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ABSTRACT

This guide (which updates an earlier publication) provides information on Ohio's requirements for licensing for major occupational and professional groups. Based on a survey of state licensing agencies, the report is divided into two sections. Section I summarizes the information provided by the agencies on their requirements. The information is organized by agency and specifies the occupations and professions licensed by each. For every occupation listed, information is included on basic legal and educational requirements for licensure and relicensure, and other licensing data. Section II outlines the continuing education requirements for the agencies surveyed that have such requirements. An appendix contains a chart listing requirements by state for continuing professional education in 16 fields. Two indexes are included in the report. Index I is an alphabetical listing of the occupations and professions included in this survey. Index II lists the state licensing boards and agencies that oversee those areas. (KC)

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## INTRODUCTION

In 1980 the Ohio Board of Regents, recognizing the growing importance of continuing professional education, undertook two major projects designed to meet the informational needs of professional organizations, businesses, government agencies, and educational institutions. First, the Regents' Lifelong Learning Advisory Committee sponsored a conference entitled "Continuing Education and Relicensure: Trends in Three Professions." Second, the Regents conducted and published a survey of Ohio's state licensing boards and agencies to determine regulated practice requirements for major occupational and professional groups in the state.

Recognizing that the publication was becoming out of date, the Board of Regents suggested that the Ohio Continuing Higher Education Association (OCHEA) assume responsibility for the updating. OCHEA's Community and Governmental Relations Committee agreed to do so, but would not have accomplished the task without the assistance of Carolyn Minus, an Ohio State graduate student in Adult Education. OCHEA owes her, as well as the Adult Education faculty members, sincere thanks for her major efforts on this project.

Updated information was obtained by mail contact with each agency listed. Follow-up telephone contacts were made to clarify any questions and obtain additional information.

The report is divided into two sections. Section I summarizes the information provided by the agencies on their requirements. The information is organized by agency and specifies the occupations and professions licensed by each. For every occupation listed information is included on basic legal and educational requirements for licensure and relicensure, and other licensing data. Section II outlines the continuing education requirements for the agencies surveyed which have such requirements. An appendix contains a chart prepared by Louis Phillips, continuing professional education consultant; the chart lists requirements by state for continuing professional education in 16 fields.

Two indices are included in the report. Index I is an alphabetical listing of the occupations and professions included in this survey. Index II lists the state licensing boards and agencies which oversee those areas.

OCHEA's hope is that the report will continue to serve as a useful resource to Ohio's continuing education program planners. It should be noted that this report covers only those occupations and professions which have legal state requirements for practice. A future organizational activity will be the compilation of information on voluntary credentialing programs sponsored by national or state professional associations.

Community and Governmental Relations Committee

Barbara Hanniford, Chair, 1986-87  
Jay McCreary, Chair, 1985-86  
John R. Loch, Chair, 1984-85

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SECTION 1

OHIO'S  
LICENSURE REQUIREMENTS

ACCOUNTANCY BOARD OF OHIO

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AGENCY: Accountancy Board of Ohio  
CONTACT PERSON: Robert D. Joseph  
TITLE: Director  
ADDRESS: Room 222, 65 S. Front Street, Columbus, OH 43215  
TELEPHONE: (614) 466-4135

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OCCUPATIONS AND PROFESSIONS LICENSED:

- A. Public Accountants
- B. Certified Public Accountants

A. PUBLIC ACCOUNTANTS

1. Basic Legal Requirements for Licensure:

- .must be resident of or work full-time in the state of Ohio
- .must have good moral character
- .must be at least 18 years of age
- .must complete public accountant exam

2. Educational Requirements for Licensure

- .must have a bachelor's degree with at least 24 semester hours in accounting courses
- .must have two years of accounting experience or the equivalent

Relicensure

- .must renew triennially by paying fee
- .must complete continuing education requirement
- .continuing education required: 120 hours every 3 years

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements: none

Number of professionals licensed: 1,500

B. CERTIFIED PUBLIC ACCOUNTANT

1. Basic Legal Requirements for Licensure:

- .must be a resident of or work full-time in state of Ohio
- .must have good moral character
- .must be at least 18 years of age
- .must pass examination

2. Educational Requirements for Licensure

- .must have bachelor's degree with at least 24 semester hours in accounting courses, or pass the equivalent examination
- .must have two years of public accounting experience or the equivalent

Relicensure

- .must renew triennially by paying fee
- .must complete continuing education requirement
- .continuing education required: 120 hours every 3 years

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements: none

Number of professionals licensed: 10,000 (in active accounting practice)

ARCHITECTS, OHIO STATE BOARD OF EXAMINERS OF

---

AGENCY: Ohio State Board of Examiners of Architects  
CONTACT PERSON: William N. Wilcox  
TITLE: Executive Secretary  
ADDRESS: 65 S. Front St., Suite 305, Columbus, OH 43266-0303  
TELEPHONE: (614) 466-2316

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OCCUPATIONS AND PROFESSIONS LICENSED:

. Architects

ARCHITECTS

1. Basic Legal Requirements for Licensure:

- .must have good moral character
- .must be at least 19 years of age
- .must pass examination

2. Educational Requirements for Licensure

Licensure (Legal)

- .must have a 5-year degree in architecture from an accredited school or equivalent experience in an architect's office - 2 years' experience for one year of educational credit

Relicensure (Legal)

- .must renew annually by paying fee
- .continuing education required: none

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity Agreements:

- .all states, District of Columbia, Puerto Rico, Virgin Islands, and Guam.

Number of professionals licensed: 4700 (not all practicing in state)

BARBER BOARD, OHIO STATE

---

AGENCY: Ohio State Barber Board  
CONTACT PERSON: Edwin Jeffers  
TITLE: Executive Director  
ADDRESS: 65 S. Front Street, Suite 306, Columbus, OH 43266-0304  
TELEPHONE: (614) 466-5003

---

OCCUPATIONS AND PROFESSIONS LICENSED:

. Barbers

BARBERS

1. Basic Legal Requirements for Licensure:

. must be 18 years of age

2. Educational Requirements for Licensure.

Licensure (Legal)

- . must have the equivalent of an eighth grade education
- . must complete 1800 hours of barber training
- . must pass written and practical examinations

Relicensure

- . must renew annually
- . must pay a fee
- . continuing education required: none

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements:

.with some states

Number licensed: 11,584

CHIROPRACTIC EXAMINERS, STATE BOARD OF

---

AGENCY: State Board of Chiropractic Examiners  
CONTACT PERSON: Ralph H. Beery, Jr., B.A., D.C.  
TITLE: Executive Secretary  
ADDRESS: 200 E. Town St., Columbus, OH 43266-0542  
TELEPHONE: (614) 466-7032

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OCCUPATIONS AND PROFESSIONS LICENSED:

.Chiropractors

CHIROPRACTORS

1. Basic Legal Requirements for Licensure:

- .must have good moral character
- .must be at least 21 years of age

2. Educational Requirements for Licensure & Certification:

Licensure (Legal)

- .must have minimum of 2 years pre-professional college education (not less than 60 semester hours)
- .must be graduate of Board-approved chiropractic college with minimum of 4,000 hours of study (4 years)
- .must pass written examination or National Boards

Relicensure (Legal)

- .must renew annually by paying fee
- .must complete continuing education requirement: 12 hours annually

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements: handled on individual basis

Number of professionals licensed: 990

COMMERCE, DEPARTMENT OF  
DIVISION OF LICENSING

---

AGENCY: State of Ohio - Department of Commerce, Division of Licensing  
CONTACT PERSON: Robert Beard  
TITLE: Chief  
ADDRESS: 2 Nationwide Plaza, 5th fl., Columbus, OH 43266-0546  
TELEPHONE: (614) 466-4130

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OCCUPATIONS AND PROFESSIONS LICENSED:

- A. Auctioneers
- B. Apprentice Auctioneers
- C. Auction House Licensees
- D. Personnel Placement Services
- E. Private Investigators and Security Guard Providers

A. AUCTIONEERS

1. Basic Legal Requirements for Licensure:

- .must be at least 18 years of age
- .must obtain surety bond of ten thousand dollars
- .must pass written and oral examinations
- .must be United States citizen
- .must have no felony convictions
- .must complete application

2. Educational Requirements for Licensure:

Licensure (Legal)

.none

Relicensure (Legal)

- .renew annually on June 30th
- .continuing education required: none

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements: with several states

Number of professionals licensed: 2500

B. APPRENTICE AUCTIONEERS

1. Basic Legal Requirements for Licensure:

- .must be at least 19 years of age

- .must obtain surety bond of ten thousand dollars
- .must pass written exam

2. Educational Requirements for Licensure:

Licensure (Legal)

.none

Relicensure (Legal)

- .renew annually on June 30th
- .continuing education required: none

2. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements: none

Number of professionals licensed: 500

C. AUCTION HOUSE LICENSEES

1. Basic Legal Requirements for Licensure

- .must secure surety bond
- .must pass written exam
- .must have no felony convictions

2. Educational Requirements for Licensure

Licensure (Legal)

.none

Relicensure (Legal)

- .renew annually on June 30th
- .continuing education required: none

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements: none

Number of professionals licensed: 300



D. PERSONNEL PLACEMENT SERVICES

1. Basic Legal Requirements for Licensure:

- .must obtain surety bond of five thousand dollars
- .must have no felony convictions
- .must have approved location of business operation
- .must exhibit knowledge of statute and regulations governing private employment agencies
- .must pass exam

2. Educational Requirements for Licensure

Licensure (Legal)

.none

Relicensure (Legal)

- .renew annually on June 30th
- .continuing education required: none

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements: none

Number of professionals licensed: 1600

E. PRIVATE INVESTIGATORS and SECURITY GUARD PROVIDERS

1. Basic Legal Requirements for Licensure:

- .must submit evidence of comprehensive general liability insurance coverage
- .must pass exam on knowledge of statute and regulations governing private investigators or security guard providers
- .must have four thousand hours (over a two-year period) of investigative work experience
- .must have a police check based on the applicant's fingerprints
- .must have no record of conviction of a felony crime within the past twenty years or of crime of moral turpitude

2. Educational Requirements for Licensure

Licensure (Legal)

- .mandatory firearms training for those who go armed in the course of their duties

Relicensure

.renew annually on last day of February  
.continuing education required: none

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements: none

Number of professionals licensed: 650

COMMERCE, DEPARTMENT OF  
DIVISION OF SECURITIES

---

AGENCY: Ohio Department of Commerce, Division of Securities  
CONTACT PERSON: Dale Jewell  
TITLL: Supervisor, Broker-Dealer Section  
ADDRESS: Two Nationwide Plaza, Columbus, OH 43215  
TELEPHONE: (614) 462-7465

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OCCUPATIONS AND PROFESSIONS LICENSED:

- A. Securities Salesman
- B. Securities Broker-Dealer

A. SECURITIES SALESMAN

1. Basic Legal Requirements for Licensure:

.must submit application

Licensure

.must meet ONE of the following requirements:

- .achieve a seventy percent score on Uniform Securities Agents State Law Exam,
- .achieve a seventy percent score on the Division of Securities salesman exam,
- .been licensed as a salesman of securities by the Division of Securities or another state pursuant to examination, OR
- .pass a securities salesman or registered representative exam administered by the National Association of Securities Dealers, the New York Stock Exchange, the American Stock Exchange, or the Securities and Exchange Commission

Relicensure

.must renew license  
.continuing education required: none

B. SECURITIES BROKER-DEALER

1. Basic Legal Requirements for Licensure

.must submit application  
.must submit current audited financial statement  
.must submit copy of articles of incorporation or partnership agreement

2. Basic Educational Requirements for Licensure

.must meet ONE of the following requirements:

- .achieve an eighty percent score on the "uniform security agents state law exam",
- .achieve an eighty percent score on the Division of Securities broker-dealer exam,
- .be licensed as a broker-dealer of securities by the Division of Securities or another state pursuant to exam,  
OR
- .pass a securities broker-deal or principal exam administered by the National Association of Securities Dealers, the New York Stock Exchange, the American Stock Exchange, or the Securities and Exchange Commission

Relicensure

.continuing education required: none

COSMETOLOGY, OHIO BOARD OF

---

AGENCY: Ohio Board of Cosmetology  
CONTACT PERSON: Robert L. Moore  
TITLE: Executive Secretary  
ADDRESS: 8 E. Long Street, Columbus, OH 43215  
TELEPHONE: (614) 466-3834

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OCCUPATIONS AND PROFESSIONS LICENSED:

- A. Cosmetologists
- B. Electrologists

A. COSMETOLOGISTS

1. Basic Legal Requirements for Licensure

.see below

2. Educational Requirements for Licensure

Licensure (Legal)

- .must have completed 8th grade
- .must have 1500 hours of training in licensed school

Relicensure (Legal)

- .must renew biennially by paying fee
- .continuing education required: none

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
2 years	yes	2 years	yes

Reciprocity agreements: with most states

Number of professionals licensed:

B. ELECTROLOGISTS

1. Basic Legal Requirements for Licensure:

- .at least 18 years of age
- .good moral character
- .pass exam
- .equivalent of high school diploma
- .must have completed 150 hours instruction in approved courses of theory and practice in electrology in a school in Ohio, licensed by the Ohio Board or recognized by Ohio Board

2. Educational Requirements for Licensure

Licensure

. see above

Relicensure (Legal)

.renew biennially by January 30th in odd-numbered years  
.no continuing education requirement

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
2 years	yes	2 years	yes

Reciprocity agreements: upon application, from states where curriculum and licensing requirements are similar to Ohio

Number of professionals licensed: approx. 160

COUNSELOR AND SOCIAL WORKER BOARD, STATE OF OHIO

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AGENCY: State of Ohio Counselor and Social Worker Board  
CONTACT PERSON: David M. Holford  
TITLE: Executive Secretary  
ADDRESS: 65 S. Front Street, Suite 210, Columbus, OH 43266  
TELEPHONE: (614) 466-0912

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OCCUPATIONS AND PROFESSIONS LICENSED:

- A. Licensed Professional Counselor
- B. Licensed Professional Counselor with Clinical Endorsement
- C. Counselor Assistant
- D. Social Work Assistant
- E. Licensed Social Worker
- F. Licensed Independent Social Worker

A. LICENSED PROFESSIONAL COUNSELOR

1. Basic Legal Requirements for Licensure:

. must pass an examination

2. Educational Requirements for Licensure:

Licensure (Legal)

- . must hold an acceptable graduate degree in counseling from an approved institution
- . must have completed an acceptable supervised experience component consisting of 3 years for an applicant with a master's degree and 2 years for an applicant with a doctorate.

Relicensure (Legal)

- . must renew biennially by filing renewal forms
- . must pay renewal fee
- . must complete continuing professional education of 30 clock hours in designated program areas of counselor training

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
2 years	yes	2 years	yes

B. LICENSED PROFESSIONAL COUNSELOR WITH CLINICAL ENDORSEMENT

1. Basic Legal Requirements for Licensure:

. must pass an examination

2. Educational Requirements for Licensure:

Licensure (Legal)

- .must meet educational requirements for Licensed Professional Counselor
- .must have completed at least 30 quarter hours or 20 semester hours of acceptable instruction in specified area

Relicensure (Legal)

- .must renew biennially by filing renewal forms
- .must pay renewal fee
- .must complete 30 clock hours of continuing professional education in selected program areas of counselor training

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
2 years	yes	2 years	yes

C. COUNSELOR ASSISTANT

1. Basic Legal Requirements for Certificate of Registration

2. Educational Requirements for Certificate of Registration

Certification (Legal)

- .must hold an associate degree in an acceptable counseling program from an accredited educational institution, OR have 2 years of paid experience related to counseling under acceptable supervision

Recertification (Legal)

- .must renew biennially by filing renewal form
- .must pay renewal fee
- .must complete 30 clock hours of approved continuing professional education within selected program areas

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
2 years	n.a.	2 years	yes

D. SOCIAL WORK ASSISTANT

1. Basic Legal Requirements for Certificate of Registration:

2. Educational Requirements for Certificate of Registration:



Certification (Legal)

- .must hold an associate degree in social service technology from an approved program in an accredited institution

Recertification (Legal)

- .must renew biennially by filing renewal form
- .must pay renewal fee
- .must complete 30 clock hours of continuing professional education in social work

3. Other Certification Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
2 years	n.a.	2 years	yes

E. LICENSED SOCIAL WORKER

1. Basic Legal Requirements for Licensure:

- . must pass an examination

2. Educational Requirements for Licensure:

Licensure (Legal)

- .must have a bachelor's, master's, or doctoral degree in social work from an accredited institution, OR
- .(until October 10, 1992) must have at least a bachelor's degree from an accredited institution in a program closely related to social work

Relicensure (Legal)

- .must renew biennially by filing renewal form
- .must pay renewal fee
- .must complete 30 clock hours of continuing professional education in social work; for those whose degree is from program related to social work, the first license renewal requires completion of 5 semester hours or 8 quarter hours, in a social work theory course and social work seminar at an accredited institution

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
2 years	yes	2 years	yes

F. LICENSED INDEPENDENT SOCIAL WORKER

1. Basic Legal Requirements for Licensure:

. must pass an examination

2. Educational Requirements for Licensure:

Licensure (Legal)

.must hold a master's or doctoral degree in social work  
.must have two years of acceptable supervised social work experience

Relicensure (Legal)

.must renew biennially by filing renewal form  
.must pay renewal fee  
.must complete 30 clock hours of continuing professional education in social work; for those licensed in the initial licensure period and whose degree is in program related to social work, the first license renewal is dependent upon completion of 5 semester hours or 8 quarter hours in social work theory course and a social work seminar at an accredited institution.

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
2 years	yes	2 years	yes

DENTAL BOARD, OHIO STATE

---

AGENCY: Ohio State Dental Board  
CONTACT PERSON: Omar P. Whisman  
TITLE: Executive Director  
ADDRESS: 65 S. Front St., Suite 506, Columbus, OH 43266-0306  
TELEPHONE: (614) 466-2580

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OCCUPATIONS AND PROFESSIONS LICENSED:

- A. Dentists
- B. Dental Hygienists

A. DENTISTS

1. Basic Legal Requirements for Licensure:

- .must be a graduate of a dental school accredited by the American Dental Association
- .must take and pass a clinical state board exam and a written National Board Examination

2. Educational Requirements for Licensure

Licensure (Legal)

- .same as #1 above

Relicensure (Legal)

- .must renew annually by paying fee
- .continuing education required: none

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements: none

Number of professionals licensed: 6,126 practicing in state

B. DENTAL HYGIENISTS

1. Basic Legal Requirements for Licensure

- .must have completed an approved academic course in a Dental Hygiene Program/School
- .must pass a clinical state board exam and a written National Board examination

2. Educational Requirements for Licensure

Licensure (Legal)

.must have completed a minimum of two years of courses in an approved Dental Hygiene Program/School

Relicensure (Legal)

.must renew annually by paying fee  
.continuing education required: none

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements: none

Number of professionals licensed: 3,796

EDUCATION, DEPARTMENT OF  
PUBLIC SAFETY SERVICES

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AGENCY: Ohio Department of Education, Public Safety Services  
CONTACT PERSON: Dr. James Bartholomew  
TITLE: Administrator, Public Safety Services  
ADDRESS: 65 S. Front Street, Rm. 918, Columbus, OH 43215  
TELEPHONE: (614) 466-9447

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\*\*By late 1987 new regulations are to be issued by Department of Education, due to implementation of H.B. 22

OCCUPATIONS AND PROFESSIONS LICENSED:

- .Emergency Medical Technicians - Ambulance
- .Advanced Emergency Medical Technicians - Ambulance
- .Paramedics

A. EMERGENCY MEDICAL TECHNICIANS - AMBULANCE

1. Basic Legal Requirements for Licensure

- .must be at least 18 years of age
- .must be high school graduate
- .must have a current driver's license

2. Educational Requirements for Licensure

- .must have completed the instruction and training outlined in the Highway Safety Program Manual, No. 11, Emergency Medical Services.

Relicensure (Legal)

- .renew every 3 years
- .continuing education required: must complete a refresher course of 27 hours every 3 years

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
3 years	no	3 years	no

Reciprocity agreements:

- .West Virginia

Number of professionals licensed: ca. 35,000

B. ADVANCED EMERGENCY MEDICAL TECHNICIANS - AMBULANCE

1. Basic Legal Requirements for Licensure

- .must have Emergency Medical Technician-Ambulance certification
- .must be at least 18 years of age

- .must have high school diploma or G.E.D.
- .must have current driver's license
- .must not currently be incarcerated, charged or on probation for felony charge

2. Licensure (Legal)

- .must complete accredited program consisting of modules 1, 2 and 3 of DOT National Paramedic Curriculum
- .must complete Esophageal Obturator Airway (EOA) section of module 5

Recertification (Legal)

- .renew every 3 years
- .continuing education required: 18 hours

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
3 years	no	3 years	yes

Reciprocity agreements:

- .upon application, if certified by another state, tested for clinical and reading comprehension

Number of professionals licensed: ca. 5,000

C. PARAMEDICS

1. Basic Legal Requirements for Licensure

- .must hold Emergency Medical Technician-Ambulance certification
- .must have high school diploma or G.E.D.
- .must be at least 18 years of age
- .must have current driver's license
- .must not be currently charged, incarcerated for or on probation for felony charge

2. Educational Requirements for Licensure

- .must complete at least a standard 15 module DOT National Paramedic Curriculum in a paramedic training program accredited by the Ohio Board of Regents
- .must have pre-test from EMT-A instructor or physician advisor or supervisor

Relicensure (Legal)

- .must renew every 3 years
- .must complete 72 hours continuing education courses every 3 years (must be current in Advanced Cardiac Life Support, and current in EMT-A refresher course)

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
3 years	no	3 years	yes

Reciprocity agreements:

- .upon application
- .must be certified by another state showing completion of the 15 module curriculum, or nationally registered as a paramedic; otherwise, complete clinical testing and state exam are necessary
- .payment of fee

Number of professionals licensed: ca. 5,000

EDUCATION, DEPARTMENT OF  
DEPARTMENT OF TEACHER CERTIFICATION

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AGENCY: State of Ohio Department of Education, Department of Teacher Certification

CONTACT PERSON: Paul W. Hailey

TITLE: Director, Teacher Education and Certification

ADDRESS: 65 S. Front Street, Rm. 1012, Columbus, OH 43215

TELEPHONE: (614) 466-3593

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OCCUPATIONS AND PROFESSIONS LICENSED

- A. Elementary Level Teachers (Pre-K, K-3, 1-8)
- B. Secondary Level Teachers (7-12, 7-12 comprehensive)
- C. All Grades Teachers (K-12)
- D. Education of the Handicapped (K-12)
- E. Vocational Education Teachers
- F. Pupil Personnel (School Audiologist, School Counselor, School Psychologist, School Social Worker, School Speech-Language Pathologist, Occupational Therapist, Physical Therapist, School Nurse)
- G. Supervisor (General Supervisor, Vocational Supervisor)
- H. Administrator (Elementary Principal, High School Principal, Educational Administrative Specialist, Assistant Superintendent, Superintendent)

A. ELEMENTARY LEVEL TEACHERS

1. Basic Legal Requirements for Licensure:

.must have certificate of qualification for the employing board of education

2. Educational Requirements for Licensure and Certification:

Licensure (Legal)

.must have completed an educational program that includes specified amounts of general education, courses in an area of concentration, professional education, and curriculum content.

Certification

.must complete an approved teacher education program  
.must complete an examination prescribed by the State Board of Education  
.must be recommended by dean or head of teacher education  
.must be deemed to be of good moral character

Relicensure (Legal)

.renewal of the provisional certificate may be obtained



on evidence of satisfactory completion of 6 semester hours or college course work or 18 Ohio Department of Education approved continuing education units

- .renewal of the professional certificate may be obtained on evidence of satisfactory completion of 12 semester hours of college course work, which shall be at the graduate level for those individuals with certificates requiring the master's degree, or 36 Ohio Department of Education approved continuing education units
- .renewal requirement may be reduced at the rate of one semester hour or three CEUs for each year of satisfactory experience within the life of the certificate
- .conversion of provisional certificate to professional certificate on evidence of 3 years satisfactory experience, completion of an entry-year program, and 30 semester hours of third or fourth year undergraduate course work or graduate course work leading to mastery in the teaching field, or other field for which certification is held since the issuance of the certificate
- .conversion of professional certificate to permanent certificate on evidence of 5 years of satisfactory experience, completion of entry-year program, and evidence of a master's degree leading to mastery in the teaching field, classroom teaching, or other field for which certification is held since the issuance of the certificate to be converted. See certification standards.
- .see certification standards for additional information

### 3. Other Licensing Data:

<u>Duration</u>	<u>Examination Fee</u>	<u>Interval</u>	<u>Renewal Fee</u>
4 years (provisional)	(to be determined for initial provisional)	4 years	yes
8 years (professional)	none	8 years	yes
(permanent)	none	(permanent)	

### Reciprocity Agreements: (for classroom teachers only)

Alabama	Kentucky	Oklahoma
California	Maine	Pennsylvania
Connecticut	Maryland	Rhode Island
Delaware	Massachusetts	South Dakota
District of Columbia	Nebraska	Utah
Florida	New Hampshire	Vermont
Hawaii	New Jersey	Virginia
Idaho	New York	Washington
Indiana	North Carolina	West Virginia

B. SECONDARY LEVEL TEACHERS (7-12, 7-12 comprehensive)

1. Basic Legal Requirements for Licensure:

.must have certificate of qualification for the employing board of education

2. Educational Requirements for Licensure:

Licensure (Legal)

.must have completed an educational program that includes specified amounts of general education, professional education, and curriculum content.

Certification (Provisional--first grade of certification)

.See Elementary Level Teachers

Relicensure

.See Elementary Level Teachers - Recertification

Recertification

.See Elementary Level Teachers

3. Other Licensing Data

.See Elementary Level Teachers

C. ALL GRADES TEACHERS

1. Basic Legal Requirements for Licensure

.must hold certificate of qualification for the employing board of education

2. Educational Requirements for Licensure:

Licensure (Legal) (All Grades certificate)

.must have completed an educational program that includes specified amounts of general education, professional education, and curriculum content.

Certification (Provisional - first grade of certification)

.See Elementary Level Teachers

Relicensure (Legal)

.See Elementary Level Teachers (Recertification)

Recertification

.See Elementary Level Teachers

3. Other Licensing Data

.See Elementary Level Teachers

D. EDUCATION OF THE HANDICAPPED

1. Basic Legal Requirements for Licensure:

.must hold certificate of qualification for the employing board of education

2. Educational Requirements for Licensure:

Licensure (Legal) (Education of the Handicapped)

.must complete an education program that includes specified amounts of general education, professional education, curriculum content, and specialization.

Certification (Provisional - first grade of certification)

.See Elementary Level Teachers

Relicensure (Legal)

.See Elementary Level Teachers

Recertification

.See Elementary Level Teachers

3. Other Licensing Data

.See Elementary Level Teachers

E. VOCATIONAL EDUCATION TEACHERS

1. Basic Legal Requirements for Licensure:

Licensure (Legal)

.must complete an educational program that includes specified amounts of general education, professional

Certification (Provisional - first grade of certification)

.See Elementary Level Teachers

Relicensure (Legal)

.See Elementary Level Teachers

## Recertification

.See Elementary Level Teachers

### 3. Other Licensing Data

.See Elementary Level Teachers

## F. PUPIL PERSONNEL

### 1. Basic Legal Requirements for Licensure:

#### Licensure

##### School Audiologist

- .must hold master's degree
- .must have coursework and field-based experiences well distributed over communication skills, hearing sciences, education, and related fields

##### School Counselor

- .must have three years of satisfactory teaching experience under a standard certificate
- .must hold master's degree with 30 semester hours of graduate course work well distributed over the areas of counseling and guidance

##### School Psychologist

- .must hold master's degree with 60 semester hours of graduate course work well distributed over the areas of psychological foundations, educational foundations, assessment and interventions, and statistics and research design, including successful completion of nine months of a full-time internship in a school setting

##### School Social Worker

- .must have one year of satisfactory experience in an approved or chartered school district under a standard certificate or one year of social work experience under a current license
- .must hold master's degree with 20 semester hours of graduate course work well distributed over the areas of education and psychology of normal and exceptional children, pupil personnel services, and counseling

##### School Speech-Language Pathologist

- .must hold master's degree
- .must have course work and field-based experiences well distributed over communication, education, and related fields

## Occupational Therapist

- .must hold baccalaureate degree
- .must have current license to practice occupational therapy

## Physical Therapist

- .must hold baccalaureate degree
- .must have current license to practice physical therapy

## School Nurse

- .must hold baccalaureate degree
- .must have successfully completed an approved program of preparation for the certificate which shall include course work well distributed over the areas of educational foundations and school health services, including a practicum in a school setting
- .must hold current license to practice as an R.N. in Ohio

## Certification (Provisional - first grade of certification)

- .The provisional pupil personnel certificate and school nurse certificate, valid for working with children in school districts in the area of specialization listed on the certificate, shall be issued to an individual deemed to be of good moral character who has successfully completed an approved program of preparation and an examination prescribed by the State Board of Education, and who has been recommended by the dean or head of teacher education at an approved institution.

## Relicensure and Recertification (Legal)

- .See Elementary Level Teachers

### 3. Other Licensing Data:

- .See Elementary Level Teachers
- .Pupil personnel who are required to hold a license as well as a certificate may apply relicensing qualifications to recertification

## G. SUPERVISOR

### 1. Basic Legal Requirements for Licensure:

- .must hold certificate of qualification for the employing board of education

### 2. Educational Requirements for Licensure (Legal):

## Licensure

### Supervisor

#### (a) General Supervisor

- .must hold master's degree and successful completion of an approved program of preparation which shall include 30 semester hours of graduate course work
- .must have successfully completed an examination
- .must have recommendation by dean or head of teacher education at an approved institution
- .must have three years of satisfactory teaching experience

#### (b) Vocational Supervisor

- .must hold baccalaureate degree with successful completion of an approved program of preparation for the certification which shall include 30 semester hours of undergraduate or graduate course work
- .must have successfully completed an examination
- .must have recommendation by the dean or head of teacher education at an approved institution
- .must have three years of satisfactory teaching experience

### Certification (Provisional - first grade of certification)

- .see Elementary Level Teachers

### Relicensure (Legal)

- .see Elementary Level Teachers

### Recertification

- .see Elementary Level Teachers
- .conversion to the professional certificate requires completion of an entry-year program, 3 years of satisfactory experience under the certificate, and 6 semester hours of graduate course work in the field of certification or related discipline since the issuance of the certificate
- .conversion to the permanent certificate requires completion of an entry-year program, 5 years of satisfactory experience, and 12 semester hours of course work leading to mastery in the teaching field, classroom teaching, or other field for which certification is held

### 3. Other Licensing Data:

- .see Elementary Level Teachers

H. ADMINISTRATOR

1. Basic Legal Requirements for Licensure:

.must hold certificate of qualification for the employing board of education

2. Educational Requirements for Licensure:

Licensure (Legal)

Elementary Principal

.must successfully complete an approved program that includes 45 semester hours distributed over administration, curriculum and instructional leadership, and foundations

.must successfully complete an examination

.must be recommended by the dean or head of teacher education at an approved institution

.must have 3 years of satisfactory teaching experience, of which at least 2 years shall have been in elementary grades

High School Principal

.must successfully complete an approved program that includes 45 semester hours distributed over administration, curriculum and instructional leadership, and foundations

.must successfully complete an examination

.must be recommended by the dean or head of teacher education at an approved institution

.must have 3 years of satisfactory teaching experience, of which at least 2 years shall have been in grades seven to twelve

Educational Administrative Specialist

.must successfully complete an approved program that includes 30 semester hours well distributed over administration, curriculum and instructional leadership, and foundations

.must successfully complete an examination

.must be recommended by the dean or head of teacher education at an approved institution

.must have 3 years of satisfactory teaching experience under specified certificates

Assistant Superintendent

.must successfully complete an approved program that includes 45 semester hours distributed over administration, curriculum and instructional leadership, and foundations

.must successfully complete an examination

- .must be recommended for certification by the dean or head of teacher education at an approved institution
- .must have 3 years of satisfactory experience

#### Superintendent

- .must successfully complete an approved program that includes 60 semester hours well distributed over administration, curriculum and instructional leadership, and foundations
- .must successfully complete an examination
- .must be recommended for certification by the dean or head of teacher education at an approved institution
- .must have 3 years of satisfactory experience in an administrative or supervisory position

#### Certification (Provisional - first grade of certification)

- .see Elementary Level Teachers

#### Relicensure and Recertification

- .see Elementary Level Teachers

### 3. Other Licensing Data:

- .see Elementary Level Teachers



EDUCATION, DEPARTMENT OF  
DIVISION OF VOCATIONAL EDUCATION, TRADE AND INDUSTRIAL SERVICES

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AGENCY: Trade and Industrial Services, Division of Vocational Education,  
Ohio Department of Education  
CONTACT PERSON: Dr. James E. Bartholomew  
TITLE: Administrator, Public Safety Services  
ADDRESS| 65 S. Front Street, Columbus, OH 43215  
TELEPHONE: (614) 466-9447

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OCCUPATIONS AND PROFESSIONS LICENSED:

- A. Firefighters (full-time)
- B. Firefighters (volunteer)
- C. Fire Safety Inspectors

A. FIREFIGHTERS (full-time)

1. Basic Legal Requirements for Licensure:

.must complete 200 hours of training within 1 year of employment

2. Relicensure: none

3. Number of professionals licensed: 10,000

B. FIREFIGHTERS (Volunteer)

1. Basic Legal Requirements for Licensure:

.must complete 36 hours of training within 1 year of employment

2. Relicensure: none

3. Number of professionals licensed: 30,000

C. FIRE SAFETY INSPECTORS

1. Basic Legal Requirements for Licensure:

.must complete 36 hours of training

2. Relicensure: none

3. Number of professionals licensed: 8,000

EMBALMERS AND FUNERAL DIRECTORS OF OHIO, BOARD OF

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AGENCY: The Board of Embalmers and Funeral Directors of Ohio  
CONTACT PERSON: Gordon E. Tatman  
TITLE: Executive Director  
ADDRESS: 65 S. Front Street, Suite 102, Columbus, OH 43266-0313  
TELEPHONE: (614) 466-4252

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OCCUPATIONS AND PROFESSIONS LICENSED

- A. Embalmers
- B. Funeral Directors

A. EMBALMERS

1. Basic Legal Requirements for Licensure

. must pass an examination

2. Educational Requirements for Licensure

Licensure (Legal)

- . must complete one year of mortuary science college before writing the examination
- . must serve a one-year apprenticeship under an Ohio licensed embalmer after writing the examination

Relicensure (Legal)

- . must complete 12 hours of approved continuing education programs every 2 years

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
2 years	yes	2 years	yes

B. FUNERAL DIRECTORS

1. Basic Legal Requirements for Licensure:

. must pass an examination

2. Educational Requirements for Licensure:

Licensure (Legal)

- . must attend one year of mortuary science college and serve a one-year apprenticeship under an Ohio licensed funeral director before writing the examination, OP
- . must serve a two-year apprenticeship before writing the examination
- . effective January 1, 1988, a bachelor's degree will be

required to qualify for a license (unless applicant completed at least one quarter or semester of college prior to that date)

Relicensure (Legal)

. must complete 12 hours of approved continuing education programs every 2 years

Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
2 years	yes	2 years	yes

HEARING AID DEALERS AND FITTERS LICENSING BOARD

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AGENCY: Hearing Aid Dealers and Fitters Licensing Board  
CONTACT PERSON: A. Blake Chadwell (Alternate: Linda Campanizzi)  
TITLE: Board Secretary  
ADDRESS: 246 N. High Street, Columbus, OH 43215  
TELEPHONE: (614) 466-5215

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OCCUPATIONS AND PROFESSIONS LICENSED:

.Hearing Aid Dealers and Fitters

HEARING AID DEALERS AND FITTERS

1. Basic Legal Requirements for Licensure:

- .must be 18 years old
- .must be high school graduate or equivalent
- .must have good moral character
- .must be free of contagious or infectious diseases

2. Educational Requirements for Licensure

Licensure

- .high school graduate or equivalent education
- .must pass qualifying exam for license
- .must have high school diploma or equivalent for a trainee permit

Relicensure (Legal)

- .must renew license annually
- .must renew trainee permit once by paying fee
- .continuing education required: none

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements:

.South Carolina, Virginia, West Virginia, Iowa, Missouri, Tennessee, Wisconsin

Number of professionals licensed: 659 individuals, 169 corporations, 105 trainee permits

INDUSTRIAL RELATIONS, DEPARTMENT OF  
EXAMINERS OF STEAM ENGINEERS

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AGENCY: Department of Industrial Relations, Examiners of Steam Engineers  
CONTACT PERSON: Clinton H. Boyles  
rTITLE: Chief  
ADDRESS: 2323 West Fifth Avenue, P. O. Box 825, Columbus, OH 43266-0587  
TELEPHONE: (614) 466-2830

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OCCUPATIONS AND PROFESSIONS LICENSED:

- .Steam Engineers
- .High Pressure Boiler Operators
- .Low Pressure Boiler Operators

STEAM ENGINEER, HIGH PRESSURE BOILER OPERATOR, LOW PRESSURE BOILER OPERATORS

1. Basic Legal Requirements for Licensure:

- .must be at least 18 years of age
- .must have approved number of hours of practical experience (hands on) which vary from 600 to 1800 hours for the above jobs

2. Educational Requirements for Licensure

Licensure (Legal)

.none

Relicensure (Legal)

- .must renew annually by paying fee
- .continuing education required: none

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity Agreements: none

Number of Professionals Licensed: over 20,000 in all three categories

LANDSCAPE ARCHITECT EXAMINERS, BOARD OF

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AGENCY: Board of Landscape Architect Examiners  
CONTACT PERSON: William N. Wilcox  
TITLE: Executive Secretary  
ADDRESS: 65 S. Front St., Suite 305, Columbus, OH 43266-0303  
TELEPHONE: (614) 466-2316

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OCCUPATIONS AND PROFESSIONS LICENSED:

.Landscape Architects

LANDSCAPE ARCHITECTS

1. Basic Legal Requirements for Licensure:

- .must be at least 18 years of age
- .must pass examination

2. Educational Requirements for Licensure

Licensure (Legal)

- .must have a 4-year degree in landscape architecture from an accredited institution or equivalent experience

Relicensure (Legal)

- .must renew annually by paying fee
- .no continuing education required

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements:

- .all states having registration laws

Number of professionals licensed: 340

MEDICAL BOARD OF OHIO, STATE

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AGENCY: State Medical Board of Ohio  
CONTACT PERSON: Sandra K. Gilbert  
TITLE: Staff Assistant  
ADDRESS: 65 S. Front Street, Rm. 510, Columbus, OH 43215  
TELEPHONE: (614) 466-9251

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OCCUPATIONS AND PROFESSIONS LICENSED:

- A. Cosmetic Therapists
- B. Mechanotherapists
- C. Medical Doctors
- D. Midwives
- E. Physician's Assistants
- F. Osteopathic Physicians
- G. Podiatrists
- H. Massage

A. COSMETIC THERAPISTS

1. Basic Legal Requirements for Licensure

.must have good character and moral standing

2. Educational Requirements for Licensure

Licensure (Legal)

.must have graduated from high school

.must have completed 500 course hours in Cosmetic Therapy at a Board-approved institution

Relicensure (Legal)

.must renew biennially in odd-numbered years by Aug. 31st

.no continuing education required

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
2 years	yes	2 years	yes

Reciprocity agreements: none

Number of professionals licensed:

B. MECHANOTHERAPISTS

1. Basic Legal Requirements for Licensure

.must have good character and moral standing

2. Educational Requirements for Licensure

Licensure (Legal)

- .must have high school diploma or equivalent
- .must have completed a 36 month course in residence at an institution approved by the Board

Relicensure (Legal)

- .renew biennially in odd-numbered years by August 31st
- .no continuing education requirement

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
2 years	yes	2 years	yes

Reciprocity agreements: none

Number of professionals licensed:

C. MEDICAL DOCTORS

1. Basic Legal Requirements for Licensure

- .must be at least 18 years of age
- .must have good moral character

2. Educational Requirements for Licensure

Licensure (Legal)

- .must have completed 2 years of collegiate work in an approved college of arts and sciences
- .must have graduated from a medical school approved by the Medical Board

Relicensure (Legal)

- .must renew every three years
- .continuing education required: 100 hours of courses approved by the Medical Board

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
2 years	yes	2 years	yes

Reciprocity agreements: none

Number of professionals licensed:



D. MIDWIVES

1. Basic Legal Requirements for Licensure:

- .must be at least 18 years of age
- .must have good moral character

2. Educational Requirements for Licensure

Licensure (Legal)

- .must be a graduate nurse registered under Section 4723.06, Revised Code
- .must have graduated from a school for nurse midwives in good standing
- .must have certification from American College of Nurse Midwives

Relicensure (Legal)

- .must renew annually by paying fee
- .no continuing education required

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes (endorsement fee)	1 year	yes

Reciprocity agreements: none

Number of professionals licensed:

E. PHYSICIAN'S ASSISTANT

1. Basic Legal Requirements for Licensure:

- .must be at least 18 years of age
- .must have good moral character

2. Educational Requirements for Licensure and Certification

Licensure (Legal)

- .must have certification by the National Commission on Certification of Physician's Assistant

Certification (Professional)

- .must be a graduate of an American Medical Association approved Physician Assistant Educational Program

Relicensure (Legal)

- .must renew annually by paying fee

.no continuing education required

Recertification (Professional)

.must renew every 2 years; mandatory assessment every 6 years  
.continuing education required: 100 hours every 2 years

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements: none

Number of professionals licensed:

F. OSTEOPATHIC PHYSICIANS

1. Basic Legal Requirements for Licensure:

.must be at least 18 years of age  
.must have good moral character

2. Educational Requirements for Licensure:

Licensure (Legal)

.must have 2 years of collegiate work in an approved college of arts and sciences  
.must have graduated from an osteopathic school approved by the Board

Relicensure (Legal)

.must renew every 2 years  
.continuing education required: 100 hours of courses approved by the Board

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
2 years	yes	2 years	yes

Reciprocity agreements: none

Number of professionals licensed:

G. PODIATRISTS

1. Basic Legal Requirements for Licensure:

.must be at least 18 years of age  
.must have good moral character

2. Educational Requirements for Licensure:

Licensure: (Legal)

- .must have completed 2 years of collegiate work in an approved college of arts and sciences
- .must have graduated from a podiatric school approved by the Board

Relicensure: (Legal)

- .must renew every 2 years
- .continuing education required: 100 hours of course work approved by the Board

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
2 years	yes	2 years	yes

Reciprocity agreements: none

Number of professionals licensed:

H. MASSAGE

1. Basic Legal Requirements for Licensure:

- .must have good character and moral standing
- .must pass State Board exam

2. Educational Requirements for Licensure:

Licensure (Legal)

- .must have high school diploma or equivalent
- .must complete 250 hours instruction for 1 year at an approved school of massage in Ohio

Relicensure (Legal)

- .must renew every 2 years in odd-numbered years by August 31st
- .continuing education requirement: none

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
2 years	yes	2 years	yes

Reciprocity agreements: none

Number of professionals licensed:

NURSING EDUCATION AND NURSE REGISTRATION, BOARD OF

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AGENCY: Board of Nursing Education and Nurse Registration  
CONTACT PERSON: Rosa Lee Weinert, RN  
TITLE: Executive Secretary  
ADDRESS: 65 S. Front Street, Rm. 509, Columbus, OH 43215  
TELEPHONE: (614) 466-3947

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OCCUPATIONS AND PROFESSIONS LICENSED:

.Registered and Practical Nurses

REGISTERED AND PRACTICAL NURSES

1. Basic Legal Requirements for Licensure:

- .must be a graduate of an approved school of professional nursing or practical nursing school
- .must be a graduate of an accredited high school or its equivalent
- .must attain a score of at least 1600 for registered nurse candidates or 350 for practical nurse candidates on state board exams

2. Educational Requirements for Licensure

Licensure (Legal)

.same as basic legal requirements in #1

Relicensure (Legal)

- .must renew biennially by paying fee
- .continuing education required: none

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 application	yes	2 years	yes

Reciprocity agreements:

.endorsement privileges with all states

Number of professionals licensed: R.N. - 108,583  
L.P.N. - 47,952

NURSING HOME ADMINISTRATORS, BOARD OF EXAMINERS OF

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AGENCY: Board of Examiners of Nursing Home Administrators  
CONTACT PERSON: Anne E. Drake  
TITLE: Executive Secretary  
ADDRESS: 266 N. Fourth Street, Columbus, OH 43215  
TELEPHONE: (614) 466-5114

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OCCUPATION AND PROFESSIONS LICENSED:

- . Nursing Home Administrators

NURSING HOME ADMINISTRATORS

1. Basic Legal Requirements for Licensure:

- . must be at least 18 years of age
- . must have good moral character
- . must be in good physical and emotional health
- . must pass exam

2. Educational Requirements for Licensure

Licensure (Legal)

- . as of 1/1/80, must have completed a baccalaureate degree from an accredited educational institution
- . must have completed a minimum of 100 clock hours of academic study in core of knowledge subjects in nursing home administration or equivalent
- . must complete internship experience approved by the Board (requirement varies with educational level)

Relicensure (Legal)

- . must renew annually
- . continuing education required: 20 clock hours in courses or programs approved by Board

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements: none

Number of professionals licensed: ca. 1500

OCCUPATIONAL THERAPY & PHYSICAL THERAPY BOARD, STATE OF OHIO

AGENCY: State of Ohio Occupational Therapy and Physical Therapy Board  
CONTACT PERSON: Rachel A. Mallory  
TITLE: Executive Director  
ADDRESS: 65 S. Front Street, Rm. 217, Columbus, OH 43266-0317  
TELEPHONE: (614) 466-3774

OCCUPATIONS AND PROFESSIONS LICENSED:

- A. Occupational Therapists
- B. Occupational Therapy Assistants
- C. Physical Therapists
- D. Physical Therapy Assistants

A. OCCUPATIONAL THERAPISTS

1. Basic Legal Requirements for Licensure:

- .must be of good moral character
- .must be a graduate of an occupational therapy program accredited by the American Occupational Therapy Association with a minimum of a B.S. or B.A. degree
- .must have successfully completed the written examination for occupational therapists approved by the Occupational Therapy Section of the Ohio Occupational Therapy and Physical Therapy Board

2. Educational Requirements for Licensure:

Licensure (Legal)

- .same as #1 above

Relicensure (Legal)

- .must renew biennially by June 30th: those licensees whose last name begins with the letter of the alphabet from the letter "A" through the letter "L" must renew by June 30th in even-numbered years and those whose last name begins with any letter of the alphabet from the letter "M" through the letter "Z" must renew by June 30th in odd-numbered years
- .continuing education required: none at this time

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	2 years	yes

Reciprocity agreements:

- .no reciprocity agreements; however, if the person is licensed under the law of another state that has licensure requirements at least as stringent as the requirements of this state and the person is qualified

to practice as determined by the Occupational Therapy Section of the Ohio Occupational Therapy and Physical Fitness Board, fitness to practice shall be determined on the basis of requirements at least as stringent as the requirements for licensure in this state

Number of professionals licensed: ca. 1,270

B. OCCUPATIONAL THERAPY ASSISTANTS

1. Basic Legal Requirements for Licensure:

- .must be of good moral character
- .must be a graduate of an occupational therapy assistant program accredited by the American Occupational Therapy Association, with a certificate or associate degree
- .must have successfully completed a period of supervised field work experience
- .must have successfully completed the written examination for occupational therapy assistants approved by the occupational Therapy Section of the Ohio Occupational Therapy and Physical Therapy Board

2. Educational Requirements for Licensure:

Licensure (Legal)

.same as #1 above

Relicensure (Legal)

- .must renew biennially by June 30th (same as A-2 above for Occupational Therapists)
- .continuing education required: none at this time

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>	
1 year	yes	2 years		yes

Reciprocity agreements:

.same as Occupational Therapists above

Number of professionals licensed: ca. 420

C. PHYSICAL THERAPISTS

1. Basic Legal Requirements for Licensure:

- .must be at least 18 years of age
- .must have good moral character
- .must attend a program of physical therapy approved by the Physical Therapy Section

- .must have clinical experience
- .must pass exam

2. Educational Requirements for Licensure:

Licensure (Legal)

- .same as #1 above

Relicensure (Legal)

- .must renew biennially by January 31st. those licensees whose last name begins with the letter "A" through the letter "L" must renew by January 31st in even-numbered years and those whose last name begins with any letter from "M" through the letter "Z" must renew by January 31st in odd-numbered calendar years.
- .continuing education required: none

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes plus endorsement fees	2 years	yes

Reciprocity agreements:

- .endorsement based on licensure in another state is possible

Number of professionals licensed: ca. 2,705

D. PHYSICAL THERAPY ASSISTANTS

1. Basic Legal Requirements for Licensure

- .must have good moral character
- .must attend a program of physical therapy approved by the Physical Therapy Section or possess 2 years of equivalent experience
- .must pass exam

2. Educational Requirements for Licensure:

Licensure (Legal)

- .same as #1 above

Relicensure (Legal)

- .must renew biennially by January 31st (same as C-2 above for Physical Therapists)
- .continuing education required: none



3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	2 years	yes
	plus endorsement fees		

Reciprocity agreements:

.endorsement based on licensure in another state possible

Number of professionals licensed: ca. 710

OPTICAL DISPENSERS BOARD

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CONTACT PERSON: Gladys F. Burkhart  
TITLE: Executive Secretary  
ADDRESS: 65 S. Front Street, Columbus, OH 43266-0228  
TELEPHONE: (614) 466-9707

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OCCUPATIONS AND PROFESSIONS LICENSED:

.Optical Dispensers

OPTICAL DISPENSERS

1. Basic Legal Requirements for Licensure:

- .must be at least 18 years of age
- .must be a high school graduate
- .must be of good moral characters
- .must be free from infectious or contagious diseases
- .must take an examination for spectacles, contact lens, or both after meeting educational requirements

2. Educational Requirements for Licensure

- .must have 2 years of experience under the supervision of a licensed optical dispenser, OR have graduated from a two-year opticianry school approved by the board

Relicensure

- .must renew annually
- .continuing education required: must complete 10 hours of continuing education programs every 3 years to maintain spectacle license or 20 hours every 3 years to maintain contact lens license

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements: Considered on case-by-case basis

Number of professionals licensed: 3000

OPTOMETRY, OHIO STATE BOARD OF

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AGENCY: Ohio State Board of Optometry  
CONTACT PERSON: John Gilmartin  
TITLE: Executive Secretary  
ADDRESS: 65 S. Front St., Rm. 221, Columbus, OH 43215  
TELEPHONE: (614) 466-5115

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OCCUPATIONS AND PROFESSIONS LICENSED:

.Optometrists

OPTOMETRISTS

1. Basic Legal Requirements for Licensure:

- .must be at least 18 years of age
- .must have good moral character
- .must be a citizen of the United States
- .must achieve successful passage of set Licensure Examinations

2. Educational Requirements for Licensure

Licensure (Legal)

- .must have completed at least 5 years of college or university study
- .must be graduated from a College of Optometry which meets statutory academic requirements and which is accredited by the Board

Relicensure (Legal)

- .renew annually by December 31st
- .continuing education required: 12 study hours per year

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements:

- .Section 4725.12 "Reciprocity" outlines possible arrangements

Number of professionals licensed: 1609 (1,297 practice in state)

PEACE OFFICER TRAINING COUNCIL

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AGENCY: Peace Office Training Council  
CONTACT PERSON: George Lewis  
TITLE: Chief of Field Training  
ADDRESS: P. O. Box 309, London, OH 43140  
TELEPHONE: (614) 466-7682

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OCCUPATIONS AND PROFESSIONS CERTIFIED:

- . Peace Officers

PEACE OFFICERS

1. Basic Legal Requirements for Certification:

- . must be commissioned

2. Educational Requirements for Certification:

Certification (Legal)

- . must complete training program at state-approved facility, including a final written examination
- . must be authorized by school commander to receive certification from Peace Officer Training Council

Recertification

- . no provisions for recertification unless peace officer has break in service
- . continuing education required: none for peace officer who remains in same department and has no break in service

PHARMACY, OHIO STATE BOARD OF

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AGENCY: Ohio State Board of Pharmacy  
CONTACT PERSON: Jack D. Smittle  
TITLE: Assistant Director  
ADDRESS: 65 S. Front St., Room 504, Columbus, OH 43266-0320  
TELEPHONE: (614) 466-4143

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OCCUPATIONS AND PROFESSIONS LICENSED:

.Pharmacists

PHARMACISTS

1. Basic Legal Requirements for Licensure:

- .must have good moral character
- .must be a graduate of an approved College of Pharmacy
- .must complete 1500 hours of internship
- .must pass exam

2. Educational Requirements for Licensure

Licensure (Legal)

- .same as above

Relicensure (Legal)

- .must renew annually by paying fee
- .must report continuing education every 3 years
- .continuing education required: 45 hours or 4.5 CEU's every 3 years

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements:

- .no formal agreements. R.C. Section 4729.09 provides for reciprocal registration to qualified individuals. As of June 1, 1986 the Board does not reciprocate with California or Florida.

Number of professionals licensed: 10,009 (some practice out of state)

PSYCHOLOGY, STATE BOARD OF

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AGENCY: State Board of Psychology  
CONTACT PERSON: Ming Fisher  
TITLE: Administrative Assistant  
ADDRESS: 65 S. Front Street, Rm. 507, Columbus, OH 43266-0321  
TELEPHONE: (614) 466-8808

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OCCUPATIONS AND PROFESSIONS LICENSED:

- A. Psychologists
- B. School Psychologists

A. PSYCHOLOGISTS

1. Basic Legal Requirements for Licensure

- .must be at least 21 years of age
- .must have good moral character

2. Educational Requirements for Licensure

Licensure (Legal)

- .must have doctoral degree in psychology or school psychology or equivalent approved by the Board
- .must have 2 years of supervised professional experience, at least 1 year of which must be post-doctoral
- .must pass written and oral exam

Relicensure (Legal)

- .must renew every 2 years by September 30th in even-numbered years
- .continuing education required: none

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
depends on date of orig.lic.	yes	2 years	yes

Reciprocity agreements:

- .West Virginia
- .others, must have score on national exams equal to Ohio's passing score plus take Ohio's oral exam

Number of professionals licensed: 3,184

B. SCHOOL PSYCHOLOGISTS

1. Basic Legal Requirements for Licensure

- .must be at least 21 years of age
- .must have good moral character

2. Educational Requirements for Licensure

Licensure (Legal)

- .must have at least a Master's Degree in School Psychology or degree deemed equivalent by the Board
- .must have 4 years of School Psychology experience (including at least 2 years in a school system)

Relicensure (Legal)

- .must renew every 2 years by September 30th in even-numbered years
- .continuing education required: none

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
depends on date of orig.lic.	no	2 years	yes

Reciprocity agreements: none

Number of professionals licensed: 274

PROFESSIONAL ENGINEERS AND SURVEYORS, STATE BOARD OF REGISTRATION FOR

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AGENCY: State Board of Registration for Professional Engineers and Surveyors  
CONTACT PERSON: Joseph J. DeJonghe, P.E.  
TITLE: Executive Secretary  
ADDRESS: 65 S. Front Street, Room 302, Columbus, OH 43215  
TELEPHONE: (614) 466-8948

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OCCUPATIONS AND PROFESSIONS LICENSED:

- A. Engineers
- B. Surveyors

A. ENGINEERS

1. Basic Legal Requirements for Licensure

- .must have 4 years of engineering experience
- .must pass a 16-hour written exam
- .with a related science degree, must have 8 years of engineering experience

2. Educational Requirements for Licensure

Licensure (Legal)

- .must be a graduate of an ABET\* approved college of engineering or a Board approved related science, 4 years of more (\*ABET = Accreditation Board of Engineering and Technology)

Relicensure (Legal)

- .must renew annually on December 31
- .continuing education required: none

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements:

- .with all states, the District of Columbia, Virgin Islands, Puerto Rico and Guam

Number of professionals licensed: 27,358 (1661 dual registrants with surveyors)



B. SURVEYORS

1. Basic Legal Requirements for Licensure

- .must pass 16-hour written exam
- .must have 4 years of education; 4 years of engineering and surveying experience or 8 years of approved engineering or surveying experience; 2 years of Land Surveying in the field

2. Educational Requirements for Licensure

Licensure (Legal)

- .same as above

Relicensure (Legal)

- .must renew annually on December 31
- .continuing education required: none

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements:

- .with all states, the District of Columbia, Virgin Islands, Puerto Rico and Guam

Number of professionals licensed: 1,456

REAL ESTATE, DIVISION OF

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AGENCY: Ohio Division of Real Estate, Department of Co  
CONTACT PERSON: Nelson Snider  
TITLE: Supervisor of Education and Testing  
ADDRESS: Two Nationwide Plaza, Columbus, OH 43266-0547  
TELEPHONE| (614) 466-4100

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OCCUPATIONS AND PROFESSIONS LICENSED:

- A. Salespersons
- B. Real Estate Brokers

A. SALESPERSONS

1. Basic Legal Requirements for Licensure:

- .must be at least 18 years of age
- .if born after 1950, must have high school diploma or equivalent

2. Educational Requirements for Licensure

Licensure (Legal)

- .must have 30 classroom hours of Real Estate Principles
- .must have 30 classroom hours of Real Estate Law

Relicensure (Legal)

- .must be renewed annually
- .continuing education required:
  - new licensees (after Jan. 2, 1980), within 24 months of receiving the license, must complete 30 classroom hours of Real Estate Finance and 30 classroom hours in Real Estate Appraisal. All licensees must complete 30 classroom hours of continuing education every 3 years, following completion of finance and appraisal courses.

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
lifetime	yes	1 year	yes

Reciprocity agreements:

- .Kentucky, New York, Pennsylvania, Utah, West Virginia, Tennessee and Nebraska

Number of professionals licensed: 47,660

## B. REAL ESTATE BROKERS

### 1. Basic Legal Requirements for Licensure

- .must be a licensed salesperson for at least 2 years in Ohio
- .must have at least 20 to 25 consummated real estate transactions
- .must have worked an average of at least 30 hours per week

### 2. Educational Requirements for Licensure

#### Licensure (Legal)

- if licensed as a salesperson before Jan. 2, 1972, no educational requirements are necessary
- .if licensed as a salesperson after January 2, 1972:
  - .must have 30 classroom hours of Real Estate Principles and Practices
  - .must have 30 classroom hours of Real Estate Law
  - .must have 30 classroom hours of Real Estate Finance
  - .must have 30 classroom hours of Real Estate Appraisal
- .if licensed as a salesperson after Jan. 1, 1980:
  - .must have 30 classroom hours of Real Estate Principles and Practices
  - .must have 30 classroom hours of Real Estate Law
  - .must have 30 classroom hours of Real Estate Finance
  - .must have 30 classroom hours of Real Estate Appraisal
  - .must have 30 classroom hours of Real Estate Brokerage
  - .must have 30 classroom hours of Real Estate Special Topics
- .if licensed as a salesperson after Jan. 4, 1984:
  - .must complete the above-mentioned six courses plus two years of college

#### Relicensure (Legal)

- .must renew annually
- .continuing education required: 30 classroom hours every 3 years

### 3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
lifetime	yes	1 year	yes

#### Reciprocity agreements:

- .Kentucky, New York, Pennsylvania, Nebraska, Utah, West Virginia, Tennessee and Nebraska

Number of professionals licensed: 1495

SPEECH PATHOLOGY AND AUDIOLOGY, OHIO BOARD OF

AGENCY: Ohio Board of Speech Pathology & Audiology  
CONTACT PERSON: Mrs. Judith D. Raabe  
TITLE: Executive Director  
ADDRESS: 65 S. Front St., Rm. 213, Columbus, OH 43215  
TELEPHONE: (614) 466-3145

OCCUPATIONS AND PROFESSIONS LICENSED:

.Speech Pathologists or Audiologists

SPEECH PATHOLOGISTS OR AUDIOLOGISTS

1. Basic Legal Requirements for Licensure:

- .must have Master's degree in Speech Pathology or Audiology or equivalent
- .must have 300 clock hours of Clinical Practicum
- .must have 1 year of supervised professional experience
- .must score 60% or better on examination
- .must pay license fee and application fee

2. Educational Requirements for Licensure

Licensure (Legal)

- .academic credit totaling sixty semester hours from accredited colleges or universities, dealing with the normal aspects of human communication, development and disorders, and the clinical techniques for their evaluation and remediation
- .minimum of 300 clock hours of supervised clinical experience in the professional area
- .professional experience in the appropriate area

Relicensure (Legal)

- .renew annually by December 31
- .continuing education required: none

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
1 year	yes	1 year	yes

Reciprocity agreements:

- .no official agreements; however, reciprocity is allowed by statute and Ohio licenses may be granted to holders of other state licenses

Number of professionals licensed: 2500 speech pathologists  
500 audiologists

SUPREME COURT OF OHIO

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AGENCY: The Supreme Court of Ohio  
CONTACT PERSON: James Wm. Kelly  
TITLE: Clerk  
ADDRESS: 30 E. Broad Street, 2nd floor, Columbus, OH 43215  
TELEPHONE: (614) 466-5201

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OCCUPATIONS AND PROFESSIONS LICENSED:

.Attorneys

ATTORNEYS

1. Basic Legal Requirements for Licensure:

- .for admission without exam only:
  - .must be U.S. citizen
  - .must be a permanent resident of Ohio

2. Educational Requirements for Licensure:

censure (Legal)

- .must have a bachelor's degree from accredited college or university prior to entering law school
- .must have a law degree from a law school approved by the American Bar Association

Certification (Professional)

- .must register with the Clerk of the Court on a biennial basis

Relicensure (Legal)

- .no continuing education requirements

3. Other Licensing Data:

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
lifetime	yes	registration only	no

Reciprocity agreements:

- .admission without exam possible based on 5 years of practice in another state and payment of application fee

VETERINARY MEDICAL BOARD, OHIO

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AGENCY: Ohio Veterinary Medical Board  
CONTACT PERSON: Harry E. Goldstein, D.V.M.  
TITLE: Executive Secretary  
ADDRESS: 65 S. Front Street, Rm. 608, Columbus, OH 43215  
TELEPHONE: (614) 461-1747

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OCCUPATIONS AND PROFESSIONS LICENSED:

- A. Veterinarians
- B. Animal Technicians

A. VETERINARIANS

1. Basic Legal Requirements for Licensure:

- .must make written application to take exam
- .must supply photograph
- .must have 3 letters of reference
- .must supply transcript of grades, copy of diploma; or statement from Dean of Veterinary College (for new grads only)

2. Educational Requirements for Licensure

Licensure (Legal)

- .must be graduate of an accredited college of veterinary medicine (or one approved by the board)
- .must take National Board of Veterinary Medicine Exam
- .must take clinical competency test

Relicensure (Legal)

- .must renew biennially in even-numbered years
- .must complete continuing education requirement: 10 hours of study per year

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
2 years	yes	2 years	yes

Reciprocity agreements: none

Number of professionals licensed: 3,800

B. ANIMAL TECHNICIANS

1. Basic Legal Requirements for Licensure:

- .must be graduate of 2 year accredited program in animal technology
- .must make written application
- .must submit photo
- .must pay registration fee
- .must submit grade transcript

2. Educational Requirements for Licensure

Licensure (Legal)

- .graduate of 2 year accredited program in animal technology

Relicensure (Legal)

- .renewed biennially in odd-numbered years
- .pay fee
- .continuing education required: 4 hours per year

3. Other Licensing Data

<u>Duration</u>	<u>Exam Fee</u>	<u>Renewal Interval</u>	<u>Renewal Fee</u>
2 years	yes	2 years	yes

Reciprocity agreements: none

Number of professionals licensed: 2,300

**SECTION II**

**OHIO'S  
CONTINUING EDUCATION  
REQUIREMENTS**



## Section II

## SUMMARY OF CONTINUING EDUCATION REQUIREMENTS

BOARD	TOTAL HOURS REQUIRED	ACCEPTABLE EDUCATIONAL ACTIVITIES	ACCEPTABLE PROVIDERS	EVIDENCE OF COMPLETION
Accountancy Board of Ohio .Certified Public Accountant .Public Accountant	120 hours every three years	.formal classroom .workshops .institutes .individual study courses .service as a teacher, speaker, discussion leader .publications	.GS .U-SC .CC .TC .professional societies .corporations .joint sponsors .governmental sponsors	.any documentation is acceptable
Chiropractic Examiners, State Board of  .Chiropractor	12 hours annually	.all activities of Ohio practitioners must occur in Ohio. .formal classroom .workshops .institutes .supervised field work .clinics	.GS .U-SC .Board approved .College of Chiropractic	.written verification from sponsoring college organization
Counselor and Social Worker Board, State of Ohio  .Licensed Professional Counselor .Licensed Professional Counselor with Clinical Counselor Assistant  .Licensed Social Worker Independent Worker	30 hours in designated areas of counselor training every 2 years  30 hours of continuing education in social work every two years	.institute .seminar .conference .staff development .symposium .workshop .plenary session .course .publication	.accredited educational institutions .professional associations .human service agencies .private consultants .individuals (all of above may apply for program approval) (provider approval is also available)	.certificate of completion from provider .transcript .publication copy

Section II, Continuing Education Requirements

Page 2

BOARD	TOTAL HOURS REQUIRED	ACCEPTABLE EDUCATIONAL ACTIVITIES	ACCEPTABLE PROVIDERS	EVIDENCE OF COMPLETION
Education, Department of (Division of Teacher Education and Certification) .Elementary or Secondary Level Teacher .Pupil Personnel .Supervisory .Administrative	dependent upon certificate sought see certification guidelines	.training must be pertinent to the certification field or specialty .formal classroom instruction .supervised field work and clinical work .approved continuing education units	Ohio institutions approved to prepare teachers .Providers approved by the Department to offer Continuing Education Units	.Degree .certificate .transcripts  clinical work
Education, Department of (Public Safety Services) .Emergency Medical Technician - Ambulance  .Paramedic  .Advanced E.M.T.A.	27 hours every three years  72 hours every three years  18 hours every three years	.formal classroom  .formal classroom .supervised field work .workshops .institutes .individual study .teaching in EMS	.U-SC .CC .TC .VS  .GS .U-SC .CC .TC .hospitals, health care associations .individual physicians	.evidence of successful comple- tion of course - copy of computer print-out or copy of refresher card  .doctor's signature on clinical skill forms
Embalmers and Funeral Directors of Ohio, Board of .Embalmers .Funeral Directors	12 hours of approved continuing education programs every 2 years	.approved programs pertaining to practice of embalming and funeral directing	.program must be conducted by indivi- duals with acceptable training and experience	.program sponsor submit record of attendees .credit for attending non- approved out-of- state programs must be sought by licensee

## Section II, Continuing Education Requirements

Page 3

BOARD	TOTAL HOURS REQUIRED	ACCEPTABLE EDUCATIONAL ACTIVITIES	ACCEPTABLE PROVIDERS	EVIDENCE OF COMPLETION
<b>Medical Board, State</b>				
.Medical Doctor	106 hours every two years	.seminars .workshops .CME courses .internships, residency, fellowship training .medical teaching .publications, books papers, exhibits .non-supervised individual CME activities .presentations	.any institution approved by the Medical Board (refer to booklet, Continuing Medical Education Requirements)	
.Physician's Assistant	100 hours every two years			
.Osteopath	150 hours every three years	.formal educational programs .scientific papers .medical teaching .hospital inspections .home study .scientific exhibitions .AOA approved hospital conferences and evaluation of patient care	.any institution approved by the Medical Board (refer to booklet, Information on Mandat- ory Continuing Medical Education-Osteopathic)	.log sheet forwarded to Board
.Podiatrist	150 hours every three years	.serve as teacher, lecturer, preceptor or moderator participant .preparation and initial presentation of formal, original scientific paper .formal educational program .participation in hospital committee .exhibits	.any institution approved by Medical Board (refer to booklet, Continuing Medical Education Podiatry)	.log sheet forwarded to Board

## Section II, Continuing Education Requirements

Page 4

BOARD	TOTAL HOURS REQUIRED	ACCEPTABLE EDUCATIONAL ACTIVITIES	ACCEPTABLE PROVIDERS	EVIDENCE OF COMPLETION
Nursing Home Administrators, Board of Examiners of .Nursing Home Administrator	20 hours annually	.formal classroom .workshops .institutes	.accredited institution .an approved agency, association, or or professional society in the health field	.certificate of attendance or grade card
Optical Dispensers Board  .Optician	10 hours every 3 years for spectacle license; 20 hours every 3 years for contact lens license	.approved programs that enhance optician's education .some approved home study activities	.non-profit organiza- tion must be program sponsor or co-sponsor	.program sign-in sheets .record card submit- ted by optician listing program attendance information
Optometry, Ohio State Board of  .Optometrist	12 hours annually	.formal classroom .supervised field work .workshops .institutes .individual study .specially designed courses	.GS .U-SC .CC .TC .national and state associations .all colleges of optometry	.certification of attendance .grade transcripts
Pharmacy, Ohio State Board of .Pharmacist	4.5 CEU's (45 hours) every three years	.formal classroom .supervised field work .workshops .institutes .graded correspondence courses	.individual, institution , organization, association, corporation or agency approved by Board of Pharmacy	.report code numbers of programs

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BOARD	TOTAL HOURS REQUIRED	ACCEPTABLE EDUCATIONAL ACTIVITIES	ACCEPTABLE PROVIDERS	EVIDENCE OF COMPLETION
<b>Real Estate, Division of</b>				
.Salesperson	30 hours every three years (depending upon date of licensure)	.formal classroom .supervised field work .workshops .institutes .seminars	.entities approved by Ohio Real Estate Commission	.verification com- pliance form sent to Ohio Division of of Real Estate
.Broker				
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<b>Veterinary Medical Board, Ohio</b>				
.Veterinarian	10 hours annually	.workshops .institutes .individual study	.Board approved institutions	.notarized approval request sent to Veterinary Medical Board
.Animal Technician	4 hours annually	.national, state, or local meetings (meetings must pertain to veterinary medicine)		

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APPENDIX

## State Requirements for Continuing Education for Professionals in 16 Fields

	Architects	Certified public accountants	Dentists	Engineers	Lawyers	Licensed practical nurses	Nursing-home administrators	Nurses	Optometrists	Psychologists	Pharmacists	Physical therapists	Real-estate appraisers	Physicians	Social workers	Veterinarians	
Alabama	•					•			•	•		•				•	•
Alaska	•									•	•	•	•	•			•
Arizona						○	○		•	•					•		•
Arkansas	•						○		•	•						•	•
California	•	•				○	•	•	•			•			•		•
Colorado	•					•	•	•								•	•
Connecticut	•									•						•	
Delaware	•						○		•	•	•	•			•	•	•
D.C.	•														•	•	•
Florida	•	•				○	•	•	•	•	•	•			•	•	•
Georgia	•					•			•	•					•		•
Hawaii	•									•					•		
Idaho	•					•			•			•					
Illinois	•								•	•					○		•
Indiana	•								•	•							
Iowa	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Kansas	•					•	•	•	•	•	•	•	•	•	○	•	•
Kentucky	•	•				•	•	•	•	•		•				•	•
Louisiana	•										•					•	
Maine	•								•	•					•	•	•
Maryland	•								•	•	•				•	•	•
Massachusetts	•	•				•	•	•	•						•	•	•
Michigan	•								•	•					•	•	
Minnesota	•	•				•		•	•	•		•	○	•	•		
Mississippi	○					•	○	○	•	•					○		•
Missouri	•								•	•						•	
Montana				•					•	•						•	
Nebraska	•	•				•	•	•	•	•					•	•	•
Nevada	•					•	•	•	•	•	•	•			•	•	•
New Hampshire	•						○	○	•	•					•	•	•
New Jersey									•	•	•						
New Mexico	•	•				○	•	•	•	•	•	•	•	•	•	•	•
New York	•						○		•						•		
North Carolina	•								•	•		•				•	•
North Dakota	•	•				•		○	•	•					•	•	•
Ohio	•								•	•					•	•	•
Oklahoma	•	•				•			•	•					•	•	•
Oregon	•	•						○	•	•	•				•		•
Pennsylvania	•								•	•		•					•
Rhode Island	•							○		•					•		
South Carolina	•					•			•	•							
South Dakota	•	•							•	•		•			•	•	•
Tennessee	•								•	•		•				•	•
Texas	•					•			•	•					○	•	•
Utah	•						○		•	•					•	•	•
Vermont	•					•		○	•	•							
Virginia						•				•						•	
Washington	•					•			•	•	•	•			•	○	•
West Virginia									•	•	•						
Wisconsin						•			•	•					•	•	
Wyoming	•					•		○	•	•		•				•	

• Required by statute or regulation  
○ Required under certain circumstances

Source: Louis F Phillips

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