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**IDENTIFIERS** ERIC; Vocational Education Curriculum Materials Database

**ABSTRACT**

Intended as a reference for vocational education personnel who serve special needs populations, this catalog identifies resource organizations that can provide information or technical assistance and recently developed materials for special needs groups and program areas. Section I includes organizations, arranged alphabetically and preceded by a title listing. They represent such diverse types as advocacy groups, clearinghouses, libraries, professional associations, research and development centers, and rehabilitation research and training centers. The information provided for each organization is as follows: organization name, director, contact person, address and telephone number, type of organization, subject terms (major descriptors) that indicate the focus of the organization, subject terms (minor descriptors) that generally denote the types of services offered, and a brief annotation. A subject index provides access to organizations. Section II provides examples of recently developed materials announced in the online databases Educational Resources Information Center (ERIC) and Vocational Education Curriculum Materials (VECM). These materials illustrate the types of resources available. An information sheet describes each database and gives instruction for accessing the databases to obtain curriculum materials for special needs students. A subject index to the ERIC and VECM materials is included. Appendixes include explanations of ERIC and VECM citations and addresses of Curriculum Coordination Centers. (YLB)

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ED 296118

**SPECIAL NEEDS RESOURCES  
FOR VOCATIONAL EDUCATION  
SECOND EDITION**

**Compiled by**

**Ruth Gordon**

**The National Center for Research in Vocational Education  
The Ohio State University  
1960 Kenny Road  
Columbus, Ohio 43210-1090**

**1988**

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- Generating knowledge through research
- Developing educational programs and products
- Evaluating individual program needs and outcomes
- Providing information for national planning and policy
- Installing educational programs and products
- Operating information systems and services
- Conducting leadership development and training programs

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Columbus, Ohio 43210-1090

**Executive Director:** Ray D. Ryan

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## FOREWORD

Vocational educators need access to the various resources that are available for serving special needs populations. Through an effort called the Vocational Education Special Needs Exchange, this catalog of resource organizations and materials was compiled to meet this need. The catalog is intended for vocational education administrators, curriculum developers, teachers, and counselors at secondary, postsecondary, and adult levels.

The National Center is indebted to the Vocational Education Special Needs Exchange staff for their work in identifying and compiling these resources: Dr. Wesley E. Budke, Senior Research Specialist, Ruth Gordon, Program Associate, and Marjorie Dellinger, Typist.

We wish to thank the contact persons associated with the organizations for their help in supplying and verifying their profiles.

Judy Balogh provided the final editorial review.

Ray D. Ryan  
Executive Director  
National Center for Research  
in Vocational Education

## EXECUTIVE SUMMARY

This is the second edition of a catalog intended as a reference for vocational education personnel who serve special needs populations. It contains two types of resources: organizations and materials.

The organizations include advocacy groups, clearinghouses, libraries, professional associations, research and development centers, and rehabilitation research and training centers.

The materials were selected from two online databases: Educational Resources Information Center (ERIC) and Vocational Education Curriculum Materials (VECM). They exemplify the kinds of materials developed for use in working with special needs students.

Readers are encouraged to contact organizations of interest for detailed information on their products and services and to use the ERIC and VECM databases for locating needed materials.

## INTRODUCTION

### Background

This catalog is a product of the Vocational Education Special Needs Exchange, an activity that began in January 1986 to support vocational education special needs program improvement. Major objectives of the Exchange are the following:

- o Develop and maintain a resource network of organizations that serve handicapped, disadvantaged, and limited English-proficient populations.
- o Disseminate information of interest to the vocational education community about the programs, products, and services offered by these organizations.
- o Encourage individuals and organizations to share their expertise and resources related to special needs.
- o Encourage announcement and use of special needs print and nonprint materials in the online databases ERIC and VECM.
- o Provide professional and leadership development opportunities for people who serve special needs populations.

As part of its dissemination effort, the Exchange offers an electronic newsletter available on ADVOCNET, an electronic communication network maintained by the National Center on Dialcom. Updated monthly, the newsletter announces upcoming professional meetings, conferences, and workshops; new products; current projects; exemplary programs; and other information of interest to vocational educators.

The catalog of organizations and materials is an update of the 1986 edition. It is designed to identify resource organizations that can provide information or technical assistance and recently developed materials for special needs groups and program areas.

### How to Use the Catalog

The catalog contains two types of resources: organizations that provide products or services for special needs populations



and materials appropriate for special needs students. The organizations included all agreed to be part of a resource network by completing a profile and submitting information about their products and services.

Section I includes organizations, arranged alphabetically and preceded by a title listing. They represent such diverse types as advocacy groups, clearinghouses, libraries, professional associations, research and development centers, and rehabilitation research and training centers. The information provided for each organization is as follows: organization name, director, contact person (if different from the director), address and telephone number, type of organization, subject terms (major descriptors) that indicate the focus of the organization, subject terms (minor descriptors) that generally denote the types of services offered, and a brief annotation. The subject terms were selected from the Thesaurus of ERIC Descriptors, 11th Edition.

A subject index provides access to the organizations. The subject index is composed of the major descriptors. Characteristics of special populations are indexed by the narrowest term that describes the condition. For example, organizations that serve deaf individuals have the ERIC descriptor "Deafness" and not "Disabilities". The numbers in the index refer to accession numbers of the organizations and not to page numbers.

Section II provides examples of recently developed materials announced in the online databases ERIC and Vocational Education Curriculum Materials (VECM). These materials were selected to illustrate the kinds of resources available. An information sheet describes each database and gives instruction for accessing the databases to obtain curriculum materials for special needs students. A subject index to the ERIC and VECM materials is included.

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## Sample Profile

Accession Number \_\_\_\_\_ 4  
Organization Name \_\_\_\_\_ AFL-CID Human Resources Development Institute (HRDI)  
Director \_\_\_\_\_ Michael G. McMillan, Executive Director  
Contact Person \_\_\_\_\_ Laura Parlman, Information Specialist  
Address \_\_\_\_\_ 815 16th Street, NW  
Washington, DC 20006  
Telephone \_\_\_\_\_ (202) 636-3912  
Organization Type \_\_\_\_\_ Clearinghouse  
Major Descriptors \_\_\_\_\_ Disabilities, Dislocated Workers, Economically  
Disadvantaged, Human Resources, Job Placement, Job  
Training, Unions, Vocational Rehabilitation.  
Minor Descriptors \_\_\_\_\_ Labor Force Development, Publications, Information  
Dissemination, Resource Materials, Technical  
Assistance, Training, Workshops.  
Annotation \_\_\_\_\_ Serves as a clearinghouse and employment and  
training center for activities funded under the  
Job Training Partnership Act and other programs.

## ORGANIZATION PROFILES

1

ACCENT on Information (AOI)  
Raymond C. Cheever, President  
Dorothy Foran, Information Specialist  
P.O. Box 700  
Bloomington, IL 61702  
(309) 378-2961

Database.

Adjustment to Environment, Assistive Devices,  
Databases, Information Dissemination, Information  
Systems, Physical Disabilities, Rehabilitation,  
Information Services, Publications.  
Contains aids, assistive devices, and how-to  
information in a computerized system.

2

ACLD, Inc., An Association for Children and  
Adults with Learning Disabilities

Jean Petersen, Executive Director

4156 Library Road  
Pittsburgh, PA 15234

(412) 341-1315

Citizen-Parent Association, Professional  
Association.

Adults, Advocacy, Children, Information Services,  
Learning Disabilities, Parent Participation,  
Volunteers.

Conferences, International Organizations,  
Information Services, Newsletters, Publications.  
Works to advance the education and general  
welfare of children of normal or potentially  
normal intelligence who have learning disabilities.

3

Adult Learning Association (ALA)

Chuck Herring, Director

HCR 81 G Street, NW  
Waterville, WA 98858

(509) 745-8287

Association.

Adult Basic Education, Adult Students, Basic  
Skills, Learning Motivation, School Business  
Relationship.

Financial Support, Information Dissemination,  
Libraries, Periodicals, Publications.

Works to activate developmental activity for high  
school dropouts and serves as liaison between  
business and education.

4

AFL-CIO Human Resources Development Institute  
(HRDI)

Michael G. McMillan, Executive Director  
Laura Perlman, Information Specialist

815 16th Street, NW  
Washington, DC 20006

(202) 638-3912

Clearinghouse.

Disabilities, Dislocated Workers, Economically  
Disadvantaged, Human Resources, Job Placement, Job  
Training, Unions, Vocational Rehabilitation,  
Labor Force Development, Publications, Information  
Dissemination, Resource Materials, Technical  
Assistance, Training, Workshops.

Serves as a clearinghouse and employment and  
training center for activities funded under the  
Job Training Partnership Act and other programs.

5

AIM for the Handicapped, Inc.

Jo A. Geiger, National Executive Director

Peggy Mackesey, Director of Education

945 Danbury Road

Dayton, OH 45420

(513) 294-4811

Training Center.

Adults, Children, Disabilities, Movement  
Education, Workshops, Volunteers.

Offers specialized movement education for  
handicapped persons and trains educators and  
volunteers to use the program in their facilities.

6

Alexander Graham Bell Association for the Deaf  
(AGBAD)

Gonna McCord Dickman, Executive Director

Susan Coffman

3417 Volta Place, NW

Washington, DC 20007

(202) 337-5220 (Voice and TTY)

Advocacy-Public Service.

Adults, Advocacy, Auditory Evaluation, Children,  
Deafness, Educational Opportunities, Hearing Aids,  
Hearing Impairments, Hearing Therapy.

Consultation Programs, Information Dissemination,  
Libraries, Meetings, Newsletters, Publications,  
Seminars, Workshops.

Offers two major service programs: Hearing Alert (to encourage early identification and remediation) and Children's Rights (to education).

7

American Association for Adult and Continuing Education  
Judy Koloski, Executive Director  
1112 - 16th Street, NW  
Suite 420  
Washington, DC 20036  
(202) 453-6333  
Foundation, Professional Association,  
Adult Education, Adult Education, Continuing Education,  
Conferences, Journals, Newsletters, Publications, Seminars.  
Includes program units on aging and adult learners with disabilities.

8

American Association on Mental Retardation  
Bernard R. Wagner, Interim Executive Director  
1719 Kalorama Road, NW  
Washington, DC 20009  
(202) 387-1868  
Professional Association.  
Handicap Identification, Health Services, Legal Problems, Mental Retardation, Public Policy, Special Education, Vocational Education,  
Conferences, Publications, Minicourses, Tests.  
Serves the mentally retarded and the individuals who work with them.

9

American Council of the Blind-National Alliance of Blind Students (ACB-NABS)  
Oral O. Miller  
Stephanie Cooper  
1010 Vermont Avenue, NW  
Suite 1100  
Washington, DC 20005  
(202) 393-3666  
Advocacy-Public Service.  
Adult Programs, Adults, Deaf Blind, Normalization (Handicapped), Rehabilitation, Research and Development, Scholarships, Sensory Aids, Services, Consultation Programs, Meetings, Newsletters, Publications, Technical Assistance, Workshops.  
Addresses a wide range of legislative and service concerns such as education, rehabilitation, employment, health care, and legal assistance.

10

American Council on Rural Special Education (ACRES)  
Doris Helge, Executive Director  
National Rural Development Institute  
Western Washington University  
Bellingham, WA 98225  
(206) 876-3576  
College or University Affiliates,  
Advocacy, Delivery Systems, Disabilities, Educational Opportunities, Employment Services, Rural Education, Special Education,  
Conferences, Electronic Networks, Newsletters, Parent Participation, Resources.  
Works to improve services for rural individuals with disabilities.

11

American Deafness and Rehabilitation Association (ADARA)  
Gloria Kemp, President  
P.O. Box 55369  
Little Rock, AR 72225  
(501) 663-4617 [Voice and TDD]  
Professional Association.  
Deafness, Professional Development, Professional Personnel, Rehabilitation,  
Conferences, Meetings, Newsletters, Periodicals, Publications, Referral, Seminars, Workshops.  
Works to enhance rehabilitation services to persons with hearing impairments.

12

American Educational Research Association (AERA)  
William J. Russell, Executive Officer  
1230 Seventeenth Street, NW  
Washington, DC 20036  
(202) 223-8485  
Professional Association.  
Disabilities, Educational Research, Education Researchers, Disadvantaged,  
Journals, Meetings, Newsletters, Publications, Seminars, Workshops.  
Encourages scholarly inquiry related to education, the dissemination of research results, and their practical application.

13

American Foundation for the Blind, Inc. (AFB)  
William F. Gallagher, Executive Director  
Carolyn Bowers, Director of Public Relations  
15 West 16th Street  
New York, NY 10011  
(212) 620-2000

12

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Clearinghouse, Foundation,  
Blindness, Libraries, Low Vision Aids, Public  
Education, Talking Books.  
Conferences, Consultation Programs, Information  
Dissemination, Newsletters, Publications,  
Research and Development.  
Offers consultation services on a wide range of  
topics to strengthen services to blind persons.

14

American Horticultural Therapy Association  
Charles S. Richman, Executive Director  
9220 Wightman Road  
Suite 30D  
Gaithersburg, MD 20879  
(301) 948-3010  
Professional Association.  
Advocacy, Disabilities, Disadvantaged, Employment  
Services, Horticulture, Occupational Therapy,  
Rehabilitation, Vocational Rehabilitation,  
Conferences, Consultation Programs, Information  
Services, Meetings, Publications, Referral,  
Seminars, Technical Assistance, Workshops.  
Develops and promotes horticultural therapy and  
rehabilitation programs; sponsors Horticulture  
Hiring The Disabled Project.

15

American Language Academy (ALA)  
Stanley F. Pickett, President  
Charles H. Matterson  
11426 Rockville Pike  
Suite 200  
Rockville, MD 20852  
(301) 984-3400  
Academy.  
English (Second Language), English Instruction,  
Higher Education, Limited English Speaking,  
Second Language Instruction.  
Consultation Programs, Material Development,  
Newsletters, Workshops.  
Serves international students and business people  
worldwide; is affiliated with Teachers of English  
to Speakers of Other Languages and other groups.

16

American Occupational Therapy Association (AOTA)  
Jeanette Bair, Executive Director  
Sarah D. Hertfelder, Practice Specialist  
1383 Piccard Drive  
P.O. Box 1725  
Rockville, MD 20850-4375  
(301) 948-9626  
Professional Association.

Accrediting Agencies, Certification, Occupational  
Therapists, Occupational Therapy, Professional  
Development, Public Relations,  
Bibliographies, Conferences, Information Services,  
Journals, Meetings, Newsletters, Publications,  
Seminars, Workshops.  
Ensures quality services, promotes professional  
development of members, and improves consumer  
access to health care services.

17

American Optometric Association  
Earle L. Hunter, Executive Director  
Stephen C. Miller, Director, Optometric Services  
Center  
243 North Lindbergh Boulevard  
Saint Louis, MO 63141  
(314) 991-4100  
Professional Association.  
Accreditation (Institutions), Health Education,  
Optometrists, Vision,  
Conferences, Information Services, Newsletters,  
Periodicals, Referral.  
Represents the profession of optometry and works  
to improve the vision care and health of the  
public.

18

American Physical Therapy Association (APTA)  
William D. Coughlan, CAE, Executive Vice President  
Chief Executive Officer  
Phyllis Quinn, Coordinator  
1111 North Fairfax Street  
Alexandria, VA 22314  
(703) 684-2782  
Professional Association.  
Accreditation, Certification, Developmental  
Disabilities, Physical Disabilities, Physical  
Therapists, Physical Therapy, Rehabilitation,  
Bibliographies, Conferences, Electronic Networks,  
Information Services, Publications, Referral,  
Workshops.  
Serves physical therapists, disabled persons,  
parents, and teachers, and fosters the improvement  
of physical therapy services and education.

19

American Society for Deaf Children (ASDC)  
Millie Meisel, Office Manager  
814 Theyer Avenue  
Silver Spring, MD 20910  
(301) 585-5400 (Voice and TDD)  
Citizen-Parent Association, Information-Resource-  
Instructional Materials Center.

Advocacy, Children, Deafness, Family Involvement, Hearing Impairments, Information Services, Networks, Referral, Bibliographies, Conferences, Newsletters, Publications, Referral, Research and Development, Seminars, Workshops, Technical Assistance. Provides information and support to parents and families with children who are deaf or hard of hearing.

20

Appalachian Educational Laboratory, Inc. (AEL)  
Terry L. Eidell, Executive Director  
Betty Harris James (urban), Jack Sanders (rural)  
1031 Quarrier Street  
P.O. Box 1348  
Charleston, WV 25325  
(304) 347-0400 or (800) 824-9120  
College or University Affiliates, Regional Educational Laboratory.  
Educational Improvement, Networks, Regional Laboratories, Research and Development, Rural Education, Urban Education.  
Conferences, Information Services, Meetings, Publications, Technical Assistance.  
Includes projects to operate regional networks for rural education and urban education.

21

Arkansas Rehabilitation Research and Training Center on Vocational Rehabilitation  
Vernon L. Glenn, Director  
348 North West Street  
University of Arkansas  
Fayetteville, AR 72701  
(501) 575-3656  
Rehabilitation Research and Training Center.  
Disabilities, Employment Potential, Research and Development Centers, Severe Disabilities, Training, Vocational Rehabilitation.  
Conferences, Consultation Programs, Meetings, Periodicals, Publications, Seminars, Technical Assistance, Workshops.  
Maintains cooperative agreements with National Institute of Handicapped Research, University of Arkansas, and state rehabilitation services.

22

Association for Community Based Education (ACBE)  
C. P. Zachariadis, Executive Director  
Guitele Nicolescu  
1806 Vernon Street, NW  
Washington, DC 20009  
(202) 462-6333

Clearinghouse.

Clearinghouses, Disabilities, Community Education, Minority Groups, Nontraditional Students, Postsecondary Education, Conferences, Directories, Meetings, National Organizations, Newsletters, Publications, Technical Assistance, Workshops.  
Represents institutions that are community based and controlled.

23

Association for Retarded Citizens of the United States (ARC)  
Alan Abelson, Executive Director  
Sharon Davis, Director of Research and Program Services  
2501 Avenue J  
Arlington, TX 78006  
(817) 840-0204  
Citizen-Parent Association.  
Advocacy, Civil Rights, Employment Opportunities, Information Services, Mental Retardation, Voluntary Agencies.  
Consultation Programs, Electronic Mail, Meetings, Publications, Referral, Research and Development, Technical Assistance, Seminars, Workshops.  
Promotes the welfare of children and adults with mental retardation through programs of research, treatment, training, and other services.

24

Association of Community Organizations for Reform Now (ACORN)  
Wade Rathke, Chief Organizer  
Carolyn Carr  
401 Howard Avenue  
New Orleans, LA 70130  
(504) 523-1891  
Advocacy-Public Service.  
Advocacy, Community Organizations, Economically Disadvantaged, Equal Protection, Low Income Groups, Social Action, Social Change.  
Consultation Programs, National Organizations, Technical Assistance.  
Works to advance the interest of low- and moderate-income families.

25

Association of Mental Health Administrators  
Laurie Poul, Executive Director  
Arlene Venture, Meeting Planner  
Suite 1103W  
840 N. Lake Shore Drive  
Chicago, IL 60611  
(312) 943-2751

14

18

Professional Association.  
Administrators, Certification, Developmental Disabilities, Mental Disorders, Mental Health, Mental Retardation.  
Conferences, Meetings, Newsletters, Periodicals, Seminars, Workshops.  
Promotes excellence in administrative practice, fosters the professional growth of membership, and educates the general public.

26

Autism Services Center  
Ruth Christ Sullivan, Director  
Douglass Education Building  
10th Avenue and Bruce Street  
Huntington, WV 25701  
(204) 525-8014  
Advocacy-Public Service, Consulting Service. Adults, Advocacy, Autism, Consultation Programs, Developmental Disabilities, Human Services, Information Services, Supported Employment. Conferences, Referral, Summer Camps, Technical Assistance, Training.  
Provides consultation, training, advocacy, and information to those persons charged with the welfare and care of autistic persons.

27

Autism Society of America  
David Lorne, Executive Director  
Ken Laureys, Information and Referral  
1234 Massachusetts Avenue, NW  
Suite 1017  
Washington, DC 20005  
(202) 783-0125  
Advocacy-Public Service, Citizen-Parent Association.  
Adults, Advocacy, Autism, Children, Communication Disorders, Developmental Disabilities, Information Dissemination, Libraries, Referral.  
Conferences, Directorials, Meetings, Newsletters, Publications.  
Maintains a national information and referral service.

28

Barrier Free Environments, Inc.  
Ronald L. Mae, President  
P.O. Box 30834  
Raleigh, NC 27622  
(919) 782-7823 (Voice or TDD)  
Architectural Firm, Consulting Service.  
Accessibility for Disabled, Architecture,

Building Design, Facility Guidelines, Product Design.  
Consultation Programs, Information Services, Publications, Referral, Research and Development, Seminars, Technical Assistance, Workshops.  
Designs and offers technical assistance on the design of buildings, products and facilities to be usable by everyone to the greatest extent possible.

29

Bilingual Education Multifunctional Resource Center, University of Oklahoma  
Hai T. Tran, Director  
555 Constitution Avenue  
Room 237  
Norman, OK 73037  
(405) 325-1731  
Consulting Service, Information-Resource-Instructional Materials Center.  
Bilingual Education, Education Service Centers, English (Second Language), Limited English Speaking.  
Conferences, Consultation Programs, Information Dissemination, Meetings, Referral, Seminars, Technical Assistance, Training, Workshops.  
Provides technical assistance and training for bilingual education programs in its five-state region.

30

Bilingual Vocational Education Project (BVEP)  
Jeanne Lopez-Veladez, Director  
500 South Dwyer Avenue  
Arlington Heights, IL 60005  
(312) 870-4158  
Technical Assistance and Training Center.  
Career Education, Limited English Speaking, Information Services, Vocational English (Second Language), Vocational Training.  
Bibliographies, Consultation Programs, Guides, Inservice Education, Library Services, Program Evaluation, Technical Assistance, Training.  
Responds to requests nationwide, with Illinois as the primary target.

31

Capacity Building for States  
Jeanne Lopez-Veladez  
500 South Dwyer Avenue  
Arlington Heights, IL 60005  
(312) 870-4158  
Technical Assistance and Training Center.  
Limited English Speaking, Statewide Planning.

Vocational English (Second Language), Vocational Training.

Resource Materials, Staff Development, Technical Assistance, Training.

Responds to requests nationwide, with Colorado, Virginia, Washington, and Wisconsin as the primary targets.

32

Carroll Center for the Blind

Rachel Ethier Rosenbaum, Executive Director

770 Centre Street

Newton Centre, MA 02158-2597

(617) 389-8200

Service Organization.

Assistive Devices, Blindness,

Information Services, Microcomputers,

Rehabilitation, Visual Impairments.

Conferences, Publications, Referral, Seminars,

Workshops.

Provides rehabilitation (for newly blind adults), computer access training, and recreational services.

33

Center for Applied Linguistics (CAL)

G. Richard Tucker, President

1118 22nd Street, NW

Washington, DC 20037

(202) 429-9292

Research and Development Center.

Applied Linguistics, English (Second Language),

Information Services, Instructional Improvement,

Research, Second Language Instruction, Refugees.

Bibliographies, Conferences, Evaluation, Guides,

Libraries, Newsletters, Program Development,

Publications, Technical Assistance, Training.

Operates the ERIC Clearinghouse on Languages and Linguistics, the Refugee Service Center, and part of the Center on Language Education and Research.

34

Center for Bilingual/Bicultural Education

Eugene E. Garcia, Director

Arizona State University

College of Education

Tempe, AZ 85287

(602) 965-7134

College or University Affiliate.

American Indians, Bilingual Education, English

(Second Language), Mexican Americans,

Multicultural Education, Research and Development.

Books, Consultation Programs, Newsletters,

Seminars, Teacher Education, Technical Assistance, Workshops.

Conducts research and development activities in bilingual/bicultural education.

35

Center for Rural Education and Small Schools

Jerry Horn, Director

Fran Paraley, Assistant Director

124 Blumont Hall

Kansas State University

Manhattan, KS 66506

(913) 532-5886

College or University Affiliate

Research and Development Center.

Advocacy, Delivery Systems, Information

Dissemination, Research and Development Centers,

Rural Education, Small Schools.

Conferences, Consultation Programs, Meetings,

Newsletters, Publications, Seminars, Workshops.

Serves Kansas schools and educators in rural

areas and others interested in rural issues.

36

Center for Social Policy and Practice in the Workplace

Sheila Akabas, Director

Columbia University School of Social Work

622 West 113th Street

New York, NY 10025

(212) 280-5173

College or University Affiliate, Research and Development Center.

Delivery Systems, Disability Management,

Employees, Intervention, Mental Health,

Rehabilitation, Research and Development Centers.

Bibliographies, Consultation Programs, Information

Services, Newsletters, Publications, Seminars,

Social Services, Technical Assistance, Workshops.

Conducts research, training and projects concerned with the design and delivery of social, mental health, and rehabilitation services for workers.

37

Center for Special Education Technology

Susan Elting, Project Director

1920 Association Drive

Reston, VA 22091

(703) 620-3880, 800-345-TECH (Hotline, TECH-TAPES)

Clearinghouse, Information-Resource-Instructional

Materials Center.

Educational Technology, Information Services,

Special Education, Technological Advancement.

**Bibliographies, Conferences, Electronic Networks, Information Dissemination, Publications, Referral.**

**Collects and disseminates information about using technology in the education of handicapped children and youth.**

**38**

**Center for Vocational Personnel Preparation**

**Thomas D'Brien**

**Eleanor Bicanich**

**Reschini House**

**Indiana University of Pennsylvania**

**Indiana, PA 15705**

**(412) 357-4434**

**College or University Affiliate.**

**Disabilities, Disadvantaged, Inservice Teacher Education, Professional Development, Vocational Education Teachers.**

**Conferences, Consultation Programs, Newsletters, Seminars, Technical Assistance, Workshops.**

**Publishes the Mainstream, a newsletter for vocational education special needs, and conducts inservice activities within the state.**

**39**

**Chicano Studies Research Center (CSRC)**

**David Hayes-Bautista, Director**

**3121 Campbell Hall**

**University of California at Los Angeles**

**Los Angeles, CA 90024**

**(213) 825-2363**

**College or University Affiliate, Research and Development Center.**

**Interdisciplinary Approach, Mexican American Education, Mexican Americans, Research.**

**Bibliographies, Conferences, Newsletters, Publications, Resource Materials, Technical Assistance, Library.**

**Focuses on Latino social policies: Latino health policy, Latino educational policy and Latina womens policy.**

**40**

**Clearinghouse on Adult Education,**

**Office of Vocational and Adult Education**

**Karl O. Heigler, Director, Division of Adult Education**

**Patricia A. Lang, Education Program Specialist**

**Room 522, Reporters Building**

**400 Maryland Ave, SW**

**Washington, DC 20202-5515**

**(202) 732-2386**

**Clearinghouse, Federal Agency.**

**Adults, Adult Education, Adult Literacy,**

**Clearinghouses, Federal Programs, Information Services, Limited English Speaking.**

**Bibliographies, Information Dissemination, Publications, Referral.**

**Links the adult education community with existing resources in adult education; includes special needs populations as a topical area.**

**41**

**Closing The Gap**

**Dolores Hegen, Publisher**

**Michael Gergen, Managing Editor**

**P.O. Box 68**

**Henderson, MN 56044**

**(612) 341-8299**

**Information-Resource-Instructional Materials Center, Publisher.**

**Disabilities, Information Services,**

**Microcomputers, Publications, Referral, Resources, Rehabilitation, Special Education.**

**Bibliographies, Books, Consultation Programs,**

**Directories, Newspapers, Seminars, Workshops.**

**Provides information on how microcomputer technology can be used to "close the gap" for persons with disabilities.**

**42**

**Council for Learning Disabilities (CLD)**

**Kirsten McBride, Executive Secretary**

**P.O. Box 40303**

**Overland Park, KS 66204**

**(913) 492-8755**

**Professional Association.**

**Exceptional Child Research, Learning Disabilities, Program Improvement, Special Education, Teacher Education Programs.**

**Conferences, Newsletters, Publications.**

**Works to improve teacher preparation programs and local special education programs and to resolve major research issues.**

**43**

**Council of Citizens with Low Vision (CCLV)**

**Elizabeth M. Lennon**

**1400 North Drake Road, #218**

**Kalamazoo, MI 49007**

**(616) 381-8588**

**Advocacy-Public Service.**

**Advocacy, Low Vision Aids, Outreach Programs, Partial Vision, Services, Visual Impairments.**

**Conferences, Consultation Programs, Meetings, Newsletters.**

Serves persons with low vision, their families, and professionals throughout the United States and foreign countries.

44

**Council of State Administrators of Vocational Rehabilitation (CSAVR)**  
Joseph H. Owens, Executive Director  
1055 Thomas Jefferson Street, NW  
Suite 401  
Washington, DC 20007  
(202) 638-4634  
Professional Association.  
Administrators, Agency Role, Disabilities, Rehabilitation Programs, State Agencies, Federal State Relationship, Vocational Rehabilitation, Consultation Programs, Information Services, Meetings, Newsletters, Seminars, Technical Assistance.  
Serves state rehabilitation agencies in the United States and Territories.

45

**Council on Rehabilitation Education, Inc. (CORE)**  
Charline M. McGrath, Executive Director  
185 North Wabash  
Room 1817  
Chicago, IL 60601  
(312) 346-6027  
Specialized Accrediting Agency.  
Accrediting Agencies, Masters Programs, Rehabilitation Counseling.  
Directories, Guides.  
Accredits masters degree programs in rehabilitation counseling.

46

**Cystic Fibrosis Foundation (CFF)**  
Robert K. Dressing, President  
Suzanne Pettes, Consumer Affairs Coordinator  
6931 Arlington Road  
2nd Floor  
Bethesda, MD 20814  
(301) 951-4422  
Foundation.  
Cystic Fibrosis, Financial Support.  
Conferences, Information Services, Publications, Meetings, Referral, Seminars.  
Raises funds for research to find a cure or control for cystic fibrosis.

47

**Deafpride, Inc.**  
Ann Champ-Wilson, Executive Director  
Margaret Bibum, Deputy Director  
2010 Rhode Island Avenue, NE  
Washington, DC 20018  
(202) 675-6700 (Voice and TTY)  
Advocacy-Public Service.  
Advocacy, Deafness, Deaf Interpreting, Family Life, Information Services, Outreach Programs, Referral, Sign Language.  
Inservice Education, New Media, Newsletters, Technical Assistance, Workshops.  
Serves individuals and agencies interested in working with deaf persons, their families, and organizations.

48

**EAC-West (Evaluation Assistance Center, Western Region)**  
Jim Bransford, Director  
Joann Sterks, Project Coordinator  
EAC-West, College of Education  
University of New Mexico  
Albuquerque, NM 87131  
(800) 247-4268 (outside NM) or (505) 277-7281  
College or University Affiliates, Educational Service Center.  
Bilingual Education, Education Service Centers, English (Second Language), Limited English Speaking, Program Evaluation.  
Consultation Programs, Newsletters, Seminars, Technical Assistance, Training, Workshops.  
Provides training/technical assistance in the area of program evaluation and related issues for bilingual projects in its region.

49

**ERIC Clearinghouse on Adult, Career, and Vocational Education**  
Susan Inel, Director  
Judy Wagner, User Services Coordinator  
The National Center for Research in Vocational Ed.  
196D Kenny Road  
Columbus, OH 43210  
(800) 848-4815 or (614) 486-3655 in AK, HI, OH  
Clearinghouse.  
Adult Education, Career Education, Clearinghouses, Databases, Educational Resources, Information Processing, Vocational Education.  
Bibliographies, Information Services, Publications.  
Identifies, acquires, selects, and processes documents and journal articles for the ERIC system that include special needs materials.

50

ERIC Clearinghouse on Handicapped and Gifted Children

Donald K. Erickson, Director  
Jean Nezzero, Director Marketing, Crystal  
Keutzburg, Info Specialist  
192D Association Drive  
Reston, VA 22091  
(703) 620-3660

Clearinghouse,  
Clearinghouses, Databases, Disabilities,  
Educational Resources, Information Dissemination,  
Information Processing, Special Education, Gifted,  
Bibliographies, Information Services, Newsletters,  
Publications.

Identifies, acquires, selects, and processes  
documents and journal articles for the ERIC  
system.

51

ERIC Clearinghouse on Languages and Linguistics

Charles Stensfield, Director  
William Code, User Services Coordinator  
1118 22nd Street, NW  
Washington, DC 20037  
(202) 428-8551

Clearinghouse,  
Applied Linguistics, Clearinghouses, Databases,  
English (Second Language), Information Services,  
Languages, Linguistics, Refugee Education,  
Bibliographies, Information Dissemination,  
Information Processing, Newsletters, Publications,  
Workshops.

Identifies, acquires, selects, and processes  
documents and journal articles for the ERIC  
system.

52

ERIC Clearinghouse on Rural Education and Small  
Schools (ERIC-CRESS)

Betty Rose D. Rios, Director  
Amelita Hill  
New Mexico State University  
Dept. 3AP/Box 30001  
Las Cruces, NM 88003-0001  
(505) 646-2623

Clearinghouse,  
Clearinghouses, Databases, Information Processing,  
Migrant Education, Minority Groups, Rural  
Education, Small Schools,  
American Indian Education, Bibliographies,  
Information Services, Mexican American Education,  
Publications, Workshops.

Identifies, acquires, selects, and processes  
documents and journal articles for the ERIC  
system.

53

ERIC Clearinghouse on Urban Education  
Institute for Urban and Minority Education  
Erwin Flaxman, Director  
Anane Dlatunji, Assistant Director  
Box 40, Teachers College, Columbia University  
525 West 120th Street  
New York, NY 10027  
(212) 678-3433

Clearinghouse,  
Clearinghouses, Databases, Disadvantaged, Ethnic  
Groups, Information Dissemination, Information  
Processing, Minority Groups, Urban Education,  
Bibliographies, Information Services, Newsletters  
Publications.

Identifies, acquires, selects, and processes  
documents and journal articles for the ERIC  
system.

54

Extension Instruction and Materials Center  
The University of Texas at Austin  
Kathryn R. Allen, Director  
Barbara E. Selke-Kern  
P.O. Box 7218  
Austin, TX 78713-7218  
(512) 471-7716

College or University Affiliate, Information-  
Resource-Instructional Materials Center,  
Bilingual Instructional Materials, Computer  
Assisted Instruction, Correspondence Study,  
Material Development, Vocational Education,  
Guides, Instructional Materials, Manuals,  
Develops instructional materials and offers  
independent learning courses to students  
and educators nationwide.

55

Far West Laboratory for Educational Research and  
Development (FWL)  
William G. Spady, Executive Director  
1855 Folsom Street  
San Francisco, CA 94103  
(415) 585-3000 /3125/2115  
Regional Educational Laboratory,  
High Risk Students, Minority Groups, Policy,  
Research and Development, Regional Laboratories,  
Rural Education, School Improvement.

Child Development, Conferences, Information Services, Meetings, Publications, Technical Assistance.

Includes projects serving high risk youth, minority groups, and rural education.

56

Fallendorf Associates, Inc. (FAI)

George W. Fallendorf, President

1300 Ruppert Road

Silver Spring, MD 20903

(301) 593-1636

Consulting Service.

Consultation Programs, Disabilities, Technical Assistance.

Publications.

Provides consulting services to state and local governments, business, and consumer organizations.

57

Foundation for Children with Learning Disabilities (FCLD)

Arlyn Gardner, Executive Director

Julia Gilligan, Director of Communications and Public Affairs

89 Park Avenue

New York, NY 10016

(212) 687-7211

Foundation.

Children, Financial Support, Grants, Learning Disabilities, Public Relations.

Guides, Periodicals, Resources.

Raises funds and gives grants for model programs assisting learning disabled children and increases public awareness.

58

Foundation for Exceptional Children

Robert L. Silber, Executive Director

1920 Association Drive

Reston, VA 22091

(703) 820-3660

Foundation.

Children, Educational Needs, Disabilities, Exceptional Persons, Gifted, Normalization (Handicapped).

Newsletters, Publications, Technical Assistance.

Works to ensure the educational, social, and personal rights of handicapped and gifted children.

59

George Washington University Medical Center  
Rehabilitation Research and Training Center of the  
Department of Psychiatry and Behavioral Sciences  
David Reiss, Director

Donald W. Dow, Associate Director for Training  
Suite 714, Ross Hall

2300 Eye Street, NW

Washington, DC 20037

(202) 994-3601

Rehabilitation Research and Training Center.  
Attitudes, Disabilities, Families, Psychosocial  
Environment, Research and Development Centers,  
Research Utilization, Rehabilitation, Training.  
Conferences, Information Services, Meetings,  
Newsletters, Nonprint Media, Publications,  
Referral, Technical Assistance, Workshops.  
Conducts research on the psychosocial aspects  
affecting disabled persons.

60

Goodwill Industries of America, Inc. (GIA)

David M. Cooney, President and Chief Executive  
Officer

J. Michael Stephens, Director, Administrative  
Services

9200 Wisconsin Avenue,

Bethesda, MD 20814

(301) 530-6500

Nonprofit Membership Organization.

Disabilities, Job Placement, Job Training,

Vocational Evaluation, Vocational Rehabilitation.

Conferences, Consultation Programs, Information

Services, Meetings, Newsletters, Publications,

Seminars, Technical Assistance, Workshops.

Offers leadership and services to autonomous

members providing vocational evaluation, training,

and employment and job placement services.

61

HEATH Resource Center (HEATH-Higher Education and  
Adult Training for People with Handicaps)

Rhone C. Hartman, Director

Ann Davis, Assistant Director

One Dupont Circle NW

Suite 800

Washington, DC 20036-1183

(202) 939-9320 or (800) 544-3284 Voice and TDD

Clearinghouse.

Accessibility for Disabled, Clearinghouses,



College Students, Disabilities, Information Dissemination, Postsecondary Education, Resources, Consultation Services, Educational Opportunities, Libraries, Newsletters, Publications, Supported Employment, Technical Assistance. Provides information on support services, current practices, and exemplary programs.

62

Helen Keller National Center for Deaf-Blind Youth and Adults

Stephen S. Barrett, Director  
Miriam Domingo-Schmitt, Supervising Social Worker,  
Intake Coordinator  
111 Middle Neck Road  
Sands Point, NY 11050  
(516) 944-8900 (Voice and TDD)

Rehabilitation Training Center.  
Adults, Deaf Blind, Job Placement, Job Skills,  
Parent Participation, Professional Training,  
Rehabilitation Centers, Vocational Rehabilitation,  
Consultation Programs, Publications, Seminars,  
Technical Assistance, Workshops.  
Provides skilled support services and training opportunities so that deaf-blind persons can return to their communities with new skills.

63

Human Resources Center (HRC)  
Edwin W. Martin  
Amon Tishler, Research Librarian, Research Library

I.U. Willits Road  
Albertson, NY 11507  
(516) 747-5400, Ext. 1254, Ext. 1255  
Research and Training Center.  
Job Placement, Job Training, Physical Disabilities, Rehabilitation, Severe Disabilities, Special Education, Vocational Rehabilitation, Information Dissemination, Information Services, Publications, Research, Technical Assistance, Training.

Includes Abilities, Inc., Rehabilitation Services Division, Human Resources School, and the Research and Training Institute.

64

Independent Living Research Utilization (ILRU)  
Marcus Fuhrer, Director  
3233 Wesleyan #102  
Houston, TX 77027  
(713) 960-8261  
Research and Training Center.

Disabilities, Independent Living, Physical Disabilities, Research, Training, Technical Assistance.  
Conferences, Consultation Programs, Newsletters, Publications, Resource Materials, Technical Assistance, Training.  
Serves as a national center for information, training, and technical assistance for independent living.

65

Information Development Corporation (IDC)  
L. John Wachtel, President  
360 St. Alban Court  
Winston-Salem, NC 27104  
(919) 760-3997

Information-Resource-Instructional Materials Center, Publisher.  
Accessibility for Disabled, Building Design, Disabilities, Physical Mobility.  
Catalogs, Guides, Publications.  
Assists designers in making facilities and products accessible through publication of "THE GUIDE" and "THE SYSTEM".

66

Institute for Research on Teaching and Learning Skills  
Charles A. Letteri, Director  
536 Waterman Building  
University of Vermont  
Burlington, VT 05401  
(802) 656-3356  
Research and Development Center.  
Adults, Children, Cognitive Processes, Educational Diagnosis, Learning Disabilities, Research and Development, Special Education, Consultation Programs, Diagnostic Tests, Instructional Materials, Internships, Publications, Technical Assistance, Workshops.  
Conducts research into cognitive factors associated with learning and personality problems of learners.

67

Intercultural Development Research Association (IDRA)  
Jose A. Cardenas, Executive Director  
5835 Callaghan Road  
Suite 350  
San Antonio, TX 78228  
(512) 684-8180  
Research and Development Center.

Bilingual Education, Disadvantaged Youth, Educationally Disadvantaged, Equal Education, Minority Group Children, Research and Development, Bibliographies, Consultation Programs, Evaluation, Information Services, Newsletters, Publications, Seminars, Technical Assistance, Workshops. Serves school districts and educational institutions throughout the United States.

68

Interface Network, Inc.  
Esther Puentes, President  
7080 S.W. Fir Loop  
Suite 200  
Portland, OR 97223  
(503) 684-0514  
Educational Service Center.  
Bilingual Education, Education  
Service Centers, Limited English Speaking,  
Migrant Education, Minority Groups, Networks,  
Conferences, Consultation Programs, Curriculum  
Development, Information Services, Research,  
Technical Assistance, Training, Workshops.  
Operates the Interface Education Network (Title  
VII) to serve minority language groups and the  
Western Stream Migrant Educ. Program Dev. Center.

69

International Center for Industry, Labor and  
Rehabilitation  
Kenneth Mitchell, Director  
P.O. Box 714  
Dublin, OH 43017  
(614) 459-3030  
Rehabilitation Research and Training Center.  
Disabilities, Disability Management, Education  
Work Relationship, Research and Development,  
Training, Vocational Rehabilitation.  
Conferences, Consultation Programs, Publications,  
Seminars, Technical Assistance, Workshops.  
Provides education, training and research  
linkages among industry, rehabilitation, special  
education, and community health care.

70

International Communications Limited  
Brandi Monene, Director  
P.O. Box 81  
Fayville, MA 01745  
(617) 620-1777 (Voice and TDD)  
Network.  
Deafness, Electronic Networks, Hearing  
Impairments, Telecommunications.

Consultation Programs, Research, Technical  
Assistance.

Administers OCI Deafnet, an electronic network for  
the hearing impaired and organizations working  
with them; also administers ICL mail.

71

International Council for Computers in Education  
(ICCE)  
David Moursund, CEO  
University of Oregon  
1787 Agate Street  
Eugene, OR 97403-1923  
(503) 686-4414  
Professional Association.  
Computers, Computer Software, Educational  
Innovation, Educational Technology, LOGO, Teachers.  
Periodicals, Publications, Electronic Mail,  
International organizations.  
Includes four special interest groups for  
educators.

72

International Reading Association (IRA)  
Ronald Mitchell, Executive Director  
Ronald Du Bois, Public Information Associate  
800 Burkdale Road  
P.O. Box 8139  
Newark, DE 19714-8139  
(302) 731-1600  
Professional Association.  
International Organization, Literacy, Reading,  
Reading Instruction.  
Conferences, Information Services, Meetings,  
Professional Development, Publications, Research  
and Development, Seminars, Workshops.  
Works to improve knowledge of the reading process,  
improve reading instruction, develop and promote  
the reading habit, and promote worldwide literacy.

73

Job Accommodation Network (JAN)  
Barbara Judy, Manager  
West Virginia University  
P.O. Box 8122  
Morgantown, WV 26506-8122  
(800) 526-7234 (outside WV) (800) 526-4898 (in WV)  
Consulting Service, Information-Resource-  
Instructional Materials Center.  
Consultation Programs, Disabilities, Employment  
Opportunities, Information Services, Job  
Accommodation, Networks, Vocational Adjustment.  
Newsletters, Publications, Referral.

22

Provides individualized accommodation solutions that might be utilized to hire, retain, or promote disabled persons within the work setting.

74

Job Opportunities for the Blind (JOB)  
Lorraine Rovig, Director  
1800 Johnson Street  
Baltimore, MD 21230  
(301) 659-9314  
Advocacy-Public Service.  
Blindness, Deaf Blind, Employer Attitudes,  
Employment Opportunities, Job Applicants,  
Referral, Volunteers,  
Seminars, Workshops,  
Offers listing and referral service for blind job applicants; is operated by the National Federation of the Blind and U.S. Dept. of Labor.

75

LINC Resources, Inc.  
Victor E. Fuchs, President  
Chuck Lynd, Director, Information Services  
3857 North High Street  
Columbus, OH 43214  
(614) 263-5482, (800) 772-7372  
Clearinghouse.  
Clearinghouses, Courseware, Educational Media,  
Information Dissemination, Information Services,  
Marketing, Microcomputers, Special Education,  
Directories, Newsletters, Publications.  
Assists others to market educational products;  
provides a wide range of information services on  
special education, including software.

76

Literacy Volunteers of America, Inc. (LVA)  
Janis Crouch, Executive Director  
Beverly Miller  
5795 Widewater Parkway  
Syracuse, NY 13214  
(315) 445-8000  
Advocacy-Public Service, Network.  
Adult Literacy, English (Second Language),  
Functional Literacy, Illiteracy, Limited English  
Speaking, Literacy Education, Voluntary Agencies,  
Bibliographies, Consultation Programs,  
Instructional Materials, Meetings, Newsletters,  
Publications, Technical Assistance, Workshops.  
Serves adult illiterates and persons who speak  
English as a second language.

77

Mainstream, Inc.  
Lawrence C. Pencek, Executive Director  
Fritz Rumpel, Editor  
103D 15th Street, NW  
Washington, DC 20005  
(202) 698-1470 (Voice and TDD)  
Information-Resource-Instructional Materials  
Center.  
Compliance (Legal), Disabilities, Employment  
Opportunities, Information Dissemination,  
Information Services, Job Placement,  
Conferences, Newsletters, Publications.  
Serves as an information center and operates  
Link, a job placement program, in Washington, DC,  
and Dallas.

78

Materials Development Center (MDC)  
Ronald R. Fry, Director  
University of Wisconsin - Stout  
Menomonie, WI 54751  
(715) 232-1342  
College or University Affiliates, Information-  
Resource-Instructional Materials Center.  
Job Placement, Material Development, Vocational  
Adjustment, Vocational Evaluation, Vocational  
Rehabilitation.  
Information Dissemination, Information Services,  
Publications, Technical Assistance.  
Serves vocational rehabilitation practitioners  
and educators throughout the United States.

79

Mid-Atlantic Center for Race Equity  
Sheryl Danbo, Director  
The American University  
5010 Wisconsin Avenue, NW, Suite 310  
Washington, DC 20016  
(202) 885-8517  
College or University Affiliates. Information,  
Resource-Instructional Materials Center.  
Black Students, Civil Rights, Educational  
Quality, Equal Education, Minority Groups.  
Consultation Programs, Conferences, Information  
Services, Meetings, Publications, Research and  
Development, Technical Assistance, Workshops.  
Addresses educational equity in school systems for  
black children by serving public school systems  
and parents.

80

**Mid-Continent Regional Educational Laboratory  
(McREL)**

Larry Hutchins, Executive Director  
JoSue Whisler, Director of Communications  
and Services

Suite 2D1

12500 East Iliff                      4709 Belleview Avenue  
Aurora, CO 80014                      Kansas City, MO 64112  
(303) 337-0990                      (816) 756-2401

Regional Educational Laboratory,  
Cognitive Processes, High Risk Students, Networks,  
Planning, Regional Laboratories, Rural Education,  
School Improvement, Urban Education,  
Change Support, Conferences, Information Services,  
Publications, Technical Assistance, Training.  
Includes projects that address at risk youth  
and operation of rural, urban, and sex equity  
networks.

81

**Midwest National Origin Desegregation Assistance  
Center**

Adrien Chan, Director  
School of Education, Shepard House  
University of Wisconsin-Milwaukee  
Milwaukee, WI 53211  
(414) 963-5663

College or University Affiliates, Federally Funded  
Program - Title IV Civil Rights Act.

Civil Rights, English (Second Language), Limited  
English Speaking, Equal Education.

Conferences, Consultation Programs, Referral,  
Meetings, Seminars, Technical Assistance,  
Workshops.

Provides technical assistance to school districts  
with national origin minority students in its  
10-state service area.

82

**Missouri LINC  
University of Missouri-Columbia**

Lynda West, Director  
609 Maryland Avenue  
Columbia, Mo. 65211  
(314) 882-2733

College or University Affiliates, Information-  
Resource-Instructional Materials Center.

Disabilities, Information Services,

Postsecondary Education, Secondary Education,  
Special Education, Vocational Education.

Conferences, Consultation Programs, Electronic  
Networks, Inservice Teacher Education,

Newsletters, Publications, Research, Workshops.  
Provides resources, information, and technical  
assistance to Missouri educators working with  
vocational special needs students.

83

**Mountain States Multifunctional Resource Center**

Karen Swisher, Director  
Arizona State University  
AMR, Room 362

Tempe, AZ 85287

(602) 965-5688

Information-Resource-Instructional Materials  
Center.

Bilingual Education, Education Service Centers,  
English (Second Language), Limited English  
Speaking, Minority Groups, Regional Programs,  
Consultation Programs, Technical Assistance,  
Training, Workshops.

Provides training and technical assistance to  
Title VII projects in its region.

84

**Multifunctional Resource Center/Northern  
California**

Sau-Lim Tsang, Director  
Frances Morales, Training Coordinator  
310 Eighth Street

Suite 3D1

Oakland, CA 94607

(415) 834-9458

Information-Resource-Instructional Materials  
Center.

Bilingual Education, Education Service Centers,  
English (Second Language), Limited English  
Speaking, Minority Groups.

Conferences, Consultation Programs, Information  
Services, Newsletters, Referral, Research and  
Development, Technical Assistance, Workshops.

Provides training and technical assistance to  
school personnel working with language minority  
students.

85

**Muscular Dystrophy Association (MDA)**

Robert Ross, Vice President and  
Executive Director

81D 7th Avenue

New York, NY 10019

(212) 586-0808

Voluntary Health Agency.

Clinical Diagnosis, Community Services,  
Grants, Muscular Dystrophy, Public Support,

Rehabilitation, Voluntary Agencies.  
Conferences, Meetings.  
Fosters research and patient care as a voluntary health agency.

86

National Adult Education Clearinghouse  
Frances M. Spinelli  
Center for Continuing Education  
Montclair State College  
Upper Montclair, NJ D7D43  
(201) 893-4353  
Clearinghouse, College or University Affiliates.  
Adult Education, Clearinghouses, Continuing Education, Information Dissemination, Information Services, Libraries, Referral.  
Consultation Programs, Newsletters, Technical Assistance.  
Disseminates up-to-date information on adult and continuing education and facilitates networking.

87

National Alliance for the Mentally Ill  
Laurie M. Flynn, Executive Director  
Jim Hevel, Director of Government Relations  
1901 N. Fort Myer Drive  
Suite 500  
Arlington, VA 22209  
(703) 524-7600  
Advocacy-Public Service, Network.  
Advocacy, Family Involvement, Mental Disorders, Networks, Self Help Programs, Voluntary Agencies.  
Conferences, Information Services, Meetings, Newsletters, Publications, Referral, Seminars, Technical Assistance, Workshops.  
Serves as an advocacy and support network for consumers of mental health services and their families; includes 750 U.S. affiliates.

88

National Alliance of Business (NAB)  
William H. Kolberg, President  
Steven J. Golightly  
1015 15th Street, NW  
Washington, DC 20005  
(202) 289-2910  
Clearinghouse.  
Business, Clearinghouses, Economically Disadvantaged, Employment Opportunities, Job Training, Unemployment, Youth Employment.  
Conferences, Consultation Programs, Detachments, Information Services, Newsletters, Periodicals, School Business Relationship, Seminars.  
Encourages private business to provide jobs and training for economically disadvantaged persons

89

National Association for Bilingual Education (NABE)  
Joseph W. Beard, National Administrator  
Carolyn Riddick, Office Manager  
1201 16th Street, NW  
Suite 407  
Washington, DC 20010  
(202) 822-7870  
Professional Association.  
Bilingual Education, Preschool Education, Elementary Secondary Education.  
Conferences, Newsletters, Periodicals, Publications.  
Addresses the educational needs of language-minority populations; has a vocational education special interest group.

90

National Association for Hearing and Speech Action (NAHSA)  
Russell L. Malone  
10801 Rockville Pike  
Rockville, MD 20852  
(301) 897-8682  
Advocacy-Public Service.  
Advocacy, Communication Disorders, Deafness, Hearing Impairments, Information Services, Language Handicaps, Speech Handicaps.  
Lobbying, Meetings, Newsletters, Publications, Workshops.  
Advocates the rights of persons with hearing, speech, and language problems.

91

National Association for Industry-Education Cooperation (NAIEC)  
Donald Clark, President and Chief Executive Officer  
235 Hendricks Blvd.  
Buffalo, NY 14226  
(716) 834-7047  
Clearinghouse, Professional Association.  
Agency Cooperation, Clearinghouses, Education Work Relationship, Employment Potential, Information Services, School Business Relationship.  
Conferences, Consultation Programs, Meetings, Newsletters, Publications, Referral, Research and Development, Technical Assistance, Workshops.  
Fosters industry-education joint efforts in school improvement and education's role in economic development at the local and state levels.

92

**National Association for Visually Handicapped (NAVH)**  
Lorraine Marchi, Executive Director  
22 West 21st Street, Sixth Floor  
New York, NY 10010  
(212) 888-3141  
Clearinghouse, Information-Resource-Instructional Materials Center.  
Counseling Services, Information Dissemination, Mobility, Outreach Programs, Partial Vision, Visual Impairments.  
Community Information Services, Discussion Groups, International Organizations, Newsletters, Publications, Referral, Resource Materials.  
Provides counseling, guidance, information, and referral services to partially sighted (not blind) persons of all ages.

93

**National Association of Federal Education Program Administrators (NAFEPA)**  
Stanley J. McFarland, Executive Director  
1801 North Moore Street  
Arlington, VA 22209  
(703) 528-0700  
Professional Association.  
Educational Administration, Educational Finance, Educational Policy, Federal Programs, Special Education, State Aid, State Federal Aid, Consultation Programs, Meetings, Publications, Seminars, Workshops.  
Serves federal education program administrators in public and nonpublic schools, intermediate school districts, and state departments of education.

94

**National Association of Private Schools for Exceptional Children (NAPSEC)**  
Susan B. Nelson, Executive Director  
1625 Eye Street, NW  
Suite 506  
Washington, DC 20006  
(202) 223-2192  
Coalition-Cooperative-Consortium.  
Disabilities, Exceptional Persons, Lobbying, Private Schools, Special Education.  
Directories, Information Services, Newsletters, Publications.  
Promotes cooperation and information sharing among members and provides an information service for parents of exceptional children.

95

**National Association of Rehabilitation Facilities (NARF)**  
John A. Doyle, Executive Director  
P.O. Box 17675  
Washington, DC 20041  
(703) 556-8848  
Trade Association.  
Disabilities, Employment Opportunities, Facilities, Job Placement, National Programs, Rehabilitation, Vocational Rehabilitation, Conferences, Information Services, Journals, Meetings, Publications, Newsletters, Seminars.  
Represents the interests of facilities serving the needs of disabled persons.

96

**National Association of State Directors of Special Education (NASDSE)**  
William V. Schipper, Executive Director  
2021 K Street, NW  
Suite 315  
Washington, DC 20006  
(202) 296-1800  
Professional Association.  
Administrators, Compliance (Legal), Educational Administration, Electronic Networks, Special Education, State Departments of Education, Meetings, Newsletters, Publications, Seminars, Training, Workshops.  
Administers SpecialNet, an electronic communication network, and sponsors COUNTERPOINT, a news publication for educational improvement.

97

**National Association of the Deaf (RAD)**  
Gary W. Olsen, Executive Director  
814 Thayer Avenue  
Silver Spring, MD 20910  
(301) 587-1788  
Advocacy-Public Service, Citizen-Parent Association.  
Advocacy, Civil Rights, Deafness, Educational Opportunities, Equal Opportunities (Jobs), Legal Aid, Manual Communication, Referral, Social Action, Information Dissemination, Meetings, Publications, Research, Textbooks.  
Protects the civil rights of deaf persons through its legal defense fund.

98

National Association of Vocational Education  
Special Needs Personnel (NAVESNP)

W. W. Horsely  
3318 Denver Street  
Kansas City, MO 64428  
(816) 474-8638

Professional Association.  
Disabilities, Postsecondary Education, Secondary  
Education, Special Education, Special Education  
Teachers, Vocational Education.  
Meetings, Newsletters, Publications.  
Serves as a unifying association for personnel  
interested in or responsible for programs for  
special needs vocational education.

99

National AudioVisual Center  
R. Kevin Flood, Director  
Reference Staff  
8700 Edgeworth Drive  
Capitol Heights, MD 20743-3701  
(301) 783-1896

Federal Agency.  
Audiovisual Aids, Federal Programs, Sales.  
Catalogs, Information Services.  
Sells audiovisual materials produced by federal  
agencies primarily to educational institutions.

100

National Braille Association, Inc. (NBA)  
Bettye Krolick, President  
Angela Coffaro  
1290 University Avenue  
Rochester, NY 14607  
(716) 473-0900

Information-Resource-Instructional Materials  
Center.  
Blindness, Braille, Clearinghouses, Information  
Dissemination, Material Development, Reading  
Materials, Visual Impairments.  
Catalogs, Instructional Materials, Meetings,  
Publications, Seminars, Workshops.  
Provides information to individuals interested in  
the production and distribution of braille, large  
type, and tape-recorded reading materials.

101

National Center for Research in Vocational  
Education  
Ray O. Ryan, Executive Director  
Program Information Office  
The Ohio State University  
1960 Kenny Road

Columbus, OH 43210  
(800) 848-4815 (614) 486-3655 in AK, HI, OH  
Colleges or University Affiliate, Research and  
Development Center.

Disabilities, Disadvantaged, English (Second  
Language), Research and Development Centers,  
Vocational Education,  
Conferences, Curriculum Development, Information  
Services, Publications, Technical Assistance,  
Training, Workshops.  
Includes research and development projects  
that address special needs populations and houses  
the Vocational Education Special Needs Exchange.

102

National Center for Urban Ethnic Affairs (NCUEA)  
John A. Kromkowski, President  
P.O. Box 20  
Cardinal Station  
Washington, DC 20064  
(202) 232-3600 - 635-5128

Advocacy-Public Service.  
Advocacy, Cultural Differences, Economically  
Disadvantaged, Ethnic Groups, Neighborhood  
Improvement, Urban Improvement.  
Conferences, Newsletters, Publications, Resource  
Materials, Technical Assistance, Workshops.  
Serves neglected ethnic populations of older  
industrial cities.

103

National Child Labor Committee (NCLC)  
Jeffrey F. Newman, Executive Director  
Margo Hirsch, Assistant Director  
1501 Broadway  
Room 1111

New York, NY 10036  
(212) 840-1801  
Advocacy-Public Service.  
Advocacy, Cooperative Education, Educational  
Opportunities, Job Training, Migrant Education,  
Youth Employment, Youth Opportunities.  
Conferences, Consultation Programs, National  
Organizations, Newsletters, Publications,  
Seminars, Technical Assistance.  
Improve and expands education, training, and job  
opportunities nationwide for youth, including  
teen-age parents.

104

National Clearinghouse for Bilingual Education  
Enrique Cubillos, Director  
Harpreet Sandhu, Assistant Director

**COMSIS Corporation**  
11501 Georgia Ave., Suite 102  
Wheaton, MD 20902  
(301) 933-9211; (800) 647-0123  
Clearinghouse.  
Bilingual Education, Clearinghouses, Databases,  
English (Second Language), Information Processing,  
Information Services, Referral, Regional Programs.  
Conferences, Electronic Networks, Newsletters,  
Publications.  
Produces Bilingual Education Bibliographic  
Abstracts (BEBA) database, an electronic  
communications network.

**105**  
National Coalition of Title I Chapter 1 Parents  
Robert Witherspoon, Director  
1314 14th Street, NW  
Suite #6  
Washington, DC 20005  
(202) 483-8822  
Advocacy-Public Service, Citizen-Parent  
Association.  
Advocacy, Community Involvement, Educationally  
Disadvantaged, Information Dissemination, Parent  
Participation, Parent School Relationship.  
Conferences, Consultation Programs, Meetings,  
Newsletters, Publications, Seminars, Technical  
Assistance, Training, Workshops.  
Serves as an advocate for Ch 1 and helps parents  
become actively involved in education of their  
children.

**106**  
National Council of Educational Opportunity  
Associations (NCEOA)  
Arnold L. Mitchem, Executive Director  
Maureen Hoyer, Deputy Director  
1126 16th Street, NW  
Room 200  
Washington, DC 20036  
(202) 775-0863  
Advocacy-Public Service, Professional Association.  
Disadvantaged, Educational Opportunities, Equal  
Education, Minority Groups, Postsecondary  
Education.  
Consultation Programs, Meetings, Newsletters,  
Publications, Research, Seminars, Workshops.  
Serves disadvantaged students throughout the  
United States.

**107**  
National Council of La Raza  
Raul Yzquierre, Council President and Chief  
Executive Officer  
Emily McKay, Executive Vice President  
20 F Street, NW  
Washington, DC 20001  
(202) 828-8600  
Advocacy-Public Service, Network.  
Advocacy, Civil Rights, Community Development,  
Hispanic Americans, Networks, Public Policy.  
Conferences, Information Services, Newsletters,  
Publications, Research, Technical Assistance.  
Improves opportunities for Americans of Hispanic  
descent; has a formal affiliate network and  
networks in education and policy analysis.

**108**  
National Data Bank for Disabled Student Services  
University of Maryland  
William R. Scales, Director of Disabled Student  
Services  
Room 0126,  
Shoemaker Building  
College Park, MD 20742  
(301) 454-6480  
Database, Network.  
Databases, Disabilities, Postsecondary Education,  
Student Personnel Services, Surveys.  
Consultation Programs, Information Services,  
Referral.  
Gathers demographic data on disabled student  
services from institutions participating in an  
annual survey.

**109**  
National Down Syndrome Congress  
Diene M. Crutcher, Executive Director  
1800 Dempster Street  
Park Ridge, IL 60068-1146  
(312) 823-7550 (IL); (800) 232-NDSC (outside IL)  
Citizen-Parent Association, Network.  
Advocacy, Down Syndrome, Information  
Dissemination, Parent Participation.  
Conferences, Consultation Programs, Meetings,  
Newsletters, Publications, Referral, Seminars,  
Workshops.  
Includes 500 local resource networking members  
in the United States and contacts in foreign  
countries.



110

National Easter Seal Society  
John Garrison, Chief Executive Director  
Jan Bekker, Program Analyst  
2023 West Ogden Avenue  
Chicago, IL 60612  
(312) 243-8400; (312) 243-8980 (TDD)  
Network.

Disabilities, Financial Support, Networks,  
Rehabilitation, Research, Voluntary Agencies.  
Publications, Newsletters.  
Serves as national headquarters of affiliates that  
provide a variety of disability-related services.

111

National Federation of the Blind (NFB)  
Kenneth Jernigan, President  
1800 Johnson Street  
Baltimore, MD 21230  
(301) 659-8314  
Advocacy, Public Service, Coalition, Consortium,  
Cooperative.  
Adjustment to Environment, Advocacy, Blindness,  
Civil Rights Legislation, Employment Opportunities,  
Consultation Programs, Information Services,  
Meetings, Periodicals, Referral, Seminars.  
Seeks the complete integration of the blind into  
society on a basis of equality; includes state and  
local chapters.

112

National Hispanic Center for Advanced Studies and  
Policy Analysis (NHC)  
B. Roberto Cruz, President  
255 East 14th Street  
Oakland, CA 94606  
(415) 451-0511  
College or University Affiliate, Research and  
Development Center.  
Bilingual Education, Higher Education, Hispanic  
American Culture, Hispanic Americans, Public  
Policy, Spanish Speaking, Research and Development,  
Consultation Programs, Newsletters, Publications,  
Technical Assistance.  
Serves local education agencies and students  
seeking higher education in California; is  
affiliated with the National Hispanic University.

113

National Information Center for Educational Media  
(NICEM)  
John Bower, Managing Editor  
P.O. Box 40130  
Albuquerque, NM 87198  
(505) 265-3591

Clearinghouse, Publisher.  
Clearinghouses, Databases, Educational Media,  
Indexes, Instructional Materials, Nonprint Media,  
Bibliographies, Information Services,  
Publications.

Publishes resource locator files in print form and  
electronically; covers nonprint materials in the  
NICEM database, which is available online.

114

National Information Center for Handicapped  
Children and Youth (NICHCY)  
Dee John, Director  
Carol Rowers, Information Services Manager  
P.O. Box 1492  
Washington, DC 20013  
(703) 522-3332 (Voice and TDD)  
Information-Resource-Instructional Materials  
Center.  
Information Services, Referral, Special Health  
Problems, Special Education, Youth.  
Bibliographies, Directories, National  
Organizations, Newsletters.  
Provides information, resources, and referrals to  
parents and teachers of handicapped children and  
youth.

115

National Information Center on Deafness (NICD)  
Loreine DiPietro, Director  
Arlynn Joffe or David Wolfe  
807 Florida Avenue, NE  
Washington, DC 20002  
(202) 651-5051 ; (202) 651-5052 (TDD)  
Clearinghouse, College or University Affiliate,  
Deafness, Elementary Secondary Education, Hearing  
Impairments, Information Dissemination,  
Postsecondary Education, Networks, Referral,  
Information Systems, Publications.  
Coordinates and disseminates information on all  
aspects of deafness and related areas of interest;  
is affiliated with Gallaudet University.

116

National Library Service for the Blind and  
Physically Handicapped  
Hylde Kamiser  
Library of Congress  
1291 Taylor Street, NW  
Washington, DC 20542  
(202) 287-5100  
Library, Network.  
Audiocassette Recordings, Audiotape Recordings,  
Blindness, Braille, Nonprint Media, Partial

Vision, Visual Impairments,  
Information Services, Library Materials,  
Newsletters, Publications, Reading Materials,  
Research, Talking Books.  
Produces and distributes materials through a  
network of regional and local libraries.

117

National Mental Health Association  
Preston Garrison, Executive Director  
Bonnie D'Neill, Manager, Communications  
1021 Prince Street  
Alexandria, VA 22314-2871  
(703) 684-7722  
Advocacy-Public Service; Information-Resource-  
Instructional Materials Center.  
Advocacy, Community Services, Information  
Dissemination, Information Services, Legislation,  
Mental Health, Networks, Volunteers.  
Conferences, Films, Meetings, Newsletters,  
Publications, Technical Assistance.  
Serves mental health consumers and their families,  
schools, libraries, and the general public; has  
600 affiliates.

118

National Rehabilitation Association (NRA)  
Judy Harris, Program Manager  
833 S. Washington Street  
Alexandria, VA 22314  
(703) 836-0850  
Advocacy-Public Service, Professional Association.  
Advocacy, Disabilities, Legislation, Networks,  
Rehabilitation, Services, Vocational  
Rehabilitation.  
Conferences, Meetings, Newsletters, Periodicals,  
Publications, Seminars, Training, Workshops.  
Advocates the removal of attitudinal, and legal  
barriers; offers programs for disabled persons  
and support for professionals.

119

National Rehabilitation Information Center  
Inc. (NARIC)  
Susan M. Flowers, Director  
4407 8th Street, NE  
The Catholic University of America  
Washington, DC 20017  
(202) 635-5826 [Voice and TDD] (600) 346-2742  
College or University Affiliate, Library.  
Databases, Disabilities, Equipment, Information  
Dissemination, Information Services,  
Rehabilitation, Research Libraries.

Bibliographies, Referrals, Resource Materials,  
Research Reports.  
Houses REHABDATA a database of print and  
audiovisual materials.

120

National Resource Center for Paraprofessionals in  
Special Education (NRC)  
Anna Lou Pickett, Director  
33 West 42nd Street  
New York, NY 10036  
(212) 340-1278  
College or University Affiliate, Information-  
Resource-Instructional Materials Center.  
Employment, Material Development, Professional  
Personnel, Special Education.  
Information Services, Newsletters, Publications,  
Technical Assistance, Workshops.  
Promotes an increase in the use of trained  
paraprofessionals in special education.

121

National Rural Development Institute  
Doris Helge, Director  
Rosalee Lewis, Resource Coordinator  
358 Miller Hall  
Western Washington University  
Bellingham, WA 98225  
(206) 876-6576  
Clearinghouse, College or University Affiliate.  
Consortia, Information Services, Research  
Projects, Rural Education, Small Schools, Special  
Education, Teacher Education.  
Bibliographies, Conferences, Electronic Networks,  
Meetings, Newsletters, Publications, Seminars.  
Enhances and promotes the development of rural and  
small schools and provides a service for rural  
handicapped individuals.

122

National Technical Institute for the Deaf at  
Rochester Institute of Technology (NTID at RIT)  
William E. Castle, Director  
Judy Finch  
One Lomb Memorial Drive  
P.O. Box 9887  
Rochester, NY 14623-0887  
(716) 475-6400 [Voice]; (716) 475-2181 [TDD]  
College or University Affiliate.  
College Students, Deafness, Hearing Impairments,  
Higher Education.  
Newsletters, Publications, Seminars, Workshops.  
Provides higher education for hearing-impaired  
young adults.

30

123

National Technology Center (NTC)  
American Foundation for the Blind, Inc.  
William F. Gellegher, Executive Director  
Elliot M. Schreier, Director of NTC  
15 West 16th Street  
New York, NY 10011  
(212) 620-2080

Information-Resource-Instructional Materials  
Center, Research and Development Center,  
Assistive Devices, Blindness,  
Databases, Evaluation, Information Services,  
Research and Development, Visual Impairments,  
Consultation Programs, Referral, Research Reports,  
Technical Assistance.

Provides a resource for blind and visually  
impaired persons, service providers, employers,  
researchers, and developers of aids and devices.

124

New York Multifunctional Resource Center  
Jose Vasquez, Project Director  
Hunter College  
695 Park Avenue, Box 367  
New York, NY 10021  
(212) 772-4767

Collaborator or University Affiliate, Educational  
Service Center.  
Adult Literacy, Bilingual Education, Education  
Service Centers, English (Second Language),  
Limited English Speaking, Minority Groups,  
Consultation, Programs, Information Services,  
Referral, Technical Assistance, Training,  
Workshops.

Gathers information on bilingual adult education  
and provides services related to all minority  
language groups in New York State.

125

North Central Regional Educational Laboratory  
(NCREL)  
Jane H. Arends, Executive Director  
295 Emory Avenue  
Elmhurst, IL 60126  
(312) 941-7677

Regional Educational Laboratory.  
Cognitive Processes, High Risk Students, Networks,  
Regional Laboratories, Research and Development,  
School Improvement, Small Schools, Urban Education,  
Conferences, Information Services, Meetings  
Publications, Technical Assistance.

Includes projects in small, rural schools and  
operating a network for urban education.

126

Northwest Regional Educational Laboratory (NWREL)  
Robert R. Rath, Executive Director  
Jerry Kirkpatrick  
101 S.W. Main Street  
Suite 500  
Portland, OR 97204  
(503) 275-8500

Regional Educational Laboratory.  
Desegregation, Equity, Educational Improvement,  
Educational Technology, Regional Laboratories,  
Research and Development, Rural Education,  
Conferences, Education Work Relationship,  
Information Services, Networks, Publications,  
Technical Assistance, Workshops.  
Includes projects serving special needs  
populations and operates a rural education  
network.

127

Organization for Use of the Telephone Inc. (OUT)  
David Saks, Director  
Post Office Box 175  
Orings Mills, MD 21117-0175  
(301) 655-1827

Advocacy-Public Service.  
Advocacy, Hearing Impairments, Information  
Services, Referral, Telephone Communication  
Systems, Telephone Usage Instruction.  
Brochures, Newsletters, Technical Assistance.  
Works to make the telephone an accessible  
instrument of communication to those who are  
"phone deaf".

128

Partners in Publishing (PIP)  
P. M. Fielding, Editor  
Box 50347  
Tulsa, OK 74103  
(918) 584-5806  
Publisher.

Adults, Information Dissemination, Learning  
Disabilities, Material Development, Secondary  
Education, Postsecondary Education, Youth.  
Consultation Programs, Directories, Newsletters.  
Produces materials for learning-disabled youth and  
adults at secondary and postsecondary levels.

129

PEERS Regional Network  
Human Resources Center  
Robert J. Rosati, Director  
I.U. Willets Road  
Alhertson, NY 11507  
(516) 747-5400, Ext. 1178

Network, Research and Development Center, Vocational Rehabilitation, Adoption (Ideas), Disabilities, Innovation, Networks, Rehabilitation, Resources, School Work Relationship, Validated Programs, Conferences, Consultation Programs, Newsletters, Publications, Research and Development, Technical Assistance.  
Validates exemplary programs in education and rehabilitation and serves as a resource for service providers in RSA Region II.

130

President's Committee on Employment of the Handicapped (PCEH)  
Harold Russell, Chairman  
1111 20th Street, NW, Room 835  
Washington, DC 20036  
(202) 653-5044  
Committee.  
Advocacy, Committees, Disabilities, Employment Opportunities, Equal Opportunities (Jobs), Meetings, Publications.  
Develops and recommends ways to improve job opportunities for handicapped persons; has 12 subcommittees.

131

Project B.E.A.M.  
Robert Underwood, Director  
U06 Station  
Mangilao, Guam 96923  
(671) 734-4113  
College-University Affiliate, Information-Resource-Instructional Materials Center, Bilingual Education, Consultation Programs, Equal Education, Limited English Speaking, Regional Programs, Resource Centers.  
Information Services, Newsletters, Technical Assistance, Training, Workshops.  
Provides training and technical assistance to local education agencies, institutions of higher education, and state educational agencies.

132

Promote Real Independence for the Disabled and Elderly (PRIDE Foundation)  
Evelyn S. Kennedy, Executive Director  
71 Plaza Court  
Groton, CT 06340  
(203) 445-1448  
Foundation.  
Adaptive Behavior of Disabled, Older Adults, Deinstitutionalization of Disabled, Physical

Disabilities, Self Care Skills, Consultation Programs, Demonstration Programs, Publications, Seminars, Technical Assistance, Workshops.  
Increases independence of handicapped and elderly persons through solutions to home management and special clothing needs.

133

PsycINFO,  
American Psychological Association  
Lois Grenick, Executive Director, PsycINFO  
Carolyn Gosling, Manager, User Services  
1400 N. Uhle Street  
Arlington, VA 22201  
(703) 247-7829, (870) 336-4980  
Professional Association, Publisher.  
Databases, Disabilities, Information Services, Psychology, Psychopathology.  
Indexes, Online Searching, Publications.  
Produces PsycINFO database and publishes Psychological Abstracts and other indexes.

134

Readi-Data  
David Vandergoot  
David Shefer  
Human Resources Center  
121 I.U. Willits Road  
Albertson, NY 11507-1523  
(516) 747-5808  
Rehabilitation Information Center.  
Databases, Information Services, Rehabilitation, Rehabilitation Engineering.  
Provides a multiple database search service for rehabilitation information.

135

Recording for the Blind, Incorporated (RFB)  
Stuart Carothers, Executive Director  
Pamela Wilkison, Coordinator of Borrower Information  
20 Roszel Road  
Princeton, NJ 08540  
(609) 452-0606, (609) 221-4792(83)  
Library, Recording Service.  
Audiotape Cassettes, Blindness, Networks, Perceptual Handicaps, Physical Disabilities, Textbooks, Visual Impairments, Volunteers.  
Catalogs, International Organizations, Newsletters.  
Provides educational books on a free loan basis to certified visually, physically, and perceptually handicapped persons.

136

**Regional Multifunctional Resource Center for  
Bilingual Education (BEMRC-SA 13)**

Cesar D. Cruz, Director  
Carmen M. Martinez  
Metropolitan University  
P.O. Box 21150

Puerto Rico 00928

(809) 766-1717, Ext 558

College or University Affiliate, Information-  
Resource-Instructional Materials Center,  
Bilingual Education, Education Service Centers,  
English (Second Language), Limited English  
Speaking.

Conferences, Consultation Programs, Information  
Services, Seminars, Technical Assistance,  
Training, Workshops.

Increases the capability of bilingual education  
projects providing services to students of  
limited proficiency in Spanish and English.

137

**Regional Multifunctional Resource Center, (MRC),  
Area 14**

Lois M. Fieui, Director  
Sharon-Chang Kempton  
1164 Bishop Street  
Suite 1408

Honolulu, HI 96813

(808) 537-6331

Consulting Service, Information-Resource-  
Instructional Materials Center, Network,  
Bilingual Education, Education Service Centers,  
English (Second Language), Limited English  
Speaking.

Consultation Programs, Information Services,  
Meetings, Referral, Seminars, Technical  
Assistance, Training, Workshops.

Provides technical assistance to schools under  
Title VIII, Bilingual-Education (as a component of  
the Northwest Regional Educational Laboratory).

138

**Regional Rehabilitation Exchange, (RRX) Southwest  
Educational Development Laboratory**

John Westbrook, Project Director  
Linda Harrie, Administrative Secretary  
211 East 7th Street

Austin, TX 78701

(512) 476-6861, Ext 230 (VOICE) or 304 (TDD)

Network, Research and Development Center.

Adoption (Ideas), Disabilities, Independent

Living Services, Innovation, Networks,

Rehabilitation, Resources, Validated Programs.

Conferences, Consultation, Electronic Networks,  
Information Services, Meetings, Publications,  
Technical Assistance, Workshops.

Identifies exemplary programs and provides  
technical assistance resources for adoption in ED  
Region VI.

139

**Regional Rehabilitation Network (RRN)**

Thomas E. Becker, Project Director  
Dann Grant, Project Coordinator  
1849 Sawtelle Boulevard  
Suite 102

Los Angeles, CA 90025

(213) 479-3028

Network.

Adoption (Ideas), Computer Oriented Programs,  
Disabilities, Education Work Relationship,  
Innovation, Networks, Rehabilitation.

Conferences, Consultation, Information Services,  
Meetings, Publications, Referral, Research,  
Seminars, Technical Assistance, Workshops.

Identifies, validates, and promotes the adoption  
of worthwhile innovations in ED Region IX  
rehabilitation organizations.

140

**Rehabilitation Information Round Table (RIR)**

American Physical Therapy Association  
Phyllis Quinn, Coordinator

1111 North Fairfax Street

Alexandria, VA 22314

(703) 864-2782

Network.

Disabilities, Information Dissemination, Networks,  
Rehabilitation, Referral, Resources,  
Meetings, Newsletters.

Facilitates the sharing of information about  
handicapping conditions among members.

141

**Research and Training Center for Rehabilitation of  
Elderly Disabled Individuals,**

University of Pennsylvania  
Stanley J. Brody, Director  
Virginia J. Smith

Department of Physical Medicine and Rehabilitation  
2011NEB, 420 Service Drive

Philadelphia, PA 19104-6020

(215) 862-3261

College or University Affiliate, Rehabilitation  
Research and Training Center.

Disabilities, Employment, Gerontology, Older  
Adults, Rehabilitation, Research and Development

Centers, Training, Vocational Rehabilitation, Conferences, Consultation Programs, Films, Meetings, Newsletters, Publications, Seminars, Technical Assistance, Training, Workshops. Conducts research and training activities for rehabilitation of the elderly.

142

Research and Training Center in Mental Retardation

Gerard J. Bensberg, Director  
Box 451D

Texas Tech University  
Lubbock, TX 79409  
(806) 742-3131

College or University Affiliate, Research and Development Center. Community Services, Daily Living Skills, Mental Retardation, Normalization (Handicapped), Research, Training, Vocational Rehabilitation, Consultation Programs, Publications, Resource Materials, Workshops. Works to maximize the independence of mentally retarded persons.

143

Research and Training Center on Community Integration/Center on Human Policy

Steven J. Taylor, Director

Bonnie Shultz, Associate Director for Training  
Syracuse University  
724 Comstock Avenue  
Syracuse, NY 13244-4230  
(315) 423-3851

College or University Affiliate, Rehabilitation Research and Training Center.

Advocacy, Community Integration, Information Services, Research and Development, Severe Disabilities.

Conferences, Consultation Programs, Meetings, Publications, Referral, Seminars, Technical Assistance, Training, Workshops.

Works for the full integration of people with severe disabilities in community life.

144

Research for Better Schools (RBS)

John E. Hopkin, Executive Director; John A. Connolly, Deputy Director

444 North Third Street  
Philadelphia, PA 19123-4107  
(215) 574-9300

Regional Educational Laboratory. Disadvantaged, Educational Improvement, Low

Achievement, Regional Laboratories, Research and Development, Rural Education, Urban Education, Conferences, Information Services, Meetings, Publications, Technical Assistance.

Includes projects that address disadvantaged, urban education, and rural education.

145

RESNA - Association for the Advancement of Rehabilitation Technology

Patricia I. Horner, Executive Director  
Susan P. Leone, Director, Membership Services  
1101 Connecticut Avenue, NW

Washington, DC 20036  
(202) 857-1199

Professional Association.

Adjustment to Environment, Disabilities, Engineering Technology, Rehabilitation, Technological Advancement.

Meetings, Newsletters, Publications, Seminars, Technical Assistance, Workshops.

Promotes the development, dissemination, and utilization of knowledge in rehabilitation technology to improve quality of care.

146

RP Foundation Fighting Blindness

Robert Gray, Executive Director

Fran Ludman, Director, Information and Resources  
1401 Mt. Royal Avenue, 4th Floor  
Baltimore, MD 21217

(301) 225-9400, (800) 838-2300, (301) 225-9400 TDD

Foundation, Research and Development Center. Children, Financial Support, Referral, Research and Development, Retinose Pigmentose, Visual Impairments, Young Adults.

Bibliographies, Conferences, Information Services, Meetings, Newsletters, Publications, Workshops.

Funds over 40 research programs in the U.S. and abroad into the cause, treatment, and prevention of inherited retinal disorders.

147

SEDL/Multifunctional Research Center

Betty J. Mace-Matluck, Director

Paul G. Liberty, Jr., Senior Evaluation Associate  
Southwest Educational Development Laboratory  
211 East Seventh Street  
Austin, TX 78701

(512) 476-8981

Information-Resource-Instructional Materials Center, Title VII Multifunctional Resource Center. Bilingual Education, Consultation Programs,

Limited English Speaking, Regional Programs, Resource Centers, Information Services, Meetings, Publications, Referral, Technical Assistance, Training, Workshops, Provides a variety of services to school districts within Texas that serve LEP students.

148

Sibling Information Network  
Kathleen Bradley, Director  
Lise Pappanikou, Associate Director  
CT's University Affiliated Program  
991 Main Street  
East Hartford, CT 06108  
(203) 282-7050  
College or University Affiliate, Network, Disabilities, Family Programs, Siblings, Information Dissemination, Resource Materials, Networks, International Organizations, Newsletters, Workshops, Serves as a clearinghouse of information, ideas, projects, literature, and research regarding siblings and other issues related to families.

149

Society for Intercultural Education, Training, and Research International (SIETAR)  
Diane L. Zeller, Executive Director  
1505 22nd Street, NW  
Washington, DC 20037  
(202) 296-4710  
Professional Association, Cultural Awareness, Information Dissemination, Intercultural Communication, Intercultural Programs, Professional Development, Training, Conferences, International Organizations, Newsletters, Publications, Seminars, Workshops, Serves all persons concerned with intercultural education, training, and research.

150

Southeast Multifunctional Resource Center  
Sandra G. Gutierrez, Director  
Zuzel F. Echevarria, Information/Dissemination Coordinator  
Florida International University  
University Park TRMO-3  
Miami, FL 33199  
(305) 554-2862  
College or University Affiliate, Information-Resource-Instructional Materials Center, Bilingual Education, Education Service Centers,

English (Second Language), Limited English Speaking, Minority Groups, Special Education, Conferences, Consultation Programs, Electronic Networks, Information Services, Publications, Technical Assistance, Training, Workshops, Provides training and technical assistance to education and community agencies dealing with limited English-proficient populations.

151

Southeastern Educational Improvement Laboratory (SEIL)  
Charles J. Law, Jr., Executive Director  
Naida Tushnet Bagenstos  
P.O. Box 12746  
200 Park Offices, Suite 204  
Research Triangle Park, NC 27709  
(919) 549-8216  
Regional Educational Laboratory, Educational Improvement, Regional Laboratories, Research and Development, Rural Education, Conferences, Information Services, Meetings, Publications, Technical Assistance, Includes projects on rural education.

152

Teachers of English to Speakers of Other Languages (TESOL)  
Richard Calkins, Executive Director  
Susan Bayley  
1118 22nd Street, NW, Suite 205  
Washington, DC 20037  
(202) 872-1271  
Professional Association, English (Second Language), English Instruction, Language Teachers, Limited English Speaking, Second Language Instruction, Bibliographies, Information Dissemination, Meetings, Newsletters, Publications, Includes adult education and refugee concerns as special sections and 67 affiliates at the state, regional, national or international levels.

153

Telecommunications for the Deaf, Inc. (TOI)  
Alfred Sonnenstahl, Executive Director  
814 Thayer Avenue  
Silver Spring, MD 20910  
(301) 589-3786 (Voice) and 589-3008 (TDD)  
Advocacy-Public Service, Accessibility for Disabled, Assistive Devices, Deafness, Hearing Impairments, Speech Handicaps, Telecommunications, Directories, Information Dissemination,

**International Organizations, Newsletters.**

Provides information about telecommunications to the public and works to ensure equal access to telecommunications technologies and services.

154

**The Association for Persons With Severe Handicaps (TASH)**

Liz Lindley, Executive Director  
7010 Roosevelt Way, NE  
Seattle, WA 98115  
(206) 523-8446

Professional Parent Association,  
Educational Strategies, Information Services,  
Normalization (Handicapped), Rehabilitation,  
Referral, Severe Disabilities,  
Conferences, Newsletters, Periodicals,  
Publications.

Maintains an information and referral service and serves educators, teachers, students, parents, and anyone concerned with severe disabilities.

155

**The Council for Exceptional Children**

Jeptha V. Greer, Executive Director  
1920 Association Drive  
Reston, VA 22091  
(703) 620-3660

Professional Association.  
Delivery Systems, Disabilities, Exceptional  
Persons, Special Education.  
Advocacy, Conferences, Information Dissemination,  
Publications, Technical Assistance, Training,  
Workshops.

CEC has 14 Divisions; CEC offers a Technical Assistance Program and a Nationwide Political Action Network.

156

**The Equality Center**

Margaret C. Dunkle, Director  
220 I Street, NE  
Suite 250  
Washington, DC 20002  
(202) 546-6706

Non-profit.

Child Rearing, Civil Liberties, Civil Rights,  
Equal Education, Females, Feminism, Pregnant  
Students, Sex Fairness, Womens Athletics,  
Conferences, Consultation Programs, Meetings,  
Publications, Seminars, Technical Assistance,  
Workshops.

Promotes human and civil rights, with a focus on sex equity, teen pregnancy and parenting, and other issues related to equity.

157

**The Manninger Foundation, Rehabilitation Research and Training Center**

Gabriel R. Feimon, Director  
Edward J. Hester, Director of Research, Allan  
Stanton, Director of Training  
700 Jackson, 9th Floor  
Topeka, KS 66603  
(913) 233-2051

Foundation, Rehabilitation Research and Training Center.

Disabilities, Employment Programs, Reentry Workers, Research and Development, Training, Work Environment, Vocational Rehabilitation, Bibliographies, Consultation Programs, Conferences, Meetings, Periodicals, Research Reports, Seminars, Technical Assistance, Workshops. Designs and develops programs to assist persons who become disabled to return to work; serves employers, rehabilitation specialists, and others.

158

**The Manninger Foundation, Return to Work Center**

Kenneth E. Ogren, Director  
700 Jackson, 9th Floor  
Topeka, KS 66603  
(913) 233-2051

Foundation.

Disabilities, Disability Management, Employment Opportunities, Entry Workers, Job Placement, Reentry Workers, Vocational Rehabilitation, Consultation Programs, Demonstration Programs, Meetings, Referral, Seminars, Technical Assistance, Workshops.

Provides comprehensive vocational services leading to competitive employment of handicapped persons.

159

**The Regional Laboratory for Educational Improvement of the Northeast and Islands**

David P. Crandall, Executive Director  
Karen Gray, Information Specialist  
290 South Main Street  
Andover, MA 01810  
(617) 470-0098

Regional Educational Laboratory.

High Risk Students, Leadership, Regional Laboratories, Research and Development, School Improvement, Teachers Development, Conferences, Information Services, Meetings, Publications, Technical Assistance.

Includes projects that serve various special needs populations, including at-risk youth and rural students.



160

The Tomas River Center  
Arturo Madrid, President  
Rafael Magellan, Executive Director  
710 North College  
Clermont, CA 91711  
(714) 625-6607  
College or University Affiliate, Research and  
Development Center.  
Economic Policy, Educational Policy, Hispanic  
Americans, Mexican American, Policy, Research and  
Development.  
Conferences, Publications, Referral, Seminars.  
Promotes discussion and understanding of vital  
issues, conducts research, and produces timely,  
accurate and useful information.

161

Time Out to Enjoy, Inc.  
Edward Harms, National Coordinator  
P.O. Box 1084  
Evanston, IL 60402  
(312) 383-8017  
Network.  
Adults, Learning Disabilities, Networks, Referral,  
Resources, Self Help Programs, Voluntary Agencies,  
Volunteers.  
Consultation Programs, Directories, National  
Organizations, Newsletters, Publications,  
Seminars, Workshops.  
Provides learning-disabled adults with referral to  
needed resources.

162

Title VII Midwest Multifunctional Resource Center  
Minerva Coyne, Director  
2360 East Devon Avenue  
Suite 3011  
Oes Plaines, IL 60018  
(312) 296-6070  
Consulting Service, Information-Resource-  
Instructional Materials Center.  
Bilingual Education, Consultation Programs, Equal  
Education, Limited English Speaking, Regional  
Programs, Resource Centers.  
Conferences, Electronic Mail, Information  
Dissemination, Information Services, Referral,  
Seminars, Technical Assistance, Workshops.  
Provides services to state education agencies,  
school districts, and others involved in the  
education of LEP populations.

163

TRACE Research and Development Center on  
Communication, Control and Computer Access for  
Handicapped Individuals  
Gregg Janderheiden, Director  
Peter Bordi  
1500 Highland Avenue  
Madison, WI 53706  
(608) 262-6966  
College or University Affiliate, Research and  
Development Center.  
Communication Disorders, Computers, Physical  
Disabilities, Rehabilitation Engineering,  
Rehabilitation Technology, Research,  
Newsletters, Publications, Training, Workshops.  
Improves the quality and effectiveness of  
communication and writing and communication  
and computer access systems.

164

United Cerebral Palsy Associations, Incorporated  
(UCPA)  
Allin W. Proudfoot, Executive Director  
Louise Milone  
66 East 34th Street  
New York, NY 10016  
(212) 481-6300  
Association.  
Advocacy, Cerebral Palsy, Community Services,  
Disabilities, Health Education, Mainstreaming,  
Rehabilitation, Services.  
Professional Training, Publications.  
Provides services to persons with cerebral palsy  
and to their families through a network of state  
and local voluntary agencies.

165

Upper Great Lakes Multifunctional Resource Center,  
Wisconsin Center for Education Research  
Walter Secade, Director  
University of Wisconsin  
1025 West Johnson Street  
Madison, WI 53706  
(608) 263-4220  
College or University Affiliate, Information-  
Resource-Instructional Materials Center.  
Bilingual Education, Equal Education, Limited  
English Speaking, Regional Programs, Resource  
Centers.  
Conferences, Information Dissemination,  
Information Services, Meetings, Referral,

Seminars, Technical Assistance, Training, Workshop.  
Meets client needs in the field of bilingual/ESL  
education based on existing research, practices,  
and ongoing developments.

166

Virginia Commonwealth University, Rehabilitation  
Research and Training Center

Paul Wehman, Director

1314 West Main Street

VCU Box 2011

Richmond, VA 23284-2011

(804) 257-1851

Rehabilitation Research and Training Center.

Employment Potential, Mental Rehabilitation, Research  
and Development Centers, Training, Vocational  
Rehabilitation.

Conferences, Consultation Programs, Information  
Services, Internships, Monographs, Newsletters,  
Publications, Seminars, Workshops.

Conducts activities related to improving the  
employability of persons with mental retardation  
through use of supported competitive employment.

167

Vision Foundation

Barbara R. Kibler, Executive Director

Fran Weiss

818 Mt. Auburn Street

Watertown, MA 02172

(617) 926-4232 ; (800) 852-3029 (MA only)

Clearinghouse.

Adaptive Behavior of Disabled, Advocacy,  
Blindness, Clearinghouses, Information Networks,  
Large Type Materials, Low Vision Aids.  
Newsletters, Peer Counseling, Peer Groups,  
Publications.

Functions as a consumer-based service provider  
that specializes in self-help programs and offers  
a nationwide information network.

168

Vocational Evaluation and Work Adjustment

Association (VENAA)

Rock Weldon, President

P.O. Box 9052

Greenville, SC 29604

(803) 233-9777

Professions Association.

Disabilities, Professional Development, Vocational

Adjustment, Vocational Education, Vocational  
Rehabilitation.

Conferences, Meetings, Newsletters, Periodicals,  
Publications, Seminars, Workshops.

Improves and advances the field of vocational  
evaluation and work adjustment training for  
persons with disabilities.

169

Vocational Studies Center,

University of Wisconsin-Madison

Merle E. Strong, Director

Lloyd W. Tindell, Senior Program Manager

964 Educational Science Building

1025 West Johnson Street

Madison, WI 53706

(808) 263-3415

College or University Affiliates, Research and  
Development Center.

Disabilities, Disadvantaged, Dropout Prevention,  
Job Placement, Research and Development

Centers, Special Education, Vocational Education.

Conferences, Material Development, Meetings,

Publications, Seminars, Workshops

Single Parent Education, Technical Assistance.

Conducts research and development activities

relating to the vocational education and placement

of persons who are disabled or disadvantaged.

170

World Institute on Disability (WID)

Judy Heumann and Joan Leon, Co-Directors

Nancy Ferreyre, Information Specialist

172D Oregon Street

Suite 4

Berkeley, CA 94703

(415) 486-8314

Advocacy-Public Service, Information-Resource-  
Instructional Materials Center.

Advocacy, Civil Rights, Disabilities, Independent

Living, International Organizations, Public

Policy, Research and Development.

Bibliographies, Conferences, Consultation

Programs, Information Services, Newsletters,

Referral, Seminars, Technical Assistance, Workshop.

Functions as a public policy center promoting

independence, equity of opportunity and full

participation of people with disabilities.

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**SECTION II. MATERIALS**

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## ERIC

### Database Description

Established in 1966, the Educational Resources Information Center (ERIC) contains both documents and journal articles that cover all areas of education. ERIC is updated monthly. The database abstracts are also available in Current Index to Journals in Education (CIJE) and Resources in Education (RIE). The Thesaurus of ERIC Descriptors, 11th Edition, is used for subject indexing. A complete ERIC citation as it appears in the database is in appendix A.

### Availability of Materials

Microfiche copies of documents are available at over 750 locations throughout the United States. Most are open to the general public. Most of the documents can be purchased in paper copy or microfiche from the ERIC Document Reproduction Service. Instructions for ordering documents are in appendix B.

### Access

ERIC is sponsored by the Office of Educational Research and Improvement, U.S. Department of Education. It is a public file available as an online database through three commercial vendors: BRS Information Technologies, Lockheed Information Systems (DIALOG), and System Development Corporation (ORBIT). ERIC also is available in compact disk-read-only memory (CD-ROM) from several sources. For more information contact Judy Wagner, User Services Coordinator of the ERIC Clearinghouse on Adult, Career, and Vocational Education at the National Center (800) 848-4815.

### Special Needs Materials

Following are excerpts of materials in ERIC developed since 1983 for vocational education special needs students. They were selected as representative of the kinds of materials available. Only one item in a series is included. The descriptive note field indicates other documents in the series. A computer search of ERIC will identify a more comprehensive listing of references to special needs materials. Search services are offered nationwide by colleges and universities, state departments of education, and others. Additionally, curriculum developers are encouraged to submit their materials for announcement in ERIC. For information on document submission contact Cheryl Harrison, Acquisitions Coordinator of the ERIC Clearinghouse on Adult, Career, and Vocational Education at the National Center (800) 848-4815. Exhibit 1 is a detailed sample record from ERIC.



**EXHIBIT 1**  
**Sample ERIC Record**

Accession Number                      ED280957.  
Title                      Economic Development Planning for Single Parents. Curriculum  
Materials for Vocational Teachers of Adolescents and Single  
Parents. Special Emphasis on Meeting the Needs of the Teen  
ERIC Document Reproduction Parent.  
Service (EDRS) Availability            EDRS Price - MF01/PC12 Plus Postage.  
Descriptive Note                      284p.  
Date Published                      86.  
Abstract                      This guide is intended for use in school-based intervention programs  
intended to help single parents (particularly teenagers who are expecting  
or already have a child) master basic money management and consumer skills.  
The guide is divided into sections dealing with the following topics:  
interpersonal relationships, value clarification, self-esteem,  
assertiveness, stress management, networking, human sexuality, teenage  
pregnancy, teenage parenting, child development and guidance, consumer  
rights and responsibilities, consumer decision making, banking and  
investment, taxation, health and life insurance, housing, transportation,  
success in balancing home life and a career, career planning, career-  
related education beyond high school, and equal employment opportunities.  
Information within each section is presented in relation to an overall  
objective and concepts corresponding to the overall objectives are  
included. Behavioral objectives are listed after each concept. Detailed  
teaching strategies, resource listings, and evaluation techniques follow.  
Concluding the guide are a 22-page resource guide and general information  
for teachers of students with special needs.  
Abstractor's Initials                      (MN)

## Examples From ERIC

AN ED269627.

AU Robey, Mike.

IN Central Valley School District #356, Spokane, WA.

TI Project Interface, Curriculum Development Projects. Final Report.

PR EDRS Price - MF01/PC01 Plus Postage.

NT 19p.

YR 85.

AB Project Interface was designed to bring together the two distinct fields of special education and vocational education in order to blend the efforts of the two fields to overcome several problems: differing vocabularies, methods, content, vocational evaluation, appropriate placement, teacher preparation, and the differing expectations of special education and vocational personnel. To bridge these disparate elements, Project Interface brought together vocational and special education personnel from three different school districts in the state of Washington. These educators designed and implemented a vocational education model to increase access to vocational training programs by special education/special needs students and to assist mainstreamed students while they are enrolled in vocational education classes. The vocational education model prepared by Project Interface encompasses the following elements: (1) vocational assessment, (2) entry-level skills, (3) materials, (4) curriculum, and (5) individualized educational plan (IEP) involvement. This standardized life-centered model for special education students is expected to enhance all aspects of vocational education for special students and promote building-level support teams for high school teachers involved in the project. [Author/KC].

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AN ED273115.

AU Siefert, Nancy; Lenhart, Debra.

IN Maricopa Technical Community Coll., Phoenix, Ariz.

TI Computer Literacy: Handbook to Accompany VESL Vocabulary Cards.

PR EDRS Price - MF01/PC05 Plus Postage.

NT 103p. ; VESL vocabulary cards are printed on colored paper. For the other manuals in this handbook, see FL D15 932-934.

YR 84.

AB This manual is one of four self-contained components of a larger handbook designed to assist secondary and postsecondary instructors and support staff in meeting the needs of limited-English-proficiency (LEP) students in vocational training programs. Together with an accompanying set of vocational English as a second language (VESL) vocabulary cards, the guide not only provides essential technical vocabulary and computer literacy needed by the LEP vocational student to participate more confidently and successfully in training and on the job, but also suggests practical activities for using the vocabulary in a variety of settings. Chapters address the following topics: the elements of memory, meaning, and motivation in vocabulary development; using the vocabulary cards; the parts and functions of a computer; computer abbreviations; floppy disks; vocabulary exercises; programming languages; flowcharts; and employability skills. Additional exercises, a computer literacy vocabulary list, a resource list of additional teaching strategies for vocabulary development, and an annotated bibliography are appended. The VESL cards are printed on separate sheets at the back of the manual together with two pages of illustrations to go with the cards. [MSE].

AN ED273116.

AU Taylor, Nancy; Lenhart, Debra.

IN Maricopa Technical Community Coll., Phoenix, Ariz.

TI Food Service: Handbook to Accompany VESL Vocabulary Cards.

PR EDRS Price - MF01/PC05 Plus Postage.

NT 101p. ; Document is printed on colored paper. For the other manuals in this handbook see FL D15 931-934.

YR 84.

AB This manual is one of four self-contained components of a larger handbook designed to assist secondary and postsecondary instructors and support staff in meeting the needs of limited-English-proficiency (LEP) students in vocational training programs. Together with an accompanying set of vocational English as a second language (VESL) vocabulary cards, the guide not only provides essential technical food service vocabulary needed by the LEP vocational student to participate more confidently and successfully in training and on the

job, but also suggests practical activities for using the vocabulary in a variety of settings. Chapters address the following topics: the elements of memory, meaning, and motivation in vocabulary development; using the vocabulary cards; food service terminology; tools and equipment; weights and measures; safety; and food service occupations. A food service vocabulary list, a resource list of additional teaching strategies for vocabulary development, an annotated bibliography, the VESL flash cards (printed five to a sheet), and several illustrations to go with the cards are appended. (MSE).

AN ED273117.

AU Shay, Gail; Lenhart, Debra.

IN Maricopa Technical Community Coll. Phoenix, Ariz.

TI Automotive Mechanics: Handbook to Accompany VESL Vocabulary Cards.

PR EDRS Price - MF01/PC04 Plus Postage.

NT 83p. ; VESL vocabulary cards are printed on colored paper. For the other manuals in this handbook, see FL 015 931-934.

YR 84.

AB This manual is one of four self-contained components of a larger handbook designed to assist secondary and postsecondary instructors and support staff in meeting the needs of limited-English-proficiency (LEP) students in vocational training programs. Together with an accompanying set of vocational English as a second language (VESL) vocabulary cards, the guide not only provides essential technical vocabulary in automotive mechanics needed by the LEP vocational student to participate more confidently and successfully in training and on the job, but also suggests practical activities for using the vocabulary in a variety of settings. Chapters address these topics: the elements of memory, meaning, and motivation in vocabulary development; using the vocabulary flash cards; auto mechanics terminology; safety; and job skills. An auto mechanics vocabulary list, a resource list of additional teaching strategies for vocabulary development, an annotated bibliography, the VESL flash cards (printed five to a sheet), and several illustrations to go with the cards are appended. (MSE).

AN ED273118.

AU Shay, Gail; Lenhart, Debra.

IN Maricopa Technical Community Coll. Phoenix, Ariz.

TI Nursing Assistant: Handbook to Accompany VESL Vocabulary Cards.

PR EDRS Price - MF01/PC04 Plus Postage.

NT 89p. ; VESL vocabulary cards are printed on colored paper. For the other manuals in this handbook, see FL 015 931-933.

YR 84.

AB This manual is one of four self-contained components of a larger handbook designed to assist secondary and postsecondary instructors and support staff in meeting the needs of limited-English-proficiency (LEP) students in vocational training programs. Together with an accompanying set of vocational English as a second language (VESL) vocabulary cards, the guide not only provides essential technical vocabulary in nursing assistance needed by the LEP vocational student to participate more confidently and successfully in training and on the job, but also suggests practical activities for using the vocabulary in a variety of settings. Chapters address these topics: the elements of memory, meaning, and motivation in vocabulary development; using the vocabulary flash cards; nursing assistant terminology; nursing abbreviations; safety; job skills; and additional activities. A nursing assistant vocabulary list, a resource list of additional teaching strategies for vocabulary development, an annotated bibliography, the VESL flash cards (printed five to a sheet), and several illustrations to go with the cards are appended. (MSE).

AN ED274820.

AU Potter, Oscar B.; McCracken, J. David.

IN Ohio State Univ. Columbus. Dept. of Agricultural Education.

TI Supervised Occupational Experience and Achievement of Students Mainstreamed in Ohio Vocational Agriculture Programs. Summary of Research 41.

PR EDRS Price - MF01/PC01 Plus Postage.

NT 19p.

YR 85.

AB The purpose of this study was to examine the type and scope of supervised occupational experience programs (SOEPs) and the

achievement of students mainstreamed in vocational agriculture in Ohio. Achievement was measured by the grade students received in vocational agriculture during the first semester of the 1983-84 school year. The sample for the study was 300 randomly selected handicapped vocational agriculture students from comprehensive high schools, joint vocational schools, and city vocational schools. Data were gathered by means of a questionnaire administered to the students by their 82 vocational agriculture teachers. The study found that students with more hours of in-school laboratory SOEPs had greater achievement than students with fewer hours. However, there was no relationship between the scope of out-of-school SOEPs and student achievement and no relationship between the level of student achievement and type of school, type of handicap, length of students' enrollment in vocational agriculture, or number of siblings enrolled in vocational agriculture. The study found a positive relationship between the level of student achievement and Future Farmers of America involvement, and between achievement and student opportunity variable (living in a town or city, encouragement, living with one parent, and occupational status of parents). The study also found a negative relationship between the level of student achievement and some student opportunity variables (living with a guardian, money provided by parents, participation in free or reduced-price lunch program, and living in a nonfarm rural residence). The study recommended increased use of in-school laboratory projects for handicapped students. (KC).

AN ED274827.

IN Americas Corp. Berkeley, CA; Miranda (L.) and Associates, Bethesda, Md.

TI Annotated Catalog of Bilingual Vocational Training Materials.

PR EDRS Price - MF01/PC08 Plus Postage.

NT 181p.

YR 86.

AB This catalog contains annotations for 170 bilingual vocational training materials. Most of the materials are written in English, but materials written in 13 source languages and directed toward speakers of 17 target languages are provided. Annotations are provided for the following different types of documents: administrative, assessment and testing, instructional, evaluation,

intake/orientation, job counseling, outreach, staff development, and supportive service. Included among the 57 skills and occupational areas addressed in the various materials are the following: accounting, agricultural production, auto mechanics, banking/finance, barbering, building maintenance, central supply, cooking, computer programming, construction, cooling/refrigeration, cosmetology, crop production, dental assisting, drafting, electrical occupations, emergency medical services, food production, food service, graphic arts, health occupations, legal assisting, machine tool operation, manufacturing, mathematics, meat cutting, shipping and receiving, small engine repair, surveying and mapmaking, typing, vocational English as a second language, welding, and word processing. The guide also includes a brief description of the project for which the annotations were compiled; a matrix depicting the materials collected during the project; a list of members of the National Network for Curriculum Coordination in Vocational and Technical Education; lists of clearinghouses and publishers from which the materials may be obtained; and indexes organized according to skills training area, document language, type of document, and target audience. (MN).

AN ED275115.

AJ Detertag, Bruce A.; Ackerman, Debra.

IN California State Univ. Sacramento; San Diego State Univ. Calif; San Francisco State Univ. Calif.

TI Personnel Training: Federal and California State Mandates Pertaining to the Vocational Education of Handicapped Youth. Module 1.

PR EDRS Price - MF01/PC01 Plus Postage.

NT 22p. ; For a related document, see EC 19D 847.

YR 86.

AB Part of a training curriculum designed to prepare a multidisciplinary team of preservice/in-service personnel to deliver vocational and special education experiences for disabled individuals, this competency-based module focuses on federal and California state mandates pertaining to the vocational education of handicapped youth. Content includes rationale, objectives, prerequisites, evaluation procedures and criteria, content outline, learning activities and alternatives, and references and resources. Appended to the module is a paper by H. Kaney which highlights key federal and California legislative acts in four categories: (1) special education

(Public Law 94-142; Public Law 98-199; California Education Code, Part 30); (2) vocational education and career development (Public Law 98-524; the Carl D. Perkins Vocational Education Act of 1984; California Administrative Code, Title 5); (3) employment (Public Law 97-300, Job Training Partnership Act of 1982; Targeted Jobs Tax Credit; Public Law 98-527, the Developmental Disabilities Act of 1984; Social Security Act); (4) rehabilitation/habilitation (Public Law 93-112; Lanterman Developmental Disabilities Services Act of 1983; California Administrative Code, Title 9). (JW).

AN ED275118.

AU Dougan, Patricia; And Others.

IN California State Univ. Sacramento; San Diego State Univ. Calif; San Francisco State Univ. Calif.

TI Personnel Training: Model Vocational Special Needs Programs. Module 8.

PR EDRS Price - MF01/PC02 Plus Postage.

NT 29p. ; For a related document, see EC 19D 648.

YR 86.

50

AB Part of a training curriculum designed to prepare a multidisciplinary team of preservice/in-service personnel to deliver vocational and special education experiences for disabled individuals, this competency-based module focuses on model vocational special needs programs. Content includes rationale, objectives, prerequisites, evaluation procedures and criteria, content outline, and learning activities and alternatives. Attachments include the following: (1) a list of promising quality program indicators for public school transition of students with exceptional needs; (2) four charts showing major programmatic components of a transition model for students with mild and severe disabilities (types of school delivery systems, regular programming, adapted programming, and special and individualized programming); (3) critical factors impacting conceptual models of the transition process; and (4) a list of resources and a selected bibliography. (JW).

36

AN ED276182.

AU Giangreco, Michael F.; And Others.

TI Initiating Change at the Local Level: Delivery of Educational Services to Students with Moderate to Profound Handicapping Conditions.

PR EDRS Price - MF01/PC01 Plus Postage.

NT 18p. ; Paper is based on a paper presented to a session of the School Leaders Institute on Integration of Students with Handicapping Conditions sponsored by the Center on Human Policy (Syracuse, NY, January 1986).

YR 86.

AB The paper describes program initiatives undertaken during the 1984-85 school year by a rural educational cooperative, the Cayuga-Onondaga Board of Cooperative Educational Services (New York State), in an effort to bridge the gap between "current best practices" and local educational program opportunities for 110 school-aged students with moderate, severe, and profound handicapping conditions. Initiatives included placing 85 of the students in programs located within chronologically age-appropriate integrated schools, placing more students in heterogeneously grouped classes, developing a system-wide functional curriculum, increasing amounts of small group community-based training, integrating programmatically related services (such as occupational or physical therapy), and initiating a longitudinal community-based vocational preparation program. Eight major factors facilitating change are identified and include the need for: catalyst for change; a clearly stated philosophical position; short, medium, and long range plans; persistence; and ongoing staff development. (DB).

AN ED276807.

IN Chinatown Resources Development Center, San Francisco, CA.

TI Promising Programs and Practices: Vocational Education for Limited-English-Proficient Students.

PR EDRS Price - MF01/PC03 Plus Postage.

NT 82p.

YR 85.

37

AB This resource guide provides practical information to educators directly involved with vocational education for the limited-English-proficient (LEP) population. Part I describes the nine major features of promising vocational education programs for LEP students: program approach, program duration, institutional support, staff commitment, vocational English as a second language (VESL), bilingual support, counseling and guidance, job development and job placement, and adaptation of existing courses and support services. Part II suggests specific practices for the effective operation of vocational education programs for LEP persons. They concern these eight areas identified as being of critical importance: intake, student orientation, student assessment and placement, VESL curriculum development, VESL instruction, counseling and guidance, job development, and job placement. Exhibits throughout this section include sample forms, questionnaires, lesson plans, and exercises. [YLB].

AN ED277820.

AU Wilcox, Chester; And Others.

IN Elk Grove Unified School District, Calif.

TI General Machinists Course Outline.

PP. EDRS Price - MF01/PC08 Plus Postage.

NT 207p.

YR 86.

AB This curriculum guide for a general machinists course is intended for use in a program combining vocational English as a second language (VESL) with bilingual vocational education. A description of the VESL program design appears first. The next section provides a format on developing lesson plans for teaching the technical and general vocational vocabulary contained in each job training lesson immediately after vocational lessons. Specific VESL teaching activities are provided for recognition, production, and application. Lesson plans for vocabulary development follow. Functions (objectives) are correlated to structures and vocabulary and required materials. The vocational training lesson plans are then presented. The format for each lesson plan is as follows: teaching materials source, main concepts, technical and related general vocabulary, teaching activity, material and notes, length of lesson, and evaluation. Lesson plans are divided into 10 units: shop

safety, introduction to machine shop, metal, bench metal procedures, band sawing, drilling machines, engine lathe, milling machine, grinders and abrasive machining, and computer numerical control. Glossaries of technical and related general vocabulary follow each unit. Some glossaries are in English and Vietnamese. Tests follow unit 1. [YLB].

AN ED277821.

AU Johnson, Dennis; And Others.

IN Elk Grove Unified School District, Calif.

TI Electronics Book I, Bilingual Vocations, Training.

PP. EDRS Price - MF01/PC18 Plus Postage.

NT 432p. ; For books 2 and 3, see CE 045 749-750. Some pages contain broken print.

YR 86.

AB This manual, the first of three curriculum guides for an electronics course, is intended for use in a program combining vocational English as a second language (VESL) with bilingual vocational education. A description of the VESL program design appears first. The next section provides a format on developing lesson plans for teaching the technical and general vocabulary contained in each job training lesson immediately after vocational lessons. Specific VESL teaching activities are provided for recognition, production, and application. Lesson plans for vocabulary development follow. Functions (objectives) are correlated to structures and vocabulary and required materials. Glossaries of technical and related general vocabulary follow. The vocational training lesson plans are then presented. They are divided into seven units: electronics math, history of electronics, tool use, meters, nature of electronics, connectors/insulators, components, and resistors. A cover page to each unit provides the unit goal and an overview of the unit. The format for each lesson plan is as follows: teaching materials source, main concepts, technical and related general vocabulary, teaching activity, material and notes, length of lesson, and evaluation. Handouts for each lesson include informational material, homework/assignments, lab experiments, Vietnamese and Cantonese translations, and unit tests. Numerous drawings and diagrams illustrate the text. [YLB].

AN ED277822.

AJ Johnson, Dennis; And Others.

IN Elk Grove Unified School District, Calif.

TI Electronics Book II.

PR EDRS Price - MF01/PC19 Plus Postage.

NT 456p. ; For books 1 and 3, see CE D45 748 and CE D45 75D.

YR 86.

AB This manual, the second of three curriculum guides for an electronics course, is intended for use in a program combining vocational English as a second language (VESL) with bilingual vocational education. Ten units cover the electrical team, Ohm's Law, Watt's Law, series resistive circuits, parallel resistive circuits, series parallel circuits, magnet, generators and motors, ac/dc electricity, and instrumentation. A lesson plan is provided for each lesson within the unit. Components include teaching materials sources, main concepts (objectives), teaching activities, materials and notes, length of lesson, and evaluation. Other contents of each unit include handouts, such as informational material, homework/assignments, lab experiments, unit tests, glossaries of technical and related general vocabulary, and Vietnamese and Cantonese translations. Numerous drawings and diagrams illustrate the text. [YLB].

AN ED277823.

AJ Johnson, Dennis; And Others.

IN Elk Grove Unified School District, Calif.

TI Electronics Book III.

PR EDRS Price - MF01/PC19 Plus Postage.

NT 457p. ; For books 1 and 2, see CE D45 748-749.

YR 86.

AB This manual, the third of three curriculum guides for an electronics course, is intended for use in a program combining vocational English as a second language (VESL) with bilingual vocational education. Ten units cover AC fundamentals, circuit protection devices, low voltage circuits, communication systems, graphic illustrations, house wiring, electrical energy and power, inductance, capacitance, and R, C, and L circuits. A lesson plan is provided for each lesson within the unit. Components include teaching materials sources, main concepts (objectives), teaching activities, materials and notes, length of

lesson, and evaluation. Other contents of each unit include handouts, such as informational material, homework/assignments, lab experiments, unit tests, glossaries of technical and related general vocabulary, and Vietnamese and Cantonese translations. Numerous drawings and diagrams illustrate the text. [YLB].

AN ED277835.

IN North Dakota State Board for Vocational Education, Bismarck; North Dakota State Dept. of Human Services, Bismarck. Div. of Vocational Rehabilitation; North Dakota State Dept. of Public Instruction, Bismarck. Div. of Special Education.

TI Transition: A Team Approach. A Process Handbook.

PR EDRS Price - MF01/PC05 Plus Postage.

NT 118p.

YR 85.

AB This manual is intended to assist families, teachers, and other personnel in helping disabled students make the transition from school to work and adult life. The first section provides an overview of the transition process and outlines a four-step transition model that consists of input and foundation, the actual transition process (which calls for cooperation among parents, students, secondary schools, and providers of rehabilitation and supportive services), employment and adult outcomes, and follow-up. The second section summarizes the roles of the various members of the transition team and details the transition plan. Discussed in the third section are the following aspects of the process of transition team planning: responsibilities of the individual team members, the process of transition plan development, adult service programs, service roles, provision of a continuum of services, options (financial support, day, residential, and leisure/recreation services) available in North Dakota communities, procedures for accessing services, and a transition checklist. A bibliography concludes the guide. Attachments to the guide include sample individualized education program (IEP) transition plans, an application packet, an application checklist for adult services, program synopses, a service directory, a glossary, and an outline of the four-step transition model. [MN].

AN ED277839.

AU Serkese, Michelle D.

TI Communicating Vocational Education Options to Disadvantaged Students and Their Parents.

PR EDRS Price - MF01/PC01 Plus Postage.

NT 18p. ; Paper presented at the American Vocational Association Convention (Dallas, TX, December 1986).

YR 86.

AB This guide is intended to assist vocational educators in developing a process and materials for communicating vocational education options to disadvantaged students and their parents. The first section outlines the provisions of the Carl D. Perkins Vocational Education Act regarding state responsibilities to provide vocational education services and activities for handicapped and disadvantaged students. Described next is a local-level process for disseminating information on vocational education options that includes the following 11 components: career development activities, guidance and counseling services, information relative to vocational education opportunities and eligibility requirements, vocational assessment, equal access with respect to recruitment and placement activities, a full range of vocational programs, the least-restrictive environment, educational planning reflecting coordination among vocational and special educators, individualized education programs (IEPs), special services with modifications to meet individual needs, and transition counseling services. The next two sections cover the importance of providing vocational education information to disadvantaged students and their parents/guardians and state responsibilities for providing information. A table details the procedures and persons involved in 25 information dissemination activities and materials. Concluding the guide are lists of concerns expressed by persons surveyed regarding the educational information needs of disadvantaged persons and the challenges for individuals working with disadvantaged populations. (MN).

53

AN ED277855.

IN Texas Education Agency, Austin.

TI Serving Special Needs Students in Vocational Education (The Carl D. Perkins Vocational Education Act PL 98-524).

PR EDRS Price - MF01/PC02 Plus Postage.

NT 47p. ; Some tables contain small print.

YR 85.

AB This document describes the vocational assessment, support services, and guidance activities requirements of the Carl D. Perkins Vocational Education Act under the Criteria for Services and Activities for the Handicapped and for the Disadvantaged, Section 204. It begins by defining those students eligible for these program activities and services. Required services and activities are then discussed. Vocational assessment is considered in terms of who is responsible; who, when, what, and how to assess; and use of the data. A discussion of vocational support services includes these topics: support centers, support teachers, and models of supplemental services for limited English proficient students. Guidance and counseling activities are suggested. Coordination of services with the Job Training Partnership Act is briefly addressed. Appendixes, amounting to over one-half of the document, include assessment forms, a list of assessment instruments, a special needs student profile, a form for a comprehensive analysis of a vocational training program, forms for prescribing vocational support services, and a list of selected sources of bilingual and non-English vocational materials. Also attached is a chart showing the planning/placement process as it relates to the vocational assessment of handicapped students. (YL8).

AN ED277857.

AU Davis, Scott R.

IN Vermont State Dept. of Education, Montpelier. Div. of Vocational-Technical Education.

TI Guidelines for Vocational Special Needs. Implementing Special Needs Provisions of the Carl D. Perkins Act (P. L. 98-524).

PR EDRS Price - MF01/PC03 Plus Postage.

NT 55p.

YR 87.

AB This booklet is designed to assist teachers, administrators, and policymakers in the implementation of the Carl D. Perkins Vocational Education Act of 1974. Section I contains the sections of the Act that deal specifically with the handicapped and disadvantaged: Title II, Part A, Section 201—Uses of Funds, Section 203—State Allocation, and Section 204—Criteria for Services. Each section is interpreted. Section II sets forth the population criteria for handicapped and disadvantaged students. Section III addresses implementation. Examples of supplemental services that may be



provided are listed. The purposes and types of vocational assessment are then considered. Prevocational programs are briefly discussed, and other types of services are suggested, including summer activities, purchase of modern equipment, transitional services, and outreach for equal access. Sections IV and V provide the matching requirements and guidelines for proposal writing of handicapped, disadvantaged, and individualized education programs. Appendixes, amounting to approximately one-half of the booklet, include special needs provisions of the Perkins Act, application proposal guidelines for Title II, Part A—Special Needs of the Act, guidelines for vocational assessment of the disadvantaged and handicapped, and guidelines for the "Equal Access" provisions of Section 401.101(a) of the Act. [YLB].

AN ED277800.

AU Davis, Jean Cary; Dickens, Ben.

IN West Virginia State Dept. of Education, Charleston. Bureau of Vocational, Technical, and Adult Education.

TI Supplemental Services for Special Needs Students in Vocational Education Programs: Guidelines for Implementation under the Provisions of the Carl D. Perkins Vocational Education Act of 1984 [P. L. 98-524].

PR EDRS Price - MF01/PC03 Plus Postage.

NT 51p.

YR 86.

AB This guide is intended to assist instructors and administrators in improving the vocational education of special needs students by providing supplemental services that have been authorized by the Carl D. Perkins Vocational Education Act of 1984. Discussed in a section on the implications of the act for disadvantaged and handicapped students are the law's vocational and prevocational mandates, vocational assessment, supplemental services, and identification of students. The second section covers in-class, out-of-class, and out-of-school instructional supportive services from the standpoint of the vocational instructor's role in providing supplemental services. Career awareness/prevocational counseling and exploration, vocational counseling, and parent-teacher contact are covered in a section on guidance counseling and career development. The fourth section, which deals with transitional services, outlines procedures

for identification of job opportunities, job placement, and student followup. Concluding the guide is a section on corrective and other supplemental services. An appendix contains a brief bibliography of suggested sources of written and audiovisual materials and a sample listing of out-of-school support agencies. [MN].

AN ED278858.

AU Morley, Raymond E.; And Others.

IN Drake Univ. Des Moines, Iowa.

TI Transition from School to Work. Information for Counselors and Special Educators. Project Transition: Career Planning for Handicapped Students.

PR EDRS Price - MF01/PC03 Plus Postage.

NT 73p.

YR 85.

AB This guide is intended to provide basic information about the transition from school to work for handicapped students. The guide contains articles by educators and copies of newsletters related to handicapped students and school-to-work transitions, along with descriptions of various transition programs. The following are included in the book's eight sections: "DSERS (Office of Special Education and Rehabilitative Services) Programming for the Transition of Youth with Disabilities: Bridges from School to Working Life" (Madeline Will); "Establishing a Context for Discussing Transition Issues" (Donn E. Brogan); "Transition Summary" (Newsletter of information from the National Information Center for Handicapped Children and Youth); "Exemplary Practices: Special Education and Vocational Rehabilitation" (from "Programs for the Handicapped" issued by the Clearinghouse on the Handicapped); "School to Work: A Model for Vocational Transition" (from REHAB BRIEF by the National Institute of Handicapped Research); "Iowa Programs/Activities/Thoughts" (various Iowa educators); "Common Elements in Transition Models" (Iowa Department of Public Instruction); and "Potential Roles of School Counselors in the Transition Process" (Iowa Department of Public Instruction). [KC].

AN ED279474.

AU Lawless, Ken.

IN State Univ. of New York, Potsdam, Coll. at Potsdam.

TI Dream into Reality: Career Education in a Changing Economy.

Harvesting the Harvesters. Book 9.

PR EDRS Price - MF01/PC01 Plus Postage.

AV School of Professional Studies, Potsdam College, Potsdam, NY 13676.

NT 17p. ; For related documents, see AC D16 138-147. Photographs may not reproduce clearly.

YR 86.

AB The ninth of a series of 10 study units for a Migrant Educators' National Training OutReach (MENTORA) correspondence course explores reasons for dropping out among migrant students, ways to lower dropout risk, vocational education needs, and role models. Designed for use in preservice or inservice teacher education, the unit points to the predominance of school-related factors in dropout decisions and the prevalence of perceptions of teacher indifference. Discussion of ways to reduce dropout risk includes problem recognition, high risk student identification, elimination of elementary school flunking practices, compensatory programs, and individual attention. The unit examines the successes and failures of vocational education and special vocational needs of migrant students and emphasizes the need for success stories and role models. A 46-item bibliography and list of state offices of migrant education are included. (LFL).

AN ED279943.

AU Brill, Jay; Hartman, Rhona C.

IN American Council on Education, Washington, DC. HEATH Resource Center.

TI Career Planning and Placement Strategies for Postsecondary Students with Disabilities. Revised.

PR EDRS Price - MF01/PC01 Plus Postage.

NT 9p. ; Revision of ED 238 226.

YR 86.

AB This fact sheet is designed to be a resource for disabled students themselves and for counselors, administrators, and instructors who are involved in career planning and placement strategies for disabled persons in postsecondary academic and technical institutions. The

fact sheet is organized into five sections. The Selected Campus Strategies section provides ideas currently working in postsecondary institutions that can be used by career counselors or administrators who are attempting to establish similar programs on their campuses. Programs described include the following: campus-metropolitan area public and private employer cooperation, on-campus recruiter training, cooperative education, computerized job banks, campus-vocational rehabilitation services cooperation, vocational-technical training, and nondegree programs. The second section summarizes four federal programs: the federal-state Vocational Rehabilitation partnership, the U.S. Office of Personnel Management's placement program for hiring handicapped individuals in the federal civil service, Projects with Industry, and the President's Committee on Employment of the Handicapped. The third section describes three programs with a national focus: Job Opportunities for the Blind, National Center on Employment of the Deaf, and Training and Placement Services sponsored by the Epilepsy Foundation of America. A section providing names and addresses of selected resource persons knowledgeable in the fields of career planning for disabled persons follows. The final section contains a selected and annotated bibliography listing materials for disabled job seekers, for the general audience, and for career counselors; it also includes a list of selected resource organizations. (KC).

AN ED279906.

IN California State Univ. Long Beach.

TI VESL (Vocational English as a Second Language): Making Employment Training Work for Limited-English Proficient Participants.

PR EDRS Price - MF01/PC05 Plus Postage.

NT 122p. ; Some tables contain small print.

YR 86.

AB This handbook is intended for use by those attending a one-day workshop dealing with planning and developing a vocational English as a second language (VESL) program. Materials provided to reinforce the following objectives are addressed during the workshop: identify the need issues that can be used in planning services and responding to requests for proposals, define VESL and identify the kinds of VESL, identify approaches that meet the needs of the limited-English proficient individual, list appropriate assessment instruments and

methods for determining English language proficiency, demonstrate skills (program design and instruction) needed to implement a VESL program, and identify resources for implementation. The handbook is divided into the following five sections: data on the characteristics and educational needs of limited-English proficient persons and a compilation of VESL needs related resources; examinations of general occupational cluster and occupation-specific VESL; a table describing primary sources of vocational education/training and related instruction for limited-English proficient individuals; a guide to VESL instruction, which contains learning activities and information handouts based on the ESL, vocational, work experience, and workplace approaches; and the section from the GAIN manual that deals with ESL and VESL. (MN).

AN ED280242.

AU Hippolitus, Mone.

IN American Council on Education, Washington, DC. HEATH Resource Center.

TI Education for Employers: A Guide to Postsecondary Vocational Education for Students with Disabilities (1986-87 Edition).

PR EDRS Price - MF01/PC01 Plus Postage.

AV HEATH Resource Center, One Dupont Circle, N.W. Suite 800, Washington, DC 20036-1493.

NT 13p. For original fact sheet, see ED 22b 431.

YR 86.

AE The fact sheet presents information, resources, and references concerning vocational education for disabled postsecondary students. Introductory sections define vocational education and cite federal legislation affecting vocational education for disabled persons. Suggestions for students on how and where to find career information list print resources and agency contacts. Types of institutions offering vocational programs are described, and the following components of vocational programs are discussed: (1) vocational assessment; (2) curriculum modifications and adaptations; and (3) technological devices that enhance disabled workers' job performance. Effective counseling of students, suggestions for assisting instructors who are dealing with handicapped students for the first time, and the role of the job development coordinator are also discussed. The fact sheet concludes with sections on classroom

adaptations, Vocational Student Organizations (VSO's), interagency cooperation, and personnel preparation. Lists of selected resources and readings are appended. (JW).

AN ED280957.

AU Simpson, Kawenna J.; And Others.

IN Kentucky Univ. Lexington.

TI Economic Development Planning for Single Parents. Curriculum Materials for Vocational Teachers of Adolescents and Single Parents. Special Emphasis on Meeting the Needs of the Teen Parent.

PR EDRS Price - MF01/PC12 Plus Postage.

NT 284p.

YR 86.

AB This guide is intended for use in school-based intervention programs intended to help single parents (particularly teenagers who are expecting or already have a child) master basic money management and consumer skills. The guide is divided into sections dealing with the following topics: interpersonal relationships, value clarification, self-esteem, assertiveness, stress management, networking, human sexuality, teenage pregnancy, teenage parenting, child development and guidance, consumer rights and responsibilities, consumer decision making, banking and investment, taxation, health and life insurance, housing, transportation, success in balancing home life and a career, career planning (career-related education beyond high school, and equal employment opportunities. Information within each section is presented in relation to an overall objective, and concepts corresponding to the overall objective are included. Behavioral objectives are listed after each concept. Detailed teaching strategies, resource listings, and evaluation techniques follow. Concluding the guide are a 22-page resource guide and general information for teachers of students with special needs. (MN).

AN ED280958.

IN Iowa State Dept. of Education, Des Moines. Div. of Instructional Services.

TI Preparing Students for the 21st Century. Career Education Handbook.

PR EDRS Price - MF01/PC17 Plus Postage.

NT 408p.

YR 86.

57  
AB This handbook provides educators with a practical planning and implementation guide for K-12 curriculum improvement in a context called career education. It also gives some direction for planning beyond the high school experience for continued learning and work placement. Chapter 1 establishes a rationale explaining the value of career education. Chapter 2 provides the terminology and definitions necessary to acquaint readers with the Iowa Career Education Model. Chapter 3 identifies points to consider for initiating/reviewing career education programs in local districts and for identifying staff roles and responsibilities. Sample checklists for planning are included. Chapter 4 provides information about the assessment and evaluation process as well as sample instruments. Chapter 5 contains current goal statements for curriculum areas. Hints and clues, including activity ideas, are given for incorporating needed curriculum improvements using career education concepts. Chapter 6 describes support components needed for a comprehensive career education program. These include guidance, community, media resource center, Career Information System of Iowa, and Project Discovery. Chapter 7 contains selected information to assist teachers working with disadvantaged and handicapped students. Methods of instruction, postsecondary transition, curriculum, and career development resources are identified. Review and discussion questions follow each chapter. [YLB].

AN ED281030.

AU Spence, Mary Catherine.

IN Centre County Vocational-Technical School, Pleasant Gap, PA. CIU 10  
Bi-County Development Center for Adults.

TI Job Search for Non-Readers. Training Procedures. Special  
Demonstration 310 Project.

PR EDHS Price - MF01/PC02 Plus Postage.

NT 33p. ; For related documents, see CE 046 885-886.

YR 85.

AB This manual outlines the procedures for recruiting, preparing, scheduling, presenting, and evaluating a workshop for tutors participating in a program to help nonreaders develop job search skills. The following topics are discussed: an overview of the program; recruitment of tutors; recruitment of students; preparation for the workshop (space and materials); the workshop schedule; the

workshop presenter; the presentation topics (Am I ready to look for a job? What kind of job do I want? What do I want and need in a job? Where are the jobs? How do I fill out a job application? What is a resume? What do I say on the phone? What do I do at an interview? How do I keep on looking? Now that I've got it, how do I keep it? and conclusion); and followup and support. Appendixes include a job search interest survey, a program description, publicity materials describing the project, a project newsletter, job search interest survey results, an expense worksheet, and a list of agencies providing job search assistance in Pennsylvania. [MN].

AN ED281 31.

AU Spence, Mary Catherine.

IN Centre County Vocational-Technical School, Pleasant Gap, PA. CIU 10  
Bi-County Development Center for Adults.

TI Job Search Workbook. Student Book.

PR EDHS Price - MF01/PC03 Plus Postage.

NT 74p. ; For related documents, see CE 046 884-886.

YR 85.

AB This manual is intended to assist nonreaders in developing job search skills. It includes materials for use in nine sessions involving the nonreader and a tutor. The following questions are addressed in the individual sessions: Am I ready to look for a job? What kind of job do I want? What do I want and need in a job? Where are the jobs? How do I fill out a job application? What is a resume? What do I say on the phone? What do I do at an interview? How do I keep on looking? and Now that I've got it, how do I keep it? Each session is divided into three parts. The first part looks at current job leads and what can be done right away. Part 2 teaches the new objective for the lesson and may include activities. The final part gives assignments to be carried out before the next meeting. The ninth session is intended for use after the student has obtained a job, and the eighth session is intended to set a framework for continuing the job search for as many sessions as is necessary. All of the session activities and study assignments make an allowance for the fact that the student is a nonreader, and suggestions are provided to help students circumvent some of the difficulties that nonreaders might encounter when doing such things as filling out job applications. [MN].

AN ED281032.

AU Spence, Mary Catherine.

IN Centre County Vocetional-Technical School, Pleasant Gap, PA. CIU 10  
Bi-County Development Center for Adults.

TI Job Search Workbook. Tutor Manual.

PR EDRS Price - MF01/PC03 Plus Postage.

NT 55p. ; For related documents, see CE 046 894-905.

YR 85.

AB This manual is intended to assist tutors participating in a program to help nonreaders develop job search skills. The first two sections give an overview of the program and present general guidelines for working with students. Detailed suggestions are provided for working with students in sessions addressing the following questions: Am I ready to look for a job? What kind of job do I want? What do I want and need in a job? Where are the jobs? How do I fill out a job application? What is a resume? What do I say on the phone? What do I do at an interview? How do I keep on looking? Now that I've got it, how do I keep it? Each session is divided into three parts. The first part looks at current job leads and what can be done right away. Part 2 teaches the new objective for the lesson and may include activities. The final part gives assignments to be carried out before the next meeting. The ninth session is intended for use after the student has obtained a job, and the eighth session is intended to set a framework for continuing the job search for as many sessions as is necessary. The document closes with a list of effective ways to work with adult students and a four-page list of references for tutors and students. (MN).

AN ED281042.

IN Alabama State Dept. of Education, Montgomery. Div. of Vocational Education Services.

TI All You Ever Wanted to Know about Special Needs But Didn't Know Who to Ask. Special Needs Handbook. (Revised Version).

PR EDRS Price - MF01/PC03 Plus Postage.

NT 74p. ; For earlier handbook, see ED 210 482.

YR 87.

AB This guide is intended to serve as a source of information pertaining to educational provisions for handicapped and disadvantaged students enrolled in vocational education programs in Alabama. The following topics are discussed: legislation (the Rehabilitation Act of 1973, the Education of the Handicapped Act, the Carl Perkins Act, and Alabama Public Law 108); set-aside funds for the handicapped and disadvantaged (general uses of excess cost funds and procedures for obtaining funds); disadvantaged students (federal classification criteria, eligibility requirements for special services paid for with excess cost funds, identification of and special services for educationally and economically disadvantaged students, accountability, and examples of programs for disadvantaged persons (mainstreaming and special programs and services)); handicapped students (classification criteria, eligibility requirements for services paid for through set-aside funds, identification and placement of handicapped students in special and vocational education programs, alternative services and assistance for handicapped students, and work experience programs that provide handicapped students with direct participation in the world of work); other concepts, programs, and services (least-restrictive environments, modified programs, separate specialized programs, and related services); and commonly asked questions and answers (excess cost funds in relation to general uses, equipment, and salaries; identification of handicapped and disadvantaged students; and provision of services). (MN).

## VECM

### Database Description

Vocational Education Curriculum Materials (VECM) was developed in 1982 as a cooperative effort of the National Center for Research in Vocational Education and the six curriculum coordination centers (CCCs) that comprise the National Network for Curriculum Coordination in Vocational and Technical Education (NNCCVTE). The National Center and the CCCs continue to work together in building and maintaining VECM.

The database contains over 6,500 records of both print and nonprint materials, including microcomputer courseware. VECM is updated quarterly. Currently it has no print equivalent. A Classification of Instructional Programs, published by the National Center for Education Statistics, is used for subject classification. A complete VECM citation as it appears in the database is in appendix C.

### Availability of Materials

VECM materials have several kinds of availability: loan, rental, free, and purchase. The availability source is listed for the individual materials. Many of the materials on loan are available from the resource collection of the CCCs for a period of 2 weeks or more.

### Access

VECM is a public file maintained by the National Center and available to subscribers of BRS Information Technologies, Inc. It is sponsored by the Office of Vocational and Adult Education, U.S. Department of Education. For more information contact Dr. Shirley A. Chase at the National Center (800) 848-4815.

### Special Needs Materials

VECM contains materials developed specifically for handicapped, disadvantaged, limited English, and bilingual students. VECM also includes many materials considered appropriate for both regular and special needs students. Examples of recently developed (1983 or later) special needs instructional materials excerpted from VECM are included in this section. Both print and nonprint materials are included. Many of the items listed are one of a series and were selected to illustrate the kinds of materials available. To learn what other titles are in the series and to identify other special needs materials a computer search of VECM is recommended. Search services are offered nationwide by colleges and universities,

state departments of education, and others, including the CCCs. Additionally, curriculum developers are encouraged to submit their materials for announcement in VECM to the CCC serving their region. The names and addresses of the six CCCs and the states served by each are in appendix D. Exhibit 2 is a detailed sample record from VECM.

## EXHIBIT 2 Sample VECM Record

Accession Number \_\_\_\_\_ AN 006545.  
Title \_\_\_\_\_ **II Find It; Get It; Keep It: A Pre-Employment Skills Curriculum for the Special Needs Individual.**  
Year \_\_\_\_\_ YR 1986.  
Developer \_\_\_\_\_ DV School District 186.  
1900 West Monroe.  
Springfield, IL 62704.  
Dilbeatis, Gary J.  
Subject Matter \_\_\_\_\_ SM Personal-Social-Development.  
Basic-Skills.  
Basic-Skills.  
Job-Seeking-Changing-Skills.  
Educational Level \_\_\_\_\_ EL 9-10; 11-12.  
Intended User \_\_\_\_\_ IU Student; Teacher.  
Student Target Population \_\_\_\_\_ SP Disadvantaged; Handicapped.  
Print Material \_\_\_\_\_ PM Curriculum Guide; Competency-based.  
Format (Number of pages in  
print material) \_\_\_\_\_ FO 722 pp.  
Descriptive Note \_\_\_\_\_ DN Designed to aid special needs students in developing job acquisition skills and acquiring the knowledge to be able to maintain employment once a job is obtained.  
Availability \_\_\_\_\_ AV Sale \$24.75.  
Curriculum Publications Clearinghouse, Western Illinois University  
46 Horrabin Hall.  
Macomb, IL 61455.  
(309) 298-1917 or (800) 322-3905 [IL only].

## Examples From VECM

AN 005950.

TI Making It Work. An In-Service Training Program for Vocational Educators. Module I: Conquering Your Dropout Woes. Strategies for Retaining Students in Vocational High Schools. Trainer's Manual.

YR 1983.

DV A. L. Nellum and Associates.

186 Forbes Road.

Breintree, MA 02184.

Scott, Joyce; Pekalo-Bie'en, Rhonda; Coughlin, David.

SM Education.

Education.

Teacher-Education-Specific-Subject-Areas. Special-Education.

Teacher-Education-Specific-Subject-Areas-Other.

Special-Education-General.

EL Higher Education.

IU Teacher; Administrator; Teacher Educator; Counselor.

SP Disadvantaged; Handicapped; Limited English.

PM Teaching Guide; Reference Material; Bibliography; Illustrated.

FO 262 pp.

NH Transparency.

DN One of three modules of Making It Work, an inservice package designed to train vocational education personnel in the areas of retention, placement, and curriculum adaptation. Although specifically focused on retaining priority populations (Hispanics, LEP, Blacks, Handicapped, and women-men in non-traditional jobs) the retention strategies discussed are applicable to working with any student. This trainer's manual helps the trainer understand the concept and design of the course and to prepare for and deliver the course. The manual also serves as a reference resource. The module is a one-day course that reviews some of the strategies used by schools to retain students and suggests a method for reviewing a school's internal capabilities to refine its existing retention program. Includes activities, lecture outlines, transparencies, case studies, self-check sheets, and handouts.

AV Luen 2-4 weeks.

Northeast Curriculum Coordination Center.

New Jersey Vocational Education Center, Crest Way.

Aberdeen, NJ 07747.

(201) 290-1900.

AN 005951.

TI Making It Work. An In-Service Training Program for Vocational Educators. Module II: Placing Your Voc Ed Trainee. Placement Strategies for Priority Students in Vocational Education. Trainer's Manual.

YR 1983.

DV A. L. Nellum and Associates.

186 Forbes Road.

Breintree, MA 02184.

Scott, Joyce; Pekalo-Bielen, Rhonda; Coughlin, David.

SM Education.

Education.

Teacher-Education-Specific-Subject-Areas. Special-Education.

Teacher-Education-Specific-Subject-Areas-Other.

Special-Education-General.

EL Higher Education.

IU Teacher; Administrator; Teacher Educator; Counselor.

SP Disadvantaged; Handicapped; Limited English.

PM Teaching Guide; Reference Material; Bibliography; Illustrated.

FO 208 pp.

NH Transparency.

DN One of three modules of Making It Work, an inservice package designed to train vocational education personnel in the areas of retention, placement, and curriculum adaptation. Although specifically focused on retaining priority populations (Hispanic, LEP, Blacks, Handicapped, and women-men in non-traditional jobs) the retention strategies discussed are applicable to working with any student. This trainer's manual helps the trainer understand the



concept and design of the course and to prepare for and deliver the course. The manual also serves as a reference resource. The module is a one-day course that reviews some of the strategies used by schools to retain students and suggests a method for reviewing a school's internal capabilities to refine its existing retention program. Includes activities, lecture outlines, transparencies, case studies, self-check sheets, and handouts.

AV Loan 2-4 weeks.

Northeast Curriculum Coordination Center,  
New Jersey Vocational Education Center, Crest Way,  
Aberdeen, NJ D7747.  
(201) 290-1900.

AN 005952.

TI Making It Work. An In-Service Training Program for Vocational Educators. Module III: A Blueprint for Student Achievement. Instructional Adaptation Strategies for Priority Students in Vocational Education. Trainer's Manual.

YR 1983.

DV A. L. Nellum and Associates.

186 Forbes Road,  
Brentree, MA 02184.  
Scott, Joyce; Pekalo-Bialen, Rhonda; Coughlin, David.

SM Education.

Education.  
Teacher-Education-Specific-Subject-Areas. Special-Education.  
Teacher-Education-Specific-Subject-Areas-Other.  
Special-Education-General.

EL Higher Education.

IU Teacher; Administrator; Teacher Educator; Counselor.

SP Disadvantaged; Handicapped; Limited English.

FM Teaching Guide; Reference Material; Bibliography; Illustrated.

FD 240 pp.

DN One of three modules of Making It Work, an inservice package designed to train vocational education personnel in the areas of retention, placement, and curriculum adaptation. Although specifically focused on retaining priority populations (Hispanic, LEP, Blacks, Handicapped, and women-men in non-traditional jobs) the retention strategies discussed are applicable to working with any

student. This trainer's manual helps the trainer understand the concept and design of the course and to prepare for and deliver the course. The manual also serves as a reference resource. The module is a one-day course that reviews some of the strategies used by schools to retain students and suggests a method for reviewing a school's internal capabilities to refine its existing retention program. Includes activities, lecture outlines, transparencies, case studies, self-check sheets, and handouts.

AV Loan 2-4 weeks.

Northeast Curriculum Coordination Center,  
New Jersey Vocational Education Center, Crest Way,  
Aberdeen, NJ D7747.  
(201) 290-1900.

AN 006189.

TI Computer-Assisted Language Learning in Bilingual Vocational Education.

YR 1984.

DV Connecticut State Department of Education.

- 221b

Hartford, CT 06115.  
Seyere, Dennis.

SM Education.

Education.  
Bilingual-Bicultural-Education.  
Bilingual-Bicultural-Education.

EL 9-10; 11-12; Adult.

IU Teacher; Administrator; Counselor.

SP Limited English; Bilingual.

PM Teaching Guide.

FD 85 pp.

DN Offers accurate information to bilingual educators concerning the realistic potential of micro-computers in vocational education programs. An overview of computer-assisted language learning is provided and there are also discussions on implementation through software purchasing and development of original programs. Topics include: definition of terms; microcomputer hardware; software; programming original material for bilingual vocational education; a model computer-based lesson or courseware development process; and sample programs.

AV Loan 4 weeks.

Northeast Curriculum Coordination Center, Rutgers, The State University.

Crest Way.

Aberdeen, NJ 08857.

(201) 290-1900.

AN 006209.

TI Individualized Learning Programs for Limited English Proficient Students: A Handbook for School Personnel.

YR 1984.

DV California Department of Education.

721 Capitol Mall.

Sacramento, CA 95814.

Parker, Dennis R.

SH Education.

Education.

Bilingual-Bicultural-Education.

Bilingual-Bicultural-Education.

EL Higher Education.

IU Teacher; Administrator; Teacher Educator.

SP Limited English.

PM Administrative Manual; Reference Material; Individualized, self paced; Illustrated.

FO 74 pp.

DN Useful resource for teachers of limited English proficient students. Offers helpful advice on an individual learning program.

AV Loan 4 weeks.

Western Curriculum Coordination Center.

1776 University Avenue, Wist 216.

Honolulu, HI 96822.

(808) 948-6496.

AN 006233

TI Food Production, Management, and Services, Student Aid Book.

YR 1986.

DV Home Economics Curriculum Center, Texas Tech University.

PO Box 4067.

Lubbock, TX 79409.

SM Home-Economics.

Vocational-Home-Economics.

Food-Production-Management-Services.

Food-Service.

EL 11-12.

IU Student.

SP Disadvantaged.

PM Reference Material; Workbook; Competency-based; Behavioral Objectives.

FO 205 pp.

DN Student aid book combines information from the reference book and activities from the student activity book at a lower reading level (4th grade).

AV Sale \$10.00.

Home Economics Curriculum Center, Texas Tech University.

PO Box 4067.

Lubbock, TX 79409.

(806) 742-3028.

AN 006242.

TI Modification of Instructional Materials for Mainstreaming Special Needs Students in Business Education Classes.

YR 1984.

DV Department of Public Instruction and The University of Northern Iowa.

Career Education Division, Grimes State Office Building.

Des Moines, IA 50319.

SM Business, Education.

Business-Office, Education.

Special-Education, Teacher-Education-Specific-Subject-Areas.

Business-Education.

EL 9-10; 11-12; 13-14; Adult; Higher Education.

IU Teacher; Teacher Educator.

SP Handicapped.

PM Curriculum Guide; Teaching Guide; Reference Material; Evaluation Instrument; Competency-based.

FO 247 pp.

DN To assist special needs instructors and business education teachers when mainstreaming special needs students in business education.

Includes basic business, office, marketing, accounting.

Includes 3-ring binder.

AV Sale \$15.00.

Iowa Curriculum Assistance System.

College of Education, 1002 Lagomarcino Hall, Iowa State University.

Ames, IA 50011.

(515) 294-8920.

AN 006392.

TI Nurse Assistant in a Long-Term Care Facility - Supplementary Units for Special Needs Students.

YR 1986.

DV Instructional Materials Laboratory, University of Missouri.

10 Industrial Education Building.

Columbia, MO 65211.

Jones, Paverly; Moore, Mari.

SM Health.

Allied-Health.

Nursing-Related-Services.

Nursing-Assisting.

EL 11-12; 13-14; Adult.

IU Student; Teacher.

SP Disadvantaged; Handicapped; Limited English.

PM Curriculum Guide; Teaching Guide; Evaluation Instrument; Learning Module; Workbook; Competency-based; Task Analysis; Behavioral Objectives; Individualized, self paced; Field-tested/Validated; Illustrated.

FO 350 pp.

DN Hands-on student materials to supplement instruction in regular Certified Nurse Assistant programs. Designed to aid handicapped and disadvantaged students. Contains illustrated step-by-step procedures to develop occupational skills. SN-41-S.

AV Sale Contact for Price.

Instructional Materials Laboratory, Director, University of Missouri.

10 Industrial Education Building.

Columbia, Mo. 65211.

(314) 882-2883.

AN 006397.

TI Robotics Technician.

YR 1984.

DV Associated Educational Consultants, Incorporated, North Allegheny Office and Research Park.

McKnight and Pine Creek Road, PO Box 15073.

Pittsburgh, PA 15237.

SM Education. Engineering.

Education. Engineering-Engineering-Related-Technologies.

Curriculum-Instruction.

Electromechanical-Instrumentation-Maintenance-Technologies.

Curriculum-Instruction. Electromechanical-Technology.

EL 11-12; 13-14; Adult.

IU Teacher; Administrator; Teacher Educator.

SP Regular; Disadvantaged; Handicapped; Limited English; Bilingual.

PM Reference Material; Bibliography; Competency-based; Task Analysis;

Criterion Referenced Evaluation; Behavioral Objectives;

Field-tested/Validated.

FO 155 pp.

DN A V-TECS catalog contains a complete worker validated task list and tools, equipment, and work aids list for the job title(s) specified. Each task is further expressed in the form of performance objectives which contain the conditions and worker identified standard for each task. Performance steps are also listed as a guide to conduct of the task.

AV Sale \$18.50 for Non-Members of V-TECS. 50% less for members.

Curriculum Publications Clearinghouse, Western Illinois University.

Horrebin Hall 46.

Mecomb, IL 61455.

(309) 298-1917.

AN 006410.

TI The Special Needs Learner in Employment-Related Training.

Instructional Units for Employment-Related Professionals.

YR 1985.

DV Vocational Education Services.

840 State Road 46 Bypass.

Bloomington, IN 47405.

SM Education.  
Education,  
Special-Education,  
Special-Education-General.  
EL Higher Education.  
IU Teacher; Teacher Educator,  
SP Disadvantaged; Handicapped  
PM Curriculum Guide; Reference Material; Learning Module.  
DN Seven Modules each of which can be ordered separately: 1) Rationale;  
2) Cooperative Measures; 3) Assessment and Planning; 4) Modifying  
Facilities and Instructional Techniques; 5) Behavior Management; 6)  
Curriculum Modification; 7) Materials Evaluation and Modification.  
AV Loan 2 weeks; Sale \$30.00 per set; \$5.00 each module.  
Vocational Education Services,  
840 State Road, 46 Bypass,  
Bloomington, IN 47405.  
(812) 337-6711.

AN 006473.

TI Soil and Plant Science,  
YR 1985.

DV Kentucky Department of Education,  
Capitol Plaza Tower,  
Frankfort, KY 40601.

SM Agriculture,  
Agricultural-Sciences,  
Soil-Sciences, Plant-Sciences,  
Soil-Sciences-General, Plant-Sciences-General.

EL 11-12.

IU Teacher.

SP Disadvantaged.

PM Teaching Guide; Competency-based; Behavioral Objectives,  
FO 323 pp.

AV Loan 2 weeks.

Librarian, Southeast Curriculum Coordination Network,  
PO Drawer OX,  
Mississippi State, MS 39762.  
(601) 325-2510.

AN 006474.

TI Special Vocational Education: Liaison Program for Commercial Foods,  
YR 1986.

DV Center for Career and Vocational Teacher Education,  
Western Kentucky University,  
Bowling Green, KY 42101.

SM Education, Home-Economics,  
Education, Vocational-Home-Economics,  
Special-Education, Food-Production-Management-Services,  
Special-Education-Other, Food-Service.

EL 11-12; 13-14.

IU Student; Teacher.

SP Disadvantaged.

PM Teaching Guide; Competency-based; Task Analysis; Behavioral  
Objectives.

AV Loan 2 weeks.

Librarian, Southeast Curriculum Coordination Network,  
PO Drawer OX,  
Mississippi State, MS 39762.  
(601) 325-2510.

AN 006475.

TI Non-Resistant in a Long-Term Care Facility - Supplementary Units  
for Special Needs Students.

YR 1986.

DV Instructional Materials Laboratory, University of Missouri,  
10 Industrial Education Building,  
Columbia, MO 65211.  
Jones, Beverly; Moore, Mar. Lyn.

SM Health.

Allied-Health.

Nursing-Related-Services.

Nursing-Assisting.

EL 11-12; 13-14; Adult.

IU Student; Teacher.

SP Disadvantaged; Handicapped; Limited English.

PM Curriculum Guide; Teaching Guide; Evaluation Instrument; Learning  
Module; Workbook; Competency-based; Task Analysis; Behavioral  
Objectives; Individualized, self-paced; Field-tested/Validated;  
Illustrated.

FO 350 pp.

DN Hands-on student materials to supplement instruction in regular Certified Nurse Assistant programs. Designed to aid handicapped and disadvantaged students. Contains illustrated step-by-step procedures to develop occupational skills. SN-41-S.

AV Sale Contact for price.

Instructional Materials Laboratory, Director University of Missouri,  
10 Industrial Education Building,  
Columbia, MO 65211.  
(314) 882-2883.

AN 006513.

TI EFE-WECEP Instructional Materials Manual: Basic Living Skills.  
YR 1984.

DV Old Dominion University,  
Norfolk, VA.

Miller, Malvern L.; Netherton, David L.

SM Home-Economics.

Vocational-Home-Economics.

Consumer-Homemaking-Home-Economics.

Consumer-Education.

EL 9-10; 11-12.

IU Teacher; Administrator.

SP Disadvantaged.

PM Curriculum Guide; Teaching Guide; Reference Material;  
Competency-based; Task Analysis; Criterion Referenced Evaluation.

FC 748 pp.

DN Includes transparencies, puzzles, games, tests, and other related instructional aids for Basic Living Skills classes for students with special needs who intend to live on their own. Topics include budgeting, banking, insurance, housing needs, and consumer shopping for food and clothing. EFE-WECEP - Education for Employment - Work Experience Cooperative Education Program.

AV Loan 4 weeks; Sale \$51.50.

Distribution-Sales, Virginia Vocational Curriculum and Resource  
Center,  
2200 Mountain Road,  
Glen Allen, VA 23060-2208.  
(804) 262-7439.

AA East Central CCC, Sangamon State University, F-2, Springfield, IL  
62708.

AN 006515.

TI EFE-WECEP Instructional Materials Manual: Employment.  
YR 1984.

DV Old Dominion University,  
Norfolk, VA.

Miller, Malvern L.; Netherton, David L.

SM Personal-Social-Development.  
Basic-Skills.

Basic-Skills.

Job-Seeking-Changing-Skills.

EL 9-10; 11-12.

IU Teacher; Administrator.

SP Disadvantaged.

PM Curriculum Guide; Teaching Guide; Reference Material; Evaluation  
Instrument; Competency-based.

FO 512 pp.

NM Transparency; Master.

DN Designed for teachers of students entering employment, this manual includes information sheets, selected instructional activities, transparency masters, student worksheets, and tests plus references to other texts and audio-visual aids. Subjects covered include job orientation, successful work attitudes, and behaviors; factors leading to promotion, advancement, and release; personal pay records; job resignation; dismissal from a job; job safety; and employee organizations. EFE-WECEP - Education for Employment-Work Experience Cooperative Education Program.

AV Loan 4 weeks; Sale \$40.00.

Distribution-Sales, Virginia Vocational Curriculum and Resource  
Center,  
2200 Mountain Road,  
Glen Allen, VA 23060-2208.  
(804) 262-7439.

AA East Central CCC, Sangamon State University, F-2, Springfield, IL  
62708.

AN 006522.

TI Independence in Work.

YR 1984.

DV State Department of Education.

PO Box 60.

Richmond, VA 23216.

Van Valkenburgh, Nancy.

SM Personal-Social-Development.

Basic-Skills.

Basic-Skills.

Basic-Skills-General.

EL 11-12; 13-14; Adult.

IU Teacher; Administrator.

SP Disadvantaged; Handicapped.

PM Curriculum Guide; Teaching Guide; Reference Material;

Competency-based.

FO 669 pp.

67  
\* A handbook for teaching work-related basic academic skills identified by Virginia vocational rehabilitation facilities as necessary for job training and employment. Although designed primarily for instruction of adults with handicaps, the skills identified are applicable to Adult Basic Education (ABE) programs with non-readers or handicapped, Joint Training Partnership Act (JTPA) job-training programs, secondary special education and various independent living, day care and adult activity programs.

AV Loan 4 weeks; Sale \$46.00.

Distribution-Sales, Virginia Vocational Curriculum and Resource Center.

2200 Mountain Road.

Glen Allen, VA 23060-2208.

(804) 262-7439.

AA East Central CCC, Sangamon State University, F-2, Springfield, IL 62708.

AN 006545.

TI Planning and Implementing a Competency-Based Special Agriculture Program.

YR 1985.

DV Virginia Vocational Curriculum Center.

2200 Mountain Road.

Glen Allen, VA 23060.

Armstrong, Flora C.

SM Agriculture, Education.

Agribusiness-Agricultural-Production, Agricultural-Sciences.

Renewable-Natural-Resources, Education.

Special-Education.

Education-of-the-Culturally-Disadvantaged.

Curriculum-and-Instruction.

EL 9-10; 11-12.

IU Teacher; Administrator.

SP Disadvantaged.

PM Curriculum Guide; Competency-based.

FO 48 pp.

DN Based on Agriculture Science and Mechanics courses; guide includes tasks and applications for various agriculture areas for a 1-year course for disadvantaged students. Also includes suggestions for program design, resource coordination, and classroom management.

AV Loan 4 weeks; Sale \$5.00.

Distribution-Sales, Virginia Vocational Curriculum Center.

2200 Mountain Road.

Glen Allen, VA 23060.

(804) 262-7439.

AA East Central CCC, Sangamon State University, F-2, Springfield, IL 62708.

AN 006545.

TI Find It; Get It; Keep It: A Pre-Employment Skills Curriculum for the Special Needs Individual.

YR 1986.

DV School District 186.

1900 West Monroe.

Springfield, IL 62704.

Dilbeatis, Gary J.

SM Personal-Social-Development.

Basic-Skills.

Basic-Skills.

Job-Seeking-Changing-Skills.

EL 9-10; 11-12.

IU Student; Teacher.

SP Disadvantaged; Handicapped.

PM Curriculum Guide; Competency-based.

FD 722 pp.

DN Designed to aid special needs students in developing job acquisition skills and acquiring the knowledge to be able to maintain employment once a job is obtained.

AV Sale \$24.75.

Curriculum Publications Clearinghouse, Western Illinois University,  
46 Horrebin Hall.

Mecomb, IL 61455.

(309) 298-1317 or (800) 322-3905. [IL only].

AA East Central CCC, Sangamon State University, F-2, Springfield, IL  
62708.

AN 006546.

TI Special Needs Guide for Industrial Education Programs.

YR 1985.

DV Illinois State Board of Education.

100 North First Street.

Springfield, IL 62777.

SM Trade-Industrial.

Construction-Trades. Mechanics-Repairers. Precision-Production.

Transportation-Material-Moving.

EL 11-12.

IU Teacher; Administrator.

SP Disadvantaged; Handicapped; Limited English; Bilingual.

PM Administrative Manual.

FD 12 pp.

DN Designed to assist teachers in recognizing the characteristics of students with special needs, understanding their unique educational needs, and modifying the learning environment and instructional methodology to accommodate those needs in industrial education classes.

AV Sale \$1.00.

Curriculum Publications Clearinghouse, Western Illinois University,  
46 Horrebin Hall.

Mecomb, IL 61455.

(309) 298-1917 or (800) 322-3905. [IL only].

AA East Central CCC, Sangamon State University, F-2, Springfield, IL  
62708.

AN 006581.

TI Self-Instructional Competency-Based Professional Teacher Training  
Manuals. Identify Administrative Support Necessary to Implement  
CBVE.

YR 1985.

DV The DAVEA Center.

301 North Swift Road.

Addison, IL 60101.

Gen. Urban T.

SM Education.

Education.

Curriculum-Instruction.

Curriculum-Instruction.

EL Higher Education.

IU Teacher; Administrator; Teacher Educator; Counselor.

SP Regular; Disadvantaged; Handicapped; Limited English; Bilingual.

PM Administrative Manual; Teaching Guide; Learning Module;

Competency-based; Task Analysis; Behavioral Objectives;

Individualized, self paced.

FD 20 pp.

DN CBVE - Competency Based Vocational Education.

AV Loan 4 weeks.

East Central Network.

Sangamon State University, F-2.

Springfield, IL 62708.

(217) 786-6375 or (800) 252-4822. [IL only].

AN 006599.

TI AIASA Guide for Industrial Education Programs.

YR 1985.

DV Illinois State Board of Education.

100 North First Street.

Springfield, IL 62777.

SM Trade-Industrial. Education. Personal-Social-Development.

Construction-Trades. Mechanics-Repairers. Precision-Production.

Transportation-Materials-Moving. Education.

Citizenship-Civic-Activities.

Education-General. Citizenship-Civic-Activities.  
Education-General. Citizenship-Civic-Activities-General.

EL 11-12.

IU Student; Teacher.

SP Regular; Disadvantaged; Handicapped; Limited English; Bilingual.

PM Administrative Manual.

FO 17 pp.

DN Designed to be used with other AIASA publications to assist teachers in developing and promoting student organizations in industrial education at the exploratory and orientation levels. AIASA - American Industrial Arts Student Association.

AV Sale \$1.25.

Curriculum Publications Clearinghouse, Western Illinois University,  
46 Horrabin Hall.

Macomb, IL 61455.

(309) 298-1917 or (800) 322-3905. (IL only).

AN 006819.

TI Data Processing Curriculum Guide.

YR 1985.

DV South Carolina Department of Education,  
Columbia, SC 28201.

Williams, Charlie G; Oswald, Moody M.

SM Education. Business.

Education. Business-Office.

Curriculum-Instruction. Business-Data-Processing-Related-Programs.

Curriculum-Instruction.

Business-Data-Processing-Related-Programs-General.

EL 11-12; 13-14; Adult; High; Education.

IU Teacher; Administrator; Teacher Educator.

SP Regular; Disadvantaged; Handicapped; Limited English; Bilingual.

PM Curriculum Guide; Teaching Guide; Reference Material; Bibliography;

Competency-based; Task Analysis; Criterion Referenced Evaluation;

Behavioral Objectives; Field-tested/Validated.

FO 85 pp.

DN V-TECS Curriculum Guides include performance objectives which include conditions (tools and equipment), tasks, and standards for

performance; learning objectives; teaching activities; resources and criterion referenced measures for each objective.

AV Sale \$9.00 to non-members of V-TECS, 50% less to members.

Curriculum Publications Clearinghouse, Western Illinois University,

46 Horrabin Hall.

Macomb, IL 61455.

(309) 298-1917.

AN 006825.

TI Vermont Cooperative Vocational Work Experience Handbook for  
Teacher-Coordination.

YR 1985.

DV State of Vermont Department of Education,

State Street,

Montpelier, VT 05602.

SM Education.

Education-General.

Cooperative-Education.

Cooperative-Education.

EL 11-12.

IU Teacher.

SP Regular; Disadvantaged; Handicapped; Limited English.

PM Administrative Manual; Teaching Guide; Evaluation Instrument;  
Bibliography.

FO 169 pp.

NM Microfiche #VT-28.

DN This publication provides a set of guidelines for co-op teacher-coordinators. It can be used to orient a new teacher-coordinator and as an on-going reference guide for program implementation. It includes descriptions of the co-op programs in Vermont and introduces educators, employers, and others to cooperative vocational work experience. Topics covered include the responsibilities of the teacher-coordinator, program implementation, co-op for special needs students, legal issues. The appendices include sample applications, training plans, evaluations, and miscellaneous forms as well as copies of relevant legal documents and resource lists. Order Number: VT-28.



AV Loan 4 weeks.

Northeast Curriculum Coordination Center, New Jersey Vocational  
Education Resource Center Rutgers - The State University.

Crest Way.

Aberdeen, NJ 07747.

(201) 290-1900.

AN 00662B.

TI Parent Education Workbook for Mainstreamed Students: Module 4:  
Contemporary Parenting Choices Series.

YR 1985.

DV Iowa State University, Home Economics Education Department.

Ames, IA 50011.

Schultz, Jerelyn.

SM Home-Economics.

Vocational-Home-Economics.

Consumer-Homemaking-Home-Economics.

Family-Living-Parenthood.

EL 9-10; 11-12.

IU Student.

SP Handicapped.

PM Teaching Guide; Workbook.

DN Fourth module of sexuality parenting education series. Provides 12  
self-contained units of learning exercises that introduce students  
with learning and mental disabilities to concepts of sexuality,  
life-styles, having and rearing a child. Twelve separate workbook  
units; one teacher's manual.

AV Sale Contact for Price.

Iowa State University Press.

2121 South State Avenue.

Ames, IA 50010.

(515) 294-6280.

AN 006682.

TI Be Motivated. The Winning Combination.

YR 1986.

SM Personal-Social-Development.

Personal-Awareness.

Personal-Awareness.

Values-Attitudes-Beliefs.

EL 9-10; 11-12; 13-14; Adult.

IU Student.

SP Regular; Disadvantaged; Handicapped.

PM Teaching Guide.

NM Microcomputer Program; Apple II; 48K Memory; 1 Disk; 5 1/4 Inch  
Size.

DN One of a series of four, Be Motivated helps students see what  
motivates them and how their perceptions, attitudes, and values are  
related to their motivational style. An evaluation printout  
suggests attitudes and perceptions for future success. Reading  
level, grades 5-6. Order 4V-351AD, Order complete set of 4,  
4V-350AD.

AV Sale \$54.95 with Back-up; \$199.95 for set of four, The Winning  
Combination.

Opportunities for Learning, Inc.

20417 Nordhoff St. Dept. RB.

Chetworth, CA 91311.

(818) 341-2535.

AN 006701.

TI Vocational Education Program Courses Standards: Special Needs  
Programs.

YR 1986.

DV Division of Vocational, Adult, and Community Education,  
Knott Building.

Tallahassee, FL 32301.

SM Education.

Education.

Special-Education.

Special-Education-General.

EL 11-12; 13-14.

IU Teacher.

SP Disadvantaged; Handicapped; Limited English; Bilingual.

PM Curriculum Guide.

FO 15 pp.

DN This document contains vocational education program courses  
standards for exploratory courses, practical arts courses and job  
preparatory programs offered at the secondary or postsecondary level  
as a part of Florida's comprehensive vocational education program.

AV Loan 4 weeks.  
Librarian, Southeast Curriculum Coordination Network.  
PO Drawer DX.  
Mississippi State, MS 39762.  
(601) 325-2510.  
AA Available at each of the six Curriculum Coordination Centers.

AN 006786.  
TI Career Planning System, [Short Version].  
YR 1986.  
DV Conover Company.  
5684 Shurbert Road.  
Ouro, WI 54963.  
SM Education.  
Education.  
Special-Education.  
Special-Education-General.  
EL 13-14.  
IU Student; Teacher.  
SP Disadvantaged; Handicapped.  
NK Microcomputer Program; Apple II; IIc; IIe; 1 DDS; 18 Disks; 5 1/4  
Inch Size.  
DN This is designed to actively involve students in planning their own  
career-related studies. The system is written at approximately the  
3.5 grade reading level. The outcomes of the CPS revolve around the  
following four major career development objectives: To learn about  
personal interests; To examine occupations to see how they relate to  
personal interests; To identify areas of study in which personal  
interests may be nurtured; To relate educational preparation to  
potential occupational choices. Requires 2 disk drives and printer.  
Order Number: CZCPS.  
AV Sale \$495.00.  
Cambridge Career Products.  
#2 Players Club Drive.  
Charleston, WV 25311.  
800-468-4227 In West Virginia 1-344-8550.

AN 006786.  
TI Successful Job Interviewing.  
YR 1983.  
DV MCE - Microcomputer Educational Programs.  
157 S. Kalamazoo Mall, Suite 250.  
Kalamazoo, MI 49007.  
SM Personal-Social-Development.  
Basic-Skills.  
Basic-Skills.  
Job-Seeking-changing-Skills.  
EL 9-10; 11-12; 13-14; Adult.  
IU Student.  
SP Regular; Disadvantaged; Handicapped.  
NH Microcomputer Program; Apple; 1 Disk; 5 1/4 Inch Size.  
DN This program provides the students with tips on how to plan and  
implement a successful job interview. It teaches proper dress,  
importance of being on time for interviews, acceptable behavior  
during the interview process, questions to expect and questions to  
ask, as well as the proper follow-up procedure. The program  
contains creative graphics. Reading level, grades 3-4. Order  
Number: MC800A.  
AV Sale \$54.95.  
Cambridge Career Products.  
#2 Players Club Drive.  
Charleston, WV 25311.  
800 468-4227 In West Virginia 1-344-8550.  
AN 006885.  
TI Safety in Vocational Education Classrooms.  
YR 1984.  
DV Instructional Materials Laboratory, The Ohio State University.  
842 West Goodale Boulevard.  
Columbus, OH 43210.  
SM Engineering.  
Engineering-Engineering-Related-Technologies.  
Industrial-Production-Technologies.  
Safety-Technology.

EL 9-10; 11-12.

IU Student; Teacher.

SP Disadvantaged.

PM Evaluation Instrument; Workbook.

FO 106 pp.

DN A most complete and concise workbook-type manual, this publication contains many activities, quizzes, tests, and answer keys for general laboratory and shop safety skills. It enables a student or teacher to learn new skills, enhance existing ones, and grow SAFELY. Personal protective equipment, electrical and fire safety, and developing safety attitudes are a few of the many topics covered in the manual.

AV Sale \$7.00.

Instructional Materials Laboratory.

842 West Goodale Boulevard.

Columbus, OH 43210.

(614) 221-4850.

AN 006924.

TI Marketing Education.

YR 1987.

DV Curriculum Resource Team, Michigan State University Agriculture  
Extended Education Department.

100 Wills House.

E. Lansing, MI 48824.

Oleon, Chris; Culpepper, Carol.

SM Business.

Marketing-Distribution. General-Marketing.

Business-Personal-Services-Marketing.

Business-Personal-Services-Marketing-General.

EL 11-12; 13-14; Adult; Higher Education.

IU Teacher; Administrator; Teacher Educator.

SP Regular; Handicapped.

PM Curriculum Guide; Teaching Guide; Reference Material; Bibliography;  
Competency-based; Task Analysis; Criterion Referenced Evaluation;  
Field-tested/Validated.

FO 278 pp.

DN Features instructional areas for preparatory marketing education programs. Contains research-based task statements, achievement indicators, learning activities and resources.

AV Loan 4 weeks; Sale \$13.00.

Michigan Vocational Education Resource Center.

133 Erickson.

E. Lansing, MI 48824.

(517) 353-4397.

AN 006937.

TI Making the Transition: A Guide for Helping Students with Special Needs.

YR 1986.

DV American Vocational Association.

Asselin, Susan B.

SM Education. Personal-Social-Development.

Education. Basic-Skills.

Special-Education. Basic-Skills.

Special-Education-General. Job-Seeking-Changing-Skills.

EL 11-12; 13-14.

IU Student; Teacher.

SP Disadvantaged; Handicapped.

PM Teaching Guide.

FO 44 pp.

ON Shows you how to teach handicapped and disadvantaged students the skills they need to become self-sufficient. Focuses on models and proven techniques to use to ease the transition from school to employment. Order Number: PAA16SN.

AV Sale \$7.50.

AVA Resource.

1410 King Street.

Alexandria, VA 22314.

(703) 883-3111.

AN 006938.

TI Procedures Handbook for Special Needs Work-Study Coordinators.

YR 1985.

DV Aspen Systems.

1600 Research Blvd.

Parrish, Linda H.; Kok, Marilyn R.

SM Education. Personal-Social-Development.

Education. Basic-Skills.

Special-Education. Curriculum-Instruction. Basic-Skills.  
Special-Education-General. Curriculum-Instruction.  
Job-Seeking-Changing-Skills.

EL 11-12; 13-14.

IU Student; Teacher.

SP Disadvantaged; Handicapped.

FO 167 pp.

DN This handbook covers work-study programs for the handicapped. Provides you with a class outline, curriculum resources and suggested classroom activities, guest speakers and field trips. Includes ten forms you will put to use right away. This book will help you equip your special students with the tools to make a smooth transition from school to work. Order Number: AAC155N.

AV Sale \$35.00.

AVA Resource.

1410 King Street.

Alexandria, VA 22314.

(703) 883-3111.

AN 007016.

TI Automated Accounting for the Personal Computer.

YR 1984.

DV Chinstown Resource Development Center.

655 Geary Street.

San Francisco, CA 94102.

Buidang, Hada.

SM Business. Computer-Information-Sciences.

Business-Office. Computer-Information-Sciences.

Accounting-Bookkeeping-Related-Programs.

Computer-Information-Sciences-General.

Accounting-Computing. Computer-Information-Sciences-General.

EL 11-12; 13-14; Adult.

IU Student; Teacher.

SP Limited English; Bilingual.

PM Teaching Guide; Workbook.

FO 97 pp.

DN Bilingual Vocational Training Materials Project. Presented in English. The course teaches students to transfer their knowledge of the accounting method to a computerized method on an IBM Personal Computer. Target group: Asian. Document Number: 14.62.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center.

1500 West Seventh Avenue.

Stillwater, OK 74074-4364.

(405) 377-2000, extension 297.

AA Available at all Curriculum Coordination Centers.

AN 007026.

TI Electronics; Book I.

YR 1986.

DV Elk Grove Unified School District.

8820 Elk Grove Boulevard.

Elk Grove, CA 95624.

Johnson, Dennis; Thompson, David; Mahn, Song; Mahn, Leni.

SM Trade-Industrial.

Mechanics-Repairers.

Electrical-Electronics-Equipment-Repair.

Industrial-Electronics.

EL 11-12; 13-14; Adult.

IU Teacher.

SP Limited English; Bilingual.

PM Teaching Guide; Evaluation Instrument; Competency-based; Task Analysis; Behavioral Objectives.

FO 200 pp.

DN Bilingual Vocational Training Materials Project. One of a series of three. Presented in English. Recommended for use with Basic Electronics, by Bernard Grob, 5th Edition, McGraw Hill, 1984. It contains: electronic math, history of electronics, tool use, meters, nature of electronics, connectors and insulators, components, and resistors. Target group: Vietnamese; Chinese. Document Number: 25.62.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center.

1500 West Seventh Avenue.

Stillwater, OK 74074-4364.

(405) 377-2000, extension 297.

AA Available at all Curriculum Coordination Centers.

AN 007035.

TI Air Conditioning Technician Program - Course Outlines.  
YR 1985.

DV Houston Community College.  
22 Waugh Drive.  
Houston, TX 77007.

SM Trade-Industrial. Engineering.  
Mechanics-Repairers. Engineering-Engineering-Related-Technologies.  
Heating-Air-Conditioning-Refrigeration-Mechanics-General.  
Industrial-Production-Technologies.  
Heating-Air-Conditioning. Safety-Technology.

EL 11-12; 13-14; Adult.

IU Teacher.

SP Limited English; Bilingual.

PM Curriculum Guide; Task Analysis; Behavioral Objectives.

FO 12 pp.

DN Bilingual Vocational Training Materials Project. Presented in English. Contains: refrigeration and air conditioning theory, including heat and temperature, pressure, heat transfer, energy and refrigerants, tools and materials, functions and safety, electrical theory, with circuits, including cycles, metering, evaporation, and condensers. Target group: Hispanic. Document Number: 30.61.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center.  
1500 West Seventh Avenue.  
Stillwater, OK 74074-4364.  
(405) 377-2000, extension 287.

AA Available at all Curriculum Coordination Centers.

AN 007040.

TI Home Maintenance, Glossary; Lao.

YR 1985.

DV Lansing School District, Harry Hill Academic and Vocational Center.  
5815 Wise Road.  
Lansing, MI 48910.

Nanthavongse, Manivong.

SM Trade-Industrial.

Construction-Trades.  
Miscellaneous-Construction-Trades.

Building-Maintenance. Drywall-Installation. Plastering.

EL 11-12; 13-14; Adult.

IU Teacher.

SP Limited English; Bilingual.

PM Reference Material.

FO 75 pp.

DN Bilingual Vocational Training Materials Project. 34.65. Presented in Laotian, English. Glossary of home maintenance terms in English with bilingual English-Lao definitions. Included is care of tools and equipment, plaster and drywall repair, replacing a plug fuse, fasteners and other hardware. Target group: Laotian. Document Number: 34.65.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center.  
1500 West Seventh Avenue.  
Stillwater, OK 74074-4364.  
(405) 377-2000, extension 287.

AA Available at all Curriculum Coordination Centers.

AN 007046.

TI Cosmetology Terminology; Vietnamese.

YR 1985.

DV Lansing School District, Harry Hill Academic and Vocational Center.  
5815 Wise Road.  
Lansing, MI 48910.  
Ly-Wallace, Hieu.

SM Consumer-Personal-Miscellaneous-Services.  
Consumer-Personal-Miscellaneous-Services.  
Personal-Services.  
Cosmetology.

EL 11-12; 13-14; Adult.

IU Teacher.

SP Limited English; Bilingual.

PM Reference Material.

FO 48 pp.

DN Bilingual Vocational Training Materials Project. Presented in Vietnamese, English. Defines one-word terms as well as descriptive phrases of cosmetology concepts. Target group: Vietnamese. Document Number: 34.611.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center.

1500 West Seventh Avenue.

Stillwater, OK 74074-4364.

(405) 377-2000, extension 297.

AA Available at all Curriculum Coordination Centers.

AN 007054.

TI Small Engine Repair, Definitions; Hmong, Lao, Vietnamese.

YR 1985.

DV Lansing School District, Harry Hill Academic and Vocational Center.

5815 Wise Road.

Lansing, MI 48910.

Veng, Kao; Nanthavongsa, M.; Ly-Wallace, Hieu.

SM Trade-Industrial.

Mechanics-Repairers.

Vehicle-Mobile-Equipment-Mechanics-Repairers.

Small-Engine-Repair.

75 EL 11-12; 13-14; Adult.

IU Teacher.

SP Limited English; Bilingual.

PM Reference Material.

FO 155 pp.

DN Bilingual Vocational Training Materials Project. Presented in Hmong, Laotian, Vietnamese. These vocabulary lists can be used in a classroom setting by an instructor in a small engine repair class, or in a hands-on setting. The terms refer to engine parts, tools and equipment used in engine repair, specific repair procedures, electrical systems and principles. Target group: Lao Hmong, Vietnamese, Laotian. Document Number: 34.62D.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center.

1500 West Seventh Avenue.

Stillwater, OK 74074-4364.

(405) 377-2000, extension 297.

AA Available at all Curriculum Coordination Centers.

AN D07061.

TI Language Functional-Notional Materials.

YR 1984.

DV Metropolitan State College, Bilingual Vocational English Training Program.

190 East 8th Avenue.

Denver, CO 80203.

Franco, Ailda; Fox, Randy.

SM Education.

Education.

Teaching-English-as-a-Second-Language-Foreign-Language.

Teaching-English-as-a-Second-Language-Foreign-Language.

EL 11-12; 13-14; Adult.

IU Teacher.

SP Limited English; Bilingual.

PM Teaching Guide; Evaluation Instrument; Competency-based; Behavioral Objectives.

FO 34 pp.

DN Bilingual Vocational Training Materials Project. Presented in English. Designed to teach vocational English classes on-site at industrial locations. Included are the behavioral objectives for each language function or notion that is taught. Some objectives are: to call in sick; to report a problem; to appropriately respond to all safety situations; to ask questions for clarification; and to ask to borrow something and return it. Target group: any ethnic group. Document Number: 42.63.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center.

1500 West Seventh Avenue.

Stillwater, OK 74074-4364.

(405) 377-2000, extension 297.

AA Available at all Curriculum Coordination Centers.

AN 007033.

TI Vocabulary for Warehouse Clerks.

YR 1985.

DV Metropolitan State College, Bilingual Vocational English Training Program.

190 East 9th Avenue.

Denver, CO 80203.

Fox, Randy; Hayden, Roberts.

SM Business. Education.

Business-Office. Education.

Typing-General-Office-Related-Programs.

Teaching-English-as-a-Second-Language-Foreign-Language.

Shipping-Receiving-Stock-Clerk.

Teaching-English-as-a-Second-Language-Foreign-Language.

EL 11-12; 13-14; Adult.

IU Teacher.

SP Limited English; Bilingual.

PM Teaching Guide; Reference Material.

FO 28 pp.

DN Bilingual Vocational Training Materials Project. Presented in English. Developed for training limited-English speakers to function as warehouse clerks. Sentence completion exercises are included, along with answer keys. Target group: any ethnic group. Document Numbers: 42,54.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center.

1500 West Seventh Avenue.

Stillwater, OK 74074-4364.

(405) 377-2000, extension 297.

AA Available at all Curriculum Coordination Centers.

AN 007084.

TI Assistant Chef Program; Curriculum Outline, Safety and Sanitation, Objectives, and Sample Menus.

YR 1984.

DV St. Augustine College, Bilingual Vocational Center.

1812 South Ashland.

Chicago, IL 60608.

SM Home-Economics.

Vocational-Home-Economics.

Food-Production-Management-Services.

Chef-Cook.

EL 11-12; 13-14; Adult.

IU Student; Teacher.

SP Limited English; Bilingual.

PM Teaching Guide; Task Analysis; Behavioral Objectives; Illustrated.

FO 95 pp.

DN Bilingual Vocational Training Materials Project. Presented in English, Spanish. Requires students to verbally describe the activities being performed. Topics covered are preparation of specific recipes, such as Italian sauce. Contains many complete breakfast, lunch, and dinner menus. Provides an orientation to safety, personal appearance and grooming, teamwork, employer expectations, and good manners on the job. Target group: Hispanic. Document Numbers: 66,62; 66,63.

AV Loan 4 weeks

Midwest Curriculum Coordination Center.

1500 West Seventh Avenue.

Stillwater, OK 74074-4364.

(405) 377-2000, extension 297.

AA Available at all Curriculum Coordination Centers.

AN 007087.

TI Curriculum Guide for the Bilingual Vocational Data Entry Word Processing Program.

YR 1985.

DV Triton College, Nuevos Horizontes Hispanic Center.

2000 North 5th Avenue.

River Grove, IL 60171.

SM Business. Personal-Social-Development.

Business-Office. Basic-Skills.

Business-Data-Processing-Related-Programs.

Secretarial-Related-Programs. Basic-Skills.

Business-Data-Processing-Related-Programs.

Secretarial-Related-Programs. Word-Processing.

Job-Seeking-Changing-Skills.

EL 11-12; 13-14; Adult.

IU Student; Teacher.

SP Limited English; Bilingual.

PM Curriculum Guide.

FO 101 pp.

DN Bilingual Vocational Training Materials Project. Presented in English. Provides effective occupational area instruction and should be utilized in conjunction with a vocational English as a Second Language Curriculum Guide for bilingual vocational training programs, which is the second part of this package. Target group: Hispanic. Document Number: 70.G1; 70.G2.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center.

1500 West Seventh Avenue.

Stillwater, OK 74074-4364.

(405) 377-2000, extension 297.

AA Available at all Curriculum Coordination Centers.

AN 007091.

TI Pre-Vocational Printing: Study Guide.

YR 1984.

DV Western Wisconsin Technical Institute.

6th and Vine Streets.

LaCrosse, WI 54602.

SM Trade-Industrial.

Precision-Production.

Graphic-Printing-Communications.

Graphic-Printing-Communications. General.

EL 13-14.

IU Student.

SP Limited English; Bilingual.

PM Evaluation Instrument; Illustrated.

FO 84 pp.

DN Bilingual Vocational Training Materials Project. Presented in English. Developed for English as a Second Language students entering the printing program at Western Wisconsin Technical Institute. Meant to accompany The In-Plant Printer, by Frank A. Bailey, State of New Jersey Department of Education, Division of Vocational Education. Target group: any ethnic group. Document Number: 74.G5.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center.

1500 West Seventh Avenue.

Stillwater, OK 74074-4364.

(405) 377-2000, extension 297.

AA Available at all Curriculum Coordination Centers.



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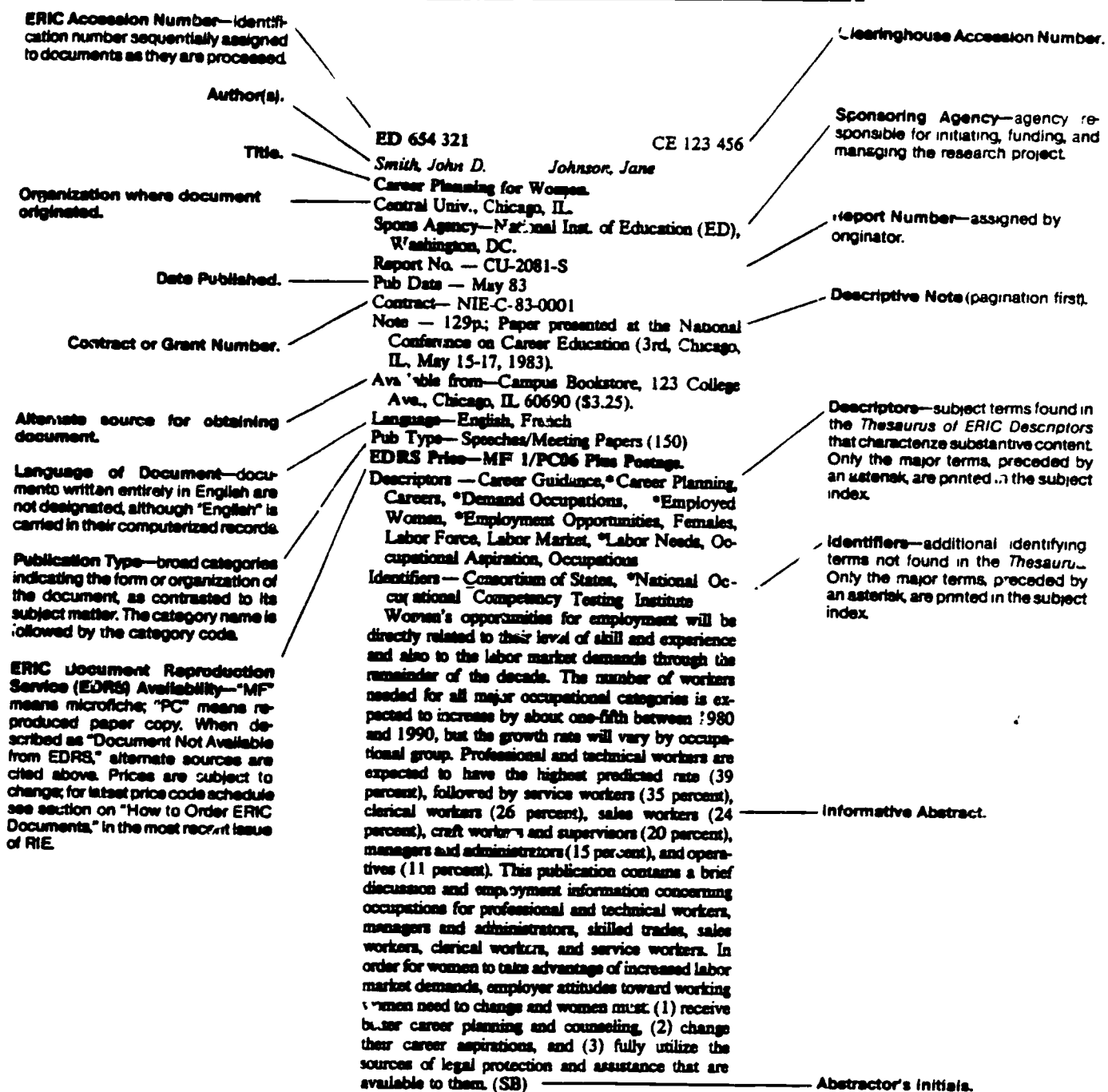
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**APPENDICE**

## Appendix A. Complete ERIC Citation



Appendix B. ERIC Document Reproduction Service (EDRS) Ordering Information



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Appendix C. Complete VECM Citation

**VECM Accession Number**—Identification number sequentially assigned to documents as they are processed

**Title**

**Year the material was developed or published**

**Student Target Population**—type of student for whom material was developed

**Print Material**—type of printed curriculum material and any special features

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**Developer**—Name and address of the agency responsible for the development of the material

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**Educational Level**—the educational level for which the material was intended

**Intended User**—the audience(s) for whom the material was intended

**Additional Availability**—Other agencies through which the material is available

AN 005346.

TI Enhance Understanding of Individuals with Disabilities. Module CG C-14. Competency-Based Career Guidance Modules.

YR 1985.

SA U.S. Department of Education. Office of Vocational and Adult Education. Washington, DC

DV The National Center for Research in Vocational Education. The Ohio State University, 1960 Kenny Road, Columbus, OH 43210-1090.

SM Education. Education. Student-Counseling-Personnel Services. Student-Counseling-Personnel-Services.

EL Higher Education.

IU Teacher; Teacher Educator; Counselor.

SP Handicapped.

PM Curriculum Guide; Evaluation Instrument; Learning Module; Bibliography; Competency-based; Criterion Referenced Evaluation; Individualized, self paced; Field-tested/Validated.

FO 72 pp.

DN 34 in the Competency-Based Career Guidance Module Collection. Category C: Implementing. After completing this module, career guidance personnel will be able to identify typical attitudes, negative assumptions, and other barriers faced by persons with disabilities, describe the adjustment process experienced by persons who become disabled, and describe several communication strategies that could be useful in meeting the needs of persons with disabilities. Designed to assist present and prospective career guidance personnel from various settings in secondary, post-secondary, and adult institutions.

CI Copyright 1985 by the National Center for Research in Vocational Education, The Ohio State University.

AV Sale \$6.95; \$140.00 for Category C (19 Modules); \$245.00 for Module Collection; Volume discounts are available. Bell & Howell Company, Publication Products, Old Mansfield Road, Wooster, OH 44691-9050. (800) 321-9881; In Ohio (216) 264-6666.

AA Training and technical assistance available through the National Center for Research in Vocational Education. (800) 848-4815, in Ohio (614) 486-3655.

## Appendix D. Curriculum Coordination Centers

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Stillwater, OK 74074  
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Saint Martin's College  
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