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Teacher Ratio Table (Data)

IDENTIFIERS

Guam; UnitedStates; Virgin Islands

ABSTRACT

Updating the Administration for Children, Youth and Families' 1978 "Comparative Licensin Study," a study was conducted to provide a common framework for assessing state activities in critical child care licensingareas and to record the status of child care licensing as of March 1981 in theme 50 states, the District of Columbia, Guam, Puerto Rico, and the Virgin Islands. The updated, six-volume comparative licensing study improves the format of the original (e.g., gives greaterprominence to group size and infant care) and contains detailed informat ion on state laws and regulations dealing with family child care homes, group, child care homes, and day care centers. The format consists of the following categories: (1) state licensing of child day are facilities; (2) licensing process and enforcement procedures; (3) admirmistration; (4) group compositions of children; (5) staff qualifications and training requirements; (6) program of activities, including education; (7) health and safety; (8) nutrition and food services; (9) social services; (10) parent participation; (11) infants and toddlers; (12) children with handicapping conditions; (13) school age children; (14) facility requirements; and (15) othem state requirements - compliance with other local, state, and regional laws and regulations. Volume 6 profiles requirements of growday care homes in Connecticut, Delaware, Guam, Michigan, Mimesota, Missouri, Nevada, New Hampshire, Pennsylvania, South Carolina, Texas, Vermont, Virgin Islands, Washington, and Wyoming. Summary tables profiling state day care licensing requirements are provided or family day care homes, day care centers, and group day are homes. In some group home profiles, some categories are not detailed. (REi)



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COMPARATIVE * Points of ment de pastion LICENSING STUDY.

Pr Ofiles of State Day Care Licensing Requirements GR OUPDAY CARE HOMES AND SUMMARY TABLES

Revised Edition 1981

Volume 6

produced for

Dr. Raymond C. Collins
Government Project Officer
The Office of Program Development
Office of Developmental Services
dministration for Children, Youth and Families
'Office of Human Development Services
J.S. Department of Health and Human Services

by

Lawrence Johnson & Associates, Inc. 4545 42nd Street, N.W. Washington, D.C. 20016

November, 1982



GROUP DAY CARE HOMES

COMNECTICUT

Connecticut regulates group day care homes with the same set of regulations as day care centers. See DAY CARE CENTERS.

Except where otherwise noted, all cita tions are to the Delaware Department of Health and Social Services, Requerements for Licensing and Approving Group Day Care Homes, October, 1975.

100. STATE LICENSING OF CHILD DAY CARE FACILITIES

IIC. TYPES OF FACILITIES SUBJECT TO L

STATE STATUTES AND REGULATIONS AND/O. JCAL ORDINANCES AND

REGULATIONS

III_ Definitions

Definition of a Group Day Care Home.

The definition of a group day care how e is any facility which is owned and/or operated by an individual or group of persons that provide care for more than 6 but less than 12 children. The group care home offers family-like care, usually to pre-school through 14 year-cold children and may be provided in a private nome, in a rented or owned property converted to the purpose of providing group care or in space made evailable by a community organization, church or institution.

112 _ Exclusions and Exemptions
No t specified

113 _ HHS De are Compliance
Se DAY CARE CENTERS

- 12C . AGENCY RESPONSIBLE FOR LICENSING OF DAY CARE PROGRAMS
- 121_ Organization of the Administrative Unit
 Se@ DAY CARE CENTERS
- 122 Responsible Official
 See DAY CARE CENTERS



GROUP DAY C/

DELAWARE

200.

AND ENFORCEMENT PROCEDURES

210. . LICE

211. <u>Pro</u>

ulations

See DAY C

212. Advis

and Other Community Participation

Not specified.

220. LICENSING PROCEDURE

221. Application and Issuance

Definition of a Group Day Care Home.

Any individual licensed to operate a family day care home for a minimum of one year as of October, 1971 may, with the recommendation of their Licensing Worker, apply to the Day Care Unit for a group day care home license.

Required Procedures for Obtaining A License.

Any person desiring to become a group day care home must have functioned successfully as a licensed family day care home for a minimum of 1 year.

Then the person must contact the county office licensing worker for recommendation to develop a group day care home. After recommendation is made, the Day Care Unit may approve the initial licensing. If approval is not granted, a written appeal may be made to the Director of the Division within 10 days after the notification.



If the care is provided in a private home, information will be requested concerning the family and members of the household, their relation to each other, their personal and professional qualifications for care of children, factual information concerning the physical aspects of the home.

Upon completion of a study that indicates requirements have been met, a report is made to the Director of the Division of Social Services with the recommendation that a license be issued. The license is issued for a period of one year providing the standards are maintained.

222. <u>Fee Charged</u>
Not specified

223. Areas of Investigation

Required Procedures for Obtaining A License.

Upon receipt of the signed application for licensing, a representative of the Day Care Unit will plan with the applicant for a discussion of the requirements and a field visit to the home.

As many contacts are made with the applicant as necessary to make a sound evaluation of the applicant, the facility, and the program.

224. <u>License Renewal</u> See DAY CARE CENTERS

225. Conditional/Provisional Licenses Not specified

226. Substantial Compliance
Not specified



- 230. ENFORCEMENT PROCEDURES.
- 231. <u>Facility Inspections</u>
 See DAY CARE CENTERS
- 232. Denial, Suspension, Revocation of a License See DAY CARE CENTERS
- 233. Remedies and Sanctions
- 233.1 <u>Hearings</u> See DAY CARE CENTERS
- 233.2 <u>Decisions</u> See DAY CARE CENTERS
- 233.3 Judicial Review
 See DAY CARE CENTERS

300. ADMINISTRATION

- 310. GENERAL ADMINISTRATION.
- 311. General Administrative Requirements

Required Procedures for Obtaining A License.

The Division requires all group day care homes to display their license in a prominent place so that parents can see it.

Requirem ents for Licensing - Personnel.

There shall be a person in charge responsible for the administration of the service. This person shall be an adult of good character and reputation with sufficient physical ability and emotional stability to provide and/or supervise the care of the group of children. The person in charge must have sufficient administrative capacity to maintain efficient operation of the group day care home. In the absence of the person in charge, there shall be designated someone capable of carrying these responsibilities.

Reports.

A semi-ar-inual report indicating the number of children cared for, changes in personnel and program information will be supplied.

312. Telephone

- Physical F acilities.

There shall be at least one (1) telephone in the group day care home that is neither a pay station nor locked while the group day care home is in operation.

313. Prcof of Operator Financial Capabilities
Not speci⊡ied

320. PERSONNEL

321. Publication of Personnel Policies

Not speci≘ied

322. Comstraints Against Employment
Not specified

330. NON-DISCRIMINATION

331. Requirements Prohibiting Discrimination

Civil Rights.

Title VI of the Civil Rights Act of 1964 requires that service in programs licensed by the Division of Social Services are used and available without discrimination on the basis of race, color or national origin.

340. RECORDS REQUIREMENTS

341. Children

Reports.

There shall be maintained a record for each child cared for which shall include:

Name and birthdate.

Full names of both parents or guardians or responsible relatives.

Home addresses of parents, guardians or responsible relatives.

Work addresses and telephone number of parents, guardian or responsible relatives.

Name, address and telephone number of the famil_y physician.

Name, address and telephone number of the person to be notified in case of an emergency when parents cannot be reached.

Written consent of parents to contact the framily physician, or a physician available to the group day care home in case of an emergency. It is nearly shealfh.

Dates when the child enters and leaves the group.



O

A daily attendance record shall be maintained of the children in attendance at the group day care home.

See also 343. Child Eligibility and Enrollment Requirements

342. Staff

Required Procedures for Obtaining A License.

All persons who are expected to come in contact with the children cared for are required to submit a written statement from a competent physician certifying that they are free from illness or disease that might be detrimental to the welfare of the children.

Reports.

There shall be maintained a record for each employee and volunteer worker which shall include name, address, age, training, education, experience and other qualifications, report of physical examination at the time of employment and subsequent annual examinations, and initial and terminal service dates.

343. Child Eligibility and Enrollment Requirements

Care of Children.

Every child shall have a health examination by a licensed physician before admission, or within 3 days in case of emergency admission. This examination shall be repeated annually. The examiner shall certify that the child is free from communicable disease, including tuberculosis, or other conditions hazardous or potentially hazardous to the welfare of other children. A report of these examinations shall be kept on file by the operator of the home. Each child prior to admission must show evidence of all appropriate immunizations, either complete or in process. In the case of after school care, a copy of the health records from the public school in the group day care home's file is sufficient.



Social Services.

The operator will be responsible for initial admission decisional review with the parent or guardian whether the day care program at this group day care home is appropriate for the child. This decision will be released at least annually.

The parent or guardian shall be informed at intake that the proup day care home is licensed by the Division, and that any dissatisfaction regarding the care children receive which cannot be resolved at the growing coare home may be brought to the attention of the Division.

344. Child Abuse Reporting

Care of Children.

Unmet health or social needs of the children must be of sussed with the parents. If these needs are not met by the parents within a resonate le length of time, the Division of Social Services must be notified.

345. Confidentiality of Records Requirements
Not specified

400. GROUP COMPOSITIONS OF CHILDREN

410. STAFF7CHILD RATIO REQUIREMENTS

411, Staff/Child Ratio as of March, 1981

-Requirements for Licensing - Personnel.

There shall be at least two adults present who are directly wolved in the supervision of children during the entire daily operation of the clay care service. The children shall not be left unattended at any line, in doors or outdoors, or when sleeping or awake.





DELAWARE

412. Methods of Computing Staff/Child Ratios

Not specified

420. GROUP SIZE

421. Group Size as of March, 1981

See Ill. Definitions

422. Methods of Computing Group Size

Not specified

500. STAFF QUALIFICATIONS AND TRAINING REQUIREMENTS

510. CHILD CAREGIVER STAFF QUALIFICATIONS

511. Age

Not specified

512. Health

Personnel.

All paid and regular volunteer members of the staff shall submit evidence of:

A physician's certificate based on examination stating they are free from illness or disease which might be detrimental to the welfare of children. This examination must precede service or employment and reoccur annually.

A tuberculin skin test and/or chest x-ray showing freedom from active tuberculosis prior to service or employment. Future tests are required only if there is exposure to tuberculosis or individuals with symptoms of tuberculosis.

513. Education

Not specified

514. Experience

Personnel.

All staff members, whether paid or regular volunteers shall be emotionally and physically able to care for children and shall submit required personnel information and character references.

520. PROGRAM DIRECTOR QUALIFICATIONS

521. Age

Not specified

522. Health

See 512. Health

523. Education

Not specified

524. Experience

See 514. Experience

530. SUPPORT STAFF QUALIFICATIONS

Not specified

540. POST EMPLOYMENT/IN-SERVICE: ORIENTATION AND TRAINING

541. Program Director

Personnel.

The operator must permit and encourage all staff personnel to participate in child care training programs.





542. Child Caregiver Staff
See 541. Program Director

543. Support StaffSee 541. Program Director

600. PROGRAM OF ACTIVITIES, INCLUDING EDUCATION

610. PROGRAM REQUIREMENTS

· 611. Program of Activities

Care of Children.

A

The group day care home shall prepare and carry out at least a simple planned written program which is flexible and suitable to the needs of the children being served. The written program shall include a daily schedule which:

Provides for intervals of active play and quiet play or rest.

Provides for both small group and individual play.

Includes outdoor play each day, except when severeness of weather could create a health hazard (or when there is an individual reason for a child to remain indoors).

Includes the following program areas in some form, such as <u>music</u>, <u>books</u>, <u>art</u> (crayons and paper, scissors, paste, easel paint, finger paint, clay, playdough, water) <u>doll or dress-up play</u>, <u>blocks</u>, <u>table activities</u> (puzzles, tinker toys, building bricks, Lincoln Logs, peg boards), <u>outdoor</u> activities (swings, jungle gym, sliding boards, tricycles).

612. Program Equipment and Materials

Care of Children,

There shall be sufficient play equipment to meet the varied needs and interests of children of different age groups. The equipment both indoors and outdoors should be in sufficient quantity to assure variety and active physical play, as well as materials for building blocks, building toys and manipulative materials.

Small tables shall be provided which are a suitable size for the children, and there shall be low open shelves available for the storage of play materials.

613. Nap Provision

Physical Facilities.

Sleeping space shall be provided for all children of preschool age.

There shall be individual cribs, cots, beds, or approved sleeping mats provided with individual bedding sufficient to maintain warmth. These sleeping provisions must be placed at least 1 1/2 feet apart. Parents may be asked to supply bedding.

Children shall not use beds of members of the household.

614. Discipline and Guidance

Care of Children.

Discipline, child care, and child guidance shall be handled with kindness and understanding within a program so planned as to minimize the need for punishment or severe discipline. No child shall be:

Subjected to cruel, harsh, humiliating, petty, severe or provocative treatment.



Subjected to verbal abuse, threats, or derogatory remarks about him or his family.

Deprived of meals or any parts of meals as punishment.

Disciplinary measures shall be designed and administered in such a way as the help the individual child develop self control and to assume responsibility for his own acts. To accomplish this, the group day care home shall establish simple and understandable rules, for both children and staff, that set the limits of behavior required for the protection of the group and individuals within the group.

700. HEALTH AND SAFETY

710. HEALTH

711. General Health Requirements

Not specified

712. Health Assessments

See 343. Child Eligibility and Enrollment Requirements

713. Immunizations

See 343. Child Eligibility and Enrollment Requirements

714. Sanitation

Physical Facilities.

Good housekeeping standards shall be maintained throughout the group day care home.

No smoking shall be permitted except in specifically designated areas away from children and food.



715. Daily Illness Screening

Care of Children.

Each child shall be examined daily by a person capable of recognizing common signs of communicable disease or other evidences of ill health.

716. Care of Sick Children

Care of Children.

Each group day care home must make definite and specific arrangements with a licensed physician who will agree to provide both advice in areas of daily health maintenance as well as service in case of emergency.

Upon detection of disease, provision shall be made for an area suitable for temporary isolation of ill children within the sight and hearing of an adult. Parents or other responsible relatives shall be notified immediately or their designated family physician called if there is evidence of illness that means the child cannot participate in the program and should be taken home for proper care. Written permission must be procured from parents to call the family physician or to refer the child for medical care in a hospital in case of an accident or an emergency.

Where children have become ill during the day, they should be discharged to the care of their parents as promptly as possible. Where it seems advisable, parents should be instructed to consult their own doctor or referral made to appropriate sources of medical help. Where parents are not available for notification of illness, the group day care home shall call a physician, preferably the family physician, should the situation seem to warrant it.



A child who has been absent five days or more due to illness or injury shall not be readmitted except with a physician's statement that he is in a satisfactory physical condition to rejoin the group. For those who are ill due to communicable disease, the parent or guardian must on their return furnish a written statement that he is now free from said disease.

717. Medication and Special Diet Provisions

Care of Children.

Treatment or medication shall be given to a child only on the basis of a physician's order, except first aid.

718. Waiver of Health Requirements
Not specified

720. SAFETY

721. General Safety Requirements

See 722. Fire Safety Requirements and 724. Safety Requirements for Equipment

722. Fire Safety Requirements

Physical Facilities.

The group day care home shall be equipped with fire extinguishers as recommended by the Fire Marshal.

A written and rehearsed plan of evacuation in the event of fire or other emergency must be developed and instruction in same must be given to the staff. Regular drills by the staff and children in this procedure shall be held at least every month.

723. <u>Transportation</u>
Not specified



724. Safety Requirements for Equipment

Physical Facilities.

Large outdoor play equipment such as slides, jungle gyms, swings, etc., must be sunk in concrete to make them safe and stable.

Equipment used for or by the children shall have no sharp edges, no splinters and must be sturdily built. Large equipment must be stable and free of poisonous lead base paint and other characteristics which will be physically harmful to children.

Any item used which might be potentially dangerous to children (such as heating appliance or sharp knives) must be used only under close adult supervision. When the activity in which the item is used is finished, the item must be put out of reach of the children.

725. Water Activities (Including Swimming) Not specified

726. Emergency Procedures

See 716. Care of Sick Children and 722. Fire Safety Requirements

727. First Aid Supplies

Care of Children.

There should be readily available out of the reach of children sufficient approved first aid kits.





19

800. NUTRITION AND FOOD SERVICE

- 810. NUTRITION
- 811. Nutritional Requirements

Care of Children.

For all children in the group day care home for more than four hours daily, a minimum of three feedings shall be furnished which include a nourishing lunch suited to the dietary needs of the different age groups.

A mid-morning snack or breakfast and a mid-afternoon snack of milk or fruit juice and crackers or other suitable food shall be provided for all children over the age of one year.

Meals shall be planned to provide a minimum of 2/3 of the child's total daily requirements as set forth by the Food and Nutrition Board of the National Research Council.

Consultation with a trained nutritionist or nutrition aides is required,

812. Waiver of Requirements
Not specified

- 820. FOOD PREPARATION
- 821. Food Preparation and Service Requirements

Physical Facilities.

Food preparation facilities shall be kept in a sanitary condition and proper, adequate space shall be provided for preparing, storing (including refrigeration of perishable foods) and serving.



900. SOCIAL SERVICES

Social Services.

In the event of problems with the child or in the family the group day care home must be prepared to refer the family to the appropriate social agency.

1000. PARENT PARTICIPATION

Social Services.

Periodic verbal or written reports on the child's progress must be rendered to the parent or guardian.

Opportunities must be provided for interested parents to visit the group day care home and observe their children at any time convenient to the parents.

1100. INFANTS AND TODDLERS

1110. PROGRAM OF ACTIVITIES

Care of Children.

An infant is defined as a child under the age of 12 months and/or unable to walk.

The general Day Care Regulations shall apply to the day care for infants except where specifically altered by these regulations for infant day care. In this case the infant day care regulations shall take precedence.

There shall be one staff member, over the age of 18 assigned exclusively to infant care and should have no other duties. Children up to 2 years may be included with the infants.



DELAWARE

GROUP DAY CARE HOMES

Staff members, including volunteers, shall have experience and/or training in the care of infants.

Play pers of approved mats shall be provided to ensure that all infants above the age of 3 months may spend part of the day outside of the crib.

1120. HEALTH AND SAFETY REQUIREMENTS

Care of Children.

A physician, or emergency medical services, must be available during the entire period of day care.

A public health nurse must be requested to visit the group day care home at regular intervals for consultation with the staff responsible for infant care. This requirement may be waived where a registered nurse is a full-time member of the staff on a regular basis.

A sufficient supply of crib linen shall be maintained to assure change of linen as often as dictated by soiling.

Each infant's indoor clothing, diapers, toilet articles, medications, etc., shall be kept in individual, cribside stands, lockers or other receptacles, and out of reach of children.

A written or rehearsed plan of evacuation in the event of fire or, other emergency must be developed and instruction in same must be given to the staff.

All requirements of the Division of Public Health with regard to infant care must be met.

Infants found to be ill must be isolated and cared for by a single attendant until the infant can be removed from the group day care home.

GROUP DAY CARE HOMES

DELAWARE

1130. INFANT NUTRITION

Care of Children.

The caregiver shall follow a physician's or parent's prescription for formula and feeding of solid foods.

1200. CHILDREN WITH HANDICAPPING CONDITIONS

1210. PROGRAM OF ACTIVITIES
Not specified.

1220. HEALTH AND SAFETY REQUIREMENTS
Not specified

1230. STAFFING
Not specified,

1300. SCHOOL AGE CHILDREN

1310. PROGRAM OF ACTIVITIES
Not specified

1320. HEALTH AND SAFETY REQUIREMENTS
Not specified

1400. FACILITY REQUIREMENTS

. 1410. SPACE

Physical Facilities.

Group day care services for children shall not be provided in the same location as a convalescent or maternity home or in conjunction with a rooming house or



boarding house for adults, where the functioning of these services are an integral part of the day care service for children.

Play space indoors shall be sufficient to allow for space for free play and play equipment, or a minimum of 35 square feet of usable floor space per child exclusive of hallways; bathrooms, lockers, cribs, laundry and furnace rooms; and that part of the kitchen occupied by stationary equipment.

There shall be approximately 50 square feet of outdoor play space per child, safely enclosed by fencing, with good drainage and easily accessible to indoor play area and bathroom:

Play area shall be designed so that all parts are visible and easily supervised. Space and equipment shall allow for active play such as running about freely, climbing, pushing and pulling. Also provisions shall allow for digging in sand that is protected from animals and foreign matter. The same ratio of staff applies to the outside play area as inside.

1420. <u>LIGHTING, VENTILATION, AND TEMPERATURE</u>
Not specified

1430. EXITS
Not specified

1440. TOILETS AND LAVATORIES
Not specified

1500. OTHER STATE REQUIREMENTS - COMPLIANCE WITH OTHER LOCAL,
STATE, AND REGIONAL LAWS AND REGULATIONS

1510. ZONING
Not specified



1520. FIRE-

Required Procedures for Obtaining A License.

The Office of the Fire Marshal, Building Inspector, and the Division of Public Health are requested to visit in order to ascertain that the facilities conform to all State and local health and safety regulations.

1530. BUILDING See 1520. FIRE

1540. HEALTH See 1520. FIRE

1550. <u>SANITATION</u>
See 1520. <u>FIRE</u>

1560. NEW CONSTRUCTION
See 1520. FIRE

GROUP DAY CARE HOMES

GUAM.

Guam combines its Group Day Care Homes Regulations with its regulations for Family Day Care Homes. See FAMILY DAY CARE HOMES - GUAM.

Except where otherwise noted, al. 1 citations are to the Michigan Department of Social Services, Bureau of Regulatory Services Non-Promulgated Regulations for Group Day Care Homes, Feebruary, 1981. Note that the Standards are Non-Promulgated and, therefore, are technically not enforceable by law.

100. STATE LICENSING OF CHILD DAY CARE FACILITIES

10. TYPES OF FACILITIES SUBJECT TO LICENSURE AS DEFINED BY STATE STATUTES AND REGULATIONS AND/OR LOCAL ORDINANCES AND REGULATIONS

111. Definitions

MICH. COMP. LAWS § 722.111 Destinitions.

"Private Home" means a private residence in which the licensee or registrant permanently resides as a membeer of the household which residency shall not be contingent upon caring for children or employment by a licensed or approved child placing agency. Perivate home includes a full-time foster home, a full-time family group home, a group day care home, or a family day care home, as follows:

"Group day care home" mesans a private home in which more than 6 but not more than 12 minor children are given care and supervision for periods of less than 24 heaves a day unattended by a parent or legal guardian, except children related to an adult member of the family by blood, marriage, or adoption. Group day care includes a home that gives care to an unrelated minor child for more than 4 weeks during a calendar year.

Standard | Definitions.

As used in these rules: "Group damy care home" means a private home in which more than 6, but not more than 12, minor children are given care and supervision for periods of less them 14 hours a day unattended by a parent or



1

legal guardian, except children related to seen adult member of the family by blood, marriage, a adoption. It includes - a home that we care to a unrelated minor children more than 4 weeks during a calendaryear.

112. Exclusions and Exemptions
Not specified

113. HHS Day Care Compliance
Not specified

- 120. AGENCY REPONSIBLE FOR LICENSSING OF DAY CARE PROGRAMS
- 121. Organization of the Administrative Unit
 See DAY CARE CENTERS
- 122. Responsible Official
 See DAY CARE CENTERS

200. LICE NING PROCESS AND ENERFORCEMENT PROCEDURES

- 210. LICENSINGPROCESS
- 211. Promulgation Regulations
 See DAY CARE CENTERS
- 212. Advisory Boyand Other Community Participation
 See DAY CARE CENTERS
- 220. > LICENSINGPROCEDURE
- 221. Application and Issuance
 See DAY CARE CENTERS

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Not specified

223. Areas dinvest gation
See DAY CA MCENT ERS

224. Licenstenews1
See DAY CA MCENTERS

225. Conditional/Provisional Licenses
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233.1 Hearing
See DAY CA MCENT ERS

233.2 Decisi on See DAY CA RICENT ERS

233.3 JudicialReview
See DAY CA RCENT ERS



3 * 00. ADMINISTRATION

310. GENERAL ADMINIST TRATION

311. General Administrativ e Requirements

Standard 2 Caregiving Staff and Group Day Carellome F=amily.

A caregiver shall be responsible for providing proprimate care, supervision, and guidance to each child succording to the child developmental stage and special abilities or limitations.

A caregiver or assistant carregiver who is 18 yes of sage or older shall be present and responsible for supervision of children the boome at all times.

The day care home family shall be of responde character to assure the welfare of children.

Standard 24 Maintenance of Required Information; P rovision of Rules to, Parent.

A caregiver shall give each parent placing a chilin a group day care home a copy of the group day care hasome standards as funished by the department. A caregiver shall have verificantion that each parenthas received a copy of the standards.

312. Telephone

Standard 6 Equipment.

A telephone shall be accessible on the premiss or within close walking distance.

60

313. Proof of Operator Fine ncial Capabilities Not specified



30



314. Insurance
Not specified

320. PERSONNEL

321. Publication of Personnel Policies
Not specified

322. Constraints Against Employment

Standard 2 Caregiving Staff and Group Day Care Homme Family.

A caregiver shall provide the department with the mames of army person living in the home, or caring for children, who has been convicted of a crime involving intentional bodily harm or a sexual offense.

A caregiver shall provide the department with a written statem ent verifying a person's personal fitness to care for, or to be associated with, c=hildren for any person living in a home or caring for children who has been recleased from a mental hospital or a mental institution within the previous 12 months. A statement shall be obtained from the medical or admainistrative director of the mental hospital or mental institution.

- 330. NON-DISCRIMINATION
- 331. Requirements Prohibiting Discrimination
 Not specified
- 340. RECORDS REQUIREMENTS
- 341. Children

Standard 22 Health Record of the Child.

At the time of initial attendance, a caregiver shall btain from the parent all

MICHIGAN

of the following: warritten permission to seek emergency medical care signed by a parent and notarrized.

A statement signed boy a parent that the child is, and has been, in good health.

Information as to immunizations and boosters, if any, completed or in progress, against dipohtheria, pertussis, tetanus, polio, measles, or rubella and other immunizations as recommended by the department of public health.

Within 30 days of intrivial attendance for any child with a handicap or chronic health problem, a single report on the state of the child's health based on an evaluation by a lice ensed physician made within the preceding 12 months and every 2 years therefore. The statement shall include the limits of participation in the daily activities that would be a risk to the child's health and any special needs or treatment.

Standard 24 Mainteenance of Required Information; Provision of Rules to

A caregiver shall menaintain all of the following information for each child received for care:

Child's full na: me, birthdate, date of admission, and discharge.

Name of parement.

Home address = and telephone number of parent.

Parent's busin ress address, telephone number, and hours of employment.

342. Staff

Standard 23 Health I Record of Camegiving Staff and Day Care Home Family.

A caregiver shall ma_intain a record containing all of the following:

For each care egiving staff member, a statement signed by a licensed physician with h regards to his or her knowledge of the health of the

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caregiver. It shall be signed within the 12-month period prior to caregiving and every 2 years thereafter.

All caregiving staff and other persons 14 years of age or older living in the home shall submit written evidence of freedom from communicable tuberculosis which has been verified within the 1-year period prior to caregiving and which shall be verified every 3 years thereafter.

For all minor children living in the home, information as to immunizations and boosters, completed or in progress, against diphtheria, pertussis, tetanus, polio, measles, rubella, or mumps and other immunizations as recommended by the department of public health. If immunizations have not been given or completed, a caregiver shall so inform the parent of any child in care.

Name, address, and telephone number of family physician and hospital or clinic preferred by parent in an emergency.

Name, address and telephone number of another person to be notified in case of an emergency.

Name of persons other than parent to whom a child may be released.

Written authorization for emergency medical treatment for the child.

Health insurance identification information.

Health record.

Written permission by a parent for administering medication, if applicable.

Statement for provision of food.

343. Child Eligibility and Enrollment Requirements
See 341. Children

344. Child Abuse Reporting
Not specified

345. Confidentiality of Records Requirements
Not specified

400. GROUP COMPOSITIONS OF CHILDREN

410. STAFF/CHILD RATIO REQUIREMENTS

411. Staff/Child Ratio as of March, 1981

Standard 3 Ratio of Caregivers to Children.

The ratio of caregiving staff members present in the home at any one time to children shall be not less than I caregiver or assistant caregiver to 6 children, including children of the assistant caregiver and children less than 7 years of age who are related to an adult member of the day care home family by blood, marriage, or adoption. Not more than 2 children in the care of a caregiver or assistant caregiver shall be under the age of 24 months.

412. Methods of Computing Staff/Child Ratios
See 411. Staff/Child Ratio as of March, 1981





420. GROUP SIZE

421. Group Size as of March, 1981
See 411. Staff/Child Ratio as of March, 1981

422. Methods of Computing Group Size
See 411. Staff/Child Ratio as of March, 1981

500. STAFF QUALIFICATIONS AND TRAINING REQUIREMENTS

510. CHILD CAREGIVER STAFF QUALIFICATIONS

511. Age

Standard 2 Caregiving Staff and Group Day Care Home Family.

A caregiver shall be 18 years of age or older.

An assistant caregiver shall be 14 years of age or older.

512. Health See 342. Staff

513. <u>Education</u>
Not specified

514. Experience

Standard 2 Caregiving Staff and Group Day Care Home Family.

A caregiver and assistant caregiver shall meet all of the following requirements:

Be of responsible character to provide for the care and welfare of children.



Be suitable to meet the physical, emotional, social, and intellectual needs of each child.

Be capable of handling situations appropriately and to give guidance and care to each child according to his or her stage of growth, special abilities, or limitations.

Be capable of appropriately providing for health and safety of children in emergency situations.

520. PROGRAM DIRECTOR QUALIFICATIONS

521. Age

See 511. Age

522. Health

See 342. Staff

523. Education

Not specified

524. Experience

See 514. Experience

530. SUPPORT STAFF QUALIFICATIONS

Not specified

540 POST EMPLOYMENT/IN-SERVICE: ORIENTATION AND TRAINING

541. Program Director

Not specified

542. Child Caregiver Staff

Not specified

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543. Support Staff
Not specified

600. PROGRAM OF ACTIVITIES, INCLUDING EDUCATION

610. PROGRAM REQUIREMENTS

611. Program of Activities

Standard 4 Program.

The daily routine planned by a caregiver shall be in accord with the age and special needs of the individual child and shall include all of the following:

Active and quiet play.

Indoor and outdoor play as weather permits.

Rest or sleep, or both.

Meals or snacks, or both.

A caregiver shall provide a daily schedule of activities to promote the positive developmental growth of each child in all of the following areas:

Physical development, including large and small muscle development.

Social development.

Emotional development.

Healthy self-concept.

Intellectual development.

Self-expression and communication.

See also 1000. PARENT PARTICIPATION



612. Program Equipment and Materials

Standard 6 Equipment.

A variety and number of toys, games, and other play equipment shall be available to the child and shall be appropriate for, and of interest to, a child at his or her stage of development.

Toys, games, and other play equipment shall be available which provide for all of the following:

Large and small muscle activity.

Creative experiences with music, art, and books.

Social interaction and dramatic play.

Building.

Discovering and exploring.

613. Nap Provision

Standard 4 Program.

Children under the age of 24 months shall sleep or rest in an area separate from the activities of the older children.

Standard 6 Equipment.

A child shall have a comfortable and clean place to sleep or rest. The floor shall be used only when padded, warm, and free from drafts. A child who is in care between the hours of 8 p.m. and 6 a.m. shall have an individual sleeping place. Children under 12 months of age and any child unable to walk unassisted shall sleep in a crib, playpen, or bed with side rails and a firm mattress.

Standard 15 Exiting and Floor Levels.

Not more than 6 children at any one time shall sleep or rest on floor levels other than the first or main floor. Not more than 2 floor levels shall be used at any one time to sleep or rest children in care.



614. Discipline and Guidance

Standard 5 Discipline.

A caregiving staff member shall not use any of the following methods of handling children in care as a means of punishment:

Hitting, shaking, biting, pinching, or inflicting a form of corporal punishment or physical force.

Restricting a child's movement by binding or tying him or her.

Inflicting mental or emotional punishment, such a humiliating, shaming, or threatening a child.

Withholding necessary food, rest, or toilet use.

Confining a child in an enclosed area, such as a closet, locked room, box, or similar cubicle.

Nonsevere discipline or restraint may be used when reasonably necessary, based on a child's development, to prevent a child from harming himself or herself or to prevent a child from harming other persons or property, excluding those forms of punishment prohibited by subrule (2) or this rule.

See also 1000. PARENT PARTICIPATION

700. HEALTH AND SAFETY

710. HEALTH

711. General Health Requirements

Standard 8 Health Supervision.

A caregiving staff member shall promptly report to a parent any accidents, suspected illness, or other changes observed in the health of a child.



If a communicable disease occurs, a caregiver shall notify a parent of each exposed child immediately so that the child may be observed for symptoms of disease.

Standard 9 Health Supervision of the Caregiving Staff and Day Care Home Family.

A person living in the home or caring for children who has a suspected or confirmed case of a communicable disease shall be excluded from contact with children in care.

Standard 25 Reports of Injury, Illness, or Fire.

A caregiver shall report any injury or illness occurring while a child is in care which results in hospitalization or death to the department within 5 days on a form provided by the department.

See also 431. Children, and 342. Staff

712. Health Assessments
Not specified

713. <u>Immunizations</u> See 341. Children

714. Sanitation

Standard II Environment Generally.

A group day care home, its furnishings, and premises shall be maintained in a clean and safe condition so as to provide a healthful environment for the general welfare of children.

A home and premises shall be kept free from standing water.

A home shall be maintained so as to prevent and eliminate rodent and insect infestation.



During fly season, any doorway, window, or other opening to the outside used for ventilation shall be equipped with adequate screening which shall be kept in good repair to prevent insects from entering the home.

Standard 14 Sanitation.

Garbage and trash shall be handled and removed at intervals so as not to create a nuisance or a menace to health. Garbage shall be stored in fly-proof and watertight containers with tight-fitting covers.

See also 1550. SANITATION

715. <u>Daily Illness Screening</u>
Not specified

716. Care of Sick Children

Standard 8 Health Supervision.

A caregiving staff member shall isolate a child who is ill in an area where the child may be supervised and as comfortable as possible.

Bedding used by an ill person shall be laundered and toys, utensils, toilet, and lavatory use by an ill person shall be cleaned and sanitized before being used by a child.

717. Medication and Special Diet Provisions

Standard 10 Medication.

If medication is to be administered by a caregiving staff member, all of the following procedures shall be followed:

Medication shall be given or applied only with prior written permission from a parent. Medication shall be in the original container, stored



according to instructions, and clearly labeled for a named child. A caregiving staff member shall keep the medication out of reach of children and shall return the medication to a parent or destroy it when no longer needed.

A caregiving staff member shall give or apply the medication according to the instructions provided. A caregiver shall maintain a record as to the time and the amount of medication given or applied.

Prescription medication shall have a pharmacy label indicating the physician's name, child's name, instructions, and the name of the medication.

718. Waiver of Health Requirements Not specified

720. SAFETY

721. General Safety Requirements

Standard Il Environment Generally.

Furnaces, pumps, water heaters, electrical boxes, heating appliances, pipes, and other similar devices shall be maintained in a safe condition and shall be made inaccessible to children.

A caregiver shall store all flammable materials, medical supplies, bleaches, detergents, insecticides, plastic bags, firearms and other similar hazardous materials securely and out of the reach of children.

Standard 16 Stairs and Steps.

Any stairway or steps necessary as a means of exiting shall be maintained in safe condition at all times. Landings at least as wide as the swing of the door



shall be located outside all approved exit doors where steps or stairs are necessary. Landings, steps, and stairs shall be brovided with handrails designed and constructed for use by children.

Standard 20 Electrical.

The electrical service shall be maintained in a safe condition.

722. Fire Safety Requirements

Standard 15 Exiting and Floor Levels.

When child occupancy is above the second floor, the building shall be of 1-hour, fire-resistive construction, and all required stair ways and other vertical openings shall be enclosed by a minimum 1-hour, fire-resistive construction to provide a protected means of egress direct to the outside at grade.

Standard 18 Nighttime Care.

In homes where children are in care between the hours of 11 p.m. and 6 a.m., wall and ceiling finish materials throughout the home shall be at least class C for flamespread, fuel contribution, and smoke development. All combustible wood paneling and ceiling tile that is applied either to a noncombustible backing or furred out not more than 1 inch may be weated with an approved fire retardant coating, that achieves at least a class C rating. In addition, at least 1 smoke detector shall be installed on each flow of the home, including the basement, whether or not the floor is used by children in care.

Standard 19 Emergency Alarm and Procedures.

A fire drill program shall be established and practiced to assure prompt evacuation of the home in case of emergency.

Standard 21 Extinguishers.

A home shall have a minimum of 15-pound multipurpose fire extinguisher on each floor used by children in care.



Standard 25 Reports of Injury, Illness, or Fire.

A caregiver shall report to the department any fire occurring in a home which results in loss of property within 5 days after the occurrence of the fire.

723. Transportation

Not specified

724. Safety Requirements for Equipment

Not specified

725. Water Activities (Including Swimming)

Not specified

726. Emergency Procedures

Standard 2 Caregiving Staff and Group Day Care Home Family.

A caregiver shall have an arrangement with a person 18 years of age or older who is available to assist in an emergency situation.

Standard 19 Emergency Alarm and Procedures.

A written plan for the evacuation and care of children shall be established for each of the following emergencies:

Fire.

Tornado.

Serious accident or injury.

A caregiver shall inform each assistant caregiver of his or her duties and responsibilities in the event of such an emergency.

727. First Aid Supplies

Not specified .

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800. NUTRITION AND FOOD SERVICE

810. NUTRITION

811. Nutritional Requirements

Standard 7 Food and Nutrition.

There shall be enough of the proper kinds of foods to enable the child to meet his or her nutritional needs for growth and development.

Food shall be provided so that there are no excessively long periods between meals and snacks.

See also 1000. PARENT PARTICIPATION

812. Warver of Requirements
Not specified

820. FOOD PREPARATION

821. Food Preparation and Service Requirements

Standard 13 Food and Food Hendling.

All milk and milk products used and served shall be commercially pasteurized by an approved source.

Home canned foods shall not be served or used, except when the preparer of the canned food has prepared the food according to Michigan cooperative extension procedures for safe canning or equivalent procedures.

Refrigeration equipment shall be used for the storage of perishable foods and shall maintain food temperatures of 45 degrees Fahrenheit or below.



Adequate facilities shall be provided for proper washing of all utensils and equipment used in the preparation and serving of food.

900. SOCIAL SERVICES

Not specified

1000. PARENT PARTICIPATION

Standard 4 Program,

A caregiver shall talk with a parent about the child's daily activities to insure that the child's daily routine in the group day care home and his or her own home fit together.

Toilet training shall be planned cooperatively between the caregiver and a parent so that the toilet routine established is consistent between the group day care home and the child's own home.

Standard 5 Discipline.

A caregiver shall talk with a parent about the methods of child handling and discipline to insure that the methods used shall encourage cooperation, self-direction, and independence.

Standard 7 Food and Nutrition.

A caregiver shall work out a written statement for the provision of food with a parent at the time of initial attendance. The statement shall include who provides the food and instructions for feeding the child.

Food shall be provided so that there are no excessively long periods between meals and snacks.



1100. INFANTS AND TODDLERS

1110. PROGRAM OF ACTIVITIES

Not specified

1120. HEALTH AND SAFETY REQUIREMENTS

Not specified

1130. INFANT NUTRITION

Standard 13 Food and Food Handling.

Sanitary methods shall be used in the handling of formula, bottles, and nipples to provide the infant with safe formula intake.

1200. CHILDREN WITH HANDICAPPING CONDITIONS

1210. PROGRAM OF ACTIVITIES

Not specified

1220. HEALTH AND SAFETY REQUIREMENTS

See 341. Children

1230. STAFFING

Not specified

1300. SCHOOL AGE CHILDREN

1310. PROGRAM OF ACTIVITIES

Not specified

1320. HEALTH AND SAFETY REQUIREMENTS

Not specified



1400. FACILITY REQUIREMENTS

1410. SPACE

Standard 12 Space.

For each child present in the home, a group day care home shall provide not less than 35 square feet of indoor floor used by, and accessible to, the child, exclusive of bathrooms and storage areas.

An outdoor play area of not less than 600 square feet, protected from hazards, shall be available on the premises or within walking distance of the home.

1420. LIGHTING, VENTILATION, AND TEMPERATURE

Standard II Environment Generally.

A home shall be capable of being heated at no less than 65 degrees Fahrenheit at a point 2 feet above the floor. Hot water pipes, steam radiators, and registers shall be shielded to protect against burns.

1430. EXITS

Standard 15 Exiting and Floor Levels.

Each floor which is used by children in care shall have not less than 2 approved exits which are remote from one another. At least 1 exit from each floor level shall provide a direct means of unobstructed travel to the outside at street or ground level.

A window shall not be used as an approved exit.

A room or space, including attics, which is accessible only by a ladder, folding stairway, or through a trap door shall not be used by children.



All approved means of exiting shall be maintained in unobstructed, easily traveled condition at all times that children are in care. There shall be no exposure to inherent hazards of the home, such as the furnace, flammable storage, or other similar conditions.

Each door which is part of a means of exiting shall be not less than 28 inches wide, excluding bathroom doors.

1440. TOILETS AND LAVATORIES
Not specified

1500. OTHER STATE REQUIREMENTS - COMPLIANCE WITH OTHER LOCAL,
STATE, AND REGIONAL LAWS AND REGULATIONS

1510. ZONING
Not specified

1520. FIRE
Not specified

1530. BUILDING
Not specified

1540. <u>HEALTH</u> See 1550. SANITATION

1550. SANITATION

Standard 14 Sanitation.

Each sink, lavatory, bathroom, or other water fixture used by or serving children shall be supplied with safe water from an approved source. Water shall be supplied from a public water system or from a private water system which meets the requirements of the department of public health.



MICHIGAN

GROUP DAY CARE HOMES

Sewage and other water-carried wastes shall be disposed of through a municipal sewer system or into a private system which shall meet the requirements of the department of public health.

1560. NEW CONSTRUCTION
Not specified



Except where otherwise noted, all citations are to the Rules of the Minnesota Department of Public Welfare, Standards for Family Day Care and Group Day Care Homes in Minnesota, DPW Rule 2, October, 1973.

100. STATE LICENSING OF CHILD DAY CARE FACILITIES

- 110. TYPES OF FACILITIES SUBJECT TO LICENSURE AS DEFINED BY STATE STATUTES AND REGULATIONS AND/OR LOCAL ORDINANCES AND REGULATIONS
- III. Definitions
- I Definitions.

Group Family Day Care - A program providing day care for more than five but fewer than eleven children at any one time, including the provider's or helper's own children under school age.

- 112. Exclusions and Exemptions
 See FAMILY DAY CARE HOMES
- 113. HHS Day Care Compliance Not specified
- 120. AGENCY RESPONSIBLE FOR LICENSING OF DAY CARE PROGRAMS
- 121. Organization of the Administrative Unit
 See DAY CARE CENTERS
- 122. Responsible Official
 See DAY CARE CENTERS



200. LICENSING PROCESS AND ENFORCEMENT PROCEDURES

- 210. LICENSING PROCESS
- 211. Promulgation of Regulations
 See DAY CARE CENTERS
- 212. Advisory Body and Other Community Participation
 See DAY CARE CENTERS
- 220. LICENSING PROCEDURE
- 221. Application and Issuance
 See FAMILY DAY CARE HOMES
- 222. <u>Fee Charged</u>
 Not specified
- 223. Areas of Investigation
 See FAMILY DAY CARE HOMES
- 224. <u>License Renewal</u>
 See FAMILY DAY CARE HOMES
- 225. <u>Conditional/Provisional Licenses</u>
 See FAMILY DAY CARE HOMES
- 226. Substantial Compliance
 See FAMILY DAY CARE HOMES
- 230. ENFORCEMENT PROCEDURES
- 231. Facility Inspections
 See FAMILY DAY CARE HOMES
- 232. Denial, Suspension, Revocation of a License
 See FAMILY DAY CARE HOMES
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GROUP DAY CARE HOMES

MINNESOTA

233. Remedies and Sanctions

233.1 Hearings
See FAMILY DAY CARE HOMES

233.2 <u>Decisions</u> See DAY CARE CENTERS

233.3 Judicial Review
See DAY CARE CENTERS

300. ADMINISTRATION

310. GENERAL ADMINISTRATION

311. General Administrative Requirements
See FAMILY DAY CARE HOMES

Not specified

313. Proof of Operator Financial Capabilities
Not specified

314. <u>Insurance</u> See FAMILY DAY CARE HOMES

320. PERSONNEL

321. Publication of Personnel Policies
Not specified

322. Constraints Against Employment Not specified



330. NON-DISCRIMINATION

331. Requirements Prohibiting Discrimination
See FAMILY DAY CARE HOMES

340. RECORDS REQUIREMENTS

341. Children
See FAMILY DAY CARE HOMES

342. Staff
See FAMILY DAY CARE HOMES

343. Child Eligibility and Enrollment Requirements
See FAMILY DAY CARE HOMES

344. Child Abuse Reporting
Not specified

345. Confidentiality of Records Requirements
See FAMILY DAY CARE HOMES

400. GROUP COMPOSITIONS OF CHILDREN

- 410. STAFF/CHILD RATIO REQUIREMENTS
- 411. Staff/Child Ratio as of March, 1981
 See 421. Group Size as of March, 1981
- 412. Methods of Computing Staff/Child Rati∞ See 421. Group Size of as March, 1981

420. GROUP SIZE

421. Group Size as of March, 1981

<u>LIMITATIONS OF LICENSE:</u> THE GFDC SHALL BE LICENSED FOR NO MORE THAN TEN CHILDREN UNDER SCHOOL-AGE, INCLUDING THE PROVIDER'S AND HELPER'S CHILDREN UNDER SCHOOL-AGE.

Satisfactory Compliance:

Maximum licensed capacities:

If the number of children in care is no more than:		Then licensed capacity shall be:		
INFANTS	TODDLERS	PRE- SCHOOLE	PROVIDER ERS ONLY	PROVIDER & HELPER
0	0	10	10	10
·0 1	7		7 ₹ 5	10 10
2	,		5 4	10 10
4 5−6			4	10
7-8	•		- \	8

Part-time children may be counted as one full-time child if they are not in care at the same time.

In addition to the licensed capacity, two school-age children per staff may be in care if:

Care is generally limited to no more than three hours per day.

Exceptions to this limit amount to no more than 30 days per school year.

Other child-care arrangements shall have the prior approval of the agency.



422. Methods of Computing Group Size

See 421. Group Size as of March, 1981

500. STAFF QUALIFICATIONS AND TRAINING REQUIREMENTS

510. CHILD CAREGIVER STAFF QUALIFICATIONS

511. Age

See FAMILY DAY CARE HOMES

512. Health

See FAMILY DAY CARE HOMES

513. Education

See 514. Experience

514. Experience

STAFF QUALIFICATIONS: GROUP-FAMILY-DAY-CARE PROVIDERS SHALL HAVE EXPERIENCE AND/OR TRAINING IN PROVIDING DAY CARE TO CHILDREN.

Satisfactory Compliance:

A minimum of one year's experience as a licensed family-day-care provider.

or

A minimum of one year's experience as a paid or volunteer staff member of a licensed group-day-care facility.

or

A minimum of one approved child-development course.

520. PROGRAM DIRECTOR QUALIFICATIONS

521. Age

See FAMILY DAY CARE HOMES

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522. Health

See FAMILY DAY CARE HOMES

523. Education

See 514. Experience

524. Experience

See 514. Experience

530. SUPPORT STAFF QUALIFICATIONS

Not specified

540. POST EMPLOYMENT/IN-SERVICE: ORIENTATION AND TRAINING

54L Program Director

See FAMILY DAY CARE HOMES

542. Child Caregiver Staff

See FAMILY DAY CARE HOMES

543. Support Staff

See FAMILY DAY CARE HOMES

600. PROGRAM OF ACTIVITIES, INCLUDING EDUCATION

610. PROGRAM REQUIREMENTS

611. Program of Activities

VIII Daily Activities.

EACH CHILD SHALL BE PROVIDED WITH ACTIVITIES THAT DEVELOP BOTH LARGE AND SMALL MUSCLES.



Satisfactory Compliance:

Daily activities shall include large-muscle activities, such as running, jumping, skipping, climbing, sliding, rolling, pulling, and pushing.

Daily activities shall include small-muscle activities, such as cutting, pasting, and manipulating clay, crayons, and other small objects.

EACH CHILD SHALL BE PROVIDED WITH ACTIVITIES THAT DEVELOP CREATIVITY AND IMAGINATION.

Satisfactory Compliance:

Daily activities shall include art and music that encourage individual creativity such as making collages, painting, developing rhythm, and dancing.

Daily activities shall include dramatic play, such as "house" and "store."

EACH CHILD SHALL BE PROVIDED WITH ACTIVITIES THAT ENCOURAGE COGNITIVE DEVELOPMENT.

Satisfactory Compliance:

Daily activities shall include the development of skills in recognizing colors, shapes, sizes, animals, and so forth.

PERMISSION SHALL BE OBTAINED FROM THE PARENTS BEFORE ALLOWING SCHOOL-AGE CHILDREN IN CARE TO PARTICIPATE IN ACTIVITIES OUTSIDE THE GROUP-FAMILY-DAY-CARE FACILITY, SUCH AS SPECIAL INTEREST GROUPS, BIKE RIDING WITH FRIENDS, RECREATIONAL PROGRAMS, AND THE LIKE.

See also FAMILY DAY CARE HOMES



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612. Program Equipment and Materials
See FAMILY DAY CARE HOMES

613. Nap Provision

PHYSICAL ENVIRONMENT: GROUP-FAMILY-DAY-CARE FACILITIES SHALL BE LARGE ENOUGH TO PROVIDE SPACE FOR A VARIETY OF ACTIVITIES.

Satisfactory Compliance:

A crib or padded playpen shall be provided for each infant in attendance.

A cot or bed shall be provided for each toddler and preschool child in attendance.

See also FAMILY DAY CARE HOMES

614. Discipline and Guidance
See FAMILY DAY CARE HOMES



700. HEALTH AND SAFETY

710. HEALTH

711. General Health Requirements
See FAMILY DAY CARE HOMES

712. <u>Health Assessments</u>
Not specified

713. <u>Immunizations</u>
Not specified



714. Sanitation
See FAMILY DAY CARE HOMES

715. Daily Illness Screening
Not specified

716. Care of Sick Children
See FAMILY DAY CARE HOMES

717. Medication and Special Diet Provisions
See FAMILY DAY CARE HOMES

718. Waiver of Health Requirements
Not specified

720. SAFETY

721. General Safety Requirements
See FAMILY DAY CARE HOMES

722. Fire Safety Requirements
See FAMILY DAY CARE HOMES

723. <u>Transportation</u>
See FAMILY DAY CARE HOMES

724. Safety Requirements for Equipment
Not specified

725. Water Activities (Including Swimming)
Not specified

726. Emergency Procedures
See FAMILY DAY CARE HOMES





727. First Aid Supplies
See FAMILY DAY CARE HOMES

800. NUTRITION AND FOOD SERVICE

810. NUTRITION

811. Nutritional Requirements
See FAMILY DAY CARE HOMES

812. <u>Waiver of Requirements</u>
Not specified

820. FOOD PREPARATION

821. Food Preparation and Service Requirements
See FAMILY DAY CARE HOMES

900. SOCIAL SERVICES

Not specified

1000. PARENT PARTICIPATION

See FAMILY DAY CARE HOMES

1100. INFANTS AND TODDLERS

III0. PROGRAM OF ACTIVITIES
See FAMILY DAY CARE HOMES

MINNESOTA

1120. HEALTH AND SAFETY REQUIREMENTS
See FAMILY DAY CARE HOMES

1130. <u>INFANT NUTRITION</u> See FAMILY DAY CARE HOMES

1200. CHILDREN WITH HANDICAPPING CONDITIONS

1210. PROGRAM OF ACTIVITIES
See FAMILY DAY CARE HOMES

1220. HEALTH AND SAFETY REQUIREMENTS' See FAMILY DAY CARE HOMES

1230. STAFFING
Not specified

1300. SCHOOL AGE CHILDREN

1310. PROGRAM OF ACTIVITIES
Not specified

1320. HEALTH AND SAFETY REQUIREMENTS
Not specified

1400. FACILITY REQUIREMENTS

1410. SPACE

PHYSICAL ENVIRONMENT: GROUP-FAMILY-DAY-CARE FACILITIES SHALL BE LARGE ENOUGH TO PROVIDE SPACE FOR A VARIETY OF ACTIVITIES.



Satisfactory Compliance:

There shall be a minimum of 35 square feet of usable indoor play area per child, excluding bathrooms. This may include basement, if warm and dry, for large-muscle activities.

There shall be a safe outdoor play area adjacent to the GFDC home or park facilities nearby for regular use.

See also FAMILY DAY CARE HOMES

1420. LIGHTING, VENTILATION, AND TEMPERATURE See FAMILY DAY CARE HOMES

1430. EXITS

See FAMILY DAY CARE HOMES

1440. TOILETS AND LAVATORIES
See FAMILY DAY CARE HOMES

1500. OTHER STATE REQUIREMENTS - COMPLIANCE WITH OTHER LOCAL, STATE, AND REGIONAL LAWS AND REGULATIONS

. 1.

1510. ZONING

Not specified

1520. FIRE

Not specified

1530. BUILDING

Not specified

1540. HEALTH

Not specified



GROUP DAY CARE HOMES

MINNESOTA

1550. SANITATION

Not specified

1560. NEW CONSTRUCTION

Not specified



MISSOURI

GROUP DAYCARE HOMES

Missouri regulates Family Day Care Homes and Group Day Care Homes with the same set of regulations. See FAMILY DAY CARE HOMES.



GROUP DAY CAREE HOMES

NEVADA

Nevada licenses G roup Day Care Homes under the same set of regulations as Day Care Centers. See DAY CARE CENTERS.

G_ROUP DAY CARE HOMES

NEW HAMPSHIRE

Now Hampshire regulates Family Day Caree Homes and Group Day Care Homes with the same set of regulations, See FAMMILY DAY CARE HOMES.

Except where otherwise neoted, all citations are from the Pennsylvania Department of Public Wellfare, Bureau of Child Development Programs, Regulations for Group Day Care Homes (Chapter II, Section 8B of the Department of Public Welfare's Social Services Manual), April, 1978.

100. STATE LICENSING OF CHILD DAY CARE FACILITIES

110. TYPES OF FACILITIES SUBJECT TO LICENSURE AS DEFINED BY STATE STATUTES AND RECULATIONS AND/OR LOCAL ORDINANCES AND REGULATIONS

III. Definitions

- 17. Drop-In Care Program is a group day care home program providing care for any child for less than 4 consecutive hours, on an intermittent basis.
- 21. Group Day Care Homene is a facility in which care is provided for more than 6 but less than 12 childeren, at any one time, where the child care areas are being used as a family residence. A facility in which care is provided for more than 6 but less iteman 12 children, at any one time, may be licensed/approved as a day care center if care is provided in a facility where the child care areas are not being used as a family residence and the provider meets the requirements of a day care center.
- 25. Night Care Program is a group day care home program providing care for any child between the headures of 7.p.m. and 7 a.m., in which the parent(s) desires the child to sleep.
- 112. Exclusions and Exemptions
 Not specified



120. AGENCY RESPONSIBLE FOR LICENSING OF DAY CARE PROGRAMS

121. Organization of the Administrative Unit

See DAY CARE CENTERS

122. Responsible Official
See DAY CARE CENTERS

200. LICENSING PROCESS AND ENFORCEMENT PROCEDURES

210. LICENSING PROCESS

211. Promulgation of Regulations
See DAY CARE CENTERS

212. Advisory Body and Other Community Participation
See DAY CARE CENTERS

220. LICENSING PROCEDURE

221. Application and Issuance
See DAY CARE CENTERS

222. Fee Charged
See DAY CARE CENTERS

223. Areas of Investigation
See DAY CARE CENTERS

224. <u>License Renewal</u> See DAY CARE CENTERS

225. Conditional/Provisional Licenses
See DAY CARE CENTERS





226. Substantial Compliance

38. When a waiver is sought from any of the following regulations, the provider shall submit a written request to the Bureau of Child Development Programs of the Department, the ugh the appropriate Regional Office of the Department. The request shall be reviewed by the Director (or Acting Director) of the Bureau of Child Development Programs, one Early Childhood Specialist from the Department of Education, Division of Early Childhood Education, and one Regional Office Staff Person as selected by the provider. These three persons shall make a decision as to whether or not a waiver shall be granted.

230. ENFORCEMENT PROCEDURES

231. Facility Inspections
See DAY CARE CENTERS

232. Denial, Suspension, Revocation of a License See DAY CARE CENTERS

233. Remedies and Sanctions

233.1 Hearings

37. Appeals related to the Department's approval or licensure may be made pursuant to the Administrative Agency Law, Act of June 4, 1975, P. L. 1388 and the Department's regulations on Licensure or Approval of Facilities as specified in Section 9000 of the DPW Manual.

233.2 <u>Décisions</u> See DAY CARE CENTERS

233.3 <u>Judicial Review</u> See DAY CARE CENTERS



300. ADMINISTRATION

310. GENERAL ADMINISTRATION

311. General Administrative Requirements.

- 48. The provider shall maintain a list of addresses and telephone numbers of at least three substitute caregivers (providing care in the regular caregiver's group day care home) and/or alternate caregivers (providing care in the alternate caregiver's group day care home) who are readily available to care for the children in the absence of the caregiver during temporary or emergency situations. The list shall be checked for accuracy and updated at least every 6 months. All facilities of alternate caregivers shall require license/approval by the Department.
- 53. Caregivers shall be responsible for the direct care, protection, supervision, and guidance of the children within a group day care home.

See also DAY CARE CENTERS

312. Telephone

- 87. Each facility shall have a telephone. Those facilities which have an unlisted telephone number shall make this number available to the parent(s) and emergency contact persons of the children in care, the sponsoring agency (if applicable), and the appropriate Regional Office of the Department.
- 313. Proof of Operator Financial Capabilities
 Not specified
- 314. <u>Insurance</u>
 Not specified



320. PERSONNEL

321. <u>Publication of Personnel Policies</u> Not specified

322. Constraints Against Employment Not specified

330. NON-DISCRIMINATION

331. Requirements Prohibiting Discrimination Not specified

340. RECORDS REQUIREMENTS

341. Children

168. The provider shall have an individual record for each child enrolled. Information in these records shall be kept current and checked for accuracy every 6 months.

169. Each child's record shall contain the following:
completed application signed by the parent(s) (required prior to admission);

a copy of the agreement signed by the provider and the parent(s) (required prior to admission);

initial and subsequent health appraisal reports;

dates of application, admission, and withdrawal of the child;

written consent signed by parent(s) for emergency medical care for the child and administration of any medications or special dietary needs (required prior to admission);



written consent signed by parent(s) for all transportation provided by the provider, trips, and swimming if the child will be participating in these activities;

record of accidents, injuries, and illnesses which require inpatient hospitalization occurring to the child while he/she is present at the facility and a copy of the report sent to the appropriate Regional Office of the Department in relation to such occurrence; and,

at least semi-annual statements on the child's use of day care service and his/her developmental progress.

- 171. The provider shall provide assistance in interpreting information in the child's record to the child's parent(s).
- 172. The parent(s) shall be informed they have access to their child's record with the exception of material protected under the provisions of confidentiality statutes.
- 197. For drop in care programs a copy of the child's record shall be transferred by the provider to the parent(s) or to any person at the request of the parent(s) when the child is no longer being served.
- 342. Staff
 Not specified
- 343. Child Eligibility and Enrollment Requirements
 See DAY CARE CENTERS
- 344. Child Abuse Reporting
 See DAY CARE CENTERS



345. Confidentiality of Records Requirements

170. All child records shall be kept confidential and in a locked cabinet. Unrestricted access to the child records shall be limited to the provider/caregiver and to the Department and its authorized agents and only for the purpose of supervising the facility. All other persons who require access to the child records shall obtain written permission from the child's parent(s).

See also DAY CARE CENTERS

400. GROUP COMPOSITIONS OF CHILDREN

- 410. STAFF/CHILD RATIO REQUIREMENTS
- 411. Staff/Child Ratio as of March, 1981
- 57. At no time shall the number of children in care exceed Il children.
- 58. There shall be a minimum of 2 caregivers caring for the children at all times when there are more than 6 children present at the facility.
- 59. There shall be no more than 8 infants/toddlers in a group day care home at any one time. There shall be no more than 4 infants/toddlers present when only one caregiver is present.
- 60. If a caregiver has related or foster children in the group day care home, each related and foster child under the age of 6 shall be counted in the caregiver-child ratio requirements, as specified above.
- 107. At no time shall children be left unsupervised indoors or out.



180. In night care programs at least 1 caregiver shall be awake at all times and shall check on the children at least every 2 hours.

- 412. Methods of Computing Staff/Child Ratios
 See 411. Staff/Child Ratio as of March, 1981
- 420. GROUP SIZE
- 421. Group Size as of March, 1981
 See 411. Staff/Child Ratio as of March, 1981
- 422. Methods of Computing Group Size
 See 411. Staff/Child Ratio as of March, 1981

500. STAFF QUALIFICATIONS AND TRAINING REQUIREMENTS

- 510. CHILD CAREGIVER STAFF QUALIFICATIONS
- 511. Age
- 51. The caregiver shall be at least 18 years of age.
- 512. Health
- 130. Each caregiver, volunteers who serve on a regular basis, and family members providing direct care for the children on a regular basis, shall have a health appraisal within 3 months prior to providing initial day care service and annually thereafter. Health appraisals shall be certified by a licensed physician. The health appraisal shall include:
 - a physical examination;

tuberculosis screening and follow-up which assures freedom from communicable TB (screening required only every 2 years);



detection of chronic diseases that require medication or restriction of activity; and,

any information noting any special medical problem which would interfere with the health of the children or prohibit the caregiver from providing adequate care for the children.

If day care service to children is interrupted or sporadic during the year, I annual health appraisal shall be sufficient, as long as the health appraisal is performed 3 months prior to providing initial day care service.

131. Caregivers with cold sores (herpes) infections shall not be permitted to care for infants under 3 months of age.

513. Education

The caregiver shall have the following qualifications:

a high school diploma or general educational development certification;

15 credit hours in early childhood education, child development, special education, elementary education, or the human services field; I year work experience related to the care and development of children; and, at least 2 written references from persons other than the caregiver's family who can vouch for the caregiver's suitability to work with children; or,

a high school diploma or general educational development certification; 3 years work experience related to the care and development of children; and, at least 2 written references from persons other than the caregiver's family who can vouch for the caregiver's suitability to work with children.

55. Certified competency-based training may be substituted for equivalent education and/or experience requirements. Equivalencies shall be determined by the Bureau of Child Development Programs of the Department and the appropriate Regional Office of the Department.

514. Experience

See 513. Education

520. PROGRAM DIRECTOR QUALIFICATIONS

521. Age

See 511. Age

522. Health

512. Health

23. Education

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See 513. Education

524. Experience

See 513. Education

530. SUPPORT STAFF QUALIFICATIONS

52. All volunteers including family members providing direct care for the children, shall be at least 15 years of age. Volunteers may be counted as caregivers in the caregiver-child ratio as long as the caregiver qualifications as specified in these regulations are met.

540. POST EMPLOYMENT/IN-SERVICE: ORIENTATION AND TRAINING

541. Program Director

Not specified

542. Child Caregiver Staff

Not specified

543. Support Staff

Not specified

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600. PROGRAM OF ACTIVITIES, INCLUDING EDUCATION

610. PROGRAM REQUIREMENTS

611. Program of Activities

- 103. A written plan of daily activities and routines, in addition to free play, shall be established. The plan shall be flexible to accommodate the needs of individual children and the group as a whole.
- 104. Daily activities shall promote the development of skills, social competence, self-esteem, and positive self-identity. Daily experiences shall recognize the child as an individual and give some choice of activities that respect personal privacy, life-style, and cultural background.
- 108. Weather permitting, all children shall be taken out of doors daily.
- 181. Bedtime schedules shall be established for children in consultation with the child's parent(s).
- 183. Evening quiet time activity such as story-time, games, art and craft activities, and reading shall be provided to each child arriving before bedtime.

612. Program Equipment and Materials

90. Play equipment and materials shall be provided that are appropriate to the developmental needs, individual interests, and ages of the children. There shall be a sufficient amount of play equipment and materials so that there is not excessive competition and long waits.

91. Play equipment and materials shall include items from each of the following 6 categories:

materials for dramatic seeds playing (for example, dress-up clothes, costumes, puppets, housekeeping equipment);

toys and materials for cognitive development (for example, games, books, puzzles, flash cards);

toys and materials for visual development (for example, mobiles, film viewers, non-breakable mirrors);

toys and materials for auditory development (for example, records, record player, musical instruments);

toys to handle and manipulate and art materials for tactile development (for example, clay, paint, scissors, blocks, sand, water, squeeze toys, stuffed animals, beads, rattles); and,

toys and equipment for large muscle development (for example, swings, balls, sports equipment, climbing apparatus, bicycles, tumbling mats, large cardboard boxes, jump ropes).

613. Nap Provision

- 67. The same area shall not be used for sleeping/napping and play at the same time.
- 98. Each child, except school-age children who do not take naps, shall have individual clean, age-appropriate rest equipment, such as a crib, cot, bed, mat, or bedding. Seasonably appropriate top and bottom covering, such as sheets or blankets, shall be provided.
- 99. At least two feet (6 decimeters) of space shall be provided between beds, cots, cribs, or other rest equipment while in use.



- 100. Linens, blankets, mats, and bedding shall be cleaned at least weekly. Cribs, cots, beds, and mattresses shall be cleaned thoroughly with a cleaning agent at least monthly.
- 185. In night care programs children shall be provided with beds equipped with comfortable springs, mattresses, sheets, pillows, pillow cases, and blankets. No children shall share a bed. Double beds shall not be permitted. Bed linens shall be changed at least once a week.
- 186. The upper level of double-deck beds shall not be used for children under 10 years of age. The upper level of double deck beds shall be allowed for children 10 years or older if a bed rail and safety ladder is provided.

614. Discipline and Guidance

- 105. Caregivers shall not use any form of physical punishment, including spanking. Disciplinary methods shall not humiliate, shame, or frighten the child.
- 184. No physical restraints shall be used to confine children to bed.

700. HEALTH AND SAFETY

710. HEALTH

711. General Health Requirements

- 106. Ongoing efforts shall be made to provide for the early identification of all children suspected of having special physical, social, intellectual, or emotional problems and for their referral to specialized services.
- 712. Health Assessments
 See DAY CARE CENTERS



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713. Immunizations See DAY CARE CENTERS

714. Sanitation

- 75. Each facility shall have not and cold running water.
- 77. If paint or plaster on any surface which is accessible to children is peeled or damaged, it shall be repaired immediately.
- 78. When surfaces are repaired or any new surface which will be accessible to children is painted, no paint containing lead in excess of .06% shall be used.
- 79. Poisonous plants shall not be accessible to children.
- 80. There shall be no smoking, cigarettes, pipes, cigars, butts, or ashes in the child care areas or in the food preparation areas while the children are present in the facility.
 - 81. All floors, walls, ceilings, and other surfaces shall be kept clean and in good repair.
- 101. Each child shall have a separate clean towel and wash cloth. Paper towels are acceptable for use as both towels and wash cloths. Soap shall be available for use.
- 109. Children and caregivers shall be required to wash their hands before meals and after toileting. When necessary, the caregiver shall assist children in handwashing.
- 110. Children shall be released from the facility only to the child's parent(s) or the person designated in writing by the parent(s) to receive the child.



- 128. Any pet or animal present at the facility, indoors or outdoors, shall be in good health, show no evidence of carrying disease, and be a friendly companion for the children. This shall also apply to those pets or animals present at the facility which do not belong to the provider.
- 187. In night care programs each child shall have individual, clean, comfortable sleeping garments.
- 193. In drop-in care programs the parent(s) shall provide a supply of diapers when needed, unless other arrangements are made between the parent(s) and the caregivers.
- 715. Daily Illness Screening
 See DAY CARE CENTERS

716. Care of Sick Children

- 119. When emergency medical/surgical care is needed for a child, the parent(s) or the emergency contact person shall be contacted as soon as practical to the best interest of the child. If the parents or the emergency contact person cannot be reached, the provider shall record in writing the attempts made to inform the parents and the emergency contact person.
- 120. The caregiver who accompanies a child to a source of emergency care shall remain with the child until rement(s) or designee assumes responsibility for the child's care.
- 124. Children shall not be separated from the group for illness unless separation provides for their own comfort or is required to provide adequate care for the group.



717. Medication and Special Diet Provisions

- 121. No medication of any type, for example, cough drops, vitamins, aspirin, ear drops, aspergum, or cough syrup, shall be given to a child without a physician's current (period of time specified on the instructions), written instructions and written consent from the child's parent(s).
- 122. A caregiver who accepts responsibility for administration of medication shall assure proper labeling of medication and record dose and times administered.
- 123. All medication in the facility shall be kept in a place inaccessible to children. All medication shall be kept in their original containers, labeled with the original prescription label, and have safety lock closures on the containers. All medication requiring refrigeration shall be refrigerated at the proper temperature.

718. Waiver of Health Requirements Not specified

720. SAFETY

721. General Safety Requirements

- 65. If there are unsafe areas, such as open drainage ditches, wells, holes, or heavy street traffic, in or near the outdoor play space, there shall be fencing or natural barriers to restrict children from these areas.
- 76. All medicines, drugs, cleaning materials, detergents, aerosol cans, and other poisonous and toxic materials shall be stored in their original containers and used in such a way that shall not contaminate play surfaces, food, food preparation areas, or constitute a hazard to the children. Such materials shall be kept in a place inaccessible to children and separate from child care areas, food, and food preparation areas.



- 83. Where glass is used in traffic areas, a visual strip or other visual identification shall be provided so that the glass is noticeable.
- 85. Hot water pipes and other sources of heat accessible to children exceeding 1100 F (430 C) shall be equipped with protective guards or insulated to prevent children from coming into direct contact with them.
- 86. No free-standing space heaters shall be used. Space heaters that are fixtures shall be equipped with protective guards to prevent children from coming into direct contact with them. Fireplaces shall be securely screened.
- 92. Toys, play equipment and any other equipment used by the children shall be of substantial construction and free from rough edges, sharp corners, pinch and crush points, splinters, exposed bolts, and unguarded ladders on slides.
- 93. Toys and objects with a diameter of less than 1 inch (2.5 centimeters), objects with removable parts that have a diameter of less than 1 inch (2.5 centimeters), plastic bags, and styrofoam objects shall not be accessible to children who are still placing objects in their mouths.
- 94. Outdoor equipment, such as climbing apparatus, slides, and swings, shall be anchored firmly, in good repair, and placed in a safe location.
- 97. High chairs, when used, shall have a wide base and a safety strap.
- 722. Fire Safety Requirements
 Not specified



723. Transportation

144. Providers shall notify local traffic safety authorities about location of the facility and about the program's use of pedestrian and vehicular routes around the day care site. Safe pedestrian cross-ways, pick-up and drop-off points and bike routes shall be appropriately determined in the vicinity of the facility and communicated to the children and parent(s).

The following requirements shall apply whenever the provider is providing transportation for the children, including transportation on trips.

- 146. The provider shall obtain written consent from the parent(s) for any transportation provided by the provider. The written consent shall specify any special need or problem of a child which might require special care while being transported, such as seizures or a tendency toward motion sickness, and instructions for this special care. A copy of this information and specific training to deal with the childs special need shall be given to the operator or attendant of any vehicle transporting the child.
- 147. Vehicles used to transport children shall be equipped and operated in conformity with the provisions of the Pennsylvania Motor Vehicle Code.
- 148. Vehicles used to transport children shall be insured with at least the minimum insurance required by law under the Pennsylvania No-Fault Motor Vehicle Insurance Act.
- 149. The caregiver-child ratios in Section 411 shall apply at all times children are being transported.
- 150. The operator of the vehicle must be at least 18 years of age and possess a valid driver's license.



. . . .

- 151. No vehicle shall begin moving until all children are seated and secured in age-appropriate safety restraints, which shall remain fastened at all times the vehicle is in motion.
- 152. No more than 3 persons shall occupy the front seat of an automobile.
- 153. All doors on vehicles shall be locked whenever the vehicle is in motion.
- 154. Children shall never be left unattended in a vehicle.
- 155. The back of pick-up trucks shall not be used to transport children.
- 156. A first aid kit, including the contents as specified in 116, shall be easily accessible in the vehicle at all times the children are being transported.
- 157. Children shall be released by the driver or attendant of the vehicle only to the child's parent(s) or the person designated by the parent(s) to receive the child.
- 206. When public transportation is used by the provider, only those transportation requirements as specified in 144, 146, 149, 154, 156, and 157 shall apply.
- 724. Safety Requirements for Equipment See 721. General Safety Requirements
- 725. Water Activities (Including Swimming)
- 95. All swimming pools shall meet Department of Environmental Resources or county Health Department standards. All in-ground swimming pools located in the outdoor play space area or accessible to children shall be fenced with a



supervision shall include at all times at least 1 person certified in Red Cross Advanced Lifesaving or an equivalent certificate by a recognized agency. All caregivers, volunteers, and other adults who are counted in the adult-child ratio for swimming shall receive basic water safety instructions from the person certified in lifesaving. The following adult-child ratio shall apply when children are swimming:

Developmental Level	Adult	Children
Infants	1	2
Toddlers	. 1	3
Preschoolers	1	4
School-age Children	1	. 6

The above adult-child ratio shall also apply when children are swimming at public or private swimming pools, lakes, parks, or other recreational swimming facilities.

96. Portable wading pools shall be permitted if they are emptied and cleaned daily. All children, including school-age children, shall be directly supervised at all times when wading.

726. Emergency Procedures Not specified

727. First Aid Supplies

- 126. Each facility shall have a first aid kit, which is kept in a place inaccessible to children. The first aid kit shall contain the following: soap, an assortment of adhesive bandages, sterile gauze pads, tweezers, tape, and scissors. An adequate number of first aid kits shall be taken on all trips, with the exception of neighborhood excursions.
- 127. At least 1 individual competent in first aid techniques shall be present with the children whenever the children are in care. Competence shall be satisfied by successful completion of training provided by a public or private health professional.



800. NUTRITION AND FOOD SERVICE

- 810. NUTRITION
- 811. Nutritional Requirements
 See DAY CARE CENTERS
- 812. Waiver of Requirements
 Not specified
- 820. FOOD PREPARATION
- 821. Food Preparation and Service Requirements
- 139. Drinking water shall be available at all times to children of all ages. Disposable cups or individual glasses for each child must be used, except for bottle-fed infants, for drinking purposes between meals.
- 140. Eating and drinking utensils shall be free from cracks and chips.
- 141. Disposable cups, plates, and sturdy eating utensils may be used if discarded after each use. Styrofoam cups shall not be used for infants or toddlers.

900. SOCIAL SERVICES

See DAY CARE CENTERS

1000. PARENT PARTICIPATION

See DAY CARE CENTERS



1100. INFANTS AND TODDLERS

IIIO. PROGRAM OF ACTIVITIES

III. Infants and toddlers shall be provided stimulation through being held, rocked, talked to, played with, bathed, and/or carried.

1120. HEALTH AND SAFETY REQUIREMENTS See DAY CARE CENTERS

1130. INFANT NUTRITION

138. Meals for infants shall be provided according to the following guidelines: a written statement giving formula and feeding schedule shall be obtained from the parent(s);

if no specific formula is specified by the parent(s), a commercially prepared iron-fortified formula shall be used and unused portions shall be discarded after each feeding;

introduction of, all new foods shall be made in consultation with parent(s);

disposable nursers shall be used unless sanitized bottles are provided by the parent(s) or unless a dishwasher is used by the caregiver to sanitize bottles;

every effort shall be made to accommodate the needs of the child who is being breast-ded; and,

infants 6 months or younger shall be held while being bottle fed.

195. In drop-in care programs all meals and bottles shall be provided by the parent(s) unless the caregiver agrees to provide the meals and bottles.

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1200. CHILDREN WITH HANDICAPPING CONDITIONS

1210. PROGRAM OF ACTIVITIES

See DAY CARE CENTERS

(Specialized Day Care Services for Children with Disabilities)

1220. HEALTH AND SAFETY REQUIREMENTS

See DAY CARE CENTERS

(Specialized Day Care Services for Children with Disabilities)

1230. STAFFING

See DAY CARE CENTERS

(Specialized Day Care Services for Children with Disabilities)

1300. SCHOOL AGE CHILDREN

1310. PROGRAM OF ACTIVITIES

- 88. If there are school-age children in the facility, space shall be provided, if desired by the children, where they can study without interruption and without interference from the play of the other children. Rooms used for this purpose shall have table space, lighting of the table space, chairs, pencils, and paper.
- 112. When a facility serves a school-age child, the provider shall notify the school, either verbally or in writing, of the day care placement. There shall be communication between the school and the caregiver in emergencies and in instances in which the child's developmental progress can be enhanced. The parent(s) shall be notified of this communication.
- 113. When a facility serves a school-age child, homework supervision shall be provided, if desired by the parent(s) or the child.



1320. HEALTH AND SAFETY REQUIREMENTS Not specified

1400. FACILITY REQUIREMENTS

1410. SPACE
See DAY CARE CENTERS

1420. LIGHTING, VENTILATION, AND TEMPERATURE

- 82. All stairs used by the children shall be illuminated by artificial or natural light.
- 84. A means of ventilation shall be provided in the child care areas. If windows are present, they shall be operable except in air conditioned or mechanically ventilated buildings. All operable windows and doors used for ventilation shall be securely screened.

1430. EXITS
Not specified

1440. TOILETS AND LAVATORIES

- 68. Each facility shall have a minimum of 1 toilet and 1 sink.
- 69. Training chairs may be used if emptied and sanitized after each use.
- 70. All toilets, including training chairs, shall be located in rooms separate from those used for cooking, playing, sleeping, or eating.
- 188. There shall be at least 1 bathtub or shower. Bathtubs and showers shall be equipped to prevent slipping. If infants are being cared for, there shall be age appropriate bathing facilities for these children.



1500. OTHER STATE REQUIREMENTS - COMPLIANCE WITH OTHER LOCAL, STATE, AND REGIONAL LAWS AND REGULATIONS

1510. ZONING
Not specified

1520. <u>FIRE</u> Not specified

1530. BUILDING

39. Any facility which has been disapproved or has had an approval withdrawn by the Department of Labor and Industry (or the local Department of Public Safety in the cities of Scranton and Pittsburgh; and, the local Department of Licensing Inspection in Philadelphia County), or the Department of Environmental Resources (or the County Department of Health in Allegheny, Bucks, Chester, Erie, and Philadelphia Counties) shall not be licensed or approved by the Department until such licenses or certificates of approvals have been granted or reinstated. This regulation shall so apply to any facility applying for a provisional certificate of compliance.

1540. HEALTH See 1530. BUILDING

1550. SANITATION
See 1530. BUILDING

Not specification



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Except where otherwise noted, all citations are to the South Carolina Department of Social Services, Regulations for Group Day Care Homes, December, 1976.

100. STATE LICENSING OF CHILD DAY CARE F ACILITIES

110. TYPES OF FACILITIES SUBJECT TO LICENSURE AS DEFINED BY STATE STATUTES AND REGULATIONS AND/OR LOCAL *ORDINANCES AND REGULATIONS

III. <u>Definitions</u>
See DAYCARE CENTERS

112. Exclusions and Exemptions
See DAYCARE CENTERS

113. His Day Care Compliance
Not specified

- 120. AGENCY RESPONSIBLE FOR LICENSING OF DAY CARE PROGRAMS
- 121. Oganization of the Administrative Unit
 See DAYCARE CENTERS
- 122. Responsible Official
 See DAYCARE CENTERS
 - M. LICENSING PROCESS AND ENFORCEMENT F ROCEDURES
- 210. MCENSING PROCESS
- 211. Monulgation of Regulations
 See DAYCARE CENTERS

- 212. Advisory Body and Other Community Participation
 See DAY CARE CENTERS
- 220. LICENSING PROCEDURE
- 221. Application and Issuance
 See DAY CARE CENTERS
- 222. <u>Fee Charged</u>
 Not specified
- 223. Areas of Investigation
 See DAY CARE CENTERS
- 224. <u>License Renewal</u>
 See DAY CARE CENTERS
- 225. Conditional/Provisional Licenses
 See DAY CARE CENTERS
- 226. Substantial Compliance
 See DAY CARE CENTERS
- ENFORCEMENT PROCEDURES
- 231. Fachity Inspections
 See DAY CARE CENTERS
- 232. <u>Denial, Suspension, Revocation of a License</u> See DAY CARE CENTERS
- 233. Remedies and Sanctions
- 233.1 <u>Hearings</u> See DAY CARE CENTERS

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233.2 <u>Decisions</u> See DAY CARE CENTERS

233.3 <u>Judicial Review</u> See DAY CARE CENTERS

300. ADI-INISTRATION

310. GENERAL ADMINISTRATION

311. General Administrative Requir ements

THE ADMINISTRATION OF THE HOLLIE

REGULATION: Interpretation of Policies.

The operator shall provide the parent user with copy of the policies of the group day care home in such areas as:

hours a day care is provided (including holicays).

ages of children accepted.

plan for fee payments and refunds.

how operator or parent can end services.

policy concerning illnesses of hildren, non-admission and re-admission.

requests concerning children's personal belongings, etc.

provision of diapers, clothing and formula if home accepts infants and toddlers.

procedures parents may use to make a com plaint.

authority and procedures for administering medication and special medical procedures to a child.

emergency or disaster plan.

authorization for emergency me edical care.

REGULATION: Admission Procedures.

No home shall have present at any one time children in excess of the number for which it is licensed.

EVIDENCE OF COMPLIANCE: Compliance shall be determined by the actual number of children in the group day care home at a given time, as reflected by enrollment records.

REGULATION: Display of License.

The group day care home shall display its current license prominently.

REGULATION: References.

The operator shall provide the licensing authority with references to verify his/her suitability to care for children.

312. Telephone

SANITATION AND SAFETY PROVISIONS

REGULATION: Emergency Phone Numbers.

Emergency telephone numbers shall be available by a specified telephone which is readily accessible in the day care home.

EVIDENCE OF COMPLIANCE:

The following telephone numbers shall be posted by the telephone:

Ambulance service and emergency service plan.

Police department.

Fire department.

Other emergency numbers shall be available near the telephone. These numbers shall include:

The number of the physician designated by the parent(s).

Home and business numbers of the parent(s) or person(s) responsible for the children.



313. Proof of Operator Financial Capabilities
Not specified

314. <u>Insurance</u>
Not specified

320. PERSONNEL

321. <u>Publication of Personnel Policies</u>
Not specified

322. Constraints Against Employment

THE STAFF AND THE HOUSEHOLD

REGULATION: Employment of Persons with Abuse Records.

No person who has been convicted of child abuse or neglect, child molestation or sexual abuse, or is awaiting trial on such charges, shall be knowingly employed in a group day care home.

330. NON-DISCRIMINATION

331. Requirements Prohibiting Discrimination
Not specified

340. RECORDS REQUIREMENTS

341. Children

THE ADMINISTRATION OF THE HOME

REGULATION: General Records on the Child.

The operator shall initiate at admission and maintain a general record on each child to include:

Child's name, address, birthdate, and date of his acceptance and discharge.



Full name of both parents, or person responsible for child, family's home address, work address and telephone number.

Instructions for reaching parents or relatives.

Name, address, and telephone number of another person who might be reached in case of emergency.

Name, address, and telephone number of family physician and/or health resources.

Accurate record of daily attendance of each child.

REGULATION: Child Health Records.

The operator shall maintain a health record on each child containing the following items:

Parent's statement of the child's physical and mental condition at the time of his admission to the group day care home.

Physician's statement when there are handicapping physical or psychological conditions, attesting to the child's ability to participate in activities usual for his age level, and including any recommendations.

Written verification that the operator has been shown the immunization card of each child by the parent(s) indicating required immunizations are completed, in process or child meets exemption requirements.

Other health information as deemed necessary by the operator and parent(s).

342. Staff

THE ADMINISTRATION OF THE HOME

REGULATION: Records on Staff and Household.

The operator shall maintain records on all caregivers including himself, other members of his household, and any additional staff or help as follows:



Medical statements regarding health status completed.

Written evictions from a physician or health department verifying freedom from communicable tuberculosis.

THE STAFF AND T HE HOUSEHOLD

REGULATION: He alth Requirements for Staff.

Written evidence small be required from each staff member that his health is satisfactory and would not interfere with his effective functioning of the group day care homes.

EVIDENCE OF CON IPLIANCE:

Written statement, using the form provided by the empartment shall be completed initially by the group day care home operator and any additional caregivers, substitutes and emergency person verifying that their health status is satisfactory.

Written wrification from a physician or health resource attesting that each staff person is from communicable tuberculossis shall be submitted initially and annual y thereafter.

343. Child Eligibil ity and Enrollment Requirements Not specified ,

344. Child Abuse Reporting Not specified

345. Confidentiali tyof Records Requirements Not specified



400. GROUP COMPOSITIONS OF CHILDREN

40. STAFF/CHILD RATIO REQUIREMENTS

III. Staff/Child Ratio as of March, 1981

THE STAFF AND THE HOUSEHOLD

MEGUL TION: Staff-to-Child Ratios.

The group day care home shall have sufficie... staff to oversee the children at all times, preventing harm to them from each other and their surroundings, and sufficient to offer individual attention in critical situations.

EVIDEN CE OF COMPLIANCE:

The home shall provide care to no more than twelve children, including the operator sown children under 12.

When errollment reaches nine, there shall be an additional caregiver added, if

No person under 18 years of age shall be left in sole charge of the children.

Childrer shall not be left without supervision at any time.

The operator shall present written evidence that a plan has been worked out whereby an outside person can be summoned quickly to assist in an emergency.

412. V= ethods of Computing Staff/Child Ratios

See 411. Staff/Child Ratio as of March, 1981



420. GROUP

421. Group

See 411, Staf:

arch, 1981

422. Meth

Group Size

Not specific

500. ·

ALIFICATIONS AND TRAINING REQUIREMENTS

510. CHILD CAREGIT YER STAFF QUALIFICATIONS

511. Age

THE STAFF AND THE HOUSEHOLD

REGULATION: Age of Caregivers.

Caregivers less than e ghteen years of age shall be permitted providing the following conditions are met:

They are at least 14 years of age.

They are not the person in authority and are properly supervised.

The facility is ir accord with South Carolina child labor laws regarding the employment of minors in non-hazardous jobs.

512. Health

See 342, Staff

513. Education

Not Specified

514. Experience

Not specified

520. PROGRAM DIRECTOR QUALIFICATIONS

521. Age

THE STAFF AND THE HOUSEHOLD

REGULATION: Age of Operator.

The operator of a group day care home shall have achieved the legal age of majority.

522. Health

See 342. Staff

523. Education

Not specified

524. Experience

Not specified

530. SUPPORT STAFF QUALIFICATIONS

Not specified

540. POST EMPLOYMENT/IN-SERVICE: ORIENTATION AND TRAINING

541. Program Director

THE CARE OF CHILDREN

REGULATION: First Aid Training.

The operator shall have received or be receiving training in observation of symptoms or illness and in elementary principles of Red Cross first aid.



EVIDENCE OF COMPLIANCE:

A certificate of training or statement to show current enrollment in a program teaching principles of first aid or a certificate or other evidence from the American National Red Cross or other appropriate community resource.

Posting of a readily understandable chart describing first aid emergency medical treatment techniques.

In-service training for the operator and any additional caregivers by an appropriate source to include discussion of illness and symptoms, observation and evaluation, carried out at least once a year.

542. Child Carégiver Staff See 541. Program Director

543. Support StaffSee 541. Program Director

600. PROGRAM OF ACTIVITIES, INCLUDING EDUCATION

- 610. PROGRAM REQUIREMENTS
- 611. Program of Activities

THE CARE OF CHILDREN

REGULATION: Daily Schedule.

The operator shall establish a daily schedule which will provide regularity of activities with sufficient flexibility and variety to respond to the needs of children.



REGULATION: Activities for Children Three and Above.

The group day care home shall provide daily activities which contribute to individual child's growth and well-being, including both active and quiet experiences.

REGULATION: Overnight Care.

The group day care home offering overnight care shall provide for the special needs of children during the night, shall adapt to the day/night routines of the parents, and shall assure sufficient, unbroken periods of sleep for the children.

EVIDENCE OF COMPLIANCE:

The operator shall provide a caregiver during sleeping hours to provide for the needs of the children and to respond to emergencies.

The operator shall encourage parent(s) to leave and pick up their children before and after their normal sleeping period so that there is minimal disturbance of the child during sleep.

The operator shall provide comfortable beds or cots, complete bedding, and make arrangements with parent(s) for night clothes.

REGULATION: Drop-In Care.

Drop-in care shall be offered only if this practice does not cause the operator to exceed the number of children for which the group day care home has been licensed.

612. Program Equipment and Materials

PROGRAM

REGULATION: Equipment and Materials.

The group day care home shall have available materials and equipment appropriate to the needs of the children in care.



613. Nap Provision

Not specified

614. Discipline and Guidance

THE CARE OF CHILDREN

REGULATION: Disciplinary Practices.

Disciplinary practices shall be according to the following requirements:

Limits or rules shall be those necessary to safeguard children and premises and stated on the children's level of understanding.

No corporal punishment shall be used, except when authorized in writing by the parent(s).

Caregiver shall not deprive children of meals, naps or bathroom procedures.

700. HEALTH AND SAFETY

710. HEALTH

711. General Health Requirements

Not specified

712. Health Assessments

Not specified

√713. Immunizations

See 341. Children



714. Sanitation

THE STAFF AND THE HOUSEHOLD

REGULATION: Health Practices of Staff and Household.

The operator, his household, domestic help and any additional staff shall follow health practices necessary to safeguard the health of the children and other staff, as follows:

Each person shall wash his hands with soap and water before food preparation and/or service and after assisting with toileting or diapering.

No person if afflicted with boils, infected wounds, sores, or an acute respiratory infection shall work in any capacity in which there is a likelihood of such person contaminating food or food-contact surfaces with pathogenic organisms or transmitting disease to other individuals.

THE CARE ÓF CHILDREN

REGULATION: Toilet Articles.

Toilet articles such as combs, brushes, toothbrushes, towels and washcloths when used by the children in attendance shall be individually provided and plainly marked.

REGULATION: Personal Hygiene.

The operator and other caregivers shall follow good hygienic practices with the children.

EVIDENCE OF COMPLIANCE:

Wet or soiled clothing shall be changed immediately.

Face and hands shall be thoroughly washed before and after meals.

Hands shall be washed after toileting.

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REGULATION: Drinking Water.

The group day care home shall have sale frinking we after readily accessible to children of all ages.

715. Daily Illness Screening
Not specified

716. Care of Sick Children

THE CARE OF CHILDREN

REGULATION: Emergency Health Care.

The group day care home shall have provision for emmergency medical care of children requiring treatment away from the day mare setting, such as an arrangement with a hospital, public health department, or local physician.

717. Medication and Special Diet Provisions

THE CARE OF CHILDREN

REGULATION: Administration of Medication.

The authority and procedures for administring medic sation to children shall be defined as follows:

Medication and/or special medical procedures shall be administered to a child only when there is a request from the parsent(s).

Prescription drugs and other mediations required by the children shall be properly labeled with the children and colorage schedule and kept in a location inaccessible to the children.

718. Waiver of Health Requirements

Not specified



720. SAFETY

721. General Safety Requirements

SANITATION AND SAFETY PROVISIONS

REGULATION: Accident Prevention.

The operator of a group day care home shall provide premises which minimize the risk of accidental injury.

EVIDENCE OF COMPLIANCE:

Outdoor play areas shall be protected by fencing or some type of barrier if location is readily accessible to streets or highways or otherwise dangerous.

Outside stairs, walkways, ramps and porches shall be maintained free from accumulations of water, ice, or snow.

Stairs and ramps if hazardous, shall be provided with handrails.

Where clear glass is used in exterior windows less than 32 inches above floor level, the glass shall be of safety grade.

Porches, walkways, and play areas which are elevated shall have barriers to prevent falls.

Landings or gates shall be provided beyond each exterior door and interior doors opening onto a stairway.

Flammable liquids, cleaning supplies, detergents, matches, lighters, medications and other such harmful items shall be kept inaccessible to children.

722. Fire Safety Requirements

SANITATION AND SAFETY PROVISIONS

REGULATION: Door.

The doors in group day care homes shall meet the following requirements:

Every closet door latch shall be such that children can open the door from inside the closet.

Every bathroom door lock shall be designed to permit the opening of the locked door from the outside in an emergency.

REGULATION: Protection of Vertical Openings. Vertical openings in group day care homes shall be protected as follows:

the doorway between the floor of exit discharge and any floor below shall be equipped with a self-closing ULB labeled 1 hour door.

Where the floor above exit dscharge is used for sleeping purposes there shall be a self-closing ULB 1 hour rated door at the top or bottom of each stairway.

REGULATION: Interior Finish.

The interior finish of group day care homes shall meet the following requirements:

Interior finish in occupied spaces in the Group Day Care Home shall be no more hazardous than Class C in accordance with Section 6-2 of National Fire Protection Association No. 101.

The interior finish in means of egress shall be Class A or B.



REGULATION: Detection System.

Where the floor above the floor of exit discharge is used for sleeping purposes there shall be a detector which responds to products of combustion other than heat at the top of the stairs in a building two stories in height; or inside the dwelling unit used as a Group Day Care Home in a multiple dwelling.

REGULATION: Extinguishers.

A portable fire extinguisher suitable for Class B fires shall be provided for the kitchen and cooking areas.

REGULATION: Heating Equipment.

Heating equipment in group day care homes shall meet the following requirements:

Any heaters in spaces occupied by children shall be separated from the space by partitions, screens or other means.

Unvented room heaters shall not be permitted. Oil and gas fired room heaters shall be installed in accordance with the applicable Standards listed in Appendix B of National Fire Protection Association No. 101. A guard shall be provided to protect the children from hot surfaces and open flames.

REGULATION: Electrical Services.

Electrical services in group day care homes shall be protected as follows:

Electrical wiring in new construction shall be installed in accordance with the National Electrical Code.

In existing buildings the electrical wiring shall be sized to provide for the load. Electrical appliances shall be grounded. Receptacles and outlets serviced by extension cord type wiring shall be prohibited.

Special protective receptable covers shall be installed in all areas occupied by children in Group Day Care Homes for children under 5 years of age.



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REGULATION: Flashlight.

At least one operable flashlight shall be provided for each staff member in a location accessible to the staff for use in the event of a power failure.

REGULATION: Fire Safety Practices..

The staff of a group day care home shall implement the following fire safety practices:

A fire evacuation plan shall be posted in each room used by children.

Fire drills shall be held a minimum of once a month and at different times of the day.

All staff members and walking children shall participate and be skilled in fire drill exercises.

723. Transportation

Not specified

724. Safety Requirements for Equipment

SANITATION AND SAFETY PROVISIONS

REGULATION: Safety of Equipment.

Equipment used with or by the children shall be kept reasonably free of hazards.

EVIDENCE OF COMPLIANCE:

Indoor equipment, furnishings, and toys shall be of safe construction, free from sharp edges and loose or rusty points. No toy accessible to infants and toddlers shall be small enough to swallow.



Outdoor play equipment shall be free of jagged edges and rust, made of durable, nonpoisonous material and sturdy. Stationary outdoor equipment shall be firmly anchored.

When cribs and play pens are acquired after the effective date of these regulations the safety requirements developed by the United States Consumer Product Safety Commission shall be observed.

725. Water Activities (Including Swimming)

SANITATION AND SAFETY PROVISIONS

REGULATION: Pools.

If a swimming pool, wading pool or spray pool is part of the equipment of the group day care home, the operator shall conform to the rules and regulations promulgated by the South Carolina Department of Health and Environmental Control for construction, maintenance and use of such equipment.

726. Emergency Procedures

SANITATION AND SAFETY PROVISIONS

REGULATION: Disaster Plan.

The operator shall develop a disaster plan in case of fire or emergencies which shall be put in writing and tested with the children at regular intervals.

727. First Aid Supplies

THE CARE OF CHILDREN

REGULATION: First Aid Supplies.

First aid supplies shall be available for the treatment of minor cuts and abrasions and stored out of the reach of children.



890. NUTRITION AND FOOD SERVICE

- 810. NUTRITION
- 811. Nutritional Requirements

THE CARE OF CHILDREN

REGULATION: Nutritional Needs.

Food of a quantity, variety and quality to meet the daily nutritional needs of the children shall be provided during whatever part of the 24 hour day they are in the group day care home.

EVIDENCE OF COMPLIANCE:

Regular meals and snacks with no more than four hours between food services during the period from 6:00 alm. to 9:00 p.m.

Milk or full strength fruit or vegetable juice shall be served at least once a day.

If food is provided by the facility, daily menus shall be plainly posted.

812. Waiver of Requirements

Not specified

- 820. FOOD PREPARATION
- 821. Food Preparation and Service Requirements

SANITATION AND SAFETY PROVISIONS

REGULATION: Food and Drink.

All food and drink shall be prepared, served and stored so that sanitary cooking methods are observed, nutrients retained, and spoilage prevented.



SOUTH CAROLINA

GROUP DAY CARE HOMES

After each usage, all tableware shall be thoroughly cleaned to sight and touch.

After each usage, all kitchenware and food-contact surfaces of equipment, exclusive of cooking surfaces used in the preparation, serving and storage of food, shall be thoroughly cleaned to sight and touch. The cooking surfaces of cooking devices shall be cleaned as often as necessary and shall be encrusted grease deposits and other soil.

900. SOCIAL SERVICES

Not specified

1000. PARENT PARTICIPATION

Not specified.

1100. INFANTS AND TODDLERS

1110. PROGRAM OF ACTIVITIES

THE CARE OF CHILDREN

REGULATION: Infant-Toddler Care.

The group day care home shall provide an environment which safeguards infants and toddlers from harm but is not so restrictive as to inhibit physical, intellectual, emotional and social development.

EVIDENCE OF COMPLIANCE: <

The caregiver(s) shall provide frequent direct contact so that the children are not routinely left in any situation for long periods of time.





The caregiver(s) shall have frequent verbal communication with the children.

The caregiver(s) shall hold the children while they are feeding or drinking, as long as they are unable to sit in a high chair, an infant seat, or at the table.

The caregiver(s) shall feed infants individually and follow a recognized or prescribed formula, diet and pattern of feeding appropriate to their developmental needs.

The caregiver(s) shall offer water to infants and toddlers at frequent intervals.

The operator shall provide the following types of equipment and space:

Indoor areas protected from general walkways within the nome where crawling children can be on the floor at least part of the day to explore.

Toys and materials which afford opportunities for the children to learn through seeing, feeling, hearing, smelling and tasting.

Comfortable chairs to use when feeding, holding or playing with the children.

Sleeping equipment including cribs for infants who have not yet begun to climb and low cots for the other children. In a facility with limited space in which cribs and other bulky equipment would leave too little area for floor space, individual floor pads are adequate, provided that the floors are clean, warm and free from drafts.



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1120. HEALTH AND SAFETY REQUIREMENTS

See 721. General Safety Requirements, and 722. Fire Safety Requirements

1130. INFANT NUTRITION

See 811. Nutritional Requirements, and 1110. PROGRAM OF ACTIVITIES

1200. CHILDREN WITH HANDICAPPING CONDITIONS

1210. PROGRAM OF ACTIVITIES
Not specified

1220. HEALTH AND SAFETY REQUIREMENTS
Not specified

1230. STAFFING
Not specified

1300. SCHOOL AGE CHILDREN

1310. PROGRAM OF ACTIVITIES
Not specified

1320. HEALTH AND SAFETY REQUIREMENTS
Not specified.

1400. FACILITY REQUIREMENTS

1410. SPACE

THE CARE OF CHILDREN

REGULATION: Space.

The group day care home shall have sufficient indoor and outdoor space for the activities of the children.

EVIDENCE OF COMPLIANCE:

The operator shall provide at least 35 square feet of indoor space per child (exclusive of bathrooms, and storage places). Halls may be counted as indoor space if approved by appropriate fire official.

The operator shall provide at least 75 square feet per-child of outdoor space. When outdoor space is insufficient or is not, available at the facility, caregivers may take the children outdoors in shifts or may utilize parks or other outdoor areas which are easily accessible.

1420. <u>LIGHTING, VENTILATION, AND TEMPERATURE</u>
Not specified

1430. EXITS

SANITATION AND SAFETY PROVISIONS

REGULATION: Exit Detail.

The following details shall apply to exits in group day care homes:

Each floor occupied by children shall have not less than two remote means of egress.

Where spaces on the floor above the floor of exit discharge are used for sleeping (sleeping purposes in this instance means from midnight until 6:00 a.m.) for children 6 years or older, at least one exit shall lead directly, or through an enclosed stairway to the outside.

REGULATION: Door.

The doors in group day care homes shall meet the following requirements:

Each door in a means of egress shall open outwards and shall be not less than 36 inches wide in the new construction and 32 inches wide in existing buildings.

REGULATION: Homes in Apartment Buildings.

Group day care homes in apartment buildings shall meet the following requirements:

If the two exit accesses from the Group Day Care Home discharge to the same corridor, as in an apartment building, the exit accesses shall be separated in the corridor by a smoke stop partition having not less than a l hour fire resistance rating.

The door in the smoke stop partition shall be not less than 36 inches wide in new construction and 32 inches wide in existing buildings. The door assembly shall have a fire protection rating of 3/4 hour and shall be equipped with a self-closing device.

Not specified





1500. OTHER STATE REQUIREMENTS - COMPLIANCE WITH OTHER LOCAL, STATE, AND REGIONAL LAWS AND REGULATIONS

1510. ZONING
Not specified

1520. FIRE
Not specified

1530. BUILDING
Not specified

1540. HEALTH
Not specified

1550. SANITATION
Not specified

1560. <u>NEW CONSTRUCTION</u>
Not specified

GROUP DAY CARE HOMES

TENNESSĒE

Tennessee licenses Group Day Care Homes under the same set of regulations as Family Day Care Homes. See FAMILY DAY CARE HOMES.

Except where otherwise noted, all citations are from the Texas Department of Human Resources, Minimum Standards for Group Day Care Homes, February, 1980.

100. STATE LICENSING OF CHILD DAY CARE FACILITIES

110. TYPES OF FACILITIES SUBJECT TO LICENSURE AS DEFINED BY STATE STATUTES AND REGULATIONS AND/OR LOCAL ORDINANCES AND REGULATIONS

Ill. Definitions

Handbook of Licensing Rules and Regulations \$1630 Definitions of Day Care Facilities.

Group Day Care Home - A child care facility that provides care for 7 to 12 children under 14 years of age for less than 24 hours a day.

- 112. Exclusions and Exemptions
 See DAY CARE CENTERS
- 113. HHS Day Care Compliance
 Not specified
- 120. AGENCY RESPONSIBLE FOR LICENSING OF DAY CARE PROGRAMS
- 121. Organization of the Administrative Unit See DAY CARE CENTERS
- 122. Responsible Official
 See DAY CARE CENTERS



200. LICENSING PROCESS AND ENFORCEMENT PROCEDURES

210 LICENSING PROCESS

211. Promulgation of Regulations
See DAY/CARE CENTERS

212. Advisory Body and Other Community Participation
See DAY CARE CENTERS

220. LICENSING PROCEDURE

221. Application and Issuance
See DAY CARE CENTERS

222. Fee Charged
Not specified

223. Areas of Investigation
See DAY CARE CENTERS

224. <u>License Renewal</u>
See DAY CARE CENTERS

225. Conditional/Provisional Licenses
See DAY CARE CENTERS

226. Substantial Compliance
See DAY CARE CENTERS

230. ENFORCEMENT PROCEDURES

231. Facility Inspections.
See DAY CARE CENTERS



232. Denial, Suspension, Revocation of a License
See DAY CARE CENTERS

233. Remedies and Sanctions
See DAY CARE CENTERS

233.1 Hearings
See DAY CARE CENTERS

233.2 <u>Decisions</u> See DAY CARE CENTERS

233.3 <u>Judicial Review</u> See DAY CARE CENTERS

300. ADMINISTRATION

- 310. GENERAL ADMINISTRATION
- 311. General Administrative Requirements

\$1200 General Administration.

The group day care home shall display its license.

A complete set of "Minimum Standards for Group Day Care Homes" shall be on hand for parents, staff, and others.

The Department shall be notified if a child in care dies, is seriously injured, comes down with a serious disease, or if it appears that a child has been abused or neglected. Any fire at the group day care home shall also be reported to the Department.



\$1400 Records.

All records required to be maintained and on file by the standards shall be available for inspection by the Department during hours of operation.

\$2200 Director Responsibilities.

A director shall see that licensing standards are met. When the director is gone from the group day care home, someone with the same qualifications as the director shall be responsible for the children.

312. Telephone

\$3200 Furnishings.

The group day care home e shall have a telephone with a listed number.

313. Proof of Operator Financial Capabilities

\$1400 Records.

The home shall keep complete financial records. The Department will check these records only or written notice from the Department's Director of Licensing.

314. Insurance

Not specified

320. PERSONNEL

321. Publication of Personnel Policies Not specified

322. Constraints Aga inst Employment.

\$1200 General Administration.

Any employee or other person at the group day care home shall be reassigned or removed from any contact with children if any of the following is returned.



An indictment alleging commission of applicancy classified as an ollense against the person or family or of public indecency or a violation of the Texas Controlled Substances Act.

An indictment alleging commission of a misdemeanor or classified an off ense against the person or family or of public indecency.

An official criminal complaint accepted by a district or county allowey alleging commission of a misdemeanor classified as an offense winst the person or family or public indecency.

Such reassignment or removal shall remain in effect pending resolution the charges. Notification of such action shall be made to the Licensing much within 24 hours or the next working day.

\$2100 Director Qualifications.

No one may serve as the caregiver of a group day care home who habeen convicted within the preceding 10 years of a felony classified as an offense against the person or family or of public indecency or a violation of the Texas Controlled Substances Act or of any misdemeanor classified as an offense against the person or family or of public indecency unless the Director of Licensing has ruled that proof of rehabilitation has been established.

\$2300 Staff Qualifications.

No one who has been convicted within the preceding 10 years of a leony classified as an offense against the person or family or of public indecent or a violation of the Texas Controlled Substances Act, or of any misdemenor classified as an offense against the person or family or public indecency may serve in arry capacity where there is contact with children, unless the Director of Licensing has ruled that proof or rehabilitation has been established.

Persons whose behavior or health status appears to endanger the health and well-being of the children shall not be present in the group day care home





330. NON-DISCRIMINATION

331. Requirements Prohibiting Discrimination

\$1300 Enrollment.

The group day care home shall accept children for care without regard for race.

340. RECORDS REQUIREMENTS

341. Children

\$1300 Enrollment.

An enrollment agreement shall be on file for each child before admission to the group day care home, and the director shall be responsible for ensuring that the terms of the agreement related to items below are met.

The agreement signed by the parent and the director shall contain: Child's name, birth date, home address, and telephone number.

Name and address of parent and telephone numbers where parents can be reached while the child is in care.

Statement that the child will be released only to the parent or person named by the parent and a statement that persons bringing the child or picking up the child will be sure that a staff member is aware of the child's arrival or departure. School-age children who leave the home to go to classes and clubs shall have written permission from their parents. Parents shall specify the activity, time, and method of transportation.

Hours the child will be in care.

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Emergency medical authorization and name, address, and telephone number of the child's physician.

Transportation permission, if any.

Permission to participate in water activities, if any.

Notes of special problems and needs as indicated by the parent.

\$1400 Records.

A record shall be kept of things that happen to a child that affect his or her growth. Such things as starting to walk or talk, a problem with hearing or seeing, or a change in eating habits shall be recorded.

A daily attendance record shall be kept. This record shall be filed for the previous three months.

342. Staff

\$2100 Director Qualifications.

The caregiver shall submit to the Department on an official Department form:

A record of training and experience,

Information as to convictions within the preceding 10 years of any felony or misdemeanor,

Information of pending criminal charges,

A list of references with addresses and telephone numbers. The references shall be adults not related to the caregiver.

\$2200 Director Responsibilities.

The director is responsible for maintaining records for all employees who have contact with children including:



A statement from the employee providing information concerning whether there have been any convictions within the preceding 10 years of any felony or misdemeanor, and of any pending criminal charges.

Three references attesting to the employee's character and suitability for the job. References shall be unrelated to the employee. This does not apply to persons employed by the home prior to June 29, 1976. References shall include:

Name, address, and telephone number of each reference.

Written statements signed by the references or quotes from the references signed by the director.

- 343. Child Eligibility and Enrollment Requirements
 Not specified
- 344. Child Abuse Reporting
 See 311. General Administrative Requirements
- 345. Confidentiality of Records Requirements
 Not specified

400. GROUP COMPOSITIONS OF CHILDREN

- 410. STAFF/CHILD RATIO REQUIREMENTS
- 411. Staff/Child Ratio as of March, 1981

\$2400 Staff-Child Ratio.

If one person is caring for children, then he or she is limited to the following number of children, based on age:

If no infants are cared for, then no more than eight preschoolers and four older children shall be cared for.

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If one infant is cared for, then no more than six preschoolers and four older children shall be cared for.

If two infants are cared for, then no more than five preschoolers and three older children shall be cared for.

If three infants are cared for, then no more than two preschoolers and one older child shall be cared for.

If four infants are cared for, then no other children shall be cared for. Infants are less than 18 months old. Preschoolers are from 18 months to four years old. Older children means those from four to 14 years old.

If two people are caring for children, then the home may have:
Up to 10 infants, or

Up to nine infants and not more than three other children (either preschoolers or older children), or

If fewer than nine infants, then any additional children over 18 months old may be cared for. The total number of children (including infants) in care shall not be more than 12.

If more than two people are caring for children, then the 12 children in care can be of any age from infants to 14 years old.

\$7500 Evening and Night Care.

/Staff members shall be awake until all children are asleep and shall provide for the special needs of children in evening or night care.

412. Methods of Computing Staff/Child Ratios
Not specified



420. GROUP SIZE

421. Group Size as of March, 1981

\$2400 Staff-Child Ratio.

No more than 12 children under 14 years old shall be in care in a group day care home. This number includes the director's or staff member's children under 14.

422. Methods of Computing Group Size Not specified

500. STAFF QUALIFICATIONS AND TRAINING REQUIREMENTS

510. Child Caregiver Staff Qualifications

511. Age

\$2300 Staff Qualifications.

Staff who work directly with the children shall be at least 18 years old except: Persons with a high school diploma.

Students under 18 years old can take care of children if they are enrolled in child care-related career programs approved by the Texas Education Agency, other State or Federal programs, or are on summer vacation from these programs.

512. Health

\$2300 Staff Qualifications.

The director and staff shall be mentally, emotionally, and physically able to carry out their tasks.



TEXAS

GROUP DAY CARE HOMES

Persons whose behavior or health status appears to endanger the health and well-being of the children shall not be present in the group day care home.

Each staff member shall have a record of a tuberculosis examination no earlier than 12 months prior to employment. Re-examination shall be required in accordance with the recommendations of the local health authorities or the regional office of the Texas Department of Health.

Family members over age 14 who are at the group home when children are in care are also required to obtain any required TB examinations. Those under 14 are subject to the same requirement as the children in care.

513. Education
Not specified

514. Experience
Not specified

520. PROGRAM DIRECTOR QUALIFICATIONS

521. Age

\$2100 Director Qualifications.

The director of a group day care home shall be at least 18 years old and be able to read and write.

522. <u>Health</u> See 512. Health

523. <u>Education</u>
Not specified



524. Experience

Not specified

530. SUPPORT STAFF QUALIFICATIONS

Not specified

540. POST EMPLOYMENT/IN-SERVICE: ORIENTATION AND TRAINING

54l. Program Director

Not specified

542. Child Caregiver Staff

Not specified

543. Support Staff

Not specified

600. PROGRAM OF ACTIVITIES, INCLUDING EDUCATION

610. PROGRAM REQUIREMENTS

611. Program of Activities

\$2300 Staff Qualifications.

Staff who have contact with the children shall relate to the children with courtesy, respect, acceptance, and patience.

Staff shall give the children a variety of positive experiences. This includes setting limits, guidance, and settling arguments or fights.

\$2400 Staff-Child Ratio.

Children shall be supervised at all times.

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Children shall not be out of control.





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\$7100 Operation.

The children shall have activities that suit their ages, interests, and abilities. Activities shall help the physical, emotional, social, and mental growth of each child and include:

A supervised rest period.

Outdoor and indoor periods for active and quiet activities and individual and group activities.

When field trips or excursions are taken, the children's safety shall be provided for.

612. Program Equipment and Materials

\$3300 Equipment.

There shall be enough indoor and outdoor equipment for the number and ages of children in care to meet the physical and growth needs of the children. There shall be enough equipment so that there is not excessive competition among the children or long waits for materials. Materials for the following activities shall be available to the children.

Arts and crafts

Building

Reading and language

Play acting

Large muscle activities (climbing, running, jumping)

Manipulative activities (things done with the hand)

613. Nap Provision

§3200 Furnishings.

Each child enrolled in the group day care home shall have individual, comfortable, and clean equipment for sleeping or lying down.



Preschool age children shall have individual cots, beds, or mats. Mats shall be at least one inch thick and covered with waterproof, washable material. If mats are used on floors, the floors shall be clean, warm, and dry.

\$7500 Evening and Night Care.

Children in evening or night care shall be given a bed or cot, a mattress or pad, and pillow. The size of these shall fit the age and size of the child. '

Pillows and mattresses shall have washable protective coverings. Each child shall have his or her own clean linens and cover.

614. Discipline and Guidance

§7200 Discipline and Guidance.

Discipline and guidance shall be consistent with an understanding of the child's needs and development and shall promote self-discipline and acceptable behavior.

There shall be no cruel, harsh, or unusual punishment of children in care.

No child of any age shall ever be shaken or hit, and no child under five years old shall ever be spanked.

If the director believes that it is necessary to spank children who are past their fifth birthday, there shall be a statement on file at the home that it is the home's policy to permit physical punishment. The statement of the rules which the home has adopted concerning the administration of physical punishment shall include that spanking can be done only with a caregiver's open hand on a child's buttocks. Each incident shall be documented in the records. The home shall inform parents of the policy, in writing, and shall have parents' signed approval.

Brief, supervised separation from the group may be used when necessary, but no child shall be placed alone in a locked room.

Children shall not be shamed or spoken to with profane or abusive language, denied food, put to bed as punishment, or punished for poor toilet habits.

700. HEALTH AND SAFETY

710. HEALTH

711. General Health Requirements
Not specified

712. Health Assessments

\$5100 Health Requirements for Children.

Each child in a group day care home shall be physically able to take part in the day care program. A statement of each child's health shall be given the caregiver within one week of admission.

The statement shall be from a licensed physician, stating the child has been examined within the past year; or

A copy of the medical screening form of the Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) program if no further diagnosis and treatment are indicated; or

A statement from a health service or clinic including:

Head Start physical exam
Well-child conferences (clinics)
Maternity and infant programs
Children and youth programs; or



If the above cannot be obtained, the parent shall submit a written statement that the child has been examined by a licensed physician within the past year and is able to participate in the program. This shall be followed within 12 months by a document as described above; or

If the child cannot be examined in one week, and the child has not been examined in the past year, a statement shall be signed by the parent giving:

The name and address of the physician with whom an appointment has been made, or

The address of the EPSDT screening site, and following the examination a document as described (above) shall be submitted.

A signed statement from the parents that medical diagnosis and treatment are against their religion.

Annual evidence of the preschool age child's continued ability to participate in the program shall be recorded.

Either a written or oral statement by the parent that the child is enrolled in a health supervision program as described above. An oral statement shall be recorded in the child's record; or

An annual statement from a licensed physician that the child can participate in the program.

The child shall be tested for tuberculosis according to recommendations of the Texas Department of Health. Recommendations can be obtained by contacting the local health authorities, or the regional office of the Texas Department of Health.

713. Immunizations

\$5100 Health Requirements for Children.

The group day care home shall comply with laws, rules, and regulations regarding immunization of children. (Chapter 42, Human Resources Code, Sec. 42.043.) Current immunization records shall be maintained for each child at the group day home. Each child's immunization record shall include the birthdate, the immunization status, the number of doses, and the dates each immunization was received. A machine or handwritten copy of the immunization record is acceptable. Handwritten copies shall bear the signature of the responsible staff member copying the information. Compliance with the standard shall be measured by the presence of one or more of the following for each child in care:

A written and dated record that the child has been immunized against diphtheria, tetanus, pertussis, polio, measles, mumps, and rubella. This record shall have a rubber stamp or signature of the physician or health personnel and shall specify the type, number of doses, and dates given as required by law.

A written and dated statement from a licensed physician or other authorized health personnel that immunizations against at least one of the above mentioned diseases have begun. The immunization cycle shall be completed as soon as is medically feasible. A current immunization record shall be on file at the group day care home.

A certification signed by a physician, duly registered and licensed under the Medical Practice Act, stating the physician's opinion that the required immunization would be injurious to the health and well-being of the child or a member of his or her family or household.



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An affidavit signed by the parent or managing conservator of the child stating that the immunization conflicts with the tenets and practice of a recognized church or religious denomination of which the child or parent is an adherent or member.

A written and dated statement for a child enrolled in after-school care signed by the parents or managing conservator stating that the child's immunization record is on file at the school the child attends and that all immunizations are current. The name of the school shall be included on the statement.

714. Sanitation

\$2300 Staff Qualifications.

Smoking is not permitted when children are present.

\$4200 Sanitation.

The group day care home, grounds, and equipment shall be clean, in good repair, and kept with the children's health and safety in mind.

The group day care home shall have an adequate supply of water which meets the standards for drinking water of the Texas Department of Health. Whenever possible, the source of water shall be from a public drinking water system.

Drinking water shall always be available to the children. It shall be supplied in a safe and sanitary manner.

Garbage shall be kept in containers with tight lids away from areas used by children, and removed from the home at least once a week.

Measures shall be taken to keep the home free of insects and rodents. Standing water, garbage, and rubbish shall not be allowed on the grounds.



Staff and children_shall wash their hands after using the toilet and before eating. Staff shall wash hands before and after changing a diaper and before feeding a child.

§5500 Animals.

Animals on the premises shall be vaccinated according to the recommendations of a licensed veterinarian. Documentation of vaccinations shall be filed at the home.

The house and yard shall be kept free of stray animals.

\$7500 Evening and Night Care.

Children shall be able to take a bath. When bathtubs or showers are used, preschool age children shall be closely watched. Privacy shall be assured for school-age children. Fresh water shall be given to each child, and tubs or showers cleaned after each use. Children shall be given fresh washcloths and towels.

715. Daily Illness Screening

§5200 Illness or Injury.

A child who appears ill shall not enter the group day care home without medical approval. The director is responsible for noticing if a child is ill when he or she arrives.

716. Care of Sick Children

\$1300 Enrollment.

Parents shall be notified if a child comes in contact with a contagious disease or is injured.

\$5200 Illness or Injury.

Illness in the group day care home shall be handled to guard the children's health.



When a child is ill, the child shall have a bed, cot, or mat, and be separated from the other children. The child's parents shall be called immediately. The child shall be closely watched until he or she leaves.

The child shall be given first aid if needed. If the illness or injury is critical and a parent cannot be reached, the physician designated by the parent shall be called. If necessary, the child shall be taken to the nearest emergency room.

When a child recovers from a contagious disease, recommendations of the Texas Department of Health shall be followed before the child is allowed to return to the group day care home.

717. Medication and Special Diet Provisions

\$5300 Medications.

Medications shall be given to children only as follows:

Prescription medicine shall be in the original container, labeled with the child's name, date, directions, and the physician's name. Medication shall not be administered after any stated expiration date.

Nonprescription medicine, except aspirin or aspirin substitute, shall be labeled with the child's name and dated. Nonprescription medicine, including aspirin or aspirin substitute, can be given to the child only with the parents' or physician's written permission and in accord with label instructions.

Medicines shall be kept out of the reach of children or in a locked container.

Medicine needing refrigeration shall be kept separate from food.





Medicine shall be returned to the parents when no longer needed. Medication left at the group day care home shall be disposed of properly.

718. Waiver of Health Requirements

See 712. Health Assessments and 713. Immunizations

720. SAFETY

721. General Safety Requirements

\$4300 Safety.

Building, grounds, equipment, and supplies shall be safe, strong, and in good repair for the children.

Electrical outlets accessible to children shall have child-proof covers or safety outlets.

Electric fans and heaters shall be out of children's reach or have safeguards that keep children from being injured.

Window air conditioners shall be installed so that children cannot reach working parts. When 220 volt window unit connections are within the children's reach, a screen or guard shall protect the connections.

Stairs and porches over two feet above the ground shall have railings the children can reach.

Large outdoor equipment shall be placed away from busy areas in the yard and fastened to the ground unless it is portable.

The play area shall be dry and free from sharp objects. Tanks, ponds, open wells, drainage ditches, sewage drain pipes, and dangerous machinery shall be fenced to keep the children from getting to them. Trash cans are permitted.



Toys that use anything that explodes (such as caps) or that shoot things (such as darts or BB's) shall not be allowed.

Furnishings, equipment, and toys shall have no lead painted surfaces or contain poisonous material. Anything poisonous indoors or outdoors shall be kept away from the children's reach.

722. Fire Safety Requirements

\$4100 Fire.

In case of fire, no matter how small, the first responsibility of the staff shall be to get the children to a safe place.

Staff shall know the procedures for dealing with emergencies, and fire drills shall be held every three months at different times of the home's open hours.

The structure and use of the building shall permit children fast and safe exit from the group day care home in emergencies.

A group 'day care home more than one story high shall have inside and outside staircases leading to all floors. Exceptions shall be made only if approved by fire officials. If there are no outside stairs and the fire official's approval cannot be obtained, the children shall be kept on the first floor.

Doors and pathways shall be clear of equipment which blocks the movement of children and staff.

Heating devices and their nearby areas shall not be a fire hazard.

Gas appliances, unless approved by the fire marshal, shall have metal tubing and metal connections.



Open flame space heaters shall not be used. All space heaters shall be enclosed and have the seal of approval of a test laboratory approved by the fire marshal. Floor furnaces shall be enclosed to keep children off of them.

Space heaters designed to be vented shall be vented to the outside as approved by the fire_marshal.

Anything that burns shall be kept away from light bulbs and other sources of heat.

723. Transportation

\$7700 Transportation.

When a group day care home provides transportation, children shall be seated safely when the vehicle is in motion.

Children shall enter and leave a vehicle only on the curb side or in a protected parking area or driveway.

A first aid kit shall be on hand in all vehicles regularly transporting children.

Children shall not be transported in the open backs of trucks.

724. Safety Requirements for Equipment See 721. General Safety Requirements

725. Water Activities (Including Swimming)

\$7600 Water Activities.

When a splashing pool or wading pool (less than two feet deep) is in use, the following applies:

The pool shall be drained and cleaned after each use, and maintained according to local regulations and the standards of the Texas Department of Health.



When pools are not in use, they shall be stored where children cannot reach them.

One staff member with knowledge of water safety practices shall supervise at all times. When children under four are in the water, two staff members shall supervise.

When a swimming pool (more than two feet deep) is used, the following applies:

At the group day care home pools shall be enclosed by a fence at least six feet high and built so children cannot climb over it. The gate shall be locked at all times when the pool is not in use. Machinery rooms near all pools shall be locked.

All pools shall be maintained according to standards of the Texas Department of Health and local regulations.

Enough lifesaving equipment shall be on hand to cover the area and number of children involved.

A certified lifeguard shall be on duty at all times and shall not be counted in the staff-child ratio.

726. Emergency Procedures

\$5400 Emergency Phone Numbers.

These emergency telephone numbers shall be posted by a telephone which is accessible to all staff.

Ambulance or emergency medical service (EMS).

Police or sheriff's department.

Fire department.

The following telephone numbers shall be in a place near the telephone and accessible to all staff.

The child's parents and physician's telephone numbers.

Emergency telephone numbers of staff members' families and physicians.

727. First Aid Supplies

\$4300 Safety.

First aid supplies and a guide to first aid emergency care shall be kept in a handy place out of children's reach.

800. NUTRITION AND FOOD SERVICE

810. NUTRITION

811. Nutritional Requirements

\$6200 Nutrition.

The group day care home shall ensure the nutritional well-being of the children in care.

Regular meals and nutritious mid-morning and mid-afternoon snacks shall be served to all children in the home.

If food brought in by a child does not meet nutritional requirements, the home shall serve additional food.

A child in the group day care home for five to nine hours of the day shall be served one-third of his or her daily food needs. A child in care for nine hours or longer shall be served one-half of his or her daily food needs. This does not apply to the child who comes after supper and leaves before breakfast.

Any special diet shall be approved in writing by a physician.

812. Waiver of Requirements

Not specified

820. FOOD PREPARATION

821. Food Preparation and Service Requirements

\$6100 Food Service.

All food and drink shall be safe. It shall be stored, prepared, distributed, or served under sanitary and safe conditions.

Cleaning supplies shall be clearly marked and kept separate from food.

Paper napkins, bibs, dishes, and utensils shall be thrown away after use. Washable napkins and bibs shall be washed after each use.

Children of any age shall be encouraged, but not forced to eat.

900. SOCIAL SERVICES

Not secified

1000. PARENT PARTICIPATION

Not specified

1100. INFANTS AND TODDLERS

IIIO. PROGRAM OF ACTIVITIES

\$7300 Infant and Toddler Care.

Children under 18 months old shall be in a safe place that helps their physical, mental, emotional, and social growth.



Infants shall always have staff supervision.

Infants who have not begun to climb shall have cribs.

Infants shall be talked to and played with by the staff and shall be taken from their cribs each morning and afternoon to spend some time exploring on their own.

An infant, while awake, may remain in the crib as long as he or she is content but no longer than one hour at a time.

1120. HEALTH AND SAFETY REQUIREMENTS

\$7300 Infant and Toddler Care.

Soiled or wet diapers shall be changed promptly in a sanitary and safe manner.

The child shall be placed on a clean washable surface or a surface with a clean disposable covering.

Individual washcloths and towels or disposable towelettes shall be used to clean the child.

Soiled or wet cloth diapers shall be promptly rinsed in the toilet. All used diapers shall be put in a plastic bag or covered container that is cleaned daily.

1130. INFANT NUTRITION

\$7300 Infant and Toddler Care.

Infants under six months old shall be held while being bottle fed. Infants over six months old shall be held if their personal needs require it. Bottles shall not be propped.

Infant or toddler feeding bottles shall be marked with the child's name.



Infants not ready for table food shall be fed a formula or diet prescribed in writing by the child's doctor or parent.

Feeding instructions shall be dated and signed by the parents and updated as changes are made.

If a child eats very little, the problem shall be discussed with the parents.

Infants no longer held for feeding shall be fed in a manner which ensures their safety and comfort.

1200. CHILDREN WITH HANDICAPPING CONDITIONS

1210. PROGRAM OF ACTIVITIES

\$7400 Children with Special Needs.

Children who need special care due to disabling or limiting conditions can be accepted for care only with written approval of qualified psychologists, physicians, or other special education experts. This shall be filed in the child's record.

1220. HEALTH AND SAFETY REQUIREMENTS
Not specified

1230. STAFFING
Not specified

1300. SCHOOL AGE CHILDREN

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1310. PROGRAM OF ACTIVITIES

Not specified



1320. HEALTH AND SAFETY REQUIREMENTS Not specified

1400. FACILITY REQUIREMENTS

1410. SPACE

\$3100 Space.

There shall be at least 30 square feet of indoor space for each child in care, measured wall-to-wall from the inside of areas used for activity and not including areas children use for only one type of activity.

The group day care home shall have an enclosed outdoor play area available to the children in care. Outdoor play areas used by the children shall be enclosed by a building or a fence at least four feet high with at least two exits. One exit shall be away from the house.

1420. LIGHTING, VENTILATION, AND TEMPERATURE

\$4200 Sanitation.

There shall be adequate light, ventilation, and heating in the facility.

1430. EXITS

\$4100 Fire.

A group day care home more than one story high shall have inside and outside staircases leading to all floors. Exceptions shall be made only if approved by fire officials. If there are no outside stairs and the fire official's approval cannot be obtained, the children shall be kept on the first floor.





A group day care home shall have at least two doors to the outside located on different sides of the home.

Doors opening into a fenced yard shall be fixed so the children can open them easily from inside. Doors between rooms shall not be locked while the children are in the home.

1440. TOILETS AND LAVATORIES

\$3400 Toilet Facilities,

Bathroom and toilet equipment shall be adequate to handle children's needs quickly and safely.

\$4200 Sanitation.

Adequate and safe flush toilets and sewerage systems shall be provided.

1500. OTHER STATE REQUIREMENTS - COMPLIANCE WITH OTHER LOCAL, STATE, AND REGIONAL LAWS AND REGULATIONS

1510. ZONING.

Not specified

1520. FIRE

\$4100 Fire.

When a group day care home offers evening or night care, it shall comply with any fire and health regulations for the type of care.

A group day care home shall have a fire inspection with a written report each year. Any corrections called for in the report shall be made. Fire inspections shall be requested from local fire department officials where available and from State fire officials if not available locally.



1530. BUILDING

Not specified

1540. HEALTH

Not specified

1550. SANITATION

\$4200 Sanitation.

A group day care home shall be have a sanitation impection with a written report every year. Any corrections called for in the report shall be made.

Inspections shall be requested from local officials where availables or from State officials if local ones are not available.

1560. NEW CONSTRUCTION

Not specified



Except where otherwise noted, all citations are from the Vermont Department of Social and Rehabilitation Services, Regulations for Group Day Care Homes, October, 1973.

100. STATE LICENSING OF CHILD DAY CARE FACILITIES

110. TYPES OF FACILITIES SUBJECT TO LICENSURE AS DEFINED BY
STATE STATUTES AND REGULATIONS AND/OR LOCAL ORDINANCES AND
REGULATIONS

III. Definitions

Definitions.

A group day care home is a day care facility that is an extended or modified family residence other than the child's home. It utilizes two or more staff members and provides care for up to 12 children. It is suitable for children who can profit from both a family-like care situation and group experiences with their peers.

112. Exclusions and Exemptions
See DAY CARE CENTERS

113. HHS Day Care Compliance
Not specified

- 120. AGENCY RESPONSIBLE FOR LICENSING OF DAY CARE PROGRAMS
- 121. Organization of the Administrative Unit See DAY CARE CENTERS
- 122. Responsible Official
 See DAY CARE CENTERS



200. LICENSING PROCESS AND ENFORCEMENT PROCEDURES

210. LICENSING PROCESS

211. Promulgation of Regulations
See DAY CARE CENTERS

212. Advisory Body and Other Community Participation
Not specified

220. LICENSING PROCEDURE

221. Application and Issuance
See DAY CARE CENTERS

222. Fee Charged
Not specified

223. Areas of Investigation
Not specified

224. <u>License Renewal</u>
See DAY CARE CENTERS

225. Conditional/Provisional Licenses
See DAY CARE CENTERS

226. Substantial Compliance Not specified

230. ENFORCEMENT PROCEDURES

231. <u>Facility Inspections</u>
Not specified

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GROUP DAY CARE HOMES

232. <u>Denial</u>, Suspension, Revocation of a License Not specified

233. Remedies and Sanctions

233.1 Hearings
Not specified

233.2 <u>Decisions</u>
Not specified

233.3 Judicial Review
See DAY CARE CENTERS

300. ADMINISTRATION

310. GENERAL ADMINISTRATION

311. General Administrative Requirements

202.20 The day care director shall submit to the Department of Social and Rehabilitative Services, as requested and in forms provided by the Department of Social and Rehabilitative Services, information concerning:

Names, ages of children cared for,

Date admitted, date withdrawn;

Any change in members of staff;

References and evaluations; and

Other reports as requested.





312. Telephone

211.70 A Day Care Home shall have a telephone with posted telephone numbers of local doctors, fire department, police department, hospitals and parents of children in care.

313. Proof of Operator Financial Capabilities Not specified

314. Insurance

223.90 Each Day Care Home shall carry liability insurance of a reasonable amount for its own protection.

320. PERSONNEL

321. <u>Publication of Personnel Policies</u> Not specified

322. Constraints Against Employment Not specified

330. NON-DISCRIMINATION

331. Requirements Prohibiting Discrimination
Not specified

340. RECORDS REQUIREMENTS

341. Children

241.10 In a Day Care Home operating primarily for the purpose of providing care for children in attendance on a non-recurring basis the director shall secure at the time of admission signed permission by the child's parent to contact a physician in the event of illness or injury.



202.10 The following written records shall be maintained in the day care facility and kept up-to-date:

Application or admission form on each child in care.

Vital statistics on each child in care, including data on age, weight, height, etc.

Summary of parent conferences including dates held; and

Health records of staff and of children, including physician's statement or medical history, description of physical disabilities, dietary requirements, immunization records, and signed permission by parent to contact child's physician in the event of illness or accident.

342. Staff

241.10 Health records of staff, including physician's statement or medical history, shall be maintained in the day care facility and kept up-to-date.

202.14 Health records of staff and of children, including physician's statement or medical history, description of physical disabilities, dietary requirements, immunization records, and signed permission by parent to contact child's physician in the event of illness or accident shall be maintained in the day care facility and kept up to date.

343. Child Eligibility and Enrollment Requirements

201.10 Admission of children shall involve an interview with the parent to secure necessary information about the child and to ascertain if the child can benefit from day care.

201.20 A sample admission form is recommended by the Department. Each day care facility may devise its own form as long as it contains the following:



Emergency phone numbers;

Name of childs doctor; and

Name, address and telephone number of responsible person to contact if parent cannot be reached.

201.30 Prior to admission, a physician's statement that the child is free from communicable diseases, or the medical history of the child as written by a R.N. or P.H.N. is required. These documents shall be part of the child's records. When the child leaves the day care facility these documents shall be returned to the parent. The day care director shall ensure that each child has had all immunizations appropriate to her/his age, including Polio, DPT/DT and Measles.

344. Child Abuse Reporting

224.41 Reports of mistreatment coming to the attention of the Department of Social and Rehabilitative Services will be investigated and, when appropriate, referred to the proper authorities.

345. Confidentiality of Records Requirements
Not specified

400. GROUP COMPOSITIONS OF CHILDREN

410. STAFF/CHILD RATIO REQUIREMENTS

411. Staff/Child Ratio as of March, 1981
Not specified

GROUP DAY CARE HOMES

412. Methods of Computing Staff/Child Ratios Not specified

420. GROUP SIZE

421. Group Size as of March, 1981

213.10 A Group Day Care Home shall be given a regular license to care for no more than twelve children, including the director's own preschool or home bound handicapped children.

213.11 Of these twelve children, no more than three children shall be under 24 months of age; and

213.12 There shall be a minimum of two adults on duty when the number of children in attendance exceeds six.

422. Methods of Computing Group Size

213.20 The number and ages of children in a Group Day Care Home shall be determined by the experience, physical strengths, skills and capacity of the director and staff, and their ability to deal with children of different ages and capacities, subject to the sections above.

213.30 Group Day Care Homes frequently provide before-school and after-school care for short durations of time. If such care is given which increases the number of children, the licenser shall determine whether additional help is needed.



500. STAFF QUALIFICATIONS AND TRAINING REQUIREMENTS

510. CHILD CAREGIVER STAFF QUALIFICATIONS

511. Age

231.40 Regular staff who assume major responsibility shall be at least eighteen years old. Aides who are under eighteen years may assist under supervision, but shall not be counted in the child-adult ratio.

512. Health

233.10 All staff shall have an annual physical examination or a written statement from a physician stating they are in good physical and emotional health. This includes a T.B. test or an x-ray. All such records shall be on file in the personnel records.

513. Education

Not specified

514. Experience

231.00 Staff shall have sufficient knowledge of early childhood development and skills in working with children, developed through formal training and/or work experience, to properly fulfill all responsibilities with which they are charged.

231.20 All staff shall have a knowledge in and be familiar with the proper use of first-aid supplies, and be aware of the hazards of infection and accidents and how such hazards can be minimized.



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231.30 The suitability of all staff shall be determined by reliable and satisfactory references which shall indicate the staff person's demonstrated interest in and liking for children, understanding of children and their growth needs, personal competence and smotional stability, and dependability.

520. PROGRAM DIRECTOR QUIALIFICATIONS.

521. Age

See 511. Age

522. Health

See, 512. Health

523. Education

Not specified

524. Experience

See 514. Experience

530. SUPPORT STAFF QUALIF-ICATIONS

See 510. Child Caregiver Staff Q=1alifications

540. POST EMPLOYMENT/IN-SERVICE: ORIENTATION AND TRAINING

541. Program Director

Not specified

542. Child Caregiver Staff

232.10 It shall be the responsibil ity of the Day Care Home director to provide in-service training and/or dissem_inate information about meetings in the area and to prompt and allow staff, i any, to attend workshops or meetings which would benefit the staff.



543. Support StaffSee 542. Child Caregiver Staff

600. PROGRAM OF ACTIVITIES, INCLUDING EDUCATION

610. PROGRAM REQUIREMENTS

611. Program of Activities

221.10 The Group Day Care Home shall provide constructive growth experiences by providing a planned program with a flexible schedule. The schedule shall contain time for free play, snack periods, meals and naps.

222.10 Some differentiation of program shall be made for the three year olds whose activities are more limited and different than the more active four and five year olds.

222.20 Day Care Programs and Policies for school age children strall be flexible enough to allow them to accept appropriate responsibilities in accordance with their abilities and the parent's consent.

222.30 Opportunity shall be given for the intention between the day gare children and the day care staff to promote the emotional and social development of the child.

222.50 Opportunity shall be available for outdomactivity, appropriate to the age of the child, when the weather permits.

222.60 Periods of active and quiet play shall healternated to avoid fatigue and overstimulation.





24.10 The director shall cassure that proper indoor and outdoor clothing is available for each child in the day care facility, and that each child is dressed appropriately for all activities.

612. Program Equipment and Materials

212.10 Play equipment of sufficient quantity and variety shall be provided indoors and out which is appropriate to the needs of the children, their development levels and interests; such equipment shall be maintained in good repair.

20.20 There shall be equipment which encourages large muscle activity (almbing apparatus, swings, wheel toys, tumbling mats, etc.).

20.30 There shall be equipment which encourages quiet activity (sand, clay, crayons, paints, story and picture books, dolls, puzzles, music, etc.).

613. Nap Provision

221,20 Provisions shall be made for a rest period of at least an hour daily; individual cots are recommended. Mats or sleeping bags may be used if floor is clean and free from drafts and dampness. Cribs for infants shall have sides. Beds regularly used by the family shall not be used for day care children unless a separa te covering is placed on the bed.

221.30 There shall be a nap period or quiet period after the mid-day meal for children age four and under.

64. Discipline and Guidance

24.10 Discipline shall meet the needs of each individual child.

24.20 Authority to punish shall not be delegated to older children.



224.30 A child shall not be deprived of snacks or meals as punishment.

224.40 No child shall be subject to verbal abuse or threats. Cruel, severe, unusual or unnecessary punishment shall not be inflicted upon children. Derogatory remarks shall not be made in the presence of children, about family members of children in care, or about the children themselves.

700. HEALTH AND SAFETY

710. HEALTH

711. General Health Requirements

223.10 No child shall be admitted to a Day Care Home if in the opinion of the director the child is ill.

223.70 Provisions shall be made for the development of good health habits, eating habits, personal habits and proper social and behavioral attitudes. Face and hands shall be thoroughly washed before meals. Hands shall be washed after toileting.

241.10 The director shall determine at the time of admission of a child that child is free from communicable diseases, is in good health, and has no physical or mental disability which would preclude the child's admission to the home.

712. <u>Health Assessments</u> See 341. Children





713. Immunizations

See 343. Child Eligibility and Enrollment Aguirements

714. Sanitation

Not specified

715. Daily Illness Screening

See 711. General Health Requirements

716. Care of Sick Children

223.31 An ill or injured childs parent shall be noved only with the pearmission of the parent or by direction of a physician.

717. Medication and Special Diet P rovision

223.40 Medication or special diet shall begiver to the child only on written request of the parent, guardian or phi_ysician

718. Waiver of Health Requirement 1s
Not specified

720. SAFETY

721. General Safety Requirements

211.20 The Day Care Homeshall meet sale Lefe-Safety and Environmental. Sanitation requirements.

722. Fire Safety Requirements
Not specified

723. Transportation

- 214.10 Transportation may be provided for children either as part of the program or for pick-up and delivery when the following conditions are met.
- 214.11 No more than five children shall be carried in a standard passenger car without the presence of a second adult.
- 214.12 The vehicle shall be properly inspected by an official Vermont Inspection Station.
- 214.13 All installed safety equipment appropriate to the sizes and ages of the children shall be utilized.
- 214.14 Car-beds, car-seats, child-harnesses, lap-seat-belts, and shoulder-belts shall meet federal safety standards.
- 214.15 There shall be no standing passengers.
- 214.16 The operator of the vehicle shall hold a State of Vermont regular operator's license.
- 214.17 Automobile insurance with special passenger-carrying permit at limits of bodily injury liability of not less than \$50,000/\$100,000 and property damage liability of \$10,000 shall be carried.
- 214.18 Seats shall be securely fastened to the floor of the vehicle.
- 214.19 Children shall not be transported in truck bodies.
- 724. Safety Requirements for Equipment See 612. Program Equipment and Materials



725. Water Activities (Including Swimming) Not specified

726. Emergency Procedures

211.30 There shall be plans for the protection or evacuation of children in event of a natural disaster or other emergency; and

211.31 There shall be a responsible adult available or on call for emergencies. This person's name, telephone number, and signed statement of availability shall be on record.

727. First Aid Supplies

223.20 Adequate first-aid supplies shall be maintained for emergency medical care of a child who may become injured or ill.

800. NUTRITION AND FOOD SERVICE

810. NUTRITION

811. Nutritional Requirements

223.50 Adequate and nutritious snacks and meals shall be provided when the child's stay at a Day Care Home exceeds three hours. A weekly menu shall be available for inspection.

223.60 All food shall be wholesome, well prepared, and the diet shall be carefully planned, and shall include at least one pint of milk a day for each child who attends a full day.

812. Waiver of Requirements Not specified



VERMONT

GROUP DAY CARE HOMES

820. FOOD PREPARATION

821. Food Preparation and Service Requirements Not specified

900. SOCIAL SERVICES

Not specified

1000. PARENT PARTICIPATION

203.10 The director and/or staff shall meet with parents at least three times per year.

203.20 Arrangements for the child's return to the parent shall not include third parties or other child care facilities unless written agreement between the day care facility and the parent is on file with the director.

203.30 A system of positive identification of children and parents shall exist in the day care facility.

1100. INFANTS AND TODDLERS

1110. PROGRAM OF ACTIVITIES

222.40 Infants shall be held, played with, and given social experiences which are stimulating to growth and development. Infants shall not be isolated or left in cribs for the major part of the day, nor shall they be inhibited in their progress toward creeping, walking, and talking, and in awareness of or reaction to their environment.



1120. HEALTH AND SAFETY REQUIREMENTS
Not specified

1130. INFANT NUTRITION
Not specified

1200. CHILDREN WITH HANDICAPPING CONDITIONS

1210. PROGRAM OF ACTIVITIES
Not specified

1220. HEALTH AND SAFETY REQUIREMENTS
Not specified

1230. STAFFING
Not specified

1300. SCHOOL AGE CHILDREN

1310. PROGRAM OF ACTIVITIES
Not specified

1320. HEALTH AND SAFETY REQUIREMENTS
Not specified

1400. FACILITY REQUIREMENTS

1410. SPACE

211.50 There shall be provision for a safe outdoor play area which provides a minimum of 75 square feet of space per child. The play area shall be protected from traffic or other hazards in a manner safe for children.



211.60 There shall be indoor space of at least 35 square feet per child. This space shall not include toilet facilities, food storage or preparation area, office or isolation room.

211.80 The day care facility shall be used only for purposes of day care during its hours of operation.

1420. LIGHTING, VENTILATION, AND TEMPERATURE
Not specified

1430. EXITS
Not specified

1440. TOILETS AND LAVATORIES
Not specified

1500. OTHER STATE REQUIREMENTS - COMPLIANCE WITH OTHER LOCAL, STATE, AND REGIONAL LAWS AND REGULATIONS

1510. ZONING
Not specified

1520. <u>FIRE</u> Not specified

1530. BUILDING
Not specified

1540. <u>HEALTH</u> Not specified





GROUP DAY CARE HOMES

VERMONT

1550. <u>SANITATION</u>
Not specified

1560. <u>NEW CONSTRUCTION</u>
Not specified

GROUP DAY CARE HOMES

VIRGIN ISLANDS

The Virgin Islands regulates Group Day Care Homes under the same set of regulations as Day Care Centers. See DAY CARE CENTERS.



Except where otherwise noted, all citations are from the Washington Department of Social and Health Services, Minimum Licensing Requirements for Mini-Day Care Programs for Children, Chapter 388-73, Washington Administrative Code, June, 1979.

100. STATE LICENSING OF CHILD DAY CARE FACILITIES

110. TYPES OF FACILITIES SUBJECT TO LICENSURE AS DEFINED BY STATE STATUTES AND REGULATIONS AND/OR LOCAL ORDINANCES AND REGULATIONS

III. Definitions

WASH, REV. CODE \$74.15.020 Definitions.

"Day care center" means an agency which regularly provides care for a group of children for periods of less than twenty-four hours. Separate requirements are adopted for the following subcategories of day care centers:

A day care center provides for the care of thirteen or more children. No center shall be located in a private family residence unless that portion of the residence to which the children have access is used exclusively for the children during the hours the center is in operation or is separate from the usual living quarters of the family.

A "mini day care program" means:

a day care center for the care of 12 or fewer children in a facility other than the family abode of the person or persons under whose direct care and supervision the child is placed, or

for the care of from seven through twelve children in the family abode of such person or persons.



112. Exclusions and Exemptions

See DAY CARE CENTERS

113. HHS Day Care Compliance Not specified

- 120. AGENCY RESPONSIBLE FOR LICENSING OF DAY CARE PROGRAMS
- 121. Organization of the Administrative Unit
- 122. Responsible Official See DAY CARE CENTERS

200. LICENSING PROCESS AND ENFORCEMENT PROCEDURES

- 210. LICENSING PROCESS
- 211. Promulgation of Regulations
 See DAY CARE CENTERS
- 212. Advisory Body and Other Community Participation
 See DAY CARE CENTERS
- 220. LICENSING PROCEDURE
- 221. Application and Issuance
 See DAY CARE CENTERS
- 222. <u>Fee Charged</u>
 Not specified



223. Areas of Investigation
See DAY CARE CENTERS

224. <u>License Renewal</u>
See DAY CARE CENTERS

225. Conditional/Provisional Licenses
See DAY CARE CENTERS

226. Substantial Compliance
See DAY CARE CENTERS

230. ENFORCEMENT PROCEDURES

231. Facility Inspections
See DAY CARE CENTERS

232. Denial, Suspension, Revocation of a License See DAY CARE CENTERS

233. Remedies and Sanctions

233.1 Hearings
See DAY CARE CENTERS

233.2 <u>Decisions</u> See DAY CARE CENTERS

233.3 Judicial Review
See DAY CARE CENTERS



300. ADMINISTRATION

310. GENERAL ADMINISTRATION

311. General Administrative Requirements

WAC 388-73-030 General Qualifications of Licensee, Persons on the Premises.

The licensee, staff and other persons on the premises shall be persons of good character. The licensee shall demonstrate that he/she, child care staff, volunteers and other persons who have access to persons under care have the understanding, ability, physical health, emotional stability and personality suited to meet the physical, mental, emotional and social needs of persons under care. The licensee, staff and other persons on the premises shall not have been convicted of child abuse and/or any crime involving physical harm to another person nor be a perpetrator of substantiated child abuse.

WAC 388-73-080 Support and Maintenance Staff.

Except for foster family homes for children or expectant mothers, family homes for adults and family day care homes, each licensee shall provide or arrange for sufficient support and maintenance staff or services as are required for the maintenance and repair of the facility and preparation and serving of meals.

WAC 388-73-430 Capacity-Limitations on Ages and Numbers-Mini-Day Care Centers.

No mini-day care program shall be licensed for more than twelve children.

During evening and nighttime hours and during the summer months or other extended school vacation period, such number shall be reduced by the number of licensee's own children and foster children under twelve years of age regularly on the premises.



GROUP DAY CARE HOMES

WASHINGTON

During the school year, such number shall be reduced by the number of licensee's own children and foster children of preschool age regularly on the premises.

No mini-day care program shall care for more than four children under two years of age, including the licensee's and staff's own and foster children under two years of age on the premises.

312. Telephone

See DAY CARE CENTERS

313. Proof of Operator Financial Capabilities

See DAY CARE CENTERS

314. Insurance

See DAY CARE CENTERS .

320. PERSONNEL

321. Publication of Personnel Policies

See DAY CAR CENTERS

322. Constraints Against Employment

See DAY CARE CENTERS

330. NON-DISCRIMINATION

331. Requirements Prohibiting Discrimination

WAC 388-73-040 Discrimination Prohibited.

The licensee shall comply with federal and state statutory and regulatory requirements regarding nondiscrimination in employment practices and client services.



340. RECORDS REQUIREMENTS

341. <u>Children</u> See DAY CARE CENTERS

342. Staff

See DAY CARE CENTERS

343. Child Eligibility and Enrollment Requirements
See DAY CARE CENTERS

344. Child Abuse Reporting
See DAY CARE CENTERS

345. Confidentiality of Records Requirements
See DAY CARE CENTERS

400. GROUP COMPOSITIONS OF CHILDREN

- 410. STAFF/CHILD RATIO REQUIREMENTS
- 411. Staff/Child Ratio as of March, 1981

WAC 388-73-432 Staffing-Mini-Day Care Program.

At least two staff shall be present:

Whenever more than two infants are under care; or

Whenever more than six children, any of whom are under two years of age, are on the premises; or

Whenever more than eight children, any of whom are under three years of age, are on the premises; or

Whenever more than ten children are on the premises. 177





Whenever there is only one staff member present, there shall be a second staff member readily available in case of an emergency.

- 412. Methods of Computing Staff/Child Ratios
 See 411. Staff/Child Ratio as of March, 1981
- 420. GROUP SIZE
- 421. Group Size as of March, 1981
 See 411. Staff/Child Ratio as of March, 1981
- 422. Methods of Computing Group Size See 4ll. Staff/Child Ratio as of March, 1981

500. STAFF QUALIFICATIONS AND TRAINING REQUIREMENTS

- 510. CHILD CAREGIVER STAFF QUALIFICATIONS
- 511. Age

WAC 388-73-436 Qualifications of Child Care Staff—Mini-Day Care.
All child care staff shall be at least sixteen years of age, but in no case shall a person under eighteen be assigned sole responsibility for a group of children.

- 512. Health
 See DAY CARE CENTERS
- 513. Education
 See DAY CARE CENTERS
- 514. Experience
 See DAY CARE CENTERS



a

520. PROGRAM DIRECTOR QUALIFICATIONS

521. <u>Age</u> See 511. Age

522. Health Not specified

523. Education

WAC 388-73-434 Qualifications of Licensee—Mini Day Care.

To obtain a license for a mini-day care program the applicant shall-have completed at least two years of satisfactory service as a licensed family day care home. It have an equivalent amount of training in group care of preschool aged children, or have an equivalent combination of training and experience; and have completed or have a plan to complete within a reasonable time a course in early childhood development/education.

524. Experience
See 523. Education

530. SUPPORT STAFF QUALIFICATIONS

Not specified

540. POST EMPLOYMENT/IN-SERVICE: ORIENTATION AND TRAINING

541. Program Director
Not specified

542. Child Caregiver Staff Not specified

543. Support Staff
Not specified

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600. PROGRAM OF ACTIVITIES, INCLUDING EDUCATION

610. PROGRAM REQUIREMENTS

611. Program of Activities

WAC 388-73-042 Religious Activities.

The rights of persons in care to observe the tenets of their faith shall be respected and facilitated consistent with state and federal law. Persons shall not be punished for exercising these rights.

WAC 388-73-438 Program and Equipment-Mini-Day Care.

Children shall be under close supervision of an adult and within easy hearing distance at all times. If the absence of any staff member is necessary, the children must be left in the charge of a competent adult.

The applicant/licensee shall develop a planned program of both group and individualized activities with the providers of care playing an active role, as well as periods of free play, designed to promote the physical, mental and social skills of the children under care.

612. Program Equipment and Materials

WAC 388-73-438 Program and Equipment-Mini-Day Care.

A variety of suitable outdoor play equipment shall be available for such activities as climbing, pulling, pushing and riding. Equipment shall be constructed and maintained to minimize chances of accidents.

There shall be a variety of suitable indoor play equipment including but not limited to art materials, musical materials and toys suitable for table-top play. Toys which might be ingested by infants or are otherwise hazardous to younger children shall be removed from areas in which they are playing.



WASHINGTON

GROUP DAY CARE HOMES

613. Nap Provision
See DAY CARE CENTERS

614. Discipline and Guidance

See DAY CARE CENTERS

700. HEALTH AND SAFETY

710. HEALTH

711. General Health Requirements

See DAY CARE CENTERS

712. Health Assessments

See DAY CARE CENTERS

713. Immunizations

See DAY CARE CENTERS

714. Sanitation

See DAY CARE CENTERS

715. Daily Illness Screening

See DAY CARE CENTERS

716. Care of Sick Children

See DAY CARE CENTERS

717. Medication and Special Diet Provisions

See DAY CARE CENTERS

718. Waiver of Health Requirements

See DAY CARE CENTERS

720. SAFETY

721. General Safety Requirements
See DAY CARE CENTERS

722. Fire Safety Requirements
See DAY CARE CENTERS

723. <u>Transportation</u>
See DAY CARE CENTERS

724. Safety Requirements for Equipment See DAY CARE CENTERS

725. <u>Water Activities (Including Swimming)</u>
Not specified

726. Emergency Procedures
See DAY CARE CENTERS

727. First Aid Supplies
See DAY CARE CENTERS

800. NUTRITION AND FOOD SERVICE

810. NUTRITION

811. Nutritional Requirements
See DAY CARE CENTERS

812. Waiver of Requirements
See DAY CARE CENTERS

WASHINGTON

GROUP DAY CARE HOMES

820. FOOD PREPARATION

821. Food Preparation and Service Requirements

WAC 388-73-112 Kitchen Facilities.

Facilities for the proper storage, preparation and service of food shall be provided to the extent required by the type of care being provided.

Kitchen equipment and food preparation procedures shall be approved by the department.

900. SOCIAL SERVICES

WAC 388-73-044 Special Requirements Regarding American Indians.

When ten percent or more of an agency's caseload consists of Indian children, the agency shall develop social service resources and staff training programs designed to meet the special needs of such children through coordination with tribal, Indian Health Service and Bureau of Indian Affairs social service staff and appropriate urban Indian and Alaskan native consultants.

In addition to reports required by WAC 388-73-056, an agency shall report to a child's tribal council the serious injury or death or abandonment of an enrolled Indian child.

1000. PARENT PARTICIPATION

See DAY CARE CENTERS

1100. INFANTS AND TODDLERS

1110. PROGRAM OF ACTIVITIES
See DAY CARE CENTERS



WASHINGTON

GROUP DAY CARE HOMES

1120. HEALTH AND SAFETY REQUIREMENTS
See DAY CARE CENTERS

1130. INFANT NUTRITION
See DAY CARE CENTERS



1200. CHILDREN WITH HANDICAPPING CONDITIONS

210. PROGRAM OF ACTIVITIES

Not specified

1220. HEALTH AND SAFETY REQUIREMENTS
Not specified

1230. STAFFING
Not specified

1300. SCHOOL AGE CHILDREN

1310. PROGRAM OF ACTIVITIES

WAC 388-73-438 Program and Equipment-Mini-Day Care.
With written parental permission, school-age children may visit neighborhood friends and participa on community activities.

1320. HEALTH AND SAFETY REQUIREMENTS Not specified



1400. FACILITY REQUIREMENTS

1410. SPACE

WAC 388-73-110 Special Care Room.

Each agency shall provide a separate room or segregated area which is designated for the care of a person under care who needs to be separated from the group due to injury, illness or the need for additional rest. This room c area must be located so that the child can be supervised. Toilet and lavatory facilities shall be readily accessible. If the person under care is suspected of having a communicable disease, all equipment used by the child must be adequately sanitized after use. This room or area may be used for other purposes when not needed for the separation and care of a person in care.

WAC 388-73-438 Program and Equipment—Mini-Day Care. Separate play areas shall be available for children who are under one year of age or not walking, and older children.

WAC 388-73-440 Play Areas--Mini-Day Care.

Except for facilities which provide strictly drop-in care, the facility shall have an appropriately equipped, safe outdoor play area which directly adjoins the indoor facilities or which can be reached by a safe route and method approved by the department. The playground shall contain a minimum of seventy-five square feet per child. If programming is such that only a portion of the group uses the playground at one time, the size may be reduced correspondingly. The outdoor play area shall be fenced if conditions require.









WASHINGTON

GROUP DAY CARE HOMES

Adequate indoor play space shall be available. Play, dining and napping may be carried or in the same room (exclusive of bathrooms, kitchens, hallways and closets), provided it is of sufficient size, and programming is such that usage of the room of one purpose does not interfere with the usage for its other purposes. If cots and mats are removed when not in use, a minimum of thirty-five square feet per child is required. For children requiring cribs, the area used for play and napping shall contain a minimum of fifty square feet per child.

1420. LIGHTING, VENTILATION, AND TEMPERATURE See DAY CARE CENTERS

1430. EXITS
Not specified

1440. TOILETS AND LAVATORIES

WAC 388-73-118 Toilets, Lavatories and Bathing Facilities.

There shall be at least one indoor flush type toilet and one lavatory with hot and cold or tempered running water.

Toilet and bething facilities shall provide for privacy for persons of the opposite sex who are six years of age or older.

Toilets, urinals and handwashing sinks shall be of appropriate height for the children served or be provided with a safe and easily cleanable platform.

For facilities licensed for the care of seven or more persons, lavatories and bathing facilities shall be provided with hot and cold or tempered running water which shall not exceed 110 degrees F. for preschool or mentally retarded children and 120 degrees F. for all others.





GROUP DAY CARE HOMES

WYOMING

Wyoming certifies Group Day Care Homes under the same set of regulations as Family Day Care Homes. See FAMILY DAY CARE HOMES.

COMPARATIVE LICENSING STUDY

Profiles of State Day Care Licensing Requirements
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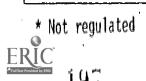
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Puerto Alco Alhode Island South Carolina South Dakotà		1	7		√	7 / / /	<i>\</i>									 _/	/	/	1	/	- · · · · · · · · · · · · · · · · · · ·	1		, 1	17	1	\ \ \ \	/				/		- √	///		-
Tennessee Texas Utah Vermont	:			,	7	7	1 1 1 1		7	i			7	/	1	1	/	/		•					/ / / /	\ \ \ \	1111	\ \ \	√ √ / / −	/	-	/	4	√ -	\ \ \ \ \	/	
Virgin Islands · Virginia Washington Wast Virginia			1		/		/	\ \ \ 				//	/	/	1	/	/		1	/	1	V		1	1 1 1	1	1 1 1	ð								1	-
Wisconsin Wyoming		:		1	7	1	1	e d'	7			!			^	7	/	1	/	/	1	V	1		1		1	/		1			4		1	/	

^{*}Not regulated

÷	(410.	Staff/Child Ratio				· · · · · · ·				
	,	5	Stall/Child Ratio as o	il March, '	1981		Special	Requirements	·	Method of Comp	
States	• • •		Ages of Children	No. of Children	No. of Stall	Restrictions	Nap Time	Handicapped Children	Olher	Enroll- manl	Allen- dance
Alabama			0 - 6 years	6	1				آخ)		1
Alaska			0 - 14 years	8	1	No more than two children may be under age 2, no more than	÷e_		ą.		1
ě	9	•	.		4	five children may be un-					
1 2 1 2 1 4	• • • • • • • • • • • • • • • • • • •	4	¥			related to the caregiver, and no more than eight children may be under age 12,		•	14 Table 1		
	·	t.	2 - 14 years	10	1	No more than six children may be unrelated to the caregiver				•	
Arizona*	÷,									i .	
Arkansas	¥	, , , , , , , , , , , , , , , , , , , ,	O+ years	5-6	1	Children must be from five or more families and no more than three children may be under 2½ years.		, 9		. ,	
	* '		O+ years	7	1	No more than two children may be under 2½ years.		÷. 1 ∳ ↔		,	
;		i.	O+ years	8	, 1	No more than one child may be under 2½ years.	•	,	,		Ì
		·	0+ years	9-14		No more than four children may be under 2½ years,	· .				
	/:	,	0+ years	15-16	Ž	No more than two children may be under 2½ yeàrs.	:			9	
			7	ż		The provider's own children are counted in computing staff/child ratio.	=	± 			4

	410.	Staff/Child Rulio				Specia	Requirements		Method	3\
F *	D.	Olan Collid Hallo Ma	/ march,	i Agi		i a prosid	, 9	:	of Com	puling
States	Ded.	Ages of Children	No.of Children	No. of Stalf	Restrictions	Nap Tima	Handicapped Children	Other	Enroll- manl	Atten- dance
California		0+ years	6	1	There may be no more than two infants. The provider's own children under 12 years old are counted in staff/child ratio.			•		×
Colorado		Birth - 2½ years	4	1	Variable ratio of children under 1 year to children between 1 and 2½ years.	ŧ				/
# A		Birth - 2½ years .	6	2	No more than three children shall be between birth and l year.					
		2½+ years	6		An additional two school age children may be accepted for care, except during summer vacations.	· .		F	*	
		ů ,		g ti	Staff/child ratios include the provider's own children.					
Connecticut		O+ years	. 6		No more than two children shall be under age 2. Otherwise, staff/child ratio is 1:5.	, ,			=	, , ,
Delaware	, !	O+ years 📞	6	:	No more than three infants shall be cared for by one person.		-	y.		
	4	: 		ł	The provider's own children are included in staff/child ratio.		,			

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	P	Staff/Child Paylo sa c	l March,	1981		Special	Requirements	الر	Method of Comp	
States	Require Spec.	Ages of Children	No. of Children	No. ôl Stall	Restrictions	Nap ' Time	Handicapped Children	Ollie	Enroll- ment	
District of Columbia,		0+ years	5	1	No more than two infants shall be in care.		; ;	•		1
est y	*		e e	,	Staff/child ratio includes the provider's own children.		1	F.		i
Florida	1		, ,	ja '	•				,	
Georgia		O+ years	6	1	When there are three or more children under 2½ years in care in addition to older children, there shall be an		,		·	/
			1)		additional staff person. Staff/child ratio includes the provider's own children.	,			i	
Guam · · · · · ·	1	Infancy - 6 years	5	1	No more than two children may be under 2 years of age.					1
	š.	3 - 14 years	6	1	All staff/child ratios include the provider's own children under 14 years old,	ħ P	, t	í		
Hawaii	5	0+ years	5	1	Does not include the provider's own children, However, no more than eight children, including the provider's own may be cared		•		*	1
				i	for. Unless a second care- giver is present, no more than two children under age two may be cared for includ- ing the provider's own children.			4.		

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	₹	•		Staff/Child Ratio			·		 		,	
	: 16		P	Statt/Child Ratio as c	il March, 1	1981	•	Special	Requirements	•	Melhod of Comp	
SI 	lales	Υ,		Ages of Children	No.of Children	No. of Staff	Restrictions	Nap 11ma	Handicapped Children	Ollyer	-llorná ment	Allen- dance
		,	:		·	e		; ·		,		
,	Idaho ·	٠		O+ years	6		Does not include the providers own children. No more than 10 children, including the provider's own children, may be in care.			=	\.	, ,
2	Illinois			O+ years	8		Unless a second caregiver is present, no more than four \(\) may be under 5 years old, and no more than two may be under 2 years old.	, A				. 1
	Indiana •			O+ years	6		Does not include the provider's own children, No more than 10 children may be in care including the provider's own.	- -	. (1		. /
	Iowa			0+ years	6		Includes the provider's own children except those who regularly attend school, No more than four children under 2 years of age may be in care,			ę.		√
					ŧ			*				

	1	410	. Staff/Child Ratio	Require	mehls				÷	•
		D	Staff/Child Flatio as o				Special	Requirements		hods Computing
	Siales	Ted a	Ages of Children	No. of Children	No. of Stall-	Réstrictions -	Nap Time	Handicapped Other Children		oli; Allen-
•	Kansas	*	Q+ years	6	1	The number of children is reduced by one for each	i			1
)	,		, se	•	infant in care in excess of one infant.	,			· ·
		79		. · ·	* #	Four additional school age children may be enrolled for care.				
	*		•			Staff/child ratio includes the provider's own children.	, , '', .	, a	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	
	Kentucky		Under 1 year 1 - 2 ₍ years	6		When only one staff member is present in the facility, the age of the youngest	, 4s		ė.	. /.
	· ·	, *	2, 3 years	. 8.	1	child determines the staff/ child ratio.	Ŧ		4	± + = = = = = = = = = = = = = = = = = =
	•		3 - 4 years 4+ years	10 12 ·	1	The provider's own children are included in computing staff/child ratio.	1	ę.		*
	, Louisiana*	e a	, ,	≜5	.	seuri entra ravio,		***		
	Maine*	į		,	8 8 8				*	
	ma.		e Section Sect		₩		, A. 126			*
ij		:	,					•	-	

	410.	. Staff/Child Ratio	Require	ments		,	•		•	
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	P	Staff/Child Flatio as o	of March,	1981		Special	Requirements		Melhod of Cómp	
States	Requir Spec.	Ages of Children	No. of Children	No. of Stall	Restrictions	Nap Time	Handicapped Children	Other	Enroll- ment	Atten- dance
Maryland -	1		-			y				.i.
Massachusetts		0+ years	6	1	Includes provider's own children.		_			. /
					No more than two children under 2 years of age may be in care.		\$.	:	2	:
Michigan		0+ years	6	1	Includes the provider's own children.	1			* 	/
		. 1	t .	:	No more than two children in care may be under 12 months.	b			i	
Minnesota		0+ years	5	1	Includes the provider's own children,		3		3	, \
				÷	If more than two infants are in care, staff/child ratio is 1:4		, ,			f .
) ;			Two additional school-age children may be in care for limited times.	,		·		à
Mississippi ,	1	•	ł		:		£			
Missouri		0+ years	6	1	No more than three children the age of 2 may be in care.	F.	i ·			7
Montana		O+ years	6	1	Includes the provider's own children.			•		, 1
		:		,	No more than 2 children under 2 years of age shall be in care.			# - 41 : -		

e e e	7	Staff/Child Railo as	ol March,	190	e e	Specia	l Nequirements		Method of Comp	
States	Pequi:	Ages of Children	Mo.of Children	No. of Stalf	Restrictions	Nep Time	Handicapped Children	Ollier	manl Euroll-	Alten- dance
Nebraska		In f ants	4	1,	Applies only when care is given only to infants; includes provider's own children under 8 years.					1
		School-age	10	1	Applies only when care is given only to school-age children; includes caregiver's own/children under 8 years.		*		,	
		0+ years	8	1	Includes caregiver's own children under 8 years; no more than two children may be under 18 months.		- June			1
Nevada		0+ years	6	1				. }	<i>y</i>	1
New Hampshire		0+ years	₃ 6	1	Ratio applies if: no more than two children are under 2½ years and no more than one child is be- tween 1½ and 3 years.					· V
		O+ years	4	1	no more than two children are under 1½ years and no more than four children are under 3 years.					
		3+ years	6	1	e e	II		1 -		
		0+ years	12	2	no more than three children are under 18 months.				ā	
New Jersey* New Mexico*				ř			,			

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	7	Stall/Child Ratio as o) March,	1981		Special	Requirements		Methods of Comp	
States	Require Spec.	Ages of Children	No. of Children	No. of Stall	Restrictions	Nap Time	Handicapped Children	Other	Enroll- mant	Allen- dance
New York		0+ years	6	1	No more than two children under 2 years of age may be in care. Where one or more of the children is under 3 years, no more than five children may be in care.	· ·				√
North Carolina		0+ years	6	1		: :		; *		7
North Dakota	:	0+ years	6	1	No more than three children may be under the age of 2,			•	,	1
		0+ - 2 years	4	> 1 -	The provider's own children over the age of 6 years may also be in care.	} 	•			,
(2+ years	7	1	An additional three school age children may also be in care.		·	=	•	
		0+ years	12	2	No more it an six children may be under the age of 2.					5
		0 - 2 years	8	2	The provider's own children over the age of 6 years may also be in care.	: .		ı		* 1
w.			:		The provider's own children under age 6 are counted in staff/child ratio.		ig.			₽
Ohio* Oklahoma		O+ years	5	1	Includes provider's own children.	. 4				/ ·

	Ţ	Staff/Child Railo as o				Special	Requirements	<u> </u>	Method of Comp	
Čisias.	Requir Spec.	Ages of Children	No. of Children	No. of Stalf	Restrictions	Nap Time	Handicapped Children	Other	Enroll- ment	Atten- dance
Oregon		3+ years	6	1			7			1
		0+ years	5	1	No more than two children may be under 2 years old.		* * * * * * * * * * * * * * * * * * * *			
Pennsylvania		0+ years	6	1	No more than four children may be under 36 months.		1	J		1
Puerto Rico	1		;		(,	* · · · · · · · · · · · · · · · · · · ·	j.
Rhode Island	√				1				ξ, :	
South Carolina		O+ years	. 6	2	Includes the provider's own children.	1 1				•/
South Dakota		0 - 3 years	4	1	Applies only to facilities receiving federal or state	,				/
		3 - 14 years	6	1	funds; not specified for other facilities.				4 1	
Tennessee .		0+ years	7	1	Does not include the provider's own children;		4			∤
	A A A A A A A A A A A A A A A A A A A	l:		·	however, if more than seven children are in care, including the provider's children, a second adult must be present. In addition if there are more than four children under 2 years old			i i	, i	,
					in care, another adult must be present.					
Texas (Registered: 18+ months	12	1	No more than six children less than 5 years old may be in care.					

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	P	Staff/Child Retio as	of March,	1981	7 .	Specia	l flequirements		Method of Comp	
States		Ages of Children	No. of Chilldren	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	the filter	Atton- dance
Texas (cont.)	1	O+ years	10	1	If one infant'is in care, no more than five children between 1½ 5 years may be in care.				5	
		0+ years	8	1	If two infants are in care no more than four children between 1½ - 5 years may be in care.					
				1	If three infants are in care, no more than three children between 1½ - 5 years may be in care.				د	
	ja jakar	1	6		If four infants are in care, no more than two children 1½ years and older may be in care.	· •	ű	ł	i	
,		v	.		When only one caregiver is present, no more than four infants may be in care.					
		:	12	,2	**)					,
		Licensed: O+ years	6	1	No more than three infants may be in care.				÷	
		0 18 months	4	1 .	,	<u>.</u> †	,			
		0+ years	6	Ž			,		:	*;
Utah		0+ years	6	1	No more than two children under the age of 2 years may be in care.	ing			****	.√ !
Vermont		0 - 16 months	6	1	No more than two children under 2 years may be in care unless a second adult is present			s 	Em. 1 E	, ,

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.).		Staff/Child Ratio	·			Special	Nequirements		Malhods))
				 	}		,		of Comp	wiling ·
lates	Specture (Special	Ages of Children	No. of Children	No. of Statt	Fleatrictions 3	Nap Time	Handicapped Children	Öllier	Enroll-	Allen- dance
Virgin Islands		0 - 3 years	5	*]	Includes provider's own children.					1
		0+ years	6	1	No more than three children may be under 1½ years.					,
Virginia		0 - 2 years	4	1	Includes the provider's own children.		· k	·	*	.,/
,		2+ years	6	1 .	•			3 ,		
Washington -	/	,	,		•					
West Virginia		0+ years	6.	1	Includes the provider's own children under 14 years. There may be two children under 2 years.	s*				/
Wisconsin		0+ years	8	1	Ratios apply if: no more than one child is under 30 months of age.		. ,			1
			6	1	no more than two children are under 30 months of age.		ų	ē	i i	
• : : *			5	, 1	no more than three children are under 30 months of age.		i			
	Ţ		. 4	ן	all children in care are under 30 months of age.					
)		4		Îl . h≃			
		:						SÉ.		

•	410.	Stall/Child Ratio				Special	l Megulrements		Methods of Comp	
States	Not Specifical	Ages of Children	No. öl Children	No. ol Stall ,	Restrictions	Nap , Time	Handicapped Children	Ollier	E <u>nro</u> lf- ment	Allen- dance
Wisconsin (cont.)		/	: :		No more than three children under 1 year of age may be in care at any one time.		, and the second			
Wyoming		O+ years	6	1	There may be no more than 3 children under age 2 years.		/	is to		1
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•	420.	. Group Size		3	ě	1	•	1.00
	Grou	p Size as of March,19	161			<u> </u>	Methods of Computing Group	Size •
	70	4	Ma al	Verlations P	emilled	5.		
e e	Specific	Age of Children	No. of Children	Limited Time	Meal Service	Specialized Activities	Enrollment	Attendanco
Alabama	1					. ,		
Alaska	1,					·		
Arizona*			;					
Arkansas	1			ŗ	ų			
California	1	i						
Colorado	1	*			ı	. '	1	
Connecticut	1			, ,				
Delaware	1	¥				·		
District of Columbia		0+ years	5			A STATE OF THE STA		√
Florida	1						,	
Georgia	i	` O+ years	6		1			/
Guam	1	ý			, j	ŧ		
Hawaii		0+ years	5					√ .
I da ho		0+ years	10					√
Illinois		0+ years	8					. /
Indiana		0+ years	10					/
Iowa		0+ years	6	, .	:			. /

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	420.	Group Size		ŧ	Methods of Computing Group Size			
	L	p Size as of March, 198	1					
· · · · · · · · · · · · · · · · · · ·	D D		No. of Children	Verlations Permitted				
	Specified A	Age of Children		Limited Time	Meal Service	Specialized Activities	- Enrollment	Altendance
Kansas	1		ر الرابع				,	
Kentucky	1		1	l,				
Louisiana*		4	* P	<u>'</u>				
Maine*				/		e .		,
Maryland	1						<u>, </u>	
Massachusetts	1	*** - ***	,	/ ; f	÷,	*		
Michigan	1							
Minnesota	1	0+ years	5	ŧ	1			/
Mississippi	/	/			;		, ,	
Missouri	1			'			- N	
Montana	1				,	**	•	
'Nebraska'	.√	e e						
Nevada	1			·	,			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
New Hampshire	 	:		f				· =
New Jersey*		1		s à		,		
New Mexico*				\ \ \		, i		
New York	1		, , , , , , , , , , , , , , , , , , ,					

		420. Group Size									
	Grou	p Size as of March,19	31		Methods of Computing Group Size						
<i>t</i>	7	A Jeani.	No. of Children	Variations Permitted				i dv b			
ğ	Not	Age of Children		Limited Time	Meal Service	Specialized Activities	- Enrollment	Attendance			
North Carolina	1	:									
North Dakota	/			7				[
Ohio*	r	<u>.</u>						,			
Ok Tahoma	. /		· · · ·	respondant							
Pennsylvania	1	4	,			1.5		,			
Puerto Rico	/		ē	,		1	:				
Rhode Island	/		,			:					
South Carolina	1					, N	r de la companya de l				
South Dakota	1		,								
Tennessee	1				**	#					
Texas	. 1	·	,								
Utah	/	5									
Vermont		0 - 16 years	6					√			
Virgin Islands	/										
Virginia						*		ŵ.			
Washington		ı									
West Vir d inia	1/						V.				

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<i>p</i> .	420. Group Size									
	Grou	p Size as of March, 196			Methods of Computing Group Size					
	V	Age of Children No. of Childre	,	Variations Permitted			Enrollment	Allendance		
	ZOT. Specifie		No. of Children	Limited Meal Specialized Time Service Activities						
Hisconsin	/	į	ů	/		,		i		
Wyoming	/	·			,	F	·			
		e _H	+	**************************************	ŧ	t u				
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	Min. Age	Healt	 h							Educa	ilon		2				-	Expe	rlence	<u> </u>	<u> </u>	 -		
		Med.	Exam	TB Exam	*	VD Exem		Other		<u> </u>			-	:					Туре		No. o			, ;
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States		البوائلان	Periodik		Pariodic	and the Car	Pariodic	Initial	Pariodic	No Requirements	Able to Read and	HS Diploma/GED	Associate of Arts	CD Counses/Training	BS or B.A.	CDA CRASHILL	First Ald	No Requirements	Child Care	Other	Not Specified	D - 1	e - v	♣ or more
Alabania Alaska Arizona [‡] Arkonsas	AM 18	1	√	√ √	√	1	√	,			-			1		4		1						
California Colorado Connecticut	18 18 18 18 NS	/	1	 - 				1		1	٥							7	Æ				- -	,
District of Columbia Florida Georgia Guarn	18 16-	√ / / /	`	<i>√</i>	-		R. C.			7 / / /		 = 	= == ==		 .		7	√ / **			. , ,			
Hawali Idaho Iltinois	2N 2N 2N 18	'	 -	→	7				:	7 / /							<u></u>	√	-	- <u>-</u>		3		
lowa Kansas Kentucky	NS 18 18 NS	\frac{1}{1}	7	√ √		/				 	<u> </u>				7-		 √	7 / /		1			f	
Louisiana * Maine * Maryland Massachusells .	NS 18	1	√	<u>-</u>						\ \ \ \			*				•	/				<u></u> ···		
Michigan Minnesola Mississippi Missouri	18 18 18 18	<u>√</u> √		<i>√</i> <i>√</i>	<u>√</u> ,				 	<u>√</u> √-					lar, ame		 : _	1			 -,		· <u> </u>	

[†] Indicates degree required in Child Development
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⁺⁺ See state profile
** No specific requirements

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/ States					hrutteri	Periodic		Periodic				ş	Ę	1 7	C.D. Courses					First Ad	المنائية ومحسيه	Child Care	Activities. / Mannag	Orther	Not Specified		2-3	4 or mone	Subathution for		Food Service		Social Services	Driver	Auches	Otthers	Ape	Med. Exam	TB Exam	VD Exam	Offber	Spec. Ed/Exp
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Mississippi Missouri*		$\left \frac{\mathbf{V}}{f} \right $				f											$\begin{bmatrix} y \end{bmatrix}$	$\begin{bmatrix} \mathbf{V} \\ J \end{bmatrix}$			$\left \begin{array}{c} 1 \\ J \end{array} \right $. ;	•		/ /					/
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Slates	Bestraints on Stairs, Porches	Lead Paint	Storage of Hazardous Materials	Enidosed Outdoor Area	Electrical Outlets	Otther	Fire Oritis	Fine Extinguishers	Flame Spread Reting for Con.	Smoke Detector/Fire Atem	Sprinkler System	Driven Requirements	Special Staff/Child Parties,	Use of Restment System		Venicae Requinements	Stundy Construction	No Sharp or Pointed Objects	Surface Area - Ourdoors	Anchorad Cutdoor Equipment	Enciosed Pools	Water Depth Restrictions	Special Staff/Child Parios	Life Saving Devices, Regmts.	Procedures on File	Physician on Call	Emergency Telephone Nos.	Plan for Substitute Staffing	Written Reports	First Ald Supplies Required
Nobraska Nevado New Hampshire Now Jorsey*		√	√ √ √	7		/	1	√		√		√	1	√	1		/		*		/				/		/	1		111
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		Nutri Ional F		ments	,	Walver of Requirements					
, States	Hot Food Required	Caterad Food Permitted	Nationally Rec. RDA	Snacks	Restrictions on Type of Milk Served	Supplements to Food Provided by Parents	Time Between Food Service	Not Specified	Medical	Provision of Food . by Parents	Other
Alubania : Alusku ;	7		/	√						·	
Arizona* Arkansas			1	1							
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klaho Illinois			✓		/		:		٢		
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Written Menu Required	Posted Menu Required	Flood Storage Requits	Disnwashing/Drying Requirements	Kitchen Separate from Play Area	Cleaning Supplies Stored Separately	Special Requirements for Infants+
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	810. Nutrition Nutritional Requirements							Walver of Requirements					
	Food Required	Carered Food Permissed	Mationally Rec. RDA	Snecks	Restrictions on Type of Milk Served	Supplements to Food Provided by Parents	Time Between Food Service	Not Specified	Medical	Provision of Food by Parents			
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Neinaska Nevalla New Hampshire New Jersey *			//	/	, 1		1	7		1			
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Vermont Virgin Islands Virginia Washington West Virginia				<u> </u>	, / /	 							
Wisconsin Wyoming	, , ,	/	- 1	7	1		7		!				

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Food	Propari	illon a	nd Serv	ice Req	ulreme	nls
Written Menu Required	Posted Menu Paquired	Cod Storage Reqmits.	Dishwashing/Drying Requirements	Kitchen Separate trom Play Area	Cleaning Supplies Stoned Separately	Special Requirements for Infants +
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Alaska	√			
Arlzona*	,			
Arkansas	√			
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Kentucky Louisiana *	*			
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Information to Parents Nature of Participation Educational/Silmulation Activities Panent Conferences Program Manorities Parantal Advisory Groups Perent Involvement Progness Become Uniformed Access
to Facility Observation of Facility Not specified ŧŧ

†† See state profile



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Statos	Not Specified	Placement (#5)	Information and Referral	Otto	
Nebraska	/				1
Nevada Mari Harradha	\			.'	
New Hampshire New Jorsey [*]	Y				l
New Mexico *	<u> </u>				1
New York	1	1	J		
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Vermont					
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Wisconsin · · · · · · · · · · · · · · · · · · ·	١ ٠			i .	1

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Not Specified	Parent Conterences	Progress Reports	Parent Involvement in Prog. Planning	Parental Advisory Groups	Observation of Facility	Unimited Access	Program Materials	Educational/Stimulation Activities	Safety and Nutrition
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			1110.	Prog	ıram f	Requi	remer	ılş	
Sialus	Care Permitted	Separate License Required	Physical Contact with Caregiver	Verbal Interaction	Time Outside Crib	Nap Provision/Toddiers	Outdoor Play	Toilet Training	Other
Alabama	7		J	j.	J		,		,
Alaska Arizona *	,		, r	,	,			'	
Arkansas	<u> </u>		<u>/</u>	<u>/</u>	<u></u>	✓	<u>/</u>	_/_	/_
California	•	1	,		,	1			$ _{j} $
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District of Columbia	Ť				7	\mathcal{T}	7		7
Florida	7					•	. ;		Ċ
Georgia .	1				1				
Guam	1							-	
Hawali	$\sqrt{}$,	· · ·					,
luaho '	٧		√	1				,	/
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Indiana /	1	~/							
Kansas	1	,							
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Louisiana *			'			•		•	
Maine *								-,	
Maryland	√.								
Massachusells	/ _								
Michigan	<u>√</u>	<u></u>			,				
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Mississippi	/								
Missouri	٧ ,	٩							
Montana	√								

1120). Hea	lth an	ıd Sal	lely	
Dispering	Protective Gates and Railings	Non-Swallowable Toys and Furnishings	Crib Specifications	Separation of Infants and Older Children	Other
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1130.	Inla	nt Nu	tdtlon	,	
Formula Preparation Permittad	Labeling of Bottles	Disposal of Unconsumed Food/Milk	Adherence to Nationally Recognized RDA for Toddlers	Proposing Bottles Prohibited	
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			1110.	Prog	jram f	Requi	remer	ls	
Statos	Care Permitted	Separate License Required	Physical Contact with Caregiver	Verbal Interaction	Time Outside Crib	Nap Provision/Toddlers	Outdoor Play	Toiler Franning	Other
Nobraska Noveda New Hampshire Now Jorsoy *	7 / /	,/	\ \ \	/	<i>-</i>	√			1
New Maxico * New York North Carollna North Dakola	1 / /				7	,			
Qilo * Oklahoma Orogon Pennsylvania	/ / /		7	/			/	1	1
Puerlo filco Nuode Island South Carolina South Dakota	3		/	√		•			/
Tennessee Texas Ulah Vennont	1 1 1	/	1		/				
Virgin Islands Virginia Washington West Virginia	\		á		\				
Wisconsin Wyoming	√		7	√ ·	7		√	√	√

1120	Protective Genes and Relings	lth ar	id Sal	ety	
Diapering	Protective Gates and Railings	Non-Swallowable Toys and Furnishings	Crib Specifications	Separation of Infants and Older Children	Other
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1130.	Permitted Labeling of Bottles	nt Nu	lillon		······································
Formula Preparation Permitted	Labeling of Bornes	Disposal of Unconsumed Food/Milk	Adherence to Nationally Recognized RDA for Toddiers	Propping Bottles Prohibited	Other
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1200. Children with Handicapping Conditions

1300. School Age Children

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States	Not Specified	Based on Professional Advice	Developmental Grouping of Children	Specialized Equipment Requirements		Specialized Construction Requirements	Written Report from Medical Consultant		Special Staff/Child Ratios	Special Staff Qualifications
Alabama Alaska Arizona * Arkansos	- -√	· · · ·		/		· 	:			i
California Colorado Connecticut Delaware	\ \ \ \	,		į					,	
District of Columbia Florida Georgia Gann	7		44							
Hawail Idaho Iffluois Indiana	1		,			/	/	1	→	١
lowa Kansas Kentucky Louisiana	→ / /							¥	:	
Maine 1 Maryland Massachusulls Michigan	- √	1								
Minnesota Mississippi Missouri Montana	\	√					√	ı		

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Not Specified	Attemoon Snack Required	Breektes	Opportunity to Do Homework	Involvement in Program Planning.		Separate Boy/Girl Toiler Facilities	Other
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1200. Children with Handicapping Conditions

1300. School Age Children

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	Statos	Not Specified	Based on Professional	Developmental Grouping of Children	Specialized Equipment Requirements		Specialized Construction Requirements	Written Report from Medical Consultant		Special Staff/Child	Special Staff Qualifications
	Hebraska Novada New Hampshire Now Jersey *	1	1								
•	Now Mexico * New York Horth Carolina North Dakota								Trape .		
b	Ohlo * Oklahoma Oregon Pennsylvania	/ / † †		J							
	Puerlo Nico Nhode Island South Carolina South Dakota	1		Ų							
	Tennossee Texas Utah Vennoni	/ /	, 1			đ,		7	·		1
	Virgin Islands Virginia Washington Wash Virginia	\ \ \ \									
	Wisconsin Wyoming	/			****						
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	1310. I	rogi \ctlv	am of Itles			1320.I & S	lealth Salety
/ / Not Specified	Attemoon Snack Required	Br क्या र्गन्यक	Opportunity to Do Homework	Involvement in Program, Planning	· ·	Secerate Boy/Girl Toilet Facilities	other 🗴
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, <u>†</u>	Minimum F of Space/C	Reg. Sq. Ft. Sild		Indoor Sp						La i i	=	_
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				Usable Sp	ac o		Isolailon	Space				
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	. ,		Storage for Children's Belongings		First Floor	D 0		Separate from Play Area	Supervision Reg.		, p	Adjoining Facility Req.
4	Ž Š	Outdoors	age to	E o e o se o se o se o se o se o se o se	Se Tir	Specified			2	T 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Providenta for	
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Alaska ,		,		, ,	,		'		, r			
Arizona* Arkansas	35	75	,!					. ,	f	1		
California	30	13	, '				,			<u> </u>		
Colorado	35	75		/			1 /			/	. '	
Connecticut	33	79		/	1					•		
Delaware				5								
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klaho .		1		'						/	1	١
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Missouri Missouri	1	70	,	,					•	1		
Montana Montana	35 NS	75 NS	/ '	/		,						

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NS - Not specified

	1410. Sp	ICO				<u></u>						,
	Minimum F of Space / C	leg. Sq. Fl. hild		Indoor Sp	ace	·	,			Onlogo	lpa ce	!
				Usable S	DACO		Mallon	Space				
States	Indoors	Outdoors	Storage for Children's Belongings	Basement	Above First Floor	Not Specified	Poquind	Separate from Play Area	Supervision Reg.	בפוופושם	Provisions for Potating Use	Appropriate Pacific Fac.
Nebraska Nevada New Hampshire New Jersey*	35 35 35	50 NS NS						ı	,	7		
New Mexico * New York North Carolina North Dakota) NS 35	NS 75								/_		· ·
Ohlo* Oklahomo Oregon Pennsylvania	35 35	75 NS NS		/	1		1	, ·		/ /		
Puorto Rico Athodo Island South Carolina South Dakota	NS NS	NS			N.		1	,				
Tennussoe Texas Utah Vermoni	30 NS 35 35	50 NS 40 75		4						1	1	
Virgin Islands Virginia Washington West Virginia	NS NS NS	NS NS NS	√				1					4
Wisconsin Wyoming	35 35	75 75	1				1				;	1

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	Nequ	Ired L	ightin Canc	<u> </u>		lation		Hea Con	inji	Air					,			<u> </u>					Child Raile	J/Toll	el .		Child Ratio	I/Lavi	lory
, States	Leuss than 15	15-30	40 or More	Not Specified	% of Floor Space/ Windows	Outside Windows Screened	Other	Between 68-75 F	ditection of the	children		At least 2,	More than 2	Doors Swing Outward	Fire Escalpe Required	Doors/Pathways Not Blocked	No Requirements	Req. to Be in Building	Potty Chair Requirement	Separate Boy/Girl Facilities	Uniteds Parmitted	Disper Flush Counted in Ratios	1/10-1/20	1/21 - 1/25	1/26-1/30	Otner	0-1/15	91/16 - 1/19	1/20 or more
Alabama Alaska Arizona * Arkansas			1	7			7/	1		 		<i>\</i>	#			- 		;			1		1				,	-	
California Colorado Connecticut Delawaro				<u> </u>			7 / / /		(1		1					✓✓✓							**************************************		J			
Dist. of Columbia Florida Georgia Guam				1		7	<i>-</i>			ا ا							V		7			-	1/1/	· ·-		· · · · · · · · · · · · · · · · · · ·	/		
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· •	Flequ Cond	hed L	lghilm Cant		Veni	llailon		Heat Conc	ing & dillon	Alr Ing							i					Chile Ralle	I/Toll)	el	١	Chile Ralle	I/Leva	lory
s Slates	Less than 15	15-39	40 or More	Not Specified	% of Floor Space/ Windows	Outside Windows Screened	Other	Between 68-75°F	Air Conditioning Required	Heaters Inaccessible to Children	At lesst 2	More than 2	Doors Swing Outward	Fine Escape Required	Doors / Pathways Not Blocked	No Requirements	Rea, to Be in Building	Potty Chair Requirement	Separate Beyliam	Uninals Permitted	Diaber Flush Counted	1/10-1/20	1/21 - 1/25	1/26-1/30	Other	51/1-0	91/1-91/1	1/20 or more
Notraska Novada Now Hampshire Now Jersey *				7	*	7	/			7	7		7		/	1						7			•	√		,
New Mexico * New York North Carolina North Dakota	<u></u>		,	*		√	1	1		1						/	,											
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1500. Other State to Requirements-Compliance WillOther Local, State and Regil Zonal Laws and Regulations

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	Nebraska Mavada New Hampshire New Jersey		J	٧,		J	N V	,		/			J	J		1		1								· ·	///		, 			√	√	/			1	1
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*	Ohio Oklahoma Oregon Pennsylvania	1,	<u> </u>		/	√	/ / /	T / / / /		<u>*</u>		<u>Y </u>	\ \ \ \	/	1	√ √		/	/	¥ .∤			,			V	VVV	/	V V V	1///	1111	1	/ / /	- √ √	/ / / / /	 - -	1	/
	Puerto filico filiode island South Carolina South Dakota	<u>,</u>	1	/	/ <u>'</u>	-	7	<u>√</u> √ √	7	1	ţ	 √	<u>-</u> -	7//		√ /				→		- -	- · · · · · · · · · · · · · · · · · · ·	7			V	V	V	V V	\\ \\	¥. //	/ -	/ / /	///	/	*	/. /
	Tennessee Texas Utali Vermont	7 / /	▼	\ \ \ \	/	7	✓ ✓	T / /	7	_ /		/	/ /	<i>7</i> √ √	/	7		/		,						V	V / V / V	V // //	/ / /	√ √ √	1 / /	1///	√	7////			\ \ \ \ \	6
	Virgin Islands Virginia Washington Wash Virginia	√ / /	/		/	<i>\-</i> -	<i>T</i>	- ✓ ✓	<i>T</i>	/		√ √	111	/	√. √.	., /		/	- /	/	1	/	/	1		· V		/	V V V	1	1	/	7	//,	///	/		/
	Wisconsin Wyoming	7	1	V	1	1	1	/		/		/	7	<i>J</i>				1	/	/	1	/	/	1	/		,		V	7	/	/	/				/	/



		410.	. Staff/Child Ratio	Require	ments	4,					
•		De	Sign/Child Ratio as o	l March,	1981	•	Special	Requirements		Methods of Comp	
Slates		2 0 Z 0 Q Q	Ages of Children	No. of Children		Restrictions	Nap Time	Handicapped Children	Other	Enroll- meni	Alten- dance
Alabama	• ¥. ■		3 weeks - 2½ years	6	11.	Children younger than 2½ years shall be grouped separately.	. / •	•	√	14 1 1	*
· /			2½ - 4 years 4 6 years	10 20	1	When multi-age grouping is used, staff-child ratio shall be according to the age of the youngest child if more					i.
. ,	i		6 - 8 years 8+ years	22 25	1	than 10% of the children are in the youngest age category.			1.		· .
Alaska			6 weeks - 24 months	5	1	No children between birth and 6 weeks may receive care in a day care center.		,	; ; ;		√
	•		2°- 6 years 6 -10 years	10 r , 15		For any day care center, when more than 10 children are present, there must be	,				_
Autrona	•		10 -14 years 0 - 12 months	20 8		two caregivers on the premises. When the number of children		* ,		;	į
Arizona		,	or 0-18 months and not walk- ing	_		on the premises exceeds 10, there must be a minimum of two staff members on duty.				*	
	*	4	12 -18 months- 3 years 3 - 4 years	10 15	1	In groups of mixed age, the maximum number of children per staff member shall be that required for the young-	7	,	·		
,			4 - 5 years 5+xyears	20 -25	1	est child in the group.	, ,	¥		· · · · · · · · · · · · · · · · · · ·	

•	2	Stell/Child Ratio as o) March, 1	1961	/*	Specia	l Requirements		Methods of Comp	
Slates /	Special	Ages of Children	No, of Children	No. of Stall	Restrictions	Nap Time	Handicapped Children	Other	Enroll- men(Atten- dance
Arkansas		6 weeks - 18 months	6,]	In mixed age groupings, staff/child ratio shall meet the requirements for the		/	Ē		/
	, , , , , , , , , , , , , , , , , , ,	4 , ,	j.		youngest child in the group.	* 1		/: \	4	.# <u>.</u>
	•	$2\frac{1}{2}$ - 3 years	12 *	1	N.Y.				; ;	* · ·
· · · · · · · · · · · · · · · · · · ·		4 years	15	1	1		g	* . * * *		
* # # # # # # # # # # # # # # # # # # #		5 years - first grade	18	1				, ,	1	
;		First grade	25	1				u E	2 1 F	, ,
California \		0' - 2 years	4	1	If infant nursery has more than 25 infants enrolled, there must be both an asst. director and a director.		18 · 1	1 2 1 9		*
e : •	ź	2 - 18 years	12	7	Ration is an overall ratio for the entire facility.	į	*		,	1
Colorado		6 weeks - 18 months	5	1	'	ţ				
•	¥	12 months - 36 months	5	1	Children must be walking in- dependently, or the 6 weeks - 18 months staff/child ratio	e e	ij		·	, /
		*			applies.	:	,			
	\wedge	2 years	7		Ratio applies if group is limited to 2 year olds.		\		7	
	,	2½ - 3 years	8	1	In mixed groupings, the	,	1 0	1)	i
	-=	3 - 4 years	10	1.	staff/child ratio for the youngest child shall apply		i i i			ŧ

	410.	Staff/Child Ratio	<u> </u>			Specia	l Regulremer ts		Melhoda	
	Ĭ	otati villa tieto do (1941		Opoons	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	: 	of Comp	
States	Special Specia	Ages of Children	No.o=1 Child es ren	No: of Sall	Restrictions	Nep Time	Handicapp — d Ohlidren	Öther	Enroll- mëni	Atten- dance
Colorado (cont.)		4 - 5 years	12	•	if more than 20% of the groum is composed of younger ' children.			,	<i>*</i>	
	,	5+ years	15	1		<u>.</u>				
		2½ - 6 years (mixed group)	10	1						
Connecticut	V	·			3		1	۔	A ,	, į
Delaware		0 - 1 year (or walking)	5	1	Staff/child ratio shall be determined by the predominant age of the children in	, 12 12		*		
		l year (or walking) - 2½ years	8.	1	in the group.		. 9		1	١
		2½ - 4 years	15	1	,				,	,
		4 - 6 years	& 0				,			
		6 - 18 years	25	1			4 *	,		
District of Columbia		2 - 2½ years	4	1						\ \ \
. /		2½ - 3 years	8	1	=		<u> </u>			3
		4 years	10	1	t∓. g		<u>. </u>		,	
. J		5 years	15	1			å je) <u>,-</u>
		6 - 14 years	15	1						,‡
Florida 🤲		Under_1_year	6	1	In mixed age groupings where children under 1 year are in—		/			. /
	; ;	1 year	8	1	cluded, the staff/child ratio			-		!
		2 years	12	1	staff member. When infants over 1 year are included, the					

: :		·	7	Stall/Child Pailo es o	l March, 1	1981		Specia	d Requirements		Method of Comp	
Steles	÷	3	Zot: Specii	Ages of Children	No.of Children	No. ol Stall	Restrictions	Nap Time	Handlcapped Chilldren	Other	Enroll- ment	Allen- dance
Florida	(cont.)	;		3 years	15	1	staff/child ratio shall be 8:1.			-	*	
	•			4 years	20	1	When no infants are include the staff/child ratio shall	d		-		
				5+ years	25	1	be based on the age of the majority of the children in the group.		<i>4.</i>	. <u>.</u>		
Georgia			٠,	0 - 18 months	5-7	1	,					1
	ı			18 months - 3 years	8-10	1	, ,				e c	-
1		1 .		3 - 4 <u>ye</u> ars	10-15	1			**		-	'
· .				4 - 5 years	ļ5-18	1					(4) ·	
		l <u>.</u>		5 - 6 years	15-20	1		,,			1	
ŧ				7+ years	20-25	1		i :		¹a	1	
Guam				Under 1 year	5	1	In mixed age groupings, the	ų	:	·	J.	1
		•		1 - 2 years	8	٠ <u>1</u>	staff/child ratio shall be that of the youngest child in the group.			÷		
	•			2 - 3 years	10	1						
•				3 - 4 years	15	1						
•				4 - 5 years	20	1	2					
	•			5+ years	25	1		ŀ	. *			Ι,
lawa 1 1				2 - 3 years	10	1	In mixed age groupings, the staff/child ratio shall be	i		į		1
				3 - 4 years	15	1	that of the youngest child in the group.					

	7	Stall/Child Hel Elo as o	of March, 1	1981		Specia	l Requirements		Methods of Comp	
States	Z OFF.	Agea of Children	No. of Children	No. of Stall	Restrictions	Nap Time	Handicapped Children	Other	Enroll- ment	Ailen- dance
Hawaii (cont.)		4 - 5 years	20	1		·	-	·. •		
• • • • • • • • • • • • • • • • • • •		5+ years	25	1	· •					
Idaho		Preschool	10	1,				£.		
Illinois	*	Infants	4	1	å			*		
		Toddlers	5	1				í		
		3 - 4 year ∓ s	20	2	Children under 2 years shall not be included in groups of		٠			
• · · · · · · · · · · · · · · · · · · ·		4 years (FFull day) /	20	2	older children.				S	
		4 years (hnalf day or lesæs)	20	1	No more than six 2 year olds or nine 3 year olds shall be included in a group of child-	*	3			
•		5+ years	25'	1	ren of mixed ages.			,	3 , g	
		3 - 6 year-s (mixed age:es)	20	2				,		
1		2 - 6 year:-s (mixed age: s)	15	2						
Indiana ,		Infants	4	1′	In groups of mixed age, the				÷	1
		Toddlers	5	1 .	maximum number of children per staff member shall be that required for the young-					
		3 years	10	1	est child in the group		,			
e e e e e e e e e e e e e e e e e e e		4 years	<u>12</u> ·	1	_ \			å / l		,
		5 years	15	1	4					
	ï	1	i i							

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Ages of No. of No. of Restrictions Nap Handicapped Other Fright Allen		0	Stall/Child Relio as o	of March,	1981		Special	l Nequirements		Melhod of Com	
Iowa 2 weeks - 2	States	Specific				Restrictions	'	Handicapped Children	Olher		Allen- dance
years 2 years 3 years 6 1 3 years 8 12 1 In groups of mixed age, the maximum number of children per staff member shall be 10+ years 20 1 that required for the young-est child in the group. Kansas 2 weeks - 18 3 1 Only persons who spend at least 75% of their time when at the center in providing direct care for children shall be counted in staff, child ratio. 3 - 4 years 10 1 Ratio applies for full daycare kindergarten entrance Kindergarten entrance Kindergarten l4 1 Mixed Ages: Infants - 6 4 years 2!s - 16 years 9 1 Maximum of two infants is allowed.	Indiana (cont.)		6+ years	20	1			. •			
3 years 8 1 0 ryounger, there must be two people on duty.	Iowa			4	1						1
4 years 12 1 In groups of mixed age, the maximum number of children per staff member shall be 10+ years 20 1 that required for the youngest child in the group. Kansas 2 weeks - 18 3 1 Only persons who spend at least 75% of their time when at the center in providing direct care for children shall be counted in staff/ child ratio. 3 - 4 years 10 1 Ratio applies for full daycare kindergarten le entrance Kindergarten 14 1 Mixed Ages: Infants - 6 4 years 2½ - 16 years 9 1 In groups of mixed age, the maximum number of children per staff member shall be 1 that required for the youngest child in the group. A years of their time when at the center in providing direct care for children shall be counted in staff/ child ratio. A years of their time when at the center in providing direct care for children shall be counted in staff/ child ratio. A years of their time when at the center in providing direct care for children shall be counted in staff/ child ratio. A years of their time when at the center in providing direct care for children shall be counted in staff/ child ratio. A years of their time when at the center in providing direct care for children shall be counted in staff/ child ratio. A years of their time when at the center in providing direct care for children shall be counted in staff/ child ratio. A years of their time when at the center in providing direct care for children shall be counted in staff/ child ratio. A years of their time when at the center in providing direct care for children shall be counted in staff/ child ratio.		,	2 years	6	1	• • • • • • • • • • • • • • • • • • • •			1	1	
S - 10 years 15 1 maximum number of children per staff member shall be that required for the youngest child in the group.	4.		3 years	8	1	people on duty.				, '	
Table 10 10 10 10 10 10 10 1	N.		4 years	12	1		, ,	s	. ≯ -> √	ii	
10+ years 20	. 1		5 - 10 years	15	1				f		
months 18 months - 2½ years 5 1 1	•		10+ years	20	1	that required for the young-				je T	
direct care for children shall be counted in staff? child ratio. 3 - 4 years 10 1 Ratio applies for full day care kindergarten entrance 12 1 Ratio applies to part-time care. Kindergarten 14 1 Mixed Ages: Infants - 6 4 1 Maximum of two infants is allowed. 2½ - 16 years 9 1	Kansas			3	1	least 75% of their time when		/	:		1
4 years - 10 1 Ratio applies for full day care Ratio applies to part-time care. Kindergarten 14 1 Mixed Ages: Infants - 6 years 2½ - 16 years 9 1 Ratio applies for full day care Ratio applies to part-time care.	E .			5	1	direct care for children shall be counted in staff/					
kindergarten entrance Kindergarten 14 1 Mixed Ages: Infants - 6 years 2½ - 16 years 9 1			3 - 4 years	10	1		 j				
Mixed Ages: Infants - 6 4 1 Maximum of two infants is allowed. 2½ - 16 years 9 1	· .		kindergarten,			Ratio applies to part time					
Infants - 6 4 1 Maximum of two infants is allowed. 2½ - 16 years 9 1			Kindergarten	14	1						,
years allowed. 2½ - 16 years 9 1			Mixed Ages:	٠.						; 	
	+ 24 + - 24 ² - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1			4	1						
3 - 16 years 10 1	* , *		2½ - 16 years	9	1.	·					
			3 - 16 years	10	1		.,		,		

	D	Staff/Child Ratio			1	Special	Nequirements		Method: of Comp	
Sieles	Not Specif	Ages of Culturen	No. al Children	No. of Stall	Restrictions	Nap Time	Handicapped Children	Other	Foroll- ment	Allen- dance
Kentucky		Under 1 year	6	1	When only one staff member is present in the facility, the	ř				∤
÷	, i	1 - 2 years	6	1	age of the youngest child determines the staff/child					, \$
t · ·		2 - 3 years	8]	ratio.	÷		8 1		
		3 - 4 years	10	.1)					
i i		4 - 5 years	12	1	*					,
		5 - 7 years	15.	1			3	is		
, i		8+ years	20	1					1	
	,	Mixed Ages:			Ratio applies for facilities where more than one staff					
7		Including Children Under 2 Years	6	1	member is present.	*		š ,		¥
		2 - 6 years	10	1				į		
		6+ years	15	1,	**)		Ī			
Louisiana		Centers Serv- ing Fewer Than 10 Children:		, ,			11			
	,	0+ years	10	i	Ratio applies if no more than two children are under age 2.	ŧ				1
		e f	10	2	Ratio applies if three or more children are under age 2.		÷	. :		

	2	Staff/Child Ratio es o	March, 1	1981		Specia	Requirements	. ,	Melhod of Com	
States	Not:	Ages of Children	No. of Children	Ho, of Stalf	Restrictions	Nap Time	Handicapped Children	Other	Enroll- Mont	Alten- dance
		Centers Serving More Than 10 Children:		Ŧ					3	
		Under 1 year 1 year	6 8		When a center serves child- ren of mixed ages excluding children under 2 years, an average of the staff/		r t			*
\.		2 years 3 years	12 · •14	1	child ratio may be applied.	ų.		. 1		
		4 years 5 years	16 20	1			, ,			
Maine		School age 2½ - 3 years	25 8	1	When there is a combination	j.		`		
		3 - 4 years	10	1	of ages within a group, the number of required staff shall be determined on the			منو		1
		4+ years	15	1	basis of the age of the youngest child.		ı			
·	1	Separate School-age Programs:	10	1		i				
			•							
				:				s-je la		

A second	410.	Staff/Child Ratio	Require	ments				-		
	5	Staff/Child Railo as o	ol March, 1	1981		Special	Requirements		Method at Comp	
States	Not.	Ages of Children	No. of Children	No. of Staff	Restrictions .	Nap Time	Handicapped Children	Other	Enroll- ment	Atten- dance
Maryland		2 years	6	1						
		3 - 4.years	10	1.						
4		5 years '	13	1	į.	,	•		ı,	1
	,	Mixed Ages: 2+ years	10	1 ,	The group may haven more than three 2 years defined the dren.	Sq.			,	
		,	10	2	This ratio applies of there are four or more lyear old children.	,				1
,		3 - 6 years	10	1					1	*
Massachusetts		Infants	3.	1	Children younger the 2 years. 9 months whill not be		 			∤
		Toddlers	4	1	grouped with olderchildrenm.					
, a , a , a , a , a , a , a , a , a , a		2 years, 9 months - 4	10	1	Ratio applies to MI day care.					:
/	. •	years,9 months	12		Ratio applies to am less than four hours.		,		,	
		4 years, 9 months - 7 years	15	1	Tanga Tour Hours					
100 m 100 m		Mixed Ages:		:						
		2 years, 9 months - 7 years	10	1				: •		
Michigan	Į.	2 week's - 2½ years	4		A minimum of two suff mem bers must be presentin the e	ŧ		7 F 1		/
		2½ - 3 years	_10_		center whenever semor mor—e children are presen				į.	

	410.	. Staff/Child Ratio	Require	menis						·
<i>r</i>	2	Stall/Child Retions o	il March,	1981		Specia	l Requirements	,	Method: of Comp	
Slates	Not:	Ages of Children	No. of Children	No. of Stall	Restrictions	Nap Time	Handicapped Children	Other	Enroll- ment	Allen- dance
Michigan (cont.)		4 - 5 years	12	1						
· ·		6 - 12 years [*]	20	1						
-		13 - 17 years	30	1	f*					
e [*]		Mixed Ages; 2½ - 5 years	10	1					ů.	,
Minnesota		6 weeks - 15 months	4	1						1
· ,	-	16 months - 30 months	7	 <u> </u> 				1 1	: :	
; ;		31 months - 5 years	10	J	There may be no more than 10 2½ year olds in the group.		,			:
		6 - <u>1</u> 2 years	15	1		c	'			
Mississippi	1	V			,					
Missouri	anu r	6-weeks 2	4	_1	·		· · · · · · · · · · · · · · · · · · ·			/
•		yėars					,			
÷		2 - 3 years	8	1		ı		,	i.	
t i		6 weeks - 3 years	4	1						,
		3 - 5 years '	10	1			}			
		5+ years	15	1	,					
		Mixed Ages; 2+ years	10	1	There may be no more than four 2 year olds.					
Montana		2+ years	10	1 1 1	There must be two staff members present at all times.		r			·

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	D.	Staff/Child Flatto as o	of March, 1	1981	:	Special	Requirements		Method: of Comp	
States	Spec.	Ages of Children	No. al Children	No. of Stall	Restrictions	Nap Time	Handicapped Children	Other	Enroll- ment	Allen- dance
Nebraska		6 weeks - 2 years	4	1	There must be 2 staff persons on the premises at all times.					1
1		2 years 3 - 5 years .	10.	1						<u>,</u>
· ·	1	6+ years (or first grade)	12	1						
Nevada	; ;	0 = 9 months	4		With mixed groupsof children under 3 years, staff/child	ي		¢.	ų.	1
		9 - 18 months	6	1	ratio is determined by comput- ing the average of their ages.					
₹ 1 ¥u, as		18 months - 3 years	8	1		•		4	: : : 1	
Paris de la companya del companya de la companya de la companya del companya de la companya de l		2 years	10	1				· · · · · · · · · · · · · · · · · · ·		
i.		•	21 32	3	1 (many)	esta esta esta esta esta esta esta esta				
• 1		3+ years	5	1						
: -			20	2					,	
		¥	35	3		.		,		
		i	50	4			•			
er er er er er er er er er er er er er e			65	5,		٠.	:			
		t	80	6	,				ė	
:			93	7						

	410.	Staff/Child Ratio	Require	ments					·	
;	00	Staff/Child Railo as o	of March,	1961		Special	Requirements		Méthod: of Comp	
Slates #	Zot Speci	Ages of Children	No.of Children	No. of Stall	Restrictions	Nap Time	Handicapped Children	Other	Enroll- ment	Allen- dance
New Hampshire		3 years	10	1						1
e e e e e e e e e e e e e e e e e e e		4 years '	15	1	•		. ! 			
i s		5 years	18	1						÷;
şī		6+ years	20 ,	1	^ a					
New Jersey	j L	2 years	10	1		\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	✓	V		1
		3 years	10	1	d					
i .		4 years	15	1			1			
New Mexico		0 - 2 years	7	1	4					
		2 - 4 years	15	1						
,		4+ years	20	1		:	1			
New York		8 weeks - 1½ years	4.	1	Children under 3 years of age shall not be grouped with	÷	,		√	
		1½ - 3 years	5	1	children older than three years.	: :		¥		
		3 years	7	1	In mixed age groupings, the staff/child ratio shall be					
• • • • • • • • • • • • • • • • • • • •		4 years	8	1	that for the youngest child					
		5 years	.9	1	in the group.					
		6 - 10 years	10	1	Staff/child ratio is less for groups larger than that			:		
		10 - 14 years	15	1	specified in Section 420.	-			<u> </u>	

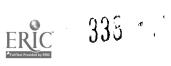
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North Carol 'na		Ages of Children Lowest license 0 - 2 years	Children	No. of Staff	Restrictions	Nap				ouling
North Carolina					1	Time	Handicapped Children	Other	Enroll- ment	Allen- dance
	1		8	1	Other staff/child ratio requirements apply to facilities for fewer than 30					/
		2 = 3 years	12	1	chi(1dren.		, ,	·		
	 - -	3 - 4 years	15	1				1		
	,	4 -, 5 years	20	1						
		5+ years	25	1						
		Highest license		ı	, e	 				
	,	0 - 1 year	. 6	1	Children under 2 years must be separated from older		,	1		ī
·	£	1 - 2 years	7		children.		ė			
•		2 - 3 years	9	1			ě			
		3 - 4 years	10	1	·		·	· · · · ·		,
,		4 - 5 years	13	1						
Ŧ	ï	5 - 6 years.	15	1	n e					
		6+ years	20	1				ī,		
North Dakota		0 - 3 years	4	1	y y		·			. √
e . 9 		3+ years	6	1	:			ì		:
Ohio		0 - 18 months	8	1	The age of the youngest child in the group is used in		; ;	1	,	1
<i>*</i>		18 months - 3 years	10	a age	determining staff/child ratio	,			i	

\ 2

	Þ	Staff/Child Ratio as c	of March, "	1981		Specia	Requirements		Method of Comp	
Siates	Not Speci	Ages of Children	No. of Children	No. of Stalf	Restrictions	Nap Time	Handicapped Children	Other	Enroll- ment	Alten- dance
Ohio (cont,)		5+ years	20	1				ŧ ,	<u>1</u>	:
Ok1a homa		Straight Age Grouping:			When children of multiple ages are grouped together, their ages are averaged to determine staff/child ratio.					
		10 months - 2 years	6	1		u.			7	
,	-	2 - 3 yēars	8	4-1	,			, ,	,	
		3 - 4 years	12	1			·		i	
, 🛰	!	4 - 6 years	15	1	i e					
**		6+ years	20	1	· .					
Oregon		6 weeks - 30 months	4	1				,		1
		30 months - 4 years	10	1				: :	·	
. (5 - 9 years	15	1.						
e e		10 - 14 years	20	1	<i>t</i> .					
Pennsylvania	,	Straight Age Grouping;			.	/	/	:		1
• · · · · · · · · · · · · · · · · · · ·		18 - 36 months	5	1						
ı		36 months - first grade	10	1	• •					

	•	Pell	Staff/Child Flatio ea o	l March,	1981		Special	Requirements		Method of Comp	
Mixed Age Grouping: 0 - 36 months	States	Speci.	Ages of Children			Restrictions	4 .	Handicapped Children	Other	•	Atten- dance
Grouping: 0 - 36 months 4	Pennsylvania (cont.)		First grade+	12	1	:					
O - first grade O+ years O+ ye			. .								
grade O+ years O+ years O+ years O+ years O- years O- years O- years O- years O- years O- years O- years O- years South Carolina O- years O-			0 - 36 months	4	1		<u> </u> 		,		
Puerto Rico 2 - 3½ years 8 1 3½+ years 15 1 Rhode Island 3 years 4 years 25 1 South Carolina 0 - 2 years 8 1 2 - 3 years 15 1 2 - 3 years 15 1 3 - 4 years 15 1 4 - 5 years 20 1				6	1	å .	r .	•			
Rhode Island School age 2 - 3½ years 8 1 3½+ years 15 1 Rhode Island 3 years 10 1 4 years 25 1 South Carolina 0 - 2 years 8 1 2 - 3 years 12 1 3 - 4 years 15 1 4 - 5 years 20 1			0+ years	6	1						
Rhode Island 3 years 4 years 5 years 25 1 Couth Carolina 0 - 2 years 12 1 3 - 4 years 15 1 4 - 5 years 25 1 1 There must be a head teacher on the premises at all times in addition to the staff fulfiNing staff/child ratio requirements.	, I			10	 		1				
Rhode Island 3 years 4 years 5 years 25 1 Couth Carolina 0 - 2 years 2 1 1 2 - 3 years 1 2 1 3 - 4 years 1 5 1 4 - 5 years 2 0 1	Puerto Rico		, 2 - 3% vears	8	1			/		:	· /
4 years 5 years 25 1 on the premises at all times in addition to the staff fulfiNing staff/child ratio requirements. South Carolina 0 - 2 years 8 1 2 - 3 years 12 1 3 - 4 years 15 1 4 - 5 years 20 1				15	1						
5 years 25 1 fulfiNing staff/child ratio requirements.	Rhode Island	V.	* :	10	1,	on the premises at all times					
South Carolina			5 years	25	1	fulfiNing staff/child ratio)	!			
3 - 4 years 15 1 4 - 5 years 20 1	South Carolina		0 - 2 years	8	1	y					
4 - 5 years 20 1			2 - 3 years	12	1	,		<u> </u>	,		
		3	3 - 4 years	15	1						
5+ years 25 1	, '		4 - 5 years	20	Ī	-					
	,		5+ years	25	1	, 1					
							<u> </u>				



N

	410.	Staff/Child Natio	Require	ments	a				. pa. , p.,	
•	D	Siall/Child Ratio as o	l March, 1	1981		Special	Requirements	_	Method of Comp	
Bloles	Not Specii	· · · · · · · · · · · · · · · · · · ·	No. of Children	No. of Stall	Restrictions	Nap Time	Haudicapped Children	Other	Enjoll- ment	Allen- dance
South Dakota		0 - 3 years	. 5	1	ù .			!		/
) '		3 - 6 years	. 8	1	A minimum of two adults shall be present at all times.	.	, , , ,			
		6 - 14 years	. 10	1				i	٠ ٥.	j .
Tennessee		under 15 months	5	1					-	
:	÷	15 - 35 months	8	1			,			
9 ·	,	3 years	10	1	Staff/child ratios may be exceeded up to 10% for no			:		1
		4 years	15		more than three days per week					
		5 years	25						'	
	ı	2 - 5 years	10		-				*	
		3 - 5 years	15							and:
		4 - 5 years	20 1	,	,					
		2 - 12 years	10			,				
Texas		Day Care Centers:				* .		9		
		0 - 11 months	5	, 1	When there is a child younger	√ .	/	1		1
◆		12 - 17 months	12 6 14	1 1 2	than 18 months in the group, the oldest child in the group shall not be more than	2				
· 4					18 months older than the youngest child in the group.			.		
		18+ months	9	1 .	Ratios apply:	٠				
. 0			€"		if there are four or more children under 2 years of			·		
,		:			age.					

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	10	Stell/Child Ratio			3	Special	Requirements		Method of Com	
Styles:	Nor: Specific	Ages of Children	No.pl Children		Pestrictions	Nap Time	Haridesticapped Childestren	Other	Enroll- ment	Allon- daice
Texas (cont.)		18+ months	10	1	if there are not moretha three children under 2 years.					
•		2+ years	11	1	if there are five or more 2 year olds.					
•	*	2+ years	13	1	· if there are more than four 2 year olds.	i		ī		
		3+ years	15	1	if there are seven or more 3 year olds.		1			
	<u>-</u> .	3+ years	17	1	if there are no more than six 3 year olds.	5 ;	,		:	
-		4+ years	18	1	if there are 11 or more 4 year olds.		i s			7
A .	e e	4+ years	20	1	if there are more than 10 4 year olds.					
		5+ years	22	1	if there are 13 or more 5 year olds.		1 _			
(5+ years	24	1	if there are no more than 12 5 year olds.				•	
ı	ķ	6+ years	26	1						
, i		Kindergartens and Nursery Schools:	E					. 1		
		2 years	11	.]	If there are 5 or more 2 year olds.	à	,			
	:					1				

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Sistem Second Mode	`.	3	Stalf/Child Ratio-#	l Karch, 1			Specia	l Taylanen Is		Method: ■ of Comp	
four 2 year olds. 3+ years 15 1 if there are seytor momes 3 year olds. 3+ years 17 1 if there are no me tharm six 3 year olds. 4+ years 18 1 if there are 11 onore six 3 year olds. 4+ years 20 1 if there are no me tharm 10 4 year olds. 5+ years 24 1 if there are 13 onore six year olds. 5+ years 26 11 if there are no me tharm 12 5 year olds. 6+ years 28 11 Kindergarten 24 1 First - thir 28 11 grade Fourth grade 32 11 When four or more thints, are in care, two captivers are in care, two captivers are in care, two captivers	Sides	S Oct.	Ages of Children	lb.ol Children	Mo. ol Shirwi	Restrictions		Haditapped Cliben	Other		Allen- dançe
3 year olds. 3+ years 17 1 if there are no me tharm six 3 year olds. 4+ years 18 1 if there are 11 order year olds. 4+ years 20 1 if there are no me tharm 10 4 year olds. 5+ years 24 1 if there are 13 order year olds. 5+ years 26 1 if there are no me tharm 12 5 year olds. 6+ years 28 1	Texas (cnt.)		2+ years	13	1						
six 3 year olds. 4+ years 18 1 if there are 11 core 4 year olds. 4+ years 20 1 if there are no me tham 10 4 year olds. 5+ years 24 1 if there are 13 core 5 year olds. 5+ years 26 1 if there are no me tham 12 5 year olds. 6+ years 28 1 1 Kindergarten 24 1 1 First - thir 28 1 1 grade Fourth grade 32 1 1 O - 2 years 4 1 When four or more thants, are in care, two campivers 2 are in care, two campivers 3 are in care, two campivers 3 are in care, two campivers 3 are in care, two campivers 4 are in care, two campivers 4 are in care, two campivers 5 are in care, two campivers 6 are in care, two campivers 7 1 1 must be present.			3+ years	15	1						
year olds. 4+ years 20 1 if there are no mue tham 10 4 year olds. 5+ years 24 1 if there are 13 ornore by year olds. 5+ years 26 1 if there are no mue tham 12 5 year olds. 6+ years 28 1		,	3+ years	17	1						
10 4 year olds. 5+ years 24 1 if there are 13 onore by year olds. 5+ years 26 1 if there are no me that 12 5 year olds. 6+ years 28 11 Kindergarten 24 11 First - thir 28 11 grade Fourth grade 32 11 Utah 0 - 2 years 4 11 When four or more thants/ are in care, two campivers must be present.			4+ years	18	1	_		,	:		. :
year olds. 5+ years 26			4+ years	20	1		,			, ,	
5+ years 26			5+ years	24	1				·		
Kindergarten 24		′	5+ years	26	-1						g.
First - thir 28			6+ years	28	- 1	,					
grade Fourth grade 32			 Kindergarten	24	-1			- 1			
Utah 0 - 2 years 4				28	-1	р · •					
Utah 0 - 2 years 4			Fourth grade	32	1			, i			
2 - 3 years 7	Utah				= 4 = 4			,			Ì
		ř	2 - 3 years	7	, = -j				3		!
	¥ .		3 - 4 years	15					4		

:	410.	Staff/Child Ratio	Require	ments				•	4	
	7	Stalf/Child Ratio as o	ol March,	1981		Special	Requirements		Melhod: of Comp	
States	Not Specif	Ages of Children	No. of Children	No. ol. Slaff	Restrictions	Nap Time	Handicapped Children	Other	Enroll- ment	Allen- dance
Utah (cont.)		4 - 5 years	15	1			ē ,	:		
		5 - 6 years	20	1 ,	,					
		6 = 14 years	25	1				:	2	
Vermont		0 - 2 years	5	1	A minimum of two adul ts must be presentwhen the n *umber of				11	√
e e e e e e e e e e e e e e e e e e e		2 - 3 years	5	1	children exceeds six.					
ŧ		3 - 5 years	10	1						1
l d		6 - 15 years	12	1	;					
,		Kindergarten & Nursery Schools:		_						
مل		3 years	10	1					. '	
.		4 years	12	1	, , , , , , , , , , , , , , , , , , ,] 		
		5 years	15	1						
Virgin Islands	ŗ	0+ years	15	1		į			p	1
		·	25	3	,	*	į			
Virginia		0+ years	10	1	There must be two sta- ff mem- bers presentat all t- imes.		I			1
¶ = *			 - -		,		g .			
Washington		1 - 11 months	5	1	When there are more thin 10		· ,			√ .
9		12 - 29 months	7	1	children onthe premi≤ses, there must betwo sta−ff on	}	,			
		30+ months	10	1	duty.					
								,		

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	410. 2	Stall/Child Railo ea o	ol March,	1901		Special	Requirements		Method: of Comp	
Slales	Not Speci	Ages of Children	No. of Children	No. ol. Stall	Restrictions	Nøp Time	Handicapped Children	Other	Enroll- ment	Allen- dance
West Virginia		3 months - 2 years	4	1			ē			1
1		2 years	8	1	At least two staff members					
		3 years	10	1	must be on duty at all times.					
		4 years	12	1						
÷		5 years	15	1						\
	,	School-age	16	1	* /					
Wisconsin		0 - 1 year	3	1	When children under 2½ years					1
		1 - 2 years	4	1	are part of a mixed age group, staff/child ratio shall be	-				
		2 - 2½ years	6	1	that for the youngest child in the group. Otherwise, staff/child ratio shall be				-	
		2½ - 3 years	8		adjusted on a prorata basis according to age.			:		
		3 - 4 years	10	1			:			
n.		4 - 5 years	12	1						
ı		5+ years	16	1	·					,
Wyoming		0 - 2 years	5	1	There must be two staff mem- bers at the facility at all					✓
		2 - 3 years	8	1	times.					
•		3 - 4 years	10	1	When mixed age groupings are used, the age of the youngest			ģ	4	
		4 - 5 years	15	1	determines the staff/child ratio.					

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349.

	2	Staff/Child Ratio				Special	Requirements	Molliods of Compu	
otes ' :	Not Soecif	Ages of Children	No. of Children	No. ol Siali	Restrictions ,	Nap Timo	Handlcapped Other Cilldren	Enroll- ment	Allon dance
			00	,					
lyomina (cont.) ,		5 - 6 years	20	l	1],			•
·		6+ years	25	1					ė.
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		5. F							
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b.				·				†·	
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Alabama 3 4 4 4 6 6 -	weeks - 2½ years - 6 years years	Na. of children	Variations Per Limited Time	rmitted Meal Service	Specialized Activities	Methods col Compu	Ing Group	Attendance
Alabama 2½ 4 Alaska / Arizona / Arkansas / California /	weeks - 2½ years . - 14 years - 6 years - 8 years	6 10 20	Limited	Meal	Specialized Activities	Enfollmer z a t		Atlendance
Alabama 2½ 4 Alaska	weeks - 2½ years . - 14 years - 6 years - 8 years	6 10 20	Limited Time	Meal Service	Specialized Activities	Envollmer 🖛 t		Allendance
2½ 4 Alaska Arizona Arkansas California	2½ years 14 years - 6 years - 8 years	10 20			,			. V
Alaska Arizona Arkansas California	- 6 years - 8 years	20						
Arizona / Arkansas / California /	- 8 years		J					
Alaska / Arizona / Arkansas / California /		22	<u>*</u>			1		i se
Alaska / Arizona / Arkansas / California /	years [1		,	·	s		
Arizona / Arkansas / California /	1	25						
California					,			
								,
Colorado /		ı			: =		÷ !	ę
						4		, si
Connecticut / Delaware /	•			÷		,	•	
	- 2½ years	8				ŧ		/
		16		·				
7.3 14.2.11		20	1		÷	,		l.
+ /s el		25 30		,	·	· ·	:	

		420.	Group Size	- <u>-</u>		. 	````	1	
	a ,	Grou	p Size as of March, 198	1				Methods of Computing Group	Size
	}	De	Ass at Children	Ala al	Vørlagions P	ermitted .	÷ <u>-</u>		
:		Not Specified	Age of Children	No. af Children	Limited Time	Meal Service	Specialized Activities	Enrollment	Allendance
	Florida	1	ig '			Ł	:		
	Georgia	1	ţ	1					**
	Guam	1			. 4	. ,			,
	Hawaii	1	,		¥				
	Idaho -	√ 8							
اد	Illinois		Infants	12					. 1
	·		Toddlers	15					
		÷	Mixed infants & toddlers	14			t t	.,	
•			2 years	. 8	j				. 4
	÷	,	3 years	20	:				
			4 years	20					
			5+ years	25	ı			;	
	4		Mixed Ages:	90		-			·
			3 - 6 years	20					
	Indiana	1	2 - 6 years	15		ī			, ,
	Íowa	/		41				,	:

		L	. Group Size	· · · · · · · · · · · · · · · · · · ·	*	·		, <u>(</u>	
		Grou	ip Size as of March,196	11				Methods of Computing Grou	p Slž e
	5	D	Ann al Children	No of	Variations i	Permitted			A11d
		Not Specified	Age of Children	No. of Children	Limited Time	Meal Service	Specialized Activities	Enrollment .	Altendance .
Kansas			2 weeks - 18 months	9		;			
	÷.		18 months - 2½ years	10					,
÷		i i	3 - 4 years	\20					
			4 years to kindergarten entrance: Full-day Part-day	20 24	#;			•	: 1
ur			Kindergarten	28	. 1	:			
			Mixed Ages:		Ţ				
1			2 weeks - 6 years	8				·	,
	,		2½ - 16 year:	18			,:	,	; ;
	i	,	3 - 16 years	20					,
Kentucky	5	1	*, t						
Louisiana		/							
Maine		1	÷					# · · · · · · · · · · · · · · · · · · ·	
.Maryland			2 years	12					/
f			3 - 4 years	20	:				

	<u> </u>	. Group Size p Size as of March, 198	†	 			Methods of Computing Group	Size
				Variations P	ermitted			
	Not Specified	Age of Children	No. of Children	Limited Time	Meal Service	Specialized , Activities	Enrollment	Allendance
Maryland (cont.)		5+ years	26	- "				·
		Mixed Ages	20				·	
Massachusetts		Infants	7		·			√ ,
		Toddlers	9 -					
	2	Mixed infants & toddlers: 2 years, 9	9					
		months - 4 years, 9 months Full-day Half-day	20 24	ž	**			
		4 years, 9 months - 7 years	30				4 	
* *		2 years, 9 months - 7 years	20				. ,	
Michigan	/	·						ı
Minnesota							·	
Mississippi	/							,
Missouri		0 = 3 years	-8					∀
Montana			12-15				√	
			15=20					;
		5+ years	20-25				ı	

Nebraska /		Ģrou	p Size as of March,198	I	1			Methods of Computing Gro	up Size
New Hampshire / New Hampshire / New Hampshire / New Hampshire / New Hersey / New Mexico / New Mexico 8 weeks - 1½ 8 years 10 3 years 14 4 years 16 5 years 18 6 - 10 years 20 10 - 14 years 30 North Carolina Highest license 0 - 1 year 6 1 - 2 years 9 9	v	17			Variations	Permilted			
New Hampshire / New Mexico / New York 8 weeks - 1½ 8 years 1½ - 3 years 10 3 years 14 4 years 16 5 years 18 6 - 10 years 20 10 - 14 years 30 Highest license 0 - 1 year 6 1 - 2 years 7 2 - 3 years 9	· .	Not Space		No. of Children	Limited Time	Meal Service	Specialized Activities	- Enrollment	Allendance
New Hampshire	Nebraska	1							,
New Hexico / New York 8 weeks - 1½ 8 years 1½ - 3 years 10 3 years 14 4 years 16 5 years 18 6 - 10 years 20 10 - 14 years 30 Highest license 0 - 1 year 6 1 - 2 years 7 2 - 3 years 9	Nevada	1						;	
New Mexico / 8 weeks - 1½ 8 years 8 1½ - 3 years 10 3 years 14 4 years 16 5 years 18 6 - 10 years 20 10 - 14 years 30 North Carolina Highest license 0 - 1 year 6 4 1 - 2 years 7 2 - 3 years 9	New Hampshire	 							•
1		1	i					·	
years 1½ - 3 years		/	· -						
3 years 14 4 years 16 5 years 18 6 - 10 years 20 10 - 14 years 30 Highest license 0 - 1 year 6 1 - 2 years 7 2 - 3 years 9	New York			8	·			/	
4 years 16 5 years 18 6 - 10 years 20 10 - 14 years 30 Highest license 0 - 1 year 6 1 - 2 years 7 2 - 3 years 9			$1\frac{1}{2}$ - 3 years	10					
5 years 18 6 - 10 years 20 10 - 14 years 30 Highest license 0 - 1 year 6 1 - 2 years 7 2 - 3 years 9			3 years	14					
6 - 10 years 20 10 - 14 years 30	•		4 years	16					
North Carolina Highest license 0 - 1 year 6 1 - 2 years 7 2 - 3 years 9			5 years	18				;	'
North Carolina Highest license 0 - 1 year 6 1 - 2 years 7 2 - 3 years 9			6 - 10 years	20					
0 - 1 year 6			10 - 14 years	30	ŧ				•
2 - 3 years 9	North Carolina								/
		ē	1 - 2 years	7					
3 - 4 years 18	×		2 - 3 years	9			·		
			3 - 4 years	18			÷		

DAY CARE CENTERS

	720.	Group Size						
	Group	Size as of March, 196	1 :				Methods of Computing Grou	p Size
; ·	8	Age of Children	No. ol	Variations I	Permitted		Carolinani	Augusta
	Not Specified	wha or crimoren	Children	Limited Time	Meal Service	Specialized Activities	Enrollment	Attendance /
North Carolina (Cont.)	i	4 = 5 years	20			:		
,	ā	5 - 6 years	25				, , , , , , , , , , , , , , , , , , ,	
		6+ years	25	_				
North Dakota "	√		l	î.				,
Ohto		0 - 18 months	16			/		/
,		18 months - 3 years		,	1	: !		
		3 - 5 years	30		,			
		5+ years	40					
)kla homa	1				e e			i
regon	1	6 weeks - 30 months	8					✓ .
		30 months - 4 years	20	·		· · · · · · · · · · · · · · · · · · ·		
:		5 - 9 years	30	, f			3	,
Janne vi uznis	/	10 - 14 years	40		, .			
ennsyl vania	ř					<u>.</u>		

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1 2	Grou	D Size as of March, 198	1	:			Methods of Computing Group	Size
	D			Variationa	Permitted		,	
	Not Specified	Age of Children	No. al Children	Limited Time	Meal Service	Specialized Activities	Enrollment	Altendance
hode Island	1						,	
outh Carolina								
outh Dakota		O+ years	20					
		3 years	20					/ /
		4 years	20	;				1
		5 years	25					·
		2 - 5 years	18			,		
		3 - 5 years	20				,	
1		4 - 5 years	20	٧	,		'	
, J		2 - 12 years	10	1				
		Kindergarten & above	25					
exas		Day Care Centers:			i	-		
		18+ months	35	1	/			√
		Kindergartens & Nursery Schools:	,					,
		2+ years	45					
		Schools:		¥				
		5+ years	60				,	

	420.	Group Size					<u> </u>	*
· ·	Grou	p Size as of March, 198	1				Methods of Computing Group	Size
	9	Age of Children	No. of	Variations (Permitted	1	Enrollment	Allendance
	Not Specified	, go or ormeron	Children	Limited Time	Meal Service	Specialized Activities	Caronness	Allendande
Utạh		0 - 2 years	8	;				7
e de la companya de l		2 - 6 years	25	,		•		
Vermont	/	Day Care Centers						N
		Kindergartens & Nursery Schools:		2			,	, ,
		3 years	10			1		
	,	4 years	12		i			,
		5 years	15			,	,	·
Virgin Islands		6+ years	25		¥		; · · · · · · · · · · · · · · · · · · ·	. 1
Virginia	/		:					
Washington		1 - 11 months	10	·				/
		12 -29 months	14		·	:		
	í	30+ months	20			* -		
West Virginia	 		:			. \$	1	
Wisconsin		0 - 1 year	6				4	
		1 = 2 years	8				, •	
		2 = 2½ years	12					
ķ		2½ - 3 years	16					

(450	. Group Size					No.	
	-	p Size as of March, 19	0 1				Methods of Computing Group	Size
	2			Variations i	Permitted			
	Not	Age of Children	No. of Children	Limited Time	Meal Service	Specialized Activities	- Enrollment	Attendance
Wisconsin (cont,)		3 = 4 years	20			4,		
		4 - 5 years.	24	1			4	i i
		5+ years	32					
lyoming	1/				+	t		
* .						ı		
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a dispersion di seriesa di seriesa di seriesa di seriesa di seriesa di seriesa di seriesa di seriesa di series Seriesa di seriesa								,
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⁺ Indicates degree must be in Early Childhood/Child Development

AM - Age of Majority

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500. Staff Qualifications and Training Requirements (Continued)

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1500. Other State Requirements-Compliance With Other Local, State and Regional Laws and Regulations

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SUMMARY TABLES

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	410.	Staff/Child Ratio				1.			T	
tgade e forei	D	Staif/Child Ratio as o	of March, 1	1981	*	Specia	l Requirements	?	Method: of Comp	
States	Not a	Ages of Children	No. ol Children	No. of Stall	Restrictions	Nap Time	Handicapped Children	Other	Enroll- ment	Allen- dance
Alabama*								ę		
Alaska*) 1							;	
Arizona*	न्द	e Free								
Arkansas*				1			ą.			
California*										
Colorado*				,				Y		
Connecticut	1		:				,			1
Delaware		O+ years	12	2	There must always be at least 2 adults involved in the supervision of the children in care.					
District of Columbia*				·	· ·		į.			
Florida*						:				
Georgia*							Weening .			
Guam		Under 1 year	5	1	In mixed age groupings, the staff/child ratio shall be			i		√
		1 - 2 years	8	1	that required for the young- est child in the group.					
		2 - 3 years	10	1	1 cut out of out					
		3+ years	12	1		<u> </u>				
Hawaii*		-	ŧ			-	P ,	E		
Idaho*						<u> </u>			<u></u>	<u> </u>

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	7	Sialf/Child Ratio as o	of March, 1	1981	1	Special	Requirements	- 	Method: of Comp	
States	Not	Ages of Children	No. of Children	No. of Stall	Restrictions	Nap Time	Handicapped Children	Other	Enroll- ment	Allen- dance
Illinois*		·								
Indiana*		1			•					
Iowa*		,		:	¥					ţ
Kansas*		î.		d :						
Kentucky*		·								
Louisiana*			r		,	,				
Maine*				~						
Maryland*				,					 	
Massachusetts*	. ,	•							,	
Michigan		0+ years	6	1	Includes the provider's own children and any children of other staff.	l			₹ te .	√
		1			No more than two children under 2 years of age may be in care.			î,		
Minnesota 🐣		31 months = 5 years	10,	1						1
		16 - 30 months 6 weeks - 5 years	. 7 10 5 10	1 2 1 2	Ratio applies: providing that no more than two infants are in care.	ŧ,				
•	,	6 weeks - 5 years	, 4 10	1 2	providing that no more than four infants are in care.	,	,			-

	P	Stall/Child Railo as	of March,	1981		Specia	l Requirements		Method of Comp	
States	Spec	Ages of Children	No.öf Children	No. of Stall	Restrictions	Nap Time	Handicapped Children	Ollier	Enroll- ment	Allen- dance
Minnesota (cont.)	3.	6 weeks - 5 years`	9	2	providing that no more than six infants are in care.					
		6 weeks - 5 years	8	2	providing that no more than two school age children are in care for limited periods of time.					
Mississippi*					<u>.</u> ;					
Missouri					l l				,	
Montana*		₩ :			e			e .	 - - -	
Nebraska*		:								
Nevada		0+ years	4	, 1	Ratio applies when:					
			Ξģ		more than four of the children are less than two years of age.		,	٠		√
· v		0+ years	2	1	more than two of the children are less than one year of age.	¥.		:		
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٠		Staff/Child Ratio Staff/Child Ratio as				<u> Şneria</u>	l Requirements	 .	Method	· · · · · · ·
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States	Spec	Ages of Children	No.ol Children	No. of Stall	Restrictions	Nap Time	Handlcapped Chilldren	Other	Enroll- ment	Atten- dance
New Hampshire		0+ years	12	1	Ratio applies when; no more than three child- ren are under 3 years.					/
					four children are under 3 years.					
New Jersey*										
New Mexico*				,						,
New York*					· !		·			
North Carolina *		ı								
North Dakota *				Ō	÷					
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		Staff/Child Ratio	as of March, 1	1961		Special	Requirements	•	Method of Comp	-
ales	ZOZ	Ages of Children	No. of Children	No. of Stall	Restrictions	Nap Tim e	Handicapped Children	Other	Enroli- ment	Atte danc
Pennsylvania		0+ years	6	1 ,	No more than four children under 36 months of age may be in care.		=		i 1	,
		0+ years	11	1	No more than eight children under 36 months may be in care,				•	
Puerto Rico*										
Rhode Island							,		1	
South Carolina		0+ years	8	1	Ratio applies when:					
					four or more of the child- ren are under 2 years.			. •		
A second	i			÷	three or fewer children are under age 2 years.	,				
South Dakota*		ŧ		ŧ				£		
Tennessee		0+ years	12	1	Ratios do not include the provider's own children; how- ever, if more than 12 child-					1
					ren are in care, including the provider's own children, a second adult must be					
in the second					present. If any child is under 3 years of age, another adult must be present,	ut.	Į.			
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	D	Staff/Child Ratio as o	l March, 1981				Special Requirements			Methods of Computing	
) lates ' :	Not Speci	Ages of Children	No. of Children	No. ol Stall	Restrictions	Nap Time	Handicapped Children	Other	Enroll- ment	Allen- dance	
Texas		18+ months	12	1	No more than four children may be under 4 years.					1	
		0+ 'years	11	1	If one infant is in care, no more than seven children un- der 4 years may be in care.						
]0	1	If two infants are in care, no more than seven children under 4 years may be in care.				,		
•		O+ years	6	1	If three infants are in care, no more than five children under 4 years may be in care.				;		
		0 - 18 months	4	1	· . •						
			10	2							
1.		0+ years	12	2	If nine infants are in care, no more than three other children may be in care.			. 1			
Utah*						**:	-	¥.			
Vermont		0+ years	12	Ī	No more than three children may be under 2 years of age.						
Virgin Islands		0+ years	12	<u></u>]·	Two adults must be present when the number of children exceeds six.	·			F		
Virginia*		,							:		
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	,	D	Staff/Child Ratio Requirements Staff/Child Ratio as of March, 1981					Special flequirements			Melitods of Computing	
	States	Not	Ages of Children	No ol Children	No. ol Stall	Restrictions	Nap Time	Handicapped Children	Other	Enroll- ment	Allen- dance	
•	Washington		O+ years	6	1	Applies when one or more children are under 2 years.		ţ.			1	
	÷		2+ years	8	1	Applies when 1 or more children are under 3 years.						
			3+ years	10	1	Whenever more than two in- fants are in care, a second adult is required.		7				
	West Virginia*							;				
- '	Wisconsin		·									
	Wyoming >		0 -2 years	3	1	The provider's own children are included in staff/child ratio.		√			1	
	· ·		2+ years	11	1							
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	Group	p Size as of March, 198	1		Methods of Computing Group	Size			
	7	Age of Chilldren	No. of Children	Variations Permitted					
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Arizona*			,						
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Colorado*		•	; ;	*		·			
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	Grou	p Size as of March, 19	161				Methods of Computing	Group Size	
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Siates	Care Permitted	Separate License Required	Physical Contact with Caregiver	Verbal interaction	Time Outside Crib	Nap Provision/Todd/srs	Outdoor Play	Toiler Training	Other
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Dispering	Protective Gates and Raillings	Non-Swadlowable Toys and Furnishings	Onto Specifications	Separation of Infants and Older Childran	Other	
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	Formula Preparation Permitted	Labeling of Bottles	Disposal of Unconsumed Food/Milk	Adherence to Nationally Recognized RDA for Toddiers	Propping Bottles Prohibited	Other
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1200. Children with Handicapping Conditions

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1500. Other State Requirements-Compliance With Other Local, State and Regional Laws and Regulations

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