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ABSTRACT

The library at the University of Pittsburgh at Bradford has created a collection of curriculum materials and children's literature for use by education students. These materials are shelved with the education-related books in the L category of the Library of Congress classification scheme. Materials are arranged by subject area and subdivided by publisher so that series fall together. An LZ schedule has been developed with the following subdivisions: language arts, foreign languages, mathematics, fine arts, science, social studies, and non-textbooks. The call number identifies book classification, grade level, publisher, date of publication, and type of material (workbook, teacher's edition, etc.). The complete LZ schedule, the Cutter table for publishers, the grade level table, and a list of call number qualifiers for textbook call numbers are attached. (MSE)

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An "LZ" Schedule for Curriculum Libraries

Dennis J. Frank and Marietta A. Frank

Hanley Library recently created a curriculum materials collection for

the use of The University of Pittsburgh at Bradford's education students.

These students actually take most of their education courses at St. Bonaventure University, some 20 miles away, through a cooperative arrangement. They have access to the St. Bonaventure library but expressed a desire for materials to use a little closer at hand. So we accommodated them.

The bulk of the present collection consists of textbooks and materials donated by the local Intermediate Unit, a cooperative agency of the area school districts. We continue to add textbooks donated by local schools and have added a small children's literature collection.

We had the good fortune to be planning a move into a new building at the same time we were contemplating the arrangement of the curriculum materials. Thus we knew we could put them anywhere we wanted, without having to move half of the other materials in the building to accommodate them. We decided to put them with the education-related books in the "L's" of the Library of Congress classification scheme. This permits our education students to satisfy their needs in one area of the library.

The next step was to decide how to arrange and circulate the materials. We determined that the most useful arrangement for our students was by subject area, subdivided by publisher, so that series fall together. We also wanted them easily identifiable for reshelving and circulation purposes. To this end, we created our "LZ" schedule. This schedule preserves the arrangement we wanted and maintains the same look and "feel" of the rest of our L.C. classified library.

We subdivided the LZ's by '000's, leaving ourselves lots of room for maneuver and future manipulation. The major subdivisions ended up looking like this:

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TO THE EDUCATIONAL RESOURCES
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LZ 1000	Language Arts
LZ 2000	Foreign Languages
LZ 3000	Mathematics
LZ 4000	Fine Arts
LZ 5000	Science
LZ 6000	Social Studies

LZ 9000 Non-Textbooks

The unified subject schedules follow similar patterns of subdivision, with enough variation to accommodate the differing curricular structures of the different disciplines. For instance, most of the schedules are divided into elementary and secondary level textbooks, then subdivided by the specific topics appropriate to each level. See Table 1 for the complete schedule.

The structure of the call number identifies the book classification, the grade level, the publisher, the date of publication, and the type of material, i.e. workbook, teacher's edition, etc.

SAMPLE CALL NUMBER

LZ 1010	LZ 1010	Classification: Language Arts. Elementary. Reading
.G5501	.G5501	Publisher: Ginn. Grade: first
1983	1983	Publication date: 1983
Work T	Work T	Type: Workbook. Teacher's Edition

We created a reserve cutter table for publishers (Table 2), to which we attach a two-character notation for the grade level. Table 3 is our list of qualifiers for textbook type. Note that we simply append a "T" to indicate teachers' editions. Thus, our sample is an elementary level (1st grade) reading workbook (teacher's edition), published in 1983 by Ginn.

In the year and a half we have been using this system, our cataloging assistant has found it very simple to use and comprehensive in its coverage of our collection. Our patrons have found it suits their needs very well. It allows them to browse effectively when they are examining publishers'

series or comparing materials of similar type produced by a number of publishers. Our circulation assistants are able to get materials back to the correct spot on the shelf with no more difficulty than they have anywhere else in the collection. Overall, we have found this to be a very useful approach to the development of a user- and library-friendly curriculum collection.

TABLE 1**LZ Schedule****1000 Language Arts**

Elementary		Secondary	
1010	Reading	1510	Literature & Reading
1020	Grammar	1520	Grammar & Composition
1030	Vocabulary	1530	Vocabulary
1040	Spelling	1540	Spelling
1050	Penmanship	1550	Speech/Theatre

2000 Foreign Languages

2510	French
2520	German
2530	Spanish

3000 Math

Elementary			
3010	Math	3530	Pre Algebra
		3540	Algebra I
		3550	Geometry
		3560	Algebra II/Trig
		3570	Advanced Math
		3580	Computer Science
Secondary			
3510	Consumer Math		
3520	General Math		

4000 Fine Arts

Elementary		Secondary	
4010	General Humanities	4510	General Humanities
4020	Art	4520	Art
4030	Music	4530	Music

5000 Science

Elementary			
5010	General Science	5540	Life Science
		5550	Biology
		5560	Chemistry
		5570	Physics
		5580	Anatomy/Physiology
		5590	Health
Secondary			
5510	General Science		
5520	Physical Science		
5530	Earth Science		

6000 Social Studies

Elementary		Secondary	
6010	Geography	6510	Geography
		6520	World Studies
		6530	American Studies
		6540	Other
		6550	Economics

9000 Non-Textbook Materials**9100 Children's Literature**

1st cutter for author; 2nd cutter for title

9900 Series

.F38 Phi Delta Kappa Fastback series. Add series number to call number.

TABLE 2

Publisher Reserved Cutter Table

Addison-Wesley	A33	A34	A35
Allyn-Bacon	A43		
American Book Co.	A44		
AMSCO	A47		
Benefic Press	B45		
Ginn	G55		
Glencoe	G64		
Harcourt, Brace, Jovanovich	H36	H37	H38 H39
Heath	H42		
HRW	H63	H64	H65
Houghton Mifflin	H68		
Laidlaw	L34	L35	
Lippincott	L56		
McGraw-Hill	M35	M36	
Macmillan	M33		
Merrill	M47	M48	
Modern Curric. Pr.	M63		
Noble & Noble	N62		
Rand McNally	R35	R36	
Scott Foresman	S36		
Sadlier	S33		
Silver Burdett	S54		
SRA	S45		

Grade Level Table

Add to publisher cutter for grade level: (Where grade level is not appropriate, simply cutter for the publisher.)

Kindergarten	00	Grade 7	07
Grade 1	01	Grade 8	08
Grade 2	02	Grade 9	09
Grade 3	03	Grade 10	10
Grade 4	04	Grade 11	11
Grade 5	05	Grade 12	12
Grade 6	06		

TABLE 3

Call Number Qualifiers
for Textbook Call Numbers

Textbook = Text	Add T for teachers' editions
Workbook = Work	
Skill book = Skill	
Resource book = Res bk	
Activity book = Act bk	
Tests = Test	
Masters = Mstrs	
Unit = Unit	
Scope = Scope	
Objectives = Obj	
Module = Mod	