

DOCUMENT RESUME

ED 237 223

PS 013 975

TITLE Comparative Licensing Study: Profiles of State Day Care Licensing Requirements. Group Day Care Homes and Summary Tables. Volume 6. Revised Edition 1981.

INSTITUTION Johnson (Lawrence) and Associates, Inc., Washington, D.C.

SPONS. AGENCY Administration for Children, Youth, and Families (DHHS), Washington, D.C.

PUB DATE Nov 82

NOTE 512p.; For related documents, see PS 013 970-74.

PUB TYPE Legal/Legislative/Regulatory Materials (090)

EDRS PRICE MF02/PC21 Plus Postage.

DESCRIPTORS Activities; Certification; Child Caregivers; Comparative Analysis; *Day Care Centers; Disabilities; Early Childhood Education; Facility Requirements; *Federal Regulation; Food Service; Health; *Local Legislation; National Surveys; Nutrition; Parent Participation; Professional Personnel; Safety; *State Legislation; Student Teacher Ratio; Tables (Data)

IDENTIFIERS Guam; United States; Virgin Islands

ABSTRACT

Updating the Administration for Children, Youth and Families' 1978 "Comparative Licensing Study," a study was conducted to provide a common framework for assessing state activities in critical child care licensing areas and to record the status of child care licensing as of March 1981 in the 50 states, the District of Columbia, Guam, Puerto Rico, and the Virgin Islands. The updated, six-volume comparative licensing study improves the format of the original (e.g., gives greater prominence to group size and infant care) and contains detailed information on state laws and regulations dealing with family child care homes, group, child care homes, and day care centers. The format consists of the following categories: (1) state licensing of child day care facilities; (2) licensing process and enforcement procedures; (3) administration; (4) group compositions of children; (5) staff qualifications and training requirements; (6) program of activities, including education; (7) health and safety; (8) nutrition and food services; (9) social services; (10) parent participation; (11) infants and toddlers; (12) children with handicapping conditions; (13) school age children; (14) facility requirements; and (15) other state requirements - compliance with other local, state, and regional laws and regulations. Volume 6 profiles requirements of group day care homes in Connecticut, Delaware, Guam, Michigan, Minnesota, Missouri, Nevada, New Hampshire, Pennsylvania, South Carolina, Texas, Vermont, Virgin Islands, Washington, and Wyoming. Summary tables profiling state day care licensing requirements are provided for family day care homes, day care centers, and group day care homes. In some group home profiles, some categories are not detailed. (RH1)

U.S. DEPARTMENT OF EDUCATION
NATIONAL INSTITUTE OF EDUCATION
EDUCATIONAL RESOURCES INFORMATION
CENTER (ERIC)

This document has been reproduced as
received from the person or organization
originating it.

X Minor changes have been made to improve
reproduction quality.

• Points of view or opinions stated in this docu-
ment do not necessarily represent official NIE
position or policy.

COMPARATIVE LICENSING STUDY

Profiles of State Day Care Licensing Requirements
GROUP DAY CARE HOMES AND SUMMARY TABLES

Revised Edition 1981

Volume 6

produced for

Dr. Raymond C. Collins
Government Project Officer
The Office of Program Development
Office of Developmental Services
Administration for Children, Youth and Families
Office of Human Development Services
U.S. Department of Health and Human Services

by

Lawrence Johnson & Associates, Inc.
4545 42nd Street, N.W.
Washington, D.C. 20016

November, 1982

ED237223

PS 013975

GROUP DAY CARE HOMES

CONNECTICUT

Connecticut regulates group day care homes with the same set of regulations as day care centers. See DAY CARE CENTERS.

Except where otherwise noted, all citations are to the Delaware Department of Health and Social Services, Requirements for Licensing and Approving Group Day Care Homes, October, 1975.

100. STATE LICENSING OF CHILD DAY CARE FACILITIES

110. TYPES OF FACILITIES SUBJECT TO LICENSURE AS DEFINED BY STATE STATUTES AND REGULATIONS AND/OR LOCAL ORDINANCES AND REGULATIONS

111. Definitions

Definition of a Group Day Care Home.

The definition of a group day care home is any facility which is owned and/or operated by an individual or group of persons that provide care for more than 6 but less than 12 children. The group day care home offers family-like care, usually to pre-school through 4 year-old children and may be provided in a private home, in a rented or owned property converted to the purpose of providing group care or in space made available by a community organization, church or institution.

112. Exclusions and Exemptions

Not specified

113. HHS Department Care Compliance

See DAY CARE CENTERS

120. AGENCY RESPONSIBLE FOR LICENSING OF DAY CARE PROGRAMS

121. Organization of the Administrative Unit

See DAY CARE CENTERS

122. Responsible Official

See DAY CARE CENTERS

200. AND ENFORCEMENT PROCEDURES210. LICE211. Pro. gulations
See DAY C.212. Advis and Other Community Participation
Not specified.220. LICENSING PROCEDURE221. Application and IssuanceDefinition of a Group Day Care Home.

Any individual licensed to operate a family day care home for a minimum of one year as of October, 1971 may, with the recommendation of their Licensing Worker, apply to the Day Care Unit for a group day care home license.

Required Procedures for Obtaining A License.

Any person desiring to become a group day care home must have functioned successfully as a licensed family day care home for a minimum of 1 year.

Then the person must contact the county office licensing worker for recommendation to develop a group day care home. After recommendation is made, the Day Care Unit may approve the initial licensing. If approval is not granted, a written appeal may be made to the Director of the Division within 10 days after the notification.

If the care is provided in a private home, information will be requested concerning the family and members of the household, their relation to each other, their personal and professional qualifications for care of children, factual information concerning the physical aspects of the home.

Upon completion of a study that indicates requirements have been met, a report is made to the Director of the Division of Social Services with the recommendation that a license be issued. The license is issued for a period of one year providing the standards are maintained.

222. Fee Charged

Not specified

223. Areas of Investigation

Required Procedures for Obtaining A License.

Upon receipt of the signed application for licensing, a representative of the Day Care Unit will plan with the applicant for a discussion of the requirements and a field visit to the home.

As many contacts are made with the applicant as necessary to make a sound evaluation of the applicant, the facility, and the program.

224. License Renewal

See DAY CARE CENTERS

225. Conditional/Provisional Licenses

Not specified

226. Substantial Compliance

Not specified

GROUP DAY CARE HOMES

DELAWARE

230. ENFORCEMENT PROCEDURES

231. Facility Inspections

See DAY CARE CENTERS

232. Denial, Suspension, Revocation of a License

See DAY CARE CENTERS

233. Remedies and Sanctions

233.1 Hearings

See DAY CARE CENTERS

233.2. Decisions

See DAY CARE CENTERS

233.3 Judicial Review

See DAY CARE CENTERS

300. ADMINISTRATION

310. GENERAL ADMINISTRATION

311. General Administrative Requirements

Required Procedures for Obtaining A License.

The Division requires all group day care homes to display their license in a prominent place so that parents can see it.

Requirements for Licensing - Personnel.

There shall be a person in charge responsible for the administration of the service. This person shall be an adult of good character and reputation with sufficient physical ability and emotional stability to provide and/or supervise the care of the group of children. The person in charge must have sufficient administrative capacity to maintain efficient operation of the group day care home. In the absence of the person in charge, there shall be designated someone capable of carrying these responsibilities.

Reports.

A semi-annual report indicating the number of children cared for, changes in personnel and program information will be supplied.

312. TelephonePhysical Facilities.

There shall be at least one (1) telephone in the group day care home that is neither a pay station nor locked while the group day care home is in operation.

313. Proof of Operator Financial Capabilities

Not specified

320. PERSONNEL321. Publication of Personnel Policies

Not specified

322. Constraints Against Employment

Not specified

330. NON-DISCRIMINATION331. Requirements Prohibiting Discrimination

Civil Rights.

Title VI of the Civil Rights Act of 1964 requires that service in programs licensed by the Division of Social Services are used and available without discrimination on the basis of race, color or national origin.

340. RECORDS REQUIREMENTS341. Children

Reports.

There shall be maintained a record for each child cared for which shall include:

Name and birthdate.

Full names of both parents or guardians or responsible relatives.

Home addresses of parents, guardians or responsible relatives.

Work addresses and telephone number of parents, guardian or responsible relatives.

Name, address and telephone number of the family physician.

Name, address and telephone number of the person to be notified in case of an emergency when parents cannot be reached.

Written consent of parents to contact the family physician, or a physician available to the group day care home in case of an emergency.

Record of all physical examinations and matters relating to the child's health.

Dates when the child enters and leaves the group.

A daily attendance record shall be maintained of the children in attendance at the group day care home.

See also 343. Child Eligibility and Enrollment Requirements

342. Staff

Required Procedures for Obtaining A License.

All persons who are expected to come in contact with the children cared for are required to submit a written statement from a competent physician certifying that they are free from illness or disease that might be detrimental to the welfare of the children.

Reports.

There shall be maintained a record for each employee and volunteer worker which shall include name, address, age, training, education, experience and other qualifications, report of physical examination at the time of employment and subsequent annual examinations, and initial and terminal service dates.

343. Child Eligibility and Enrollment Requirements

Care of Children.

Every child shall have a health examination by a licensed physician before admission, or within 3 days in case of emergency admission. This examination shall be repeated annually. The examiner shall certify that the child is free from communicable disease, including tuberculosis, or other conditions hazardous or potentially hazardous to the welfare of other children. A report of these examinations shall be kept on file by the operator of the home. Each child prior to admission must show evidence of all appropriate immunizations, either complete or in process. In the case of after school care, a copy of the health records from the public school in the group day care home's file is sufficient.

Social Services.

The operator will be responsible for initial admission decision and review with the parent or guardian whether the day care program at this group day care home is appropriate for the child. This decision will be reviewed at least annually.

The parent or guardian shall be informed at intake that the group day care home is licensed by the Division, and that any dissatisfaction regarding the care children receive which cannot be resolved at the group day care home may be brought to the attention of the Division.

344. Child Abuse Reporting**Care of Children.**

Unmet health or social needs of the children must be discussed with the parents. If these needs are not met by the parents within a reasonable length of time, the Division of Social Services must be notified.

345. Confidentiality of Records Requirements

Not specified

400. GROUP COMPOSITIONS OF CHILDREN**410. STAFF/CHILD RATIO REQUIREMENTS****411. Staff/Child Ratio as of March, 1981****-Requirements for Licensing - Personnel.**

There shall be at least two adults present who are directly involved in the supervision of children during the entire daily operation of the day care service. The children shall not be left unattended at any time, indoors or outdoors, or when sleeping or awake.

GROUP DAY CARE HOMES

DELAWARE

412. Methods of Computing Staff/Child Ratios

Not specified

420. GROUP SIZE

421. Group Size as of March, 1981

See III. Definitions

422. Methods of Computing Group Size

Not specified

500. STAFF QUALIFICATIONS AND TRAINING REQUIREMENTS

510. CHILD CAREGIVER STAFF QUALIFICATIONS

511. Age

Not specified

512. Health

Personnel.

All paid and regular volunteer members of the staff shall submit evidence of:

A physician's certificate based on examination stating they are free from illness or disease which might be detrimental to the welfare of children. This examination must precede service or employment and reoccur annually.

A tuberculin skin test and/or chest x-ray showing freedom from active tuberculosis prior to service or employment. Future tests are required only if there is exposure to tuberculosis or individuals with symptoms of tuberculosis.

GROUP DAY CARE HOMES

DELAWARE

513. Education

Not specified

514. Experience

Personnel.

All staff members, whether paid or regular volunteers shall be emotionally and physically able to care for children and shall submit required personnel information and character references.

520. PROGRAM DIRECTOR QUALIFICATIONS

521. Age

Not specified

522. Health

See 512. Health

523. Education

Not specified

524. Experience

See 514. Experience

530. SUPPORT STAFF QUALIFICATIONS

Not specified

540. POST EMPLOYMENT/IN-SERVICE: ORIENTATION AND TRAINING

541. Program Director

Personnel.

The operator must permit and encourage all staff personnel to participate in child care training programs.

542. Child Caregiver Staff

See 541. Program Director

543. Support Staff

See 541. Program Director

600. PROGRAM OF ACTIVITIES, INCLUDING EDUCATION

610. PROGRAM REQUIREMENTS

611. Program of Activities

Care of Children.

The group day care home shall prepare and carry out at least a simple planned written program which is flexible and suitable to the needs of the children being served. The written program shall include a daily schedule which:

Provides for intervals of active play and quiet play or rest.

Provides for both small group and individual play.

Includes outdoor play each day, except when severeness of weather could create a health hazard (or when there is an individual reason for a child to remain indoors).

Includes the following program areas in some form, such as music, books, art (crayons and paper, scissors, paste, easel paint, finger paint, clay, playdough, water) doll or dress-up play, blocks, table activities (puzzles, tinker toys, building bricks, Lincoln Logs, peg boards), outdoor activities (swings, jungle gym, sliding boards, tricycles).

612. Program Equipment and Materials

Care of Children.

There shall be sufficient play equipment to meet the varied needs and interests of children of different age groups. The equipment both indoors and outdoors should be in sufficient quantity to assure variety and active physical play, as well as materials for building blocks, building toys and manipulative materials.

Small tables shall be provided which are a suitable size for the children, and there shall be low open shelves available for the storage of play materials.

613. Nap Provision

Physical Facilities.

Sleeping space shall be provided for all children of preschool age.

There shall be individual cribs, cots, beds, or approved sleeping mats provided with individual bedding sufficient to maintain warmth. These sleeping provisions must be placed at least 1 1/2 feet apart. Parents may be asked to supply bedding.

Children shall not use beds of members of the household.

614. Discipline and Guidance

Care of Children.

Discipline, child care, and child guidance shall be handled with kindness and understanding within a program so planned as to minimize the need for punishment or severe discipline. No child shall be:

Subjected to cruel, harsh, humiliating, petty, severe or provocative treatment.

Subjected to verbal abuse, threats, or derogatory remarks about him or his family.

Deprived of meals or any parts of meals as punishment.

Disciplinary measures shall be designed and administered in such a way as to help the individual child develop self control and to assume responsibility for his own acts. To accomplish this, the group day care home shall establish simple and understandable rules, for both children and staff, that set the limits of behavior required for the protection of the group and individuals within the group.

700. HEALTH AND SAFETY

710. HEALTH

711. General Health Requirements

Not specified

712. Health Assessments

See 343. Child Eligibility and Enrollment Requirements

713. Immunizations

See 343. Child Eligibility and Enrollment Requirements

714. Sanitation

Physical Facilities.

Good housekeeping standards shall be maintained throughout the group day care home.

No smoking shall be permitted except in specifically designated areas away from children and food.

715. Daily Illness Screening

Care of Children.

Each child shall be examined daily by a person capable of recognizing common signs of communicable disease or other evidences of ill health.

716. Care of Sick Children

Care of Children.

Each group day care home must make definite and specific arrangements with a licensed physician who will agree to provide both advice in areas of daily health maintenance as well as service in case of emergency.

Upon detection of disease, provision shall be made for an area suitable for temporary isolation of ill children within the sight and hearing of an adult. Parents or other responsible relatives shall be notified immediately or their designated family physician called if there is evidence of illness that means the child cannot participate in the program and should be taken home for proper care. Written permission must be procured from parents to call the family physician or to refer the child for medical care in a hospital in case of an accident or an emergency.

Where children have become ill during the day, they should be discharged to the care of their parents as promptly as possible. Where it seems advisable, parents should be instructed to consult their own doctor or referral made to appropriate sources of medical help. Where parents are not available for notification of illness, the group day care home shall call a physician, preferably the family physician, should the situation seem to warrant it.

A child who has been absent five days or more due to illness or injury shall not be readmitted except with a physician's statement that he is in a satisfactory physical condition to rejoin the group. For those who are ill due to communicable disease, the parent or guardian must on their return furnish a written statement that he is now free from said disease.

717. Medication and Special Diet Provisions

Care of Children.

Treatment or medication shall be given to a child only on the basis of a physician's order, except first aid.

718. Waiver of Health Requirements

Not specified

720. SAFETY

721. General Safety Requirements

See 722. Fire Safety Requirements and 724. Safety Requirements for Equipment

722. Fire Safety Requirements

Physical Facilities.

The group day care home shall be equipped with fire extinguishers as recommended by the Fire Marshal.

A written and rehearsed plan of evacuation in the event of fire or other emergency must be developed and instruction in same must be given to the staff. Regular drills by the staff and children in this procedure shall be held at least every month.

723. Transportation

Not specified

724. Safety Requirements for EquipmentPhysical Facilities.

Large outdoor play equipment such as slides, jungle gyms, swings, etc., must be sunk in concrete to make them safe and stable.

Equipment used for or by the children shall have no sharp edges, no splinters and must be sturdily built. Large equipment must be stable and free of poisonous lead base paint and other characteristics which will be physically harmful to children.

Any item used which might be potentially dangerous to children (such as heating appliance or sharp knives) must be used only under close adult supervision. When the activity in which the item is used is finished, the item must be put out of reach of the children.

725. Water Activities (Including Swimming)

Not specified

726. Emergency Procedures

See 716. Care of Sick Children and 722. Fire Safety Requirements

727. First Aid SuppliesCare of Children.

There should be readily available out of the reach of children sufficient approved first aid kits.

800. NUTRITION AND FOOD SERVICE**810. NUTRITION****811. Nutritional Requirements****Care of Children.**

For all children in the group day care home for more than four hours daily, a minimum of three feedings shall be furnished which include a nourishing lunch suited to the dietary needs of the different age groups.

A mid-morning snack or breakfast and a mid-afternoon snack of milk or fruit juice and crackers or other suitable food shall be provided for all children over the age of one year.

Meals shall be planned to provide a minimum of 2/3 of the child's total daily requirements as set forth by the Food and Nutrition Board of the National Research Council.

Consultation with a trained nutritionist or nutrition aides is required.

812. Waiver of Requirements

Not specified

820. FOOD PREPARATION**821. Food Preparation and Service Requirements****Physical Facilities.**

Food preparation facilities shall be kept in a sanitary condition and proper, adequate space shall be provided for preparing, storing (including refrigeration of perishable foods) and serving.

900. SOCIAL SERVICES

Social Services.

In the event of problems with the child or in the family the group day care home must be prepared to refer the family to the appropriate social agency.

1000. PARENT PARTICIPATION

Social Services.

Periodic verbal or written reports on the child's progress must be rendered to the parent or guardian.

Opportunities must be provided for interested parents to visit the group day care home and observe their children at any time convenient to the parents.

1100. INFANTS AND TODDLERS

1110. PROGRAM OF ACTIVITIES

Care of Children.

An infant is defined as a child under the age of 12 months and/or unable to walk.

The general Day Care Regulations shall apply to the day care for infants except where specifically altered by these regulations for infant day care. In this case the infant day care regulations shall take precedence.

There shall be one staff member, over the age of 18 assigned exclusively to infant care and should have no other duties. Children up to 2 years may be included with the infants.

Staff members, including volunteers, shall have experience and/or training in the care of infants.

Play pens or approved mats shall be provided to ensure that all infants above the age of 3 months may spend part of the day outside of the crib.

1120. HEALTH AND SAFETY REQUIREMENTS

Care of Children.

A physician, or emergency medical services, must be available during the entire period of day care.

A public health nurse must be requested to visit the group day care home at regular intervals for consultation with the staff responsible for infant care. This requirement may be waived where a registered nurse is a full-time member of the staff on a regular basis.

A sufficient supply of crib linen shall be maintained to assure change of linen as often as dictated by soiling.

Each infant's indoor clothing, diapers, toilet articles, medications, etc., shall be kept in individual, crib-side stands, lockers or other receptacles, and out of reach of children.

A written or rehearsed plan of evacuation in the event of fire or other emergency must be developed and instruction in same must be given to the staff.

All requirements of the Division of Public Health with regard to infant care must be met.

Infants found to be ill must be isolated and cared for by a single attendant until the infant can be removed from the group day care home.

GROUP DAY CARE HOMES

DELAWARE

1130. INFANT NUTRITION

Care of Children.

The caregiver shall follow a physician's or parent's prescription for formula and feeding of solid foods.

1200. CHILDREN WITH HANDICAPPING CONDITIONS

1210. PROGRAM OF ACTIVITIES

Not specified.

1220. HEALTH AND SAFETY REQUIREMENTS

Not specified

1230. STAFFING

Not specified.

1300. SCHOOL AGE CHILDREN

1310. PROGRAM OF ACTIVITIES

Not specified

1320. HEALTH AND SAFETY REQUIREMENTS

Not specified

1400. FACILITY REQUIREMENTS

1410. SPACE

Physical Facilities.

Group day care services for children shall not be provided in the same location as a convalescent or maternity home or in conjunction with a rooming house or

boarding house for adults, where the functioning of these services are an integral part of the day care service for children.

Play space indoors shall be sufficient to allow for space for free play and play equipment, or a minimum of 35 square feet of usable floor space per child exclusive of hallways, bathrooms, lockers, cribs, laundry and furnace rooms; and that part of the kitchen occupied by stationary equipment.

There shall be approximately 50 square feet of outdoor play space per child, safely enclosed by fencing, with good drainage and easily accessible to indoor play area and bathroom:

Play area shall be designed so that all parts are visible and easily supervised. Space and equipment shall allow for active play such as running about freely, climbing, pushing and pulling. Also provisions shall allow for digging in sand that is protected from animals and foreign matter. The same ratio of staff applies to the outside play area as inside.

1420. LIGHTING, VENTILATION, AND TEMPERATURE

Not specified

1430. EXITS

Not specified

1440. TOILETS AND LAVATORIES

Not specified

1500. OTHER STATE REQUIREMENTS - COMPLIANCE WITH OTHER LOCAL, STATE, AND REGIONAL LAWS AND REGULATIONS

1510. ZONING

Not specified

GROUP DAY CARE HOMES

DELAWARE

1520. FIRE

Required Procedures for Obtaining A License.

The Office of the Fire Marshal, Building Inspector, and the Division of Public Health are requested to visit in order to ascertain that the facilities conform to all State and local health and safety regulations.

1530. BUILDING

See 1520. FIRE

1540. HEALTH

See 1520. FIRE

1550. SANITATION

See 1520. FIRE

1560. NEW CONSTRUCTION

See 1520. FIRE

GROUP DAY CARE HOMES.

GUAM

Guam combines its Group Day Care Homes Regulations with its regulations for Family Day Care Homes. See FAMILY DAY CARE HOMES - GUAM.

Except where otherwise noted, all citations are to the Michigan Department of Social Services, Bureau of Regulatory Services Non-Promulgated Regulations for Group Day Care Homes, February, 1981. Note that the Standards are Non-Promulgated and, therefore, are technically not enforceable by law.

100. STATE LICENSING OF CHILD DAY CARE FACILITIES

10. TYPES OF FACILITIES SUBJECT TO LICENSURE AS DEFINED BY STATE STATUTES AND REGULATIONS AND/OR LOCAL ORDINANCES AND REGULATIONS

11. Definitions

MICH. COMP. LAWS § 722.111 Definitions.

"Private Home" means a private residence in which the licensee or registrant permanently resides as a member of the household which residency shall not be contingent upon caring for children or employment by a licensed or approved child placing agency. Private home includes a full-time foster home, a full-time family group home, a group day care home, or a family day care home, as follows:

"Group day care home" means a private home in which more than 6 but not more than 12 minor children are given care and supervision for periods of less than 24 hours a day unattended by a parent or legal guardian, except children related to an adult member of the family by blood, marriage, or adoption. Group day care includes a home that gives care to an unrelated minor child for more than 4 weeks during a calendar year.

Standard 1 Definitions.

As used in these rules: "Group day care home" means a private home in which more than 6, but not more than 12, minor children are given care and supervision for periods of less than 24 hours a day unattended by a parent or

legal guardian, except children related to an adult member of the family by blood, marriage, or adoption. It includes a home that gives care to an unrelated minor child for more than 4 weeks during a calendar year.

112. Exclusions and Exemptions

Not specified

113. HHS Day Care Compliance

Not specified

120. AGENCY RESPONSIBLE FOR LICENSING OF DAY CARE PROGRAMS

121. Organization of the Administrative Unit

See DAY CARE CENTERS

122. Responsible Official

See DAY CARE CENTERS

200. LICENSING PROCESS AND ENFORCEMENT PROCEDURES

210. LICENSING PROCESS

211. Promulgation of Regulations

See DAY CARE CENTERS

212. Advisory Body and Other Community Participation

See DAY CARE CENTERS

220. LICENSING PROCEDURE

221. Application and Issuance

See DAY CARE CENTERS

GROUP DAY CARE HOMES

MICHIGAN

222. Fee Charged
Not specified

223. Areas of Investigation
See DAY CARE CENTERS

224. License Renewal
See DAY CARE CENTERS

225. Conditional/Provisional Licenses
See DAY CARE CENTERS

226. Substantial Compliance
See DAY CARE CENTERS

230. ENFORCEMENT PROCEDURES

231. Facility Inspections
See DAY CARE CENTERS

232. Denial, Suspension, Revocation of a license
See DAY CARE CENTERS

233. Remedies and Sanctions

233.1 Hearings
See DAY CARE CENTERS

233.2 Decisions
See DAY CARE CENTERS

233.3 Judicial Review
See DAY CARE CENTERS

3 * 00. ADMINISTRATION310. GENERAL ADMINISTRATION311. General Administrative Requirements

Standard 2 Caregiving Staff and Group Day Care Home Family.

A caregiver shall be responsible for providing appropriate care, supervision, and guidance to each child according to the child's developmental stage and special abilities or limitations.

A caregiver or assistant caregiver who is 18 years of age or older shall be present and responsible for supervision of children in the home at all times.

The day care home family shall be of responsible character to assure the welfare of children.

Standard 24 Maintenance of Required Information; Provision of Rules to Parent.

A caregiver shall give each parent placing a child in a group day care home a copy of the group day care home standards as furnished by the department. A caregiver shall have verification that each parent has received a copy of the standards.

312. Telephone

Standard 6 Equipment.

A telephone shall be accessible on the premises or within close walking distance.

313. Proof of Operator Financial Capabilities

Not specified

314. Insurance

Not specified

320. PERSONNEL321. Publication of Personnel Policies

Not specified

322. Constraints Against Employment

Standard 2 Caregiving Staff and Group Day Care Home Family.

A caregiver shall provide the department with the names of any person living in the home, or caring for children, who has been convicted of a crime involving intentional bodily harm or a sexual offense.

A caregiver shall provide the department with a written statement verifying a person's personal fitness to care for, or to be associated with, children for any person living in a home or caring for children who has been released from a mental hospital or a mental institution within the preceding 12 months. A statement shall be obtained from the medical or administrative director of the mental hospital or mental institution.

330. NON-DISCRIMINATION331. Requirements Prohibiting Discrimination

Not specified

340. RECORDS REQUIREMENTS341. Children

Standard 22 Health Record of the Child.

At the time of initial attendance, a caregiver shall obtain from the parent all

of the following: written permission to seek emergency medical care signed by a parent and notarized.

A statement signed by a parent that the child is, and has been, in good health.

Information as to immunizations and boosters, if any, completed or in progress, against diphtheria, pertussis, tetanus, polio, measles, or rubella and other immunizations as recommended by the department of public health.

Within 30 days of initial attendance for any child with a handicap or chronic health problem, a signed report on the state of the child's health based on an evaluation by a licensed physician made within the preceding 12 months and every 2 years thereafter. The statement shall include the limits of participation in the daily activities that would be a risk to the child's health and any special needs or treatment.

Standard 24 Maintenance of Required Information; Provision of Rules to Parent.

A caregiver shall maintain all of the following information for each child received for care:

- Child's full name, birthdate, date of admission, and discharge.
- Name of parent.
- Home address and telephone number of parent.
- Parent's business address, telephone number, and hours of employment.

342. Staff

Standard 23 Health Record of Caregiving Staff and Day Care Home Family.

A caregiver shall maintain a record containing all of the following:

- For each caregiving staff member, a statement signed by a licensed physician with regards to his or her knowledge of the health of the

caregiver. It shall be signed within the 12-month period prior to caregiving and every 2 years thereafter.

All caregiving staff and other persons 14 years of age or older living in the home shall submit written evidence of freedom from communicable tuberculosis which has been verified within the 1-year period prior to caregiving and which shall be verified every 3 years thereafter.

For all minor children living in the home, information as to immunizations and boosters, completed or in progress, against diphtheria, pertussis, tetanus, polio, measles, rubella, or mumps and other immunizations as recommended by the department of public health. If immunizations have not been given or completed, a caregiver shall so inform the parent of any child in care.

Name, address, and telephone number of family physician and hospital or clinic preferred by parent in an emergency.

Name, address and telephone number of another person to be notified in case of an emergency.

Name of persons other than parent to whom a child may be released.

Written authorization for emergency medical treatment for the child.

Health insurance identification information.

Health record.

Written permission by a parent for administering medication, if applicable.

Statement for provision of food.

343. Child Eligibility and Enrollment Requirements

See 341. Children

344. Child Abuse Reporting

Not specified

345. Confidentiality of Records Requirements

Not specified

400. GROUP COMPOSITIONS OF CHILDREN

410. STAFF/CHILD RATIO REQUIREMENTS

411. Staff/Child Ratio as of March, 1981

Standard 3 Ratio of Caregivers to Children.

The ratio of caregiving staff members present in the home at any one time to children shall be not less than 1 caregiver or assistant caregiver to 6 children, including children of the assistant caregiver and children less than 7 years of age who are related to an adult member of the day care home family by blood, marriage, or adoption. Not more than 2 children in the care of a caregiver or assistant caregiver shall be under the age of 24 months.

412. Methods of Computing Staff/Child Ratios

See 411. Staff/Child Ratio as of March, 1981

420. GROUP SIZE

421. Group Size as of March, 1981

See 411. Staff/Child Ratio as of March, 1981

422. Methods of Computing Group Size

See 411. Staff/Child Ratio as of March, 1981

500. STAFF QUALIFICATIONS AND TRAINING REQUIREMENTS

510. CHILD CAREGIVER STAFF QUALIFICATIONS

511. Age

Standard 2 Caregiving Staff and Group Day Care Home Family.

A caregiver shall be 18 years of age or older.

An assistant caregiver shall be 14 years of age or older.

512. Health

See 342. Staff

513. Education

Not specified

514. Experience

Standard 2 Caregiving Staff and Group Day Care Home Family.

A caregiver and assistant caregiver shall meet all of the following requirements:

Be of responsible character to provide for the care and welfare of children.

Be suitable to meet the physical, emotional, social, and intellectual needs of each child.

Be capable of handling situations appropriately and to give guidance and care to each child according to his or her stage of growth, special abilities, or limitations.

Be capable of appropriately providing for health and safety of children in emergency situations.

520. PROGRAM DIRECTOR QUALIFICATIONS

521. Age

See 511. Age

522. Health

See 342. Staff

523. Education

Not specified

524. Experience

See 514. Experience

530. SUPPORT STAFF QUALIFICATIONS

Not specified

540. POST EMPLOYMENT/IN-SERVICE: ORIENTATION AND TRAINING

541. Program Director

Not specified

542. Child Caregiver Staff

Not specified

543. Support Staff

Not specified

600. PROGRAM OF ACTIVITIES, INCLUDING EDUCATION

610. PROGRAM REQUIREMENTS

611. Program of Activities

Standard 4 Program.

The daily routine planned by a caregiver shall be in accord with the age and special needs of the individual child and shall include all of the following:

Active and quiet play.

Indoor and outdoor play as weather permits.

Rest or sleep, or both.

Meals or snacks, or both.

A caregiver shall provide a daily schedule of activities to promote the positive developmental growth of each child in all of the following areas:

Physical development, including large and small muscle development.

Social development.

Emotional development.

Healthy self-concept.

Intellectual development.

Self-expression and communication.

See also 1000. PARENT PARTICIPATION

612. Program Equipment and Materials

Standard 6 Equipment.

A variety and number of toys, games; and other play equipment shall be available to the child and shall be appropriate for, and of interest to, a child at his or her stage of development.

Toys, games, and other play equipment shall be available which provide for all of the following:

- Large and small muscle activity.
- Creative experiences with music, art, and books.
- Social interaction and dramatic play.
- Building.
- Discovering and exploring.

613. Nap Provision

Standard 4 Program.

Children under the age of 24 months shall sleep or rest in an area separate from the activities of the older children.

Standard 6 Equipment.

A child shall have a comfortable and clean place to sleep or rest. The floor shall be used only when padded, warm, and free from drafts. A child who is in care between the hours of 8 p.m. and 6 a.m. shall have an individual sleeping place. Children under 12 months of age and any child unable to walk unassisted shall sleep in a crib, playpen, or bed with side rails and a firm mattress.

Standard 15 Exiting and Floor Levels.

Not more than 6 children at any one time shall sleep or rest on floor levels other than the first or main floor. Not more than 2 floor levels shall be used at any one time to sleep or rest children in care.

614. Discipline and Guidance

Standard 5 Discipline.

A caregiving staff member shall not use any of the following methods of handling children in care as a means of punishment:

Hitting, shaking, biting, pinching, or inflicting a form of corporal punishment or physical force.

Restricting a child's movement by binding or tying him or her.

Inflicting mental or emotional punishment, such as humiliating, shaming, or threatening a child.

Withholding necessary food, rest, or toilet use.

Confining a child in an enclosed area, such as a closet, locked room, box, or similar cubicle.

Nonsevere discipline or restraint may be used when reasonably necessary, based on a child's development, to prevent a child from harming himself or herself or to prevent a child from harming other persons or property, excluding those forms of punishment prohibited by subrule (2) or this rule.

See also 1000. PARENT PARTICIPATION

700. HEALTH AND SAFETY

710. HEALTH

711. General Health Requirements

Standard 8 Health Supervision.

A caregiving staff member shall promptly report to a parent any accidents, suspected illness, or other changes observed in the health of a child.

If a communicable disease occurs, a caregiver shall notify a parent of each exposed child immediately so that the child may be observed for symptoms of disease.

Standard 9 Health Supervision of the Caregiving Staff and Day Care Home Family.

A person living in the home or caring for children who has a suspected or confirmed case of a communicable disease shall be excluded from contact with children in care.

Standard 25. Reports of Injury, Illness, or Fire.

A caregiver shall report any injury or illness occurring while a child is in care which results in hospitalization or death to the department within 5 days on a form provided by the department.

See also 431. Children, and 342. Staff

712. Health Assessments

Not specified

713. Immunizations

See 341. Children

714. Sanitation

Standard 11 Environment Generally.

A group day care home, its furnishings, and premises shall be maintained in a clean and safe condition so as to provide a healthful environment for the general welfare of children.

A home and premises shall be kept free from standing water.

A home shall be maintained so as to prevent and eliminate rodent and insect infestation.

During fly season, any doorway, window, or other opening to the outside used for ventilation shall be equipped with adequate screening which shall be kept in good repair to prevent insects from entering the home.

Standard 14 Sanitation.

Garbage and trash shall be handled and removed at intervals so as not to create a nuisance or a menace to health. Garbage shall be stored in fly-proof and watertight containers with tight-fitting covers.

See also I550. SANITATION

715. Daily Illness Screening

Not specified

716. Care of Sick Children

Standard 8 Health Supervision.

A caregiving staff member shall isolate a child who is ill in an area where the child may be supervised and as comfortable as possible.

Bedding used by an ill person shall be laundered and toys, utensils, toilet, and lavatory use by an ill person shall be cleaned and sanitized before being used by a child.

717. Medication and Special Diet Provisions

Standard 10 Medication.

If medication is to be administered by a caregiving staff member, all of the following procedures shall be followed:

Medication shall be given or applied only with prior written permission from a parent. Medication shall be in the original container, stored

according to instructions, and clearly labeled for a named child. A caregiving staff member shall keep the medication out of reach of children and shall return the medication to a parent or destroy it when no longer needed.

A caregiving staff member shall give or apply the medication according to the instructions provided. A caregiver shall maintain a record as to the time and the amount of medication given or applied.

Prescription medication shall have a pharmacy label indicating the physician's name, child's name, instructions, and the name of the medication.

718. Waiver of Health Requirements

Not specified

720. SAFETY

721. General Safety Requirements

Standard 11 Environment Generally.

Furnaces, pumps, water heaters, electrical boxes, heating appliances, pipes, and other similar devices shall be maintained in a safe condition and shall be made inaccessible to children.

A caregiver shall store all flammable materials, medical supplies, bleaches, detergents, insecticides, plastic bags, firearms and other similar hazardous materials securely and out of the reach of children.

Standard 16 Stairs and Steps.

Any stairway or steps necessary as a means of exiting shall be maintained in safe condition at all times. Landings at least as wide as the swing of the door

shall be located outside all approved exit doors where steps or stairs are necessary. Landings, steps, and stairs shall be provided with handrails designed and constructed for use by children.

Standard 20 Electrical.

The electrical service shall be maintained in a safe condition.

722. Fire Safety Requirements

Standard 15 Exiting and Floor Levels.

When child occupancy is above the second floor, the building shall be of 1-hour, fire-resistive construction, and all required stairways and other vertical openings shall be enclosed by a minimum 1-hour, fire-resistive construction to provide a protected means of egress direct to the outside at grade.

Standard 18 Nighttime Care.

In homes where children are in care between the hours of 11 p.m. and 6 a.m., wall and ceiling finish materials throughout the home shall be at least class C for flamespread, fuel contribution, and smoke development. All combustible wood paneling and ceiling tile that is applied either to a noncombustible backing or furred out not more than 1 inch may be treated with an approved fire retardant coating, that achieves at least a class C rating. In addition, at least 1 smoke detector shall be installed on each floor of the home, including the basement, whether or not the floor is used by children in care.

Standard 19 Emergency Alarm and Procedures.

A fire drill program shall be established and practiced to assure prompt evacuation of the home in case of emergency.

Standard 21 Extinguishers.

A home shall have a minimum of 1 5-pound multipurpose fire extinguisher on each floor used by children in care.

Standard 25 Reports of Injury, Illness, or Fire.

A caregiver shall report to the department any fire occurring in a home which results in loss of property within 5 days after the occurrence of the fire.

723. Transportation

Not specified

724. Safety Requirements for Equipment

Not specified

725. Water Activities (Including Swimming)

Not specified

726. Emergency Procedures

Standard 2 Caregiving Staff and Group Day Care Home Family.

A caregiver shall have an arrangement with a person 18 years of age or older who is available to assist in an emergency situation.

Standard 19 Emergency Alarm and Procedures.

A written plan for the evacuation and care of children shall be established for each of the following emergencies:

Fire.

Tornado.

Serious accident or injury.

A caregiver shall inform each assistant caregiver of his or her duties and responsibilities in the event of such an emergency.

727. First Aid Supplies

Not specified

800. NUTRITION AND FOOD SERVICE

810. NUTRITION

811. Nutritional Requirements

Standard 7 Food and Nutrition.

There shall be enough of the proper kinds of foods to enable the child to meet his or her nutritional needs for growth and development.

Food shall be provided so that there are no excessively long periods between meals and snacks.

See also 1000. PARENT PARTICIPATION

812. Waiver of Requirements

Not specified

820. FOOD PREPARATION

821. Food Preparation and Service Requirements

Standard 13 Food and Food Handling.

All milk and milk products used and served shall be commercially pasteurized by an approved source.

Home canned foods shall not be served or used, except when the preparer of the canned food has prepared the food according to Michigan cooperative extension procedures for safe canning or equivalent procedures.

Refrigeration equipment shall be used for the storage of perishable foods and shall maintain food temperatures of 45 degrees Fahrenheit or below.

Adequate facilities shall be provided for proper washing of all utensils and equipment used in the preparation and serving of food.

900. SOCIAL SERVICES

Not specified

1000. PARENT PARTICIPATION

Standard 4 Program.

A caregiver shall talk with a parent about the child's daily activities to insure that the child's daily routine in the group day care home and his or her own home fit together.

Toilet training shall be planned cooperatively between the caregiver and a parent so that the toilet routine established is consistent between the group day care home and the child's own home.

Standard 5 Discipline.

A caregiver shall talk with a parent about the methods of child handling and discipline to insure that the methods used shall encourage cooperation, self-direction, and independence.

Standard 7 Food and Nutrition.

A caregiver shall work out a written statement for the provision of food with a parent at the time of initial ~~attendance~~. The statement shall include who provides the food and instructions for feeding the child.

Food shall be provided so that there are no excessively long periods between meals and snacks.

1100. INFANTS AND TODDLERS

1110. PROGRAM OF ACTIVITIES

Not specified

1120. HEALTH AND SAFETY REQUIREMENTS

Not specified

1130. INFANT NUTRITION

Standard 13 Food and Food Handling.

Sanitary methods shall be used in the handling of formula, bottles, and nipples to provide the infant with safe formula intake.

1200. CHILDREN WITH HANDICAPPING CONDITIONS

1210. PROGRAM OF ACTIVITIES

Not specified

1220. HEALTH AND SAFETY REQUIREMENTS

See 34L. Children

1230. STAFFING

Not specified

1300. SCHOOL AGE CHILDREN

1310. PROGRAM OF ACTIVITIES

Not specified

1320. HEALTH AND SAFETY REQUIREMENTS

Not specified

1400. FACILITY REQUIREMENTS

1410. SPACE

Standard 12 Space.

For each child present in the home, a group day care home shall provide not less than 35 square feet of indoor floor used by, and accessible to, the child, exclusive of bathrooms and storage areas.

An outdoor play area of not less than 600 square feet, protected from hazards, shall be available on the premises or within walking distance of the home.

1420. LIGHTING, VENTILATION, AND TEMPERATURE

Standard 11 Environment Generally.

A home shall be capable of being heated at no less than 65 degrees Fahrenheit at a point 2 feet above the floor. Hot water pipes, steam radiators, and registers shall be shielded to protect against burns.

1430. EXITS

Standard 15 Exiting and Floor Levels.

Each floor which is used by children in care shall have not less than 2 approved exits which are remote from one another. At least 1 exit from each floor level shall provide a direct means of unobstructed travel to the outside at street or ground level.

A window shall not be used as an approved exit.

A room or space, including attics, which is accessible only by a ladder, folding stairway, or through a trap door shall not be used by children.

All approved means of exiting shall be maintained in unobstructed, easily traveled condition at all times that children are in care. There shall be no exposure to inherent hazards of the home, such as the furnace, flammable storage, or other similar conditions.

Each door which is part of a means of exiting shall be not less than 28 inches wide, excluding bathroom doors.

1440. TOILETS AND LAVATORIES

Not specified

1500. OTHER STATE REQUIREMENTS - COMPLIANCE WITH OTHER LOCAL, STATE, AND REGIONAL LAWS AND REGULATIONS

1510. ZONING

Not specified

1520. FIRE

Not specified

1530. BUILDING

Not specified

1540. HEALTH

See 1550. SANITATION

1550. SANITATION

Standard 14 Sanitation.

Each sink, lavatory, bathroom, or other water fixture used by or serving children shall be supplied with safe water from an approved source. Water shall be supplied from a public water system or from a private water system which meets the requirements of the department of public health.

GROUP DAY CARE HOMES

MICHIGAN

Sewage and other water-carried wastes shall be disposed of through a municipal sewer system or into a private system which shall meet the requirements of the department of public health.

1560. NEW CONSTRUCTION

Not specified

50

Except where otherwise noted, all citations are to the Rules of the Minnesota Department of Public Welfare, Standards for Family Day Care and Group Day Care Homes in Minnesota, DPW Rule 2, October, 1973.

100. STATE LICENSING OF CHILD DAY CARE FACILITIES

110. TYPES OF FACILITIES SUBJECT TO LICENSURE AS DEFINED BY STATE STATUTES AND REGULATIONS AND/OR LOCAL ORDINANCES AND REGULATIONS

111. Definitions

I Definitions.

Group Family Day Care - A program providing day care for more than five but fewer than eleven children at any one time, including the provider's or helper's own children under school age.

112. Exclusions and Exemptions

See FAMILY DAY CARE HOMES

113. HHS Day Care Compliance

Not specified

120. AGENCY RESPONSIBLE FOR LICENSING OF DAY CARE PROGRAMS

121. Organization of the Administrative Unit

See DAY CARE CENTERS

122. Responsible Official

See DAY CARE CENTERS

200. LICENSING PROCESS AND ENFORCEMENT PROCEDURES

210. LICENSING PROCESS

211. Promulgation of Regulations

See DAY CARE CENTERS

212. Advisory Body and Other Community Participation

See DAY CARE CENTERS

220. LICENSING PROCEDURE

221. Application and Issuance

See FAMILY DAY CARE HOMES

222. Fee Charged

Not specified

223. Areas of Investigation

See FAMILY DAY CARE HOMES

224. License Renewal

See FAMILY DAY CARE HOMES

225. Conditional/Provisional Licenses

See FAMILY DAY CARE HOMES

226. Substantial Compliance

See FAMILY DAY CARE HOMES

230. ENFORCEMENT PROCEDURES

231. Facility Inspections

See FAMILY DAY CARE HOMES

232. Denial, Suspension, Revocation of a License

See FAMILY DAY CARE HOMES

GROUP DAY CARE HOMES

MINNESOTA

233. Remedies and Sanctions

233.1 Hearings

See FAMILY DAY CARE HOMES

233.2 Decisions

See DAY CARE CENTERS

233.3 Judicial Review

See DAY CARE CENTERS

300. ADMINISTRATION

310. GENERAL ADMINISTRATION

311. General Administrative Requirements

See FAMILY DAY CARE HOMES

312. Telephone

Not specified

313. Proof of Operator Financial Capabilities

Not specified

314. Insurance

See FAMILY DAY CARE HOMES

320. PERSONNEL

321. Publication of Personnel Policies

Not specified

322. Constraints Against Employment

Not specified

330. NON-DISCRIMINATION

331. Requirements Prohibiting Discrimination

See FAMILY DAY CARE HOMES

340. RECORDS REQUIREMENTS

341. Children

See FAMILY DAY CARE HOMES

342. Staff

See FAMILY DAY CARE HOMES

343. Child Eligibility and Enrollment Requirements

See FAMILY DAY CARE HOMES

344. Child Abuse Reporting

Not specified

345. Confidentiality of Records Requirements

See FAMILY DAY CARE HOMES

400. GROUP COMPOSITIONS OF CHILDREN

410. STAFF/CHILD RATIO REQUIREMENTS

411. Staff/Child Ratio as of March, 1981

See 421. Group Size as of March, 1981

412. Methods of Computing Staff/Child Ratios

See 421. Group Size of as March, 1981

GROUP DAY CARE HOMES

MINNESOTA

420. GROUP SIZE

421. Group Size as of March, 1981

LIMITATIONS OF LICENSE: THE GFDC SHALL BE LICENSED FOR NO MORE THAN TEN CHILDREN UNDER SCHOOL-AGE, INCLUDING THE PROVIDER'S AND HELPER'S CHILDREN UNDER SCHOOL-AGE.

Satisfactory Compliance:

Maximum licensed capacities:

If the number of children in care is no more than:		Then licensed capacity shall be:		
INFANTS	TODDLERS	PRE-SCHOOLERS	PROVIDER ONLY	PROVIDER & HELPER
0	0	10	10	10
0	7		7	10
1			5	10
2			5	10
3			4	10
4			4	10
5-6			-	9
7-8				8

Part-time children may be counted as one full-time child if they are not in care at the same time.

In addition to the licensed capacity, two school-age children per staff may be in care if:

Care is generally limited to no more than three hours per day.

Exceptions to this limit amount to no more than 30 days per school year.

Other child-care arrangements shall have the prior approval of the agency.

422. Methods of Computing Group Size

See 421. Group Size as of March, 1981

500. STAFF QUALIFICATIONS AND TRAINING REQUIREMENTS

510. CHILD CAREGIVER STAFF QUALIFICATIONS

511. Age

See FAMILY DAY CARE HOMES

512. Health

See FAMILY DAY CARE HOMES

513. Education

See 514. Experience

514. Experience

STAFF QUALIFICATIONS: GROUP-FAMILY-DAY-CARE PROVIDERS SHALL HAVE EXPERIENCE AND/OR TRAINING IN PROVIDING DAY CARE TO CHILDREN.

Satisfactory Compliance:

A minimum of one year's experience as a licensed family-day-care provider.

or

A minimum of one year's experience as a paid or volunteer staff member of a licensed group-day-care facility.

or

A minimum of one approved child-development course.

520. PROGRAM DIRECTOR QUALIFICATIONS

521. Age

See FAMILY DAY CARE HOMES

GROUP DAY CARE HOMES

MINNESOTA

522. Health

See FAMILY DAY CARE HOMES

523. Education

See 514. Experience

524. Experience

See 514. Experience

530. SUPPORT STAFF QUALIFICATIONS

Not specified

540. POST EMPLOYMENT/IN-SERVICE: ORIENTATION AND TRAINING

541. Program Director

See FAMILY DAY CARE HOMES

542. Child Caregiver Staff

See FAMILY DAY CARE HOMES

543. Support Staff

See FAMILY DAY CARE HOMES

600. PROGRAM OF ACTIVITIES, INCLUDING EDUCATION

610. PROGRAM REQUIREMENTS

611. Program of Activities

VIII Daily Activities.

EACH CHILD SHALL BE PROVIDED WITH ACTIVITIES THAT DEVELOP BOTH LARGE AND SMALL MUSCLES.

GROUP DAY CARE HOMES

MINNESOTA

Satisfactory Compliance:

Daily activities shall include large-muscle activities, such as running, jumping, skipping, climbing, sliding, rolling, pulling, and pushing.

Daily activities shall include small-muscle activities, such as cutting, pasting, and manipulating clay, crayons, and other small objects.

EACH CHILD SHALL BE PROVIDED WITH ACTIVITIES THAT DEVELOP CREATIVITY AND IMAGINATION.

Satisfactory Compliance:

Daily activities shall include art and music that encourage individual creativity such as making collages, painting, developing rhythm, and dancing.

Daily activities shall include dramatic play, such as "house" and "store."

EACH CHILD SHALL BE PROVIDED WITH ACTIVITIES THAT ENCOURAGE COGNITIVE DEVELOPMENT.

Satisfactory Compliance:

Daily activities shall include the development of skills in recognizing colors, shapes, sizes, animals, and so forth.

PERMISSION SHALL BE OBTAINED FROM THE PARENTS BEFORE ALLOWING SCHOOL-AGE CHILDREN IN CARE TO PARTICIPATE IN ACTIVITIES OUTSIDE THE GROUP-FAMILY-DAY-CARE FACILITY, SUCH AS SPECIAL INTEREST GROUPS, BIKE RIDING WITH FRIENDS, RECREATIONAL PROGRAMS, AND THE LIKE.

See also FAMILY DAY CARE HOMES

612. Program Equipment and Materials

See FAMILY DAY CARE HOMES

613. Nap Provision

PHYSICAL ENVIRONMENT: GROUP-FAMILY-DAY-CARE FACILITIES SHALL BE LARGE ENOUGH TO PROVIDE SPACE FOR A VARIETY OF ACTIVITIES.

Satisfactory Compliance:

A crib or padded playpen shall be provided for each infant in attendance.

A cot or bed shall be provided for each toddler and preschool child in attendance.

See also FAMILY DAY CARE HOMES

614. Discipline and Guidance

See FAMILY DAY CARE HOMES

700. HEALTH AND SAFETY

710. HEALTH

711. General Health Requirements

See FAMILY DAY CARE HOMES

712. Health Assessments

Not specified

713. Immunizations

Not specified

GROUP DAY CARE HOMES

MINNESOTA

714. Sanitation

See FAMILY DAY CARE HOMES

715. Daily Illness Screening

Not specified

716. Care of Sick Children

See FAMILY DAY CARE HOMES

717. Medication and Special Diet Provisions

See FAMILY DAY CARE HOMES

718. Waiver of Health Requirements

Not specified

720. SAFETY

721. General Safety Requirements

See FAMILY DAY CARE HOMES

722. Fire Safety Requirements

See FAMILY DAY CARE HOMES

723. Transportation

See FAMILY DAY CARE HOMES

724. Safety Requirements for Equipment

Not specified

725. Water Activities (Including Swimming)

Not specified

726. Emergency Procedures

See FAMILY DAY CARE HOMES

GROUP DAY CARE HOMES

MINNESOTA

727. First Aid Supplies

See FAMILY DAY CARE HOMES

800. NUTRITION AND FOOD SERVICE

810. NUTRITION

811. Nutritional Requirements

See FAMILY DAY CARE HOMES

812. Waiver of Requirements

Not specified

820. FOOD PREPARATION

821. Food Preparation and Service Requirements

See FAMILY DAY CARE HOMES

900. SOCIAL SERVICES

Not specified

1000. PARENT PARTICIPATION

See FAMILY DAY CARE HOMES

1100. INFANTS AND TODDLERS

1110. PROGRAM OF ACTIVITIES

See FAMILY DAY CARE HOMES

GROUP DAY CARE HOMES

MINNESOTA

1120. HEALTH AND SAFETY REQUIREMENTS

See FAMILY DAY CARE HOMES

1130. INFANT NUTRITION

See FAMILY DAY CARE HOMES

1200. CHILDREN WITH HANDICAPPING CONDITIONS

1210. PROGRAM OF ACTIVITIES

See FAMILY DAY CARE HOMES

1220. HEALTH AND SAFETY REQUIREMENTS

See FAMILY DAY CARE HOMES

1230. STAFFING

Not specified

1300. SCHOOL AGE CHILDREN

1310. PROGRAM OF ACTIVITIES

Not specified

1320. HEALTH AND SAFETY REQUIREMENTS

Not specified

1400. FACILITY REQUIREMENTS

1410. SPACE

PHYSICAL ENVIRONMENT: GROUP-FAMILY-DAY-CARE FACILITIES SHALL BE LARGE ENOUGH TO PROVIDE SPACE FOR A VARIETY OF ACTIVITIES.

Satisfactory Compliance:

There shall be a minimum of 35 square feet of usable indoor play area per child, excluding bathrooms. This may include basement, if warm and dry, for large-muscle activities.

There shall be a safe outdoor play area adjacent to the GFDC home or park facilities nearby for regular use.

See also FAMILY DAY CARE HOMES

1420. LIGHTING, VENTILATION, AND TEMPERATURE

See FAMILY DAY CARE HOMES

1430. EXITS

See FAMILY DAY CARE HOMES

1440. TOILETS AND LAVATORIES

See FAMILY DAY CARE HOMES

1500. OTHER STATE REQUIREMENTS - COMPLIANCE WITH OTHER LOCAL, STATE, AND REGIONAL LAWS AND REGULATIONS

1510. ZONING

Not specified

1520. FIRE

Not specified

1530. BUILDING

Not specified

1540. HEALTH

Not specified

GROUP DAY CARE HOMES

MINNESOTA

1550. SANTATION

Not specified

1560. NEW CONSTRUCTION

Not specified

GROUP DAY CARE HOMES

MISSOURI

Missouri regulates Family Day Care Homes and Group Day Care Homes with the same set of regulations. See FAMILY DAY CARE HOMES.

GROUP DAY CARE HOMES

NEVADA

Nevada licenses Group Day Care Homes under the same set of regulations as Day Care Centers. See DAY CARE CENTERS.

GROUPO DAY CARE HOMES

NEW HAMPSHIRE

New Hampshire regulates Family Day Care Homes and Group Day Care Homes with the same set of regulations. See FAMILY DAY CARE HOMES.

Except where otherwise noted, all citations are from the Pennsylvania Department of Public Welfare, Bureau of Child Development Programs, Regulations for Group Day Care Homes (Chapter II, Section 8B of the Department of Public Welfare's Social Services Manual), April, 1978.

100. STATE LICENSING OF CHILD DAY CARE FACILITIES

110. TYPES OF FACILITIES SUBJECT TO LICENSURE AS DEFINED BY STATE STATUTES AND REGULATIONS AND/OR LOCAL ORDINANCES AND REGULATIONS

111. Definitions

17. Drop-In Care Program is a group day care home program providing care for any child for less than 4 consecutive hours, on an intermittent basis.

21. Group Day Care Home is a facility in which care is provided for more than 6 but less than 12 children, at any one time, where the child care areas are being used as a family residence. A facility in which care is provided for more than 6 but less than 12 children, at any one time, may be licensed/approved as a day care center if care is provided in a facility where the child care areas are not being used as a family residence and the provider meets the requirements of a day care center.

25. Night Care Program is a group day care home program providing care for any child between the hours of 7 p.m. and 7 a.m., in which the parent(s) desires the child to sleep.

112. Exclusions and Exemptions

Not specified

120. AGENCY RESPONSIBLE FOR LICENSING OF DAY CARE PROGRAMS

121. Organization of the Administrative Unit

See DAY CARE CENTERS

122. Responsible Official

See DAY CARE CENTERS

200. LICENSING PROCESS AND ENFORCEMENT PROCEDURES

210. LICENSING PROCESS

211. Promulgation of Regulations

See DAY CARE CENTERS

212. Advisory Body and Other Community Participation

See DAY CARE CENTERS

220. LICENSING PROCEDURE

221. Application and Issuance

See DAY CARE CENTERS

222. Fee Charged

See DAY CARE CENTERS

223. Areas of Investigation

See DAY CARE CENTERS

224. License Renewal

See DAY CARE CENTERS

225. Conditional/Provisional Licenses

See DAY CARE CENTERS

226. Substantial Compliance

38. When a waiver is sought from any of the following regulations, the provider shall submit a written request to the Bureau of Child Development Programs of the Department, through the appropriate Regional Office of the Department. The request shall be reviewed by the Director (or Acting Director) of the Bureau of Child Development Programs, one Early Childhood Specialist from the Department of Education, Division of Early Childhood Education, and one Regional Office Staff Person as selected by the provider. These three persons shall make a decision as to whether or not a waiver shall be granted.

230. ENFORCEMENT PROCEDURES231. Facility Inspections

See DAY CARE CENTERS

232. Denial, Suspension, Revocation of a License

See DAY CARE CENTERS

233. Remedies and Sanctions233.1 Hearings

37. Appeals related to the Department's approval or licensure may be made pursuant to the Administrative Agency Law, Act of June 4, 1975, P. L. 1388 and the Department's regulations on Licensure or Approval of Facilities as specified in Section 9000 of the DPW Manual.

233.2 Décisions

See DAY CARE CENTERS

233.3 Judicial Review

See DAY CARE CENTERS

300. ADMINISTRATION310. GENERAL ADMINISTRATION311. General Administrative Requirements.

48. The provider shall maintain a list of addresses and telephone numbers of at least three substitute caregivers (providing care in the regular caregiver's group day care home) and/or alternate caregivers (providing care in the alternate caregiver's group day care home) who are readily available to care for the children in the absence of the caregiver during temporary or emergency situations. The list shall be checked for accuracy and updated at least every 6 months. All facilities of alternate caregivers shall require license/approval by the Department.

53. Caregivers shall be responsible for the direct care, protection, supervision, and guidance of the children within a group day care home.

See also DAY CARE CENTERS

312. Telephone

87. Each facility shall have a telephone. Those facilities which have an unlisted telephone number shall make this number available to the parent(s) and emergency contact persons of the children in care, the sponsoring agency (if applicable), and the appropriate Regional Office of the Department.

313. Proof of Operator Financial Capabilities

Not specified

314. Insurance

Not specified

320. PERSONNEL

321. Publication of Personnel Policies

Not specified

322. Constraints Against Employment

Not specified

330. NON-DISCRIMINATION

331. Requirements Prohibiting Discrimination

Not specified

340. RECORDS REQUIREMENTS

341. Children

168. The provider shall have an individual record for each child enrolled. Information in these records shall be kept current and checked for accuracy every 6 months.

169. Each child's record shall contain the following:

completed application signed by the parent(s) (required prior to admission);

a copy of the agreement signed by the provider and the parent(s) (required prior to admission);

initial and subsequent health appraisal reports;

dates of application, admission, and withdrawal of the child;

written consent signed by parent(s) for emergency medical care for the child and administration of any medications or special dietary needs (required prior to admission);

written consent signed by parent(s) for all transportation provided by the provider, trips, and swimming if the child will be participating in these activities;

record of accidents, injuries, and illnesses which require inpatient hospitalization occurring to the child while he/she is present at the facility and a copy of the report sent to the appropriate Regional Office of the Department in relation to such occurrence; and,

at least semi-annual statements on the child's use of day care service and his/her developmental progress.

171. The provider shall provide assistance in interpreting information in the child's record to the child's parent(s).

172. The parent(s) shall be informed they have access to their child's record with the exception of material protected under the provisions of confidentiality statutes.

197. For drop in care programs a copy of the child's record shall be transferred by the provider to the parent(s) or to any person at the request of the parent(s) when the child is no longer being served.

342. Staff
Not specified

343. Child Eligibility and Enrollment Requirements
See DAY CARE CENTERS

344. Child Abuse Reporting
See DAY CARE CENTERS

345. Confidentiality of Records Requirements

170. All child records shall be kept confidential and in a locked cabinet. Unrestricted access to the child records shall be limited to the provider/caregiver and to the Department and its authorized agents and only for the purpose of supervising the facility. All other persons who require access to the child records shall obtain written permission from the child's parent(s).

See also DAY CARE CENTERS

400. GROUP COMPOSITIONS OF CHILDREN410. STAFF/CHILD RATIO REQUIREMENTS411. Staff/Child Ratio as of March, 1981

57. At no time shall the number of children in care exceed 11 children.

58. There shall be a minimum of 2 caregivers caring for the children at all times when there are more than 6 children present at the facility.

59. There shall be no more than 8 infants/toddlers in a group day care home at any one time. There shall be no more than 4 infants/toddlers present when only one caregiver is present.

60. If a caregiver has related or foster children in the group day care home, each related and foster child under the age of 6 shall be counted in the caregiver-child ratio requirements, as specified above.

107. At no time shall children be left unsupervised indoors or out.

180. In night care programs at least 1 caregiver shall be awake at all times and shall check on the children at least every 2 hours.

412. Methods of Computing Staff/Child Ratios

See 411. Staff/Child Ratio as of March, 1981

420. GROUP SIZE

421. Group Size as of March, 1981

See 411. Staff/Child Ratio as of March, 1981

422. Methods of Computing Group Size

See 411. Staff/Child Ratio as of March, 1981

500. STAFF QUALIFICATIONS AND TRAINING REQUIREMENTS

510. CHILD CAREGIVER STAFF QUALIFICATIONS

511. Age

51. The caregiver shall be at least 18 years of age.

512. Health

130. Each caregiver, volunteers who serve on a regular basis, and family members providing direct care for the children on a regular basis, shall have a health appraisal within 3 months prior to providing initial day care service and annually thereafter. Health appraisals shall be certified by a licensed physician. The health appraisal shall include:

a physical examination;

tuberculosis screening and follow-up which assures freedom from communicable TB (screening required only every 2 years);

detection of chronic diseases that require medication or restriction of activity; and,

any information noting any special medical problem which would interfere with the health of the children or prohibit the caregiver from providing adequate care for the children.

If day care service to children is interrupted or sporadic during the year, 1 annual health appraisal shall be sufficient, as long as the health appraisal is performed 3 months prior to providing initial day care service.

131. Caregivers with cold sores (herpes) infections shall not be permitted to care for infants under 3 months of age.

513. Education

54. The caregiver shall have the following qualifications:

a high school diploma or general educational development certification; 15 credit hours in early childhood education, child development, special education, elementary education, or the human services field; 1 year work experience related to the care and development of children; and, at least 2 written references from persons other than the caregiver's family who can vouch for the caregiver's suitability to work with children; or,

a high school diploma or general educational development certification; 3 years work experience related to the care and development of children; and, at least 2 written references from persons other than the caregiver's family who can vouch for the caregiver's suitability to work with children.

55. Certified competency-based training may be substituted for equivalent education and/or experience requirements. Equivalencies shall be determined by the Bureau of Child Development Programs of the Department and the appropriate Regional Office of the Department.

514. Experience
See 513. Education

520. PROGRAM DIRECTOR QUALIFICATIONS

521. Age
See 511. Age

522. Health
522. Health

523. Education
See 513. Education

524. Experience
See 513. Education

530. SUPPORT STAFF QUALIFICATIONS

52. All volunteers including family members providing direct care for the children, shall be at least 15 years of age. Volunteers may be counted as caregivers in the caregiver-child ratio as long as the caregiver qualifications as specified in these regulations are met.

540. POST EMPLOYMENT/IN-SERVICE: ORIENTATION AND TRAINING

541. Program Director
Not specified

542. Child Caregiver Staff
Not specified

543. Support Staff
Not specified

77

600. PROGRAM OF ACTIVITIES, INCLUDING EDUCATION610. PROGRAM REQUIREMENTS611. Program of Activities

103. A written plan of daily activities and routines, in addition to free play, shall be established. The plan shall be flexible to accommodate the needs of individual children and the group as a whole.

104. Daily activities shall promote the development of skills, social competence, self-esteem, and positive self-identity. Daily experiences shall recognize the child as an individual and give some choice of activities that respect personal privacy, life-style, and cultural background.

108. Weather permitting, all children shall be taken out of doors daily.

181. Bedtime schedules shall be established for children in consultation with the child's parent(s).

183. Evening quiet time activity such as story-time, games, art and craft activities, and reading shall be provided to each child arriving before bedtime.

612. Program Equipment and Materials

90. Play equipment and materials shall be provided that are appropriate to the developmental needs, individual interests, and ages of the children. There shall be a sufficient amount of play equipment and materials so that there is not excessive competition and long waits.

91. Play equipment and materials shall include items from each of the following 6 categories:

materials for dramatic ~~role~~ playing (for example, dress-up clothes, costumes, puppets, housekeeping equipment);

toys and materials for cognitive development (for example, games, books, puzzles, flash cards);

toys and materials for visual development (for example, mobiles, film viewers, non-breakable mirrors);

toys and materials for auditory development (for example, records, record player, musical instruments);

toys to handle and manipulate and art materials for tactile development (for example, clay, paint, scissors, blocks, sand, water, squeeze toys, stuffed animals, beads, rattles); and,

toys and equipment for large muscle development (for example, swings, balls, sports equipment, climbing apparatus, bicycles, tumbling mats, large cardboard boxes, jump ropes).

613. Nap Provision

67. The same area shall not be used for sleeping/napping and play at the same time.

98. Each child, except school-age children who do not take naps, shall have individual clean, age-appropriate rest equipment, such as a crib, cot, bed, mat, or bedding. Seasonably appropriate top and bottom covering, such as sheets or blankets, shall be provided.

99. At least two feet (6 decimeters) of space shall be provided between beds, cots, cribs, or other rest equipment while in use.

100. Linens, blankets, mats, and bedding shall be cleaned at least weekly. Cribs, cots, beds, and mattresses shall be cleaned thoroughly with a cleaning agent at least monthly.

185. In night care programs children shall be provided with beds equipped with comfortable springs, mattresses, sheets, pillows, pillow cases, and blankets. No children shall share a bed. Double beds shall not be permitted. Bed linens shall be changed at least once a week.

186. The upper level of double-deck beds shall not be used for children under 10 years of age. The upper level of double deck beds shall be allowed for children 10 years or older if a bed rail and safety ladder is provided.

614. Discipline and Guidance

105. Caregivers shall not use any form of physical punishment, including spanking. Disciplinary methods shall not humiliate, shame, or frighten the child.

184. No physical restraints shall be used to confine children to bed.

700. HEALTH AND SAFETY

710. HEALTH

711. General Health Requirements

106. Ongoing efforts shall be made to provide for the early identification of all children suspected of having special physical, social, intellectual, or emotional problems and for their referral to specialized services.

712. Health Assessments

See DAY CARE CENTERS

713. Immunizations

See DAY CARE CENTERS

714. Sanitation

75. Each facility shall have hot and cold running water.

77. If paint or plaster on any surface which is accessible to children is peeled or damaged, it shall be repaired immediately.

78. When surfaces are repaired or any new surface which will be accessible to children is painted, no paint containing lead in excess of .06% shall be used.

79. Poisonous plants shall not be accessible to children.

80. There shall be no smoking, cigarettes, pipes, cigars, butts, or ashes in the child care areas or in the food preparation areas while the children are present in the facility.

81. All floors, walls, ceilings, and other surfaces shall be kept clean and in good repair.

101. Each child shall have a separate clean towel and wash cloth. Paper towels are acceptable for use as both towels and wash cloths. Soap shall be available for use.

109. Children and caregivers shall be required to wash their hands before meals and after toileting. When necessary, the caregiver shall assist children in handwashing.

110. Children shall be released from the facility only to the child's parent(s) or the person designated in writing by the parent(s) to receive the child.

128. Any pet or animal present at the facility, indoors or outdoors, shall be in good health, show no evidence of carrying disease, and be a friendly companion for the children. This shall also apply to those pets or animals present at the facility which do not belong to the provider.

187. In night care programs each child shall have individual, clean, comfortable sleeping garments.

193. In drop-in care programs the parent(s) shall provide a supply of diapers when needed, unless other arrangements are made between the parent(s) and the caregivers.

715. Daily Illness Screening

See DAY CARE CENTERS

716. Care of Sick Children

119. When emergency medical/surgical care is needed for a child, the parent(s) or the emergency contact person shall be contacted as soon as practical to the best interest of the child. If the parents or the emergency contact person cannot be reached, the provider shall record in writing the attempts made to inform the parents and the emergency contact person.

120. The caregiver who accompanies a child to a source of emergency care shall remain with the child until parent(s) or designee assumes responsibility for the child's care.

124. Children shall not be separated from the group for illness unless separation provides for their own comfort or is required to provide adequate care for the group.

717. Medication and Special Diet Provisions

121. No medication of any type, for example, cough drops, vitamins, aspirin, ear drops, aspergum, or cough syrup, shall be given to a child without a physician's current (period of time specified on the instructions), written instructions and written consent from the child's parent(s).

122. A caregiver who accepts responsibility for administration of medication shall assure proper labeling of medication and record dose and times administered.

123. All medication in the facility shall be kept in a place inaccessible to children. All medication shall be kept in their original containers, labeled with the original prescription label, and have safety lock closures on the containers. All medication requiring refrigeration shall be refrigerated at the proper temperature.

718. Waiver of Health Requirements

Not specified

720. SAFETY721. General Safety Requirements

65. If there are unsafe areas, such as open drainage ditches, wells, holes, or heavy street traffic, in or near the outdoor play space, there shall be fencing or natural barriers to restrict children from these areas.

76. All medicines, drugs, cleaning materials, detergents, aerosol cans, and other poisonous and toxic materials shall be stored in their original containers and used in such a way that shall not contaminate play surfaces, food, food preparation areas, or constitute a hazard to the children. Such materials shall be kept in a place inaccessible to children and separate from child care areas, food, and food preparation areas.

83. Where glass is used in traffic areas, a visual strip or other visual identification shall be provided so that the glass is noticeable.

85. Hot water pipes and other sources of heat accessible to children exceeding 110° F (43° C) shall be equipped with protective guards or insulated to prevent children from coming into direct contact with them.

86. No free-standing space heaters shall be used. Space heaters that are fixtures shall be equipped with protective guards to prevent children from coming into direct contact with them. Fireplaces shall be securely screened.

92. Toys, play equipment and any other equipment used by the children shall be of substantial construction and free from rough edges, sharp corners, pinch and crush points, splinters, exposed bolts, and unguarded ladders on slides.

93. Toys and objects with a diameter of less than 1 inch (2.5 centimeters), objects with removable parts that have a diameter of less than 1 inch (2.5 centimeters), plastic bags, and styrofoam objects shall not be accessible to children who are still placing objects in their mouths.

94. Outdoor equipment, such as climbing apparatus, slides, and swings, shall be anchored firmly, in good repair, and placed in a safe location.

97. High chairs, when used, shall have a wide base and a safety strap.

722. Fire Safety Requirements

Not specified

723. Transportation

144. Providers shall notify local traffic safety authorities about location of the facility and about the program's use of pedestrian and vehicular routes around the day care site. Safe pedestrian cross-ways, pick-up and drop-off points and bike routes shall be appropriately determined in the vicinity of the facility and communicated to the children and parent(s).

The following requirements shall apply whenever the provider is providing transportation for the children, including transportation on trips.

146. The provider shall obtain written consent from the parent(s) for any transportation provided by the provider. The written consent shall specify any special need or problem of a child which might require special care while being transported, such as seizures or a tendency toward motion sickness, and instructions for this special care. A copy of this information and specific training to deal with the child's special need shall be given to the operator or attendant of any vehicle transporting the child.

147. Vehicles used to transport children shall be equipped and operated in conformity with the provisions of the Pennsylvania Motor Vehicle Code.

148. Vehicles used to transport children shall be insured with at least the minimum insurance required by law under the Pennsylvania No-Fault Motor Vehicle Insurance Act.

149. The caregiver-child ratios in Section 411 shall apply at all times children are being transported.

150. The operator of the vehicle must be at least 18 years of age and possess a valid driver's license.

151. No vehicle shall begin moving until all children are seated and secured in age-appropriate safety restraints, which shall remain fastened at all times the vehicle is in motion.

152. No more than 3 persons shall occupy the front seat of an automobile.

153. All doors on vehicles shall be locked whenever the vehicle is in motion.

154. Children shall never be left unattended in a vehicle.

155. The back of pick-up trucks shall not be used to transport children.

156. A first aid kit, including the contents as specified in 116, shall be easily accessible in the vehicle at all times the children are being transported.

157. Children shall be released by the driver or attendant of the vehicle only to the child's parent(s) or the person designated by the parent(s) to receive the child.

206. When public transportation is used by the provider, only those transportation requirements as specified in 144, 146, 149, 154, 156, and 157 shall apply.

724. Safety Requirements for Equipment

See 721. General Safety Requirements

725. Water Activities (Including Swimming)

95. All swimming pools shall meet Department of Environmental Resources or county Health Department standards. All in-ground swimming pools located in the outdoor play space area or accessible to children shall be fenced with a

GROUP DAY CARE HOMES

PENNSYLVANIA

supervision shall include at all times at least 1 person certified in Red Cross Advanced Lifesaving or an equivalent certificate by a recognized agency. All caregivers, volunteers, and other adults who are counted in the adult-child ratio for swimming shall receive basic water safety instructions from the person certified in lifesaving. The following adult-child ratio shall apply when children are swimming:

Developmental Level	Adult	Children
Infants	1	2
Toddlers	1	3
Preschoolers	1	4
School-age Children	1	6

The above adult-child ratio shall also apply when children are swimming at public or private swimming pools, lakes, parks, or other recreational swimming facilities.

96. Portable wading pools shall be permitted if they are emptied and cleaned daily. All children, including school-age children, shall be directly supervised at all times when wading.

726. Emergency Procedures

Not specified

727. First Aid Supplies

126. Each facility shall have a first aid kit, which is kept in a place inaccessible to children. The first aid kit shall contain the following: soap, an assortment of adhesive bandages, sterile gauze pads, tweezers, tape, and scissors. An adequate number of first aid kits shall be taken on all trips, with the exception of neighborhood excursions.

127. At least 1 individual competent in first aid techniques shall be present with the children whenever the children are in care. Competence shall be satisfied by successful completion of training provided by a public or private health professional.

800. NUTRITION AND FOOD SERVICE

810. NUTRITION

811. Nutritional Requirements

See DAY CARE CENTERS

812. Waiver of Requirements

Not specified

820. FOOD PREPARATION

821. Food Preparation and Service Requirements

139. Drinking water shall be available at all times to children of all ages. Disposable cups or individual glasses for each child must be used, except for bottle-fed infants, for drinking purposes between meals.

140. Eating and drinking utensils shall be free from cracks and chips.

141. Disposable cups, plates, and sturdy eating utensils may be used if discarded after each use. Styrofoam cups shall not be used for infants or toddlers.

900. SOCIAL SERVICES

See DAY CARE CENTERS

1000. PARENT PARTICIPATION

See DAY CARE CENTERS

1100. INFANTS AND TODDLERS

1110. PROGRAM OF ACTIVITIES

111. Infants and toddlers shall be provided stimulation through being held, rocked, talked to, played with, bathed, and/or carried.

1120. HEALTH AND SAFETY REQUIREMENTS

See DAY CARE CENTERS

1130. INFANT NUTRITION

138. Meals for infants shall be provided according to the following guidelines: a written statement giving formula and feeding schedule shall be obtained from the parent(s);

if no specific formula is specified by the parent(s), a commercially prepared iron-fortified formula shall be used and unused portions shall be discarded after each feeding;

introduction of all new foods shall be made in consultation with parent(s);

disposable nursers shall be used unless sanitized bottles are provided by the parent(s) or unless a dishwasher is used by the caregiver to sanitize bottles;

every effort shall be made to accommodate the needs of the child who is being breast-fed; and,

infants 6 months or younger shall be held while being bottle fed.

195. In drop-in care programs all meals and bottles shall be provided by the parent(s) unless the caregiver agrees to provide the meals and bottles.

1200. CHILDREN WITH HANDICAPPING CONDITIONS

1210. PROGRAM OF ACTIVITIES

See DAY CARE CENTERS

(Specialized Day Care Services for Children with Disabilities)

1220. HEALTH AND SAFETY REQUIREMENTS

See DAY CARE CENTERS

(Specialized Day Care Services for Children with Disabilities)

1230. STAFFING

See DAY CARE CENTERS

(Specialized Day Care Services for Children with Disabilities)

1300. SCHOOL AGE CHILDREN

1310. PROGRAM OF ACTIVITIES

88. If there are school-age children in the facility, space shall be provided, if desired by the children, where they can study without interruption and without interference from the play of the other children. Rooms used for this purpose shall have table space, lighting of the table space, chairs, pencils, and paper.

112. When a facility serves a school-age child, the provider shall notify the school, either verbally or in writing, of the day care placement. There shall be communication between the school and the caregiver in emergencies and in instances in which the child's developmental progress can be enhanced. The parent(s) shall be notified of this communication.

113. When a facility serves a school-age child, homework supervision shall be provided, if desired by the parent(s) or the child.

1320. HEALTH AND SAFETY REQUIREMENTS

Not specified

1400. FACILITY REQUIREMENTS

1410. SPACE

See DAY CARE CENTERS

1420. LIGHTING, VENTILATION, AND TEMPERATURE

82. All stairs used by the children shall be illuminated by artificial or natural light.

84. A means of ventilation shall be provided in the child care areas. If windows are present, they shall be operable except in air conditioned or mechanically ventilated buildings. All operable windows and doors used for ventilation shall be securely screened.

1430. EXITS

Not specified

1440. TOILETS AND LAVATORIES

68. Each facility shall have a minimum of 1 toilet and 1 sink.

69. Training chairs may be used if emptied and sanitized after each use.

70. All toilets, including training chairs, shall be located in rooms separate from those used for cooking, playing, sleeping, or eating.

188. There shall be at least 1 bathtub or shower. Bathtubs and showers shall be equipped to prevent slipping. If infants are being cared for, there shall be age-appropriate bathing facilities for these children.

1500. OTHER STATE REQUIREMENTS - COMPLIANCE WITH OTHER LOCAL,
STATE, AND REGIONAL LAWS AND REGULATIONS

1510. ZONING

Not specified

1520. FIRE

Not specified

1530. BUILDING

39. Any facility which has been disapproved or has had an approval withdrawn by the Department of Labor and Industry (or the local Department of Public Safety in the cities of Scranton and Pittsburgh; and, the local Department of Licensing Inspection in Philadelphia County), or the Department of Environmental Resources (or the County Department of Health in Allegheny, Bucks, Chester, Erie, and Philadelphia Counties) shall not be licensed or approved by the Department until such licenses or certificates of approvals have been granted or reinstated. This regulation shall so apply to any facility applying for a provisional certificate of compliance.

1540. HEALTH

See 1530. BUILDING

1550. SANITATION

See 1530. BUILDING

1560. NEW CONSTRUCTION

Not specified

Except where otherwise noted, all citations are to the South Carolina Department of Social Services, Regulations for Group Day Care Homes, December, 1976.

100. STATE LICENSING OF CHILD DAY CARE FACILITIES

110. TYPES OF FACILITIES SUBJECT TO LICENSURE AS DEFINED BY STATE STATUTES AND REGULATIONS AND/OR LOCAL ORDINANCES AND REGULATIONS

111. Definitions

See DAYCARE CENTERS

112. Exclusions and Exemptions

See DAYCARE CENTERS

113. HHS Day Care Compliance

Not specified

120. AGENCY RESPONSIBLE FOR LICENSING OF DAY CARE PROGRAMS

121. Organization of the Administrative Unit

See DAYCARE CENTERS

122. Responsible Official

See DAYCARE CENTERS

200. LICENSING PROCESS AND ENFORCEMENT PROCEDURES

210. LICENSING PROCESS

211. Promulgation of Regulations

See DAYCARE CENTERS

212. Advisory Body and Other Community Participation

See DAY CARE CENTERS

220. LICENSING PROCEDURE

221. Application and Issuance

See DAY CARE CENTERS

222. Fee Charged

Not specified

223. Areas of Investigation

See DAY CARE CENTERS

224. License Renewal

See DAY CARE CENTERS

225. Conditional/Provisional Licenses

See DAY CARE CENTERS

226. Substantial Compliance

See DAY CARE CENTERS

230. ENFORCEMENT PROCEDURES

231. Facility Inspections

See DAY CARE CENTERS

232. Denial, Suspension, Revocation of a License

See DAY CARE CENTERS

233. Remedies and Sanctions

233.1 Hearings

See DAY CARE CENTERS

233.2 Decisions

See DAY CARE CENTERS

233.3 Judicial Review

See DAY CARE CENTERS

300. ADMINISTRATION

310. GENERAL ADMINISTRATION

311. General Administrative Requirements

THE ADMINISTRATION OF THE HOME

REGULATION: Interpretation of Policies.

The operator shall provide the parent user with a copy of the policies of the group day care home in such areas as:

hours a day care is provided (including holidays).

ages of children accepted.

plan for fee payments and refunds.

how operator or parent can end services.

policy concerning illnesses of children, non-admission and re-admission.

requests concerning children's personal belongings, etc.

provision of diapers, clothing, and formula, if home accepts infants and toddlers.

procedures parents may use to make a complaint.

authority and procedures for administering medication and special medical procedures to a child.

emergency or disaster plan.

authorization for emergency medical care.

REGULATION: Admission Procedures.

No home shall have present at any one time children in excess of the number for which it is licensed.

EVIDENCE OF COMPLIANCE: Compliance shall be determined by the actual number of children in the group day care home at a given time, as reflected by enrollment records.

REGULATION: Display of License.

The group day care home shall display its current license prominently.

REGULATION: References.

The operator shall provide the licensing authority with references to verify his/her suitability to care for children.

312. Telephone

SANITATION AND SAFETY PROVISIONS

REGULATION: Emergency Phone Numbers.

Emergency telephone numbers shall be available by a specified telephone which is readily accessible in the day care home.

EVIDENCE OF COMPLIANCE:

The following telephone numbers shall be posted by the telephone:

Ambulance service and emergency service plan.

Police department.

Fire department.

Other emergency numbers shall be available near the telephone. These numbers shall include:

The number of the physician designated by the parent(s).

Home and business numbers of the parent(s) or person(s) responsible for the children.

313. Proof of Operator Financial Capabilities

Not specified

314. Insurance

Not specified

320. PERSONNEL

321. Publication of Personnel Policies

Not specified

322. Constraints Against Employment

THE STAFF AND THE HOUSEHOLD

REGULATION: Employment of Persons with Abuse Records.

No person who has been convicted of child abuse or neglect, child molestation or sexual abuse, or is awaiting trial on such charges, shall be knowingly employed in a group day care home.

330. NON-DISCRIMINATION

331. Requirements Prohibiting Discrimination

Not specified

340. RECORDS REQUIREMENTS

341. Children

THE ADMINISTRATION OF THE HOME

REGULATION: General Records on the Child.

The operator shall initiate at admission and maintain a general record on each child to include:

Child's name, address, birthdate, and date of his acceptance and discharge.

Full name of both parents, or person responsible for child, family's home address, work address and telephone number.

Instructions for reaching parents or relatives.

Name, address, and telephone number of another person who might be reached in case of emergency.

Name, address, and telephone number of family physician and/or health resources.

Accurate record of daily attendance of each child.

REGULATION: Child Health Records.

The operator shall maintain a health record on each child containing the following items:

Parent's statement of the child's physical and mental condition at the time of his admission to the group day care home.

Physician's statement when there are handicapping physical or psychological conditions, attesting to the child's ability to participate in activities usual for his age level, and including any recommendations.

Written verification that the operator has been shown the immunization card of each child by the parent(s) indicating required immunizations are completed, in process or child meets exemption requirements.

Other health information as deemed necessary by the operator and parent(s).

342. Staff

THE ADMINISTRATION OF THE HOME

REGULATION: Records on Staff and Household.

The operator shall maintain records on all caregivers including himself; other members of his household, and any additional staff or help as follows:

Medical statements regarding health status completed.

Written evidence from a physician or health department verifying freedom from communicable tuberculosis.

THE STAFF AND THE HOUSEHOLD

REGULATION: Health Requirements for Staff.

Written evidence shall be required from each staff member that his health is satisfactory and would not interfere with his effective functioning of the group day care home.

EVIDENCE OF COMPLIANCE:

Written statement, using the form provided by the department shall be completed initially by the group day care home operator and any additional caregivers, substitutes and emergency person verifying that their health status is satisfactory.

Written verification from a physician or health resource attesting that each staff person is free from communicable tuberculosis shall be submitted initially and annually thereafter.

343. Child Eligibility and Enrollment Requirements

Not specified

344. Child Abuse Reporting

Not specified

345. Confidentiality of Records Requirements

Not specified

400. GROUP COMPOSITIONS OF CHILDREN410. STAFF/CHILD RATIO REQUIREMENTS411. Staff/Child Ratio as of March, 1981THE STAFF AND THE HOUSEHOLDREGULATION: Staff-to-Child Ratios.

The group day care home shall have sufficient staff to oversee the children at all times, preventing harm to them from each other and their surroundings, and sufficient to offer individual attention in critical situations.

EVIDENCE OF COMPLIANCE:

The home shall provide care to no more than twelve children, including the operator's own children under 12.

When enrollment reaches nine, there shall be an additional caregiver added, if four or more of the children are under two.

No person under 18 years of age shall be left in sole charge of the children.

Children shall not be left without supervision at any time.

The operator shall present written evidence that a plan has been worked out whereby an outside person can be summoned quickly to assist in an emergency.

412. Methods of Computing Staff/Child Ratios

See 411. Staff/Child Ratio as of March, 1981

420. GROUP

421. Group

See 411. Staff March, 1981

422. Meth

Group Size

Not specified

500.

QUALIFICATIONS AND TRAINING REQUIREMENTS

510. CHILD CAREGIVER STAFF QUALIFICATIONS

511. Age

THE STAFF AND THE HOUSEHOLD

REGULATION: Age of Caregivers.

Caregivers less than eighteen years of age shall be permitted providing the following conditions are met:

They are at least 14 years of age.

They are not the person in authority and are properly supervised.

The facility is in accord with South Carolina child labor laws regarding the employment of minors in non-hazardous jobs.

512. Health

See 342. Staff

513. Education

Not specified

514. Experience

Not specified

520. PROGRAM DIRECTOR QUALIFICATIONS

521. Age

THE STAFF AND THE HOUSEHOLD

REGULATION: Age of Operator.

The operator of a group day care home shall have achieved the legal age of majority.

522. Health

See 342. Staff

523. Education

Not specified

524. Experience

Not specified

530. SUPPORT STAFF QUALIFICATIONS

Not specified

540. POST EMPLOYMENT/IN-SERVICE: ORIENTATION AND TRAINING

541. Program Director

THE CARE OF CHILDREN

REGULATION: First Aid Training.

The operator shall have received or be receiving training in observation of symptoms or illness and in elementary principles of Red Cross first aid.

EVIDENCE OF COMPLIANCE:

A certificate of training or statement to show current enrollment in a program teaching principles of first aid or a certificate or other evidence from the American National Red Cross or other appropriate community resource.

Posting of a readily understandable chart describing first aid emergency medical treatment techniques.

In-service training for the operator and any additional caregivers by an appropriate source to include discussion of illness and symptoms, observation and evaluation, carried out at least once a year.

542. Child Caregiver Staff

See 541. Program Director

543. Support Staff

See 541. Program Director

600. PROGRAM OF ACTIVITIES, INCLUDING EDUCATION610. PROGRAM REQUIREMENTS611. Program of ActivitiesTHE CARE OF CHILDRENREGULATION: Daily Schedule.

The operator shall establish a daily schedule which will provide regularity of activities with sufficient flexibility and variety to respond to the needs of children.

REGULATION: Activities for Children Three and Above.

The group day care home shall provide daily activities which contribute to individual child's growth and well-being, including both active and quiet experiences.

REGULATION: Overnight Care.

The group day care home offering overnight care shall provide for the special needs of children during the night, shall adapt to the day/night routines of the parents, and shall assure sufficient, unbroken periods of sleep for the children.

EVIDENCE OF COMPLIANCE:

The operator shall provide a caregiver during sleeping hours to provide for the needs of the children and to respond to emergencies.

The operator shall encourage parent(s) to leave and pick up their children before and after their normal sleeping period so that there is minimal disturbance of the child during sleep.

The operator shall provide comfortable beds or cots, complete bedding, and make arrangements with parent(s) for night clothes.

REGULATION: Drop-In Care.

Drop-in care shall be offered only if this practice does not cause the operator to exceed the number of children for which the group day care home has been licensed.

612. Program Equipment and Materials

PROGRAM

REGULATION: Equipment and Materials.

The group day care home shall have available materials and equipment appropriate to the needs of the children in care.

613. Nap Provision

Not specified

614. Discipline and Guidance

THE CARE OF CHILDREN

REGULATION: Disciplinary Practices.

Disciplinary practices shall be according to the following requirements:

Limits or rules shall be those necessary to safeguard children and premises and stated on the children's level of understanding.

No corporal punishment shall be used, except when authorized in writing by the parent(s).

Caregiver shall not deprive children of meals, naps or bathroom procedures.

700. HEALTH AND SAFETY

710. HEALTH

711. General Health Requirements

Not specified

712. Health Assessments

Not specified

713. Immunizations

See 341. Children

714. SanitationTHE STAFF AND THE HOUSEHOLDREGULATION: Health Practices of Staff and Household.

The operator, his household, domestic help and any additional staff shall follow health practices necessary to safeguard the health of the children and other staff, as follows:

Each person shall wash his hands with soap and water before food preparation and/or service and after assisting with toileting or diapering.

No person if afflicted with boils, infected wounds, sores, or an acute respiratory infection shall work in any capacity in which there is a likelihood of such person contaminating food or food-contact surfaces with pathogenic organisms or transmitting disease to other individuals.

THE CARE OF CHILDRENREGULATION: Toilet Articles.

Toilet articles such as combs, brushes, toothbrushes, towels and washcloths when used by the children in attendance shall be individually provided and plainly marked.

REGULATION: Personal Hygiene.

The operator and other caregivers shall follow good hygienic practices with the children.

EVIDENCE OF COMPLIANCE:

Wet or soiled clothing shall be changed immediately.

Face and hands shall be thoroughly washed before and after meals.

Hands shall be washed after toileting.

1061

REGULATION: Drinking Water.

The group day care home shall have safe drinking water readily accessible to children of all ages.

715. Daily Illness Screening

Not specified

716. Care of Sick ChildrenTHE CARE OF CHILDRENREGULATION: Emergency Health Care.

The group day care home shall have provision for emergency medical care of children requiring treatment away from the day care setting, such as an arrangement with a hospital, public health department, or local physician.

717. Medication and Special Diet ProvisionsTHE CARE OF CHILDRENREGULATION: Administration of Medication.

The authority and procedures for administering medication to children shall be defined as follows:

Medication and/or special medical procedures shall be administered to a child only when there is a request from the parent(s).

Prescription drugs and other medications required by the children shall be properly labeled with the child's name and dosage schedule and kept in a location inaccessible to the children.

718. Waiver of Health Requirements

Not specified

720. SAFETY721. General Safety RequirementsSANITATION AND SAFETY PROVISIONSREGULATION: Accident Prevention.

The operator of a group day care home shall provide premises which minimize the risk of accidental injury.

EVIDENCE OF COMPLIANCE:

Outdoor play areas shall be protected by fencing or some type of barrier if location is readily accessible to streets or highways or otherwise dangerous.

Outside stairs, walkways, ramps and porches shall be maintained free from accumulations of water, ice, or snow.

Stairs and ramps if hazardous, shall be provided with handrails.

Where clear glass is used in exterior windows less than 32 inches above floor level, the glass shall be of safety grade.

Porches, walkways, and play areas which are elevated shall have barriers to prevent falls.

Landings or gates shall be provided beyond each exterior door and interior doors opening onto a stairway.

Flammable liquids, cleaning supplies, detergents, matches, lighters, medications and other such harmful items shall be kept inaccessible to children.

722. Fire Safety RequirementsSANITATION AND SAFETY PROVISIONSREGULATION: Door.

The doors in group day care homes shall meet the following requirements:

Every closet door latch shall be such that children can open the door from inside the closet.

Every bathroom door lock shall be designed to permit the opening of the locked door from the outside in an emergency.

REGULATION: Protection of Vertical Openings. Vertical openings in group day care homes shall be protected as follows:

the doorway between the floor of exit discharge and any floor below shall be equipped with a self-closing ULB labeled 1 hour door.

Where the floor above exit discharge is used for sleeping purposes there shall be a self-closing ULB 1 hour rated door at the top or bottom of each stairway.

REGULATION: Interior Finish.

The interior finish of group day care homes shall meet the following requirements:

Interior finish in occupied spaces in the Group Day Care Home shall be no more hazardous than Class C in accordance with Section 6-2 of National Fire Protection Association No. 101.

The interior finish in means of egress shall be Class A or B.

REGULATION: Detection System.

Where the floor above the floor of exit discharge is used for sleeping purposes there shall be a detector which responds to products of combustion other than heat at the top of the stairs in a building two stories in height; or inside the dwelling unit used as a Group Day Care Home in a multiple dwelling.

REGULATION: Extinguishers.

A portable fire extinguisher suitable for Class B fires shall be provided for the kitchen and cooking areas.

REGULATION: Heating Equipment.

Heating equipment in group day care homes shall meet the following requirements:

Any heaters in spaces occupied by children shall be separated from the space by partitions, screens or other means.

Unvented room heaters shall not be permitted. Oil and gas fired room heaters shall be installed in accordance with the applicable Standards listed in Appendix B of National Fire Protection Association No. 101. A guard shall be provided to protect the children from hot surfaces and open flames.

REGULATION: Electrical Services.

Electrical services in group day care homes shall be protected as follows:

Electrical wiring in new construction shall be installed in accordance with the National Electrical Code.

In existing buildings the electrical wiring shall be sized to provide for the load. Electrical appliances shall be grounded. Receptacles and outlets serviced by extension cord type wiring shall be prohibited.

Special protective receptacle covers shall be installed in all areas occupied by children in Group Day Care Homes for children under 5 years of age.

REGULATION: Flashlight.

At least one operable flashlight shall be provided for each staff member in a location accessible to the staff for use in the event of a power failure.

REGULATION: Fire Safety Practices.

The staff of a group day care home shall implement the following fire safety practices:

A fire evacuation plan shall be posted in each room used by children.

Fire drills shall be held a minimum of once a month and at different times of the day.

All staff members and walking children shall participate and be skilled in fire drill exercises.

723. Transportation

Not specified

724. Safety Requirements for Equipment**SANITATION AND SAFETY PROVISIONS****REGULATION: Safety of Equipment.**

Equipment used with or by the children shall be kept reasonably free of hazards.

EVIDENCE OF COMPLIANCE:

Indoor equipment, furnishings, and toys shall be of safe construction, free from sharp edges and loose or rusty points. No toy accessible to infants and toddlers shall be small enough to swallow.

Outdoor play equipment shall be free of jagged edges and rust, made of durable, nonpoisonous material and sturdy. Stationary outdoor equipment shall be firmly anchored.

When cribs and play pens are acquired after the effective date of these regulations the safety requirements developed by the United States Consumer Product Safety Commission shall be observed.

725. Water Activities (Including Swimming)

SANITATION AND SAFETY PROVISIONS

REGULATION: Pools.

If a swimming pool, wading pool, or spray pool is part of the equipment of the group day care home, the operator shall conform to the rules and regulations promulgated by the South Carolina Department of Health and Environmental Control for construction, maintenance and use of such equipment.

726. Emergency Procedures

SANITATION AND SAFETY PROVISIONS

REGULATION: Disaster Plan.

The operator shall develop a disaster plan in case of fire or emergencies which shall be put in writing and tested with the children at regular intervals.

727. First Aid Supplies

THE CARE OF CHILDREN

REGULATION: First Aid Supplies.

First aid supplies shall be available for the treatment of minor cuts and abrasions and stored out of the reach of children.

800. NUTRITION AND FOOD SERVICE810. NUTRITION811. Nutritional RequirementsTHE CARE OF CHILDRENREGULATION: Nutritional Needs.

Food of a quantity, variety and quality to meet the daily nutritional needs of the children shall be provided during whatever part of the 24 hour day they are in the group day care home.

EVIDENCE OF COMPLIANCE:

Regular meals and snacks with no more than four hours between food services during the period from 6:00 a.m. to 9:00 p.m.

Milk or full strength fruit or vegetable juice shall be served at least once a day.

If food is provided by the facility, daily menus shall be plainly posted.

812. Waiver of Requirements.

Not specified

820. FOOD PREPARATION821. Food Preparation and Service RequirementsSANITATION AND SAFETY PROVISIONSREGULATION: Food and Drink.

All food and drink shall be prepared, served and stored so that sanitary cooking methods are observed, nutrients retained, and spoilage prevented.

After each usage, all tableware shall be thoroughly cleaned to sight and touch.

After each usage, all kitchenware and food-contact surfaces of equipment, exclusive of cooking surfaces used in the preparation, serving and storage of food, shall be thoroughly cleaned to sight and touch. The cooking surfaces of cooking devices shall be cleaned as often as necessary and shall be free of encrusted grease deposits and other soil.

900. SOCIAL SERVICES

Not specified

1000. PARENT PARTICIPATION

Not specified.

1100. INFANTS AND TODDLERS

1110. PROGRAM OF ACTIVITIES

THE CARE OF CHILDREN

REGULATION: Infant-Toddler Care.

The group day care home shall provide an environment which safeguards infants and toddlers from harm but is not so restrictive as to inhibit physical, intellectual, emotional and social development.

EVIDENCE OF COMPLIANCE:

The caregiver(s) shall provide frequent direct contact so that the children are not routinely left in any situation for long periods of time.

The caregiver(s) shall have frequent verbal communication with the children.

The caregiver(s) shall hold the children while they are feeding or drinking, as long as they are unable to sit in a high chair, an infant seat, or at the table.

The caregiver(s) shall feed infants individually and follow a recognized or prescribed formula, diet and pattern of feeding appropriate to their developmental needs.

The caregiver(s) shall offer water to infants and toddlers at frequent intervals.

The operator shall provide the following types of equipment and space:

Indoor areas protected from general walkways within the home where crawling children can be on the floor at least part of the day to explore.

Toys and materials which afford opportunities for the children to learn through seeing, feeling, hearing, smelling and tasting.

Comfortable chairs to use when feeding, holding or playing with the children.

Sleeping equipment including cribs for infants who have not yet begun to climb and low cots for the other children. In a facility with limited space in which cribs and other bulky equipment would leave too little area for floor space, individual floor pads are adequate, provided that the floors are clean, warm and free from drafts.

1120. HEALTH AND SAFETY REQUIREMENTS

See 721. General Safety Requirements, and 722. Fire Safety Requirements

1130. INFANT NUTRITION

See 811. Nutritional Requirements, and 1110. PROGRAM OF ACTIVITIES

1200. CHILDREN WITH HANDICAPPING CONDITIONS

1210. PROGRAM OF ACTIVITIES

Not specified

1220. HEALTH AND SAFETY REQUIREMENTS

Not specified

1230. STAFFING

Not specified

1300. SCHOOL AGE CHILDREN

1310. PROGRAM OF ACTIVITIES

Not specified

1320. HEALTH AND SAFETY REQUIREMENTS

Not specified

1400. FACILITY REQUIREMENTS1410. SPACETHE CARE OF CHILDRENREGULATION: Space.

The group day care home shall have sufficient indoor and outdoor space for the activities of the children.

EVIDENCE OF COMPLIANCE:

The operator shall provide at least 35 square feet of indoor space per child (exclusive of bathrooms, and storage places). Halls may be counted as indoor space if approved by appropriate fire official.

The operator shall provide at least 75 square feet per-child of outdoor space. When outdoor space is insufficient or is not available at the facility, caregivers may take the children outdoors in shifts or may utilize parks or other outdoor areas which are easily accessible.

1420. LIGHTING, VENTILATION, AND TEMPERATURE

Not specified

1430. EXITSSANITATION AND SAFETY PROVISIONSREGULATION: Exit Detail.

The following details shall apply to exits in group day care homes:

Each floor occupied by children shall have not less than two remote means of egress.

Where spaces on the floor above the floor of exit discharge are used for sleeping (sleeping purposes in this instance means from midnight until 6:00 a.m.) for children 6 years or older, at least one exit shall lead directly, or through an enclosed stairway to the outside.

REGULATION: Door.

The doors in group day care homes shall meet the following requirements:

Each door in a means of egress shall open outwards and shall be not less than 36 inches wide in the new construction and 32 inches wide in existing buildings.

REGULATION: Homes in Apartment Buildings.

Group day care homes in apartment buildings shall meet the following requirements:

If the two exit accesses from the Group Day Care Home discharge to the same corridor, as in an apartment building, the exit accesses shall be separated in the corridor by a smoke stop partition having not less than a 1 hour fire resistance rating.

The door in the smoke stop partition shall be not less than 36 inches wide in new construction and 32 inches wide in existing buildings. The door assembly shall have a fire protection rating of 3/4 hour and shall be equipped with a self-closing device.

1440. TOILETS AND LAVATORIES

Not specified

1500. OTHER STATE REQUIREMENTS - COMPLIANCE WITH OTHER LOCAL,
STATE, AND REGIONAL LAWS AND REGULATIONS

1510. ZONING

Not specified

1520. FIRE

Not specified

1530. BUILDING

Not specified

1540. HEALTH

Not specified

1550. SANITATION

Not specified

1560. NEW CONSTRUCTION

Not specified

GROUP DAY CARE HOMES

TENNESSEE

Tennessee licenses Group Day Care Homes under the same set of regulations as Family Day Care Homes. See FAMILY DAY CARE HOMES.

Except where otherwise noted, all citations are from the Texas Department of Human Resources, Minimum Standards for Group Day Care Homes, February, 1980.

100. STATE LICENSING OF CHILD DAY CARE FACILITIES

110. TYPES OF FACILITIES SUBJECT TO LICENSURE AS DEFINED BY STATE STATUTES AND REGULATIONS AND/OR LOCAL ORDINANCES AND REGULATIONS

111. Definitions

Handbook of Licensing Rules and Regulations §1630 Definitions of Day Care Facilities.

Group Day Care Home - A child care facility that provides care for 7 to 12 children under 14 years of age for less than 24 hours a day.

112. Exclusions and Exemptions

See DAY CARE CENTERS

113. HHS Day Care Compliance

Not specified

120. AGENCY RESPONSIBLE FOR LICENSING OF DAY CARE PROGRAMS

121. Organization of the Administrative Unit

See DAY CARE CENTERS

122. Responsible Official

See DAY CARE CENTERS

200. LICENSING PROCESS AND ENFORCEMENT PROCEDURES

210. LICENSING PROCESS

211. Promulgation of Regulations

See DAY CARE CENTERS

212. Advisory Body and Other Community Participation

See DAY CARE CENTERS

220. LICENSING PROCEDURE

221. Application and Issuance

See DAY CARE CENTERS

222. Fee Charged

Not specified

223. Areas of Investigation

See DAY CARE CENTERS

224. License Renewal

See DAY CARE CENTERS

225. Conditional/Provisional Licenses

See DAY CARE CENTERS

226. Substantial Compliance

See DAY CARE CENTERS

230. ENFORCEMENT PROCEDURES

231. Facility Inspections

See DAY CARE CENTERS

232. Denial, Suspension, Revocation of a License

See DAY CARE CENTERS

233. Remedies and Sanctions

See DAY CARE CENTERS

233.1 Hearings

See DAY CARE CENTERS

233.2 Decisions

See DAY CARE CENTERS

233.3 Judicial Review

See DAY CARE CENTERS

300. ADMINISTRATION

310. GENERAL ADMINISTRATION

311. General Administrative Requirements

§1200 General Administration.

The group day care home shall display its license.

A complete set of "Minimum Standards for Group Day Care Homes" shall be on hand for parents, staff, and others.

The Department shall be notified if a child in care dies, is seriously injured, comes down with a serious disease, or if it appears that a child has been abused or neglected. Any fire at the group day care home shall also be reported to the Department.

§1400 Records.

All records required to be maintained and on file by the standards shall be available for inspection by the Department during hours of operation.

§2200 Director Responsibilities.

A director shall see that licensing standards are met. When the director is gone from the group day care home, someone with the same qualifications as the director shall be responsible for the children.

312. Telephone**§3200 Furnishings.**

The group day care home shall have a telephone with a listed number.

313. Proof of Operator Financial Capabilities**§1400 Records.**

The home shall keep complete financial records. The Department will check these records only on written notice from the Department's Director of Licensing.

314. Insurance

Not specified

320. PERSONNEL**321. Publication of Personnel Policies**

Not specified

322. Constraints Against Employment**§1200 General Administration.**

Any employee or other person at the group day care home shall be reassigned or removed from any contact with children if any of the following is returned.

An indictment alleging commission of a felony classified as an offense against the person or family or of public indecency or a violation of the Texas Controlled Substances Act.

An indictment alleging commission of a misdemeanor or classified as an offense against the person or family or of public indecency.

An official criminal complaint accepted by a district or county attorney alleging commission of a misdemeanor classified as an offense against the person or family or public indecency.

Such reassignment or removal shall remain in effect pending resolution of the charges. Notification of such action shall be made to the Licensing Branch within 24 hours or the next working day.

\$2100 Director Qualifications.

No one may serve as the caregiver of a group day care home who has been convicted within the preceding 10 years of a felony classified as an offense against the person or family or of public indecency or a violation of the Texas Controlled Substances Act or of any misdemeanor classified as an offense against the person or family or of public indecency unless the Director of Licensing has ruled that proof of rehabilitation has been established.

\$2300 Staff Qualifications.

No one who has been convicted within the preceding 10 years of a felony classified as an offense against the person or family or of public indecency or a violation of the Texas Controlled Substances Act, or of any misdemeanor classified as an offense against the person or family or public indecency, may serve in any capacity where there is contact with children, unless the Director of Licensing has ruled that proof of rehabilitation has been established.

Persons whose behavior or health status appears to endanger the health and well-being of the children shall not be present in the group day care home.

330. NON-DISCRIMINATION

331. Requirements Prohibiting Discrimination

§1300 Enrollment.

The group day care home shall accept children for care without regard for race.

340. RECORDS REQUIREMENTS

341. Children

§1300 Enrollment.

An enrollment agreement shall be on file for each child before admission to the group day care home, and the director shall be responsible for ensuring that the terms of the agreement related to items below are met.

The agreement signed by the parent and the director shall contain:

Child's name, birth date, home address, and telephone number.

Name and address of parent and telephone numbers where parents can be reached while the child is in care.

Statement that the child will be released only to the parent or person named by the parent and a statement that persons bringing the child or picking up the child will be sure that a staff member is aware of the child's arrival or departure. School-age children who leave the home to go to classes and clubs shall have written permission from their parents. Parents shall specify the activity, time, and method of transportation.

Hours the child will be in care.

Emergency medical authorization and name, address, and telephone number of the child's physician.

Transportation permission, if any.

Permission to participate in water activities, if any.

Notes of special problems and needs as indicated by the parent.

§1400 Records.

A record shall be kept of things that happen to a child that affect his or her growth. Such things as starting to walk or talk, a problem with hearing or seeing, or a change in eating habits shall be recorded.

A daily attendance record shall be kept. This record shall be filed for the previous three months.

342. Staff

§2100 Director Qualifications.

The caregiver shall submit to the Department on an official Department form:

A record of training and experience,

Information as to convictions within the preceding 10 years of any felony or misdemeanor,

Information of pending criminal charges,

A list of references with addresses and telephone numbers. The references shall be adults not related to the caregiver.

§2200 Director Responsibilities.

The director is responsible for maintaining records for all employees who have contact with children including:

A statement from the employee providing information concerning whether there have been any convictions within the preceding 10 years of any felony or misdemeanor, and of any pending criminal charges.

Three references attesting to the employee's character and suitability for the job. References shall be unrelated to the employee. This does not apply to persons employed by the home prior to June 29, 1976. References shall include:

Name, address, and telephone number of each reference.

Written statements signed by the references or quotes from the references signed by the director.

343. Child Eligibility and Enrollment Requirements

Not specified

344. Child Abuse Reporting

See 311. General Administrative Requirements

345. Confidentiality of Records Requirements

Not specified

400. GROUP COMPOSITIONS OF CHILDREN

410. STAFF/CHILD RATIO REQUIREMENTS

411. Staff/Child Ratio as of March, 1981

\$2400 Staff-Child Ratio.

If one person is caring for children, then he or she is limited to the following number of children, based on age:

If no infants are cared for, then no more than eight preschoolers and four older children shall be cared for.

If one infant is cared for, then no more than six preschoolers and four older children shall be cared for.

If two infants are cared for, then no more than five preschoolers and three older children shall be cared for.

If three infants are cared for, then no more than two preschoolers and one older child shall be cared for.

If four infants are cared for, then no other children shall be cared for. Infants are less than 18 months old. Preschoolers are from 18 months to four years old. Older children means those from four to 14 years old.

If two people are caring for children, then the home may have:

Up to 10 infants, or

Up to nine infants and not more than three other children (either preschoolers or older children), or

If fewer than nine infants, then any additional children over 18 months old may be cared for. The total number of children (including infants) in care shall not be more than 12.

If more than two people are caring for children, then the 12 children in care can be of any age from infants to 14 years old.

\$7500 Evening and Night Care.

Staff members shall be awake until all children are asleep and shall provide for the special needs of children in evening or night care.

412. Methods of Computing Staff/Child Ratios

Not specified

GROUP DAY CARE HOMES

TEXAS

420. GROUP SIZE

421. Group Size as of March, 1981

§2400 Staff-Child Ratio.

No more than 12 children under 14 years old shall be in care in a group day care home. This number includes the director's or staff member's children under 14.

422. Methods of Computing Group Size

Not specified

500. STAFF QUALIFICATIONS AND TRAINING REQUIREMENTS

510. Child Caregiver Staff Qualifications

511. Age

§2300 Staff Qualifications.

Staff who work directly with the children shall be at least 18 years old except:
Persons with a high school diploma.

Students under 18 years old can take care of children if they are enrolled in child care-related career programs approved by the Texas Education Agency, other State or Federal programs, or are on summer vacation from these programs.

512. Health

§2300 Staff Qualifications.

The director and staff shall be mentally, emotionally, and physically able to carry out their tasks.

GROUP DAY CARE HOMES

TEXAS

Persons whose behavior or health status appears to endanger the health and well-being of the children shall not be present in the group day care home.

Each staff member shall have a record of a tuberculosis examination no earlier than 12 months prior to employment. Re-examination shall be required in accordance with the recommendations of the local health authorities or the regional office of the Texas Department of Health.

Family members over age 14 who are at the group home when children are in care are also required to obtain any required TB examinations. Those under 14 are subject to the same requirement as the children in care.

513. Education

Not specified

514. Experience

Not specified

520. PROGRAM DIRECTOR QUALIFICATIONS

521. Age

§2100 Director Qualifications.

The director of a group day care home shall be at least 18 years old and be able to read and write.

522. Health

See 512. Health

523. Education

Not specified

524. Experience

Not specified

530. SUPPORT STAFF QUALIFICATIONS

Not specified

540. POST EMPLOYMENT/IN-SERVICE: ORIENTATION AND TRAINING

541. Program Director

Not specified

542. Child Caregiver Staff

Not specified

543. Support Staff

Not specified

600. PROGRAM OF ACTIVITIES, INCLUDING EDUCATION

610. PROGRAM REQUIREMENTS

611. Program of Activities

\$2300 Staff Qualifications.

Staff who have contact with the children shall relate to the children with courtesy, respect, acceptance, and patience.

Staff shall give the children a variety of positive experiences. This includes setting limits, guidance, and settling arguments or fights.

\$2400 Staff-Child Ratio.

Children shall be supervised at all times.

132

Children shall not be out of control.

§7100 Operation.

The children shall have activities that suit their ages, interests, and abilities. Activities shall help the physical, emotional, social, and mental growth of each child and include:

A supervised rest period.

Outdoor and indoor periods for active and quiet activities and individual and group activities.

When field trips or excursions are taken, the children's safety shall be provided for.

612. Program Equipment and Materials**§3300 Equipment.**

There shall be enough indoor and outdoor equipment for the number and ages of children in care to meet the physical and growth needs of the children. There shall be enough equipment so that there is not excessive competition among the children or long waits for materials. Materials for the following activities shall be available to the children.

Arts and crafts

Building

Reading and language

Play acting

Large muscle activities (climbing, running, jumping)

Manipulative activities (things done with the hand)

613. Nap Provision**§3200 Furnishings.**

Each child enrolled in the group day care home shall have individual, comfortable, and clean equipment for sleeping or lying down.

Preschool age children shall have individual cots, beds, or mats. Mats shall be at least one inch thick and covered with waterproof, washable material. If mats are used on floors, the floors shall be clean, warm, and dry.

§7500 Evening and Night Care.

Children in evening or night care shall be given a bed or cot, a mattress or pad, and pillow. The size of these shall fit the age and size of the child.

Pillows and mattresses shall have washable protective coverings.

Each child shall have his or her own clean linens and cover.

614. Discipline and Guidance

§7200 Discipline and Guidance.

Discipline and guidance shall be consistent with an understanding of the child's needs and development and shall promote self-discipline and acceptable behavior.

There shall be no cruel, harsh, or unusual punishment of children in care.

No child of any age shall ever be shaken or hit, and no child under five years old shall ever be spanked.

If the director believes that it is necessary to spank children who are past their fifth birthday, there shall be a statement on file at the home that it is the home's policy to permit physical punishment. The statement of the rules which the home has adopted concerning the administration of physical punishment shall include that spanking can be done only with a caregiver's open hand on a child's buttocks. Each incident shall be documented in the records. The home shall inform parents of the policy, in writing, and shall have parents' signed approval.

Brief, supervised separation from the group may be used when necessary, but no child shall be placed alone in a locked room.

Children shall not be shamed or spoken to with profane or abusive language, denied food, put to bed as punishment, or punished for poor toilet habits.

700. HEALTH AND SAFETY

710. HEALTH

711. General Health Requirements

Not specified

712. Health Assessments

§5100 Health Requirements for Children.

Each child in a group day care home shall be physically able to take part in the day care program. A statement of each child's health shall be given the caregiver within one week of admission.

The statement shall be from a licensed physician, stating the child has been examined within the past year; or

A copy of the medical screening form of the Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) program if no further diagnosis and treatment are indicated; or

A statement from a health service or clinic including:

- Head Start physical exam
- Well-child conferences (clinics)
- Maternity and infant programs
- Children and youth programs; or

If the above cannot be obtained, the parent shall submit a written statement that the child has been examined by a licensed physician within the past year and is able to participate in the program. This shall be followed within 12 months by a document as described above; or

If the child cannot be examined in one week, and the child has not been examined in the past year, a statement shall be signed by the parent giving:

The name and address of the physician with whom an appointment has been made, or

The address of the EPSDT screening site, and following the examination a document as described (above) shall be submitted.

A signed statement from the parents that medical diagnosis and treatment are against their religion.

Annual evidence of the preschool age child's continued ability to participate in the program shall be recorded.

Either a written or oral statement by the parent that the child is enrolled in a health supervision program as described above. An oral statement shall be recorded in the child's record; or

An annual statement from a licensed physician that the child can participate in the program.

The child shall be tested for tuberculosis according to recommendations of the Texas Department of Health. Recommendations can be obtained by contacting the local health authorities, or the regional office of the Texas Department of Health.

713. Immunizations**§5100 Health Requirements for Children.**

The group day care home shall comply with laws, rules, and regulations regarding immunization of children. (Chapter 42, Human Resources Code, Sec. 42.043.) Current immunization records shall be maintained for each child at the group day home. Each child's immunization record shall include the birthdate, the immunization status, the number of doses, and the dates each immunization was received. A machine or handwritten copy of the immunization record is acceptable. Handwritten copies shall bear the signature of the responsible staff member copying the information. Compliance with the standard shall be measured by the presence of one or more of the following for each child in care:

A written and dated record that the child has been immunized against diphtheria, tetanus, pertussis, polio, measles, mumps, and rubella. This record shall have a rubber stamp or signature of the physician or health personnel and shall specify the type, number of doses, and dates given as required by law.

A written and dated statement from a licensed physician or other authorized health personnel that immunizations against at least one of the above mentioned diseases have begun. The immunization cycle shall be completed as soon as is medically feasible. A current immunization record shall be on file at the group day care home.

A certification signed by a physician, duly registered and licensed under the Medical Practice Act, stating the physician's opinion that the required immunization would be injurious to the health and well-being of the child or a member of his or her family or household.

An affidavit signed by the parent or managing conservator of the child stating that the immunization conflicts with the tenets and practice of a recognized church or religious denomination of which the child or parent is an adherent or member.

A written and dated statement for a child enrolled in after-school care signed by the parents or managing conservator stating that the child's immunization record is on file at the school the child attends and that all immunizations are current. The name of the school shall be included on the statement.

714. Sanitation

\$2300 Staff Qualifications.

Smoking is not permitted when children are present.

\$4200 Sanitation.

The group day care home, grounds, and equipment shall be clean, in good repair, and kept with the children's health and safety in mind.

The group day care home shall have an adequate supply of water which meets the standards for drinking water of the Texas Department of Health. Whenever possible, the source of water shall be from a public drinking water system.

Drinking water shall always be available to the children. It shall be supplied in a safe and sanitary manner.

Garbage shall be kept in containers with tight lids away from areas used by children, and removed from the home at least once a week.

Measures shall be taken to keep the home free of insects and rodents. Standing water, garbage, and rubbish shall not be allowed on the grounds.

Staff and children shall wash their hands after using the toilet and before eating. Staff shall wash hands before and after changing a diaper and before feeding a child.

§5500 Animals.

Animals on the premises shall be vaccinated according to the recommendations of a licensed veterinarian. Documentation of vaccinations shall be filed at the home.

The house and yard shall be kept free of stray animals.

§7500 Evening and Night Care.

Children shall be able to take a bath. When bathtubs or showers are used, preschool age children shall be closely watched. Privacy shall be assured for school-age children. Fresh water shall be given to each child, and tubs or showers cleaned after each use. Children shall be given fresh washcloths and towels.

715. Daily Illness Screening

§5200 Illness or Injury.

A child who appears ill shall not enter the group day care home without medical approval. The director is responsible for noticing if a child is ill when he or she arrives.

716. Care of Sick Children

§1300 Enrollment.

Parents shall be notified if a child comes in contact with a contagious disease or is injured.

§5200 Illness or Injury.

Illness in the group day care home shall be handled to guard the children's health.

When a child is ill, the child shall have a bed, cot, or mat, and be separated from the other children. The child's parents shall be called immediately. The child shall be closely watched until he or she leaves.

The child shall be given first aid if needed. If the illness or injury is critical and a parent cannot be reached, the physician designated by the parent shall be called. If necessary, the child shall be taken to the nearest emergency room.

When a child recovers from a contagious disease, recommendations of the Texas Department of Health shall be followed before the child is allowed to return to the group day care home.

717. Medication and Special Diet Provisions

§5300 Medications.

Medications shall be given to children only as follows:

Prescription medicine shall be in the original container, labeled with the child's name, date, directions, and the physician's name. Medication shall not be administered after any stated expiration date.

Nonprescription medicine, except aspirin or aspirin substitute, shall be labeled with the child's name and dated. Nonprescription medicine, including aspirin or aspirin substitute, can be given to the child only with the parents' or physician's written permission and in accord with label instructions.

Medicines shall be kept out of the reach of children or in a locked container.

Medicine needing refrigeration shall be kept separate from food.

710

Medicine shall be returned to the parents when no longer needed. Medication left at the group day care home shall be disposed of properly.

718. Waiver of Health Requirements

See 712. Health Assessments and 713. Immunizations

720. SAFETY

721. General Safety Requirements

\$4300 Safety.

Building, grounds, equipment, and supplies shall be safe, strong, and in good repair for the children.

Electrical outlets accessible to children shall have child-proof covers or safety outlets.

Electric fans and heaters shall be out of children's reach or have safeguards that keep children from being injured.

Window air conditioners shall be installed so that children cannot reach working parts. When 220 volt window unit connections are within the children's reach, a screen or guard shall protect the connections.

Stairs and porches over two feet above the ground shall have railings the children can reach.

Large outdoor equipment shall be placed away from busy areas in the yard and fastened to the ground unless it is portable.

The play area shall be dry and free from sharp objects. Tanks, ponds, open wells, drainage ditches, sewage drain pipes, and dangerous machinery shall be fenced to keep the children from getting to them. Trash cans are permitted.

Toys that use anything that explodes (such as caps) or that shoot things (such as darts or BB's) shall not be allowed.

Furnishings, equipment, and toys shall have no lead painted surfaces or contain poisonous material. Anything poisonous indoors or outdoors shall be kept away from the children's reach.

722. Fire Safety Requirements

§4100 Fire.

In case of fire, no matter how small, the first responsibility of the staff shall be to get the children to a safe place.

Staff shall know the procedures for dealing with emergencies, and fire drills shall be held every three months at different times of the home's open hours.

The structure and use of the building shall permit children fast and safe exit from the group day care home in emergencies.

A group day care home more than one story high shall have inside and outside staircases leading to all floors. Exceptions shall be made only if approved by fire officials. If there are no outside stairs and the fire official's approval cannot be obtained, the children shall be kept on the first floor.

Doors and pathways shall be clear of equipment which blocks the movement of children and staff.

Heating devices and their nearby areas shall not be a fire hazard.

Gas appliances, unless approved by the fire marshal, shall have metal tubing and metal connections.

Open flame space heaters shall not be used. All space heaters shall be enclosed and have the seal of approval of a test laboratory approved by the fire marshal. Floor furnaces shall be enclosed to keep children off of them.

Space heaters designed to be vented shall be vented to the outside as approved by the fire marshal.

Anything that burns shall be kept away from light bulbs and other sources of heat.

723. Transportation

§7700 Transportation.

When a group day care home provides transportation, children shall be seated safely when the vehicle is in motion.

Children shall enter and leave a vehicle only on the curb side or in a protected parking area or driveway.

A first aid kit shall be on hand in all vehicles regularly transporting children.

Children shall not be transported in the open backs of trucks.

724. Safety Requirements for Equipment

See 721. General Safety Requirements

725. Water Activities (Including Swimming)

§7600 Water Activities.

When a splashing pool or wading pool (less than two feet deep) is in use, the following applies:

The pool shall be drained and cleaned after each use, and maintained according to local regulations and the standards of the Texas Department of Health.

When pools are not in use, they shall be stored where children cannot reach them.

One staff member with knowledge of water safety practices shall supervise at all times. When children under four are in the water, two staff members shall supervise.

When a swimming pool (more than two feet deep) is used, the following applies:

At the group day care home pools shall be enclosed by a fence at least six feet high and built so children cannot climb over it. The gate shall be locked at all times when the pool is not in use. Machinery rooms near all pools shall be locked.

All pools shall be maintained according to standards of the Texas Department of Health and local regulations.

Enough lifesaving equipment shall be on hand to cover the area and number of children involved.

A certified lifeguard shall be on duty at all times and shall not be counted in the staff-child ratio.

726. Emergency Procedures

§5400 Emergency Phone Numbers.

These emergency telephone numbers shall be posted by a telephone which is accessible to all staff.

Ambulance or emergency medical service (EMS).

Police or sheriff's department.

Fire department.

The following telephone numbers shall be in a place near the telephone and accessible to all staff.

The child's parents and physician's telephone numbers.

Emergency telephone numbers of staff members' families and physicians.

727. First Aid Supplies

\$4300 Safety.

First aid supplies and a guide to first aid emergency care shall be kept in a handy place out of children's reach.

800. NUTRITION AND FOOD SERVICE

810. NUTRITION

811. Nutritional Requirements

\$6200 Nutrition.

The group day care home shall ensure the nutritional well-being of the children in care.

Regular meals and nutritious mid-morning and mid-afternoon snacks shall be served to all children in the home.

If food brought in by a child does not meet nutritional requirements, the home shall serve additional food.

A child in the group day care home for five to nine hours of the day shall be served one-third of his or her daily food needs. A child in care for nine hours or longer shall be served one-half of his or her daily food needs. This does not apply to the child who comes after supper and leaves before breakfast.

Any special diet shall be approved in writing by a physician.

812. Waiver of Requirements

Not specified

820. FOOD PREPARATION

821. Food Preparation and Service Requirements

§6100 Food Service.

All food and drink shall be safe. It shall be stored, prepared, distributed, or served under sanitary and safe conditions.

Cleaning supplies shall be clearly marked and kept separate from food.

Paper napkins, bibs, dishes, and utensils shall be thrown away after use. Washable napkins and bibs shall be washed after each use.

Children of any age shall be encouraged, but not forced to eat.

900. SOCIAL SERVICES

Not specified

1000. PARENT PARTICIPATION

Not specified

1100. INFANTS AND TODDLERS

1110. PROGRAM OF ACTIVITIES

§7300 Infant and Toddler Care.

Children under 18 months old shall be in a safe place that helps their physical, mental, emotional, and social growth.

Infants shall always have staff supervision.

Infants who have not begun to climb shall have cribs.

Infants shall be talked to and played with by the staff and shall be taken from their cribs each morning and afternoon to spend some time exploring on their own.

An infant, while awake, may remain in the crib as long as he or she is content but no longer than one hour at a time.

1120. HEALTH AND SAFETY REQUIREMENTS

§7300 Infant and Toddler Care.

~~Soiled or wet diapers shall be changed promptly in a sanitary and safe manner.~~

The child shall be placed on a clean washable surface or a surface with a clean disposable covering.

Individual washcloths and towels or disposable towelettes shall be used to clean the child.

Soiled or wet cloth diapers shall be promptly rinsed in the toilet. All used diapers shall be put in a plastic bag or covered container that is cleaned daily.

1130. INFANT NUTRITION

§7300 Infant and Toddler Care.

Infants under six months old shall be held while being bottle fed. Infants over six months old shall be held if their personal needs require it. Bottles shall not be propped.

Infant or toddler feeding bottles shall be marked with the child's name.

Infants not ready for table food shall be fed a formula or diet prescribed in writing by the child's doctor or parent.

Feeding instructions shall be dated and signed by the parents and updated as changes are made.

If a child eats very little, the problem shall be discussed with the parents.

Infants no longer held for feeding shall be fed in a manner which ensures their safety and comfort.

1200. CHILDREN WITH HANDICAPPING CONDITIONS

1210. PROGRAM OF ACTIVITIES

\$7400 Children with Special Needs.

Children who need special care due to disabling or limiting conditions can be accepted for care only with written approval of qualified psychologists, physicians, or other special education experts. This shall be filed in the child's record.

1220. HEALTH AND SAFETY REQUIREMENTS

Not specified

1230. STAFFING

Not specified

1300. SCHOOL AGE CHILDREN

1310. PROGRAM OF ACTIVITIES

Not specified

1320. HEALTH AND SAFETY REQUIREMENTS

Not specified

1400. FACILITY REQUIREMENTS

1410. SPACE

§3100 Space.

There shall be at least 30 square feet of indoor space for each child in care, measured wall-to-wall from the inside of areas used for activity and not including areas children use for only one type of activity.

The group day care home shall have an enclosed outdoor play area available to the children in care. Outdoor play areas used by the children shall be enclosed by a building or a fence at least four feet high with at least two exits. One exit shall be away from the house.

1420. LIGHTING, VENTILATION, AND TEMPERATURE

§4200 Sanitation.

There shall be adequate light, ventilation, and heating in the facility.

1430. EXITS †

§4100 Fire.

A group day care home more than one story high shall have inside and outside staircases leading to all floors. Exceptions shall be made only if approved by fire officials. If there are no outside stairs and the fire official's approval cannot be obtained, the children shall be kept on the first floor.

A group day care home shall have at least two doors to the outside located on different sides of the home.

Doors opening into a fenced yard shall be fixed so the children can open them easily from inside. Doors between rooms shall not be locked while the children are in the home.

1440. TOILETS AND LAVATORIES

§3400 Toilet Facilities.

Bathroom and toilet equipment shall be adequate to handle children's needs quickly and safely.

§4200 Sanitation.

~~Adequate and safe flush toilets and sewerage systems shall be provided.~~

1500. OTHER STATE REQUIREMENTS - COMPLIANCE WITH OTHER LOCAL, STATE, AND REGIONAL LAWS AND REGULATIONS

1510. ZONING

Not specified

1520. FIRE

§4100 Fire.

When a group day care home offers evening or night care, it shall comply with any fire and health regulations for the type of care.

A group day care home shall have a fire inspection with a written report each year. Any corrections called for in the report shall be made. Fire inspections shall be requested from local fire department officials where available and from State fire officials if not available locally.

1530. BUILDING

Not specified

1540. HEALTH

Not specified

1550. SANITATION

§4200 Sanitation.

A group day care home shall have a sanitation inspection with a written report every year. Any corrections called for in the report shall be made.

Inspections shall be requested from local officials where available or from State officials if local ones are not available.

1560. NEW CONSTRUCTION

° Not specified

Except where otherwise noted, all citations are from the Vermont Department of Social and Rehabilitation Services, Regulations for Group Day Care Homes, October, 1973.

100. STATE LICENSING OF CHILD DAY CARE FACILITIES

110. TYPES OF FACILITIES SUBJECT TO LICENSURE AS DEFINED BY STATE STATUTES AND REGULATIONS AND/OR LOCAL ORDINANCES AND REGULATIONS

111. Definitions

Definitions.

A group day care home is a day care facility that is an extended or modified family residence other than the child's home. It utilizes two or more staff members and provides care for up to 12 children. It is suitable for children who can profit from both a family-like care situation and group experiences with their peers.

112. Exclusions and Exemptions

See DAY CARE CENTERS

113. HHS Day Care Compliance

Not specified

120. AGENCY RESPONSIBLE FOR LICENSING OF DAY CARE PROGRAMS

121. Organization of the Administrative Unit

See DAY CARE CENTERS

122. Responsible Official

See DAY CARE CENTERS

200. LICENSING PROCESS AND ENFORCEMENT PROCEDURES

210. LICENSING PROCESS

211. Promulgation of Regulations

See DAY CARE CENTERS

212. Advisory Body and Other Community Participation

Not specified

220. LICENSING PROCEDURE

221. Application and Issuance

See DAY CARE CENTERS

222. Fee Charged

Not specified

223. Areas of Investigation

Not specified

224. License Renewal

See DAY CARE CENTERS

225. Conditional/Provisional Licenses

See DAY CARE CENTERS

226. Substantial Compliance

Not specified

230. ENFORCEMENT PROCEDURES

231. Facility Inspections

Not specified

GROUP DAY CARE HOMES

VERMONT

232. Denial, Suspension, Revocation of a License

Not specified

233. Remedies and Sanctions

233.1 Hearings

Not specified

233.2 Decisions

Not specified

233.3 Judicial Review

See DAY CARE CENTERS

300. ADMINISTRATION

310. GENERAL ADMINISTRATION

311. General Administrative Requirements

202.20 The day care director shall submit to the Department of Social and Rehabilitative Services, as requested and on forms provided by the Department of Social and Rehabilitative Services, information concerning:

Names, ages of children cared for;

Date admitted, date withdrawn;

Any change in members of staff;

References and evaluations; and

Other reports as requested.

312. Telephone

211.70 A Day Care Home shall have a telephone with posted telephone numbers of local doctors, fire department, police department, hospitals and parents of children in care.

313. Proof of Operator Financial Capabilities

Not specified

314. Insurance

223.90 Each Day Care Home shall carry liability insurance of a reasonable amount for its own protection.

320. PERSONNEL

321. Publication of Personnel Policies

Not specified

322. Constraints Against Employment

~~Not~~ Not specified

330. NON-DISCRIMINATION

331. Requirements Prohibiting Discrimination

Not specified

340. RECORDS REQUIREMENTS

341. Children

241.10 In a Day Care Home operating primarily for the purpose of providing care for children in attendance on a non-recurring basis the director shall secure at the time of admission signed permission by the child's parent to contact a physician in the event of illness or injury.

202.10 The following written records shall be maintained in the day care facility and kept up-to-date:

Application or admission form on each child in care.

Vital statistics on each child in care, including data on age, weight, height, etc.

Summary of parent conferences including dates held; and

Health records of staff and of children, including physician's statement or medical history, description of physical disabilities, dietary requirements, immunization records, and signed permission by parent to contact child's physician in the event of illness or accident.

342. Staff

241.10 Health records of staff, including physician's statement or medical history, shall be maintained in the day care facility and kept up-to-date.

202.14 Health records of staff and of children, including physician's statement or medical history, description of physical disabilities, dietary requirements, immunization records, and signed permission by parent to contact child's physician in the event of illness or accident shall be maintained in the day care facility and kept up to date.

343. Child Eligibility and Enrollment Requirements

201.10 Admission of children shall involve an interview with the parent to secure necessary information about the child and to ascertain if the child can benefit from day care.

201.20 A sample admission form is recommended by the Department. Each day care facility may devise its own form as long as it contains the following:

Emergency phone numbers;

Name of child's doctor; and

Name, address and telephone number of responsible person to contact if parent cannot be reached.

201.30 Prior to admission, a physician's statement that the child is free from communicable diseases, or the medical history of the child as written by a R.N. or P.H.N. is required. These documents shall be part of the child's records. When the child leaves the day care facility these documents shall be returned to the parent. The day care director shall ensure that each child has had all immunizations appropriate to her/his age, including Polio, DPT/DT and Measles.

344. Child Abuse Reporting

224.41 Reports of mistreatment coming to the attention of the Department of Social and Rehabilitative Services will be investigated and, when appropriate, referred to the proper authorities.

345. Confidentiality of Records Requirements

Not specified

400. GROUP COMPOSITIONS OF CHILDREN

410. STAFF/CHILD RATIO REQUIREMENTS

411. Staff/Child Ratio as of March, 1981

Not specified

GROUP DAY CARE HOMES

VERMONT

412. Methods of Computing Staff/Child Ratios

Not specified

420. GROUP SIZE

421. Group Size as of March, 1981

213.10 A Group Day Care Home shall be given a regular license to care for no more than twelve children, including the director's own preschool or home bound handicapped children.

213.11 Of these twelve children, no more than three children shall be under 24 months of age; and

213.12 There shall be a minimum of two adults on duty when the number of children in attendance exceeds six.

422. Methods of Computing Group Size

213.20 The number and ages of children in a Group Day Care Home shall be determined by the experience, physical strengths, skills and capacity of the director and staff, and their ability to deal with children of different ages and capacities, subject to the sections above.

213.30 Group Day Care Homes frequently provide before-school and after-school care for short durations of time. If such care is given which increases the number of children, the licenser shall determine whether additional help is needed.

500. STAFF QUALIFICATIONS AND TRAINING REQUIREMENTS510. CHILD CAREGIVER STAFF QUALIFICATIONS511. Age

231.40 Regular staff who assume major responsibility shall be at least eighteen years old. Aides who are under eighteen years may assist under supervision, but shall not be counted in the child-adult ratio.

512. Health

233.10 All staff shall have an annual physical examination or a written statement from a physician stating they are in good physical and emotional health. This includes a T.B. test or an x-ray. All such records shall be on file in the personnel records.

513. Education

Not specified

514. Experience

231.00 Staff shall have sufficient knowledge of early childhood development and skills in working with children, developed through formal training and/or work experience, to properly fulfill all responsibilities with which they are charged.

231.20 All staff shall have a knowledge in and be familiar with the proper use of first-aid supplies, and be aware of the hazards of infection and accidents and how such hazards can be minimized.

231.30 The suitability of all ~~s~~ staff shall be determined by reliable and satisfactory references which shall indicate the staff person's demonstrated interest in and liking for children, understanding of children and their growth needs, personal competence and ~~e~~ emotional stability, and dependability.

520. PROGRAM DIRECTOR QUALIFICATIONS.

521. Age

See 511. Age

522. Health

See, 512. Health

523. Education

Not specified

524. Experience

See 514. Experience

530. SUPPORT STAFF QUALIFICATIONS

See 510. Child Caregiver Staff Qualifications

540. POST EMPLOYMENT/~~I~~N-SERVICE: ORIENTATION AND TRAINING

541. Program Director

Not specified

542. Child Caregiver Staff

232.10 It shall be the responsibility of the Day Care Home director to provide in-service training and/or disseminate information about meetings in the area and to prompt and allow staff, if any, to attend workshops or meetings which would benefit the staff.

543. Support StaffSee 542. Child Caregiver Staff600. PROGRAM OF ACTIVITIES, INCLUDING EDUCATION610. PROGRAM REQUIREMENTS611. Program of Activities

221.10 The Group Day Care Home shall provide constructive growth experiences by providing a planned program with a flexible schedule. The schedule shall contain time for free play, snack periods, meals and naps.

222.10 Some differentiation of program shall be made for the three year olds whose activities are more limited and different than the more active four and five year olds.

222.20 Day Care Programs and Policies for school age children shall be flexible enough to allow them to accept appropriate responsibilities in accordance with their abilities and the parent's consent.

222.30 Opportunity shall be given for the interaction between the day care children and the day care staff to promote the emotional and social development of the child.

222.50 Opportunity shall be available for outdoor activity, appropriate to the age of the child, when the weather permits.

222.60 Periods of active and quiet play shall be alternated to avoid fatigue and overstimulation.

241.10 The director shall assure that proper indoor and outdoor clothing is available for each child in the day care facility, and that each child is dressed appropriately for all activities.

612. Program Equipment and Materials

212.10 Play equipment of sufficient quantity and variety shall be provided indoors and out which is appropriate to the needs of the children, their development levels and interests; such equipment shall be maintained in good repair.

212.20 There shall be equipment which encourages large muscle activity (climbing apparatus, swings, wheel toys, tumbling mats, etc.).

212.30 There shall be equipment which encourages quiet activity (sand, clay, crayons, paints, story and picture books, dolls, puzzles, music, etc.).

613. Nap Provision

221.20 Provisions shall be made for a rest period of at least an hour daily; individual cots are recommended. Mats or sleeping bags may be used if floor is clean and free from drafts and dampness. Cribs for infants shall have sides. Beds regularly used by the family shall not be used for day care children unless a separate covering is placed on the bed.

221.30 There shall be a nap period or quiet period after the mid-day meal for children age four and under.

614. Discipline and Guidance

224.10 Discipline shall meet the needs of each individual child.

224.20 Authority to punish shall not be delegated to older children.

224.30 A child shall not be deprived of snacks or meals as punishment.

224.40 No child shall be subject to verbal abuse or threats. Cruel, severe, unusual or unnecessary punishment shall not be inflicted upon children. Derogatory remarks shall not be made in the presence of children, about family members of children in care, or about the children themselves.

700. HEALTH AND SAFETY

710. HEALTH

711. General Health Requirements

223.10 No child shall be admitted to a Day Care Home if in the opinion of the director the child is ill.

223.70 Provisions shall be made for the development of good health habits, eating habits, personal habits and proper social and behavioral attitudes. Face and hands shall be thoroughly washed before meals. Hands shall be washed after toileting.

241.10 The director shall determine at the time of admission of a child that child is free from communicable diseases, is in good health, and has no physical or mental disability which would preclude the child's admission to the home.

712. Health Assessments

See 341. Children

713. Immunizations

See 343. Child Eligibility and Enrollment Requirements

714. Sanitation

Not specified

715. Daily Illness Screening

See 711. General Health Requirements

716. Care of Sick Children

223.31 An ill or injured child's parent shall be notified of the child's illness or injury; the child shall be moved only with the permission of the parent or by direction of a physician.

717. Medication and Special Diet Provisions

223.40 Medication or special diet shall be given to the child only on written request of the parent, guardian or physician.

718. Waiver of Health Requirements

Not specified

720. SAFETY

721. General Safety Requirements

211.20 The Day Care Home shall meet state Life-Safety and Environmental Sanitation requirements.

722. Fire Safety Requirements

Not specified

723. Transportation

214.10 Transportation may be provided for children either as part of the program or for pick-up and delivery when the following conditions are met.

214.11 No more than five children shall be carried in a standard passenger car without the presence of a second adult.

214.12 The vehicle shall be properly inspected by an official Vermont Inspection Station.

214.13 All installed safety equipment appropriate to the sizes and ages of the children shall be utilized.

214.14 Car-beds, car-seats, child-harnesses, lap-seat-belts, and shoulder-belts shall meet federal safety standards.

214.15 There shall be no standing passengers.

214.16 The operator of the vehicle shall hold a State of Vermont regular operator's license.

214.17 Automobile insurance with special passenger-carrying permit at limits of bodily injury liability of not less than \$50,000/\$100,000 and property damage liability of \$10,000 shall be carried.

214.18 Seats shall be securely fastened to the floor of the vehicle.

214.19 Children shall not be transported in truck bodies.

724. Safety Requirements for Equipment

See 612. Program Equipment and Materials

725. Water Activities (Including Swimming)

Not specified

726. Emergency Procedures

211.30 There shall be plans for the protection or evacuation of children in event of a natural disaster or other emergency; and

211.31 There shall be a responsible adult available or on call for emergencies. This person's name, telephone number, and signed statement of availability shall be on record.

727. First Aid Supplies

223.20 Adequate first-aid supplies shall be maintained for emergency medical care of a child who may become injured or ill.

800. NUTRITION AND FOOD SERVICE

810. NUTRITION

811. Nutritional Requirements

223.50 Adequate and nutritious snacks and meals shall be provided when the child's stay at a Day Care Home exceeds three hours. A weekly menu shall be available for inspection.

223.60 All food shall be wholesome, well prepared, and the diet shall be carefully planned, and shall include at least one pint of milk a day for each child who attends a full day.

812. Waiver of Requirements

Not specified

820. FOOD PREPARATION

821. Food Preparation and Service Requirements

Not specified

900. SOCIAL SERVICES

Not specified

1000. PARENT PARTICIPATION

203.10 The director and/or staff shall meet with parents at least three times per year.

203.20 Arrangements for the child's return to the parent shall not include third parties or other child care facilities unless written agreement between the day care facility and the parent is on file with the director.

203.30 A system of positive identification of children and parents shall exist in the day care facility.

1100. INFANTS AND TODDLERS

1110. PROGRAM OF ACTIVITIES

222.40 Infants shall be held, played with, and given social experiences which are stimulating to growth and development. Infants shall not be isolated or left in cribs for the major part of the day, nor shall they be inhibited in their progress toward creeping, walking, and talking, and in awareness of or reaction to their environment.

GROUP DAY CARE HOMES

VERMONT

1120. HEALTH AND SAFETY REQUIREMENTS

Not specified

1130. INFANT NUTRITION

Not specified

1200. CHILDREN WITH HANDICAPPING CONDITIONS

1210. PROGRAM OF ACTIVITIES

Not specified

1220. HEALTH AND SAFETY REQUIREMENTS

Not specified

1230. STAFFING

Not specified

1300. SCHOOL AGE CHILDREN

1310. PROGRAM OF ACTIVITIES

Not specified

1320. HEALTH AND SAFETY REQUIREMENTS

Not specified

1400. FACILITY REQUIREMENTS

1410. SPACE

211.50 There shall be provision for a safe outdoor play area which provides a minimum of 75 square feet of space per child. The play area shall be protected from traffic or other hazards in a manner safe for children.

211.60 There shall be indoor space of at least 35 square feet per child. This space shall not include toilet facilities, food storage or preparation area, office or isolation room.

211.80 The day care facility shall be used only for purposes of day care during its hours of operation.

1420. LIGHTING, VENTILATION, AND TEMPERATURE

Not specified

1430. EXITS

Not specified

1440. TOILETS AND LAVATORIES

Not specified

1500. OTHER STATE REQUIREMENTS - COMPLIANCE WITH OTHER LOCAL, STATE, AND REGIONAL LAWS AND REGULATIONS

1510. ZONING

Not specified

1520. FIRE

Not specified

1530. BUILDING

Not specified

1540. HEALTH

Not specified

GROUP DAY CARE HOMES

VERMONT

1550. SANITATION

Not specified

1560. NEW CONSTRUCTION

Not specified

GROUP DAY CARE HOMES

VIRGIN ISLANDS

The Virgin Islands regulates Group Day Care Homes under the same set of regulations as Day Care Centers. See DAY CARE CENTERS.

Except where otherwise noted, all citations are from the Washington Department of Social and Health Services, Minimum Licensing Requirements for Mini-Day Care Programs for Children, Chapter 388-73, Washington Administrative Code, June, 1979.

100. STATE LICENSING OF CHILD DAY CARE FACILITIES

110. TYPES OF FACILITIES SUBJECT TO LICENSURE AS DEFINED BY STATE STATUTES AND REGULATIONS AND/OR LOCAL ORDINANCES AND REGULATIONS

III. Definitions

WASH. REV. CODE §74.15.020 Definitions.

"Day care center" means an agency which regularly provides care for a group of children for periods of less than twenty-four hours. Separate requirements are adopted for the following subcategories of day care centers:

A day care center provides for the care of thirteen or more children. No center shall be located in a private family residence unless that portion of the residence to which the children have access is used exclusively for the children during the hours the center is in operation or is separate from the usual living quarters of the family.

A "mini day care program" means:

a day care center for the care of 12 or fewer children in a facility other than the family abode of the person or persons under whose direct care and supervision the child is placed, or

for the care of from seven through twelve children in the family abode of such person or persons.

112. Exclusions and Exemptions

See DAY CARE CENTERS

113. HHS Day Care Compliance

Not specified

120. AGENCY RESPONSIBLE FOR LICENSING OF DAY CARE PROGRAMS

121. Organization of the Administrative Unit

See DAY CARE CENTERS

122. Responsible Official

See DAY CARE CENTERS

200. LICENSING PROCESS AND ENFORCEMENT PROCEDURES

210. LICENSING PROCESS

211. Promulgation of Regulations

See DAY CARE CENTERS

212. Advisory Body and Other Community Participation

See DAY CARE CENTERS

220. LICENSING PROCEDURE

221. Application and Issuance

See DAY CARE CENTERS

222. Fee Charged

Not specified

GROUP DAY CARE HOMES

WASHINGTON

223. Areas of Investigation

See DAY CARE CENTERS

224. License Renewal

See DAY CARE CENTERS

225. Conditional/Provisional Licenses

See DAY CARE CENTERS

226. Substantial Compliance

See DAY CARE CENTERS

230. ENFORCEMENT PROCEDURES

231. Facility Inspections

See DAY CARE CENTERS

232. Denial, Suspension, Revocation of a License

See DAY CARE CENTERS

233. Remedies and Sanctions

233.1 Hearings

See DAY CARE CENTERS

233.2 Decisions

See DAY CARE CENTERS

233.3 Judicial Review

See DAY CARE CENTERS

300. ADMINISTRATION

310. GENERAL ADMINISTRATION

311. General Administrative Requirements

WAC 388-73-030 General Qualifications of Licensee, Persons on the Premises.
The licensee, staff and other persons on the premises shall be persons of good character. The licensee shall demonstrate that he/she, child care staff, volunteers and other persons who have access to persons under care have the understanding, ability, physical health, emotional stability and personality suited to meet the physical, mental, emotional and social needs of persons under care. The licensee, staff and other persons on the premises shall not have been convicted of child abuse and/or any crime involving physical harm to another person nor be a perpetrator of substantiated child abuse.

WAC 388-73-080 Support and Maintenance Staff.

Except for foster family homes for children or expectant mothers, family homes for adults and family day care homes, each licensee shall provide or arrange for sufficient support and maintenance staff or services as are required for the maintenance and repair of the facility and preparation and serving of meals.

WAC 388-73-430 Capacity--Limitations on Ages and Numbers--Mini-Day Care Centers.

No mini-day care program shall be licensed for more than twelve children.

During evening and nighttime hours and during the summer months or other extended school vacation period, such number shall be reduced by the number of licensee's own children and foster children under twelve years of age regularly on the premises.

175.

GROUP DAY CARE HOMES

WASHINGTON

During the school year, such number shall be reduced by the number of licensee's own children and foster children of preschool age regularly on the premises.

No mini-day care program shall care for more than four children under two years of age, including the licensee's and staff's own and foster children under two years of age on the premises.

312. Telephone

See DAY CARE CENTERS

313. Proof of Operator Financial Capabilities

See DAY CARE CENTERS

314. Insurance

See DAY CARE CENTERS

320. PERSONNEL

321. Publication of Personnel Policies

See DAY CARE CENTERS

322. Constraints Against Employment

See DAY CARE CENTERS

330. NON-DISCRIMINATION

331. Requirements Prohibiting Discrimination

WAC 388-73-040 Discrimination Prohibited.

The licensee shall comply with federal and state statutory and regulatory requirements regarding nondiscrimination in employment practices and client services.

340. RECORDS REQUIREMENTS

341. Children

See DAY CARE CENTERS

342. Staff

See DAY CARE CENTERS

343. Child Eligibility and Enrollment Requirements

See DAY CARE CENTERS

344. Child Abuse Reporting

See DAY CARE CENTERS

345. Confidentiality of Records Requirements

See DAY CARE CENTERS

400. GROUP COMPOSITIONS OF CHILDREN

410. STAFF/CHILD RATIO REQUIREMENTS

411. Staff/Child Ratio as of March, 1981

WAC 388-73-432 Staffing--Mini-Day Care Program.

At least two staff shall be present:

Whenever more than two infants are under care; or

Whenever more than six children, any of whom are under two years of age, are on the premises; or

Whenever more than eight children, any of whom are under three years of age, are on the premises; or

Whenever more than ten children are on the premises.

Whenever there is only one staff member present, there shall be a second staff member readily available in case of an emergency.

412. Methods of Computing Staff/Child Ratios

See 411. Staff/Child Ratio as of March, 1981

420. GROUP SIZE

421. Group Size as of March, 1981

See 411. Staff/Child Ratio as of March, 1981

422. Methods of Computing Group Size

See 411. Staff/Child Ratio as of March, 1981

500. STAFF QUALIFICATIONS AND TRAINING REQUIREMENTS

510. CHILD CAREGIVER STAFF QUALIFICATIONS

511. Age

WAC 388-73-436 Qualifications of Child Care Staff--Mini-Day Care.

All child care staff shall be at least sixteen years of age, but in no case shall a person under eighteen be assigned sole responsibility for a group of children.

512. Health

See DAY CARE CENTERS

513. Education

See DAY CARE CENTERS

514. Experience

See DAY CARE CENTERS.

520. PROGRAM DIRECTOR QUALIFICATIONS

521. Age

See 511. Age

522. Health

Not specified

523. Education

WAC 388-73-434 Qualifications of Licensee—Mini Day Care.

To obtain a license for a mini-day care program the applicant shall have completed at least two years of satisfactory service as a licensed family day care home, or have an equivalent amount of training in group care of preschool aged children, or have an equivalent combination of training and experience; and have completed or have a plan to complete within a reasonable time a course in early childhood development/education.

524. Experience

See 523. Education

530. SUPPORT STAFF QUALIFICATIONS

Not specified

540. POST EMPLOYMENT/IN-SERVICE: ORIENTATION AND TRAINING

541. Program Director

Not specified

542. Child Caregiver Staff

Not specified

543. Support Staff

Not specified

179

600. PROGRAM OF ACTIVITIES, INCLUDING EDUCATION**610. PROGRAM REQUIREMENTS****611. Program of Activities**

WAC 388-73-042 Religious Activities.

The rights of persons in care to observe the tenets of their faith shall be respected and facilitated consistent with state and federal law. Persons shall not be punished for exercising these rights.

WAC 388-73-438 Program and Equipment—Mini-Day Care.

Children shall be under close supervision of an adult and within easy hearing distance at all times. If the absence of any staff member is necessary, the children must be left in the charge of a competent adult.

The applicant/licensee shall develop a planned program of both group and individualized activities with the providers of care playing an active role, as well as periods of free play, designed to promote the physical, mental and social skills of the children under care.

612. Program Equipment and Materials

WAC 388-73-438 Program and Equipment—Mini-Day Care.

A variety of suitable outdoor play equipment shall be available for such activities as climbing, pulling, pushing and riding. Equipment shall be constructed and maintained to minimize chances of accidents.

There shall be a variety of suitable indoor play equipment including but not limited to art materials, musical materials and toys suitable for table-top play. Toys which might be ingested by infants or are otherwise hazardous to younger children shall be removed from areas in which they are playing.

GROUP DAY CARE HOMES

WASHINGTON

613. Nap Provision

See DAY CARE CENTERS

614. Discipline and Guidance

See DAY CARE CENTERS

700. HEALTH AND SAFETY

710. HEALTH

711. General Health Requirements

See DAY CARE CENTERS

712. Health Assessments

See DAY CARE CENTERS

713. Immunizations

See DAY CARE CENTERS

714. Sanitation

See DAY CARE CENTERS

715. Daily Illness Screening

See DAY CARE CENTERS

716. Care of Sick Children

See DAY CARE CENTERS

717. Medication and Special Diet Provisions

See DAY CARE CENTERS

718. Waiver of Health Requirements

See DAY CARE CENTERS

131

GROUP DAY CARE HOMES

WASHINGTON

720. SAFETY

721. General Safety Requirements

See DAY CARE CENTERS

722. Fire Safety Requirements

See DAY CARE CENTERS

723. Transportation

See DAY CARE CENTERS

724. Safety Requirements for Equipment

See DAY CARE CENTERS

725. Water Activities (Including Swimming)

Not specified

726. Emergency Procedures

See DAY CARE CENTERS

727. First Aid Supplies

See DAY CARE CENTERS

800. NUTRITION AND FOOD SERVICE

810. NUTRITION

811. Nutritional Requirements

See DAY CARE CENTERS

812. Waiver of Requirements

See DAY CARE CENTERS

GROUP DAY CARE HOMES

WASHINGTON

820. FOOD PREPARATION

821. Food Preparation and Service Requirements

WAC 388-73-112 Kitchen Facilities.

Facilities for the proper storage, preparation and service of food shall be provided to the extent required by the type of care being provided.

Kitchen equipment and food preparation procedures shall be approved by the department.

900. SOCIAL SERVICES

WAC 388-73-044 Special Requirements Regarding American Indians.

When ten percent or more of an agency's caseload consists of Indian children, the agency shall develop social service resources and staff training programs designed to meet the special needs of such children through coordination with tribal, Indian Health Service and Bureau of Indian Affairs social service staff and appropriate urban Indian and Alaskan native consultants.

In addition to reports required by WAC 388-73-056, an agency shall report to a child's tribal council the serious injury or death or abandonment of an enrolled Indian child.

1000. PARENT PARTICIPATION

See DAY CARE CENTERS

1100. INFANTS AND TODDLERS

1110. PROGRAM OF ACTIVITIES

See DAY CARE CENTERS

133

GROUP DAY CARE HOMES

WASHINGTON

1120. HEALTH AND SAFETY REQUIREMENTS

See DAY CARE CENTERS

1130. INFANT NUTRITION

See DAY CARE CENTERS

1200. CHILDREN WITH HANDICAPPING CONDITIONS

1210. PROGRAM OF ACTIVITIES

Not specified

1220. HEALTH AND SAFETY REQUIREMENTS

Not specified

1230. STAFFING

Not specified

1300. SCHOOL AGE CHILDREN

1310. PROGRAM OF ACTIVITIES

WAC 388-73-438 Program and Equipment--Mini-Day Care.

With written parental permission, school-age children may visit neighborhood friends and participate in community activities.

1320. HEALTH AND SAFETY REQUIREMENTS

Not specified

1400. FACILITY REQUIREMENTS1410. SPACE

WAC 388-73-110 Special Care Room.

Each agency shall provide a separate room or segregated area which is designated for the care of a person under care who needs to be separated from the group due to injury, illness or the need for additional rest. This room or area must be located so that the child can be supervised. Toilet and lavatory facilities shall be readily accessible. If the person under care is suspected of having a communicable disease, all equipment used by the child must be adequately sanitized after use. This room or area may be used for other purposes when not needed for the separation and care of a person in care.

WAC 388-73-438 Program and Equipment—Mini-Day Care.

Separate play areas shall be available for children who are under one year of age or not walking, and older children.

WAC 388-73-440 Play Areas—Mini-Day Care.

Except for facilities which provide strictly drop-in care, the facility shall have an appropriately equipped, safe outdoor play area which directly adjoins the indoor facilities or which can be reached by a safe route and method approved by the department. The playground shall contain a minimum of seventy-five square feet per child. If programming is such that only a portion of the group uses the playground at one time, the size may be reduced correspondingly. The outdoor play area shall be fenced if conditions require.

Adequate indoor play space shall be available. Play, dining and napping may be carried on in the same room (exclusive of bathrooms, kitchens, hallways and closets), provided it is of sufficient size, and programming is such that usage of the room of one purpose does not interfere with the usage for its other purposes. If cots and mats are removed when not in use, a minimum of thirty-five square feet per child is required. For children requiring cribs, the area used for play and napping shall contain a minimum of fifty square feet per child.

1420. LIGHTING, VENTILATION, AND TEMPERATURE

See DAY CARE CENTERS

1430. EXITS

Not specified

1440. TOILETS AND LAVATORIES

WAC 388-73-118 Toilets, Lavatories and Bathing Facilities.

There shall be at least one indoor flush type toilet and one lavatory with hot and cold or tempered running water.

Toilet and bathing facilities shall provide for privacy for persons of the opposite sex who are six years of age or older.

Toilets, urinals and handwashing sinks shall be of appropriate height for the children served or be provided with a safe and easily cleanable platform.

For facilities licensed for the care of seven or more persons, lavatories and bathing facilities shall be provided with hot and cold or tempered running water which shall not exceed 110 degrees F. for preschool or mentally retarded children and 120 degrees F. for all others.

GROUP DAY CARE HOMES

WYOMING

Wyoming certifies Group Day Care Homes under the same set of regulations as Family Day Care Homes. See FAMILY DAY CARE HOMES.

COMPARATIVE LICENSING STUDY

Profiles of State Day Care Licensing Requirements

Summary Tables

<u>Subject</u>	<u>Page</u>
FAMILY DAY CARE HOMES	
100. State Licensing of Child Care Facilities	1
200. Licensing Process and Enforcement Procedures	5
300. Administration	7
400. Group Compositions of Children	9
500. Staff Qualifications and Training Requirements	25
600. Program of Activities, Including Education	31
700. Health and Safety	33
800. Nutrition and Food Service .	37
900. Social Services	39
1000. Parent Participation	39
1100. Infants and Toddlers	41
1200. Children with Handicapping Conditions	43
1300. School Age Children	43
1400. Facility Requirements	45
1500. Other State Requirements -- Compliance With Other Local, State and Regional Laws and Regulations	49

TABLE OF CONTENTS

PROFILES OF STATE DAY CARE LICENSING REQUIREMENTS: SUMMARY TABLES

<u>Subject</u>	<u>Page</u>
DAY CARE CENTERS	
100. State Licensing of Child Care Facilities	1
200. Licensing Process and Enforcement Procedures	6
300. Administration	7
400. Group Compositions of Children	9
500. Staff Qualifications and Training Requirements	39
600. Program of Activities, Including Education	45
700. Health and Safety	47
800. Nutrition and Food Service	51
900. Social Services	53
1000. Parent Participation	53
1100. Infants and Toddlers	55
1200. Children with Handicapping Conditions	57
1300. School Age Children	57
1400. Facility Requirements	59
1500. Other State Requirements -- Compliance With Other Local, State and Regional Laws and Regulations	63

<u>Subject</u>	<u>Page</u>
GROUP DAY CARE HOMES	
100. State Licensing of Child Care Facilities	1
200. Licensing Process and Enforcement Procedures	5
300. Administration	7
400. Group Composition of Children	9
500. Staff Qualifications and Training Requirements	20
600. Program Activities, Including Education	26
700. Health and Safety	28
800. Food and Nutrition Service	32
900. Social Services	34
1000. Parent Participation	34
1100. Infants and Toddlers	36
1200. Children with Handicapping Conditions	38
1300. School Age Children	38
1400. Facility Requirements	40
1500. Other State Requirements -- Compliance with Other Local, State and Regional Laws and Regulations	44

SUMMARY TABLES

FAMILY DAY CARE HOMES

199

		110. Types of Facilities Subject to Licensure													DHHS Compliance										
		Covered Facilities										Maximum Capacity of Facility				Exclusions and Exemptions									
States		General	Infant/Toddler	Handicapped	School-Age	Drop-In	Kindergarten/Nursery Schools	Unaccredited Schools	FDCH	GDCH	0-6	7-12	13-20	21 or More	Care by Relatives	Nonregular Care	Providers of Medical Services	Educational Facilities	Less Than 4 Hours	State Govt. Agencies	Other Govt. Agencies	Religiously Affiliated Facilities	Care Provided in Conjunction with Shopping Center	Centers Where No. of Children is Less Than Minimum	
Alabama		✓						✓		✓							✓	✓				✓			
Alaska		✓						✓		✓								✓	✓						
Arizona *																									
Arkansas		✓						✓		✓							✓	✓				✓		✓	
California		✓						✓		✓							✓	✓						✓	
Colorado		✓	✓					✓		✓							✓	✓							
Connecticut		✓						✓		✓							✓	✓							
Delaware		✓						✓	✓	✓							✓	✓		✓					✓
District of Columbia		✓						✓		✓							✓	✓							
Florida		✓						✓		✓							✓	✓						✓	
Georgia		✓						✓		✓							✓	✓						✓	
Guam		✓						✓	✓	✓						✓	✓					✓			
Hawaii		✓						✓		✓							✓	✓						✓	
Idaho		✓						✓		✓							✓	✓							
Illinois		✓						✓		✓	✓						✓	✓							
Indiana		✓						✓		✓							✓	✓				✓			
Iowa		✓						✓		✓							✓	✓							
Kansas		✓						✓		✓							✓	✓							
Kentucky		✓						✓		✓							✓	✓							
Louisiana *																									
Maine *																									
Maryland		✓						✓		✓							✓	✓							
Massachusetts		✓						✓		✓							✓	✓							
Michigan								✓	✓	✓							✓	✓							
Minnesota		✓						✓	✓	✓							✓	✓							
Mississippi **		✓						✓	✓	✓							✓	✓	✓						
Missouri		✓						✓	✓	✓							✓	✓							
Montana		✓						✓	✓	✓							✓	✓							

*Not regulated

		110. Types of Facilities Subject to Licensure										DHHS Compliance												
		Covered Facilities							Maximum Capacity of Facility				Exclusions and Exemptions											
States		General	Infant/Toddler	Handicapped	School-Age	Drop-In	Kindergarten/Nursery Schools	Unaccredited Schools	FDCH	GDCH	0-6	7-12	13-20	21 or More	Care by Relatives	Nonregular Care	Providers of Medical Services	Educational Facilities	Less Than 4 Hours	State Govt. Agencies	Other Govt. Agencies	Religiously Affiliated Facilities	Care Provided in Conjunction with Shopping Center	Centers Where No. of Children is Less Than Minimum
Nebraska		✓						✓	✓	✓	✓			✓	✓				✓	✓			✓	
Nevada		✓	✓					✓	✓	✓	✓			✓	✓				✓	✓			✓	
New Hampshire		✓						✓	✓	✓	✓			✓	✓								✓	
New Jersey *		✓						✓	✓	✓	✓			✓	✓								✓	
New Mexico *																								
New York		✓						✓	✓	✓	✓			✓	✓								✓	
North Carolina		✓						✓	✓	✓	✓			✓	✓								✓	
North Dakota		✓						✓	✓	✓	✓			✓	✓								✓	
Ohio *																								
Oklahoma		✓						✓	✓	✓	✓			✓	✓								✓	
Oregon		✓						✓	✓	✓	✓			✓	✓								✓	
Pennsylvania		✓						✓	✓	✓	✓			✓	✓								✓	
Puerto Rico		✓						✓	✓	✓	✓			✓	✓								✓	
Rhode Island		✓						✓	✓	✓	✓			✓	✓				✓	✓			✓	
South Carolina		✓						✓	✓	✓	✓			✓	✓								✓	
South Dakota		✓						✓	✓	✓	✓			✓	✓								✓	
Tennessee		✓						✓	✓	✓	✓			✓	✓								✓	
Texas		✓				✓	✓	✓	✓	✓	✓			✓	✓							✓	✓	
Utah		✓	✓					✓	✓	✓	✓			✓	✓								✓	
Vermont		✓				✓		✓	✓	✓	✓			✓	✓								✓	
Virgin Islands		✓						✓	✓	✓	✓			✓	✓								✓	
Virginia		✓						✓	✓	✓	✓			✓	✓						✓		✓	
Washington		✓						✓	✓	✓	✓			✓	✓								✓	
West Virginia		✓						✓	✓	✓	✓			✓	✓								✓	
Wisconsin		✓						✓	✓	✓	✓			✓	✓							✓	✓	
Wyoming		✓						✓	✓	✓	✓			✓	✓								✓	

* Not regulated

Responsible for Licensing

States	Administrative Unit				Licensing Agency			Implementing Subdivision				Local Jurisdictions	
	State	County	Regional/District	Local	Social Services/ Human Resources Dept.	Health Department	Other	State	County	Regional/District	Local		
Alabama	✓		✓		✓								
Alaska	✓		✓		✓	✓		✓					✓
Arizona*													
Arkansas	✓		✓		✓								
California	✓		✓		✓				✓	✓			
Colorado	✓				✓			✓					✓
Connecticut	✓		✓		✓					✓			✓
Delaware	✓				✓	✓		✓					
District of Columbia	✓				✓			✓					
Florida	✓	✓	✓		✓			✓	✓	✓			✓
Georgia	✓		✓		✓					✓			
Guam	✓				✓	✓		✓					
Hawaii	✓		✓		✓					✓			
Idaho	✓		✓		✓	✓				✓			
Illinois	✓		✓		✓					✓			✓
Indiana	✓				✓			✓					
Iowa	✓		✓		✓			✓		✓			
Kansas	✓				✓			✓					
Kentucky	✓		✓		✓					✓			
Louisiana*													
Maine*													
Maryland	✓	✓			✓					✓			✓
Massachusetts	✓						✓			✓			✓
Michigan	✓				✓			✓					
Minnesota	✓				✓			✓					
Mississippi	✓	✓	✓			✓							
Missouri	✓				✓			✓					
Montana	✓		✓		✓								

* Not regulated

120. Agency Responsible for Licensing											
Organization of Administrative Unit				Licensing Agency			Implementing Subdivision				Local Jurisdictions
Levels				Social Services/ Human Resources Dept.	Health Department	Other	State	County	Regional / District	Local	
State	County	Regional / District	Local								
Nebraska	✓			✓			✓				
Nevada	✓			✓			✓				✓
New Hampshire	✓		✓	✓	✓				✓		
New Jersey *	✓			✓							
New Mexico *	✓			✓							
New York	✓		✓	✓					✓		✓
North Carolina	✓			✓		✓	✓				
North Dakota	✓			✓				✓			
Ohio *	✓			✓			✓				✓
Oklahoma	✓			✓			✓				
Oregon	✓			✓							✓
Pennsylvania	✓			✓					✓		
Puerto Rico	✓			✓			✓		✓		
Rhode Island	✓			✓					✓		
South Carolina	✓			✓				✓			
South Dakota	✓		✓	✓					✓		
Tennessee	✓		✓	✓					✓		
Texas	✓		✓	✓					✓		
Utah	✓		✓	✓					✓		
Vermont	✓			✓			✓				
Virgin Islands	✓			✓			✓				
Virginia	✓		✓	✓					✓		
Washington	✓		✓	✓		✓			✓		
West Virginia	✓			✓							✓
Wisconsin	✓		✓	✓			✓		✓		
Wyoming	✓			✓				✓			

States	310. General Administration							320. Personnel				330. Nondiscrimination						340. Records Requirements																				
	General Requirements							Constraints Because of:				Against Children			Against Adults			Children					Staff		Eligibility & Enrollment			Confidentiality of Records										
	Staff Responsibilities Defined	Agency Notification of Changes	Admin. Reports to Agencies	Reports on Accidents/Fire	Display of License	Other	Telephone	Proof of Operator Financial Capabilities	Insurance	Publication of Personnel Policies	Child Abuse/Neglect	Moral Turpitude	Offense Against Person	Other	Race/Ethnic Origin	Religion	Other	Race/Ethnic Origin	Sex	Religion	Handicap	Other	Identifying Data	Emergency Medical Authorization Release of Child	Health	Daily Attendance	Other		Employment Records	Identifying Data	Health	Conference	Visit by Parents/Child	Health Exam	Child Abuse Reporting	Confidentiality of Records		
Alabama																																						
Alaska	✓	✓													✓			✓						✓														
Arizona*																																						
Arkansas	✓																																					
California																																						
Colorado											✓																											
Connecticut		✓									✓																											
Delaware		✓									✓																											
Dist. of Columbia																																						
Florida											✓																											
Georgia		✓																																				
Hawaii																																						
Idaho																																						
Illinois																																						
Indiana		✓																																				
Iowa											✓	✓																										
Kansas																																						
Kentucky	✓	✓																																				
Louisiana *																																						
Maine *																																						
Maryland												✓																										
Massachusetts		✓	✓								✓				✓	✓	✓																					
Michigan	✓																																					
Minnesota			✓								✓	✓			✓	✓	✓																					
Mississippi																																						
Missouri																																						
Montana																																						

* Not regulated

States	310. General Administration								320. Personnel				330. Nondiscrimination						340. Records Requirements																		
	General Requirements								Constraints Because of:				Against Children			Against Adults			Children				Staff		Eligibility (Enrollm)												
	Staff Responsibilities Defined	Agency Notification of Changes	Admin. Reports to Agencies	Reports on Accidents/ Fire	Display of License	Other	Telephone	Proof of Operator Financial Capabilities	Insurance	Publication of Personnel Policies	Child Abuse/Neglect	Moral Turpitude	Offense Against Person	Other	Race/Ethnic Origin	Religion	Other	Race/Ethnic Origin	Sex	Religion	Handicap	Other	Identifying Data	Emergency Medical Authorization	Release of Child	Health	Daily Attendance	Other	Employment Records	Identifying Data	Health	Conference	Visit by Parents/Child	Health Exam	Child Abuse Reporting	Confidentiality of Records	
Nbraska																																					
Nevada	✓						✓				✓	✓	✓	✓										✓	✓	✓	✓		✓								✓
New Hampshire											✓																										
New Jersey*																																					
New Mexico *																																					
New York																		✓																			✓
North Carolina											✓	✓																									
North Dakota							✓	✓					✓												✓	✓											✓
Ohio *																																					
Oklahoma							✓	✓			✓		✓											✓	✓	✓	✓										✓
Oregon				✓			✓	✓			✓		✓				✓							✓	✓	✓	✓										✓
Pennsylvania				✓			✓	✓			✓		✓											✓	✓	✓	✓										✓
Puerto Rico			✓				✓	✓																													
Rhode Island	✓						✓	✓																✓	✓	✓	✓										✓
South Carolina							✓	✓																✓	✓	✓	✓										✓
South Dakota	✓		✓				✓	✓																✓	✓	✓	✓										
Tennessee					✓		✓	✓																✓	✓	✓	✓										✓
Texas							✓	✓																✓	✓	✓	✓										✓
Utah							✓	✓																✓	✓	✓	✓										✓
Utah							✓	✓																✓	✓	✓	✓										✓
Vermont							✓	✓																✓	✓	✓	✓										✓
Virgin Islands			✓				✓	✓																✓	✓	✓	✓										✓
Virginia							✓	✓																✓	✓	✓	✓										✓
Washington							✓	✓																✓	✓	✓	✓										✓
West Virginia							✓	✓																✓	✓	✓	✓										✓
Wisconsin							✓	✓																✓	✓	✓	✓										✓
Wyoming				✓			✓	✓																✓	✓	✓	✓										✓

*Not regulated

410. Staff/Child Ratio Requirements

States	Required Staff/Child Ratio	Staff/Child Ratio as of March, 1981			Special Requirements			Methods of Compelling		
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Alabama		0 - 6 years	6	1						✓
Alaska		0 - 14 years	8	1	No more than two children may be under age 2, no more than five children may be unrelated to the caregiver, and no more than eight children may be under age 12.					✓
		2 - 14 years	10	1	No more than six children may be unrelated to the caregiver.					
Arizona*										
Arkansas		0+ years	5-6	1	Children must be from five or more families and no more than three children may be under 2½ years.					✓
		0+ years	7	1	No more than two children may be under 2½ years.					
		0+ years	8	1	No more than one child may be under 2½ years.					
		0+ years	9-14	2	No more than four children may be under 2½ years.					
		0+ years	15-16	2	No more than two children may be under 2½ years.					
					The provider's own children are counted in computing staff/child ratio.					

410. Staff/Child Ratio Requirements

States	Required Staff	Staff/Child Ratio as of March, 1981			Special Requirements			Methods of Computing		
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
California		0+ years	6	1	There may be no more than two infants. The provider's own children under 12 years old are counted in staff/child ratio.					
Colorado		Birth - 2½ years	4	1	Variable ratio of children under 1 year to children between 1 and 2½ years.					✓
		Birth - 2½ years	6	2	No more than three children shall be between birth and 1 year.					
		2½+ years	6	1	An additional two school age children may be accepted for care, except during summer vacations. Staff/child ratios include the provider's own children.					
Connecticut		0+ years	6	1	No more than two children shall be under age 2. Otherwise, staff/child ratio is 1:5.					✓
Delaware		0+ years	6	1	No more than three infants shall be cared for by one person. The provider's own children are included in staff/child ratio.					

410. Staff/Child Ratio Requirements

States	Required Staff	Staff/Child Ratio as of March, 1981			Special Requirements			Methods of Computing		
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
District of Columbia		0+ years	5	1	No more than two infants shall be in care. Staff/child ratio includes the provider's own children.					✓
Florida	✓									
Georgia		0+ years	6	1	When there are three or more children under 2½ years in care in addition to older children, there shall be an additional staff person. Staff/child ratio includes the provider's own children.					✓
Guam		Infancy - 6 years	5	1	No more than two children may be under 2 years of age.					✓
		3 - 14 years	6	1	All staff/child ratios include the provider's own children under 14 years old.					
Hawaii		0+ years	5	1	Does not include the provider's own children. However, no more than eight children, including the provider's own may be cared for. Unless a second caregiver is present, no more than two children under age two may be cared for including the provider's own children.					✓

410. Staff/Child Ratio Requirements										
States	Required Spec.	Staff/Child Ratio as of March, 1981				Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Idaho		0+ years	6	1	Does not include the provider's own children. No more than 10 children, including the provider's own children, may be in care.					✓
Illinois		0+ years	8	1	Unless a second caregiver is present, no more than four may be under 5 years old, and no more than two may be under 2 years old.					✓
Indiana		0+ years	6	1	Does not include the provider's own children, No more than 10 children may be in care including the provider's own.					✓
Iowa		0+ years	6	1	Includes the provider's own children except those who regularly attend school. No more than four children under 2 years of age may be in care.					✓

12

410. Staff/Child Ratio Requirements

States	Regulating Agency	Staff/Child Ratio as of March, 1981			Special Requirements			Methods of Computing		
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Kansas		0+ years	6	1	The number of children is reduced by one for each infant in care in excess of one infant. Four additional school age children may be enrolled for care. Staff/child ratio includes the provider's own children.					
Kentucky		Under 1 year	6	1	When only one staff member is present in the facility, the age of the youngest child determines the staff/child ratio. The provider's own children are included in computing staff/child ratio.					
		1 - 2 years	6	1						
		2 - 3 years	8	1						
		3 - 4 years	10	1						
		4+ years	12	1						
Louisiana*										
Maine*										

13

410. Staff/Child Ratio Requirements

States	Required Spec.	Staff/Child Ratio as of March, 1981			Special Requirements			Methods of Computing		
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Maryland	✓									
Massachusetts		0+ years	6	1	Includes provider's own children. No more than two children under 2 years of age may be in care.					✓
Michigan		0+ years	6	1	Includes the provider's own children. No more than two children in care may be under 12 months.					✓
Minnesota		0+ years	5	1	Includes the provider's own children. If more than two infants are in care, staff/child ratio is 1:4 Two additional school-age children may be in care for limited times.					✓
Mississippi	✓									
Missouri		0+ years	6	1	No more than three children the age of 2 may be in care.					✓
Montana		0+ years	6	1	Includes the provider's own children. No more than 2 children under 2 years of age shall be in care.					✓

410. Staff/Child Ratio Requirements

States	Required Staff	Staff/Child Ratio as of March, 1980				Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Nebraska		Infants	4	1	Applies only when care is given only to infants; includes provider's own children under 8 years.					✓
		School-age	10	1	Applies only when care is given only to school-age children; includes caregiver's own children under 8 years.					
		0+ years	8	1	Includes caregiver's own children under 8 years; no more than two children may be under 18 months.					
Nevada		0+ years	6	1						✓
New Hampshire		0+ years	6	1	Ratio applies if: no more than two children are under 2½ years and no more than one child is between 1½ and 3 years.					✓
		0+ years	4	1	no more than two children are under 1½ years and no more than four children are under 3 years.					
		3+ years	6	1						
		0+ years	12	2	no more than three children are under 18 months.					
New Jersey*										
New Mexico*										

15

410. Staff/Child Ratio Requirements										
States	Regulations or State Code	Staff/Child Ratio as of March, 1981				Special Requirements			Methods of Computing	
		Age of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enroll- ment	Atten- dance
New York		0+ years	6	1	No more than two children under 2 years of age may be in care. Where one or more of the children is under 3 years, no more than five children may be in care.					✓
North Carolina		0+ years	6	1						✓
North Dakota		0+ years	6	1	No more than three children may be under the age of 2.		✓			✓
		0+ - 2 years	4	1	The provider's own children over the age of 6 years may also be in care.					
		2+ years	7	1	An additional three school age children may also be in care.					
		0+ years	12	2	No more than six children may be under the age of 2.					
		0 - 2 years	8	2	The provider's own children over the age of 6 years may also be in care. The provider's own children under age 6 are counted in staff/child ratio.					
Ohio*										
Oklahoma		0+ years	5	1	Includes provider's own children.					✓

410. Staff/Child Ratio Requirements									
States	Required Spec.	Staff/Child Ratio as of March, 1981			Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment
Oregon		3+ years	6	1					✓
		0+ years	5	1	No more than two children may be under 2 years old.				
Pennsylvania		0+ years	6	1	No more than four children may be under 36 months.			✓	✓
Puerto Rico	✓								
Rhode Island	✓								
South Carolina		0+ years	6	2	Includes the provider's own children.				✓
South Dakota		0 - 3 years	4	1	Applies only to facilities receiving federal or state funds; not specified for other facilities.				✓
		3 - 14 years	6	1					
Tennessee		0+ years	7	1	Does not include the provider's own children; however, if more than seven children are in care, including the provider's children, a second adult must be present. In addition if there are more than four children under 2 years old in care, another adult must be present.				✓
Texas		Registered: 18+ months	12	1	No more than six children less than 5 years old may be in care.				✓

* Not regulated

410. Staff/Child Ratio Requirements										
States	Number of Centers	Staff/Child Ratio as of March, 1981				Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Texas (cont.)		0+ years	10	1	If one infant is in care, no more than five children between 1½ - 5 years may be in care.					
		0+ years	8	1	If two infants are in care, no more than four children between 1½ - 5 years may be in care.					
			7	1	If three infants are in care, no more than three children between 1½ - 5 years may be in care.					
			6	1	If four infants are in care, no more than two children 1½ years and older may be in care.					
					When only one caregiver is present, no more than four infants may be in care.					
			Licensed: 0+ years	12	2					
Utah		0, - 18 months	4	1						
		0+ years	6	2						
		0+ years	6	1	No more than two children under the age of 2 years may be in care.					✓
Vermont		0 - 16 months	6	1	No more than two children under 2 years may be in care unless a second adult is present					✓

18

410. Staff/Child Ratio Requirements										
States	Districts (States)	Staff/Child Ratio as of March, 1981				Special Requirements			Methods of Computing	
		Age of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Virgin Islands		0 - 3 years	5	1	Includes provider's own children.					✓
		0+ years	6	1	No more than three children may be under 1½ years.					
Virginia		0 - 2 years	4	1	Includes the provider's own children.					✓
		2+ years	6	1						
Washington	✓									
West Virginia		0+ years	6	1	Includes the provider's own children under 14 years. There may be two children under 2 years.					✓
Wisconsin		0+ years	8	1	Ratios apply if: no more than one child is under 30 months of age.					✓
			6	1	no more than two children are under 30 months of age.					
			5	1	no more than three children are under 30 months of age.					
			4	1	all children in care are under 30 months of age.					

2
19

410. Staff/Child Ratio Requirements

States	Not Specified	Staff/Child Ratio as of March, 1981			Special Requirements			Methods of Computing		
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Wisconsin (cont.)					No more than three children under 1 year of age may be in care at any one time.					
Wyoming		0+ years	6	1	There may be no more than 3 children under age 2 years.		✓			✓

20

420. Group Size							
Group Size as of March, 1981						Methods of Computing Group Size	
Not Specified	Age of Children	No. of Children	Variations Permitted			Enrollment	Attendance
			Limited Time	Meal Service	Specialized Activities		
Alabama	✓						
Alaska	✓						
Arizona*							
Arkansas	✓						
California	✓						
Colorado	✓						
Connecticut	✓						
Delaware	✓						
District of Columbia		0+ years	5				✓
Florida	✓						
Georgia		0+ years	6				✓
Guam	✓						
Hawaii		0+ years	5				✓
Idaho		0+ years	10				✓
Illinois		0+ years	8				✓
Indiana		0+ years	10				✓
Iowa		0+ years	6				✓

* Not regulated

420. Group Size							
Group Size as of March, 1981						Methods of Computing Group Size	
Not Specified	Age of Children	No. of Children	Variations Permitted			Enrollment	Attendance
			Limited Time	Meal Service	Specialized Activities		
✓							
✓							
✓							
✓							
✓							
235 ✓	0+ years	5					✓
✓							
✓							
✓							
✓							
✓							
✓							
✓							
✓							
✓							

420. Group Size							
Group Size as of March, 1981						Methods of Computing Group Size	
Not Specified	Age of Children	No. of Children	Variations Permitted			Enrollment	Attendance
			Limited Time	Meal Service	Specialized Activities		
North Carolina	✓						
North Dakota	✓						
Ohio*							
Oklahoma	✓						
Pennsylvania	✓						
Puerto Rico	✓						
Rhode Island	✓						
South Carolina	✓						
South Dakota	✓						
Tennessee	✓						
Texas	✓						
Utah	✓						
Vermont		0 - 16 years	6				✓
Virgin Islands	✓						
Virginia	✓						
Washington	✓						
West Virginia	✓						

23

420. Group Size							
Group Size as of March, 1981						Methods of Computing Group Size	
NOT Specified	Age of Children	No. of Children	Variations Permitted			Enrollment	Attendance
			Limited Time	Meal Service	Specialized Activities		
Wisconsin	✓						
Wyoming	✓						

24

510. Child Caregiver Staff Qualifications

25 States

States	Min. Age	Health								Education							Experience									
		Med. Exam		TB Exam		VD Exam		Other		No Requirements	Able to Read and Write	HS Diploma /GED	Associate of Arts	CD Courses /Training	BS or BA	CDA Credential	First Aid	No Requirements	Type		No. of Years					
		Initial	Periodic	Initial	Periodic	Initial	Periodic	Initial	Periodic										Child Care	Other	Not Specified	0 - 1	2 - 3	4 or more		
Alabama	AM	✓	✓	✓	✓	✓	✓										✓									
Alaska	18			✓	✓																					
Arizona*																										
Arkansas									✓								✓									
California	18								✓								✓									
Colorado	18	✓	✓						✓								✓									
Connecticut	18	✓							✓																	
Delaware	NS		✓	✓	✓																					
District of Columbia	18	✓	✓	✓					✓							✓	✓									
Florida		✓		✓	✓				✓								✓									
Georgia	16	✓	✓	✓					✓								**									
Guam	NS	✓		✓					✓								**									
Hawaii	NS	✓		✓					✓								✓									
Idaho	NS								✓								✓									
Illinois	18	✓	✓	✓					✓								✓									
Indiana	NS	✓							✓								✓									
Iowa	18	✓	✓						✓								✓									
Kansas	18	✓	✓	✓					✓								✓									
Kentucky	NS			✓												✓	✓									
Louisiana *																	✓									
Maine *																	✓									
Maryland	NS	✓	✓	✓					✓								✓									
Massachusetts	18	✓							✓									✓							✓	
Michigan	18	✓	✓	✓	✓				✓								✓									
Minnesota	18	✓		✓					✓								✓									
Mississippi	18								✓								✓									
Missouri	18	✓	✓	✓	✓				✓								✓									
Montana	NS	✓							✓								✓									

† Indicates degree required in Child Development
 * Not regulated

†† See state profile
 ** No specific requirements

510. Child Caregiver Staff Qualifications

States	Min. Age	Health						Education							Experience									
		Med. Exam		TB Exam		VD Exam		Other		No Requirements	Able to Read and Write	HS Diploma/GED	Associate of Arts	CD Courses/Training	BS or BA	CDA Credential	First Aid	No Requirements	Type		No. of Years			
		Initial	Periodic	Initial	Periodic	Initial	Periodic	Initial	Periodic										Child Care	Other	Not Specified	0 - 1	2 - 3	4 or more
Nevada	19									✓							✓							
Nevada	16	✓	✓	✓	✓												✓							
New Hampshire	18	✓	✓	✓	✓					✓														
New Jersey*	18									✓														
New Mexico*	NS																							
New York	NS	✓		✓					✓										✓		✓			
North Carolina	NS																							
North Dakota	14								✓												✓			
Ohio*	18																							
Oklahoma	18	✓								✓											✓	✓		
Oregon	18			✓					✓								✓							
Pennsylvania	18	✓	✓	✓	✓		✓	✓	✓								✓							
Puerto Rico	NS								✓								✓							
Rhode Island	21			✓	✓		✓												✓		✓			
South Carolina	14	✓	✓	✓	✓				✓								✓							
South Dakota	14								✓								✓							
Tennessee	18	✓		✓																				
Texas	18			✓	✓				✓												✓	✓		
Utah	18			✓	✓		✓			✓														
Vermont	18	✓	✓	✓	✓								✓			✓								
Virgin Islands	18								✓															
Virginia	14	✓	✓	✓	✓												✓							
Washington	18			✓	✓																			
West Virginia	18	✓	✓	✓	✓					✓							✓							
Wisconsin	18	✓											✓											
Wyoming	18	✓	✓	✓	✓				✓												✓	✓		

27

500. Staff Qualifications and Training Requirements (Continued)

FAMILY DAY CARE HOMES

States	520. Program Director Qualifications																											
	Health						Education										Experience											
	Min Age	Med. Exam	TB Exam	VD Exam	Other		No Requirements	1. 11th Grade	H.S. Diploma/GED	Associate of Arts	C.D. Courses/Training	BS or BA	BS or BA in Bus. Admin.	CDA, Credential	Masters Degree	First Aid	No Requirements	Type		No. of Years								
		Initial	Periodic	Initial	Periodic	Initial												Periodic	Child Care	Admin./Management	Other	Not Specified	0-1	2-3	4 or more			
Nebraska	19																	✓										
Nevada	18	✓	✓	✓					✓	✓										✓		✓						
New Hampshire	18	✓	✓	✓																						✓	18	
New Jersey *																												
New Mexico *																												
New York	NS	✓	✓			✓														✓								
North Carolina	NS																											
North Dakota	18					✓												✓										
Ohio *																												
Oklahoma	18	✓				✓														✓								
Oregon	18		✓			✓													✓									
Pennsylvania	18	✓	✓	✓																								
Puerto Rico	21	✓	✓			✓																						
Rhode Island	21		✓	✓		✓																						
South Carolina	AM	✓	✓	✓		✓																				✓	✓	
South Dakota	18	✓	✓	✓		✓																						
Tennessee	18	✓				✓																						
Texas	18					✓																						
Utah	18		✓	✓		✓																						
Vermont	18	✓	✓	✓		✓				✓																✓		
Virgin Islands	21					✓																						
Virginia	18	✓	✓	✓		✓																						
Washington	21		✓	✓		✓																						
West Virginia	18	✓	✓	✓		✓																						
Wisconsin	18	✓				✓				✓																		
Wyoming		✓	✓	✓		✓																				✓	✓	

530. Support Staff Qualifications											
Other Consultants/Staff								Type of Requirements			
Food Service	Medical	Social Services	Driver	Aides	Volunteers	Others	Age	Health			
								Med. Exam	TB Exam	VD Exam	
Spec. Ed/Experience											

* degree must be in Early Childhood/Child Development

* Not regulated

540. Post Employment/In Service: Orientation and Training																	
Director						Child Caregiver Staff						Support Staff					
Orientation		In-Service		First Aid		Orientation		In-Service		First Aid		Orientation		In-Service		First Aid	
Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional
States																	
Nebraska						✓						✓					
Nevada						✓						✓					
New Hampshire																	
New Jersey *																	
New Mexico *																	
New York																	
North Carolina																	
North Dakota				✓				✓									
Ohio *																	
Oklahoma																	
Oregon																	
Pennsylvania																	
Puerto Rico																	
Rhode Island																	
South Carolina																	
South Dakota		✓														✓	
Tennessee																	
Texas																	
Utah				✓													
Vermont										✓							
Virgin Islands																	
Virginia																	
Washington				✓				✓									
West Virginia																	
Wisconsin				✓		✓		✓				✓					
Wyoming																	

30

* Not regulated

610. Program Requirements																										
States	Program of Activities						Program Equipment and Materials						Nap Provision						Discipline and Guidance							
	Program Requirements	Written Schedule of Activities	Active/Outer Play	Outdoor Play Required	Regular Routines	Maximum Hours in Care	Indoor				Outdoor		Required	Substitute Provisions Allowed for Naps	Indy. Cots, Beds Required	Mats Permitted	Space Required Between Cots	Sharing Beds Prohibited	Reduced Staff/Child Ratio Permitted	Prohibiting Use of:						
							Interest Areas	Defined Categories of Materials & Equipment	Specified Amounts	Child-Size Equipment Accessible to Children Where Appropriate	Climbing	Riding								Sandbox	Spanking/Hitting	Shaking	Threatening/Humiliating Behavior	Food	Punishment Associated with Toilet Training	Other
Alabama	✓				✓							✓	✓					✓	✓	✓	✓	✓	✓	✓	✓	✓
Alaska			✓	✓		✓						✓					✓		✓	✓	✓					✓
Arizona *																										
Arkansas	✓	✓	✓	✓								✓		✓	✓	✓			††							✓
California																										✓
Colorado			✓	✓									✓		✓						✓	✓			✓	✓
Connecticut			✓	✓									✓		✓						✓	✓			✓	✓
Delaware																										✓
District of Columbia	✓		✓	✓	✓								✓													✓
Florida													✓			✓									✓	✓
Georgia	✓		✓	✓									✓								✓				✓	✓
Guam	✓												✓												✓	✓
Hawaii	✓			✓	✓								✓	✓		✓									✓	✓
Idaho	✓			✓	✓								✓								✓	✓			✓	✓
Illinois	✓		✓		✓	✓							✓		✓						✓	✓			✓	✓
Indiana	✓												✓												✓	✓
Iowa	✓		✓										✓												✓	✓
Kansas	✓		✓										✓												✓	✓
Kentucky	✓			✓	✓								✓								✓	✓			✓	✓
Louisiana *																										✓
Maine *																										✓
Maryland	✓												✓												✓	✓
Massachusetts	✓	✓	✓	✓									✓	✓	✓						✓	✓			✓	✓
Michigan	✓		✓	✓	✓								✓								✓	✓			✓	✓
Minnesota	✓			✓				✓					✓								✓	✓			✓	✓
Mississippi									✓				✓		✓						✓	✓			✓	✓
Missouri	✓			✓	✓								✓		✓						✓	✓			✓	✓
Montana																										✓

610. Program Requirements																								
Program of Activities							Program Equipment and Materials						Nap Provision					Discipline and Guidance						
States	Program Requirements	Written Schedule of Activities	Active/Quiet Play	Outdoor Play Required	Regular Routines	Maximum Hours in Care	Indoor				Outdoor		Required	Substitute Provisions Allowed for Naps	Indv. Cots, Beds Required	Mats Permitted	Space Required Between Cots	Sharing Beds Prohibited	Reduced Staff/Child Ratio Permitted	Prohibiting Use of:				
							Interest Areas	Defined Categories of Materials & Equipment	Specified Amounts Accessible to Children	Child-Size Equipment Where Appropriate	Climbing	Riding								Sandbox	Spanking/Hitting	Shaking	Threatening/Humiliating Behavior	Food
Nebraska	✓		✓	✓								✓							✓					
Nevada	✓		✓	✓				✓			✓	✓				✓			✓	✓				
New Hampshire	✓		✓		✓							✓							✓	✓				
New Jersey *																				✓				
New Mexico *																								
New York	✓			✓								✓												
North Carolina																								
North Dakota	✓		✓	✓								✓							✓	✓				
Ohio *																								
Oklahoma	✓																		✓	✓				
Oregon	✓		✓	✓	✓														✓	✓				
Pennsylvania							✓					✓							✓	✓				
Puerto Rico	✓		✓	✓	✓							✓												
Rhode Island	✓											✓							✓	✓				
South Carolina	✓		✓		✓							✓		✓					✓	✓				
South Dakota	✓		✓																	✓				
Tennessee				✓	✓							✓		✓				††	✓	✓				
Texas	✓		✓	✓	✓	✓						✓		✓					✓	✓				
Utah	✓		✓	✓	✓			✓				✓		✓					✓	✓				
Vermont	✓		✓	✓	✓					✓	✓	✓		✓					✓	✓				
Virgin Islands			✓	✓	✓							✓		✓										
Virginia	✓		✓	✓	✓		✓					✓		✓					✓	✓				
Washington	✓		✓	✓	✓		✓			✓	✓	✓		✓					✓	✓				
West Virginia	✓		✓	✓	✓							✓		✓					✓	✓				
Wisconsin	✓		✓	✓	✓							✓		✓			††	✓	✓	✓				
Wyoming																				✓				

32

States	710. Health																																					
	General		Health Assessments			Immunizations							Sanitation					Care of Sick Children			Medication and Special Diet Provisions					Waiver of Reqs.												
	Requirements for Family of Staff	Actions Against Contagious Diseases	Hyg. Exam	TB	Other	Required	Type					To be Received:			Booster or Follow-Up	Disposal of Garbage/Trash	Use of Pesticides	Potable Water	Toilet Articles	Pets	Smoking	Linens	DAILY ILLNESS SCREENING	Temporary Isolation	Notification of Parents	Emergency Treatment	Proh. Extended Care	Medication			Special Diet		Religion	Medical Reasons	Other			
							Measles	Mumps	Rubella	Diphtheria	Pertussis	Tetanus	Other	Upon Enrollment														1 mo. following	3 mo. following	Other	Not Specified	Labeling of Medication				Written Instructions for Administering	Permission from Parents	Non-Prescription Drugs Without Par. Consent
Alabama		✓	✓	✓		✓																✓	✓	✓														
Alaska						✓																													✓	✓	✓	
Arizona *						✓																																
Arkansas						✓																																
California																																						
Colorado	✓		✓	✓																																		
Connecticut	✓		✓	✓																																		
Delaware	✓		✓	✓																																		
Dist. of Col.			✓	✓																																		
Florida		✓	✓	✓																																		
Georgia		✓	✓	✓																																		
Guam			✓	✓																																		
Hawaii			✓	✓																																		
Idaho			✓	✓																																		
Illinois			✓	✓																																		
Indiana		✓	✓	✓																																		
Iowa		✓	✓	✓																																		
Kansas		✓	✓	✓																																		
Kentucky		✓	✓	✓																																		
Louisiana*			✓	✓																																		
Maine*			✓	✓																																		
Maryland			✓	✓																																		
Massachusetts			✓	✓																																		
Michigan	✓	✓	✓	✓																																		
Minnesota			✓	✓																																		
Mississippi			✓	✓																																		
Missouri	✓		✓	✓																																		
Montana			✓	✓																																		

* Not regulated

States		710. Health																																										
		General		Health Assessm.				Immunizations							Sanitation					Care of Sick Children			Medication and Special Diet Provisions				Waiver of Reqmts.																	
Requirements for Family of Staff		Actions Against Contagious Diseases		Phys. Exam	TB	Other	Type				To be Received:			Booster or Follow-Up	Disposal of Garbage/Trash	Use of Pesticides	Potable Water	Toilet Articles	Pets	Smoking	Linen	DAILY ILLNESS SCREENING	Temporary Isolation	Notification of Parents	Emergency Treatment	Preh. Extended Care	Not Specified	Labeling of Medication		Written Instructions for Administering		Permission from Parents		Non-Prescription Drugs Without Par. Consent		Not Specified	Special Diet		Because of:					
		Initial	Periodic	Initial	Periodic	Initial	Periodic	Required	Measles	Mumps	Rubella	Diphtheria	Pertussis	Tetanus	Other	Upon Enrollment	1 mo. following	3 mo. following	Other	Not Specified																								
Nebraska																																												
Nevada																																												
New Hampshire																																												
New Jersey*																																												
New Mexico *																																												
New York																																												
North Carolina																																												
North Dakota																																												
Ohio*																																												
Oklahoma																																												
Oregon																																												
Pennsylvania																																												
Puerto Rico																																												
Rhode Island																																												
South Carolina																																												
South Dakota																																												
Tennessee																																												
Texas																																												
Utah																																												
Vermont																																												
Virgin Islands																																												
Virginia																																												
Washington																																												
West Virginia																																												
Wisconsin																																												
Wyoming																																												

* Not regulated

720. Safety																														
States	General Safety Requirements						Fire Safety Requirements					Transportation			Safety Requirements for Equipment			Water Activities			Emergency Procedures									
	Restraints on Stairs, Porches	Lead Paint	Storage of Hazardous Materials	Enclosed Outdoor Area	Electrical Outlets	Other	Fire Drills	Fire Extinguishers	Flame Spread Rating for Con.	Smoke Detector/Fire Alarm	Sprinkler System	Driver Requirements	Special Staff/Child Ratios	Use of Restraint System	Insurance	Vehicle Requirements	Sturdy Construction	No Sharp or Pointed Objects	Surface Area - Outdoors	Anchored Outdoor Equipment	Enclosed Pools	Water Depth Restrictions	Special Staff/Child Ratios	Life Saving Devices Reqmts.	Procedures on File	Physician on Call	Emergency Telephone Nos.	Plan for Substitute Staffing	Written Reports	First Aid Supplies Required
Alabama			✓	✓	✓	✓										✓														✓
Alaska			✓	✓				✓																✓						✓
Arizona*			✓																											
Arkansas		✓	✓		✓	✓	✓								✓				✓					✓			✓			✓
California	✓		✓	✓		✓	✓		✓											✓				✓			✓			
Colorado	✓		✓			✓	✓																	✓						
Connecticut						✓	✓																	✓			✓			✓
Delaware								✓																		✓				
District of Columbia	✓		✓				✓	✓																✓						✓
Florida		✓	✓	✓		✓											✓				✓			✓			✓			✓
Georgia				✓		✓																		✓			✓			✓
Guam																														
Hawaii			✓																											✓
Idaho		✓	✓					✓																						✓
Illinois		✓	✓		✓								✓			✓								✓			✓			✓
Indiana						✓																								
Iowa			✓		✓		✓																	✓						✓
Kansas			✓					✓																✓						
Kentucky												✓	✓	✓	✓															✓
Louisiana*																														
Maine*																														
Maryland	✓	✓	✓		✓																			✓						
Massachusetts	✓	✓	✓		✓	✓		✓									✓			✓				✓						✓
Michigan			✓																											
Minnesota			✓	✓			✓				✓		✓	✓	✓									✓		✓				✓
Mississippi		✓	✓		✓		✓										✓				✓			✓						✓
Missouri*		✓	✓			✓											✓				✓						✓			✓
Montana																														

35

93

720. Safety																																		
States	General Safety Requirements					Fire Safety Requirements			Transportation			Safety Requirements for Equipment			Water Activities		Emergency Procedures																	
	Restraints on Stairs, Porches	Lead Paint	Storage of Hazardous Materials	Enclosed Outdoor Area	Electrical Outlets	Other	Fire Drills	Fire Extinguishers	Flame Spread Rating for Con.	Smoke Detector/Fire Alarm	Sprinkler System	Driver Requirements	Special Staff/Child Ratios	Use of Restraint System	Insurance	Vehicle Requirements	Sturdy Construction	No Sharp or Pointed Objects	Surface Area - Outdoors	Anchored Outdoor Equipment	Enclosed Pools	Water Depth Restrictions	Special Staff/Child Ratios	Life Saving Devices Reqmts.	Procedures on File	Physician on Call	Emergency Telephone Nos.	Plan for Substitute Staffing	Written Reports	First Aid Supplies Required				
Nebraska			✓	✓			✓		✓		✓		✓																					
Nevada	✓	✓	✓			✓	✓				✓		✓					✓			✓													
New Hampshire	✓	✓	✓			✓	✓				✓		✓				✓				✓													
New Jersey*						✓	✓																											
New Mexico*																																		
New York			✓			✓	✓																											
North Carolina																																		
North Dakota	✓		✓			✓			✓					✓											✓									
Ohio*																																		
Oklahoma	✓		✓			✓	✓						✓		✓																			
Oregon	✓		✓			✓	✓						✓		✓																			
Pennsylvania			✓			✓	✓						✓				✓	✓	✓						✓									
Puerto Rico				✓																														
Rhode Island	✓	✓	✓			✓							✓		✓		✓	✓																
South Carolina	✓	✓	✓	✓		✓	✓	✓									✓	✓	✓						✓									
South Dakota																																		
Tennessee											✓				✓		✓	✓	✓															
Texas			✓			✓	✓								✓																			
Utah			✓			✓	✓								✓																			
Vermont			✓										✓		✓										✓									
Virgin Islands																	✓																	
Virginia																																		
Washington		✓	✓			✓	✓					✓	✓	✓			✓	✓						✓										
West Virginia						✓																												
Wisconsin			✓			✓	✓					††					✓	✓						✓										
Wyoming	✓	✓	✓			✓	✓																	✓										

810. Nutrition											
Nutritional Requirements							Waiver of Requirements				
Status	Hot Food Required	Canned Food Permitted	Nationally Rec. FDA	Snacks	Restrictions on Type of Milk Served	Supplements to Food Provided by Parents	Time Between Food Service	Not Specified	Medical	Provision of Food by Parents	Other
Nebraska			✓	✓	✓		✓	✓			
Nevada			✓	✓							
New Hampshire			✓	✓						✓	
New Jersey *											
New Mexico *											
New York	✓		✓	✓							
North Carolina											
North Dakota			✓			✓					
Ohio *											
Oklahoma			✓	✓			✓				
Oregon			✓	✓	✓		✓				
Pennsylvania				✓			✓				
Puerto Rico				✓				✓			
Rhode Island					✓						✓
South Carolina							✓				✓
South Dakota			✓	✓							
Tennessee				✓	✓						✓
Texas											
Utah			✓				✓				✓
Vermont				✓							
Virgin Islands											
Virginia				✓							✓
Washington			✓	✓	✓	✓					
West Virginia			✓	✓	✓						
Wisconsin			✓	✓	✓		✓				
Wyoming		✓	✓		✓						

820. Food Preparation						
Food Preparation and Service Requirements						
Written Menu Required	Posted Menu Required	Food Storage Reqmts.	Dishwashing/Drying Requirements	Kitchen Separate from Play Area	Cleaning Supplies Stored Separately	Special Requirements for Infants +
		✓				
						✓
		✓				✓
	✓	✓				
						✓
		✓				✓
	✓	✓				✓
	✓	✓				
		✓				
			✓			
	✓	✓				

38

39

States	Not Specified	Services Offered		
		Placement	Information and Referral	Other
Alabama	✓			
Alaska	✓			
Arizona*				
Arkansas	✓			
California	✓			
Colorado	✓			
Connecticut	✓			
Delaware	✓			
District of Columbia	✓			
Florida	✓			
Georgia	✓			
Guam	✓			
Hawaii	✓			
Idaho	✓			
Illinois	✓			
Indiana	✓			
Iowa	✓			
Kansas	✓			
Kentucky	✓			
Louisiana*				
Maine*				
Maryland	✓			
Massachusetts	✓			
Michigan	✓			
Minnesota	✓			
Mississippi	✓			
Missouri*	✓			
Montana	✓			

* Not regulated

Not Specified	Nature of Participation						Information to Parents		
	Parent Conferences	Progress Reports	Parent Involvement in Prog. Planning	Parental Advisory Groups	Observation of Facility	Unlimited Access to Facility	Program Materials	Educational / Stimulation Activities	Safety and Nutrition
✓	✓								
	††								
✓									
✓	✓	✓			✓				
✓									
✓									
✓									
✓									
✓	✓								
✓									
✓							✓		✓
✓									
✓			✓						
✓									
✓									

†† See state profile

40

States	Not Specified	Services Offered		
		Placement	Information and Referral	Other
Nebraska	✓			
Nevada	✓			
New Hampshire	✓			
New Jersey*				
New Mexico*				
New York			✓	
North Carolina	✓			
North Dakota	✓			
Ohio*				
Oklahoma	✓			
Oregon	✓			
Pennsylvania	✓			
Puerto Rico	✓			
Rhode Island	✓			
South Carolina	✓			
South Dakota	✓			
Tennessee	✓			
Texas	✓			
Utah	✓			
Vermont	✓			
Virgin Islands	✓			
Virginia	✓			
Washington			✓	
West Virginia	✓			
Wisconsin	✓			
Wyoming	✓			

Not Specified	Nature of Participation						Information to Parents		
	Parent Conferences	Progress Reports	Parent Involvement in Prog. Planning	Parental Advisory Groups	Observation of Facility	Unlimited Access to Facility	Program Materials	Educational / Stimulation Activities	Safety and Nutrition
✓			✓		✓		✓		
✓									
✓		✓							
✓					✓				
✓									
✓							✓		
✓							✓		
✓									
✓									
✓									
✓							✓		
✓									
✓									
✓									
✓									
✓									

* Not regulated

271

1200. Children with Handicapping Conditions

1300. School Age Children

43

States	Not Specified	1210. Program of Activities			1220. Health & Safety		1230. Staffing		1310. Program of Activities				1320. Health & Safety		
		Based on Professional Advice	Developmental Grouping of Children	Specialized Equipment Requirements	Specialized Construction Requirements	Written Report from Medical Consultant	Special Staff/Child Ratios	Special Staff Qualifications	Not Specified	Afternoon Snack Required	Breakfast	Opportunity to Do Homework	Involvement in Program Planning	Separate Boy/Girl Toilet Facilities	Other
Alabama	✓								✓						
Alaska				✓	✓										
Arizona *															
Arkansas		✓								✓		✓			✓
California	✓								✓						
Colorado	✓								✓						
Connecticut	✓								✓						
Delaware	✓								✓						
District of Columbia	✓								✓			✓			
Florida			††						✓						
Georgia	✓								✓						
Idaho	✓								✓						✓
Illinois					✓	✓	✓			✓		✓			✓
Indiana	✓								✓						
Iowa	✓								✓						
Kansas	✓								✓						
Kentucky	✓								✓						
Louisiana															
Maine †															
Maryland	✓								✓						
Massachusetts		✓							✓						
Michigan	✓								✓						
Minnesota							✓		✓						
Mississippi	✓								✓						
Missouri		✓							✓						
Montana	✓								✓						

* Not regulated

See state profile

1200. Children with Handicapping Conditions

1300. School Age Children

44

States	1210. Program of Activities				1220. Health & Safety		1230. Staffing		1310. Program of Activities				1320. Health & Safety		
	Not Specified	Based on Professional Advice	Developmental Grouping of Children	Specialized Equipment Requirements	Specialized Construction Requirements	Written Report from Medical Consultant	Special Staff/Child Ratios	Special Staff Qualifications	Not Specified	Afternoon Snack Required	Breakfast	Opportunity to Do Homework	Involvement in Program Planning	Separate Boy/Girl Toilet Facilities	Other
Nebraska	✓								✓						
Nevada	✓								✓						
New Hampshire		✓							✓						
New Jersey *									✓						
New Mexico *															
New York	✓								✓						
North Carolina	✓								✓						
North Dakota	✓								✓						
Ohio *															
Oklahoma	✓								++						
Oregon	✓								✓						
Pennsylvania	++	✓	✓	✓	✓	✓			✓						
Puerto Rico	✓								✓						
Rhode Island	✓								✓						
South Carolina	✓								✓						
South Dakota	✓								✓						
Tennessee						✓			✓						
Texas	✓								✓						
Utah	✓								✓						
Vermont	✓								✓					✓	
Virgin Islands	✓								✓						
Virginia	✓								✓						
Washington	✓								✓					✓	
West Virginia	✓								✓						
Wisconsin	✓								✓						
Wyoming	✓								✓						

1410. Space												
States	Minimum Req. Sq. Ft. of Space/Child		Storage for Children's Belongings	Indoor Space						Outdoor Space		
	Indoors	Outdoors		Usable Space			Isolation Space			Fencing	Provisions for Rotating Use	Adjoining Facility Req.
				Basement	Above First Floor	Not Specified	Required	Separate from Play Area	Supervision Req.			
Alabama					✓	✓		✓		✓		
Alaska				✓	✓		✓		✓			
Arizona*												
Arkansas	35	75								✓		
California												
Colorado	35	75		✓			✓			✓		
Connecticut				✓	✓							
Delaware												
District of Columbia	35	60	✓									
Florida	NS	NS								✓		
Georgia	35	NS	✓							✓		
Guam	35	75								✓		
Hawaii	35	NS	✓			✓				✓		
Idaho	35	75 ++								✓		
Illinois	NS	NS		✓								
Indiana	35	50	✓				✓			✓		
Iowa	NS	NS				✓						
Kansas	NS	NS				✓						
Kentucky	35	NS	✓			✓				✓		
Louisiana *												
Maine *												
Maryland	NS	NS				✓						
Massachusetts	150 ++	75 ++				✓						
Michigan	35	400				✓						
Minnesota	NS	NS		✓								
Mississippi	35	70				✓				✓		
Missouri	35	75	✓	✓								
Montana	NS	NS				✓						

1410. Space												
States	Minimum Req. Sq. Ft. of Space/Child		Storage for Children's Belongings	Indoor Space						Outdoor Space		
	Indoors	Outdoors		Usable Space			Inflation Space			Fencing	Provisions for Rotating Use	Adjoining Facility Req.
				Basement	Above First Floor	Not Specified	Required	Separate from Play Area	Supervision Req.			
Nebraska	35	50										
Nevada	35	NS										
New Hampshire	35	NS										
New Jersey*												
New Mexico*												
New York	1											
North Carolina	NS	NS										
North Dakota	35	75										
Ohio*												
Oklahoma	35	75		✓	✓					✓		
Oregon	35	NS					✓			✓		
Pennsylvania	NS	NS										
Puerto Rico	NS	NS										
Rhode Island							✓			✓		
South Carolina	35	75										
South Dakota												
Tennessee	30	50										
Texas	NS	NS										
Utah	35	40										
Vermont	35	75					✓		✓	✓		
Virgin Islands	NS	NS					✓					
Virginia	NS	NS		✓			✓					
Washington	NS	NS										
West Virginia												
Wisconsin	35	75		✓			✓					
Wyoming	35	75										

416

States	1420. Lighting, Ventilation and Temperature							1430. Exits					1440. Toilets and Lavatories												
	Required Lighting Cond. - Ft. Candles			Ventilation		Heat and Air Conditioning		At least 2.	More than 2	Doors Swing Outward	Fire Escape Required	Doors/Pathways Not Blocked	No Requirements	Req. to Be in Building	Potty Chair Requirement	Separate Boy/Girl Facilities	Urinals Permitted	Diaper Flush Counted in Ratios	Child/Tollet Ratio			Child/Lavatory Ratio			
	Less than 15	15-39	40 or More	Not Specified	% of Floor Space/ Windows	Outside Windows Screened	Other												Between 68-75°F	Air Conditioning Required	Heaters Inaccessible to Children	1/10 - 1/20	1/21 - 1/25	1/26 - 1/30	Other
Alabama				✓																					
Alaska			✓					✓								✓			✓						
Arizona *																									
Arkansas								✓			✓								✓						
California							✓																		
Colorado				✓			✓					✓													
Connecticut				✓			✓					✓													
Delaware				✓			✓											✓							
Dist. of Columbia				✓										✓					✓						
Florida				✓			✓												✓						
Georgia				✓								✓							✓						
Guam				✓								✓													
Hawaii				✓								**													
Idaho																									
Illinois				✓																					
Indiana																									
Iowa				✓																					
Kansas				✓				✓																	
Kentucky				✓									**												
Louisiana *																									
Maine *																									
Maryland				✓									✓												
Massachusetts				✓									**												
Michigan				✓									✓												
Minnesota				✓									✓												
Mississippi				✓							✓														
Missouri				✓										✓											
Montana				✓																					

* Not regulated specific requirements

1500. Other State Requirements-Compliance With Other Local, State and Regional Laws and Regulations

States	1510. Zoning		1520. Fire			1530. Building		1540. Health			1550. Sanitation			1560. New Construction and Renovation Approvals								
	Local	Other	National / Regional Reqmts.	State	Local	National / Regional Reqmts.	Local	National Requirements	State	Local	National / Regional Reqmts.	State	Local	Other State Agency	Other Local Agency	Licensing Agency	Other Administrative Approvals			Other Required Administrative Approval		
																	Health	Zoning	Building			
Alabama	✓			✓	✓					✓			✓									
Alaska					✓																	
Arizona*																						
Arkansas	✓			✓	✓				✓	✓												
California				✓			✓															
Colorado					✓				✓													
Connecticut																						
Delaware				✓	✓				✓	✓			✓	✓								
Dist. of Columbia										✓			✓									
Florida																						
Georgia	✓				✓				✓	✓			✓									
Guam	✓								✓	✓												
Hawaii									✓													
Idaho													✓									
Illinois																						
Indiana				✓	✓				✓	✓												
Iowa																						
Kansas																						
Kentucky																						
Louisiana*																						
Maine*																						
Maryland	✓									✓			✓									
Massachusetts																						
Michigan																						
Minnesota																						
Mississippi	✓				✓					✓			✓									
Missouri	✓			✓	✓				✓	✓			✓									
Montana																						

49

1500. Other State Requirements - Compliance With Other Local, State and Regional Laws and Regulations

States	1510. Zoning		1520. Fire		1530. Building		1540. Health			1550. Sanitation			1560. New Construction and Renovation Approvals												
	Local	Other	National / Regional Reqmts.	State	Local	National / Regional Reqmts.	State	Local	National Requirements	State	Local	National / Regional Reqmts.	State	Local	Other State Agency	Other Local Agency	Licensing Agency	Other Administrative Approvals			Other Required Administrative Approval				
																		Health	Zoning	Building					
Nebraska	✓				✓			✓			✓				✓										
Nevada				✓	✓																				
New Hampshire					✓						✓														
New Jersey *																									
New Mexico*																									
New York									✓	✓		✓	✓												
North Carolina																									
North Dakota	✓	✓		✓	✓		✓	✓																	
Ohio*																									
Oklahoma					✓			✓	✓	✓															
Oregon				✓	✓				✓	✓															
Pennsylvania																									
Puerto Rico				✓	✓				✓	✓			✓	✓											
Rhode Island				✓	✓		✓	✓	✓	✓		✓	✓												
South Carolina					✓			✓																	
South Dakota																									
Tennessee				✓					✓					✓											
Texas									✓																
Utah									✓																
Vermont																									
Virgin Islands					✓			✓					✓			✓									
Virginia																									
Washington	✓																								
West Virginia																									
Wisconsin							✓	✓																	
Wyoming				✓	✓						✓														

S U M M A R Y T .

DAY CARE CENTERS

110. Types of Facilities Subject to Licensure

States	Covered Facilities						Maximum Capacity of Facility			Exclusions and Exemptions															
	General	Infant/Toddler	Handicapped	School-Age	Drop-In	Kindergarten/Nursery Schools	Unaccredited Schools	FDCH	GDCH	0-6	7-12	13-20	21 or More	Care by Relatives	Nonregular Care	Providers of Medical Services	Educational Facilities	Less Than 4 Hours	State Govt. Agencies	Other Govt. Agencies	Religiously Affiliated Facilities	Care Provided in Conjunction with Shopping Center	Centers Where No. of Children is Less Than Minimum	DHHS Compliance	
Alabama	✓															✓									
Alaska	✓															✓									
Arizona	✓	✓	✓	✓					✓																
Arkansas	✓	✓				✓															✓				
California	✓	✓	✓						✓							✓									✓
Colorado	✓	✓	✓																						
Connecticut	✓	✓						✓								✓									
Delaware	✓	✓	✓					✓							✓				✓						✓
District of Columbia	✓																								
Florida	✓	✓														✓									
Georgia	✓																	✓		✓					✓
Hawaii	✓							✓							✓										
Idaho	✓	✓																							
Illinois	✓	✓				✓																			
Indiana	✓	✓																			✓				
Iowa	✓	✓																							
Kansas	✓	✓	✓			✓																			
Kentucky	✓	✓							✓																
Louisiana	✓	✓																	✓						
Maine	✓																								
Maryland	✓	✓																		✓		✓			
Massachusetts	✓	✓							✓																
Michigan	✓	✓						✓							✓										
Minnesota	✓	✓		✓	✓										✓										
Mississippi	✓	✓																							
Missouri	✓	✓			✓										✓				✓						
Montana	✓	✓						✓																	

110. Types of Facilities Subject to Licensure																								
States	Covered Facilities								Maximum Capacity of Facility			Exclusions and Exemptions												
	General	Infant / Toddler	Handicapped	School-Age	Drop-In	Kindergarten / Nursery Schools	Unaccredited Schools	FDCH	GDCH	0-6	7-12	13-20	21 or More	Care by Relatives	Nonregular Care	Providers of Medical Services	Educational Facilities	Less Than 4 Hours	State Govt. Agencies	Other Govt. Agencies	Religiously Affiliated Facilities	Care Provided in Conjunction with Shopping Center	Centers Where No. of Children is Less Than Minimum	DHHS Compliance
Nebraska	✓	✓					✓			✓	✓	✓	✓	✓										
Nevada	✓	✓					✓	✓		✓	✓	✓	✓	✓					✓					✓
New Hampshire	✓						✓			✓	✓	✓	✓	✓			✓							✓
New Jersey	✓						✓			✓	✓	✓	✓	✓					✓		✓			✓
New Mexico	✓						✓			✓	✓	✓	✓	✓	✓	✓								✓
New York	✓						✓			✓	✓	✓	✓	✓	✓	✓			✓					✓
North Carolina	✓						✓			✓	✓	✓	✓	✓	✓	✓					✓			✓
North Dakota	✓						✓			✓	✓	✓	✓	✓	✓	✓								✓
Ohio	✓						✓			✓	✓	✓	✓	✓	✓	✓								✓
Oklahoma	✓						✓			✓	✓	✓	✓	✓	✓	✓								✓
Oregon	✓						✓			✓	✓	✓	✓	✓	✓	✓			✓					✓
Pennsylvania	✓						✓	✓		✓	✓	✓	✓	✓	✓	✓								✓
Puerto Rico	✓						✓			✓	✓	✓	✓	✓	✓	✓								✓
Rhode Island	✓						✓			✓	✓	✓	✓	✓	✓	✓								✓
South Carolina	✓						✓			✓	✓	✓	✓	✓	✓	✓						✓		✓
South Dakota	✓						✓			✓	✓	✓	✓	✓	✓	✓								✓
Tennessee	✓			✓			✓			✓	✓	✓	✓	✓	✓	✓								✓
Texas	✓					✓	✓			✓	✓	✓	✓	✓	✓	✓								✓
Utah	✓	✓					✓			✓	✓	✓	✓	✓	✓	✓								✓
Vermont	✓	✓				✓	✓			✓	✓	✓	✓	✓	✓	✓								✓
Virgin Islands	✓						✓			✓	✓	✓	✓	✓	✓	✓			✓					✓
Virginia	✓						✓			✓	✓	✓	✓	✓	✓	✓				✓				✓
Washington	✓						✓			✓	✓	✓	✓	✓	✓	✓								✓
West Virginia	✓	✓					✓			✓	✓	✓	✓	✓	✓	✓								✓
Wisconsin	✓						✓			✓	✓	✓	✓	✓	✓	✓						✓		✓
Wyoming	✓						✓			✓	✓	✓	✓	✓	✓	✓								✓

120 Agency Responsible for Licensing

State	Organization of Administrative Unit				Licensing Agency			Implementing Subdivision				
	Levels				Social Services/ Human Resources Dept.	Health Department	Other	State	County	Regional/District	Local	Local Jurisdictions
	State	County	Regional/District	Local								
Alabama	✓		✓		✓					✓		✓
Alaska	✓				✓	✓				✓		✓
Arizona	✓		✓		✓	✓				✓		✓
Arkansas	✓		✓		✓					✓		
California	✓		✓		✓			✓		✓		
Colorado	✓				✓		✓					✓
Connecticut	✓				✓	✓	✓					✓
Delaware	✓				✓	✓	✓				✓	
District of Columbia	✓				✓		✓					✓
Florida	✓	✓	✓		✓		✓	✓		✓		✓
Georgia	✓		✓		✓					✓		
Guam	✓				✓		✓					
Hawaii	✓		✓		✓					✓		
Idaho	✓		✓		✓	✓				✓		
Illinois	✓		✓		✓					✓		✓
Indiana	✓				✓		✓					✓
Iowa	✓		✓		✓					✓		
Kansas	✓		✓		✓	✓	✓	✓		✓		
Kentucky	✓		✓		✓					✓		✓
Louisiana	✓				✓	✓	✓					
Maine	✓				✓		✓					
Maryland	✓			✓	✓						✓	✓
Massachusetts	✓				✓		✓					✓
Michigan	✓				✓		✓					✓
Minnesota	✓				✓		✓					
Mississippi	✓	✓	✓		✓	✓		✓				
Missouri	✓				✓		✓					
Montana	✓		✓		✓					✓		

120. Agency Responsible for Licensing

States	Organization of Administrative Unit				Licensing Agency			Implementing Subdivision				Local Jurisdictions
	Levels				Social Services/ Human Resources Dept.	Health Department	Other	State	County	Regional/District	Local	
	State	County	Regional/District	Local								
Nebraska	✓				✓			✓				
Nevada	✓				✓			✓				✓
New Hampshire	✓		✓		✓	✓		✓		✓		
New Jersey	✓				✓			✓				
New Mexico	✓				✓	✓		✓				
New York	✓		✓		✓			✓		✓		✓
North Carolina	✓				✓		✓	✓				
North Dakota	✓				✓			✓				
Ohio	✓				✓					✓		✓
Oklahoma	✓				✓			✓				✓
Oregon	✓				✓					✓		
Pennsylvania	✓				✓					✓		
Puerto Rico	✓				✓			✓				
Rhode Island	✓				✓			✓				
South Carolina	✓				✓				✓			
South Dakota	✓		✓		✓					✓		
Tennessee	✓		✓		✓					✓		
Texas	✓		✓		✓					✓		
Utah	✓				✓			✓				
Vermont	✓				✓			✓				
Virgin Islands	✓				✓			✓				
Virginia	✓		✓		✓					✓		
Washington	✓		✓		✓	✓		✓		✓		
West Virginia	✓				✓			✓				
Wisconsin	✓		✓		✓	✓				✓		
Wyoming	✓				✓	✓			✓			

		210. Licensing Process													
		Promulgation		Advisory Body and Other Community Participation											
		Respons. of:	Publ. Req.	Compo-sition			State Agencies								
		Licensing Agency	Other	Proposed Regulations	Final Regulations	Public Hearings	Required	Parents	Providers	Experts/Advocates	Others	Health	Education	Fire	Attorney General
States	Alabama	✓				✓									
	Alaska	✓													
	Arizona														
	Arkansas		✓			✓			✓				✓		
	California	✓				✓	✓	✓	✓	✓					
	Colorado	✓				✓									
	Connecticut	✓	✓			✓	✓					✓	✓		
	Delaware	✓				✓									
	District of Columbia		✓				✓	✓	✓	✓					
	Florida	✓	✓												
	Georgia		✓										✓		
	Guam	✓													
	Hawaii	✓										✓	✓	✓	
	Idaho	✓													
	Illinois	✓													
	Indiana	✓													
	Iowa	✓					✓	✓	✓	✓				✓	
	Kansas	✓													✓
	Kentucky	✓													
	Louisiana	✓													
	Maine	✓													
	Maryland	✓													
	Massachusetts	✓				✓						✓	✓	✓	
	Michigan	✓				✓	✓	✓	✓	✓	✓	✓	✓	✓	
	Minnesota	✓													
	Mississippi	✓				✓									
	Missouri	✓													
	Montana	✓													

		220. Licensing Procedure												
		Application and Issuance					License Renewal	Cond/Prov. Lic.	Sub. Conf.					
		Fees	Pre-Licensing Invest.	Health/Sanitation Inspection	Fire Inspection	Local Ordinances Met	Proof of Operator* Financial Capabilities	Annual	Biennial	Other	Permitted	Initial	Renewal Permitted	Waivers/Variations Permitted
	Alabama	✓	✓	✓	✓	✓								
	Alaska	✓	✓	✓	✓	✓								
	Arizona	✓	✓	✓	✓	✓								
	Arkansas	✓	✓	✓	✓	✓	✓							
	California	✓	✓	✓	✓	✓	✓							
	Colorado	✓	✓	✓	✓	✓							✓	
	Connecticut	✓	✓	✓	✓	✓	✓							
	Delaware	✓	✓	✓	✓	✓	✓							
	District of Columbia	✓	✓	✓	✓	✓								
	Florida	✓	✓	✓	✓	✓								
	Georgia	✓	✓	✓	✓	✓	✓							
	Guam	✓	✓	✓	✓	✓								
	Hawaii	✓	✓	✓	✓	✓	✓							✓
	Idaho	✓	✓	✓	✓	✓								
	Illinois	✓	✓	✓	✓	✓								
	Indiana	✓	✓	✓	✓	✓								
	Iowa	✓	✓	✓	✓	✓	✓							
	Kansas	✓	✓	✓	✓	✓	✓							✓
	Kentucky	✓	✓	✓	✓	✓								
	Louisiana	✓	✓	✓	✓	✓								
	Maine	✓	✓	✓	✓	✓								
	Maryland	✓	✓	✓	✓	✓								
	Massachusetts	✓	✓	✓	✓	✓								
	Michigan	✓	✓	✓	✓	✓								
	Minnesota	✓	✓	✓	✓	✓								✓
	Mississippi	✓	✓	✓	✓	✓								
	Missouri	✓	✓	✓	✓	✓								
	Montana	✓	✓	✓	✓	✓								

		230. Enforcement Procedures																
		Facility Inspections			Den. Sus. Revoc.	Remedies and Sanctions												
		Frequency				Hearings		Sanctions										
		Licensing Agency	Other Agency	Annual	Semiannual	Quarterly	Not Specified	Immediate	After Due Notice	Before Agency Hearings Officer	Before External Hearings Officer	Other	Suspension Permitted	Fines	Injunctions	Probationary Licenses	Other	
	Alabama	✓					✓	✓	✓	✓								
	Alaska	✓					✓	✓	✓	✓								
	Arizona	✓					✓	✓	✓	✓								
	Arkansas	✓					✓	✓	✓	✓								
	California	✓		✓			✓	✓	✓	✓	✓							
	Colorado	✓					✓	✓	✓	✓								
	Connecticut	✓	✓				✓	✓	✓	✓								
	Delaware	✓					✓	✓	✓	✓								
	District of Columbia	✓					✓	✓	✓	✓								
	Florida	✓					✓	✓	✓	✓								
	Georgia	✓	✓				✓	✓	✓	✓								
	Guam	✓					✓	✓	✓	✓								
	Hawaii	✓					✓	✓	✓	✓								
	Idaho	✓					✓	✓	✓	✓								
	Illinois	✓					✓	✓	✓	✓								
	Indiana	✓					✓	✓	✓	✓								
	Iowa	✓					✓	✓	✓	✓								
	Kansas	✓					✓	✓	✓	✓								
	Kentucky	✓					✓	✓	✓	✓								
	Louisiana	✓					✓	✓	✓	✓								
	Maine	✓					✓	✓	✓	✓								
	Maryland	✓					✓	✓	✓	✓								
	Massachusetts	✓					✓	✓	✓	✓								
	Michigan	✓					✓	✓	✓	✓								
	Minnesota	✓					✓	✓	✓	✓								
	Mississippi	✓					✓	✓	✓	✓								
	Missouri	✓					✓	✓	✓	✓								
	Montana	✓					✓	✓	✓	✓								

210. Licensing Process															
States	Promulgation			Advisory Body and Other Community Participation											
	Respons. of:		Publ. Req.	Compo- sition	State Agencies										
	Licensing Agency	Advisory Board	Other		Proposed Regulations	Final Regulations	Public Hearings	Required	Parents	Providers	Experts/ Advocates	Others	Health	Education	Fire
Nebraska	✓														
Nevada	✓		✓	✓											
New Hampshire	✓														
New Jersey	✓														
New Mexico	✓														
New York	✓														
North Carolina	✓		✓	✓	✓	✓	✓								
North Dakota	✓														✓
Ohio	✓														
Oklahoma	✓														
Oregon	✓														
Pennsylvania	✓														
Puerto Rico															
Rhode Island															
South Carolina	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
South Dakota	✓														
Tennessee	✓														
Texas	✓			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Utah	✓														
Vermont	✓														
Virgin Islands	✓														
Virginia	✓														
Washington	✓			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
West Virginia	✓														
Wisconsin	✓														
Wyoming	✓														

220. Licensing Procedure													
States	Application and Issuance				License Renewal	Cond/ Prov. Lic.	Sub. Com						
	Fee	Pre-Licensing Invest.	Health/Sanitation Inspection	Final Inspection	Local Ordinances Met	Proof of Operator Financial Capabilities	Annual	Biennial	Other	Permitted	Initial	Renewal Permitted	Waivers/Variations Permitted
Nebraska	✓	✓	✓	✓									✓
Nevada	✓	✓	✓	✓									
New Hampshire	✓	✓	✓	✓									
New Jersey	✓	✓	✓	✓									
New Mexico	✓	✓	✓	✓									
New York	✓	✓	✓	✓		✓							
North Carolina	✓	✓	✓	✓									
North Dakota	✓	✓	✓	✓									
Ohio	✓	✓	✓	✓									
Oklahoma	✓	✓	✓	✓									
Oregon	✓	✓	✓	✓									
Pennsylvania	✓	✓	✓	✓									
Puerto Rico													
Rhode Island	✓	✓	✓	✓									
South Carolina	✓	✓	✓	✓									
South Dakota	✓	✓	✓	✓									
Tennessee	✓	✓	✓	✓									
Texas	✓	✓	✓	✓									
Utah	✓	✓	✓	✓									
Vermont	✓	✓	✓	✓									
Virgin Islands	✓	✓	✓	✓									
Virginia	✓	✓	✓	✓									
Washington	✓	✓	✓	✓									
West Virginia	✓	✓	✓	✓									
Wisconsin	✓	✓	✓	✓									
Wyoming	✓	✓	✓	✓									

230. Enforcement Procedures										
States	Facility Inspections		Den. Sus. Revoc	Remedies and Sanctions						
	Licensing Agency	Other Agency	Frequency	Hearings		Sanctions				
Before Agency				Before External	Suspension Permitted	Fines	Injunctions	Probationary Licenses	Other	
Nebraska	✓									
Nevada	✓									
New Hampshire	✓									
New Jersey	✓									
New Mexico	✓									
New York	✓									
North Carolina	✓									
North Dakota	✓									
Ohio	✓									
Oklahoma	✓									
Oregon	✓									
Pennsylvania	✓									
Puerto Rico										
Rhode Island	✓									
South Carolina	✓									
South Dakota	✓									
Tennessee	✓									
Texas	✓									
Utah	✓									
Vermont	✓									
Virgin Islands	✓									
Virginia	✓									
Washington	✓									
West Virginia	✓									
Wisconsin	✓									
Wyoming	✓									

States	310. General Administration										320. Personnel				330. Nondiscrimination						340. Records Requirements																		
	General Requirements										Constraints Because of:				Against Children			Against Adults			Children					Staff		Eligibility & Enrollmt											
	Staff Responsibilities Defined	Agency Notification of Changes	Admin. Reports to Agencies	Reports on Accidents/ Fire	Display of License	Other	Telephone	Proof of Operator Financial Capabilities	Insurance		Publication of Personnel Policies	Child Abuse/Neglect	Moral Turpitude	Offense Against Person	Other	Race/ Ethnic Origin	Religion	Other	Race/ Ethnic Origin	Sex	Religion	Handicap	Other	Identifying Data	Emergency Medical Authorization	Release of Child	Health	Daily Attendance	Other	Employment Records	Identifying Data	Health	Conference	Visit by Parents/ Child	Health Exam Ap	Child Abuse Reporting	Confidentiality of Records		
Alabama	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Alaska	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Arizona	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Arkansas	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
California	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Colorado	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Connecticut	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Delaware	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dist. of Columbia	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Florida	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Georgia	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Hawaii	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Idaho	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Illinois	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Indiana	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Iowa	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Kansas	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Kentucky	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Louisiana	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Maine	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Maryland	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Massachusetts	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Michigan	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Minnesota	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mississippi	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Missouri	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Montana	✓	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

States	310. General Administration							320. Personnel				330. Nondiscrimination						340. Records Requirements																					
	General Requirements							Constraints Because of:				Against Children			Against Adults			Children					Staff		Eligibility & Enrollment			Confidentiality of Records											
	Staff Responsibilities Defined	Agency Notification of Changes	Admin. Reports to Agencies	Reports on Accidents/Fire	Display of License	Other	Telephone	Proof of Operator Financial Capabilities	Insurance	Publication of Personnel Policies	Child Abuse/Neglect	Moral Turpitude	Offense Against Person	Other	Race/Ethnic Origin	Religion	Other	Race/Ethnic Origin	Sex	Religion	Handicap	Other	Identifying Data	Emergency Medical Authorization	Release of Child	Health	Daily Attendance	Other	Employment Records	Identifying Data	Health	Conference	Visit by Parents/Child	Health Exam	Child Abuse Reporting	Confidentiality of Records			
Nebraska																																							
Nevada																																							
New Hampshire																																							
New Jersey																																							
New Mexico																																							
New York																																							
North Carolina																																							
North Dakota																																							
Ohio																																							
Oklahoma																																							
Oregon																																							
Pennsylvania																																							
Puerto Rico																																							
Rhode Island																																							
South Carolina																																							
South Dakota																																							
Tennessee																																							
Texas																																							
Utah																																							
Vermont																																							
Virgin Islands																																							
Virginia																																							
Washington																																							
West Virginia																																							
Wisconsin																																							
Wyoming																																							

410. Staff/Child Ratio Requirements										
States	Not Specified	Staff/Child Ratio as of March, 1981				Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Alabama		3 weeks - 2½ years	6	1	Children younger than 2½ years shall be grouped separately.	✓		✓		✓
		2½ - 4 years	10	1	When multi-age grouping is used, staff-child ratio shall be according to the age of the youngest child if more than 10% of the children are in the youngest age category.					
		4 - 6 years	20	1						
		6 - 8 years	22	1						
	8+ years	25	1							
Alaska		6 weeks - 24 months	5	1	No children between birth and 6 weeks may receive care in a day care center.					✓
		2½ - 6 years	10	1	For any day care center, when more than 10 children are present, there must be two caregivers on the premises.					
		6 - 10 years	15	1						
		10 - 14 years	20	1						
Arizona		10 - 12 months or 0-18 months and not walking	8	1	When the number of children on the premises exceeds 10, there must be a minimum of two staff members on duty.					✓
		12 - 18 months - 3 years	10	1	In groups of mixed age, the maximum number of children per staff member shall be that required for the youngest child in the group.					
		3 - 4 years	15	1						
		4 - 5 years	20	1						
		5+ years	25	1						

410. Staff/Child Ratio Requirements

States	Not Specified	Staff/Child Ratio as of March, 1981				Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Arkansas		6 weeks - 18 months	6	1	In mixed age groupings, staff/child ratio shall meet the requirements for the youngest child in the group.					
		2½ - 3 years	12	1						
		4 years	15	1						
		5 years - first grade	18	1						
		First grade	25	1						
California		0 - 2 years	4	1	If infant nursery has more than 25 infants enrolled, there must be both an asst. director and a director.					
		2 - 18 years	12	1	Ratio is an overall ratio for the entire facility.					
Colorado		6 weeks - 18 months	5	1						
		12 months - 36 months	5	1	Children must be walking independently, or the 6 weeks - 18 months staff/child ratio applies.					
		2 years	7	1	Ratio applies if group is limited to 2 year olds.					
		2½ - 3 years 3 - 4 years	8 10	1 1	In mixed groupings, the staff/child ratio for the youngest child shall apply					

10 -

410. Staff/Child Ratio Requirements

States	Not Specified	Staff/Child Ratio as of March, 1981			Special Requirements			Methods of Computing		
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Colorado (cont.)		4 - 5 years	12	1	If more than 20% of the group is composed of younger children.					
		5+ years	15	1						
		2½ - 6 years (mixed group)	10	1						
Connecticut	✓									
Delaware		0 - 1 year (or walking)	5	1	Staff/child ratio shall be determined by the predominant age of the children in the group.					✓
		1 year (or walking) - 2½ years	8	1						
		2½ - 4 years	15	1						
		4 - 6 years	20	1						
		6 - 18 years	25	1						
District of Columbia		2 - 2½ years	4	1						✓
		2½ - 3 years	8	1						
		4 years	10	1						
		5 years	15	1						
		6 - 14 years	15	1						
Florida		Under 1 year	6	1	In mixed age groupings where children under 1 year are included, the staff/child ratio shall be six children to one staff member. When infants over 1 year are included, the					✓
		1 year	8	1						
		2 years	12	1						

11

410. Staff/Child Ratio Requirements										
States	Not Specified	Staff/Child Ratios as of March, 1981				Special Requirements			Methods of Computing	
		Age of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Florida (cont.)		3 years	15	1	staff/child ratio shall be 8:1.					
		4 years	20	1	When no infants are included the staff/child ratio shall be based on the age of the majority of the children in the group.					
		5+ years	25	1						
Georgia		0 - 18 months	5-7	1						✓
		18 months - 3 years	8-10	1						
		3 - 4 years	10-15	1						
		4 - 5 years	15-18	1						
		5 - 6 years	15-20	1						
		7+ years	20-25	1						
	Guam		Under 1 year	5	1	In mixed age groupings, the staff/child ratio shall be that of the youngest child in the group.				
		1 - 2 years	8	1						
		2 - 3 years	10	1						
		3 - 4 years	15	1						
		4 - 5 years	20	1						
		5+ years	25	1						
Hawaii		2 - 3 years	10	1	In mixed age groupings, the staff/child ratio shall be that of the youngest child in the group.					✓
		3 - 4 years	15	1						

12

410. Staff/Child Ratio Requirements

States	Not Specified	Staff/Child Ratio as of March, 1981			Special Requirements			Methods of Compiling	
		Age of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment
Hawaii (cont.)		4 - 5 years	20	1					
		5+ years	25	1					
Idaho		Preschool	10	1					✓
Illinois		Infants	4	1					✓
		Toddlers	5	1					
		3 - 4 years	20	2	Children under 2 years shall not be included in groups of older children.				
		4 years (Full day)	20	2					
		4 years (half day or less)	20	1	No more than six 2 year olds or nine 3 year olds shall be included in a group of children of mixed ages.				
		5+ years	25	1					
		3 - 6 years (mixed ages)	20	2					
		2 - 6 years (mixed ages)	15	2					
	Indiana		Infants	4	1	In groups of mixed age, the maximum number of children per staff member shall be that required for the youngest child in the group.			
		Toddlers	5	1					
		3 years	10	1					
		4 years	12	1					
		5 years	15	1					

13

410. Staff/Child Ratio Requirements										
States	Not Specified	Staff/Child Ratios as of March, 1981				Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Indiana (cont.)		6+ years	20	1						
Iowa		2 weeks - 2 years	4	1	Regardless of staff/child ratio, when there are seven or more children 5 years of age or younger, there must be two people on duty.					✓
		2 years	6	1						
		3 years	8	1						
		4 years	12	1						
		5 - 10 years	15	1	In groups of mixed age, the maximum number of children per staff member shall be that required for the youngest child in the group.					
		10+ years	20	1						
Kansas		2 weeks - 18 months	3	1	Only persons who spend at least 75% of their time when at the center in providing direct care for children shall be counted in staff/child ratio.		✓			✓
		18 months - 2½ years	5	1						
		3 - 4 years	10	1	Ratio applies for full day care. Ratio applies to part-time care.					
		4 years - kindergarten entrance	10 12	1 1						
		Kindergarten	14	1						
		Mixed Ages:			Maximum of two infants is allowed.					
		Infants - 6 years	4	1						
		2½ - 16 years	9	1						
		3 - 16 years	10	1						

14

410. Staff/Child Ratio Requirements											
States	Not Specified	Staff/Child Ratio as of March, 1981				Special Requirements			Methods of Computing		
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance	
Kentucky		Under 1 year	6	1	When only one staff member is present in the facility, the age of the youngest child determines the staff/child ratio.					✓	
		1 - 2 years	6	1							
		2 - 3 years	8	1							
		3 - 4 years	10	1							
		4 - 5 years	12	1							
		5 - 7 years	15	1							
		8+ years	20	1							
		Mixed Ages: Including Children Under 2 Years	6	1		Ratio applies for facilities where more than one staff member is present.					
		2 - 6 years	10	1							
		6+ years	15	1							
	Centers Serving Fewer Than 10 Children:										
Louisiana		0+ years	10	1	Ratio applies if no more than two children are under age 2.						
			10	2	Ratio applies if three or more children are under age 2.						

15

410. Staff/Child Ratio Requirements										
States	Not Specified	Staff/Child Ratios as of March, 1981				Special Requirements			Methods of Compiling	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Maine		Centers Serving More Than 10 Children:								
		Under 1 year	6	1	When a center serves children of mixed ages excluding children under 2 years, an average of the staff/child ratio may be applied.					
		1 year	8	1						
		2 years	12	1						
		3 years	14	1						
		4 years	16	1						
		5 years	20	1						
		School age	25	1						
		2½ - 3 years	8	1	When there is a combination of ages within a group, the number of required staff shall be determined on the basis of the age of the youngest child.					
		3 - 4 years	10	1						
	4+ years	15	1							
	Separate School-age Programs:	10	1							

16

410. Staff/Child Ratio Requirements

States	Not Specified	Staff/Child Ratios of March, 1961			Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment
Maryland		2 years	6	1					
		3 - 4 years	10	1					
		5 years	13	1					
		Mixed Ages: 2+ years	10	1	The group may have no more than three 2 year old children.				
			10	2	This ratio applies if there are four or more 2 year old children.				
Massachusetts		3 - 6 years	10	1					
		Infants	3	1	Children younger than 2 years, 9 months shall not be grouped with older children.		✓		✓
		Toddlers	4	1					
		2 years, 9 months - 4 years, 9 months	10	1	Ratio applies to full day care.				
			12	1	Ratio applies to care less than four hours.				
		4 years, 9 months - 7 years	15	1					
Michigan		Mixed Ages: 2 years, 9 months - 7 years	10	1					
		2 weeks - 2½ years	4	1	A minimum of two staff members must be present in the center whenever seven or more children are present.				✓
		2½ - 3 years	10	1					

17

410. Staff/Child Ratio Requirements										
States	Not Specified	Staff/Child Ratios as of March, 1981				Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Michigan (cont.)		4 - 5 years	12	1						
		6 - 12 years	20	1						
		13 - 17 years	30	1						
		Mixed Ages:								
		2½ - 5 years	10	1						
Minnesota		6 weeks - 15 months	4	1		✓				✓
		16 months - 30 months	7	1						
		31 months - 5 years	10	1	There may be no more than 10 2½ year olds in the group.					
		6 - 12 years	15	1						
Mississippi	✓									
Missouri		6 weeks - 2 years	4	1						✓
		2 - 3 years	8	1						
		6 weeks - 3 years	4	1						
		3 - 5 years	10	1						
		5+ years	15	1						
		Mixed Ages:								
		2+ years	10	1	There may be no more than four 2 year olds.					
Montana		2+ years	10	1	There must be two staff members present at all times.					

18

410. Staff/Child Ratio Requirements

States	Not Specified	Staff/Child Ratio as of March, 1981			Special Requirements			Methods of Computing		
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Nebraska		6 weeks - 2 years	4	1	There must be 2 staff persons on the premises at all times.					✓
		2 years	5	1						
		3 - 5 years	10	1						
		6+ years (or first grade)	12	1						
Nevada		0 - 9 months	4	1	With mixed groups of children under 3 years, staff/child ratio is determined by computing the average of their ages.					✓
		9 - 18 months	6	1						
		18 months - 3 years	8	1						
		2 years	10	1						
			21	2						
			32	3						
		3+ years	5	1						
			20	2						
			35	3						
			50	4						
			65	5						
			80	6						
			93	7						

19

410. Staff/Child Ratio Requirements										
States	Not Specified	Staff/Child Ratio as of March, 1961				Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
New Hampshire		3 years	10	1						✓
		4 years	15	1						
		5 years	18	1						
		6+ years	20	1						
New Jersey		2 years	10	1		✓	✓			✓
		3 years	10	1						
		4 years	15	1						
New Mexico		0 - 2 years	7	1						✓
		2 - 4 years	15	1						
		4+ years	20	1						
New York		8 weeks - 1½ years	4	1	Children under 3 years of age shall not be grouped with children older than three years.					✓
		1½ - 3 years	5	1						
		3 years	7	1	In mixed age groupings, the staff/child ratio shall be that for the youngest child in the group.					
		4 years	8	1						
		5 years	9	1						
		6 - 10 years	10	1	Staff/child ratio is less for groups larger than that specified in Section 420.					
	10 - 14 years	15	1							

20

410. Staff/Child Ratio Requirements										
States	Not Specified	Staff/Child Ratio as of March, 1981				Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
North Carolina	Lowest license	0 - 2 years	8	1	Other staff/child ratio requirements apply to facilities for fewer than 30 children.					✓
		2 - 3 years	12	1						
		3 - 4 years	15	1						
		4 - 5 years	20	1						
		5+ years	25	1						
	Highest license	0 - 1 year	6	1	Children under 2 years must be separated from older children.					
		1 - 2 years	7	1						
		2 - 3 years	9	1						
		3 - 4 years	10	1						
		4 - 5 years	13	1						
		5 - 6 years	15	1						
		6+ years	20	1						
North Dakota	0 - 3 years	4	1						✓	
	3+ years	6	1							
Ohio	0 - 18 months	8	1	The age of the youngest child in the group is used in determining staff/child ratio.					✓	
	18 months - 3 years	10	1							
	3 - 5 years	15	1							

410. Staff/Child Ratio Requirements										
States	Not Specified	Staff/Child Ratios of March, 1961				Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Ohio (cont.)		5+ years	20	1						
Oklahoma		Straight Age Grouping:			When children of multiple ages are grouped together, their ages are averaged to determine staff/child ratio.					✓
		10 months - 2 years	6	1						
		2 - 3 years	8	1						
		3 - 4 years	12	1						
		4 - 6 years	15	1						
		6+ years	20	1						
Oregon		6 weeks - 30 months	4	1						
		30 months - 4 years	10	1						
		5 - 9 years	15	1						
		10 - 14 years	20	1						
Pennsylvania		Straight Age Grouping:				✓	✓			✓
		18 - 36 months	5	1						
		36 months - first grade	10	1						

22

410. Staff/Child Ratio Requirements											
States	Not Specified	Staff/Child Ratios as of March, 1981				Special Requirements			Methods of Computing		
		Age of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance	
Pennsylvania (cont.)		First grade+	12	1							
		Mixed Age Grouping:									
		0 - 36 months	4	1							
		0 - first grade	6	1	No more than three children may be under 36 months.						
		0+ years	6	1	No more than three children may be under 36 months.						
		36 months - school age	10	1	No more than six children may be preschoolers.						
Puerto Rico		2 - 3½ years	8	1			✓			✓	
		3½+ years	15	1							
Rhode Island		3 years	10	1	There must be a head teacher on the premises at all times in addition to the staff fulfilling staff/child ratio requirements.					✓	
		4 years									
		5 years	25	1							
South Carolina		0 - 2 years	8	1					✓		
		2 - 3 years	12	1							
		3 - 4 years	15	1							
		4 - 5 years	20	1							
		5+ years	25	1							

23

410. Staff/Child Ratio Requirements										
States	Not Specified	Staff/Child Ratios as of March, 1981				Special Requirements			Methods of Compuling	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
South Dakota		0 - 3 years	5	1	A minimum of two adults shall be present at all times.					✓
		3 - 6 years	8	1						
		6 - 14 years	10	1						
Tennessee		under 15 months	5	1	Staff/child ratios may be exceeded up to 10% for no more than three days per week.					
		15 - 35 months	8	1						
		3 years	10	1						✓
		4 years	15	1						
		5 years	25	1						
		2 - 5 years	10	1						
		3 - 5 years	15	1						
		4 - 5 years	20	1						
		2 - 12 years	10	1						
Texas		Day Care Centers:			When there is a child younger than 18 months in the group, the oldest child in the group shall not be more than 18 months older than the youngest child in the group. Ratios apply: if there are four or more children under 2 years of age.					
		0 - 11 months	5	1		✓	✓	✓	✓	✓
			12	2						
		12 - 17 months	6	1						
			14	2						
		18+ months	9	1						

24

410. Staff/Child Ratio Requirements										
State	Non-Specified	Staff/Child Ratios as of March, 1981				Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Texas (cont.)		18+ months	10	1	if there are not more than three children under 2 years.					
		2+ years	11	1	if there are five or more 2 year olds.					
		2+ years	13	1	if there are more than four 2 year olds.					
		3+ years	15	1	if there are seven or more 3 year olds.					
		3+ years	17	1	if there are no more than six 3 year olds.					
		4+ years	18	1	if there are 11 or more 4 year olds.					
		4+ years	20	1	if there are more than 10 4 year olds.					
		5+ years	22	1	if there are 13 or more 5 year olds.					
		5+ years	24	1	if there are no more than 12 5 year olds.					
		6+ years	26	1						
		Kindergartens and Nursery Schools:								
	2 years	11	1	If there are 5 or more 2 year olds.						

25

410. Staff/Child Ratio Requirements										
States	Not Specified	Staff/Child Ratio March, 1961				Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Texas (cont.)		2+ years	13	1	if there are no more than four 2 year olds.					
		3+ years	15	1	if there are seven or more 3 year olds.					
		3+ years	17	1	if there are no more than six 3 year olds.					
		4+ years	18	1	if there are 11 or more 4 year olds.					
		4+ years	20	1	if there are no more than 10 4 year olds.					
		5+ years	24	1	if there are 13 or more 5 year olds.					
		5+ years	26	1	if there are no more than 12 5 year olds.					
		6+ years	28	1						
		Kindergarten	24	1						
		First - third grade	28	1						
	Fourth grade	32	1							
Utah		0 - 2 years	4	1	When four or more infants are in care, two caregivers must be present.					
		2 - 3 years	7	1						
		3 - 4 years	15	1						

26

410. Staff/Child Ratio Requirements											
States	Not Specified	Staff/Child Ratio as of March, 1981				Special Requirements			Methods of Computing		
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance	
Utah (cont.)		4 - 5 years	15	1							
		5 - 6 years	20	1							
		6 - 14 years	25	1							
Vermont		0 - 2 years	5	1	A minimum of two adults must be present when the number of children exceeds six.					✓	
		2 - 3 years	5	1							
		3 - 5 years	10	1							
		6 - 15 years	12	1							
		Kindergarten & Nursery Schools:									
		3 years	10	1							
		4 years	12	1							
	5 years	15	1								
Virgin Islands		0+ years	15	1						✓	
			25	3							
Virginia		0+ years	10	1	There must be two staff members present at all times.					✓	
Washington		1 - 11 months	5	1	When there are more than 10 children on the premises, there must be two staff on duty.					✓	
		12 - 29 months	7	1							
		30+ months	10	1							

27

410. Staff/Child Ratio Requirements

States	Not Specified	Staff/Child Ratio as of March, 1981				Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
West Virginia		3 months - 2 years	4	1						✓
		2 years	8	1	At least two staff members must be on duty at all times.					
		3 years	10	1						
		4 years	12	1						
		5 years	15	1						
		School-age	16	1						
Wisconsin		0 - 1 year	3	1	When children under 2½ years are part of a mixed age group, staff/child ratio shall be that for the youngest child in the group. Otherwise, staff/child ratio shall be adjusted on a prorata basis according to age.					✓
		1 - 2 years	4	1						
		2 - 2½ years	6	1						
		2½ - 3 years	8	1						
		3 - 4 years	10	1						
		4 - 5 years	12	1						
		5+ years	16	1						
Wyoming		0 - 2 years	5	1	There must be two staff members at the facility at all times.		✓			✓
		2 - 3 years	8	1						
		3 - 4 years	10	1	When mixed age groupings are used, the age of the youngest determines the staff/child ratio.					
		4 - 5 years	15	1						

410. Staff/Child Ratio Requirements										
States	Not Specified	Staff/Child Ratios as of March, 1981				Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Wyoming (cont.)		5 - 6 years	20	1						
		6+ years	25	1						

29

420. Group Size							
Group Size as of March, 1981						Methods of Computing Group Size	
Not Specified	Age of Children	No. of Children	Variations Permitted			Enrollment	Attendance
			Limited Time	Meal Service	Specialized Activities		
Alabama	3 weeks - 2½ years	6					✓
	2½ - 4 years	10					
	4 - 6 years	20					
	6 - 8 years	22					
	8+ years	25					
Alaska	✓						
Arizona	✓						
Arkansas	✓						
California	✓						
Colorado	✓						
Connecticut	✓						
Delaware	✓						
District of Columbia	2 - 2½ years	8					✓
	2½ - 3 years	16					
	4 years	20					
	5 years	25					
	6 - 14 years	30					

30

420. Group Size							
Group Size as of March, 1961						Methods of Computing Group Size	
Not Specified	Age of Children	No. of Children	Variations Permitted			Enrollment	Attendance
			Limited Time	Meal Service	Specialized Activities		
✓	Florida						
✓	Georgia						
✓	Guam						
✓	Hawaii						
✓	Idaho						
✓	Illinois	Infants	12				
		Toddlers	15				
		Mixed infants & toddlers	14				
		2 years	8				
		3 years	20				
		4 years	20				
		5+ years	25				
		Mixed Ages: 3 - 6 years	20				
2 - 6 years	15						
✓	Indiana						
✓	Iowa						

31

420. Group Size							
Group Size as of March, 1981						Methods of Computing Group Size	
Not Specified	Age of Children	No. of Children	Variations Permitted			Enrollment	Attendance
			Limited Time	Meal Service	Specialized Activities		
Kansas	2 weeks - 18 months	9					
	18 months - 2½ years	10					
	3 - 4 years	20					
	4 years to kindergarten entrance:						
	Full-day	20					
	Part-day	24					
	Kindergarten	28					
	Mixed Ages:						
	2 weeks - 6 years	8					
	2½ - 16 years	18					
3 - 16 years	20						
Kentucky	✓						
Louisiana	✓						
Maine	✓						
Maryland	2 years	12					✓
	3 - 4 years	20					

32

420. Group Size							
Group Size as of March, 1981						Methods of Computing Group Size	
Not Specified	Age of Children	No. of Children	Variations Permitted			Enrollment	Attendance
			Limited Time	Meal Service	Specialized Activities		
Maryland (cont.)	5+ years	26					
	Mixed ages	20					
Massachusetts	Infants	7					✓
	Toddlers	9					
	Mixed infants & toddlers: 2 years, 9 months - 4 years, 9 months	9					
	Full-day	20					
	Half-day	24					
	4 years, 9 months - 7 years	30					
	2 years, 9 months - 7 years	20					
Michigan	✓						
Minnesota	✓						
Mississippi	✓						
Missouri	0 - 3 years	8					✓
Montana	2 - 4 years	12-15				✓	
	4 - 5 years	15-20					
	5+ years	20-25					

33

420. Group Size							
Group Size as of March, 1981						Methods of Computing Group Size	
Not Specified	Age of Children	No. of Children	Variations Permitted			Enrollment	Attendance
			Limited Time	Meal Service	Specialized Activities		
Nebraska	✓						
Nevada	✓						
New Hampshire	✓						
New Jersey	✓						
New Mexico	✓						
New York		8 weeks - 1½ years	8			✓	
		1½ - 3 years	10				
		3 years	14				
		4 years	16				
		5 years	18				
		6 - 10 years	20				
		10 - 14 years	30				
North Carolina		Highest license					
		0 - 1 year	6				✓
		1 - 2 years	7				
		2 - 3 years	9				
		3 - 4 years	18				

34

400. Group Compositions of Children (Continued)

DAY CARE CENTERS

420. Group Size							
Group Size as of March, 1981						Methods of Computing Group Size	
Not Specified	Age of Children	No. of Children	Variations Permitted			Enrollment	Attendance
			Limited Time	Meal Service	Specialized Activities		
North Carolina (cont.)	4 - 5 years	20					
	5 - 6 years	25					
	6+ years	25					
North Dakota	✓						
Ohio	0 - 18 months	16			✓		✓
	18 months - 3 years						
	3 - 5 years	30					
	5+ years	40					
Oklahoma	✓						
Oregon	6 weeks - 30 months	8					✓
	30 months - 4 years	20					
	5 - 9 years	30					
	10 - 14 years	40					
Pennsylvania	✓						
Puerto Rico	✓						

35

420. Group Size							
Group Size as of March, 1981						Methods of Computing Group Size	
Not Specified	Age of Children	No. of Children	Variations Permitted			Enrollment	Attendance
			Limited Time	Meal Service	Specialized Activities		
✓	Rhode Island						
✓	South Carolina						
	South Dakota	0+ years	20				✓
		3 years	20				✓
		4 years	20				
		5 years	25				
		2 - 5 years	18				
		3 - 5 years	20				
		4 - 5 years	20				
		2 - 12 years	10				
		Kindergarten & above	25				
	Texas	Day Care Centers:					
		18+ months	35	✓	✓		✓
		Kindergartens & Nursery Schools:					
		2+ years	45				
		Schools:					
		5+ years	60				

96

420. Group Size							
Group Size as of March, 1981						Methods of Computing Group Size	
Not Specified	Age of Children	No. of Children	Variations Permitted			Enrollment	Attendance
			Limited Time	Meal Service	Specialized Activities		
	Utah	0 - 2 years	8				✓
		2 - 6 years	25				
✓	Vermont	Day Care Centers					
		Kindergartens & Nursery Schools:					
		3 years	10				✓
		4 years	12				
		5 years	15				
	Virgin Islands	6+ years	25				✓
✓	Virginia						
	Washington	1 - 11 months	10				✓
		12 - 29 months	14				
		30+ months	20				
✓	West Virginia						
	Wisconsin	0 - 1 year	6				✓
		1 - 2 years	8				
		2 - 2½ years	12				
		2½ - 3 years	16				

37

420. Group Size							
Group Size as of March, 1981						Methods of Computing Group Size	
Not Specified	Age of Children	No. of Children	Variations Permitted			Enrollment	Attendance
			Limited Time	Meal Service	Specialized Activities		
Wisconsin (cont.)	3 - 4 years	20					
	4 - 5 years	24					
	5+ years	32					
Wyoming	✓						

38

510. Child Caregiver Staff Qualifications

States	Min. Age	Health								Education							Experience								
		Med. Exam		TB Exam		VD Exam		Other		No Requirements	Able to Read and Write	HS Diploma/GED	Associate of Arts	CD Courses/Training	BS or BA	CDA Credential	First Aid	No Requirements	Type			No. of Years			
		Initial	Periodic	Initial	Periodic	Initial	Periodic	Initial	Periodic										Child Care	Other	Not Specified	0 - 1	2 - 3	4 or more	
Alabama	18	✓	✓	✓	✓	✓	✓				✓						✓								
Alaska	18			✓	✓						✓						✓								
Arizona	18			✓	✓												✓								
Arkansas	18	✓	✓	✓	✓					✓							✓								
California	18	✓		✓	✓						✓		✓				✓			✓					✓
Colorado	19	✓	✓	✓	✓									✓			✓						✓		
Connecticut	NS	✓	✓	✓	✓						✓						✓								
Delaware	18	✓	✓	✓	✓						✓						✓			✓				✓	
District of Columbia	NS	✓	✓	✓									✓		✓		✓								
Florida	16	✓	✓	✓	✓				✓								✓			✓					
Georgia	18	✓	✓	✓	✓								✓				✓								
Guam	NS	✓	✓														✓			✓					
Hawaii	18	✓	✓	✓	✓								✓		✓		✓								
Idaho	NS			✓					✓		✓						✓			✓			✓		
Illinois	18	✓	✓	✓	✓						✓						✓			✓			✓		
Indiana	18	✓	✓	✓	✓	✓	✓			✓							✓			✓			✓		
Iowa	16	✓	✓				✓										✓			✓					
Kansas	18	✓	✓	✓	✓				✓								✓			✓					
Kentucky	16	✓	✓	✓	✓	✓											✓			✓					
Louisiana	18	✓	✓	✓	✓					✓							✓			✓					
Maine	NS	✓	✓	✓	✓						✓						✓			✓					
Maryland	21	✓		✓	✓	✓					✓			✓			✓			✓					✓
Massachusetts	21			✓	✓	✓					✓			✓			✓			✓					✓
Michigan	NS	✓	✓	✓	✓					✓							✓			✓					
Minnesota	NS			✓	✓				✓								✓			✓					✓
Mississippi	18									✓							✓			✓					
Missouri	18	✓	✓	✓	✓					✓							✓			✓					
Montana	NS	✓		✓						✓							✓			✓					

† Indicates degree required in Child Development

NS - Not specified

* See state profile

540. Post Employment/In Service: Orientation and Training																	
Director						Child Caregiver Staff						Support Staff					
Orientation		In-Service		First Aid		Orientation		In Service		First Aid		Orientation		In Service		First Aid	
Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional
Alabama			✓						✓								
Alaska																	
Arizona						✓		✓									
Arkansas			✓					✓									
California							✓		✓				✓		✓		
Colorado						✓		✓									
Connecticut												✓		✓		✓	
Delaware																	
District of Columbia									✓						✓		
Florida																	
Georgia																	
Guam																	
Hawaii																	
Idaho																	
Illinois									✓							✓	
Indiana	✓		✓				✓		✓				✓				
Iowa			✓					✓									
Kansas			✓			✓		✓				✓					✓
Kentucky			✓					✓									
Louisiana															✓		
Maine								✓			✓				✓		
Maryland																	
Massachusetts	✓		✓				✓		✓			✓		✓			
Michigan												✓		✓			
Minnesota	✓		✓				✓		✓								
Mississippi																	
Missouri																	
Montana																	

43

500. Staff Qualifications and Training Requirements (Continued)

DAY CARE CENTERS

540. Post Employment/In Service: Orientation and Training																		
States	Director						Child Caregiver Staff						Support Staff					
	Orientation		In-Service		First Aid		Orientation		In Service		First Aid		Orientation		In Service		First Aid	
	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional
Nebraska			✓						✓								✓	
Nevada							✓											
New Hampshire																		
New Jersey				✓						✓								
New Mexico										✓		✓						
New York									✓									
North Carolina									✓									
North Dakota									✓									
Ohio																		
Oklahoma			✓						✓									
Oregon																		
Pennsylvania																		
Puerto Rico																		
Rhode Island										✓							✓	
South Carolina												✓						
South Dakota	✓		✓				✓		✓			✓		✓		✓		
Tennessee																		
Texas	✓		✓				✓		✓									
Utah										✓								
Vermont										✓								
Virgin Islands									✓									
Virginia																		
Washington			✓															
West Virginia			✓						✓		✓		✓		✓			
Wisconsin	✓		✓				✓		✓			✓		✓				
Wyoming																		

44

600. Program of Activities, Including Education

DAY CARE CENTERS

610. Program Requirements																							
Program of Activities							Program Equipment and Materials					Nap Provision					Discipline and Guidance						
States	Program Requirements	Written Schedule of Activities	Active/Quiet Play	Outdoor Play Required	Regular Routines	Maximum Hours in Care	Indoor			Outdoor		Required	Substitute Provisions Allowed for Naps	Indv. Cots, Beds Required	Mats Permitted	Space Required Between Cots	Sharing Beds Prohibited	Reduced Staff/Child Ratio Permitted	Prohibiting Use of:				
							Interest Areas	Defined Categories of Materials & Equipment	Assigned Rooms Accessible to Children	Child-Size Equipment Where Appropriate	Climbing								Riding	Sandbox	Spanking/Hitting	Shaking	Threatening/Humiliating Behavior
Alabama	✓	✓	✓	✓	✓		✓	✓				✓		✓				✓					
Alaska	✓	✓	✓	✓		✓						✓		✓				✓					
Arizona	✓	✓	✓	✓			✓	✓				✓		✓				✓					
Arkansas	✓	✓	✓	✓			✓	✓				✓		✓		✓		✓					
California	✓				✓							✓		✓				✓					
Colorado	✓	✓		✓				✓				✓		✓				✓					
Connecticut	✓	✓										✓		✓				✓					
Delaware			✓	✓			✓					✓		✓						✓			
District of Columbia	✓			✓	✓							✓		✓									
Florida												✓		✓									
Georgia	✓		✓		✓							✓		✓			✓			✓			
Guam	✓						✓							✓						✓			
Hawaii			✓	✓	✓							✓		✓						✓			
Idaho			✓	✓	✓			✓				✓		✓						✓			
Illinois	✓	✓	✓	✓	✓		✓	✓		✓		✓		✓				✓		✓			
Indiana	✓	✓	✓	✓			✓	✓		✓		✓		✓				✓		✓			
Iowa								✓				✓		✓				✓		✓			
Kansas	✓		✓	✓	✓			✓				✓		✓				✓		✓			
Kentucky	✓		✓	✓	✓			✓				✓		✓				✓		✓			
Louisiana	✓		✓	✓	✓	✓		✓		✓		✓		✓				✓		✓			
Maine	✓	✓	✓	✓	✓			✓				✓		✓				✓		✓			
Maryland			✓	✓	✓			✓				✓		✓				✓		✓			
Massachusetts	✓	✓	✓	✓	✓			✓				✓		✓				✓		✓			
Michigan						✓		✓				✓		✓				✓		✓			
Minnesota	✓	✓		✓			✓					✓		✓			✓			✓			
Mississippi				✓				✓				✓		✓				✓		✓			
Missouri	✓		✓	✓	✓			✓				✓		✓				✓		✓			
Montana							✓					✓		✓				✓		✓			

45

610. Program Requirements																																	
Program of Activities						Program Equipment and Materials						Nap Provision						Discipline and Guidance															
States	Program Requirements	Written Schedule of Activities	Active/Quiet Play	Outdoor Play Required	Regular Routines	Maximum Hours in Care	Indoor					Outdoor			Required	Substitute Provisions Allowed for Naps	Indv. Cots, Beds Required	Mats Permitted	Space Required Between Cots	Sharing Beds Prohibited	Reduced Staff/Child Ratio Permitted	Prohibiting Use of:											
							Interest Areas	Defined Categories of Materials & Equipment	Specified Amounts	Child-Size Equipment Accessible to Children Where Appropriate	Climbing	Riding	Sandbox	Sparking/Hitting								Shaking	Threatening/Humiliating Behavior	Food	Punishment Associated with Toilet Training	Other							
Nebraska	✓	✓		✓	✓	✓								✓		✓	✓	✓					✓			✓							✓
Nevada	✓		✓	✓	✓									✓		✓	✓	✓	✓					✓			✓						✓
New Hampshire			✓	✓	✓									✓		✓	✓	✓	✓					✓			✓						✓
New Jersey	✓				✓									✓		✓	✓	✓	✓					✓			✓						✓
New Mexico	✓		✓	✓	✓									✓		✓	✓	✓	✓					✓			✓						✓
New York				✓	✓									✓		✓	✓	✓	✓					✓			✓						✓
North Carolina			✓	✓	✓									✓		✓	✓	✓	✓					✓			✓						✓
North Dakota							✓	✓						✓		✓	✓	✓	✓					✓			✓						✓
Ohio	✓	✓	✓	✓				✓	✓					✓		✓	✓	✓	✓					✓			✓						✓
Oklahoma	✓	✓		✓	✓	✓								✓		✓	✓	✓	✓					✓			✓						✓
Oregon		✓	✓	✓										✓		✓	✓	✓	✓					✓			✓						✓
Pennsylvania	✓	✓		✓				✓	✓					✓		✓	✓	✓	✓					✓			✓						✓
Puerto Rico	✓		✓	✓	✓									✓		✓	✓	✓	✓					✓			✓						✓
Rhode Island	✓	✓	✓	✓	✓									✓		✓	✓	✓	✓					✓			✓						✓
South Carolina		✓	✓	✓	✓			✓	✓					✓		✓	✓	✓	✓					✓			✓						✓
South Dakota	✓													✓		✓	✓	✓	✓					✓			✓						✓
Tennessee			✓	✓	✓									✓		✓	✓	✓	✓					✓			✓						✓
Texas	✓		✓	✓	✓	✓								✓		✓	✓	✓	✓					✓			✓						✓
Utah	✓	✓	✓	✓			✓	✓	✓					✓		✓	✓	✓	✓					✓			✓						✓
Utah	✓		✓	✓	✓									✓		✓	✓	✓	✓					✓			✓						✓
Vermont	✓		✓	✓	✓									✓		✓	✓	✓	✓					✓			✓						✓
Virgin Islands	✓		✓	✓	✓									✓		✓	✓	✓	✓					✓			✓						✓
Virginia	✓			✓	✓			✓	✓					✓		✓	✓	✓	✓					✓			✓						✓
Washington	✓	✓		✓	✓	✓								✓		✓	✓	✓	✓					✓			✓						✓
West Virginia	✓	✓	✓	✓	✓									✓		✓	✓	✓	✓					✓			✓						✓
Wisconsin	✓	✓		✓	✓									✓		✓	✓	✓	✓					✓			✓						✓
Wyoming														✓		✓	✓	✓	✓					✓			✓						✓

46

		720. Safety																															
		General Safety Requirements					Fire Safety Requirements					Transportation				Safety Requirements for Equipment			Water Activities			Emergency Procedures											
States		Restraints on Stairs, Porches	Lead Paint	Storage of Hazardous Materials	Enclosed Outdoor Area	Electrical Outlets	Other	Fire Drills	Fire Extinguishers	Flame Spread Rating for Con.	Smoke Detector/Fire Alarm	Sprinkler System	Driver Requirements	Special Staff/Child Ratios	Use of Restraint System	Insurance	Vehicle Requirements	Sturdy Construction	No Sharp or Pointed Objects	Surface Area - Outdoors	Anchored Outdoor Equipment	Enclosed Pools	Water Depth Restrictions	Special Staff/Child Ratios	Life Saving Devices Reqmts.	Procedures on File	Physician on Call	Emergency Telephone Nos.	Plan for Substitute Staffing	Written Reports	First Aid Supplies Required		
Alabama		✓	✓	✓									✓						✓			✓	✓	✓	✓	✓	✓	✓	✓	✓			
Alaska					✓																	✓								✓	✓		
Arizona																															✓	✓	
Arkansas		✓	✓	✓			✓	✓			✓		✓			✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
California																															✓	✓	
Colorado		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Connecticut			✓	✓																											✓	✓	
Delaware		✓	✓	✓			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
District of Columbia		✓																													✓	✓	
Florida		✓	✓	✓									✓																		✓	✓	
Georgia																															✓	✓	
Guam		✓	✓	✓																											✓	✓	
Hawaii		✓	✓	✓																											✓	✓	
Idaho																															✓	✓	
Illinois		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Indiana		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Iowa		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Kansas		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Kentucky		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Louisiana		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Maine			✓	✓																											✓	✓	
Maryland		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Massachusetts		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Michigan		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Minnesota		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mississippi		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Missouri		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Montana		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

6.4

States	720. Safety																														
	General Safety Requirements						Fire Safety Requirements				Transportation				Safety Requirements for Equipment			Water Activities			Emergency Procedures										
	Restraints on Stairs, Porches	Lead Paint	Storage of Hazardous Materials	Enclosed Outdoor Area	Electrical Outlets	Other	Fire Drills	Fire Extinguishers	Flame Spread Rating for Con.	Smoke Detector/Fire Alarm	Sprinkler System	Driver Requirements	Special Staff/Child Ratios	Use of Restraint System	Insurance	Vehicle Requirements	Sturdy Construction	No Sharp or Pointed Objects	Surface Area - Outdoors	Anchored Outdoor Equipment	Enclosed Pools	Water Depth Restrictions	Special Staff/Child Ratios	Life Saving Devices Reqrmts.	Procedures on File	Physician on Call	Emergency Telephone Nos.	Plan for Substitute Staffing	Written Reports	First Aid Supplies Required	
Nebraska																															
Nevada		✓																													
New Hampshire		✓																													
New Jersey		✓																													
New Mexico		✓																													
New York	✓	✓																													
North Carolina			✓																												
North Dakota																															
Ohio																															
Oklahoma																															
Oregon																															
Pennsylvania	✓	✓	✓																												
Puerto Rico																															
Rhode Island	✓	✓																													
South Carolina	✓	✓	✓																												
South Dakota																															
Tennessee																															
Texas	✓	✓	✓																												
Utah																															
Vermont			✓																												
Virgin Islands																															
Virginia	✓																														
Washington			✓																												
West Virginia		✓	✓																												
Wisconsin		✓	✓																												
Wyoming	✓	✓	✓																												

09

810. Nutrition										
Nutritional Requirements							Waiver of Requirements			
Hot Food Required	Catered Food Permitted	Nationally Rec. RDA	Snacks	Restrictions on Type of Milk Served	Supplements to Food Provided by Parents	Time Between Food Service	Not Specified	Medical	Provision of Food by Parents	Other
Nebraska		✓	✓							
Nevada		✓	✓						✓	
New Hampshire		✓	✓	✓				✓	✓	
New Jersey	✓	✓	✓		✓			✓	✓	
New Mexico		✓	✓	✓	✓	✓				
New York	✓	✓	✓	✓						
North Carolina		✓	✓	✓						
North Dakota										
Ohio		✓	✓							
Oklahoma		✓	✓							✓
Oregon	✓	✓	✓	✓		✓		✓		
Pennsylvania		✓	✓			✓		✓		
Puerto Rico										
Rhode Island			✓	✓		✓				
South Carolina	✓					✓				
South Dakota		✓	✓							
Tennessee		✓	✓	✓		✓				
Texas	✓	✓	✓	✓	✓			✓	✓	
Utah		✓	✓	✓				✓		
Vermont			✓							
Virgin Islands	✓		✓							
Virginia	✓	✓	✓	✓	✓			✓	✓	
Washington		✓	✓	✓	✓					
West Virginia	✓		✓	✓				✓		
Wisconsin		✓	✓	✓		✓				
Wyoming		✓	✓	✓						

820. Food Preparation						
Food Preparation and Service Requirements						
Written Menu Required	Posted Menu Required	Food Storage Requirts.	Dishwashing/Drying Requirements	Kitchen Separate from Play Area	Cleaning Supplies Stored Separately	Special Requirements for Infants +
✓	✓					
✓	✓					
✓	✓	✓	✓		✓	✓
✓	✓	✓	✓			
✓	✓	✓	✓			
✓	✓	✓	✓			
✓	✓	✓	✓			
✓	✓	✓	✓			
✓	✓	✓	✓	✓		
✓	✓	✓	✓	✓	✓	✓
✓	✓	✓	✓			
✓	✓	✓	✓			
✓	✓	✓	✓			
✓	✓	✓	✓		✓	
✓	✓	✓	✓			

States

52

900. Social Services

1000. Parent Participation

DAY CARE CENTERS

54

States	Services Offered			
	Not Specified	Placement	Information and Referral	Other
Nebraska	✓			
Nevada	✓			
New Hampshire	✓			
New Jersey	✓			
New Mexico	✓			
New York			✓	
North Carolina		✓	✓	
North Dakota				
Ohio	✓			
Oklahoma	✓			
Oregon	✓			
Pennsylvania			✓	✓
Puerto Rico				
Rhode Island		✓	✓	
South Carolina				
South Dakota	✓			
Tennessee	✓			
Texas	✓			
Utah	✓			
Vermont	✓			
Virgin Islands	✓			
Virginia	✓			
Washington			✓	
West Virginia	✓			
Wisconsin	✓			
Wyoming	✓			

	Nature of Participation						Information to Parents			
	Not Specified	Parent Conferences	Progress Reports	Parent Involvement in Prog. Planning	Parental Advisory Groups	Observation of Facility	Unlimited Access to Facility	Program Materials	Educational / Stimulation Activities	Safety and Nutrition
				✓			✓			
	✓									
	✓	✓	✓				✓			
		✓	✓					✓		
		✓				✓		✓		
						✓	✓	✓		✓
		✓	✓	✓		✓			✓	
		✓						✓		
	✓	✓								
	✓	✓	✓							
	✓									
	✓							✓		
	✓									
	✓									
	✓									
	✓									
	✓									
	✓									

95

States	1110. Program Requirements								
	Care Permitted	Separate License Required	Physical Contact with Caregiver	Verbal Interaction	Time Outside Crib	Nap Provision / Toddlers	Outdoor Play	Toilet Training	Other
Nebraska	✓								
Nevada	✓	✓	✓	✓	✓		✓		
New Hampshire									
New Jersey	✓							✓	
New Mexico	✓		✓		✓		✓	✓	
New York	✓		✓	✓	✓		✓		✓
North Carolina	✓		✓	✓	✓		✓	✓	✓
North Dakota	✓								✓
Ohio	✓				✓				
Oklahoma	✓		✓	✓	✓			✓	✓
Oregon	✓		✓	✓	✓	✓	✓	✓	✓
Pennsylvania	✓		✓	✓					
Puerto Rico	✓								
Rhode Island									
South Carolina	✓		✓	✓	✓				✓
South Dakota	✓								
Tennessee	✓		✓	✓	✓	✓	✓	✓	✓
Texas	✓		✓	✓	✓	✓	✓	✓	✓
Utah	✓	✓							
Vermont	✓		✓		✓				
Virgin Islands	✓								
Virginia	✓								
Washington	✓		✓	✓	✓			✓	
West Virginia	✓	✓	✓	✓	✓				✓
Wisconsin	✓		✓	✓	✓	✓	✓	✓	✓
Wyoming	✓								✓

1120. Health and Safety						
Dispersing	Protective Gases and Railings	Non-Swallowable Toys and Furnishings	Crib Specifications	Separation of Infants and Older Children	Other	
		✓				✓
✓						
✓		✓				✓
✓						✓
✓						✓
✓		✓	✓	✓	✓	✓
✓		✓	✓	✓	✓	✓
✓		✓	✓	✓	✓	✓
✓		✓	✓	✓	✓	✓
✓		✓	✓	✓	✓	✓
✓	✓					✓
✓						✓

1130. Infant Nutrition						
Formula Preparation Permitted	Labeling of Bottles	Disposal of Unconsumed Food/Milk	Adherence to Nationally Recognized RDA for Toddlers	Propping Bottles Prohibited	Other	
✓		✓		✓		✓
✓	✓					✓
✓		✓				✓
✓		✓				✓
✓	✓	✓	✓	✓	✓	✓
✓	✓	✓	✓	✓	✓	✓
✓	✓	✓	✓	✓	✓	✓
✓	✓	✓	✓	✓	✓	✓
✓	✓	✓	✓	✓	✓	✓
✓	✓	✓	✓	✓	✓	✓
✓	✓	✓	✓	✓	✓	✓
✓	✓	✓	✓	✓	✓	✓
✓	✓	✓	✓	✓	✓	✓
✓	✓	✓	✓	✓	✓	✓



1200. Children with Handicapping Conditions

1300. School Age Children

57

States	1210. Program of Activities				1220. Health & Safety		1230. Staffing		1310. Program of Activities				1320. Health & Safety		
	Not Specified	Based on Professional Advice	Developmental Grouping of Children	Specialized Equipment Requirements	Specialized Construction Requirements	Written Report from Medical Consultant	Special Staff/Child Ratios	Special Staff Qualifications	Not Specified	Afternoon Snack Required	Breakfast	Opportunity to Do Homework	Involvement in Program Planning	Separate Boy/Girl Toilet Facilities	Other
Alabama	✓								✓						
Alaska				✓	✓				✓						
Arizona		✓			✓	✓									
Arkansas				✓								✓		✓	
California	✓														
Colorado	✓								*						
Connecticut		✓													
Delaware	✓														
District of Columbia	✓														
Florida		✓						✓							
Georgia	✓									✓	✓				
Guam	✓														
Hawaii	✓													✓	
Idaho	✓														
Illinois		✓			✓	✓		✓	✓	✓	✓				
Indiana		✓							*					✓	
Iowa	✓								✓						
Kansas					✓	✓		✓	✓			✓			
Kentucky	✓									✓				✓	✓
Louisiana	✓														
Maine												✓		✓	
Maryland															
Massachusetts		✓						✓	✓						
Michigan	✓											✓			
Minnesota		✓		✓	✓	✓									
Mississippi	✓									✓					
Missouri		✓										✓			
Montana								✓	✓						

1200. Children with Handicapping Conditions

1300. School Age Children

States

States	Not Specified	1210. Program of Activities			1220. Health & Safety		1230. Staffing		1310. Program of Activities				1320. Health & Safety	
		Based on Professional Advice	Developmental Grouping of Children	Specialized Equipment Requirements	Specialized Construction Requirements	Written Report from Medical Consultant	Special Staff/Child Ratios	Special Staff Qualifications	Not Specified	Afternoon Snack Required	Breakfast	Opportunity to Do Homework	Involvement in Program Planning	Separate Boy/Girl Toilet Facilities
Nebraska	✓								✓					
Nevada	✓								✓					
New Hampshire	✓								✓					
New Jersey			✓	✓	✓				✓					
New Mexico					✓		✓	✓						✓
New York	*				✓				*					✓
North Carolina					✓							✓		✓
North Dakota														
Ohio	✓								✓					
Oklahoma	✓								*					
Oregon	✓								*					
Pennsylvania	✓	✓	✓		✓	✓	✓	✓			✓			✓
Puerto Rico	✓								✓					
Rhode Island	✓								✓					
South Carolina	✓								✓					
South Dakota	✓								✓					
Tennessee			✓			✓				✓	✓			✓
Texas		✓	✓			✓		✓		✓	✓	✓		✓
Utah	✓													
Vermont	✓								✓					
Virgin Islands	✓								✓					
Virginia														
Washington	✓								✓					
West Virginia	*													
Wisconsin										✓	✓			
Wyoming	✓								✓					

85

1410. Space												
States	Minimum Req. Sq. Ft. of Space/Child		Storage for Children's Belongings	Indoor Space						Outdoor Space		
	Indoors	Outdoors		Usable Space			Isolation Space			Fencing	Provisions for Rotating Use	Adjoining Facility Req.
				Basement	Above First Floor	Not Specified	Required	Separate from Play Areas	Supervision Req.			
Alabama	35	40*	✓			✓					✓	✓
Alaska	35	75					✓		✓		✓	
Arizona	25	75					✓		✓	✓	✓	
Arkansas	35	75					✓		✓	✓	✓	
California	35	75							✓			
Colorado	30	75	✓				✓				✓	
Connecticut	30	75					✓					
Delaware	35	50							✓			
District of Columbia	35	60										
Florida	20	45							✓		✓	
Georgia	35	100	✓						✓	✓	✓	
Guam	35	NS							✓			✓
Hawaii	35	75	✓						✓			
Idaho	25	75		✓	✓		✓					
Illinois	35	75	✓		✓		✓		✓		✓	
Indiana	35	50	✓				✓					✓
Iowa	35	75									✓	
Kansas	35	100	✓	✓	✓				✓			✓
Kentucky	35	NS					✓		✓			✓
Louisiana	35	75					✓		✓		✓	✓
Maine	35	75	✓				✓	✓	✓	✓		✓
Maryland	35	NS					✓	✓	✓	✓		
Massachusetts	35	75	✓	✓	✓				✓		✓	
Michigan	35	1200*					✓					
Minnesota	NS	75					✓		✓		✓	
Mississippi	35	70							✓			
Missouri	35	75	✓				✓	✓	✓		✓	✓
Montana	35	100	✓	✓			✓		✓			

* CAA state profile

NS - Not specified

1410. Space												
States	Minimum Req. Sq. Ft. of Space/Child		Storage for Children's Belongings	Indoor Space						Outdoor Space		
	Indoors	Outdoors		Usable Space			Isolation Space			Fencing	Provisions for Rotating Use	Adjoining Facility Req.
				Basement	Above First Floor	Not Specified	Required	Separate from Play Area	Supervision Req.			
Nebraska	35	50	✓			✓	✓			✓		
Nevada	35	NS		✓*								
New Hampshire	35	75	✓				✓					
New Jersey	30	75					✓	✓		✓		✓
New Mexico	NS	NS	✓				✓					
New York	35	NS					✓		✓			
North Carolina	25	75	✓		✓		✓		✓			
North Dakota	NS	NS										
Ohio	35	60					✓		✓	✓	✓	
Oklahoma	35	75			✓*		✓		✓	✓	✓	
Oregon	35	75	✓				✓				✓	
Pennsylvania	40	65										
Puerto Rico	25	NS					✓		✓			✓
Rhode Island	35	75	✓				✓	✓	✓			✓
South Carolina	35	75							✓			
South Dakota	NS	NS							✓			
Tennessee	30	50										
Texas	30	80	✓						✓	✓	✓	✓
Utah	35	40	✓				✓		✓			✓
Vermont	35	75										
Virgin Islands	25	NS					✓			✓		
Virginia	NS	NS	✓				✓		✓			
Washington	NS	NS					✓		✓			
West Virginia	35	75					✓		✓	✓		
Wisconsin	35	75	✓				✓		✓			
Wyoming	35	75										

09

61

States	1420. Lighting, Ventilation and Temperature							1430. Exits					1440. Toilets and Lavatories										
	Required Lighting Cond. - Ft. Candles			Ventilation		Heating & Air Conditioning		At least 2	More than 2	Doors Swing Outward	Fire Escape Required	Doors/Pathways Not Blocked	No Requirements	Req. to Be in Building	Potty Chair Requirement	Separate Boy/Girl Facilities	Urinals Permitted	Diaper Flush Counted in Ratios	Child/Toilet Ratio			Child/Lavatory Ratio	
	Less than 15	15-39	40 or More	Not Specified	% of Floor Space/ Windows	Outside Windows Screened	Other												Between 68-75 °F	Air Conditioning Required	Heaters Inaccessible to Children	1/10 - 1/20	1/21 - 1/25
Alabama		✓			✓	✓	✓							✓	✓						✓		
Alaska			✓				✓										✓					✓	
Arizona		✓					✓																
Arkansas				✓			✓															✓	
California											✓											✓	
Colorado					✓		✓			✓												✓	
Connecticut				✓																		✓	
Delaware		✓			✓		✓							✓								✓	
Dist. of Columbia				✓						✓												✓	
Florida		✓			✓		✓															✓	
Georgia		✓			✓		✓				✓												✓
Guam				✓						✓												✓	
Hawaii				✓						✓													
Idaho				✓																		✓	
Illinois		✓			✓		✓														✓	*	
Indiana					✓		✓							✓								✓	
Iowa		✓			✓		✓							✓								✓	
Kansas		✓												✓								✓	
Kentucky																							✓
Louisiana																							
Maine				✓																			✓
Maryland		✓					✓															✓	
Massachusetts				✓			✓							✓									✓
Michigan		✓			✓		✓				✓												✓
Minnesota			✓				✓				✓											✓	
Mississippi				✓			✓															✓	
Missouri	✓						✓							✓								✓	
Montana		✓					✓				✓											✓	

1500. Other State Requirements-Compliance With Other Local, State and Regional Laws and Regulations

States	1510. Zoning		1520. Fire		1530. Building		1540. Health		1550. Sanitation			1560. New Construction and Renovation Approvals							
	Local	Other	National/Regional Reqmts.	State	Local	National/Regional Reqmts.	State	Local	National/Regional Reqmts.	State	Local	Other State Agency	Other Local Agency	Licensing Agency	Other Administrative Approvals			Other Required Administrative Approval	
															Health	Zoning	Building		
Alabama	✓	✓		✓			✓			✓		✓	✓		✓	✓	✓		
Alaska				✓										✓					
Arizona																			
Arkansas		✓		✓	✓		✓	✓		✓	✓		✓		✓	✓			
California																			
Colorado	✓				✓			✓				✓	✓						✓
Connecticut	✓			✓	✓														
Delaware	✓			✓	✓		✓	✓		✓	✓								
Dist. of Columbia								✓											
Florida				✓								✓							
Georgia												✓		✓		✓			✓
Guam	✓												✓		✓				✓
Hawaii					✓			✓						✓					
Idaho																			
Illinois					✓					✓									
Indiana				✓				✓											
Iowa				✓				✓											
Kansas	✓				✓						✓		✓						
Kentucky				✓				✓				✓			✓				
Louisiana	✓			✓				✓											
Maine	✓			✓				✓				✓							
Maryland																			
Massachusetts						✓	✓				✓								
Michigan				✓				✓			✓								
Minnesota	✓				✓						✓		✓		✓	✓	✓		✓
Mississippi	✓				✓														✓
Missouri	✓				✓										✓	✓	✓		✓
Montana	✓				✓										✓	✓	✓		✓

63

1500. Other State Requirements - Compliance With Other Local, State and Regional Laws and Regulations

States	1510. Zoning		1520. Fire			1530. Building			1540. Health			1550. Sanitation			1560. New Construction and Renovation Approvals							
	Local	Other	National / Regional Reqmts.	State	Local	National / Regional Reqmts.	State	Local	National Requirements	State	Local	National / Regional Reqmts.	State	Local	Other State Agency	Other Local Agency	Licensing Agency	Other Administrative Approvals			Other Required Administrative Approval	
																		Health	Zoning	Building		
Nebraska																						
Nevada																						
New Hampshire				✓	✓																	
New Jersey				✓	✓			✓	✓	✓		✓	✓									
New Mexico	✓			✓	✓		✓	✓	✓	✓		✓	✓									
New York	✓			✓	✓																	
North Carolina				✓	✓		✓	✓				✓	✓			✓						
North Dakota	✓																					
Ohio				✓	✓					✓	✓				✓							
Oklahoma				✓	✓		✓	✓							✓							
Oregon				✓						✓	✓		✓									
Pennsylvania															✓		✓					
Puerto Rico					✓						✓		✓									
Rhode Island				✓	✓		✓	✓		✓	✓											
South Carolina							✓	✓		✓	✓								✓			
South Dakota	✓				✓						✓		✓		✓		✓					
Tennessee				✓	✓										✓							
Texas				✓	✓											✓	✓					
Utah	✓	✓		✓	✓			✓	✓	✓		✓	✓			✓	✓					
Vermont																						
Virgin Islands					✓			✓	✓	✓			✓			✓						
Virginia									✓	✓									✓			
Washington	✓																					
West Virginia				✓						✓	✓								✓			✓
Wisconsin				✓	✓		✓	✓														
Wyoming									✓	✓			✓									

64

S U M M A R Y T A B L E S

G R O U P D A Y C A R E H O M E S

422

110. Types of Facilities Subject to Licensure

States	Covered Facilities							Maximum Capacity of Facility			Exclusions and Exemptions													
	General	Infant/Toddler	Handicapped	School-Age	Drop-in	Kindergarten/Nursery Schools	Unaccredited Schools	FDCH	GDCH	0-6	7-12	13-20	21 or More	Care by Relatives	Nonregular Care	Providers of Medical Services	Educational Facilities	Less Than 4 Hours	State Govt. Agencies	Other Govt. Agencies	Religiously Affiliated Facilities	Care Provided in Conjunction with Shopping Center	Centers Where No. of Children is Less Than Minimum	DHHS Compliance
Alabama *																								
Alaska *																								
Arizona *																								
Arkansas *																								
California *																								
Colorado *																								
Connecticut	✓													✓	✓		✓							
Delaware	✓																							✓
District of Columbia *																								
Florida *																								
Georgia *																								
Guam	✓													✓	✓	✓	✓					✓		
Hawaii *																								
Idaho *																								
Illinois *																								
Indiana *																								
Iowa *																								
Kansas *																								
Kentucky *																								
Louisiana *																								
Maine *																								
Maryland *																								
Massachusetts *																								
Michigan	✓													✓	✓									
Minnesota	✓													✓	✓	✓	✓							
Mississippi *																								
Missouri																								
Montana *																								

* Not regulated

110. Types of Facilities Subject to Licensure																										
States	Covered Facilities								Maximum Capacity of Facility				Exclusions and Exemptions													
	General	Infant/Toddler	Handicapped	School-Age	Drop-In	Kindergarten/Nursery Schools	Unaccredited Schools	FDOH	GDCH	0-6	7-12	13-20	21 or More	Care by Relatives	Nonregular Care	Providers of Medical Services	Educational Facilities	Less Than 4 Hours	State Govt. Agencies	Other Govt. Agencies	Religiously Affiliated Facilities	Care Provided in Conjunction with Shopping Center	Centers Where No. of Children is Less Than Minimum	DHHS Compliance		
Nebraska *	✓	✓												✓	✓				✓	✓				✓		
Nevada	✓	✓												✓	✓				✓	✓					✓	
New Hampshire	✓																									
New Jersey *																										
New Mexico *																										
New York *																										
North Carolina *																										
North Dakota *																										
Ohio *																										
Oklahoma *																										
Oregon*																										
Pennsylvania	✓																									
Puerto Rico *																										
Rhode Island *																										
South Carolina	✓													✓	✓											
South Dakota *																										
Tennessee	✓																									
Texas	✓					✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓					✓	
Utah *																										
Vermont	✓					✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓					✓	
Virgin Islands	✓																									✓
Virginia *																										
Washington	✓														✓	✓	✓	✓	✓	✓						
West Virginia *																										
Wisconsin *																										
Wyoming	✓													✓	✓											

120. Agency Responsible for Licensing											
Organization of Administrative Unit				Licensing Agency			Implementing Subdivision				Local Jurisdictions
Levels				Social Services/ Human Resources Dept.	Health Department	Other	State	County	Regional/District	Local	
State	County	Regional/District	Local								
Alabama *											
Alaska *											
Arizona *											
Arkansas *											
California *											
Colorado *											
Connecticut	✓				✓		✓				✓
Delaware	✓			✓	✓		✓				
District of Columbia *											
Florida *											
Georgia *											
Guam	✓			✓	✓		✓				
Hawaii *											
Idaho *											
Illinois *											
Indiana *											
Iowa *											
Kansas *											
Kentucky *											
Louisiana *											
Maine *											
Maryland *											
Massachusetts *											
Michigan	✓				✓		✓				
Minnesota	✓				✓		✓				
Mississippi *											✓
Missouri											
Montana *											

120. Agency Responsible for Licensing												
Organization of Administrative Unit				Licensing Agency			Implementing Subdivision				Local Jurisdictions	
Levels				Social Services/ Human Resources Dept.	Health Department	Other	State	County	Regional/District	Local		Local Jurisdictions
State	County	Regional/District	Local									
Nebraska *												
Nevada	✓						✓					
New Hampshire	✓				✓	✓			✓			✓
New Jersey *												
New Mexico *												
New York *												
North Carolina *												
North Dakota *												
Ohio *												
Oklahoma *												
Oregon *												
Pennsylvania	✓				✓				✓			
Puerto Rico *												
Rhode Island *												
South Carolina	✓				✓				✓			
South Dakota *												
Tennessee	✓				✓				✓			
Texas	✓				✓				✓			
Utah *												
Vermont	✓				✓				✓			
Virgin Islands	✓				✓				✓			
Virginia *												
Washington	✓				✓	✓			✓			
West Virginia *												
Wisconsin *												
Wyoming	✓				✓	✓			✓			

States	310. General Administration							320. Personnel				330. Nondiscrimination						340. Records Requirements																			
	General Requirements							Constraints Because of:				Against Children			Against Adults			Children					Staff		Eligibility & Enrollm.												
	Staff Responsibilities Defined	Agency Notification of Changes	Admin. Reports to Agencies	Reports on Accidents/Fire	Display of License	Other	Telephone	Proof of Operator Financial Capabilities	Insurance	Publication of Personnel Policies	Child Abuse/Neglect	Moral Turpitude	Offense Against Person	Other	Race/Ethnic Origin	Religion	Other	Race/Ethnic Origin	Sex	Religion	Handicap	Other	Identifying Data	Emergency Medical Authorization	Release of Child	Health	Daily Attendance	Other	Employment Records	Identifying Data	Health	Conference	Visit by Parents/Child	Health Exam	Child Abuse Reporting	Confidentiality of Records	
Alabama *																																					
Alaska *																																					
Arizona *																																					
Arkansas *																																					
California *																																					
Colorado *																																					
Connecticut	✓				✓	✓	✓	✓															✓	✓	✓	✓	✓	✓									
Delaware		✓			✓										✓								✓	✓	✓	✓	✓	✓								✓	
Dist. of Columbia *																																					
Florida *																																					
Georgia *																																					
Guam								✓															✓	✓		✓	✓	✓									✓
Hawaii *																																					
Idaho *																																					
Illinois *																																					
Indiana *																																					
Iowa *																																					
Kansas *																																					
Kentucky *																																					
Louisiana *																																					
Maine *																																					
Maryland *																																					
Massachusetts *																																					
Michigan							✓			✓	✓	✓											✓	✓	✓	✓			✓				✓				
Minnesota		✓	✓					✓		✓	✓	✓		✓	✓	✓							✓	✓	✓	✓											
Mississippi *							✓								✓								✓	✓	✓	✓										✓	
Missouri							✓	✓					✓		✓								✓	✓	✓	✓	✓									✓	
Montana *															✓								✓	✓	✓	✓	✓									✓	

States	310. General Administration										320. Personnel				330. Nondiscrimination						340. Records Requirements																			
	General Requirements										Constraints Because of:				Against Children			Against Adults			Children			Staff			Eligibility & Enrollmt													
	Staff Responsibilities Defined	Agency Notification of Changes	Admin. Reports to Agencies	Reports on Accidents/Fire	Display of License	Other	Telephone	Proof of Operator Financial Capabilities	Insurance		Publication of Personnel Policies	Child Abuse/Neglect	Moral Turpitude	Offense Against Person	Other	Race/Ethnic Origin	Religion	Other	Race/Ethnic Origin	Sex	Religion	Handicap	Other	Identifying Data	Emergency Medical Authorization	Release of Child	Health	Daily Attendance	Other	Employment Records	Identifying Data	Health	Conference	Visit by Parents/Child	Health Exam.	Child Abuse Reporting	Confidentiality of Records			
Nabraska *																																								
Nevada																																								
New Hampshire												✓				✓									✓	✓	✓	✓							✓		✓			
New Jersey *																																								
New Mexico *																																								
New York *																																								
North Carolina *																																								
North Dakota *																																								
Ohio *																																								
Oklahoma *																																								
Oregon *																																								
Pennsylvania		✓		✓		✓	✓																		✓		✓		✓					✓	✓		✓	✓		
Puerto Rico *																																								
Rhode Island*																																								
South Carolina											✓	✓													✓			✓												
South Dakota *																																								
Tennessee													✓												✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Texas																									✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Utah *																									✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Vermont *		✓																							✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Virgin Islands																									✓	✓														
Virginia*																									✓															
Washington																																								
West Virginia *																	✓																						✓	
Wisconsin *																																								
Wyoming				✓		✓	✓				✓			✓													✓			✓										

* Not regulated

410. Staff/Child Ratio Requirements

States	Not Specified	Staff/Child Ratio as of March, 1981			Special Requirements			Methods of Computing		
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Alabama*										
Alaska*										
Arizona*										
Arkansas*										
California*										
Colorado*										
Connecticut	✓									✓
Delaware		0+ years	12	2	There must always be at least 2 adults involved in the supervision of the children in care.					
District of Columbia*										
Florida*										
Georgia*										
Guam		Under 1 year	5	1	In mixed age groupings, the staff/child ratio shall be that required for the youngest child in the group.					✓
		1 - 2 years	8	1						
		2 - 3 years	10	1						
		3+ years	12	1						
Hawaii*										
Idaho*										

410. Staff/Child Ratio Requirements

States	Not Specified	Staff/Child Ratio as of March, 1981				Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Illinois*										
Indiana*										
Iowa*										
Kansas*										
Kentucky*										
Louisiana*										
Maine*										
Maryland*										
Massachusetts*										
Michigan		0+ years	6	1	Includes the provider's own children and any children of other staff. No more than two children under 2 years of age may be in care.					✓
Minnesota		31 months - 5 years	10	1						✓
		16 - 30 months	7	1						
			10	2						
		6 weeks - 5 years	5	1	Ratio applies:					
			10	2	providing that no more than two infants are in care.					
		6 weeks - 5 years	4	1	providing that no more than					
			10	2	four infants are in care.					

410. Staff/Child Ratio Requirements										
States	Not Specified	Staff/Child Ratio as of March, 1981				Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Minnesota (cont.)		6 weeks - 5 years	9	2	providing that no more than six infants are in care.					
		6 weeks - 5 years	8	2	providing that no more than two school age children are in care for limited periods of time.					
Mississippi*										
Missouri										
Montana*										
Nebraska*										
Nevada		0+ years	4	1	Ratio applies when: more than four of the children are less than two years of age.					✓
		0+ years	2	1	more than two of the children are less than one year of age.					

410. Staff/Child Ratio Requirements

States	NOT Specified	Staff/Child Ratio as of March, 1981				Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
New Hampshire		0+ years	12	1	Ratio applies when: no more than three children are under 3 years. four children are under 3 years.					✓
New Jersey*										
New Mexico*										
New York*										
North Carolina *										
North Dakota *										
Ohio*										
Oklahoma*										
Oregon*										

12

410. Staff/Child Ratio Requirements

States	Not Specified	Staff/Child Ratio as of March, 1981			Special Requirements			Methods of Computing		
		Age of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Pennsylvania		0+ years	6	1	No more than four children under 36 months of age may be in care.					✓
		0+ years	11	1	No more than eight children under 36 months may be in care.					
Puerto Rico*										
Rhode Island*										
South Carolina		0+ years	8	1	Ratio applies when: four or more of the children are under 2 years, three or fewer children are under age 2 years.					✓
South Dakota*										
Tennessee		0+ years	12	1	Ratios do not include the provider's own children; however, if more than 12 children are in care, including the provider's own children, a second adult must be present. If any child is under 3 years of age, another adult must be present.					✓

13

410. Staff/Child Ratio Requirements										
States	Not Specified	Staff/Child Ratio as of March, 1981				Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Texas		18+ months	12	1	No more than four children may be under 4 years.					✓
		0+ years	11	1	If one infant is in care, no more than seven children under 4 years may be in care.					
			10	1	If two infants are in care, no more than seven children under 4 years may be in care.					
		0+ years	6	1	If three infants are in care, no more than five children under 4 years may be in care.					
		0 - 18 months	4	1						
			10	2						
		0+ years	12	2	If nine infants are in care, no more than three other children may be in care.					
Utah*										
Vermont		0+ years	12	1	No more than three children may be under 2 years of age.					
Virgin Islands		0+ years	12	1	Two adults must be present when the number of children exceeds six.					
Virginia*										

14

410. Staff/Child Ratio Requirements										
States	Not Specified	Staff/Child Ratio as of March, 1981				Special Requirements			Methods of Computing	
		Ages of Children	No. of Children	No. of Staff	Restrictions	Nap Time	Handicapped Children	Other	Enrollment	Attendance
Washington		0+ years	6	1	Applies when one or more children are under 2 years.					✓
		2+ years	8	1	Applies when 1 or more children are under 3 years.					
		3+ years	10	1	Whenever more than two infants are in care, a second adult is required.					
West Virginia*										
Wisconsin										
Wyoming		0 -2 years	3	1	The provider's own children are included in staff/child ratio.		✓			✓
		2+ years	11	1						

15

420. Group Size							
Group Size as of March, 1981						Methods of Computing Group Size	
Not Specified	Age of Children	No. of Children	Variations Permitted			Enrollment	Attendance
			Limited Time	Meal Service	Specialized Activities		
	New Mexico*						
	New York*						
	North Carolina*						
	North Dakota*						
	Ohio*						
	Oklahoma*						
	Oregon*						
✓	Pennsylvania						
	Puerto Rico*						
	Rhode Island*						
✓	South Carolina						
	South Dakota *						
✓	Tennessee						

81

420. Group Size							
Group Size as of March, 1981						Methods of Computing Group Size	
Not Specified	Age of Children	No. of Children	Variations Permitted			Enrollment	Attendance
			Limited Time	Meal Service	Specialized Activities		
	Texas	✓					
	Utah*						
	Vermont	✓					
	Virgin Islands	✓					
	Virginia*						
	Washington	✓					
	West Virginia*						
	Wisconsin*						
	Wyoming	✓					

19

510. Child Caregiver Staff Qualifications																								
States	Min. Age	Health						Education						Experience										
		Med. Exam		TB Exam		VD Exam		Other		No Requirements	Able to Read and Write	HS Diploma/GED	Associate of Arts	CD Courses/ Training	BS or BA	CDA Credential	First Aid	No Requirements	Type		No. of Years			
		Initial	Periodic	Initial	Periodic	Initial	Periodic	Initial	Periodic										Child Care	Other	Not Specified	0 - 1	2 - 3	4 or more
Alabama*																								
Alaska*																								
Arizona*																								
Arkansas*																								
California*																								
Colorado*																								
Connecticut	NS	✓	✓	✓	✓						✓													
Delaware	NS	✓	✓	✓						✓							✓		**					
District of Columbia*																								
Florida*																								
Georgia*																								
Guam	NS	✓		✓						✓								**						
Hawaii*																								
Idaho*																								
Illinois*																								
Indiana*																								
Iowa*																								
Kansas*																								
Kentucky*																								
Louisiana*																								
Maine*																								
Maryland*																								
Massachusetts*																								
Michigan	18	✓	✓	✓	✓					✓								**						
Minnesota	18	✓		✓						✓										✓			✓	
Mississippi*																								
Missouri	18	✓	✓	✓	✓					✓										✓				
Montana*																								

20

+ Indicates degree required in Child Development
 **Indicates no specific requirements

* Not regulated
 NS - Not specified

		510. Child Caregiver Staff Qualifications																									
States	Min. Age	Health								Education							Experience										
		Maj. Exam		TB Exam		VD Exam		Other		No Requirements	Able to Read and Write	HS Diploma/GED	Associate of Arts	CD Courses/Training	BS or BA	CDA Credential	First Aid	No Requirements	Type		No. of Years						
		Initial	Periodic	Initial	Periodic	Initial	Periodic	Initial	Periodic										Child Care	Other	Not Specified	0 - 1	2 - 3	4 or more			
Nebraska *																											
Nevada	16	✓		✓	✓						✓						✓										
New Hampshire	18	✓	✓	✓	✓						✓																
New Jersey *																											
New Mexico *																											
New York *																											
North Carolina *																											
North Dakota *																											
Ohio *																											
Oklahoma *																											
Oregon *																											
Pennsylvania	18	✓	✓	✓	✓			✓	✓			✓		✓			✓			✓			✓				
Puerto Rico *																											
Rhode Island *																											
South Carolina	18	✓		✓	✓					✓									✓								
South Dakota *																											
Tennessee	18	✓		✓	✓					✓									✓								
Texas	18			✓	✓					✓									✓								
Utah *																											
Vermont	18	✓	✓	✓	✓					✓								✓			✓	✓	✓				
Virgin Islands	21	✓	✓									✓								✓		✓					
Virginia *																											
Washington	16																										
West Virginia *																											
Wisconsin *																											
Wyoming		✓	✓	✓	✓					✓											✓	✓					

*Indicates degree required in Child Development

540. Post Employment/In Service: Orientation and Training

States	Director						Child Caregiver Staff						Support Staff					
	Orientation		In-Service		First Aid		Orientation		In Service		First Aid		Orientation		In Service		First Aid	
	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional
Alabama *																		
Alaska *																		
Arizona *																		
Arkansas *																		
California *																		
Colorado *																		
Connecticut *																		
Delaware *				✓						✓						✓		
District of Columbia *																		
Florida *																		
Georgia *																		
Guam																		
Hawaii *																		
Iaho *																		
Illinois *																		
Indiana *																		
Iowa *																		
Kansas *																		
Kentucky *																		
Louisiana *																		
Maine *	✓																	
Maryland*																		
Massachusetts *																		
Michigan																		
Minnesota	✓		✓				✓		✓									
Mississippi *																		
Missouri																		
Montana *																		

* Not regulated

24

500. Staff Qualifications and Training Requirements (Continued)

GROUP DAY CARE HOMES

540. Post Employment/In Service: Orientation and Training																
States	Director					Child Caregiver Staff					Support Staff					
	Orientation		In-Service		First Aid	Orientation		In-Service		First Aid	Orientation		In-Service		First Aid	
	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional	Required	Optional
Nebraska *																
Nevada						✓										
New Hampshire																
New Jersey *																
New Mexico *																
New York *																
North Carolina *																
North Dakota *																
Ohio *																
Oklahoma *																
Oregon *																
Pennsylvania																
Puerto Rico *																
Rhode Island *																
South Carolina										✓						
South Dakota *																
Tennessee																
Texas																
Utah *																
Vermont										✓				✓		
Virgin Islands										✓						
Virginia *																
Washington																
West Virginia *																
Wisconsin *																
Wyoming																

* Not regulated

600. Program of Activities, Including Education

GROUP DAY CARE HOMES

26

		610. Program Requirements																								
		Program of Activities						Program Equipment and Materials				Nap Provision				Discipline and Guidance										
		Program Requirements	Written Schedule of Activities	Active/Quiet Play	Outdoor Play Required	Regular Routines	Maximum Hours in Care	Indoor		Outdoor						Prohibiting Use of:										
							Interior Areas	Quantity of Copies of Materials & Equipment Specified Amounts	Accessible to Children	Child-Size Equipment Where Appropriate	Climbing	Riding	Sandbox	Required	Substitute Provisions Allowed for Naps	Indv. Cots, Beds Required	Mats Permitted	Space Required Between Cots	Sharing Beds Prohibited	Reduced Staff/Child Ratio Permitted	Spanking/Hitting	Shaking	Threatening/Humiliating Behavior	Food	Punishment Associated with Toilet Training	Other
Alabama *																										
Alaska *																										
Arizona *																										
Arkansas *																										
California *																										
Colorado *																										
Connecticut		✓	✓											✓		✓										
Delaware		✓	✓	✓	✓				✓		✓	✓		✓		✓	✓	✓					✓	✓		✓
District of Columbia *																										
Florida *																										
Georgia *																										
Guam		✓												✓												✓
Hawaii *																										
Idaho *																										
Illinois *																										
Indiana *																										
Iowa *																										
Kansas *																										
Kentucky *																										
Louisiana *																										
Maine *																										
Maryland *																										
Massachusetts *																										
Michigan		✓		✓	✓				✓					✓			✓				✓	✓	✓	✓	✓	✓
Minnesota		✓			✓									✓							✓	✓	✓	✓	✓	✓
Mississippi *																										
Missouri		✓			✓	✓								✓	✓	✓		✓			✓	✓	✓	✓	✓	✓
Montana *																										

* Not regulated

States		710. Health																																								
		General		Health Assessm'ts			Immunizations							Sanitation					Care of Sick Children		Medication and Special Diet Provisions				Waiver of Reqmts.																	
Requirements for Family of Staff		Actions Against Contagious Diseases		Phys. Exam	TB	Other		Type				To be Received:			Booster or Follow-Up	Disposal of Garbage/Trash	Use of Pesticides	Portable Water	Toilet Articles	Pets	Smoking	Linens	DAILY ILLNESS SCREENING		Temporary Isolation	Notification of Parents	Emergency Treatment	Proh. Extended Care	Not Specified	Labeling of Medication	Written Instructions for Administering	Permission from Parents	Non-Prescription Drugs Without Par. Consent	Not Specified	Special Diet		Because of:	Religion	Parental Pref.	Religion	Medical Reasons	Other
Initial	Periodic	Initial	Periodic	Required	Measles	Mumps	Rubella	Diphtheria	Pertussis	Tetanus	Other	Upon Enrollment	1 mo. following	3 mo. following	Other	Not Specified																										
Nebraska *																																										
Nevada	✓		✓	✓				✓	✓																																	
New Hampshire	✓		✓	✓																																						
New Jersey *																																										
New Mexico *																																										
New York *																																										
North Carolina *																																										
North Dakota *																																										
Ohio *																																										
Oklahoma *																																										
Oregon *																																										
Pennsylvania			✓	✓																																						
Puerto Rico *																																										
Rhode Island *																																										
South Carolina																																										
South Dakota *																																										
Tennessee	✓		✓	✓																																						
Texas	✓		✓	✓	✓																																					
Utah *																																										
Vermont																																										
Virgin Islands			✓	✓																																						
Virginia *																																										
Washington																																										
West Virginia *																																										
Wisconsin *																																										
Wyoming																																										

* Not regulated

States	720. Safety																													
	General Safety Requirements						Fire Safety Requirements				Transportation				Safety Requirements for Equipment			Water Activities			Emergency Procedures									
	Restraints on Stairs, Porches	Lead Paint	Storage of Hazardous Materials	Enclosed Outdoor Area	Electrical Outlets	Other	Fire Drills	Fire Extinguishers	Flame Spread Rating for Con.	Smoke Detector/Fire Alarm	Sprinkler System	Driver Requirements	Special Staff/Child Ratios	Use of Restraint System	Insurance	Vehicle Requirements	Sturdy Construction	No Sharp or Pointed Objects	Surface Area - Outdoors	Anchored Outdoor Equipment	Enclosed Pools	Water Depth Restrictions	Special Staff/Child Ratios	Life Saving Devices Reqmts.	Procedures on File	Physician on Call	Emergency Telephone Nos.	Plan for Substitute Staffing	Written Reports	First Aid Supplies Required
Alabama *																														
Alaska *																														
Arizona *																														
Arkansas *																														
California *																														
Colorado *																														
Connecticut																														
Delaware		✓	✓				✓	✓	✓	✓							✓	✓		✓					✓	✓				✓
District of Columbia *																														
Florida *																														
Georgia *																														
Guam																														
Hawaii *																														
Idaho *																														
Illinois *																														
Indiana *																														
Iowa *																														
Kansas *																														
Kentucky *																														
Louisiana *																														
Maine *																														
Maryland *																														
Massachusetts *																														
Michigan	✓		✓				✓	✓																	✓					
Minnesota *																														
Mississippi																														
Missouri *		✓	✓				✓										✓	✓	✓		✓				✓		✓			✓
Montana *																														

30

States	720.																												
	Gen		Safety Requirements					Transportation			Safety Requirements for Equipment			Water Activities		Emergency Procedures													
	Post	Req	Elect	Other	Fire Drills	Fire Extinguishers	Flame Spread Rating for Con.	Smoke Detector/Fire Alarm	Sprinkler System	Driver Requirements	Special Staff/Child Ratios	Use of Restraint System	Insurance	Vehicle Requirements	Sturdy Construction	No Sharp or Pointed Objects	Surface Area - Outdoors	Anchored Outdoor Equipment	Enclosed Pools	Water Depth Restrictions	Special Staff/Child Ratios	Life Saving Devices Reqmts.	Procedures on File	Physician on Call	Emergency Telephone Nos.	Plan for Substitute Staffing	Written Reports	First Aid Supplies Required	
Nebraska *																													
Nevada					✓	✓		✓					✓						✓				✓						✓
New Hampshire		✓	✓		✓	✓				✓		✓							✓						✓	✓			✓
New Jersey *																													
New Mexico *																													
New York *																													
North Carolina *																													
North Dakota *																													
Ohio *																													
Oklahoma *																													
Oregon *																													
Pennsylvania		✓	✓		✓								✓			✓	✓	✓	✓		✓		✓		✓	✓			✓
Puerto Rico *																													
Rhode Island *																													
South Carolina		✓	✓	✓	✓	✓	✓	✓								✓	✓	✓				✓		✓					✓
South Dakota *																													
Tennessee										✓			✓			✓	✓	✓							✓	✓			✓
Texas		✓		✓	✓	✓										✓	✓	✓	✓		✓	✓		✓					✓
Utah *																													
Vermont										✓		✓	✓	✓									✓		✓	✓			✓
Virgin Islands																													
Virginia *																													
Washington																											✓		
West Virginia *																													
Wisconsin *																													
Wyoming		✓	✓	✓		✓	✓																✓						

13

900. Social Services

1000. Parent Participation

GROUP DAY CARE HOMES

States	Services Offered		
	Placement	Information and Referral	Other
Alabama *			
Alaska *			
Arizona *			
Arkansas *			
California *			
Colorado *			
Connecticut		✓	✓
Delaware		✓	
District of Columbia *			
Florida *			
Georgia *			
Guam			
Hawaii *			
Idaho *			
Illinois *			
Indiana *			
Iowa *			
Kansas *			
Kentucky *			
Louisiana *			
Maine *			
Maryland *			
Massachusetts *			
Michigan			
Minnesota			
Mississippi *			
Missouri			
Montana *			

	Nature of Participation						Information to Parents			
	Not Specified	Parent Conferences	Progress Reports	Parent Involvement in Prog. Planning	Parental Advisory Groups	Observation of Facility	Unlimited Access to Facility	Program Materials	Educational / Stimulation Activities	Safety and Nutrition
	✓									
			✓							
						✓				
	✓									
	✓									

* Not regulated

900. Social Services

1000. Parent Participation

GROUP DAY CARE HOMES

States	Services Offered			
	Not Specified	Placement	Information and Referral	Other
Nebraska *				
Nevada	✓			
New Hampshire	✓			
New Jersey*				
New Mexico *				
New York *				
North Carolina *				
North Dakota *				
Ohio *				
Oklahoma *				
Oregon*			✓	✓
Pennsylvania			✓	✓
Puerto Rico *				
Rhode Island *				
South Carolina	✓			
South Dakota *				
Tennessee	✓			
Texas	✓			
Utah *	✓			
Vermont	✓			
Virgin Islands	✓			
Virginia *				✓
Washington				✓
West Virginia *				
Wisconsin *				
Wyoming	✓			

	Nature of Participation						Information to Parents			
	Not Specified	Parent Conferences	Progress Reports	Parent Involvement in Prog. Planning	Parental Advisory Groups	Observation of Facility	Unlimited Access to Facility	Program Materials	Educational/Stimulation Activities	Safety and Nutrition
	✓									
	✓									
		✓		✓				✓		
	✓									
	✓									
	✓									
	✓									
	✓									
	✓									

* Not regulated

1400. Facility Requirements

States	1410. Space											
	Minimum Req. Sq. Ft. of Space/Child		Storage for Children's Belongings	Indoor Space						Outdoor Space		
	Indoors	Outdoors		Usable Space			Isolation Space			Fencing	Provisions for Rotating Use	Adjoining Facility Req.
				Basement	Above First Floor	Not Specified	Required	Separate from Play Area	Supervision Req.			
Nebraska *												
Nevada	35	NS		✓++								
New Hampshire	35	NS										
New Jersey *												
New Mexico *												
New York *												
North Carolina *												
North Dakota *												
Ohio *												
Oklahoma *												
Oregon *												
Pennsylvania	40	65										
Puerto Rico *												
Rhode Island *												
South Carolina	35	75								✓		
South Dakota *												
Tennessee	30	50							✓			
Texas	30											
Utah *												
Vermont	35	75										
Virgin Islands	25						✓					
Virginia *												
Washington	75	35					✓		✓	✓	✓	
West Virginia *												
Wisconsin *												
Wyoming	35	75										

NS - Not specified

1400. Facility Requirements

1410. Space												
States	Minimum Req. Sq. Ft. of Space/Child		Storage for Children's Belongings	Indoor Space						Outdoor Space		
	Indoors	Outdoors		Usable Space			Isolation Space			Fencing	Provisions for Rotating Use	Adjoining Facility Req.
				Basement	Above First Floor	Not Specified	Required	Separate from Play Area	Supervision Req.			
Alabama *												
Alaska *												
Arizona *												
Arkansas*												
California*												
Colorado*												
Connecticut	30	75										
Delaware	35	50										
District of Columbia *												
Florida*												
Georgia *												
Hawaii	35	75										
Hawaii *												
Idaho*												
Illinois*												
Indiana *												
Iowa *												
Kansas *												
Kentucky *												
Louisiana *												
Maine *												
Maryland *												
Massachusetts *												
Michigan	30	600 ^{††}										
Minnesota												
Mississippi *												
Missouri	35	75	✓	✓								
Montana *												

* Not regulated

†† See state profile

1500. Other State Requirements-Compliance With Other Local, State and Regional Laws and Regulations

States	1510. Zoning		1520. Fire			1530. Building			1540. Health			1550. Sanitation			1560. New Construction and Renovation Approvals								
	Local	Other	National/Regional Reqmts.	State	Local	National/Regional Reqmts.	State	Local	National Requirements	State	Local	National/Regional Reqmts.	State	Local	Other State Agency	Other Local Agency	Licensing Agency	Other Administrative Approvals			Other Required Administrative Approval		
																		Health	Zoning *	Building			
Alabama *																							
Alaska *																							
Arizona *																							
Arkansas *																							
California *																							
Colorado *																							
Connecticut	✓				✓			✓				✓											
Delaware				✓				✓				✓											
Dist. of Columbia									2														
Florida *																							
Georgia *	✓																						
Hawaii *																							
Idaho *																							
Illinois *																							
Indiana *																							
Iowa *																							
Kansas *																							
Kentucky *																							
Louisiana *																							
Maine *																							
Maryland *																							
Massachusetts *																							
Michigan																							
Minnesota																							
Mississippi *																							
Missouri	✓			✓				✓				✓											
Montana *																							

* Not regulated

1500. Other State Requirements- Compliance With Other Local, State and Regional Laws and Regulations

States	1510. Zoning		1520. Fire			1530. Building			1540. Health			1550. Sanitation			1560. New Construction and Renovation Approvals						
	Local	Other	National/Regional Reqmts.	State	Local	National/Regional Reqmts.	State	Local	National Requirements	State	Local	National/Regional Reqmts.	State	Local	Other State Agency	Other Local Agency	Licensing Agency	Other Administrative Approvals			Other Required Administrative Approval
																	Health	Zoning	Building		
Nebraska *																					
Nevada																					
New Hampshire					✓																
New Jersey *																					
New Mexico *																					
New York *																					
North Carolina *																					
North Dakota *																					
Ohio *		✓																			
Oklahoma *																					
Oregon *																					
Pennsylvania																					
Puerto Rico *																					
Rhode Island *																					
South Carolina																					
South Dakota *																					
Tennessee				✓											✓						
Texas					✓																
Utah *																					
Vermont																					
Virgin Islands					✓			✓									✓				
Virginia *																					
Washington																					
West Virginia *																					
Wisconsin *																					
Wyoming				✓	✓																

* Not regulated

END

DEPT. OF HEW

NAT'L INSTITUTE OF EDUCATION

ERIC

DATE FILMED

APR - 5 - 1984