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ABSTRACT

The following questions are answered in this guide to nonprofessional employment with the U.S. Forest Service: What does the Forest Service do? What kind of work can a nonprofessional find in the Forest Service? How important are the nonprofessional workers to the Forest Service? What kind of experience does one need to qualify for a nonprofessional job? Are there any schools in the United States that will prepare a person for the position of forestry technician or forest- and range-fire control technician? Will taking correspondence courses help a person get a job with the Forest Service? What are the starting salaries for nonprofessionals? How are higher grade nonprofessional positions filled? Are civil service examinations required of applicants? Can physically handicapped persons or noncitizens be employed as nonprofessional workers? and Are employment opportunities equal for all? A list of regional addresses to write for further information about the Forest Service and civil service examinations are included. (BM)

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A Job With
The Forest Service
A Guide To
Nonprofessional Employment

Miscellaneous Publication No. 843
Forest Service
U. S. Department of Agriculture



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PREFACE

The Forest Service receives thousands of letters each year from people who want to know something about the Service—what it does and what kinds of jobs it offers. Most of the questions people ask about nonprofessional employment are answered in this booklet.

Revised August 1975
Slightly revised August 1977

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A JOB with the FOREST SERVICE

A GUIDE TO NONPROFESSIONAL EMPLOYMENT

QUESTIONS AND ANSWERS

1. What Does the Forest Service Do?

The Forest Service has the Federal responsibility for national leadership in forestry. This includes top level participation in setting national priorities, formulating programs, and establishing the pattern of Federal policies that relate to man and his natural environment.

But Forest Service responsibilities and interests go beyond forested lands. Forests and related rangeland, grassland, brushland, alpine areas, minerals, water, and wildlife habitat illustrate the variety of natural resources involved in the scope of forestry. Forestry also involves less tangible values such as scenery, air and water quality, recreation, open space, environmental quality, economic strength, and social well-being.

In our complex society, there must be an interrelationship among objectives, policies, and goals.

The Forest Service seeks to foster this by:

- Promoting and achieving a pattern of natural resource uses that will best meet the needs of people now and in the future.
- Protecting and improving the quality of air, water, soil, and natural beauty.
- Helping to preserve and enhance the quality of "open space" in urban and community areas.
- Generating forestry opportunities to accelerate rural community growth.
- Encouraging the growth and development of forestry based enterprises that readily respond to consumers' changing needs.
- Seeking optimum forest landownership patterns.
- Improving the welfare of the underprivileged.
- Involving the public in forestry policy and program formulation.
- Encouraging the development of forestry throughout the world.
- Expanding public understanding of environmental conservation.
- Developing and making available a firm scientific base for the advancement of forestry.

The Forest Service realizes the importance of being responsive and alert to the changing needs of a dynamic society. Sensitivity to problems and flexibility in solving them are basic to successful leadership in the preservation of our natural environment.

2. I Am Not a Professional Forester. What Kind of Work Can I Find in the Forest Service?



The Forest Service needs a competent staff of technicians, aides, skilled workers, clerical personnel, and laborers to assist management in all phases of its work.

Since many National Forests are in mountainous country which becomes snow-covered and inaccessible in the winter, much of the nonprofessional type work must be done during the other three seasons. Tree planting work is usually done in the spring or fall. Fire control work is largely confined to the "fire season," the period of greatest fire danger. In the western States, this is during the summer, and in the eastern States, early spring and late fall.

During the summer months, the nonprofessional staff also works on flood control, disease and insect control, brush disposal, timber stand improvement, and construction and maintenance of roads, trails, campgrounds, sanitation facilities, and other buildings.

3. How Important Are the Nonprofessional Workers to the Forest Service?

Very important, indeed. Nonprofessionals help the professional do the job he has to do. An engineer's road design for a National Forest is useless unless he has a corps of unskilled, skilled, and supervisory workers to build the road. In this respect, the Forest Service is like any other large organization with its different levels of skills and functions which have to operate harmoniously.

Let's look a bit closer at the categories listed under the second question:

- A. **TECHNICIAN.** More and more professions are finding that certain tasks that were once performed by the professional can be delegated to the technician. In the Forest Service, this approach has met with great success. Technicians have taken over from the professional foresters such responsible and difficult jobs as supervising on-the-ground operations

in timber sales, recreation-area use, or research activities that require the use of practical skills and experience; collecting, consolidating, sometimes analyzing, reporting, and summarizing data within guides set up by professionals; contacting the public, contractors, and other forest users for information or policy enforcement; or supervising a road survey crew on a road-building project that will make timber accessible for harvesting.

- B. AID.—No organization can exist without people who know how to get the basic or preliminary work done. The Forest Service is no exception. It has always been fortunate in having hard-working aids who not only get the job done, but enjoy doing it.

Aids, even more than technicians, work at a variety of productive tasks that help both the technician and the professional. Some of these tasks are: Scaling logs; marking specific trees and collecting and recording such data as tree heights, tree diameters, and tree mortality; installing, maintaining, and collecting records from rain gauges, streamflow recorders, and soil moisture measuring instruments on simple watershed improvement projects; serving on a road survey crew as rodman, rear or head chainman, notekeeper, or level instrument man.

- C. CLERICAL PERSONNEL.—Another important group of support personnel in the Forest Service is the clerical and related staff. Clerical workers are found at all organization levels, including the forest ranger's office. A unit may require the services of one or more of the following: Clerk typist, voucher examiner, stenographer, mail and file clerk, and dictating machine transcriber.
- D. SKILLED WORKER.—For construction, maintenance, and fire control projects, the Forest Service requires such skilled workers as carpenters, para 'ute repairers and packers, welders, cooks, bulldozer operators, and others experienced in specific trades and crafts. In addition, maintenance workers are employed to perform a variety of tasks requiring skills of less than journeyman level.
- E. LABORER.—In addition to skilled workers on the numerous National Forest projects, laborers are also needed. Unskilled workers destroy undesirable trees, using poison or other methods; prune trees to improve their quality; build fire-lines; eradicate bushes that transmit the destructive white pine disease known as blister rust; plant seedlings; dig ditches; load and unload equipment and tools; and perform other supervised duties.

4. What Kind of Experience do I Need to Qualify for a Nonprofessional Job in the Forest Service?



A. **TECHNICIAN.**—Technicians usually begin working at the GS-4 grade level. Job titles include fire control technician, fire prevention technician, range technician, forestry technician, engineering and surveying technician. Candidates for technician positions must have a minimum of 1½ years of general experience and 6 months of specialized experience—a total of 2 years.

An example of acceptable general experience for the position of fire control technician would be experience gained in any field of forestry, or related field, that shows the applicant has acquired, and can use, the basic knowledges and skills needed for fire control work.

Substituting high school or other education for parts of the general and specialized experience requirements is permitted. The exact amount of substitution allowed is determined by the nature and length of the subjects studied.

B. **AID.**—GS-2 or GS-3 are the beginning grades for fire control aids, fire prevention aids, range aids, forestry aids, engineering aids, and surveying aids. Candidates for aid positions must have at least one-half year of general experience for the GS-2 grade, and 1 year of general experience for the GS-3 grade. In some cases, high school graduation may be substituted for the one-half year of general experience.

The example of general experience shown above for fire control technician would also apply for fire control aid.

C. **CLERK.** For Grade GS-2, 6 months of general office experience or graduation from high school is required. For grade GS-3, 1 year of general office experience or 1 academic year of business or secretarial school, junior college, or college which is in addition to graduation from high school, is required. Applicants must pass tests covering verbal abilities and aptitude for clerical tasks.

D. SKILLED TRADE AND CRAFT WORKERS.—Generally, 6 months of experience assisting a journeyman worker is required for eligibility to the helper or apprentice positions, Level 5 on the coordinated Federal Wage System Scale (not to be confused with GS-5). Usually, each month of day class attendance in a trade school may be substituted for each month of required experience.

E. LABORER.—No previous experience or education is required to start as a Laborer, Level 1. However, to perform the various manual tasks, it is necessary to be in good physical condition.

5. Are There Any Schools in the United States That Will Prepare Me for the Position of Forestry Technician or Forest and Range Fire Control Technician?



The following schools offer training and preparation for those interested in a career as forestry technician or forest and range fire control technician in the Forest Service. Other schools may offer similar programs.

CALIFORNIA: Lassen Community College, 1100 Main St., Susanville 96130, College of the Redwoods, 1040 Del Norte St., Eureka 95501, Reedley College, 995 North Reed Ave., Reedley 93651, Santa Rosa Junior College, 1501 Mendocino Ave., Santa Rosa 95410, Sierra College, 5000 Rocklin Rd., Rocklin 95677.

FLORIDA: Lake City Community College, Lake City 32055.

GEORGIA: Abraham Baldwin Agricultural College, ABAC Station, Tifton 31794; Savannah Area Vocational-Technical School, Savannah 31401.

IDAHO: North Idaho College, Coeur d'Alene 83814.

ILLINOIS: Southeastern Illinois College, 333 West College St., Harrisburg 62946.

KENTUCKY: Forestry and Wood Technology, University of Kentucky, Quick sand 41363.

MAINE: Forest Technician Program, University of Maine, Orono 04473.

MARYLAND: Allegany Community College, Cumberland 21501.

MICHIGAN: Alpena Community College, Alpena 49707, Ford Forestry Center, Michigan Technological University, L'Anse 49946.

MINNESOTA: Brainerd Area Vocational Technical Institute, 300 Quince St., Brainerd 56401; North Central School, University of Minnesota, Grand

Raplds 55744: Vermillion State Junior College, 1900 East Camp St., Ely 55731.

MONTANA: Flathead Valley Community College, P.O. Box 1174, Kalispell 59901; Missoula Technical Center, 909 South Ave. West, Missoula 59801.

NEW HAMPSHIRE: Forest Technician Curriculum, University of New Hampshire, Durham 03824.

NEW YORK: Ranger School Forest Technician Program, S.U.N.Y. College of Environmental Science and Forestry, Wanakena 13695, Paul Smiths College of Arts and Sciences, Paul Smiths 12970.

NORTH CAROLINA: Haywood Technical Institute, P.O. Box 427, Clyde 28721, Martin Technical Institute, P.O. Drawer 566, Williamston 27892, Wayne Community College, Drawer 1878, Goldsboro 27530.

OHIO: Hocking Technical College, Nelsonville 45764.

OKLAHOMA: Eastern Oklahoma State College, Wilburton 74578.

OREGON: Central Oregon Community College, College Way, Bend 97701, Chemeketa Community College, Salem 97303, Clatsop Community College, Astoria 97105; Lane Community College, 4000 East 30th Ave., Eugene 97405, Southwestern Oregon Community College, P.O. Box 518, Coos Bay 97420, Treasure Valley Community College, 650 College Blvd., Ontario 97914, Umpqua Community College, Roseburg 97470.

PENNSYLVANIA: Mont Alto Campus, The Pennsylvania State University, Mont Alto 17237, Williamsport Area Community College, 1005 West 3rd St., Williamsport 17701.

SOUTH CAROLINA: Horry Georgetown Technical Education Center, P.O. Box 317, Conway 29526.

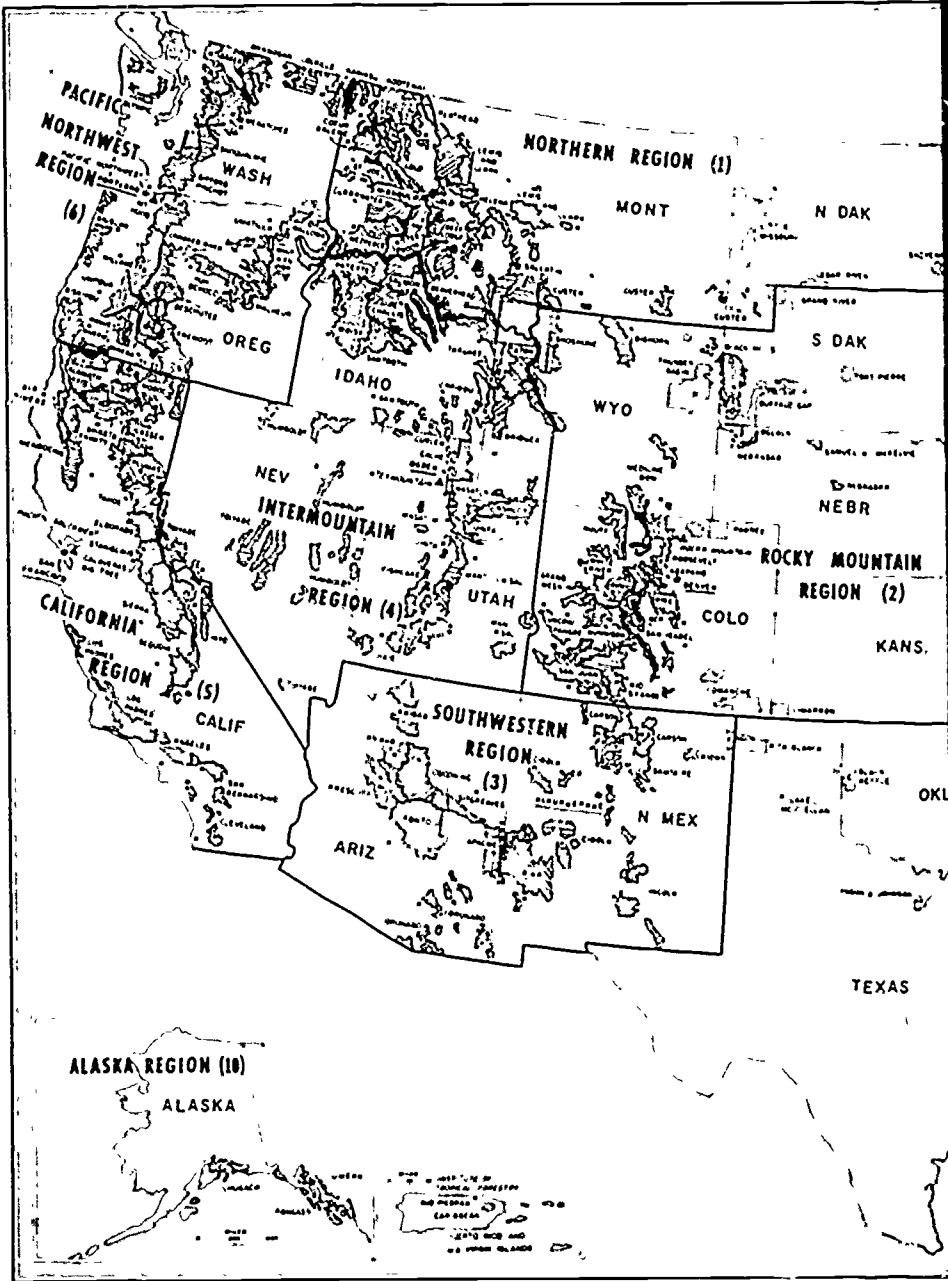
VIRGINIA: Dabney S. Lancaster Community College, Clifton Forge 24422.

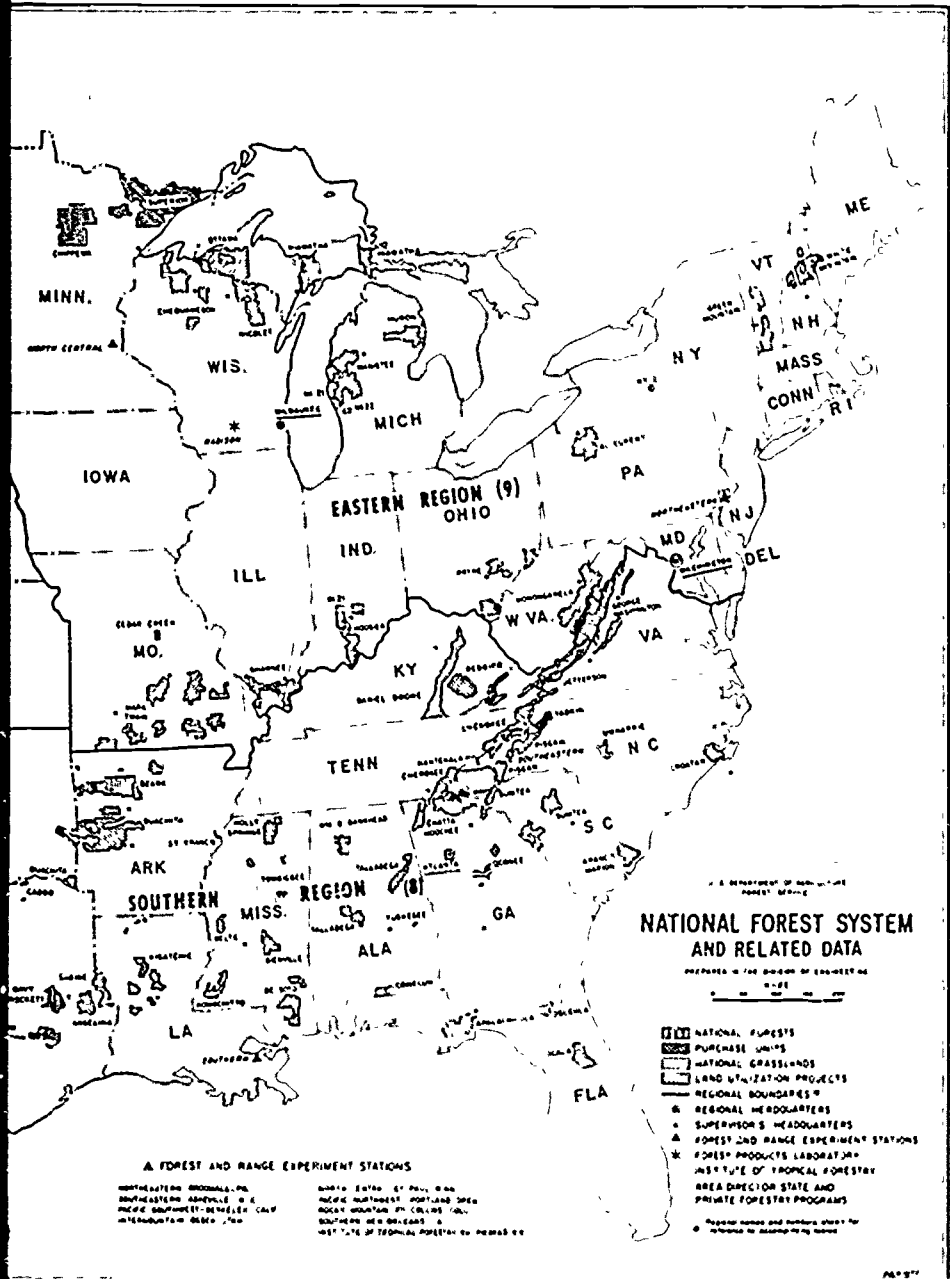
WASHINGTON: Centralia College, Centralia 98531, Everett Community College, 810 Wetmore Ave., Everett 98201, Green River Community College, 12401 SE. 320th St., Auburn 98002, Peninsula College, Port Angeles 98362, Shoreline Community College, 161st Street and Greenwood Ave., Seattle 98133; Spokane Community College, 13403 Mission Ave., Spokane 99202, Wenatchee Valley College, Wenatchee 98801.

WEST VIRGINIA: Glenville State College, Glenville 26351.

6. Will Taking Correspondence Courses Help Me Get a Job With the Forest Service?

The Forest Service cannot attempt to evaluate the merits of individual correspondence school courses. However, if the correspondence course is accepted for credit by resident colleges or State universities, it may be credited toward basic education or experience requirements. Those correspondence courses which are not accredited by resident colleges or State universities do not count toward the basic requirements. However, they do count toward bonus points in the qualifying process. That is, an applicant with the basic qualifying requirements would get some extra consideration if he had shown a keen interest in self-improvement, as demonstrated by having successfully completed such courses.





7. What Are the Starting Salaries for Nonprofessionals in the Forest Service?

General Schedule (GS) salaries are reviewed frequently and changes made or recommended to Congress as needed. Therefore, the salaries listed are the prevailing rates as of the issue date of this publication.

A. TECHNICIAN.—Technicians usually enter the Forest Service in grade GS-4 at a salary of \$8,316 per year. (Though the technician and the professional may start their careers at the same grade, the professional, because of his broader educational background, will usually have greater job opportunities open to him and will frequently advance more rapidly and to a higher level than will the technician.)

B. AID.—Aids usually enter the Forest Service in grade GS-2 at a salary of \$6,572 or GS-3 at \$7,408 per year.

C. CLERK.—Clerks usually enter the Forest Service in grade GS-2 at \$6,572 or grade GS-3 at \$7,408 per year.

Wages for tradesmen, craftsmen, and laborers are based on rates paid by non-Government concerns for similar work in the area in which the job is located. Coordinated Federal Wage System Schedules are published once a year based on a survey of geographic areas.

8. How Are Higher Grade Nonprofessional Positions Filled in the Forest Service?

The Forest Service is a firm believer in utilizing skills, qualifications, and experience to the fullest by placing employees in positions for which they are best fitted and in which they will be satisfied and give their best performance. It is the policy of the Forest Service to fill vacancies in higher grade positions by promoting employees who have shown their ability to do more responsible work, without regard to race, color, religion, sex, national origin, politics, marital status, physical handicap, personal relationship, age, or membership, or non-membership in an employee organization.

9. Do I Have To Take a Civil Service Examination To Be Eligible for Appointment?

All permanent positions in the Forest Service are filled by appointment from a list of eligibles furnished by the Civil Service Commission. Eligible lists are established as a result of competitive examination: some examinations require a written test and others do not. In an examination not requiring a written test, the applicant is

rated primarily on the experience and education shown in the completed application form he submits. Whether the examination is written or not, the applicant with the highest score is placed at the top of the eligible list.

Competitive civil service examinations are held for all but temporary positions in the Forest Service. Information about examinations may be obtained from any of the (Federal Job Information Centers) of the U.S. Civil Service Commission listed on page 13.

Each examination announcement describes the condition (education, experience, etc.) under which an applicant may be admitted to the examination. Read these announcements carefully. Applicants who do not meet the minimum qualification requirements are rated ineligible.

10. Can Physically Handicapped Persons be Employed as Nonprofessional Workers in the Forest Service?

The Federal Government, as the Nation's largest employer of handicapped people, has a well-developed program aimed at their employment. There are some positions in the Forest Service to which physically handicapped persons can be assigned, and whenever possible, these assignments are made.

However, employment on the National Forests is inherently arduous and hazardous; many employees are subject to fire duty and may be called upon to perform flood and storm control duties during emergency situations.

The Civil Service Commission has established certain physical requirements for these positions. They are necessarily rigid for the protection of both the individual and the Government. Any physical condition which would cause an individual to be a hazard to himself or to others will disqualify him for employment with the Forest Service.

11. Does the Forest Service Employ Noncitizens in Their Nonprofessional Jobs?

Civil Service regulations state that noncitizens may be employed only in the absence of qualified citizens, or persons who owe permanent allegiance to the United States.

12. Are Employment Opportunities Equal for All?

The Forest Service is an equal opportunity employer, and appointments are based on qualifications without regard to race, sex, creed, color, national origin, politics, or any other nonmerit factor. This same principle of equal opportunity applies to job advancement.

REGIONAL FORESTERS

For further general information, write to the Regional Forester in charge of the region where you wish to work (see map). The addresses are as follow:

Address to: Regional Forester, USDA Forest Service

Northern Region

Federal Building
Missoula, Mont. 59807

Rocky Mountain Region

11177 W. 8th Avenue, Box 25127
Lakewood, Colo. 80225

Southwestern Region

517 Gold Avenue SW.
Albuquerque, N. Mex. 87102

Intermountain Region

324 25th Street
Ogden, Utah 84401

California Region

630 Sansome Street
San Francisco, Calif. 94111

Pacific Northwest Region

319 Pine Street SW.
Post Office Box 3623
Portland, Oreg. 97208

Southern Region

Suite 800,
1700 Peachtree Road NW.
Atlanta, Ga. 30309

Eastern Region

633 W. Wisconsin Avenue
Milwaukee, Wis. 53203

Alaska Region

Federal Office Building
Post Office Box 1628
Juneau, Alaska 99801

FEDERAL JOB INFORMATION CENTERS OF THE U.S. CIVIL SERVICE COMMISSION

For specific information regarding civil service examinations for the positions mentioned, contact the Federal Job Information Center of the U.S. Civil Service Commission serving the area in which you seek employment. Addresses and telephone numbers are given in the following pages.

ALABAMA

Birmingham:

15 South 20th St.
Daniels Building 35233 (205) 254-1637

Anniston:

Building 143-A, Ft. McClellan 36201
(205) 820-1710 or 11

Huntsville:

Southerland Building
506 Governors Dr. N.W. 35801
(205) 453-5070

• Mobile:

First National Bldg.
107 St. Francis St. 36602
(205) 690-2118

Montgomery:

28 South Court St. 36104
(205) 832-7472

In other Alabama locations dial 1-800-572-2970

ALASKA

Anchorage:

Hill Bldg., 617 G St. 99501
(907) 265-5311

Fairbanks:

Rampart Bldg., Suite 7
529 Fifth Ave. 99701
(907) 452-1951

In other Alaska locations dial the long-distance operator and ask for Zenith 1600 (Toll-Free)

ARIZONA

Phoenix:

522 N. Central Ave. 85004
(602) 261-4736

Tucson:

301 W. Congress, Room 1-M 85701
(602) 792-6101

In other Arizona locations dial 1-800-352-4037

ARKANSAS

Little Rock:

Federal Bldg., Rm. 1319
700 W. Capital Ave. 72201
(501) 378-5842

In other Arkansas locations dial * 800-482-9300

CALIFORNIA

Fresno:

Federal Bldg., Rm. 2011
1130 "O" St. 93721
(209) 487-5062

Long Beach:

1340 Pine Ave. 90813
(213) 591-2331

Los Angeles:

Eastern Columbia Bldg.
851 South Broadway 90014
(213) 688-3360

Oakland:

1515 Clay Street 94612
(415) 273-7211

Sacramento:

Federal Bldg., 650 Capital Mall
95814
(916) 449-3441

San Bernardino:

380 W. Court St. 92401
(714) 383-5783

San Diego:

880 Front St. 92188
(714) 293-6165

San Francisco:

Federal Bldg., Rm. 1601
450 Golden Gate Ave. 94102
(415) 556-6667

*Refer to long-distance dialing instructions in your local phone book.

CALIFORNIA—Continued

San Jose:

105 N. 1st St., Rm. 217, 95113
(408) 275-7458

Santa Ana:

34 Civic Center Plaza 92701
(714) 836-2171

Santa Maria:

624 E. Main St. 93454
(805) 925-9719

Van Nuys:

6230 Van Nuys Blvd. 91408
(213) 997-3055

In other California locations within Alpine, Amador, Butte, Calaveras, Colusa, Del Norte, El Dorado, Fresno, Glenn, Humboldt, Kings, Lake, Lassen, Madera, Mariposa, Mendocino, Merced, Modoc, Nevada, Placer, Plumas, Sacramento, San Joaquin, Shasta, Sierra, Siskiyou, Stanislaus, Sutter, Tehama, Trinity, Tulare, Tuolumne, Yolo or Yuba Counties, and in Rio Vista, dial 1-800-952-5320.

In other California locations within Alameda, Contra Costa, Marin, Monterey, Napa, San Benito, San Mateo, Santa Clara, Santa Cruz, Solano and Sonoma Counties dial 1-800-652-1130.

In other California locations within Kern, Los Angeles, San Luis-Obispo, Santa Barbara and Ventura, Inyo, Mono, Riverside and San Bernardino Counties dial 1-800-252-9076.

In other locations within San Diego and Imperial Counties dial 1-800-522-1063.

COLORADO

Colorado Springs:

Cascade Sq. Suite 108
228 N. Cascade Ave. 80903
(303) 633-0384

• Denver:

1845 Sherman St. 80203
(303) 837-3506

In other Colorado locations dial 1-800-332-3310

CONNECTICUT

Hartford:

Federal Bldg., Rm. 717, 450 Main St.
06103
(203) 244-3096

In other Connecticut locations dial 1-800-842-7322

DELAWARE

• Wilmington:

Federal Bldg., 844 King St. 19801
(302) 571-6288

In other Delaware locations dial 1-800-292-9560

DISTRICT OF COLUMBIA

Metro Area:

1900 E Street, N.W., 20415
(202) 737-9616

FLORIDA

• Jacksonville:

2747 Art Museum Dr., Suite 2, 32207
(904) 791-2841

Miami:

1000 Brickell Ave., Suite 660, 33131
(305) 350-4725

• Orlando:

80 N. Hughey Ave. 32801
(904) 420-6148

• Pensacola:

50 East Garden St. 32501
(904) 434-0109

• Tampa:

Barnett Bank Office Bldg., Suite 407
1000 N. Ashley Dr. 33602
(813) 228-2805

In other Florida locations dial 1-800-432-0263

GEORGIA

Atlanta:

Federal Bldg., 275 Peachtree St.,
N.E. 30303
(404) 221-4315

Macon:

Federal Building, 451 College St.
31201
(912) 742-2161 Ext. 3401
or P.O. Box 4547, 31208

In other Georgia locations dial 1-800-282-1670

*Refer to long-distance dialing instructions in your local phone book

GUAM

Agana:

GCIC Bldg., Suite 201
190 W. Soledad Ave. 96910
344-5242

HAWAII

Honolulu (and Island of Oahu):

1000 Bishop St., Suite 1500, 96813
(808) 546-8600

From other Hawaiian Islands dial the operator and ask for "Enterprise" 8052. (Toll-Free)

IDAHO

Boise:

Box 035, Federal Bldg., 550 W. Fort
Street 83724
(208) 384-1726 or 1727

In other Idaho locations dial * -800-632-5916

ILLINOIS

Chicago:

Dirksen Bldg., Rm. 1322
219 S. Dearborn St. 60604
(312) 353-5136

Rock Island:

208 18th St. 61201
(309) 788-6396

Waukegan:

2504 Washington St., Suite 200,
60085
(312) 336-2770

Dial Operator and ask for "Enterprise 1192", if you are dialing from a telephone with a number starting with 233, 234, 235, 254, 256, 258, 259, 277, 286, 332, 344, 345, 377, 397, 398, 462, 463, 465, 466, 537, 566, 632, 633, 654, 656, 692, 744, 746, 874, 875, 876, 877, 931. In other Illinois locations dial * -800-972-8388

INDIANA

Indianapolis:

46 East Ohio Street, Room 123, 46204
(317) 269-7161 or 7162

In other Indiana locations dial * 800-382-1030

IOWA

Des Moines:

210 Walnut St., Rm. 191, 50309
(515) 284-4546

In other Iowa locations dial 1-800-362-2066

KANSAS

Wichita:

One-Twenty Bldg., Rm. 101, 120 S.
Market St. 67202
(316) 267-6311, ext. 106

In other Kansas locations dial 1-800-362-2693

In Leavenworth, dial Operator and ask for "Enterprise 30113."

In Johnson and Wyandott Counties dial 374-5702

KENTUCKY

Lexington:

Second Floor, Concord Building
1460 Newton Pike 40505
(606) 254-2775

Louisville:

Federal Building
600 Federal Pl. 40202
(502) 582-5430

In other Kentucky locations dial 1-800-292-4585

LOUISIANA

New Orleans:

F. Edward Hebert Bldg., 610 South
St. 70130
(504) 589-2764

In other Louisiana locations dial 1-800-362-6811

MAINE

Augusta:

Federal Bldg., Rm. 611
Sewall St. & Western Ave. 04330
(207) 622-6171, ext. 269

In other Maine locations dial 1-800-452-8732

MARYLAND

Baltimore:

Garmatz Federal Building, 100 S.
Hanover St. 21201
(301) 962-3822

DC Metro Area:

1900 E St. N.W., 20415
(202) 737-9616

In other Maryland locations dial 1-800-492-9515

*Refer to long-distance dialing instructions in your local phone book

MASSACHUSETTS

Boston :

3 Center Plaza 01208
(617) 223-2571

Springfield :

436 Dwight St., Rm. 201, 01103
(413) 781-2420, ext. 308

In other Massachusetts locations dial
1-800-882-1321

MICHIGAN

Detroit :

477 Michigan Ave., Rm. 155, 48226
(313) 226-6950

In other Michigan locations dial
* -800-572-8242

MINNESOTA

Twin Cities :

Federal Bldg., Rm. 196
Ft. Snelling, Twin Cities 55111
(612) 725-3355

In other Minnesota locations dial 1-
800-552-1244

MISSISSIPPI

Jackson :

802 N. State St. 39201
(601) 969-4585

In other Mississippi locations dial 1-
800-222-8090

MISSOURI

Kansas City :

Federal Bldg., Rm. 129
601 E. 12th St. 64106
(816) 374-5702

In other western Missouri locations
dial 1-800-892-7650

St. Louis :

Federal Bldg., Rm. 1712, 1520 Mar-
ket St. 63103
(314) 425-4285

If calling from Belleville, East St.
Louis, Edgemont, Freeburg, Granite
City, Lebanon, New Athens, or O'Fall-
on, dial Operator and ask for "Enter-
prise" 41192

In other eastern Missouri locations
dial 1-800-392-3711

MONTANA

Helena :

IBM Bldg., 130 Neil Ave. 59601
(406) 442-9010, ext. 3388

In other Montana locations dial
* -800-332-3410

NEBRASKA

Omaha :

U.S. Courthouse and Post Office
Bldg.
Rm. 1014, 215 N. 17th St. 68102
(402) 221-3815

In other Nebraska locations dial 1-
800-642-9303

NEVADA

Las Vegas :

Federal Bldg., 300 Las Vegas Blvd.
S. 89101
(702) 385-6345

• Reno :

Mill & S. Virginia Streets
P.O. Box 3296, 89505
(702) 784-5535

In other Nevada locations dial * -800-
992-3080

NEW HAMPSHIRE

Portsmouth :

Federal Bldg., Rm. 104, Daniel &
Pennhallo Streets 03801
(603) 436-7720, ext. 702

In other New Hampshire locations
dial 1-800-562-7220

NEW JERSEY

Newark :

Federal Bldg., 970 Broad St. 07102
(201) 645-3673

Paterson :

U.S. Post Office, 194 Ward St. 07501
(201) 278-0500, ext. 320

Trenton :

Broad St. Bank Bldg., 11. S. Mont-
gomery Street 08608
(609) 989-2264

In Camden, dial 541-0400

In other New Jersey locations dial
800-242-5870

* Refer to long-distance dialing instructions in your local phone book.

NEW MEXICO

Albuquerque:

Federal Bldg., 421 Gold Ave. SW,
87101
(505) 766-2557

In Dona Ana and Otero Counties dial
1-800-351-1013

In other New Mexico locations dial * -
800-432-6837

NEW YORK

Albany:

New Federal Bldg., Rm. 307
Bdwy. & Maiden Lane 12207
(518) 472-3313 or 3314

Bronx:

590 Grand Concourse 10451
(212) 292-4660

Brooklyn:

271 Cadman Plaza East 11201
(212) 330-7671

Buffalo:

111 W. Hutton St., Rm. 35, 14202
(716) 812-2834/2837

Hempstead:

175 Fulton Ave., Rm. 402, 11550
(516) 483-2664

Jamaica:

90-04 161st St., Rm. 200, 11432
(212) 523-6192

New York City:

Federal Bldg., 26 Federal Plaza,
10007
(212) 264-0422

Syracuse:

100 S. Clinton St. 13202
(315) 473-5660

White Plains:

200 Mamaroneck Ave., Rm. 601,
10601
(914) 761-1400

Residents of Greenwood Lake, Tuxedo,
and Westchester, Rockland, and Put-
nam Counties can call directly to the
White Plains Federal Job Information
and Testing Center at 914-761-1400.

Residents of Suffolk, Dutchess, and
Orange Counties (except Greenwood
Lake and Tuxedo) can call 800-742-
1887 or 800-742-1888 toll free.

In other parts of New York State call .
800-962-1470 toll free

NORTH CAROLINA

Raleigh:

Federal Bldg., 310 New Bern Ave.
P.O. Box 25000, 27611
(919) 755-4361

In other North Carolina locations dial
1-800-622-7720

NORTH DAKOTA

Fargo:

Federal Bldg., Rm. 202
657 Second Ave. N. 58102

In other North Dakota locations dial
* -800-342-4781

OHIO

Cincinnati:

Federal Bldg., Rm. 1116
550 Main St. 45202
(513) 684-2351

Cleveland:

Federal Bldg., 1240 E. 9th St. 44190
(216) 522-4232

Columbus:

Federal Bldg., Rm. 118
85 Marconi Blvd. 43215
(614) 469-5640

Dayton:

Federal Building Lobby
200 W. 2nd St. 45402
(513) 225-2720 and 2854

In other Ohio locations dial * -800-
762-2435

OKLAHOMA

Oklahoma City:

210 NW Sixth St. 73102
(405) 231-4948

In other Oklahoma locations dial 1-
800-522-3781

OREGON

Portland:

Federal Bldg., Lobby (North)
1220 SW Third St. 97204
(503) 221-3141

In other Oregon locations dial * -800-
452-4910

PENNSYLVANIA

Harrisburg:

Federal Bldg., Rm. 168, 17108
(717) 782-4494

*Refer to long-distance dialing instructions in your local phone book

PENNSYLVANIA—Continued

Philadelphia:

Wm. J. Green, Jr. Fed. Bldg.
600 Arch Street 19106
(215) 597-7440

Pittsburgh:

Fed. Bldg., 1000 Liberty Ave. 15222
(412) 644-2755

Wilkes-Barre:

19 North Main St. 18701
(717) 825-6811, ext. 580

In Camden, NJ dial 541-0400.

In other eastern Pennsylvania locations dial 1-800-462-4050.

In central and western Pennsylvania locations dial 1-800 242-0588.

PUERTO RICO

San Juan:

Charles E. Chardon St.,
Hato Rey, P.R. 00918
(809) 753-4209, ext. 209

Toll-free telephone service is not available from other locations.

RHODE ISLAND

Providence:

Federal & P.O. Bldg., Rm. 310
Kennedy Plaza 02903
(401) 528-4447

Rhode Island residents outside Providence may call collect.

SOUTH CAROLINA

Charleston:

Federal Bldg., 334 Meeting St. 29403
(803) 577-4171, ext. 328/329

Columbia:

1802 Sumter Street 29201
(803) 765-5387

In other South Carolina locations dial 1-800-922-3790.

SOUTH DAKOTA

Rapid City:

Rm. 201, Federal Building
U.S. Court House, 515 9th St. 55701
(605) 348-2221

In other South Dakota locations dial
• -800-742-8944.

TENNESSEE

Memphis:

Federal Bldg., 167 N. Main St. 38103
(901) 521-3956

Nashville:

Room 192, U.S. Courthouse
801 Broadway 37201
(615) 749-7324

In other Tennessee locations dial 1-800-582-0291

TEXAS

Austin:

300 E. 8th St., Rm. 566, 78701
(512) 397-5380

Corpus Christi:

Downtown Postal Station, Rm. 105
701 N. Upper Broadway 78401
(512) 888-3234

Dallas:

Rm. IC42, 1100 Commerce St. 75242
(214) 749-3156

In other northern Texas locations dial 1-800-492-4400

El Paso:

Property Trust Bldg.—Suite N302
2211 E. Missouri Ave. 79903
(915) 543-7425

In Dona Ana and Otero Counties, New Mexico dial 1-800-351-1013

Fort Worth:

819 Taylor St. 76102
(800) 492-4400

Harlingen:

222 E. Van Buren, Suite 501, 78550
(512) 425-6555

Houston:

702 Caroline Street 77002
(713) 226-5501

In other Gulf Coast Texas locations dial 1-800-392-4970

San Antonio:

643 E. Durango Blvd. 78205
(512) 225-5111, ext. 4343

In other central Texas locations dial 1-800-292-5611

UTAH

Ogden:

Federal Bldg., Rm. 1407
324 25th Street 84401
(801) 399-6854

*Refer to long-distance dialing instructions in your local phone book.

UTAH—Continued

Salt Lake City:

350 South Main St., Rm. 403, 84101
(801) 524-5744

In other Utah locations dial 1-800-662-5355

VERMONT

Burlington:

Federal Bldg., Rm. 308
P.O. Box 489
Elmwood Ave. & Pearl St. 05401
(802) 862-6501, ext. 259

In other Vermont locations dial 1-800-642-3120

VIRGINIA

Norfolk:

415 St. Paul's Blvd. 23510
(804) 623-2333

Richmond:

Federal Bldg., 400 N. Eighth St.
23240
(Open in mornings only) 1-800-582-8171

D.C. Metro Area:

1900 E Street, N.W. 20415
(202) 737-9616

In other Virginia locations dial 1-800-582-8171

WASHINGTON

• Seattle:

Federal Bldg., 915 Second Ave. 98174
(206) 442-4365 or 4366

WASHINGTON—Continued

Spokane:

Room 111, 920 W. Riverside 99201
(509) 456-2536

Tacoma:

Washington Bldg., Rm. 610, 1010
Pacific Ave. 98402
(206) 593-6540

Vancouver: dial 603-0541

Bremerton: dial 479-3127

In other Washington locations dial
• -800-572-5918

WEST VIRGINIA

• Charleston:

Federal Bldg., 500 Quarrier St. 25301
(304) 343-6181, ext. 226

In other West Virginia locations dial
• -800-642-9027

WISCONSIN

• Madison:

1 West Willson St., Rm. 244, 53703
(608) 252-5240

Milwaukee:

Plankinton Bldg., Rm. 205, 161 W.
Wisconsin Ave. 53203
(414) 224-3761

In other Wisconsin locations dial
• -800-242-9191

WYOMING

Cheyenne:

Teton Bldg., Rm. 108, 1805 Capitol
Ave. 82001

(307) 778-2220, ext. 2108

In other Wyoming locations dial
800-442-2768

*Refer to long-distance dialing instructions in your local phone book.