLS SERIES [5BKS] AUDIENCE: WORKPLACE
 PUBLISHER: Quercus PRICE: \$4.45 YEAR: 1989
 AUTHOR(S): Patrick Kelley CLASS USAGE: SUPPLEMENTAL
 READING LEVEL: 3-6

SUBJECT: LIFESKILLS SUB-TOPICS: Employability
 Self-Directed:
 Instructor-Dir. : Yes APPEARANCE: Young adult, excellent graphics

COMPONENTS: 5WB [\$19.95 SET] COMPUTER MODEL(S):
 REVIEW SOURCE: ACE

COMMENTS: Aimed at young adults preparing for entry level jobs, these workbooks cover owning a car, getting a license, using a telephone book, getting a job and planning your work. Special education adults and limited English speakers could also benefit from the lifeskills presented.

NAME: CLEANING UP AUDIENCE: WORKPLACE
 PUBLISHER: Delta PRICE: \$6.95 YEAR: 1988
 AUTHOR(S): Paul J. Hamel CLASS USAGE: SUPPLEMENTAL
 READING LEVEL: 2-4/ESL

SUBJECT: WORKFORCE SUB-TOPICS: Cleaning tools, activities
 Self-Directed:
 Instructor-Dir. : Yes APPEARANCE: Adult

COMPONENTS: Blackline Masters COMPUTER MODEL(S):
 REVIEW SOURCE: CG

COMMENTS: Teaches students basic English needed for work-related cleaning through hands-on activities in a classroom. Copies of the handouts, common tools and household cleaning items are all that is necessary for the lessons. Much of the language is transferable to a variety of work sites.

NAME: SECRET OF JOB SUCCESS: SELF MANAGEMENT AUDIENCE: WORKPLACE
PUBLISHER: Sunburst PRICE: \$165.00 YEAR: 1986
AUTHOR(S): Group CLASS USAGE: SUPPLEMENTAL
READING LEVEL: N.A.

SUBJECT: EMPLOYABILITY SUB-TOPICS: Attitudes
Self-Directed:
Instructor-Dir. : Yes APPEARANCE: Adult

COMPONENTS: 25 min. Videotape, TG COMPUTER MODEL(S):
REVIEW SOURCE: GV

COMMENTS: This video covers numerous topics that relate to finding and holding employment. Dropouts and adult would benefit. I would recommend purchasing for JTPA Work-Literacy Programs and/or Workplace Literacy Programs. We are going to buy it for our JTPA programs.

NAME: WORKING CULTURE [2 BKS] AUDIENCE: WORKPLACE
PUBLISHER: Prentice Hall Regents PRICE: \$7.50 YEAR: 1989
AUTHOR(S): Hemphill, Pfaffenberger, Hockman CLASS USAGE: RESOURCE
READING LEVEL: E:2-3

SUBJECT: CAREER DEVELOPMENT SUB-TOPICS: American Culture, Employability
Self-Directed: Yes
Instructor-Dir. : Yes APPEARANCE: Adult

COMPONENTS: 2B, 2TG COMPUTER MODEL(S):
REVIEW SOURCE: CG

COMMENTS: The books assume ESL students can write in their own languages. The workplace situations described in the books, such as conducting a job search, training and licensing requirements, employment benefits and expectations are helpful and can be discussed with all students.

SPECIAL PROJECTS LISTING

| AREA | NAME | YEAR | PAGE | |
|---|--|---------------------------------|------|----|
| ----- | ----- | ---- | ---- | |
| CURRICULUM | AIDS: AN UNFORGIVING ENEMY | 1988 | 59 | |
| | BASIC SCIENCE INSTRUCTIONAL MATERIALS | 1989 | 59 | |
| | BASIC SCIENCE LIVING SKILLS FOR TODAY'S WORLD | 1987 | 59 | |
| | BILINGUAL INSTRUCTIONAL MATERIALS FOR TUTORS | 1987 | 60 | |
| | BRIDGING THE GAP: FROM ESL TO ABE | 1989 | 60 | |
| | COMPUTERS & SOFTWARE: A UTILIZATION SURVEY | 1987 | 60 | |
| | COPING & LEARNING: A LIFE SKILLS WORKBOOK | 1989 | 61 | |
| | DRUG & ALCOHOL PROGRAM FOR INST. ABE STUDENTS | 1989 | 61 | |
| | INTERGENERATIONAL APPROACH TO ENG. LANG. USAGE | 1989 | 61 | |
| | LEA APPROACH FOR CAI IN A VOLUNTEER PROGRAM | 1987 | 62 | |
| | LEARNING ABOUT OUR PAST THROUGH PEOPLE | 1989 | 62 | |
| | LEARNING ABOUT PEOPLE | 1988 | 62 | |
| | MANAGEMENT | ABE SPEAKERS' BUREAU | 1989 | 63 |
| | | ABE STUDENT HANDBOOK | 1988 | 63 |
| | | EVALUATION OF IBM'S PALS SYSTEM | 1988 | 63 |
| FAMILY THAT READS TOGETHER, THE | | 1987 | 64 | |
| KEEPING UP APPEARANCES | | 1989 | 64 | |
| LITERACY STAFF DEVELOPMENT PROJECT | | 1987 | 64 | |
| OPERATION ALUMNI | | 1986 | 65 | |
| PA HANDBOOK FOR PROGRAM ADMINISTRATORS | | 1987 | 65 | |
| PEER TUTORING PROGRAM FOR AD. LITERACY AGENCIES | | 1989 | 65 | |
| PENNSYLVANIA ABE STAFF HANDBOOK | | 1989 | 66 | |
| SPECIAL POP. | STRETCH AND REACH | 1988 | 66 | |
| | SUCCESS AHEAD: WINNERS | 1989 | 66 | |
| | BUILDING SELF ESTEEM & CONFIDENCE THROUGH ABE | 1987 | 67 | |
| | COGNITIVE PROGRAM FOR THE BRAIN DAMAGED | 1987 | 67 | |
| | PROJECT PACT | 1986 | 67 | |

SPECIAL PROJECTS LISTING

| AREA | NAME | YEAR | PAGE |
|-----------|--|------|------|
| WORKPLACE | ABE PRE-VOCATIONAL [CLERICAL] SKILLS TRAINING | 1988 | 68 |
| | CUSTODIAL TRAINING MANUAL | 1987 | 68 |
| | DAILY LIVING SKILLS AT YOUR FINGERTIPS | 1988 | 68 |
| | ENGLISH FOR HOTEL HOUSEKEEPERS | 1988 | 69 |
| | LEARNING AND LIKING MATH AND SCIENCE | 1988 | 69 |
| | LET ABE DO IT! | 1987 | 69 |
| | MATHEMATICAL TOOLS FOR MACHINE TECHNOLOGY | 1982 | 70 |
| | PROJECT PREPARE | 1988 | 70 |
| | SEWING THE SEEDS: LITERACY IN A CLOTHING FACTORY | 1989 | 70 |
| | STATE HIGHWAY ADMINISTRATION | 1987 | 71 |
| | SUCCESS AHEAD: STAFF DEVELOPMENT VIDEO TRAINING | 1989 | 71 |
| | TRAINING PROGRAM FOR THE BAKING PROCESS | 1988 | 71 |
| | UPGRADING BASIC SKILLS FOR THE WORKPLACE | 1989 | 72 |

NAME: AIDS: AN UNFORGIVING ENEMY
PROJECT DIR: Dr. Robert Zellers
ORGANIZATION: Adult Education Services
ADDRESS: 313 Gardner Street
: Johnstown, PA 15905
:
AREA: CURRICULUM
YEAR: 1988
ISSUE: Jan. 1989
AE #: 3025-524
TEL: (814) 255-3521

AUDIENCE: T, C, L
SUB-AREA: Counseling, Health
COMPONENTS: C, G, FR
PROJECT COST: \$8,625
PANEL REVIEW: 1988
Effectiveness: G
Innovation : E
Adaptability : E

COMMENTS Provides a student reader that tells the story of two friends, one a gang leader and one a successful businessman. Integrates information about AIDS with a story line that is realistic and sensitive. A significant addition to your ABE library!

NAME: BASIC SCIENCE INSTRUCTIONAL MATERIALS
PROJECT DIR: Dr. David Dunlop & Dr. Robert Zellers
ORGANIZATION: Adult Education Services
ADDRESS: 313 Gardner Street
: Johnstown, PA 15905
:
AREA: CURRICULUM
YEAR: 1989
ISSUE: Nov. 1989
AE #: 3025-555
TEL: (814) 255-3521

AUDIENCE: T, L
SUB-AREA: Sci., GED, Life Skills
COMPONENTS: WB, G
PROJECT COST: \$11,800
PANEL REVIEW: 1989
Effectiveness: S
Innovation : E
Adaptability : E

COMMENTS This workbook and teacher's guide designed to go with the Basic Science for Today's World curriculum uses a CBAE format. Topics include Human Senses, Cell Growth, Calories, Aging, Sound and Light, Fuses, Electricity and Kitchen Chemistry.

NAME: BASIC SCIENCE LIVING SKILLS FOR TODAY'S WORLD
PROJECT DIR: Dr. Robert Zellers
ORGANIZATION: Adult Education Services
ADDRESS: 313 Gardner Street
: Johnstown, PA 15905
:
AREA: CURRICULUM
YEAR: 1987
ISSUE: Nov. 1987
AE #: 3025-473
TEL: (814) 255-3521

AUDIENCE: A, T, L
SUB-AREA: Science
COMPONENTS: C, G
PROJECT COST: \$13,340
PANEL REVIEW: 1987
Effectiveness: S
Innovation : E
Adaptability : E

COMMENTS This 25-lesson curriculum and Guide teaches scientific principles via a practical approach that uses a CBAE format. Topics include Human Senses, Cell Growth, Calories, Aging, Sound & Light, Fuses, Electricity and Kitchen Chemistry.

NAME: BILINGUAL INSTRUCTIONAL MATERIALS FOR TUTORS AREA: CURRICULUM
 PROJECT DIR: John Heisey YEAR: 1987
 ORGANIZATION: Lebanon Adult Education Center ISSUE: Mar. 1988
 ADDRESS: 1 Cumberland Street AE #: 3025-479
 : Lebanon, PA
 :
 TEL: (717) 274-0778

AUDIENCE: A, T, C, L PANEL REVIEW: 1987
 SUB-AREA: Bilingual Instruction Effectiveness: S
 COMPONENTS: FR, C, AV Innovation : S
 PROJECT COST: \$2,199 Adaptability : P

COMMENTS Three bilingual tapes and corresponding exercises stressing listening, pronunciation and grammar were developed for Int. and Adv. Vietnamese students who could not come to class. Tutors were assigned to provide support for this home study.

NAME: BRIDGING THE GAP: FROM ESL TO ABE AREA: CURRICULUM
 PROJECT DIR: Michael Benware & Judy Rance-Roney YEAR: 1989
 ORGANIZATION: Northampton Community College ISSUE: Mar. 1990
 ADDRESS: 3835 Green Pond Road AE #: 3025-589
 : Bethlehem, PA 18017
 :
 TEL: (215) 861-5427

AUDIENCE: A, T, L PANEL REVIEW: 1989
 SUB-AREA: ESL Level 3+ Effectiveness: NA
 COMPONENTS: NA Innovation : NA
 PROJECT COST: \$11,400 Adaptability : NA

COMMENTS Designed for students who have completed three levels of ESL, this 150-page language arts trains adults to read and understand difficult material without know the meaning of every work. It contains 22 sample lessons plus teaching techniques.

NAME: COMPUTERS & SOFTWARE: A UTILIZATION SURVEY AREA: CURRICULUM
 PROJECT DIR: Norman Ganser [CONTACT: Advance] YEAR: 1987
 ORGANIZATION: Internal Training Services ISSUE: Apr. 1988
 ADDRESS: 333 W State Street AE #: 3025-477
 : Media, PA 19063
 :
 TEL: (215) 566-7408

AUDIENCE: A PANEL REVIEW: 1987
 SUB-AREA: CAI for Adult Education Effectiveness: S
 COMPONENTS: FR, G Innovation : E
 PROJECT COST: \$7,877 Adaptability : S

COMMENTS Learner satisfaction index for CAI programs in PA. This project lists 437 software programs in standard ABE areas and rates 55 software programs used in PA [as of June 1987] on a 5-point user satisfaction scale.

NAME: COPING & LEARNING: A LIFE SKILLS WORKBOOK AREA: CURRICULUM
 PROJECT DIR: Brown, Long, Coles and Goldrich YEAR: 1989
 ORGANIZATION: Philadelphia School District ISSUE: Feb. 1990
 ADDRESS: 1700 N Broad Street AE #: 3025-558
 : Philadelphia, PA 19121
 :
 : TEL: (215) 236-4011

AUDIENCE: C, T] PANEL REVIEW: 1989
 SUB-AREA: Female Single Parents Effectiveness: NA
 COMPONENTS: Compendium of Materias Innovation : NA
 PROJECT COST: \$15,237 Adaptability : NA

COMMENTS This is a wonderful compendium of materials for counseling female single parent out-of-school youth. Topics are timely, broad-based, progressive and positive. They are for tutors and teachers to select not for students to use on their own.

NAME: DRUG & ALCOHOL PROGRAM FOR INST. ABE STUDENTS AREA: CURRICULUM
 PROJECT DIR: Margaret Green, Joan Leopold YEAR: 1989
 ORGANIZATION: Harrisburg State Hospital ISSUE: Mar. 1990
 ADDRESS: ABE Department, Pouch A AE #: 3025-565
 : Harrisburg, PA 17105-1300
 :
 : TEL: (717) 257-7561

AUDIENCE: C, L, T PANEL REVIEW: 1989
 SUB-AREA: Health, Life Skills Effectiveness: S
 COMPONENTS: TG, Chart, Flash Cards Innovation : G
 PROJECT COST: \$3,000 Adaptability : S

COMMENTS Curriculum comprised of a flip chart, 5x8" flash cards, pre-and-post tests and teachers' manual was field tested with 20 mentally ill substance abusers. Discussion of health risks, addiction and recovery processes, effects of family and work.

NAME: INTERGENERATIONAL APPROACH TO ENG. LANG. USAGE AREA: CURRICULUM
 PROJECT DIR: Adams, Lubold, and Schwartz YEAR: 1989
 ORGANIZATION: David G. Neuman Senior Center ISSUE: Mar. 1990
 ADDRESS: 6600 Bustleton Avenue AE #: 3025-573
 : Philadelphia, PA 19149
 :
 : TEL: (215) 338-9800

AUDIENCE: T, L, C PANEL REVIEW: 1989
 SUB-AREA: ESL Lang. Arts., Think. Effectiveness: S
 COMPONENTS: FR, Student Writings Innovation : S
 PROJECT COST: \$4,950 Adaptability : G

COMMENTS Project created a shared learning experience between a group of gifted middle school students and recent Russian immigrants [Senior citizens] Final report describes procedures and accomplishments and appraises positive and negative results.

NAME: LEA APPROACH FOR CAI IN A VOLUNTEER PROGRAM
PROJECT DIR: Jeanne Smith
ORGANIZATION: Center for Literacy
ADDRESS: 3725 Chestnut Street
: Philadelphia, PA 19104
:
AREA: CURRICULUM
YEAR: 1987
ISSUE: Apr. 1988
AE #: 3025-487
TEL: (215) 382-3700

AUDIENCE: A, T
SUB-AREA: CAI, Lang. Experience
COMPONENTS: FR, C, G
PROJECT COST: \$10,000
PANEL REVIEW: 1987
Effectiveness: S
Innovation : E
Adaptability : S

COMMENTS Guide describes how any model computer can be used by tutors or teachers with a student-centered Language Experience Approach [LEA] to teaching reading. Excellent bibliography, Hints for developing and managing a computer center for literacy students.

NAME: LEARNING ABOUT OUR PAST THROUGH PEOPLE
PROJECT DIR: Donna & Robert Zellers
ORGANIZATION: Adult Education Services
ADDRESS: 313 Gardner Street
: Johnstown, PA 15904
:
AREA: CURRICULUM
YEAR: 1989
ISSUE: Feb. 1990
AE #: 3025-564
TEL: (814) 255-3521

AUDIENCE: T, L
SUB-AREA: Lang. Arts, GED, History
COMPONENTS: SG, TG, Audio Tapes
PROJECT COST: \$4,990
PANEL REVIEW: 1989
Effectiveness: E
Innovation : E
Adaptability : G

COMMENTS This project provides all the material necessary for learner and staff to try the oral history approach to social studies and communication skills used in Learning about People. Encourages students to take control of the learning process.

NAME: LEARNING ABOUT PEOPLE
PROJECT DIR: Dr. Robert Zellers
ORGANIZATION: Adult Education Services
ADDRESS: 313 Gardner Street
: Johnstown, PA 15905
:
AREA: CURRICULUM
YEAR: 1988
ISSUE: Jan. 1989
AE #: 3025-522
TEL: (814) 255-3521

AUDIENCE: A, T, C, L
SUB-AREA: English composition
COMPONENTS: C, AV, G, FR
PROJECT COST: \$13,940
PANEL REVIEW: 1988
Effectiveness: G
Innovation : E
Adaptability : E

COMMENTS This English composition curriculum uses partners to gather oral histories and write feature stories. Adults gain confidence in such basic skills as interviewing, note-taking, taping, transcribing, organizing, writing and editing.

NAME: ABE SPEAKERS' BUREAU
 PROJECT DIR: Carol Molek & Barbara Goss
 ORGANIZATION: Tuscarora IU 11
 ADDRESS: Adult Ed and Job Training Center
 : 1020 Bellevernon Avenue
 : Lewistown, PA 17044

AREA: MANAGEMENT
 YEAR: 1989
 ISSUE: Jan. 1990
 AE #: 3025-552

TEL: (717) 248-4942

AUDIENCE: A
 SUB-AREA: Pub. Rel., Communication
 COMPONENTS: FR
 PROJECT COST: \$4,975

PANEL REVIEW: 1989
 Effectiveness: E
 Innovation : E
 Adaptability : S

COMMENTS The Final Report provides an outline of the communications course used to train nine ABE students/alumni who made presentations to 20 community organizations. Lots of staff time is necessary but the payoff is worth it!

NAME: ABE STUDENT HANDBOOK
 PROJECT DIR: Carol Molek
 ORGANIZATION: Tuscarora IU 11
 ADDRESS: Adult Ed and Job Training Center
 : 1020 Bellevernon Ave.
 : Lewistown, PA 17044

AREA: MANAGEMENT
 YEAR: 1988
 ISSUE: Feb. 1989
 AE #: 3025-513

TEL: (717) 248-4942

AUDIENCE: A, T, C, L
 SUB-AREA: PR, Communications
 COMPONENTS: FR, G
 PROJECT COST: \$4,950

PANEL REVIEW: 1988
 Effectiveness: E
 Innovation : E
 Adaptability : E

COMMENTS The Handbook, which describes Center services, programs, rules and operations, was produced with input from staff, students and alumni. It also provides alumni testimonials and tutor support information.

NAME: EVALUATION OF IBM'S PALS SYSTEM
 PROJECT DIR: Valerie Njie, Elizabeth Cramer
 ORGANIZATION: Bidwell Training Center
 ADDRESS: 1815 Metropolitan Street
 : Pittsburgh, PA 15233

AREA: MANAGEMENT
 YEAR: 1988
 ISSUE: Nov. 1988
 AE #: 3025-520

TEL: (412) 323-4000

AUDIENCE: A
 SUB-AREA: Computers, Literacy
 COMPONENTS: FR
 PROJECT COST: \$45,000

PANEL REVIEW: 1988
 Effectiveness: E
 Innovation : S
 Adaptability : G

COMMENTS A twenty-page report describes how PALS was used with adult students at various reading levels. It analyses program components and discusses application in an ABE situation, pointing out strengths and weaknesses.

NAME: FAMILY THAT READS TOGETHER, THE
 PROJECT DIR: Rebecca Ero
 ORGANIZATION: Center for Literacy
 ADDRESS: 3722 Chestnut Street
 : Philadelphia, PA 19104
 :

AREA: MANAGEMENT
 YEAR: 1987
 ISSUE: Mar. 1988
 AE #: 3025-482

TEL: (215) 382-3700

AUDIENCE: A, T, C, L
 SUB-AREA: Family Literacy
 COMPONENTS: FR, C
 PROJECT COST: \$4,766

PANEL REVIEW: 1987
 Effectiveness: S
 Innovation : E
 Adaptability : E

COMMENTS Workshops were run at libraries to encourage adults providing care to children to read to them. In very simple language, READ TO ME offers tips to beginning readers on reading to their children. Creates awareness of literacy among service-providers.

NAME: KEEPING UP APPEARANCES
 PROJECT DIR: Tana Reiff
 ORGANIZATION: The Message Refinery
 ADDRESS: P.O. Box 182
 : Lancaster, PA 17603
 :

AREA: MANAGEMENT
 YEAR: 1989
 ISSUE: Jan. 1990
 AE #: 3025-574

TEL: (717) 299-8912

AUDIENCE: A, T
 SUB-AREA: Program Promotion
 COMPONENTS: FR, G
 PROJECT COST: \$5,585

PANEL REVIEW: 1989
 Effectiveness: S
 Innovation : E
 Adaptability : E

COMMENTS This 32-page guide introduces adult educators to the art of packaging special projects and promotional materials. Reference for editing, layout, type, printing, binding, lighting and sound applied in an adult education format.

NAME: LITERACY STAFF DEVELOPMENT PROJECT
 PROJECT DIR: Kindig, Janzer-Wilson & Zucco
 ORGANIZATION: Mid-State Literacy Council
 ADDRESS: 117 E Beaver Ave.
 : State College, PA 16801
 :

AREA: MANAGEMENT
 YEAR: 1987
 ISSUE: Feb. 1988
 AE #: 3025-505

TEL: (814) 238-1809

AUDIENCE: A, T
 SUB-AREA: Literacy
 COMPONENTS: 3 G
 PROJECT COST: \$14,646

PANEL REVIEW: 1987
 Effectiveness: E
 Innovation : S
 Adaptability : E

COMMENTS Three handbooks on literacy programs: Literacy Government and Administration; Program Management and Promotions, and Educational Instruction and Support. A MUST for newcomers; a CHALLENGE for the expert.

NAME: OPERATION ALUMNI AREA: MANAGEMENT
PROJECT DIR: Tana Reiff YEAR: 1986
ORGANIZATION: The Message Refinery ISSUE: Feb. 1987
ADDRESS: P.O. Box 182 AE #: 3025-435
: Lancaster, PA 17603
:
TEL: (717) 299-0205

AUDIENCE: A, C PANEL REVIEW: 1987
SUB-AREA: PR, Alumni Effectiveness: E
COMPONENTS: G Innovation : E
PROJECT COST: \$7,730 Adaptability : S

COMMENTS Step-by-step guide to setting up an alumni association. Project promotes establishment of specialized subgroups along interest areas, such as: Job seeking; continuing education; legislative promotion, learner support network and social activities.

NAME: PA HANDBOOK FOR PROGRAM ADMINISTRATORS AREA: MANAGEMENT
PROJECT DIR: Tana Reiff Sodano YEAR: 1987
ORGANIZATION: The Message Refinery ISSUE: Feb. 1988
ADDRESS: P.O. Box 182 AE #: 3025-507
: Lancaster, PA 17602
:
TEL: (717) 299-0205

AUDIENCE: A PANEL REVIEW: 1987
SUB-AREA: Staff Development Effectiveness: E
COMPONENTS: g Innovation : E
PROJECT COST: \$15,480 Adaptability : E

COMMENTS A guide to procedures, protocols, and proven practices in ABE program management in Pennsylvania. In addition to a Staff Resource Guide, it includes a Student Resource Listing and a Glossary of Terms, Acronyms, Agencies and Organizations.

NAME: PEER TUTORING PROGRAM FOR AD. LITERACY AGENCIES AREA: MANAGEMENT
PROJECT DIR: Ali a Belzer YEAR: 1989
ORGANIZATION: Center for Adult Literacy ISSUE: Jan. 1990
ADDRESS: 3723 Chestnut Street AE #: 3025-582
: Philadelphia, PA 19104
:
TEL: (215) 382-3700

AUDIENCE: A, T, C, L PANEL REVIEW: 1989
SUB-AREA: Lang. Arts, Empowerment Effectiveness: NA
COMPONENTS: FR Innovation : NA
PROJECT COST: \$5,000 Adaptability : NA

COMMENTS This Final Report which describes the peer tutor training process and its results includes an outline of the training sessions, the agendas, supplemental reading materials and handouts. Six student tutors were matched with adult learners.

NAME: PENNSYLVANIA ABE STAFF HANDBOOK
PROJECT DIR: Tana Reiff
ORGANIZATION: The Message Refinery
ADDRESS: P.O. Box 182
: Lancaster, Pa 17603
:

AREA: MANAGEMENT
YEAR: 1989
ISSUE: Jan. 1990
AE #: 3025-550

TEL: (717) 299-8912

AUDIENCE: A, T, C
SUB-AREA: Staff Development
COMPONENTS: G
PROJECT COST: \$12,550

PANEL REVIEW: 1989
Effectiveness: E
Innovation : E
Adaptability : E

COMMENTS This 64-page guide for program staff and volunteers focuses on instructional philosophy, classroom practices and professional support systems. It can be used for new staff orientation or professional development programs at local and state level.

NAME: STRETCH AND REACH
PROJECT DIR: Carol Molek
ORGANIZATION: Tuscarora IU 11
ADDRESS: Adult Ed & Job Training Center
: 1020 Bellevernon Ave.
: Lewistown, PA 17044

AREA: MANAGEMENT
YEAR: 1988
ISSUE: Feb. 1989
AE #: 2125-199

TEL: (717) 248-4942

AUDIENCE: A, C, T, L
SUB-AREA: Alumni
COMPONENTS: FR, G
PROJECT COST: \$8,500

PANEL REVIEW: 1988
Effectiveness: S
Innovation : S
Adaptability : S

COMMENTS Describes the establishment of a regional network of GED Alumni associations in a four-county region in Central PA. Contains page after page of creative ideas and activities, including conducting alumni elections and establishing an alumni newspaper.

NAME: SUCCESS AHEAD: WINNERS
PROJECT DIR: Debra Shafer
ORGANIZATION: Penn State University
ADDRESS: 207 Mitchell Building
: University Park, PA 18602
:

AREA: MANAGEMENT
YEAR: 1989
ISSUE: Nov. 1989
AE #: 4100-90

TEL: (814) 865-1965

AUDIENCE: T, C, L
SUB-AREA: Student Motivation, PR
COMPONENTS: 30-minute Video
PROJECT COST: Half of \$35,531

PANEL REVIEW: 1989
Effectiveness: E
Innovation : E
Adaptability : E

COMMENTS This 30-minute video profiles three winners of the 1989 PA Outstanding Students of the Year award. Panel regarding this video as an effective tool to increase student motivation as well as a vehicle to promote program success in the community.

NAME: ABE PRE-VOCATIONAL [CLERICAL] SKILLS TRAINING AREA: WORKPLACE
PROJECT DIR: James L. Benner YEAR: 1988
ORGANIZATION: Northampton Community College ISSUE: Nov. 1988
ADDRESS: 3935 Green Pond Road AE #: 2175-176
: Bethlehem, PA 18107
: TEL: (215) 861-5427

AUDIENCE: A, T, C, L PANEL REVIEW: 1988
SUB-AREA: English, Math Effectiveness: E
COMPONENTS: FR, C, G Innovation : E
PROJECT COST: \$17, 370 Adaptability : E

COMMENTS This project provides a model curriculum for pre-clerical training. Students gain competencies in Math, English and office skills as they advance from Receptionist to Secretary to the President of a fictitious shampoo company.

NAME: CUSTODIAL TRAINING MANUAL AREA: WORKPLACE
PROJECT DIR: Marilyn Klein YEAR: 1987
ORGANIZATION: Prince William County, VA ISSUE:
ADDRESS: AE #:
: Available from:
: PA's Clearinghouse Advance TEL: (717) 783-9541

AUDIENCE: A,T,L PANEL REVIEW: NA
SUB-AREA: Custodial Workers Effectiveness:
COMPONENTS: FR inc. Curriculum Innovation :
PROJECT COST: NA Adaptability :

COMMENTS This manual for school custodians uses 4-6th grade language to describe custodial duties and procedures, equipment safety and ground security. It's extremely comprehensive and can be easily adapted to any custodial situation.

NAME: DAILY LIVING SKILLS AT YOUR FJ GERTIPS AREA: WORKPLACE
PROJECT DIR: Margaret Greene, Joan Leopold YEAR: 1988
ORGANIZATION: Harrisburg State Hospital ISSUE: Jan. 1989
ADDRESS: Pouch A AE #: 3025-523
: Harrisburg, PA 17105-1300
: TEL: (717) 257-7561

AUDIENCE: A, C, T, L PANEL REVIEW: 1988
SUB-AREA: Instit. Adults Effectiveness: S
COMPONENTS: M, FR, Flash Cards Innovation : S
PROJECT COST: \$2,500 Adaptability : G

COMMENTS Designed to help institutionalized adults prepare for discharge. Flip charts and flash cards, used to provide instruction in cooking, housekeeping, laundry use, leisure skills and medication awareness. Step-by-step guide.

NAME: ENGLISH FOR HOTEL HOUSEKEEPERS
 PROJECT DIR: Laura Schanes Romstedt
 ORGANIZATION: Fairfax County, Virginia
 ADDRESS:
 : Available from:
 : PA's Clearinghouse Advance
 AREA: WORKPLACE
 YEAR: 1988
 ISSUE:
 AE #:
 TEL: (717) 783-9541

AUDIENCE: A,T,L
 SUB-AREA: ESL Hotel Housekeepers
 COMPONENTS: Guide inc. Curriculum
 PROJECT COST: NA
 PANEL REVIEW:
 Effectiveness:
 Innovation :
 Adaptability :

COMMENTS Manual and curriculum guide describes the development of an English in the Workplace program for Hotel Housekeepers. It includes assessment procedures, a curriculum outline, and lesson plans with reproducible classroom activities.

NAME: LEARNING AND LIKING MATH AND SCIENCE
 PROJECT DIR: Carol Goertzel
 ORGANIZATION: LSH Women's Program
 ADDRESS: 1340 Frankford Avenue
 : Philadelphia, PA 19125
 :
 AREA: WORKPLACE
 YEAR: 1988
 ISSUE: Nov. 1988
 AE #: 3025-519
 TEL: (215) 426-8610

AUDIENCE: T, L
 SUB-AREA: Healthcare, Electronics
 COMPONENTS: C, G, FR
 PROJECT COST: \$24,799
 PANEL REVIEW: 1988
 Effectiveness: S
 Innovation : E
 Adaptability : E

COMMENTS This 4-unit curriculum helps learners prepare to pass entrance exams in the allied health field and qualify for work in electronics/technical industries. Includes goal-setting, career planning and exercises to help learners overcome math anxiety.

NAME: LET ABE DO IT!
 PROJECT DIR: Jorie Mark
 ORGANIZATION: AAACE [Publisher]
 ADDRESS: 1112 16th St. NW, Suite 420
 : Washington, DC 20036
 :
 AREA: WORKPLACE
 YEAR: 1987
 ISSUE: Mar. 1988
 AE #: 1075-66
 TEL: (202) 463-6333

AUDIENCE: A
 SUB-AREA: Business-Education Link
 COMPONENTS: G
 PROJECT COST: NA
 PANEL REVIEW: NR
 Effectiveness:
 Innovation :
 Adaptability :

COMMENTS This 94-page book highlights business, industry, union and JTPA sponsored efforts to advance the basic literacy skills of employees and potential employees. Offers strategies for marketing adult programs on a cost-recovery basis.

NAME: MATHEMATICAL TOOLS FOR MACHINE TECHNOLOGY AREA: WORKPLACE
 PROJECT DIR: John D. Popowski [Author] YEAR: 1982
 ORGANIZATION: Wadsworth, Inc. ISSUE:
 ADDRESS: Belmont, CA 94002 AE #:
 : Available from:
 : PA's Advance Clearinghouse TEL: (717) 783-9541

AUDIENCE: A, T, L PANEL REVIEW: NA
 SUB-AREA: Machine Math Effectiveness:
 COMPONENTS: WB w. Answer Key Innovation :
 PROJECT COST: NA Adaptability :

COMMENTS This 342-page workbook provides explanations and practice in mathematical operations from fractions to geometry. Examples are geared to machinists' needs and deal with such items as step gages, idler pins, bushings, spur gears and cutting speeds.

NAME: PROJECT PREPARE AREA: WORKPLACE
 PROJECT DIR: Marilyn Gentzler, Edie Gordon YEAR: 1988
 ORGANIZATION: CIU 10 Development Center ISSUE: Nov. 1988
 ADDRESS: Centre County AVTS AE #: 3025-536
 : Pleasant Gap, PA 16823
 : TEL: (814) 359-3069

AUDIENCE: A, C, T, L PANEL REVIEW: 1988
 SUB-AREA: LPN, Veterinarian, Clerk Effectiveness: E
 COMPONENTS: C, G, FR Innovation : S
 PROJECT COST: \$13,831 Adaptability : S

COMMENTS 3 self-instructional packets similar to GED workbooks were developed to give learners a competitive edge when taking entrance exams for vocational training programs for Licensed Practical Nursing, Business & Veterinarian Assistant.

NAME: SEWING THE SEEDS: LITERACY IN A CLOTHING FACTORY AREA: WORKPLACE
 PROJECT DIR: Ben Burenstein YEAR: 1989
 ORGANIZATION: The Center for Literacy ISSUE: Nov. 1989
 ADDRESS: 3723 Chestnut Street AE #: 3025-578
 : Philadelphia, PA 19104-3189
 : TEL: (215) 382-3700

AUDIENCE: A PANEL REVIEW: 1989
 SUB-AREA: Job Specific Curriculum Effectiveness: G
 COMPONENTS: FR, 26 Lesson Plans Innovation : E
 PROJECT COST: \$6,837 Adaptability : S

COMMENTS This project established a workplace program in a Philadelphia sewing factory and developed an ESL curriculum to suit employee, union and management objectives. Set of four units with 26 lesson plans and instructional materials is included.

NAME: STATE HIGHWAY ADMINISTRATION **AREA:** WORKPLACE
PROJECT DIR: Carroll Ruark, Dept. of AE **YEAR:** 1987
ORGANIZATION: Montgomery Co. Public Schools **ISSUE:**
ADDRESS: Rockville MD. **AE #:**
: Available from:
: PA's Clearinghouse Advance **TEL:** (717) 783-9541

AUDIENCE: A,T **PANEL REVIEW:** NA
SUB-AREA: State Highway Workers **Effectiveness:**
COMPONENTS: FR inc. Curriculum **Innovation :**
PROJECT COST: NA **Adaptability :**

COMMENTS Final report on a 12-week literacy program for state highway workers includes examples of curriculum integrating basic literacy skills with relevant job tasks. Includes curriculum objectives, suggested lessons and sample forms.

NAME: SUCCESS AHEAD: STAFF DEVELOPMENT VIDEO TRAINING **AREA:** WORKPLACE
PROJECT DIR: Debra Shafer **YEAR:** 1989
ORGANIZATION: Penn State University **ISSUE:** Nov. 1989
ADDRESS: 207 Mitchell Building **AE #:** 4100-90
: University Park, PA 18602
: **TEL:** (814) 865-1965

AUDIENCE: A, T, C, L **PANEL REVIEW:** 1989
SUB-AREA: Public Relations **Effectiveness:** E
COMPONENTS: 30-minute Video **Innovation :** E
PROJECT COST: Half of \$35,531 **Adaptability :** E

COMMENTS A half-hour video profiling three companies that have take a lead in offering workplace literacy programs in Pennsylvania can be used to train ABE/GED teachers and administrators who have litte experience in developing partnerships with business.

NAME: TRAINING PROGRAM FOR THE BAKING PROCESS **AREA:** WORKPLACE
PROJECT DIR: Nabisco Brands, Inc. **YEAR:** 1988
ORGANIZATION: "Almost Home" Richmond Plant **ISSUE:**
ADDRESS: **AE #:**
: Available from:
: PA's Advance Clearinghouse **TEL:** (717) 783-9541

AUDIENCE: A,T,L **PANEL REVIEW:** NA
SUB-AREA: Bakers **Effectiveness:**
COMPONENTS: Bakers' Manual **Innovation :**
PROJECT COST: NA **Adaptability :**

COMMENTS This 29-page manual describing the equipment, process and paperwork in use at Nabisco's Richmond plant would be helpful to anyone setting up a basic skills program for bakers. It includes job-specific vocabulary and safety measures.

NAME: UPGRADING BASIC SKILLS FOR THE WORKPLACE
PROJECT DIR: Inst. for the Study of Adult Literacy
ORGANIZATION: Penn State University
ADDRESS: 248 Calder Way, Suite 307
: University Park, PA 16801
:

AREA: WORKPLACE
YEAR: 1989
ISSUE: Nov. 1989
AE #: 2175-189

TEL: (814) 863-3777

AUDIENCE: A, C
SUB-AREA: Video and Guide Book
COMPONENTS: Appalachian Programs
PROJECT COST: Private Funding

PANEL REVIEW:
Effectiveness:
Innovation :
Adaptability :

COMMENTS Penn State working with WQEX of Pittsburgh produced a 30-minute video depicting workplace literacy programs in eight sites in Appalachia. This guide to developing workplace literacy services accompanies the video.

APPENDIX A

ADDRESS LIST OF ABLE PUBLISHERS

Academic Therapy Publications

20 Commercial Blvd.
Novato, CA 94949-6191
TEL: (800) 422-7249

CONTACT: Ms. Arleta Quesada
Marketing
High Noon Books
FAX: (415) 883-3720

Addison-Wesley

World Language Division
Jacob Way
Reading, MA 01867

CONTACT: Northeast Region
Northeast Region
TEL: (800) 521-0011

Alemany Press

Dept. PR 62
2501 Industrial Parkway W
Haywood, CA 94545

CONTACT: Marketing Manager
[A PHR Subsidiary]
TEL: (800) 227-2375

Barron's Educational Series

250 Wireless Blvd.
Hauppauge, NY 11788
TEL: (800) 6467-3476

CONTACT: Marketing Manager
FAX: (516) 434-3723

BLS Tutorsystems, Inc.

Woodmill Corporate Center
5153 W Woodmill Drive, S-18
Wilmington, DE 19808

CONTACT: Mr. Alfred Siegfried
President
TEL: (800) 545-7766

Book-Lab, Inc.

500 74th Street
North Bergen, NJ 07047

CONTACT: Marketing Manager
TEL: (201) 861-6763

Cc ridge [PHR]

SEE: Prentice-Hall-Regents

Cliffs Notes, Inc.

PO Box 80728
Lincoln, NE 68501-0728
TEL: (800) 228-4078

CONTACT: Ms. Connie Brakhahn
Advertising Director
FAX: (402) 423-9254

Contemporary Books, Inc.

180 N Michigan Ave.
Chicago, IL 60601
TEL: (800) 646-3476

CONTACT: Mr. Myron Hallock
Sales Representative
TEL: (215) 233-3544
FAX: (516) 434-3723

Delta Systems Company, Inc.
570 Rock Road Drive, Dept. H
Dundee, IL 60118

TEL: (800) 323-8270

CONTACT: Mr. Charles Liebowitz
Vice President, Sales

FAX: (708) 551-9435

Dornac, Inc.
PO Box 270459
San Diego, CA 92128-0983

TEL: (800) 547-8032

CONTACT: Marketing Manager

FAX: (619) 432-0178

EDL, Inc.
PO Box 210726
Columbia, SC 29221

TEL: (800) 645-3739

CONTACT: Mr. Irwin Harris
President
TEL: (800) 227-1606

Educational Activities, Inc.
1937 Grand Avenue
Baldwin, NY 11510

TEL: (800) 645-3739

CONTACT: Ms. Rosalie Dow
Special Projects Dir.

FAX: (516) 623-9282

Educational Design
RD #3, Old Wilmington Road
Coatesville, PA 19320

EDI [Educational Design, Inc.]
922 Woodbourne Road
Suite 146
Levittown, PA, 19056

TEL: (800) 221-9372

CONTACT: Ms. Jeanne K. Smith
TEL: (215) 383-5291

CONTACT: Mr. Len Keller
Regional Sales Rep.
TEL: (215) 752-2705

Educational Technologies
1007 Whitehead Road Ext.
Trenton, NJ 08638

Fearon Education
500 Harbor Blvd.
Belmont, CA 94002

TEL: (800) 587-4283

CONTACT: Marketing Manager
TEL: (609) 882-2668

CONTACT: Mr. Robert Kelly
Sales Representative
TEL: (415) 592-78107

FAX: (415) 595-8143

Hammond, Inc.
515 Valley Street
Maplewood, NJ 07040

TEL: (800) 536-4953

CONTACT: Marketing Manager

FAX: (201) 763-7658

Janus Book [Fearon-Janus]
2501 Industrial Parkway W
Haywood, CA 94545

CONTACT: Marketing Manager
TEL: (800) 227-2375

KET< The Kentucky Network
2230 Richmond Road
Suite S-213
Lexington, KY 40502-1311

CONTACT: Ms. Milli Fazey
Marketing

TEL: (800) 3545-9067

FAX: (606) 266-3562

Longman, Inc.
95 Church Street
White Plains, NY 10601-1505

CONTACT: Marketing Manager
TEL: (914) 993-5000

MECC
3490 Lexington Ave. N
St. Paul, MN 55126-8097

CONTACT: Ms. Patricia Kallio
Marketing Comm. Coord.

TEL: (800) 228-3504 Ext. 527

FAX: (612) 481-3551

Media Materials, Inc.
1821 Portal Street
Baltimore, MD 21224

CONTACT: Ms. Kathleen Wright
NE Reg. Mgr, Secondary

TEL: (800) 638-1010

FAX: (301) 633-2758

Modern Curriculum Press
13900 Prospect
Cleveland, OH 44136

CONTACT: Marketing Manager

TEL: (800) 321-3106

New Readers Press
Box 131
1320 Jamesville Ave.
Syracuse, NY 13210

CONTACT: Ms. Cyndi Guy
Marketing Coordinator

TEL: (800) 448-8878

FAX: (315) 422-9121

NTC Publishing
4255 W Touhy Avenue
Lincolnwood, IL 60646-1975

CONTACT: Mr. Karl Dildine
Eastern Marketing Mgr.
TEL: (215) 948-6861

TEL: (800) 323-4900

FAX: (312) 679-2494

Prentice-Hall-Regents-Cambridge
1586 Lancaster Green
Annapolis, MD 21401

CONTACT: Mr. Rick Spencer
National GED Director
T : (301) 849-5422

Quercus

4350 Equity Drive
PO Box 2649
Columbus, OH 43216

TEL: (800) 848-9500

CONTACT: Mr. Robert Kelly
Sales Representative
TEL: (215) 363-2366

FAX: (614) 771-5841

Scott, Foresman, LLL Division

1900 E Lake Avenue
Glenview, IL 60025

TEL: (800) 628-4480

CONTACT: Mr. Ray Brown
Sales Representative
TEL: (201) 286-3638

Steck-Vaughn Company

3520 Executive Center Dr.
PO Box 26015, Suite 300
Austin, TX 78731

TEL: (800) 531-5015

CONTACT: Ms. Elaine Johnston
Marketing Associate

FAX: (800) 343-6854

Sunburst Communications

101 Castleton Street
Room MB10
Pleasantville, NY 10570

TEL: (800) 431-1934

CONTACT: Marketing Manager

FAX: (614) 769-2492

Gundance Publishers

Newton Road
PO Box 1326
Littleton, MA 01460

CONTACT: Ms. Leona Curhan
Nat'l Sales Manager
TEL: (800) 343-8204

INDEX OF PUBLISHERS' RESOURCES

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| O-4 | VOCATIONAL ENTRY SKILLS | 1986 | Academic Therapy | 18 |
| ABE | HELPMATES | 1988 | | 36 |
| ESL | ESL/LITERACY SCALE | 1989 | | 23 |
| ABE | YOU ARE.. SERIES [6 BKS] | 1987 | Academic Therapy [High Noon] | 42 |
| ESL | AS I WAS SAYING | 1989 | Addison-Wesley | 21 |
| O-4 | MATHEMATICS BOOK A | 1989 | | 15 |
| ESL | HEARSAY | 1986 | | 25 |
| ESL | WRITING WARM UPS | 1989 | Alemany Press | 29 |
| GED | WAYS TO READING | 1986 | | 51 |
| GED | TO THE POINT | 1986 | | 50 |
| PRE-GED | ARITHMETIC, THE EASY WAY | 1989 | Barron's | 45 |
| GED | ALGEBRA, THE EASY WAY | 1989 | | 48 |
| ABE | BLS TUTORSYSTEMS [SOFTWARE] | 1987 | BLS, Inc. | 34 |
| O-4 | HIP READERS [2 BKS, 4 WBS] | 1986 | Book-Lab | 14 |
| O-4 | WRITE WAY TO SPELL, THE [2BKS] | 1984 | | 18 |
| ABE | MATH MASTER [2 BKS] | 1989 | Cambridge [PHR] | 37 |
| PRE-GED | POWER ENGLISH SERIES [8 BKS] | 1989 | | 46 |
| GED | YOU CAN PASS THE GED | 1989 | Cliffs Notes, Inc | 51 |
| GED | GED EXERCISE BOOK SERIES [5 BKS] | 1989 | Contemporary Books | 49 |
| GED | NEW GED SATELLITE PROGRAM | 1987 | | 49 |
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| GED | NEW GED | 1987 | | 49 |
| O-4 | NEW BEGINNINGS IN READING [8 BKS] | 1986 | | 16 |
| PRE-GED | CONTEMPORARY PRE-GED SERIES [6 BKS] | 1989 | | 45 |
| ABE | READER'S CHOICE [3BKS] | 1989 | | 39 |
| ESL | WHATTAYA HEAR? | 1989 | Delta | 29 |
| ESL | WHATTAYA DO? | 1989 | | 28 |
| ESL | GET READY! GO HOME FREE! | 1988 | | 24 |
| ESL | ENGLISH THROUGH CITIZENSHIP SERIES [4WBKS] | 1989 | | 23 |
| ESL | LISTENING IN AND SPEAKING OUT [3 BKS] | 1989 | | 26 |
| ESL | INPUT OUTPUT | 1990 | | 26 |
| WORKPLACE | CLEANING UP | 1988 | | 55 |
| PRE-GED | REAL WRITING | 1988 | Dormac, Inc. | 47 |
| ESL | IN OTHER WORDS | 1989 | | 25 |
| ABE | THINK AND WRITE SERIES, A-C | 1989 | EDI | 41 |
| PRE-GED | FOCUSING ON LITERATURE | 1989 | | 45 |
| ABE | REVISE AND EDIT, BOOK 1 | 1989 | | 40 |
| GED | REVISE AND EDIT, BOOK 2 | 1989 | | 50 |
| ABE | HOW TO WRITE FOR EVERYDAY LIVING [SOFTWARE] | 1986 | Educational Activities | 37 |

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| GEO | CONSTITUTION AND GOVERNMENT OF THE U.S. | 1987 | Educational Activities | 48 |
| PRE-GEO | READINGS IN AMERICAN HISTORY SERIES [4BKS] | 1989 | | 46 |
| ABE | SKILLS BANK II [SOFTWARE] | | Educational Design | 40 |
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| 0-4 | FINDING YOUR WAY | 1989 | Fearon | 13 |
| 0-4 | HOPES AND DREAMS [10 BKS] | 1989 | | 14 |
| ABE | CAREER READERS SERIES [SOFTWARE] | 1986 | | 34 |
| ABE | PACEMAKER PRACTICAL ENGLISH SERIES | 1987 | | 38 |
| 0-4 | TAKING A TRIP | 1989 | | 17 |
| 0-4 | ABLEST PLUS [5BKS REVISED] | 1989 | | 11 |
| ABE | BUYING WITH SENSE [REVISED] | 1989 | | 34 |
| ABE | BASIC MATH SKILLS FOR TODAY'S LIVING | 1986 | Hammond | 33 |
| ABE | PROFICIENCY IN WRITTEN ENGLISH | 1986 | | 38 |
| ESL | HANDBOOK FOR CITIZENSHIP | 1989 | Janus | 25 |
| 0-4 | MATH IN ACTION SERIES [5 BKS] | 1988 | | 15 |
| 0-4 | MATHTACTICS | 1988 | | 15 |
| ABE | ANOTHER PAGE [VIDEOTAPE] | 1988 | KET | 33 |
| ESL | BREAKING THE ICE | 1989 | Longman, Inc. | 22 |
| ESL | BUILDING LIFE SKILLS SERIES [3 WBKS] | 1987 | | 22 |
| 0-4 | SPELLING SERIES [SOFTWARE] | 1988 | MECC | 17 |
| ABE | CONQUERING MATH WORKSHEET GENERATOR [SOFTWARE] | 1987 | | 35 |
| ABE | READING FOR BETTER COMPREHENSION | 1988 | Media Materials | 39 |
| ABE | SPACE SHUTTLE, THE | 1990 | | 41 |
| ABE | SKILL BUILDING WITH THE NEWSPAPER | 1989 | | 40 |
| ABE | EXCEL IN MATHEMATICS SERIES [30WBKS] | 1989 | Modern Curriculum Press | 35 |
| ABE | MAKING THE MOST OF NEWS FOR YOU | 1989 | New Readers Press | 37 |
| 0-4 | WHEN A BABY IS NEW [REVISED] | 1990 | | 18 |
| 0-4 | LONG AND SHORT OF MOTHER GOOSE, THE | 1988 | | 15 |
| 0-4 | GETTING STARTED WITH EXPERIENCE STORIES | 1988 | | 13 |
| ABE | WRITING ME | 1987 | | 42 |
| 0-4 | IN THE KNOW [4 BOOKS] | 1987 | | 14 |
| ABE | NEWS FOR YOU [SAMPLE EDITIONS] | 1989 | | 38 |
| 0-4 | BRIOE IN PINK | 1989 | | 12 |
| ABE | GOOD BEGINNING, A | 1990 | | 36 |
| 0-4 | DON'T SELL ME SHORT | 1989 | | 12 |
| 0-4 | AS A CHILD GROWS [REVISED] | 1990 | | 11 |
| 0-4 | BETTER OFF WITHOUT ME | 1989 | | 12 |
| 0-4 | FAVORITE CHILDHOOD TALES [4BKS] | 1990 | | 13 |
| 0-4 | FITTING IN SERIES [8 BKS] | 1990 | | 13 |

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| ESL | BUILDING REAL LIFE ENGLISH SKILLS | 1989 | NTC Publishing | 22 |
| ESL | YES! YOU CAN LEARN A FOREIGN LANGUAGE | 1989 | | 29 |
| ESL | ESSENTIAL LIFE SKILLS (5 BKS) | 1989 | | 24 |
| ESL | DICTIONARY OF AMERICAN SLANG | 1989 | | 23 |
| PRE-GED | TIME: WE ARE THE PEOPLE | 1989 | | 47 |
| ESL | LIVING IN ENGLISH | 1986 | | 27 |
| ESL | LADO ENGLISH SERIES (6 BKS REVISED) | 1989 | Prentice Hall Regents | 26 |
| ESL | EXPRESSWAYS SERIES (40+BKS) | 1986 | | 24 |
| ESL | VOICES OF FREEDOM (2 BKS) | 1989 | | 28 |
| ESL | SIDE BY SIDE (4 BKS REVISED) | 1989 | | 28 |
| ESL | PIZZA TASTES GREAT, THE | 1988 | | 27 |
| WORKPLACE | WORKING CULTURE (2 BKS) | 1989 | | 56 |
| ESL | BILL MORGAN'S BEAT AND OTHER SCENES | 1987 | | 21 |
| ABE | AFRICAN AMERICANS IN U.S. HISTORY (2BKS) | 1989 | Quercus | 33 |
| WORKPLACE | CAREER & LIFE SKILLS SERIES (5BKS) | 1989 | | 55 |
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| PRE-GED | PRE-GED MATHEMATICS EXERCISES (2BKS) | 1989 | Scott, Foresman | 46 |
| GED | BASIC SCIENCE FOR LIVING (2 BKS) | 1990 | Steck-Vaughn | 48 |
| 0-4 | SPOTLIGHT SERIES (6 BKS) | 1986 | | 17 |
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| GED | WIT BOOK ONE & TWO | 1989 | Sundance Publishers | 51 |