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#### ABSTRACT

This paper presents the revised 1975-76 allocation of funds for instructional services and capital note items. The revisions were necessary because of the impact of the 1975-77 agreement between the city board of education and the American Federation of Teachers local on obligatory teacher staffing patterns (such as minimum pupil-teacher ratios required to hold class sizes below contractual limits). A key feature of the agreement is the requirement that teachers employed in Title I schools waive two preparation periods. Although this modification will result in more effective use of teachers, it will not obviate the drastic cutbacks in services that must be made as a result of reductions in the amount of money budgeted to instructional services. Numerous charts are included. (Author/IRT)



### WAGE FREEZE

The Financial Emergency Act also imposes a wage freeze:

#### Section 10. Wage Freeze

- Increases in salary or wages of employees of the city and employees of covered organizations which have taken effect since June thirtieth, nineteen hundred seventy-five or which will take effect after that date pursuant to collective bargaining agreements or other analogous contracts, now in existence or hereafter entered into, requiring such salary increases as of July first, nineteen hundred seventy-five or as of any date thereafter are hereby suspended. All increased payments for holiday and vacation differentials, shift differentials, salary adjustments according to plan and step-ups or increments for employees of the city and employees of covered organizations which have taken effect since June thirtieth, nineteen hundred seventy-five or which will take effect after that date pursuant to collective bargaining agreements or other analogous contracts requiring such increased payments as of July first, nineteen hundred seventy-five as of any date thereafter are hereby, in the same manner, suspended. For the purposes of computing the pension base of retirement allowances, the suspended salary or wage increases and the suspended other payments shall not be considered as part of compensation or final compensation or of annual salary earned **f** earnable. The suspensions provided herein shall be effective for the first pay period ending on or subsequent to September first, nineteen hundred seventy-five and shall continue until one year thereafter and, to the extent of any determination of the board that a continuation of such suspensions, to a date specified by the board, is necessary in order to achieve the objectives of the financial plan, such suspensions shall be continued to the date specified by such board, which date shall in no event be later than the end of the emergency period.
- 2. This section shall not be applicable to employees of the city or employees of a covered organization covered by a collective bargaining agreement or an employee of the city or a covered organization not covered by a collective bargaining agreement where the collective bargaining representative or such unrepresented employee has agreed to a deferment of salary or wage increase, by an instrument in



#### **FOREWORD**

This paper presents the revised 1975-1976 allocation of Moddle 2A (Instructional Services) and Module 4B (Funds for Capital Note Items) funds. The revisions in the allocation formulae used to distribute monies to the thirty-two community school districts are necessary because of the Impact of the 1975-1977 agreement between the Board of Education of the City School District of the City of New York (Board) and the United Federation of Teachers, Local 2, American Federation of Teachers, AFL-CIO, (UFT) on obligatory teacher staffing patterns (i.e., minimum pupil-teacher ratios required to hold class sizes below contractual limits). Although this report supplements Policy Paper No. 3, "The 1975-1976 Allocation Formulae,"\* which was issued prior to the recently completed Board-UFT negotiations, where we felt it would add to our understanding of the 1975-1977 Board-UFT agreement we repeat material originally presented in the earlier document.\*\*

Key features of the 1975-1977 Board-UFT agreement are the requirement.

that teachers employed in Title I schools "waive" two preparation periods

agreement on the 1975-1976 allocation formulae.



<sup>\*</sup>June 27, 1975 (plus an addendum issued on August 15, 1975).

\*\*It should also be noted that since Policy Paper No. 3 was issued,
two technical changes have been made in the allocation formule and
are reflected in our analysis of the impact of the Board-UFT

A number of schools have been reclassified from Non-Title I status to Title I status.

In order to reflect accurately the impact of the 17+ percent cut in monles for educational services, the June 1975 average salaries have been recomputed to reflect the elimination of all substitute teachers plus all regularly appointed teachers on step IA through step 38.

(90 minutes). The impacts of these two changes are discussed fully in Chapter II, "Impact of Workload Factors on Teacher Resource Allocation," and Chapter III, "Teacher Savings From the New Contract." Although these modifications, affecting teacher and student workloads,\* will result in more effective utilization of teachers — generating equivalent savings in excess of \$50 million — they will not obviate the drastic cutbacks in services that must be made by the thirty-two community school districts. Monies available to the districts for instructional services have been cut by more than \$118 million from fiscal year 1974-1975 levels.

In the light of the fiscal plight of New York City, and the hard fact of what may be a prolonged teachers' strike; also bearing in mind the increased cost of living which affects school board employees as well as the public, the fact finders offer the following recommendations to resolve some of the major outstanding issues in this dispute. The fact finders offer these recommendations well aware that they may not be entirely palatable to either party but we feel that both parties can adjust to them.

Therefore, the fact finders recommend as follows:

• • •

- 2. Class size shall be in accordance with levels set forth in the '72-'75 contract.
- Teachers in Title I schools shall waive two preparation periods weekly for the term of this contract.
- 4. The school day shall be reduced by one period twice a week or its equivalent in time.



<sup>\*</sup>These recommendations were originally made by a Public Employment Relations Board (PERB) Fact Finders Panel in a report issued on September 12, 1975:

Although not reflected in analytical terms anywhere in this paper, the potential impact of the recently passed New York State Financial Emergency Act for the City of New York\* on the day-to-day operations of the Board of Education and the thirty-two community school districts cannot be ignored. Passed as a result of the unprecedented fiscal crisis facing New York City and the possibility that the City might be forced into default during the current fiscal year, the Act provides for:

(i) the creation of a state board with some city representation to review, control and supervise the financial management of the city, (ii) the adoption, with the approval of such board, of a plan that will provide the basis for a return of the city to sound financial condition, (iii) control by such board over the disbursement of city funds, under which debt service requirements will be met as a first priority, and (iv) review and audit of city operations by such board to assure that sound management practices are observed or restored and that operations are conducted in accordance with the plan.\*\*

In the remainder of this foreword, key sections of this legislation have been selected and quoted at length. The language is ponderous, but the message is very important. All community school board members and community school district officers should obtain a copy of the entire Act and read it. Nothing less than the survival of decentralization as we know it is at stake.



<sup>\*</sup>Approved at an extraordinary session of the State of New York Legislature on September 9, 1975.

<sup>\*\*</sup>Excerpt from Section 1, Legislative Findings and Statement of Purposes.

### EMERGENCY FINANCIAL CONTROL BOARD

The major instrumentality for implementing the provisions of the New York State Financial Emergency Act for the City of New York ("Financial Emergency Act") is the Emergency Financial Control Board, (EFCB) whose membership consists of the Governor (who also serves as Chairman of the EFCB), the State Comptroller, the Mayor, the City Comptroller and three members appointed by the Governor with the advice and consent of the Senate.

The powers of the EFCB are spelled out in Section 7 of the Financial Emergency Act:

#### Section 7. Functions of the Board

- 1. In carrying out the purposes of this Act, the Board shall perform the following functions:
  - a. As set forth in section eight, the board shall (i) determine, in connection with the development of the financial plan, estimated revenues for the city and the covered organizations,\* (ii) consult with the city and the



<sup>\*&</sup>quot;Covered Organization" means any governmental agency, public authority or public benefit corporation which receives or may receive monies directly, indirectly or contingently, (other than monies received for the sale of goods or the rendering of services or the loan of monies to the city) from the city, and in any event includes, without limitation, the board of education of the city of New York the board of higher education of the city of New York, the health and hospitals corporation, the New York City Transit Authority, the New York City Housing Authority, Housing Development Corporation, City University Construction Fund, Battery Park City Authority, New York City Convention and Exhibition Center Corporation, Manhattan and Bronx surface transit operation, Staten Island Rapid Transit Operating Authority, the New York City Sports Authority and the Brooklyn Sports Center Authority ... (Section 2, sub-division 6),

covered organizations in the preparation of the financial plan, (iii) prescribe the form of the financial plan and the supporting information required in connection therewith, and (iv) exercise the rights of approval, disapproval and modification with respect to the financial plan.

- b. As set forth in section nine, the board shall establish and adopt procedures with respect to the deposit of revenues of the city and the covered organizations in the fund and the disbursement of monies from the fund.
- c. The board shall, from time to time and to the extent it deems necessary or desirable in order to accomplish the purposes of this act, (i) review the operations, management, efficiency and productivity of such city operations and of such covered organizations or portions thereof as the board may determine, and make reports thereon; (ii) audit compliance with the financial plan in such areas as the board may determine; (Ili) recommend to the city and the covered organizations such measures relating to their operations, management, efficiency and productivity as it deems appropriate to reduce costs and improve services so as to advance the purposes of this act; and (iv) obtain information of the financial condition and needs of the city and the covered organizations. Nothing herein shall diminish the powers of the comptroller otherwise provided by law and the board may request the assistance of the comptroller in performing the above functions.
- d. (i) The board shall receive from the city and covered organizations and from the special deputy comptroller, and shall review such financial statements and projections, budgetary data and Information, and management reports and materials as the board deems necessary or desirable to accomplish the purposes of this act;
- (ii) Inspect, copy and audit such books and records of the city and the covered organizations as the board deems necessary or desirable to accomplish the purposes of this act.



- e. All contracts entered into by the city or any covered organization must be consistent with the provisions of this act and must comply with the requirements of the financial plan as approved by the board. With respect to all contracts or other obligations to be entered into by the city or any covered organization after October fifteenth, nineteen hundred seventy-five, requiring the payment of funds or the incurring of costs by the city or any covered organization:
- (1) Within twenty days from the effective date of this act the mayor shall present to the board proposed regulations respecting the categories and types of contracts and other obligations required to be reviewed by the board pursuant to this subdivision e. Within thirty days from the effective date of this act, the board shall approve or modify and approve such proposed regulations or promulgate its own in the event that such proposed regulations are not submitted to it within the twenty days as provided for herein. Such regulations may thereafter be modified by the board from time to time on not less than thirty days notice to the mayor and the mayor may from time to time propose modifications to the board. Unless expressly disapproved or modified by the board within thirty days from the date of submission by the mayor, any such proposed regulations or modifications shall be deemed approved by the board;



- (ii) Prior to entering into any contract or other obligation subject to review of the board under its regulations, the city or any covered organization shall submit a copy of such contract or other obligation to the board accompanied by an analysis of the projected costs of such contract or other obligation and a certification that performance thereof will be in accordance with the financial plan, all in such form and with such additional information as the board may prescribe. The board shall promptly review the terms of such contract or other obligation and the supporting information in order to determine compliance with the financial plan;
- (iii) The board shall, by order, disapprove any contract or other obligation reviewed by it only upon a determination that, in its judgment, the performance of such contract or other obligation would be inconsistent with the financial plan and the city or covered organization shall not enter into such contract or other obligation;
- (iv) If the board approves the terms of a reviewed contract or other obligation, the city or covered organization may enter into such contract or other obligation upon the terms submitted to the board. Failure of the board to notify the city or covered organization within thirty days (or such additional time not exceeding thirty days as the board shall have notified the city or covered organization, that it requires to complete its review and analysis) after submission to it of a contract or other obligation that such contract or other obligation has been disapproved shall be deemed to constitute board approval thereof.

. . . . .

h. The board shall issue, to the appropriate officials of the city and the covered organizations, such orders as it does necessary to accomplish the purposes of this act, including but not limited to timely and satisfactory implementation of an approved financial plan. Any order so issued shall be binding upon the official to whom it was issued and failure to comply with such order shall subject the official to the penalties described in section eleven of this act.



### DEVELOPMENT OF A FINANCIAL PLAN

The financial Emergency Act also requires the EFCB, in conjunction with the city, to develop a financial plan for the city and the Board of Education (including, obviously, the thirty-two community school boards) for fiscal years 1975-1976, 1976-1977 and 1977-1978.

The "nuts and bolts" of the financial plan are spelled out in the act.

Section 8. Development of the Financial Plan

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- 3. The financial plantshall be developed and adopted and may from time to time be modified, in accordance with the following procedures:
  - a. Not later than September thirtieth, nineteen hundred seventy-five, the board shall deliver to the city estimates of revenues of the city and the covered organizations for each month during which the plan is in effect.
  - b. Based upon the revenues estimated by the board pursuant to paragraph a of this subdivision, the city shall by October fifteenth, nineteen hundred seventy-five, prepare and submit the financial plan to the board. If the board shall in its judgment, determine that such financial plan is complete and would achieve the objectives set forth in subdivision one of this section, the board shall approve the financial plan.
  - r. The board small disapprove the financial plan proposed by the city if, in the judgment of the board, such plan:
  - (i) fails to provide for the payment in full of the cebt service requirements on all bonds and notes of the city and the covered organizations or fails to fund adequately programs of the city and the covered organizations mandated by state or federal law;



- (ii) fails to provide that operations of the city and the covered organizations will be conducted within the cash resources available according to the board's revenue estimates;
- (III) falls to achieve the objectives set forth in subdivision one of this section; or
- (IV) in addition to the foregoing limitations, provides for aggregate expenditures (other than amounts required to pay debt service, pension costs, public assistance and care, and such other amounts as the board determines to be required by law) in the expense budget of the city or in the expense budget of any covered organization for any of the years during which the plan is in effect, above the level contained in the expense budget adopted by the city or by such covered organization for the fiscal year ending June thirtleth, nineteen hundred seventy-six as modified or amended to the effective date of this act. The board may, upon the request of the city, allow (a) an increase in the expense budget (other than amounts required to pay debt service, pension costs, public assistance and care, and such other amounts as the board determines to be required by law) of the city or of a covered organization for any fiscal year during the emergency period (which increase may be cumulative) equal to two percent of the expense budget (other than amounts required to pay debt service, pension costs, public assistance and care, and such other amounts as the board determines to be required by law) adopted by the city or by such covered organization for the fiscal year ending June thirtleth, nineteen hundred seventy-six as modified or amended to the effective date of this act, or (b) such further increases as the board may approve as required to meet the impact of substantial inflation after the effective date of this act, but in either case only If the board determines that increased revenues are available in an amount equal to the requested increase in expenditures.



- d. In disapproving the financial plan proposed by the city the board may direct that:
- (i) expenditures or reserves to assure availability of amounts required for debt service requirements on all bonds and notes of the city and the covered organizations, or expenditures required for adequate funding of programs of the city and the covered organizations mandated by state or federal law, be increased to the levels required to provide for their payment in full; or
- (1i) the aggregate expenditures in any period be reduced to conform to the revenue estimates of the board prepared pursuant to paragraph a of this subdivision or to achieve the objectives set forth in subdivision one of this section.
- e. In the event that the city shall, for any reason, fall to submit a financial plan, as required pursuant to paragraph b of this subdivision, or to adopt a financial plan approved by the board to be effective by October twentieth, nineteen hundred seventy-five, the board shall formulate and adopt the financial plan to be effective October twentieth, nineteen hundred seventy-five. All subsequent operations by the city or a covered organization shall be in conformance and compliance with the financial plan.
- f. After the initial adoption of the firancial plan, the revenue estimates prepared by the board pursuant to paragraph a of this subdivision and the financial plan shall be regularly reexamined by the board in consultation with the city and the covered organizations and the city shall provide a modified financial plan in such detail and within such time period as the board may require. Changes in such revenue estimates shall be made only by the board. In the event of reductions in such revenue estimates, or in the event the city or a covered organization shall expend funds at a rate that

would exceed the aggregate expenditure limitation for the city or covered organization prior to the expiration of the fiscal year, the city shall modify the financial plan to effect such reductions in total expenditures as may be necessary to conform to such revised revenue estimates or aggregate expenditure limitations. If within a time period specified by the board, the city fails to make such modifications after reductions in revenue estimates, or to provide a modified plan in the detail, and within such time period required by the board, the board may formulate and adopt such modifications to the financial plan, such modifications to become effective on their adoption.

- g. The city may, from time to time, modify the expenditures specified in the financial plan, subject to the approval of the board. The board shall approve such modifications unless, in the judgment of the board, such modifications would constitute grounds for disapproval of the financial plan pursuant to paragraph c of this subdivision.
- 4. The financial plan shall be in such form and shall contain such information for each year during which the financial plan is in effect as the board may specify, shall include the city and all the covered organizations, and shall, in such detail as the board may from time to time prescribe, include statements of all estimated revenues and or all expenditures and cash flow projections of the city and each of the covered organizations.

- The financial plan shall, except to the extent waived by the board with respect to any limited period, include any intormation which the board may request to satisfy itself that (i) projected employment levels, collective bargaining agreements and other action relating to employee costs, capital construction and such other matters as the board may specify, are consistent with the provisions made for such obligations in the financial plan, (ii) the city and the covered organizations are taking whatever action is necessary with respect to programs mandated by state and federal law to ensure that expenditures for such programs are limited to and covered by the expenditures stated in the financial plan, and (iii) adequate reserves are provided to maintain essential programs in the event revenues have been overestimated or expenditures underestimated for any period.
- The covered organizations shall submit to the city and the board such information with respect to their proposed expenditures and reverues for each year during which the financial plan is in effect as the city or the board shall determine, for inclusion in the financial plan proposed by the city. Notwithstanding any other provision of law limiting the authority of the city with respect to any covered organization, the city, in the preparation and submission of the financial pian and modifications thereof, shall (except for debt service or for other expenditures to the extent that such expenditures are required by law) has the power to determine the aggregate expenditures to be allocated to any covered organization in the financial plan and any modifications thereto.



#### WAGE FREEZE

The Financial Emergency Act also imposes a wage freeze:

#### Section 10. Wage Freeze

- Increases in salary or wages of employees of the city and employees of covered organizations which have taken effect since June thirtieth, nineteen hundred seventy-five or which will take effect after that date pursuant to collective bargaining agreements or other analogous contracts, now in existence or hereafter entered into, requiring such salary increases as of July first, nineteen hundred seventy-five or as of any date thereafter are hereby suspended. All increased payments for holiday and vacation differentials, shift differentials, salary adjustments according to plan and step-ups or increments for employees of the city and employees of covered organizations which have taken effect since June thirtleth, nineteen hundred seventy-five or which will take effect after that date pursuant to collective bargaining agreements or other analogous contracts requiring such increased payments as of July first, nineteen hundred seventy-five as of any date thereafter are hereby, in the same manner, suspended. For the purposes of computing the pension base of retirement allowances, the suspended salary or wage increases and the suspended other payments shall not be considered as part of compensation or final compensation or of annual salary earned **f** earnable. The suspensions provided herein shall be effective for the first pay period ending on or subsequent to September first, nineteen hundred seventy-five and shall continue until one year thereafter and, to the extent of any determination of the board that a continuation of such suspensions, to a date specified by the board, is necessary in order to achieve the objectives of the financial plan, such suspensions shall be continued to the date specified by such board, which date shall in no event be later than the end of the emergency period.
- 2. This section shall not be applicable to employees of the city or employees of a covered organization covered by a collective bargaining agreement or an employee of the city or a covered organization not covered by a collective bargaining agreement where the collective bargaining representative or such unrepresented employee has agreed to a deferment of salary or wage increase, by an instrument in



writing which has been certified by the mayor on or before September first, nineteen hundred seventy-five, or certified by the board after September first, nineteen hundred seventy-five as being an acceptable and appropriate contribution toward alleviating the fiscal crisis of the city. The board may, if it finds that the fiscal crisis has been sufficiently alleviated or for any other appropriate reason, direct that the suspensions of salary or wage increases or suspensions of other increased payments shall, in whole or in part, be terminated.

### PENALTIES FOR VIOLATIONS OF ACT

As even a casual reading will show, the Financial Emergency Act is quite comprehensive. It is also tough on those who violate the law by spending more monies than are available:

### Section II. Prohibitions; Penalties

- During the emergency period (i) no officer or employee of the city or of any of the covered organizations shall make or authorize an obligation or other liability in excess of the amount available therefor under the financial plan as then in effect; (ii) no officer or employee of the city or of any of the covered organizations shall involve the city or any of the covered organizations in any contract or other obligation or liability for the payment of money icr any purpose required to be approved by the board unless such contract rias been so approved or deemed to be approved as provided in paragraph e of the subdivision one of section seven and unless such contract or obligation or liability is in compliance with the financial plan as then in effect.
- 2. No officer or employee of the city or any of the covered organizations shall take any action in violation of any valid order of the board or shall fail or refuse to take any action required by any such order or shall



prepare, present or certify any information (including any projections or estimates) or report for the board or any of its agents that is false or misleading, or, upon learning that any such information is false or misleading, shall fail promptly to advise the board or its agents thereof.

3. In addition to any penalty or liability under other law, any officer or employee of the city or any of the covered organizations who shall violate subdivision one or two of this section shall be subject to appropriate administrative discipline, including, when circumstances warrant, suspension from duty without pay or removal from office by order of either the governor or the mayor; and any officer or employee of the city or any of the covered organizations who shall knowingly and willfully violate subdivision one or two of this section shall, upon conviction, be guilty of a misdemeanor.



4. In the case of a violation of subdivision one or two of this section by an officer or employee of the city or any of the covered organizations, the mayor or the chief executive officer of such covered organization shall immediately report to the board all pertinent facts together with a statement of the action taken thereon.

### USING EXCESS ACCRUALS

Section 4 of the Financial Emergency Act appears to authorize the Board of Education to expend excess accruals for purposes it deems relevant to its mission.

Section 4. Power of city or covered organization to determine the expenditure of available funds.

Nothing contained in this act shall be construed to limit the nower of the city or a covered organization to determine, from time to time, within available funds for the city or for such covered organization, the purposes for which expenditures are to be made by the city or such covered organization and the amounts of such expenditures, consistent with the aggregate expenditures then permitted under the financial plan for the city or such covered organization.

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### SUMMARY

A number of recent events seriously impinge on the operation of the school system: an increase in teacher workload, a reduction in the instructional week for elementary and junior high school students, the bitter aftermath of a strike that nobody wanted, devastating budget cuts resulting in massive layoffs of classroom teachers and support staff, and the yet to be defined role of the Emergency Financial Control Board vis-a-vis the day-to-day operations of the Board of Education. Taken separately, each of these actions is disruptive; each saps morale and hurts children. No single event is impossible to live with if taken individually. However, when these events are combined, as they are now, they represent a formidable obstacle to sound educational planning. Yet, the children of this great city must be served. We hope this document will aid in the planning of an effective educational program.

\* \* \* \* \* \*

Dr. Ronald K. H. Choy joins me as junior author of this report, although I fully accept the responsibilities for any errors of fact or judgment. We received able assistant from Dr. Catherine Lyon -- Ron's boss and my Special Assistant for Educational Policy Development -- Marshall Goldman, Antoine Ector, Miriam Newman and the staff of the Office of Planning-Programming-Budgeting. The charts and graphs were executed by Jacqueline Wong. The text and tables were prepared by Madeline Romero, Carol Young and Charlotte Johnson.

BERNARD R. GIFFORD Deputy Chancellor





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### 1. UNIT OF APPROPRIATION 30

### 1. PROGRAM 30 MODULES

Funds earmarked in the Mayor's expense budget for community school districts are placed in Unit of Appropriation 30. These "Program 30" funds are then subdivided by the New York City Board of Education into several modules. Each module is a grouping of functional activities for which separate allocation formulae are utilized. The modules are:

- 1. Community School Boards and District Administration
- 2. Instructional Services
- Continuing Education and Extended Use of School Buildings
- 4. New York State Textbook Law Funds and Funds for Capital Note Items
- 5. Special Purpose Funds and Special Purpose Reserve
- 6. Fringe Benefits
- 7. Furniture and Equipment Procurement

These modules are described in more detail in Table 1-1.

In this report, we will focus on Module 2 (Instructional Services) since this is the one most affected by the 1975-1977 agreement between the Board of Education and the United Federation of Teachers. The funds in Module 2 are distributed to the thirty-two community chool districts by formulae designed to insure resourch palization.



# Table I-I

## PROGRAM 30 MODULES

MODULE	FUNCTION AND COMPONENTS
I	COMMUNITY SCHOOL BOARDS AND DISTRICT ADMINISTRATION - Includes salaries of Executive Assistant to Community School Board, District Superintendent, District Supervising Atten- dance Officer, District Business Officer, Supervisor of Guidance, et al.
2	INSTRUCTIONAL SERVICES - Includes salaries of Elementary and Junior High School Teachers, Principals, Guidance Counselors, School Secretaries, School Aides, et al. Also includes replacement costs for occasional absences and medical leaves, postage and communications services, promotional and salary differentials, and intra-district awards.
3	CONTINUING EDUCATION AND EXTENDED USE OF SCHOOL BUILDINGS - Includes personnel costs of running community and recreation centers, day camps, summer swimming pools, after school centers, etc.
4À	NEW YORK STATE TEXTBOOK LAW FUNDS - Funds in the amount of \$10.00 per capita for pupils in grades K-9 are provided by state.
48	FUNDS FOR CAPITAL NOTE ITEMS - Includes funds for furniture, supplies, equipment, textbooks, and library books financed by the issuance of capital notes by the City of New York.
5A	SPECIAL PURPOSE FUNDS - Includes funds for school lunch, repair and maintenance, borough-wide music, city-wide awards, rents, and collective bargaining increases.
58 <b>"</b>	SPECIAL PURPOSE RESERVE - Includes funds for leaves in lieu of sabbaticals, replacements for sabbatical and terminal leaves, replacements for long term medical leaves, register increases, salaries of properly excessed personnel, preparation period coverage for special education classes, overhead costs for educational parks and integration programs, one-time other than personal service costs for new schools, replacement of instructional equipment losses due to theft and vandalism, billingual education, and legal counsel.
6	FRINGE BENEFITS - Includes funds earmarked for social security, health, welfare, pension, and other benefits for district personnel.
7 _	FURNITURE AND EQUIPMENT PROCUREMENT - Includes capital funds for furniture and equipment.



### 2. RESOUPCE EQUALIZATION

An allocation strategy that attempts to compensate for differences in the purchasing power of the educational dollar among the thirty-two districts is a resource equalization strategy. The term "resources" means the value of all human and non-human inputs into education -- services of teachers, administrators, and support staff; materials and supplies, types of facilities, and so forth.

In order to insure "equal educational opportunity" each district would have to be given enough money to purchase the same mix or "package" of resources per pupil.

- The problem is that equal dollars do not buy equal resources everywhere.

For a variety of reasons, (e.g., differences in teacher salaries and in required pupil-teacher ratios) districts vary both in ease of access to resources and in the prices they must pay for resources of given quality and quantity. Since input costs are variable, it is inaccurate to say that districts are providing equal programs or equal educational opportunity when their levels of spending are the same.

- A resource equalization strategy requires that dollars be allocated unequally to compensate for interdistrict variations in cost.

This means that cost levels in each district must be measured in such a way that the necessary adjustments in purchasing power per dollar can be computed.



### 3. PROGRAM 30 APPROPRIATIONS

Program 30 appropriations by module for fiscal year 1975-1976 are tabulated in Table 1-2. Allocations totaling \$706,812,871 are made by formulae to the thirty-two community school districts from Modules 1, 2, 3, 4B, and 7 (Table 1-3). Information for fiscal years 1974-1975 and 1975-1976 is compared in Table 1-4. Although the tables show that the monles set aside in Module 2 decline by \$80.3 million (or 10.7%), this decline from last year is only a "net" reduction. The actual cut in Program 30 appropriations is really much larger -- \$118.3 million, computed on the following basis:

\$752.9 million: 1974-1975 Module 2 Amount

38.0 million: Mandatory Increases

\$790.9 million: 1975-1976 Module 2 Amount Required

To Maintain 1974-1975 Level of Service

672.6 million: 1975-1976 Module 2 Amount

\$118.3 million: Cut

The 1974-1975 Module 2 amount is the base budget requirement for the 1975-1976 school year. To this must be added \$38.0 million for mandatory and essential increases — increases in the cost of doing business over which the thirty-two community school districts exercise no control. In order to maintain the 1974-1975 level of service, \$790.9 million is needed in 1975-1976. The 1975-1976 budget contains \$672.6 million in Module 2 (Instructional Services), a cut of \$118.3 million, or 15.7\$, in regular classroom services. Applying the same logic to the total of Modules I, 2, 3, 4 and 5, educational services were cut more than 17\$. These cuts have been made by laying off staff, eliminating programs, doing without instructional materials, and increasing workloads.



Table 1.2 UNIT OF APPROPRIATION 30 BY MODULE FISCAL YEAR 1975-1976

	-		ALLOCATION		
Module	Function	Tax Levy	State Ald Special Needs	Total	Percent of Total
, 1	Community School Boards and District Administration	15,705,305	\$	\$ 15,705,305	1.38%
2	Instructional Services	635,324,418	37,284,637	672,609,055	58.94
2A	Basic Instruction*	(612,074,240)	()	(612,074,240)	(53.64)
28	Special Needs*	( 23,250,178)	(37,284,637)	( 60.534,815)	(5.30)
3A	Continuing Education	7,434,889	<b></b>	7,434,889	0.65
38	Extended Use of School Bulldings	3,057,744		3,057,744	0.27
4A	New York State Textbook Law**	7,628,000		7,628,000	0.67
4B	Funds for Capital Note Items	6,870,878		6,870,878	0.60
5A	Special Purpose Funds	108,280,031		108,280,031	9.49
58	Special Purpose Reserve	36,164,517		36,164,517	3.17
6	Fringe Benefits***	274,271,578	8,009,523	282,281,101	24.73
7	Furniture and Equipment	1,135,000		1,135,000	0.10
	TOTAL****	1,095,872,360	\$ 45,294,160	\$ 1,141,166,520	100.00%

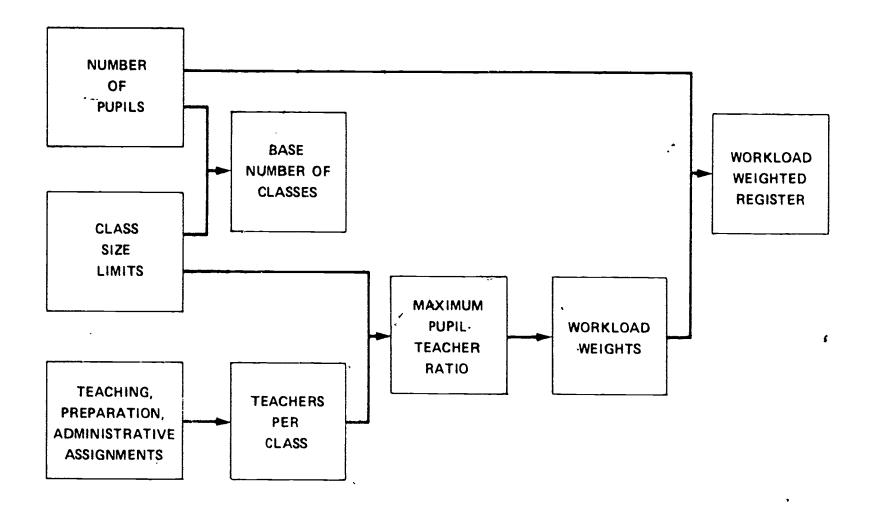
Includes \$702,853 of carry over funds from the 1974-1975 modified budget.

Module 2A and 28 amounts in parentheses sum to the Module 2 amounts.

\*\*Subject to change depending upon K-9 registration as of September 30, 1975.

\*\*\*These funds are not allocated by formula but are retained by Central Board and placed in trust for intended purposes.

Figure 11-1 DEVELOPING THE WORKLOAD WEIGHTED REGISTER





27

28

Table 1-4

COMPARISION OF UNIT OF APPROPRIATION 30 BY MODULE

# FISCAL YEARS 1974-1975 AND 1975-1976

		UNIT OF APPR	OPRIATION	CHANGE	
MODULE	FUNCTION	1974-1975	. 1975-1976	AMOUNT	PERCENT
I	Community School Boards and District Administration	\$, 18,109,259	\$ 15,705,305	(-)\$ 2,403,954	(-)13.3%
2	Instructional Services	752,929,984	672,609,055	(-) 80,320,929	(-)10.67
2A	Basic Instruction*	[685,814,285]	[612,074,240]	[(-) 73,740,045]	[(-)10.75]
28	Special Needs*	[ 67,115,699]	[ 60,534,815]	[(-) 6,580,884]	[(-) 9.81]
3A	Continuing Education	16,393,954	7,434,889	(-) 8,959,065	(~)54,6
3B <sup>°</sup>	Extended Use of School Buildings	6,731,856	3,057,744	(-) 3,674,112	(-)54.6
4A	New York State Textbook Law	7,636,500	7,628,000	(-) 8,500	(-)-0.1
4B	Funds for Capital Note Items	7,140,934	6,870,878	(-) 270,056	(-) 3.8
5A	Special Purpose Funds	104,965,166	108,280,031	3,314,865	3.2
5B	Special Purpose Reserve	37,429,924	36,164,517	(-) 1,265,407	(-) 3,4
6	Fringe Benefits	259,931,593	282,281,101	22,349,508	8.6
7	Furniture and Equipment	1,135,000	1,135,000		
TOTAL		\$1,212,404,170	\$1,141,166,520	(-)\$71,237,650	(-) 5.88%

<sup>\*</sup>Module 2A and 2B amounts in brackets sum to the Module 2 amounts.



### II. IMPACT OF WORKLOAD FACTORS ON TEACHER RESOURCE ALLOCATION

In developing allocation formulae, it is essential to establish workload factors for classroom teachers in kindergarten, elementary schools, and junior high schools. These workload factors impose conditions on resource allocation decision making. The objective formulae we develop to distribute monies placed in Module 2A for basic instructional services identify the resources required to meet the following classroom workload factors:

- Class size limits.
- Teaching, preparation, and administrative period assignments.

Workload factors differ for kindergarten, elementary schools and junior high schools. They also differ for Title I and Non-Title I schools\* at each level. Title I schools receive more teacher resources per pupil than Non-Title I schools.

We will show how the workload factors determine the number of classes a district must have, the number of teachers needed for each class, and what the pupil-teacher ratio must be. Pupil-teacher ratios are measures of teacher resources required by the district's students. They are the building blocks for developing a district's workload weighted register, a register that weights pupils by their teacher resource requirements. Figure II-I illustrates the procedure we will follow.



<sup>\*</sup>A school receives a "Title I" designation when 39.6% or more of its enrollment is made up of students from low income families.

Table 1-3
DISTRICT ALLOCATION BY FORMULAE - FISCAL YEAR 1975-1976

	DISTRICT ALLO	CATION BE FORMOLA	IE - PISCAL TEAR	19/5-19/6	TOTAL
MODELLE	MODULE 3	MODULE	1100111 5 40	M000 5 3	TOTAL
MODULE		MODULE 3	MODULE 4B	MODULE 7	FORMULAE
DISTRICT ALLOCATION	ON ALLOCATION	ALLOCATION_	ALLOCATION	ALLOCATION	ALLOCATION
•	•	•			
1 \$ 433,0	97 \$ 13,391,630	\$ 209,812	\$ 135,304	\$ 26,517	\$ 14,196,360
2 471,9	24 18,796,838	348,395	190,80Î	. 40,828	19,848,786
3 451,3	63 15,788,864	262,147	159,280	26,624	16,688,278
4 438,8	•	230,370	141,066	20,392	15,086,148
5 455,1					
, , , ,	75 10,175,275	248,111	168,240	22,770	17,053,539
6 455,5	06 16,021,982	252,993	164,187	24 750	16,919,427
				24,759	
• • • •		340,171	225,194	48,703	23,059,738
8 522,2	•	399,199	270,851	43,135	27,583,928
9 562,1	71 31,069,846	467,901	323,651	51,417	32,474,986
10 533,4	61 27,586,536	422,210	280,591	46,831	28,869,629
	(				
11 500,3	00 22,092,274	354,409	226,057	40,272	23,213,312
12 507,5	81 23, 155, 496	364,770	239,381	35,039	24,302,267
13 473,7		298,762	192,292	31,747	19,637,097
14 496,5		368,043	230,922	45,629	24,251,384
15 496,0				·	
19 430,0	0/ 22,403,2/3	388,754	227,171	38,430	23,635,715
16 447,5	65 14,408,579	258,964	151,375	24,869	15,291,352
17 503,6		329,887	238,317	35,966	
	· · · · · · · · · · · · · · · · · · ·	•		· ·	23,951,027
•		245,186	184,286	29,327	18,535,838
19 516,7		376,010	259,177	41,550	26,965,995
20 503,0	48 21,954,069	386,265	227,514	37,358	23,108,254
21 499,7	53 21,463,965	720 620	222 270	70 767	22 547 071
•		329,620	222,230	32,363	22,547,931
22 503,3		337,244	221,677	35,193	22,623,785
23 452,6		246,358	163,149	28,540	16,489,641
24 501,0	61 21,229,174	345,175	221,836	33,707	22,330,953
25 497,5	84 20,799,533	323,757	214,417	33,1,23	21,868,414
				_	
26 450,9	48 14,713,022	214,007	150,679	22,385	15,551,041
27 523,0	24 25,023,855	395,708	251,925	40,570	26,235,082
28 491,8	56 20,853,769	313,338	212,784	32,850	21,904,597
29 502,8		338,852	229,507	34,765	23,606,780
30 490,3		332,575	208,563	32,970	21,433,826
31 590,9		503,842	348,825	55,274	
32 471, 2					
7/ 1, 2	10,043,310	259,798	189,629	41,097	19,588,129
SUB-TL \$15,705,3 HOLD-HARMLESS	05 \$669,4'7,838	\$10,492,633	\$6,870,878	\$1,135,000	\$703,681,654
ADJUSTMENT	3 131 217				7 171 217

32

HOLD-HARMLESS
ADJUSTMENT 3,131,217 3,131,217

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### 1. CLASS SIZE LIMITS

The class size limits in the 1975-1977 contract are the same as in the 1972-1975 contract. The size of regular classes must be at or below the following limits\* (Figure 11-2):

- Kindergarten: 50 pupils per class. Kindergarten is a half day program. A "class" is made up of 25 children in the morning and 25 in the afternoon.
- Elementary school: 32 pupils per class.
- Junior high school
  - Title | School: 30 pupils per class
  - Non-Title | School | 33 pupils per class.

The <u>base number of classes</u> of full-time equivalent students is given by the following relationship:

DISTRICT d BASE NUMBER OF CLASSES DISTRICT d NUMBER OF PUPILS IN REGISTER MAXIMUM CLASS SIZE

\*An acceptable reason for exceeding the maximum class size limitations listed above may be any of the following

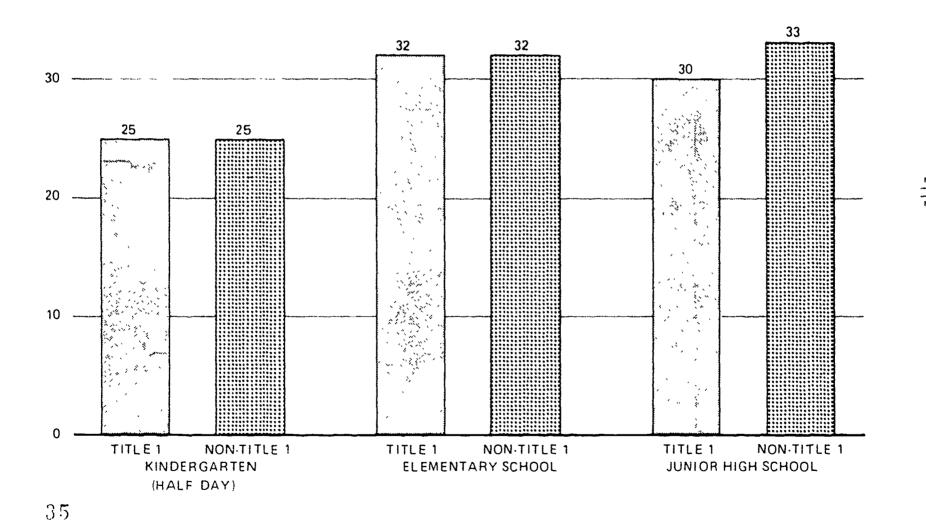
- There is no space available to permit scheduling any additional class or classes in order to reduce class size.
- Conforming to the class size objective would result in placing additional classes on short time schedule.
- Conforming to the class size objective would result in organizing half-classes.
- A class larger than the maximum is necessary or desirable in order to provide for specialized or experimental instruction, for IGC instruction, or for placing pupils in a subject class of which there is only one on a grade.

In the event that it is necessary to assign a teacher to a class that exceeds the maximum size listed above, the principal shall stipulate the reason in writing to the teacher and to the Chancellon.



# MAXIMUM CLASS SIZE LIMITS

"





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- For example, District II has a base of 750 classes. The calculations are shown below.

DISTRICT II BASE NUMBER OF CLASSES

<u> LEVEL</u>	TITLE I STATUS	ADJUSTED REGISTER*	MAXIMUM CLASS SIZE	BASE NUMBER OF CLASSES
Kindergarten	Title I	456	50	9
Kindergarten	Non-Title I	1,694	50	34
Elementary	Title I	3,647	32	114
Elementary	Non-Title I	10,296	32	322
Junior High	Title I	1,233	30	41
Junior High	Non-Title I	7,603	33	230
TOTAL		24,929		750

### 2. TEACHERS PER CLASS

Since at least one teacher must be assigned to each class, the number of teachers required cannot be less than the base number of classes. We will show that more than one teacher is required per class.





<sup>\*</sup>See Appendix A.

The teacher's workday is separated Into teaching, preparation, and administrative periods.\* The number of periods allowed varies by level and by Title I or Non-Title I status. When a teacher is taking a preparation or administrative period, another teacher must be assigned to

- "Teaching periods" are those periods in which the teacher is involved with the pupil in the act of teaching, either as an individual or as a member of a teaching team, and has participated in planning the instruction to be conducted.
- "Preparation periods" are those periods during which the teacher is not assigned to a regularly programmed responsibility. Teachers are expected to utilize their professional preparation time in such manner as to enable them to further their professional work for the purpose of greater effectiveness in the classroom.
- "Administrative periods" are those periods during which the teacher is programmed for regular activity other than teaching.

for kindergarten and elementary school teachers, the definition of preparation periods is significantly different:

- Preparation periods shall be used for unassigned professional work. Teachers are expected to utilize their professional preparation time in such manner as to enable them to further their professional work for the purpose of greater effectiveness in the classroom. Preparation periods shall be used for professional, job-related work that may include but is not limited to preparing for classes, preparing teaching material, presenting or attending demonstration lessons, participating in teacher training, and holding conferences with the principal, other teachers, guidance counselors or parents.



<sup>\*</sup>Teaching, preparation and administrative periods for junior high sch∞l teachers are defined as follows:

cover the class. Each class actually requires more than one teacher, and the number of teachers determined from class size limits must be adjusted upward to insure adequate class coverage. The calculations for kindergarten and elementary schools and for junior high schools are developed step by step in the following sections.

For the 1975-1976 school year, the Instructional week (27.5 hours) for pupils in elementary and junior high schools will be shortened by two periods (1.5 hours), a 5% reduction.

- Two days a week, pupils will be dismissed one period (45 minutes) early.

During these two periods, teachers will be assigned preparation periods, and no classroom coverage is necessary.

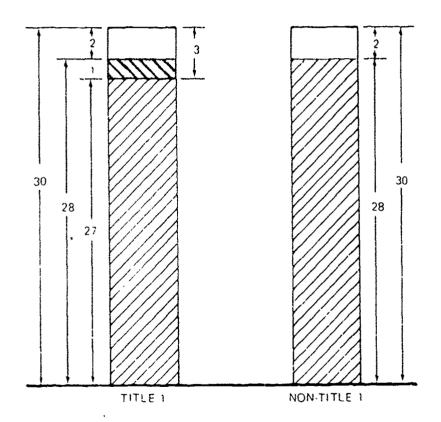
### A. Kindergarten and Elementary Schools

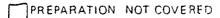
Instruction time in kindergarten and elementary schools can be divided into the equivalent of 30 periods per week. All teachers in kindergarten and elementary schools have their week of 30 periods divided into teaching and preparation periods. Under the 1975-1977 contract (Figure 11-3):

- Title I schools allow teachers to have the equivalent of 27 teaching and 3 perparation periods per Week.
- Non-Title I schools allow teachers to have the equivalent of 28 teaching and 2 preparation periods per week.



## TEACHING AND PREPARATION PERIODS PER WEEK KINDERGARTEN AND ELEMENTARY SCHOOL 1975-1977 CONTRACT









Since pupils are in class 28 periods a week, these circumstances call for additional teachers, who are usually "cluster teachers," to cover classes when the "regular" teacher is engaged in preparation.\* The proportion of the required additional cluster teacher is computed from the following expression:

ADDITIONAL TEACHER PER CLASS , NUMBER OF INSTRUCTIONAL PERIODS REQUIRING COVERAGE NUMBER OF TEACHING PERIODS PER WEEK ASSIGNED TO A CLUSTER TEACHER

- For Title I schools, the additional proportion of a teacher per class is equal to 1/27 = 0.04.
- For Non-Title I schools, the additional proportion of a teacher per class is equal to  $0/28 \approx 0$ .

The total number of teachers required per class is equal to one regular teacher plus ar additional proportion of a cluster teacher (Figure 11-4).

- For Title I schools, the total number of teachers required per class is equal to 1 + 0.04 = 1.04.
- For Non-Title 1 schools, the total number of teachers required per class is equal to 1 + 0 = 1.00.

The elementary school workload factors in the 1975-1977 contract differ from those in the 1972-1975 contract (Figure 11-5).

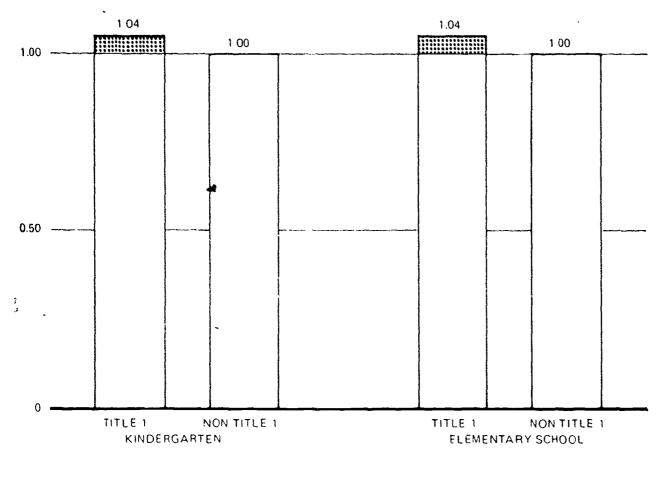


<sup>\*</sup>The term "cluster teacher" refers to teaching personnel in elementary schools who are specially assigned to teaching classes in music, art, science, health education or the fundamental skills and who are not assigned to a homeroom class.

The cluster teacher's program can include more than twenty teaching periods per week. See "Appeal to the Superintendent of Schools of Ann Auguilar, Teacher at P97X," January 5, 1968.

Figure 11-4

#### TOTAL NUMBER OF TEACHERS PER CLASS KINDERGARTEN AND ELEMENTARY SCHOOLS 1975-1977 CONTRACT



ADDITIONAL TEACHER

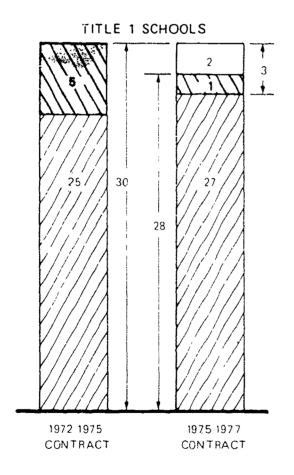
REGULAR TEACHER

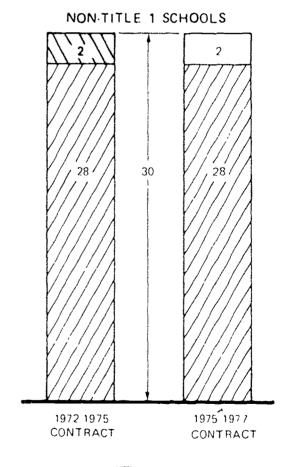
42





## TEACHING AND PREPARATION PERIODS PER WEEK KINDERGARTEN AND ELEMENTARY SCHOOLS 1972-1975 AND 1975-1977 CONTRACTS





43

PREPARATION NOT COVERED

PREPARATION COVERED

TEACHING

44



•	TITLE I SCHOOLS			NON-T	ITLE I SCHOOL	LS
	1972-1975 CONTRACT	1975-1977 CONTPACT	PERCENT CHANGE	1972-1975 CONTRACT	1975-1977 CONTRACT	PERCENT CHANGE
STUDENTS! WEER						
Instructional Periods	30	28	- 54*	30	28	- 5%*
Dismissed		_2		THE STATE OF THE S	2	
TOTAL PERIODS	3C	30	0%	50	30	0%
TEACHERS' WEEK						
Teaching Periods	25	27	8%	28	28	OI
Preparation Periods Coverage Pecuired No Coverage Pequire	5 5	<u>3</u> <u>2</u>	-40% -80%	2	2 0 2	0% -100% 
TOTAL PERIODS	30	30	0%	30	30	0%

- Students' instructional time is reduced 5%.\*
- Title I teachers' classroom time is increased 8%.
- Title I teachers' preparation periods are reduced 40%.
- Title I Preparation period coverage is reduced 80%, and the Non-Title I coverage is reduced 100%.

#### B. Junior High Schools

Students in junior high schools will attend classes 7 periods per day for three days a week and 5 periods per day for two days a week, or 33 periods per week. All teachers in junior high schools have their week of 35 periods divided into teaching periods, preparation periods, and administrative periods (Figure 11-6).

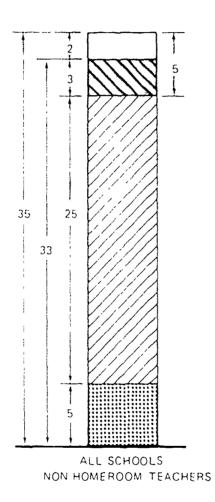
- Title I schools allow nomeroom teachers to have 24 teaching, Cureparation, and 5 administrative seriods per week.

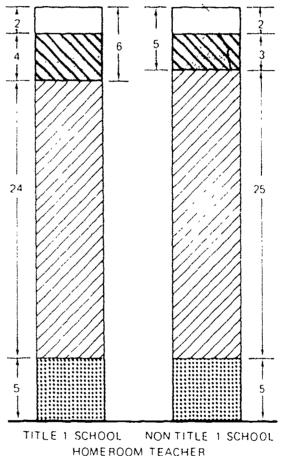


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<sup>\*</sup>The 5% is based on the reduction in time, 1.5 hours a week, and not the number of periods.

#### TEACHING, PREPARATION AND ADMINISTRATIVE PERIODS PER WEEK JUNIOR HIGH SCHOOL 1975-1977 CONTRACT





HOMEROOM TEACHER

47

46

PREPARATION NOT COVERED

PREPARATION COVERED





- Non-Title I schools allow homeroom teachers to have 25 teaching, 5 preparation, and 5 administrative periods per week.
- All junior high schools allow non-homeroom teachers to have 25 teaching, 5 preparation, and 5 administrative periods per week.\*

The proportion of an additional teacher needed to cover a class while the regular teacher is engaged in preparation or administrative activities is computed from the following expression

ADDITIONAL COV
TEACHER
PER GLASS =

NUMBER OF
INSTRUCTIONAL
PERIODS REQUIRING
COVERAGE WHEN ON
PREPARATION

NUMBER OF
INSTRUCTIONAL
PERIODS REQUIRING
COVERAGE WHEN ON
ADMINISTRATIVE ASSIGNMENT

NUMBER OF TEACHING PERIODS PER WEEK
ASSIGNED TO NON-HOMEROOM TEACHERS

- For Title I schools, the proportion of an additional teacher per class is equal to (4+5)/25 = 9/25 = 0.36.
- For Non-Title 1 schools, the proportion of an additional teacher per class is equal to (3+5)/25 = 9/25 = 0.32.

The total number of teachers required per class is equal to one regular teacher plus a proportion of an additional preparation teacher (Figure 11-7).

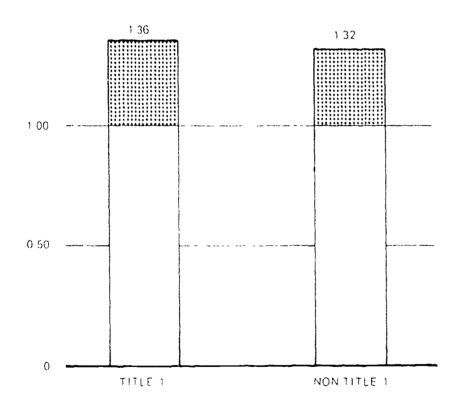
- For Title I schools, the total number of teachers required per class is equal to  $1 \pm 0.36 = 1.36$ .
- For Non-Title 1 schools, the total number of teachers required per class is equal to 1 + 0.3? = 1.32.

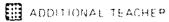


<sup>\*&</sup>quot;Appeal to the Cuperintendent of Schools of Audrey Sutton et al, Teachers at J125%," Narch 13, 1970.

There is no established city-wide policy in repart to the programs of non-homeroom teachers in special dervice junior high schools.

## TOTAL NUMBER OF TEACHERS PER CLASS JUNIOR HIGH SCHOOLS 1975-1977 CONTRACT





REGULAR TEACHER



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The junior high concol workloss factors in the 1975-1977 contract differ from those in the 1970-1975 contract (Figure 11-8).

	TITLE I SCHOOLS			NON-TITLE I SCHOOLS		
	1972-1975 CUNTRAUT	1975-1977 CONTRACT		1972-1975 CUNTRACT	1975-1977 CONTRACT	FL PCENT CHANGE
STUDENTS! WEEK						
Instructional Ferrids	35	: 2,	- 58*	35	₹,	- 54*
Clishisted	us upp	**************************************	Name Apple Management resource pro-		2	Secondary and
TOTAL PERIOD'	<b>३</b> ८	35	Ca	3.4	30,	0%
TEACHERS! WEEK						
Teaching Park os	2.5	24	34		776	C%
Preparation Periods Coverage Pequired No Coverage	( <del>3)</del> <u>a</u>	<u>t</u> 2	-054 -501	<del>-</del>		-409 
Administrative verices	¢	(" "Transparant"	0.6	6	₹ www.max.com	· (4
TOTAL REWITCO	25,	`:	38	3:	; ,	7.2

- tudent's instructional time is reduced of.\*
- Title I teachard plans on time is increased 3%.
- little I teacher ' , nowaration ; errods are reduce: Asi.
- Title I pregaration remitd coverage is reduced 50%. and the Sun-Pitle I coverage is reduced 40%.

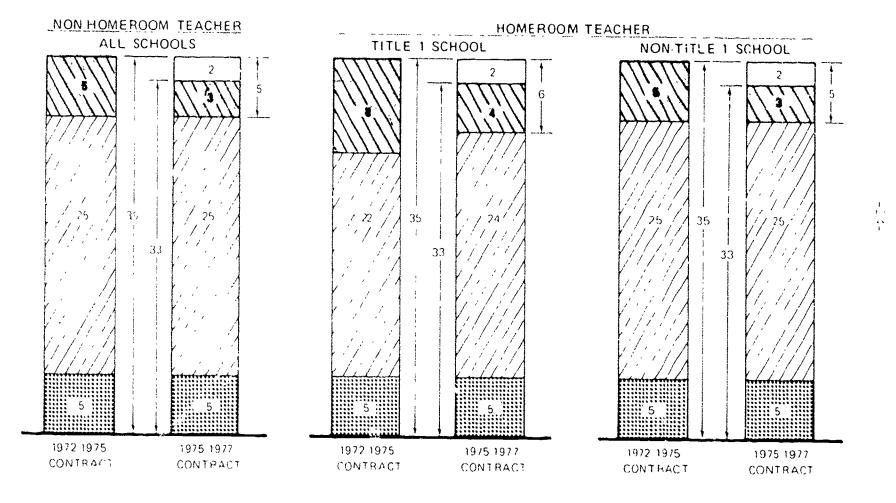
#### ". PUDIC-TEACHER PATTED

The willaws size limits and the teaching, reparation, and administrative ceriods can be translated into school or district wide maximum <u>civil-toacher</u> ratios. These ratios provide a common basis for comparing interpretation resource requirements.



The of is based on the reduction in time, i. hours a week, and not the number of periods.

# TEACHING, PREPARATION AND ADMINISTRATIVE PERIODS PER WEEK JUNIOR HIGH SCHOOLS 1972-1975 AND 1975-1977 CONTRACTS





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The allowances for teaching, preparation, and administrative periods increase the required number of teachers so that the maximum school or district wide pupil-teacher ratios are lowered below the class size finits. To put it another way, the maximum school or district wide pupil-teacher ratios are less than the class size limits because more than one teacher per class is required. The extent of the reduction is determined by the required number of teachers per class:

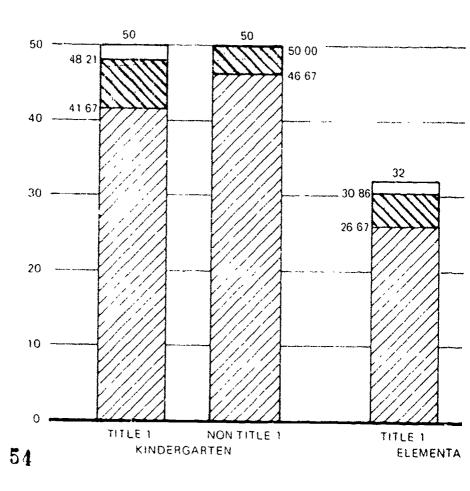
By performing the calculations for each type of school, we obtain the following pupil-teacher ratios (Figure 11-9).

		TLACHER FOR LANG			FUPIL-TEACHER HATTO			
LEVEL	01.71 91.71		1375-1977 (1375-1977	PERCENT HAY F		1975-1977 CUNTRACT	PERCENT CHANCE	
Kinderdarten					•	···		
Titl»   Non-Title		1.20	1.04*	- 14% - 7%		48.21*	1 t T	
Elementary								
Title I Non-Title I		1.27	1.04*		21.1.7* 23.57*		74	
Junior Pigh (bool								
Title   Non-Title		1.50	1.7.	-11% - 6%	1+,74*	25.11 25.11	1,4 {\$	

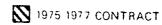


<sup>\*</sup>Accroximate value rounded to two decimal places.

#### MAXIMUM PUPIL. 1972-1975 AND 197



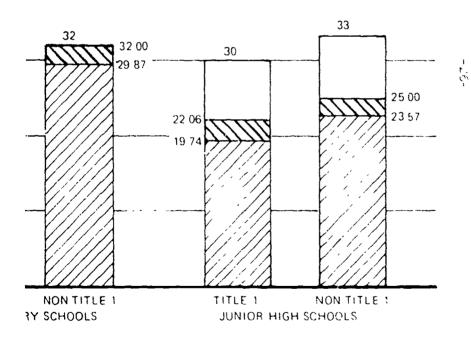






3 11-9

\*EACHER RATIO
\*-1977 CONTRACTS



CLASS SIZE LIMIT



55

A district that has both Title I and Non-Title I schools at some level would have a maximum pupil-teacher ratio for that level that is a weighted average of the pupil-teacher ratios for Title I and Non-Title I schools.

- For example, a district that has 25% of its 10,000 elementary students in Title I schools would have a maximum pupil-teacher ratio of 31.71 computed as follows:

Figure II-IC illustrates how maximum pupil-teacher ratios depend on the percent of students in Title I schools. This graph combines everything we have developed in our analysis into one simple statement. At a glance, we can determine the basic classroom teacher requirements for any district. The only additional information we need is the percent of students in Title I schools of the particular level.

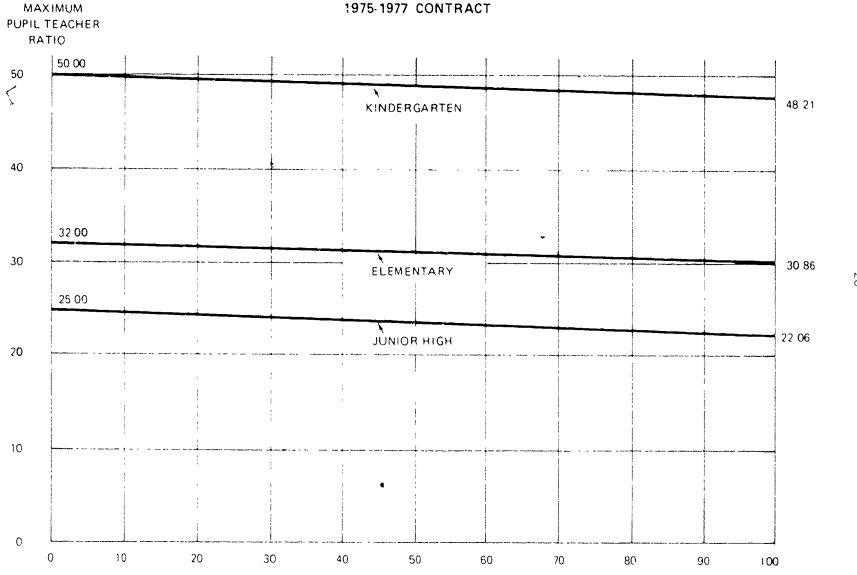
- For example, a district that has 40% of its junior high school students in Title I schools is obligated to have a jurior high school pupil-teacher ratio no higher than 13.1.



figure 11-10



## MAXIMUM PUPIL-TEACHER RATIOS AND PERCENT OF TITLE 1 PUPILS 1975-1977 CONTRACT





57

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PERCENT TITLE 1 PUPILS

#### 4. THE WORKLOAD WEIGHTED REGISTER

Pupil-tracher ratios are indexes of teacher resource requirements—one teacher for a given number of students. We can use the maximum pupil-teacher ratios derived from classroom workload factors to develop workload weights that restlect the relative teacher resource requirements among the levels and between Title I and Non-Title I status. These weights are applied to the adjusted register of each district to generate a district's workload weighted register. The workload weighted register is used for allocating Module 2A and Module 4B funds.

The weights are simply ratios of the elementary Nor-Title I pupil-teacher ratio (used as a "standard") to each maximum pupil teacher ratio.

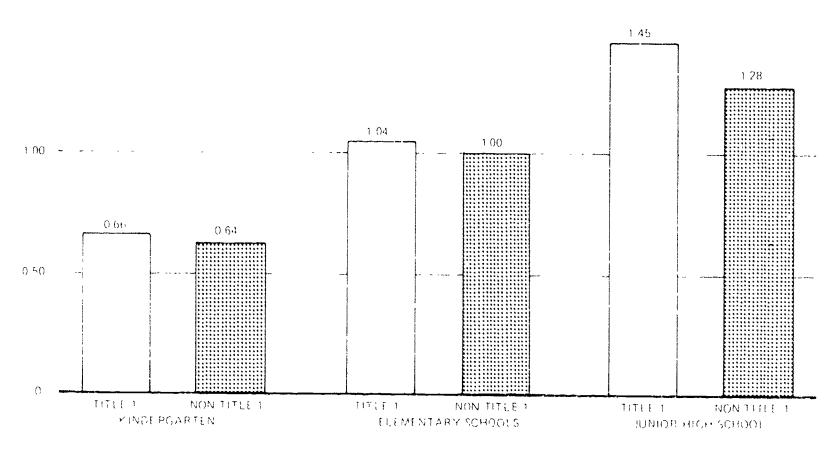
By performing the calculations for each type of school, we obtain the following workload weights (Figure II-II)

BUT AND LOCAL

	• •	"STEADHER PATTS" PUPILLEEADHER PATTS		PUPIL-TEACHER PATTO		MUDKTUAD METCHT	
LEVEL	1972-1975	1975-1977	1972-1975	1975-1977	1972-1975	1975-1977	
	CONTRACT	OWTFACT	CONTRACT	CONTRACT	CONTRACT	CONTRACT	
Kindergarter							
Title 1	29.87	32.00	41.67	48.21	0.12	0.66	
Non-Title i	29.87	32.10	46.67	50 00	0.64	0.64	
Elementary							
Title	ng. 97	30.00	26.11	30 Bh	1.12	1.04	
Non-Title	ng. 97	12.00	23.17	5. 00		1.00	
Junior High School							
Title	29.87	39.00	19.74	12.96	1.51	1,48	
Non-Title	29.87	32.00	23.17	24.90		1,28	



#### WORKLOAD WEIGHTS 1975-1977 CONTRACT



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ERIC

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The weights can be interpreted as the required number of teachers per 32.00 students to meet the workload tactors for class size and tructers per class, where the 13.00 is the "st nound" quali-teacher ratio.

- Fir eximple, 100 teachers are required for every 3,200 students in Non-Title 1 elementary schools
  - Only the teachers are required for eveny 7,200 officients in 1, n-Title 1 Findersenter
  - But the teachers are rejulied for every 3,2 to the teacher of the following teachers.

The total set with with with with its well retend on letter in its male with

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	Y   F  .		14 1 34 14 1 34	WORKLAN WELCHTES WELLIE
ringersente Minderstente	(4.5) (5-5)	17.2 17.2 6	, <i>i</i> , i : 4	?    ,^^ ←
Homerton,	71+1 1 1. ~ 11+6 1	. 47 1	1.04 1. 1	), → ()   , , (a
. 11 F 3 T	****	1, 37	1.4	1,75%
* *				1 3 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1

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Table II-1
WORKLOAD WEIGHTED REGISTER, FISCAL YEAR 1975-1976

		NAME OF THE PARTY	MINDERGARTE	N	nampa dan sa manga Minasan di Balintinian si Mal	ELEMENTAR	Y	JU	NIOR HIGH	anga manamanga Panggangan menangangan pangan sa	
			NON-		- 1 -	NON-	* O * 4 ·	***	NON-		
<u>018</u>	TRICT	TITLE !	TITLE	TOTAL	TITLL	TITLE I	TOTAL	TITLE	TITLE	1.746	107AL
	1	710	0	710	9,245	0	9,245	6,202	0	6,202	16,157
	2	671	390	1,061	8,051	4,381	12,432	6,437	2,854	9,291	22,784
	3	1,020	0	1,020	11,724	Ú	11,724	6,276	0	6,276	19,020
	4	801	G	δυl	10,562	0	10,562	5,482	C	5,482	16,845
	5	919	0	919	11,548	0	11,548	7,623	U	7,623	20,090
	6	1,059	163	1,222	10,282	1,522	11,804	6,580	0	6,580	19,606
	7	1,302	0	,302	15,464	0	15,464	10,125	U	10,125	26,891
	8	1,488	278	1,766	14,257	1,623	15,880	11,891	2,800	14,697	32,343
	9	1,857	0	.,857	24,209	0	24,209	12,582	, o	12,582	38,648
	10	1,161	707	1,868	13,290	\$,536	18,826	10,755	2,057	12,812	33,506
	11	301	1,084	1,385	3, 193	10,296	14,089	1,788	9,732	11,520	26,994
	12	1,597	0	1,597	18,528	0	18,528	8,269	191	8,460	28,585
	13	1,106	Ö	1.106	14,542	Û	14,542	7,314	0	7,314	22,962
	14	1,403	Ö	1,403	15,265	0	15,265	10,907	Ų	10,907	27,575
	15	1,550	65	1,015	15,077	371	13,448	10,064	0	10,064	27,127
	16	796	Ú	796	12,576	Ú	12,576	4,704	()	4,704	18,076
	17	1,412	ð	1,412	17,174	0	17,174	9,872	0	9,872	28,458
	18	313	611	924	3,635	1,071	10,712	4,581	5,789	10,370	22,006
	19	1,315	145	1,460	16,985	1,210	18,195	11,294	O	11,294	30,949
	20	306	1,439	1,745	2,913	11,807	14,720	3,445	7,258	10,703	27,168
	2.1	246	1,139	1,385	3,412	12,044	15,456	2,290	7,406	9,696	26,537
	22	121	1,688	1,809	1,346	14,080	15,426	0	9,236	3,236	26,471
	2.3	819	0	819	11,925	Ú	11,925	6,735	0	6,738	19,482
	24	251	1,523	1,774	2,140	11,860	14,000	0	10,716	10,716	26,490
	25	0	1,709	1,709	0	14,435	14,435	0	3,460	9,460	25,604
	26	0	1,162	1,162	Ç	9,666	9,666	0	7,165	7,165	17,993
	2.7	8>3	1,376	2,229	8,768	9,434	18,202	3,331	6,321	9,652	30,083
	28	595	533	1,428	5,980	8,462	14,442	3,087	6,452	3,539	25,409
	29	906	<b>838</b>	1,744	8,791	7,194	15,985	6,112	3,565	9,677	27,406
63	30	764	1,634	1,798	5,934	8,132	14,566	4,989	3,452	8,441	24,905
03	31	409	2,561	2,970	4,025	18,713	22,738	3,408	12,538	15,946	41,654
	32	1,104	0	1,104	13,933	0	13,933	7,607	0	7,607	12,644
	TL	27, 155	18,745	45,900	315,374	158,443	473,817	193,753	106,998	300,751	820,468

64

#### 9. BASE NUMBER OF TEACHERS

we can betermine the number of teachers for a district by avoiding the advisted register of each level by its weighted over the maximum capillates her natio, which we sevelaced exclien, and then adding to bether the teachers for as hold the three levels to increase the district total number at teachers. A computation boot of a available to a by one of the work of weighted resistent contains that the workload weight on the required number of teachers centionally that the workload weight on the first formals as like and teachers centionally about the each two workloads to first formals as like and teachers centionally a white the Color than "attract" cutillate science attracts. Dividing a partition workload weight a weight of the total the Color than the color of the color of

1117-137-3	17517	
TA > E	N Y'	" TINGAHE"
APABIB L	Not the Tree	· . It - TI ALTO -
T. A LIFE.	178	44719

 To continue with the example of Dictrict II, at base of w44 teacher is required for the dictrict.

- - 44 TEA COL



There 844 teachers are distributed among the six level and Tirle I combinations as follows

LEN'S I	WORKELAS WELFIHTES PERLITER	"STANDARD" PUPIL-TEACHER RATIC	EARE NOMBER OF TEACHERN
Kindernacter			
Title   Non-Title	101	32.00	1.
Elementary			
Title I Non-Title I	3, 733 10, 56	*2,00 2,00	116
Tuni n H			
Title ! Non-Title !	1, 7,	\$2,00 \$0,00	' o ''.
7.77.	r, 351	41.95	*44

Talk the number of x is the trace of a proment of the All this global trace in a shown and Table H=2.

The triginal of trick in the horizonth mallest number of the charge which are noticed to the company of the company

The base subject of the term of some that all months and distinct one of the manners and the form of t



Table II-7

### HAUE NUMBER OF CLASSROOM TEACHERS

## 11:0AL YEAP 10:5-1976

	- 11,516	CARTEN	ELEM	NTARY	JUNIOR	JUNIOR HIGH		
		1,,1,,-		DCN-		NO:1-		
UISTRIUT	IIIL: I	<u>ille l</u>	lilie	ille	111LE 1	TITLE 1	TUTAL	
1	23	0	285	U	194	0	505	
2	2.1	13	250	137	20.	90	713	
3	3.2	0	366	0	197	0	595	
**	26	Û	329	0	172	Ō	527	
5	23	ΰ	300	0	239	0	628	
tı	34	b	315	4 B	206	0	613	
7	41	()	405	0	317	0	841	
8	47	g	14 4 4	5 1	372	88	1,011	
9	5 <sup>(</sup> 3	Ú	755	0	394		1,208	
10	37	23	412	1/4	337	b 5	1,048	
1.1	1 0	34	113	3 2 0	56	305	844	
1.2	50	Ü	579	0	259	6	894	
13	35	Ô	454	Ű	229	0	718	
1 4	4,4	0	477	0	341	0	862	
15	49	3	409	1 2	315	0	848	
16	25	Ü	392	0	148	Ú	565	
1 /	45	Ú	5 3 b	Ü	309	0	890	
18	1 0	20	114	219	144	181	688	
15	42	5	5.30	38	353	0	968	
20	10	45	92	368	108	227	850	
2.1	४	3 û	107	375	7.2	232	830	
2.2	ч.	5 3	43	439	0	289	828	
23	26	υ	3/2	Ü	211	0	669	
4. 15	કે	48	67	370	0	335	328	
2.5	Ú	54	0	451	Ö	296	801	
2.5	Ú	3.7	O	302	Ú	224	563	
2.7	27	la La	275	292	105	198	941	
28	19	27	187	263	97	202	795	
2.3	2 ,	27	272	275	192	112	857	
<i>5</i> 0	24	33	156	273	156	108	779	
51	13	81	126	583	107	392		
3 4	35	0	435	0	233	0	1,302 708	
T L	٤6.	598	0,038	4,939	5,070	3,350	25,637	



There are also situations that allow classes to exceed maximum sizes:

- There may be no available space to permit an additional class.
- Additional classes would be forced on a short time schedule.
- Additional classes would be smaller than half the maximum size.

An example of half classes is when a school has 143 students in grade 5. Four classes of 32 pupils each would take care of 128 pupils. Since the remaining 15 pupils amount to less than half of 32, the maximum size, an additional class need not be organized. The "extra" 15 pupils can be spread among the four classes.

Even if pupils did happen to enroll in convenient groups of 32, educational considerations may require classes larger or smaller than the maximum. Circumstances that require deviations from class size maximums cause "breakage" to occur. To the extent there is breakage, additional teachers are required.

- 5% more than the base number of teachers is required for breakage. This conservative amount is derived from past experience.\*

Thus, the total number of teachers required to meet workload factors is equal to the base number plus 1%.



<sup>\*</sup>See "The 1975-1976 Allocation Formulae," Policy Paper No.3, Appendix 3, pp. 124-125.

Table IV-2

DISTRICTS A FECTED BY 21 LIMIT ON HOLD-HARMLESS FOR MODULE 2A

FISCAL YEAR 1975-76

DISTRICT	1975-1976  MODULE 2A  ALLOCATION  BASED ON  "PROJECTED"  OCT. 175 REG.	"PROJECTED" ALLOCATION PLUS 2%	1975-1976 MODULE 2A ALLOCATION BASED ON AUDITED CCT. '74 REG.	AMOUNT WITHHELD BY LIMITING ALLOCATION TO "PROJECTED" PLUS 2%
ŧ	\$11,740,561	\$11,975,372	\$12,137,856	\$ 162,484
5	14,091,387	14,373,215	14,871,006	497,791
7	18,898,929	19,276,908	19,767,130	490,222
8	23,386,730	23,854,465	23,945,092	90,627
12	19,803,246	20,199,311	21,140,980	941,669
13	16,153,047	16,476,108	16,525,139	49,031
16	12,450,159	12,699,162	12,843,070	143,908
23	13,392,541	13,660,392	14,262,363	601,971
28	18,909,469	19,287,658	19,441,172	153,514
TOTAL				\$3,131,217

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#### III. TEACHER SAVINGS FROM THE NEW CONTRACT

The 1975-1977 contract between the Board of Education and the United Federation of Teachers changes teacher workload factors and the time that a student spends in school (student workload factors) so that contractual class size limits can be met with fewer teachers than would be required under the 1972-1975 Board-UFT agreement. The "savings" amounts to 3,108 teachers. If the teacher and student workload factors had not been changed, 3,108 more teachers would have been required to maintain contractual class size limits. With a fixed amount of money available to each district, had teacher and student workload factors not changed, districts would have been forced to make draconian cuts in the number of guidance counselors, assistant principals, paraprofessionals, school aides, in after school and summer activities and in special educational programs.

In Chapter II, we explained how teacher workload factors translate into requirements for teachers. From class size limits and teaching, preparation and administrative assignments, we developed maximum pupil-teacher ratios that, in turn, allowed us to establish the number of teachers required by each community school district to meet class size contractual obligations. In this chapter, we use this analytical framework to explain how the "savings" in teachers is computed.



Using the workload conditions called for in the 1975-1977 contract, we determined that for fiscal year 1975-1976, the base number of teachers for the thirty-two community school districts is 25,657 (Table 11-2).

Following the same logic, but using virkload factors from the 1972-1975 contract,\* we find that the base number of teachers would have been 28,617.

Adding 5% for breakage to both gives us the total number of teachers required to meet class size contractual obligations under the old contract and the new one; their difference is 3,10% teachers, or a 101 "saving." These computations are summarized in the following table.

			CHA	CHANGE		
<i>'</i> ,	1972-1975 CONTRACT	1975-1977 CONTRACT	AMOUNT	PERCENT		
Base Number of 100 / 100 Teachers	28,617	25,657	- 2,960	- 10%		
5% of Base Number	1,431	1,283	- 148	- 10%		
Total Number of Teachers	30,048	26,940	- 3,108	- 10%		

If student and teacher workload factors had not been changed, 3,108 additional teachers would have been required to maintain contractual class sizes and teacher workloads. Since community school districts have a fixed amount of money available in their budgets, they would have been forced to make further cuts in the numbers of other personnel in order to release sufficient funds to support the 3,108 additional teachers. The number of guldance counselors, assistant prinicipals, paraprofessionals, per session

<sup>\*&</sup>quot;The 1975-1976 Allocation Formulae," Policy Paper No. 3, Chapter IV.

teachers and school aides would have been reduced beyond their already educationally disastrous levels. Regular and special educational programs and after school centers and continuing education programs would have had to be further curtailed.

Recall that the new contract includes two changes that generate the "savings." The instructional week is shortened two periods a week and teachers in Title I schools are assigned two more teaching periods and two fewer preparation periods. How much of the "savings" of 3,108 teachers is due to each change? We can answer this question by computing the base number of teachers required by each of the two hypothetical workload factors. The impact of each of these changes is shown below.

	BASE NUMBER OF TEACHERS	5% OF BASE	TOTAL NUMBER OF TEACHERS
1972-1975 Contract	28,617	1,431	30,048
1975-1977 Contract	25,657	1,283	26,940
DIFFERENCE	2,960	148	3,108
Snortened Week	1,726	86	1.812
Title   Preparation Periods	1,234	62	1,296

If the instructional week for all schools had not been shortened,

1,812 more teachers would have been needed to meet class size and teacher
workload requirements. If two preparation periods had not been converted
into teaching periods for teachers in Title I schools, 1,296 more teachers
would have been needed.



More than half (58%) of the "savings" is due to the shortened week, which affects all schools. Converting preparation periods into teaching periods affects only Title I schools.

Añother way to measure the "savings" in teachers is in terms of class size. We do this by calculating the class size assuming no workload changes or increase in the base number of teachers. How big would classes have to be under these conditions? The answer is tabulated below.

	MAXIMUM CLASS SIZE			
••	HYPOTHETICAL 1972-1975 1975-1977		DIFFERENCE	
	CONTRACT	CONTRACT	NUMBER	PERCENT
Kindergarten	•			
Title I	50	56	5	12%
Non-Title I	50	56	б	12%
Elementary		•		
Title I	32	36	4	13%
Non-Title I	32	36	4	13%
Junior High				
Title	30	34	4	13%
Non-Title	33	37	4	12%

Given current budgetary limitations, class size maximums would necessarily have increased by six for kindergarten students (three per session) and four for elementary and junior high school students if the workload factors had not changed. In a sense, smaller classes were "bought" with greater teacher workloads and reduced student instruction time.



#### IV. MODULE 2: INSTRUCTIONAL SERVICES

The formulae for allocating instructional services monies are explained in great detail in "The 1975-1976 Allocation Formulae," Policy Paper No. 3. In this chapter, we present the revised allocation for Module 2A that reflects all the changes discussed earlier

- Workload factors from the 1975-1977 pard-UFT agreement (Chapter II).
- Changes from Non-Title I to Title I status of several schools (Appendix A).
- Average teacher salaries that reflect massive layoffs of teachers (Appendix C).

The most dominant change is the result of the new workload factors.

Since they "favor" Non-Title I schools, the revised allocations redistribute the Module CA'monies toward Non-Title I schools. This shift is necessary in order to promote resource equalization (see Chapter I) among all thirty-two community school districts. The tables in this chapter supersede those in Policy Paper No. 3 and the Addendum of August 15, 1975.



MODULE 2A

### BASIC INSTRUCTIONAL SERVICES ALLOCATION

### FISCAL YEAR 1975-1976

DISTRICT	BASE ALLOCATION	SUPPORTING PERCENT ALLCCATION	OCCASTONAL ABSENCE ALLOCATION	SUPPORTING PER CAPITA ALLOCATION	INSTRUCTION
1 \$	9,025,360	\$ 1,245,500	\$ 277,750	\$ 1,589,246	\$12,137,856
2	13,040,770	1,799,626	392,150	2,241,095	17,473,641
3	10,455,935	1,442,919	327,250	1,870,858	14,096,962
4	9,323,157	1,286,596	289,850	1,656,919	12,556,522
5	11,027,680	1,521,820	345,400	1,976,106	14,871,006
6 7 8 9	10,704,819 14,639,287 17,757,204 20,267,824 18,607,240	1,477,265 2,020,222 2,450,494 2,796,960 2,567,799	337,150 462,550 556,050 664,400 576,400	1,928,499 2,645,071 3,181,344 3,801,521 3,295,740	14,447,733 19,767,130 23,945,092 27,530,705 25,047,179
11	15,305,096	2,112,103	464,200	2,655,202	20,536,601
12	15,674,502	2,163,081	491,700	2,811,697	21,140,980
13	12,189,486	1,682,149	394,900	2,258,604	16,525,139
14	15,216,024	2,099,811	474,100	2,712,351	26,502,286
15	14,820,496	2,045,228	466,400	2,668,284	20,000,408
16	9,450,190	1,304,126	310,750	1,778,004	12,843,070
17	15,065,920	2,079,097	489,500	2,799,205	20,433,722
18	12,246,400	1,690,003	378,400	2,164,569	16,479,372
19	16,849,976	2,325,297	532,400	3,044,227	22,751,900
20	15,176,750	2,094,391	467,500	2,672,317	20,410,958
21	14,988,140	2,068,363	456,500	2,610,250	20,123,253
22	15,314,688	2,113,427	455,400	2,603,758	20,487,273
23	10,554,579	1,456,532	334,950	1,916,302	14,262,363
24	14,630,760	2,019,045	455,400	2,605,627	19,710,832
25	14,947,461	2,062,750	440,550	2,518,478	19,969,239
26	10,643,515	1,468,805	309,650	1,769,840	14,191,810
27	17,166,663	2,368,999	517,550	2,959,044	23,012,256
28	14,503,185	2,001,440	437,250	2,499,297	19,441,172
29	15,530,873	2,115,660	471,350	2,695,728	20,613,611
30	13,972,144	1,928,156	428,450	2,449,723	18,778,473
31	23,589,636	3,255,370	716,100	4,097,200	31,658,306
32	12,048,036	1,662,629	529,400	2,227,325	16,327,390
TL S	454,533,796	\$62,725,663	\$14,111,350		\$612,074,240

<sup>\*&</sup>quot;Pure" formula allocation not adjusted for 2% limit on hold-harmless: Districts I, 5, 7, 8, 12, 13, 16, 23, 28.

Table IV-2

DISTRICTS AFFECTED BY 2% LIMIT ON HOLD-HARMLESS FOR MODULE 2A

FISCAL YEAR 1975-76

DISTRICT	1975-1976 MODULE 2A ALLOCATION BASED ON "PROJECTED" OCT. '75 REG.	"PROJECTED" ALLOCATION PLUS 2%	1975-1976  MODULE 2A  ALLOCATION  BASED ON  AUDITED  OCT. '74 REG.	AMOUNT WITHHELD BY LIMITING ALLOCATION TO "PROJECTED" PLUS 25	1
1	\$11,740,561	\$11,975,372	\$12,137,856	\$ 162,484	
5	14,091,387	14,373,215	14,871,006	497,791	
7	18,898,929	19,276,908	19,767,130	490,222	-44-
8	23,386,730	23,854,465	23,945,092	90,627	ī
12	19,803,246	20,199,311	21,140,980	941,669	
13	16,153,047	16,476,108	16,525,139	49,031	
16	12,450,159	12,699,162	12,843,070	143,908	
23	13,392,541	13,660,392	14,262,363	601,971	
28	18,909,469	19,287,658	19,441,172	153,514	
TOTAL				\$3,131,217	

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-**4**5-Table IV-3

#### MODULE 2

#### INSTRUCTIONAL SERVICES

#### FISCAL YEAR 1975-1976

SPECIAL NEEDS DISTRICT ALLOCATION	BASIC INSTRUCTION* ALLOCATION	TOTAL ALLOCATION
1 \$ 1,416,258	\$ 11, 975, 372	\$ 13,391,630
2 1,323,197	17, 473, 641	18,796,838
3 1,691,902	14, 096, 962	15,788,864
4 1,698,979	12, 556, 522	14,255,501
5 1,786,024	14, 373, 215	16,159,239
6 1,574,249 7 2,675,410 8 2,494,065 9 3,539,141 10 2,539,357	14,447,733 19,276,908 23,854,465 27,530,705 25,047,179	16,021,982 21,952,318 26,348,530 31,069,846 27,586,536
11 1,555,673	20,536,601	22,092,274
12 2,956,185	20,199,311	23,155,496
13 2,164,460	16,476,108	18,640,568
14 2,608,002	20,502,286	23,110,288
15 2,484,865	20,000,408	22,485,273
16 1,709,417	12,699,162	14,408,579
17 2,409,496	20,433,722	22,843,218
18 1,130,352	16,479,372	17,609,724
19 3,020,584	22,751,900	25,772,484
20 1,543,111	20,410,958	21,954,069
1,340,712	20,123,253	21,463,965
22 1,039,061	20,487,273	21,526,334
23 1,938,531	13,660,392	15,598,923
24 1,518,342	19,710,832	21,229,174
25 830,294	19,969,239	20,799,533
26 521,212 27 2,011,599 28 1,566,111 29 1,887,224 30 1,590,880 31 1,671,202 32 2,298,920 SUB-TL \$60,534,815 HOLD-HARMLESS ADJUSTMENT	31,658,306 16,327,390 \$608,943,023	20,369,353 33,329,508 18,626,310 \$669,477,838
TOTAL	3,131,217 \$612,074,240	\$672,609,055

<sup>\*</sup>Adjusted for 2½ limit on hold-harmless: Districts 1, 5, 7, 8, 12, 13, 16, 23, 28.

#### V. MODULE 48: FUNDS FOR CAPITAL NOTE ITEMS

Module 4. Special Formula Funds, is made up of two separate modules:

- Module 4A: New York State Textbook Program.
- Module 4B: Funds for Capital Note Items.

The allocation formula for Module 48 is described in detail in "The 1975-1976 Allocation Formulae," Policy Paper No. 3, Chapter VII. The allocation is based on the workload weighted register, which we developed in Chapter II. The 1975-19:7 Board-UFT contract has changed workload factors and the workload weighted register so that the Module 48 allocation must be revised. The allocation in this document, Table V-I, supersedes Policy Paper No. 3 and the Addendum of August 15, 1975.



Table V-1

MODULE 48

## CAPITAL NOTES ALLOCATION

## FISCAL YEAR 1975-1976

DISTRICT	WORKLOAD WEIGHTED REGISTER	TOTAL ALLOCATION
1	16,157	\$135,304
2	22,784	190,801
3	19,020	159,280
4	16,845	141,066
5	20,090	168,240
6 7 8 9	19,606 26,891 32,343 38.648 33,506	164,187 225,194 270,851 323,651 280,591
11	26,994	226,057
12	28,585	239,381
13	22,962	192,292
14	27,575	230,922
15	27,127	227,171
16	18,076	151,375
17	28,458	238,317
18	22,006	184,286
19	30,949	259,177
20	27,168	227,514
21	26,537	222,230
22	26,471	221,677
23	19,482	163,149
24	26,490	221,836
25	25,604	214,417
26 27 28 29 30 31 32	17,993 30,083 25,409 27,406 24,905 41,654 22,644	150,679 251,925 212,/84 229,507 208,563 348,825 189,629
TL	820,468	\$ 6,870,878

#### VI. MODULE 5: SPECIAL PURPOSES

Module 5 Appropriations, categorized in terms of their intended purposes, for fiscal year 1975-1976 are tabulated in Table VI-I. Module 5 monles are designated for special purposes:

- Module 5A, Special Purpose Funds, is managed centrally.
- Module 5B, Special Purpose Reserve, is allocated to the community school districts.

#### 1. MODULE 5A: SPECIAL PURPOSE FUNDS

Module 5A, Special Purpose Funds, managed centrally, provides special programs and services to all community school districts.

#### A. School Lunch: \$77,743,512

The Bureau of School Lunches provides lunches for children in all schools. Districts have the option of operating their own lunch program with funds allocated for this purpose. In 1974-1975, with the exception of District I, all district school lunch programs were centrally managed.

#### B. Repair and Maintenance: \$24,852,422

The Division of School Buildings provides personnel and materials for repair and maintenance jobs such as replacing windows, painting, restoring and repairing buildings (roofing, plumbing, boilers), correcting code violations (health, fire, building), installing equipment (chalkboards, window guards, lighting), landscaping, and exterminating. The funds available for each district are based on district square footage and the previous year's cost for vandalism.



#### Table VI-1

#### MODULE 5, SPECIAL PURPOSES

### FISCAL YEAR 1975-1976

MODULE 5A: SPECIAL PURPOSE FUNDS School Lunch Repair and Maintenance Rentals Paraprofessional Training Program Borough-Wide Music Program City-Wide Awards Sub-Total Module 5A	\$ 77,743,512 24,852,422 5,389,345 185,945 106,307 2,500 \$108,280,031
¥	
MODULE 5B: SPECIAL PURPOSE RESERVE Sabbatical Leave Coverage Leave In Lieu of Sabbaticals Prep-Periods (Special Education) Register Increase Salaries - Properly Excessed Personnel Terminal Leave Thett and Vandalism OTPS New Schools Legal Counsel Bliingual Education Chancellor's Contingency Fund for Educational Parks and Integration Programs Reserve for Short-falls in Above Categories Sub-Total Module 5B	\$ 12,250,446 2,427,471 6,000,000 4,500,000 600,000 700,000 300,000 536,600 50,000 6,800,000 1,000,000 \$ 36,164,517
TOTAL MODULE 5	\$144,444,548

**3**7,

#### C. Rentals: \$5,389,345

Where overcrowding exists, additional space can be rented.

The Office of Educational Facilities Planning regulates

leasing of additional space.

#### D. Paraprofessional Training Program: \$185,945

The operating costs of the paraprofessional training program are included in Module 5. Stipend payments to trainees are included in Module 6, Fringe Benefits.

#### E. Borough-Wide Music Program: \$106,307

The Bureau of Music conducts Saturday morning vocal and instrumental programs in districts. Students from all districts may participate.

#### F. City-Wide Awards: \$2,500

Medals and awards are presented by the Bureau of Health and Physical Education for interdistrict competitions.

#### 2. MODULE 58: SPECIAL PURPOSE RESERVE

Module 58, Special Purpose Reserve, allocates funds to districts for specific costs.

#### A. <u>Sabbatical Leave Coverage</u>: \$12,250,446 Terminal Leave Coverage: \$700,000

Replacement personnel are required when a principal, assistant principal, teacher, guidance counselor or school secretary are on a sabbatical or terminal leave. Funds are allocated to cover these



number and type of personnel on leave and the district average salary.

#### B. Leave in Lieu of Sabbaticals: \$2,427,471

Principals, assistant principals and other supervisors who forgo their sabbatical leave at retirement go on a "Leave in Law of Sabbatical Lore" (LILU). Districts are allocated funds to cover the cost of supervisors on leave in lieu of sabbatical leave. The allocation depends upon the supervisor's salary and duration of leave.

# C. <u>Preparation Feriod Coverage For Special Education Classes:</u> \$6,000,000

Special purpose funds are provided to districts for coverage of special education classes during the special ducation teacher's preparation period. The allocation is based on the number of additional teachers required and the district average salary.

#### D. Register Increase: \$4,500,000

Districts that have an increase in audited registers from October 31, 1974, to October 31, 1975, receive a special purpose allocation based on the 1975-1976 Module 2A formula. This allocation compensates for the use of the October 31, 1974, register for the 1975-1976 Module 2A allocation.

#### E. Salarles of Properly Excessed Personnel: \$600,000

Salaries of personnel properly declared in excess from a district are paid out of this special purpose fund until they are reassigned or terminated.

#### F. Theft and Vandalism: \$300,000

Special purpose funds are allocated for the replacement of stolen or vandalized instructional equipment.

#### G. Other Than Personal Service - New Schools: \$536,600

This special purpose allocation provides funds for purchasing instructional supplies for opening new schools.

#### H. Legal Counsel: 350,000

A district is reimbursed for the cost of legal counsel services (subject to review for fair and reasonable costs) if the Corporation Counsel cannot perform these services and rules that the district should not be charged for contracting such services.

#### 1. Bilingual Education: \$6,800,000

Special purpose funds are allocated to provide instructional services unique to the education of pupils with difficulty in the English language. This covers the costs of bilingual programs including bilingual teachers, teachers of English as a second



language and paraprofessionals. Also provided are supplies, textbooks, testing, and other than personal service items required by such programs. A district's allocation is based on the number of pupils with English language disabilities.

J. Chancellor's Contingency Fund for Educational Parks and Integration Programs: \$1,000,000

The Chancellor's Contingency Fund supports new educational parks, such as the North East Bronx Educational Park in District II and the East New York Educational Complex in District 19. The fund also provides for special services required by schools that are paired to promote integration.

#### Appendix A

#### THE ADJUSTED REGISTER

The adjusted pupil register is the primary basis for allocating funds to the community school districts. The fiscal year 1975-1976 allocation formulae used the reported October 31, 1974, pupil register adjusted for:

- Long term absences.
- Pupils in Special Education classes, who are supported by centrally administered funds.
- Pupils attending school out of district.
- Unusual register changes after October 31, 1974.
- Pupils formerly in Special Education classes for emotionally handicapped children, who are supported by centrally administered funds.
- Eighth grade graduates of intermediate schools.

Table A-I ilsts the adjusted register broken down by level and by Title I status. Table A-2 shows the register changes between October 1973 and October 1974.



Table A- I

ADJUSTED REGISTER: OCTOBER 1974, FISCAL YEAR 1975-1976

	KINDER	GARTEN _	ELEM	ENTARY	JUNIOF	R HIGH	
		NON-		NON-		NON-	
DISTRICT	TITLE 1	TITLE 1	, JITLE !	TITLE 1	TITLE 1	TITLE 1	TOTAL
			/				
1	1,075	0	8,889	0	4,277	Û	14,241
2 3	1,016	609	7,741	4,381	4,439	2,230	20,416
3	1,545	0	11,273	0	4,328	0	17,146
4	1,214	0	10,156	0	3,781	0	15,151
5	1,392	0	11,104	0	5,257	0	17,753
6	1,604	254	9,887	1,522	4,538	0	17,805
7	1,972	0	14,869	0	6,983	0	23,824
8	2,255	434	13,709	1,623	8,201	2,192	28,414
9	2,814	0	23,278	0	8,677	0	34,769
10	1,759	1,105	12,779	5,536	7,417	1,607	30,203
11	456	1,694	3,647	10,296	1,233	7,603	24,929
12	2,420	0	17,815	0	5,703	149	26,087
13	1,676	, 0	13,983	0	5,044	0	20,703
14	2,125	0	14,678	0	7,522	0	24,325
15	2,349	101	14,497	371	6,941	0	24,259
16	1,206	0	12,092	0	3,244	0	16,542
17	2,139	0	16,513	0	6,808	0	25,460
18	474	955	3,495	7,077	3,159	4,523	19,683
19	1,992	226	16,332	1,210	7,789	0	27,549
20	464	2,248	2,801	11,807	2,376	5,670	25,366
21	372	1,780	3,281	12,044	1,579	5,786	24,842
22	184	2,638	1,294	14,080	0	7,216	25,412
23	1,241	0	11,466	0	4,647	0	17,354
24	381	2,379	2,058	11,860	0	8,372	25,050
25	0	2,671	0	14,435	0	7,391	24,497
26	0	1,816	0	9,666	0	5,598	17,080
27	1,293	2,150	8,431	9,434	2,297	4,938	28,543
28	902	1,302	5,750	8,462	2,129	5,041	23,586
29	1,373	1,310	8,453	7,194	4,215	2,785	25,330
30	1,158	1,615	5,70.6	8,732	3,441	12,697	23,349
31	619	4,002	3,870	18,713	2,350	9,795	39,349
32	1,673	0	13,397	0	5,246	. 0	20,316
TL	41,143	29,289	303,244	158,443	133,621	83, 593	749,333

TOUR A-D

REVISION STAND CONTRACT TO COTORER 1974

	***	Manageration was a surrounce of the	1.0:	P( A 3" F 1.				· waster street in an area	111	MERTARN					JUHI	OR #16+					
DISTRICT	*	17.1	-	NON- FEE 1		7014		TITLE	-	NON-		TOTAL		11-71	†	NCN- ITLE		TOTAL		TAL LANGE	
1 2 3 4 5	- + +	28 106 24 81 13	+ + + +	0 47 0 0	+	28 59 24 51 13	-	439 39 386 35? 767	+ + + +	0 150 0 0	+	439 111 386 357 767	-	159 147 34 19 245	+ + + +	156 0 0	+	159 9 34 19 245	- + ·	626 61 396 295	
0 7 6 9	+ +	65 73 306 78	 + + +	14 0 18 0 88	 -  	10 65 55 306 166	+ - - +	137 1,660 1,223 994 4,385	+ + +	70 0 209 0	+ +	67 1,660 1,432 994 1,399	+++++++++++++++++++++++++++++++++++++++	187 174 20 1,508	+ + + + + +	0 0 32 0 57	+ + + + + +	187 174 12 1,508 250	+ - + + +	1,025 244 1,551 1,475 208 1,815	
11 12 13 14		221 79 93 102	+ + + +	107 0 0 0 7	-	151 221 79 93 95	-	40 2,249 519 964 23	- + + +	332 0 0 0 7	-	372 2,249 519 964 16	+ + +	16 154 10 237 131	- + + +	152 149 0 0	- + +	136 5 10 237 131		659 2,475 608 820 20	ı
1 6 1 7 1 8 1 9 2 0	- +	115 30 40 5 50	+ + +	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	-  + +	.15 30 100 63	-	562 100 78 722 44	+ + - + +	0 3 30 20	- - -	562 100 81 692 24	+ +	97 114 120 196 107	+ + + + +	0 26 0 43	+ + +	97 114 94 196 64	+	>80 16 113 887 151	56-
2 1 2 2 2 3 2 4 2 5	+	35 6 214 30 <del>4</del> 0	+	54 175 0 22 43	-	19 184 214 52 43	+ + + + +	368 41 763 179 0	- + +	218 75 0 83 175	+ + -	150 34 763 262 175	- + - +	277 0 283 0	- + +	339 251 0 832 110	- - +	616 251 283 832 110		485 469 1,260 1,042 328	
26 27 28 29 30 31 32	+ + - +	0 8 17 151 96 50 76	+ + + + +	21 52 61 234 86 117	+ + + + +	21 44 78 17 182 67 76	+ +	0 182 225 44 183 98 237	+++	5 3 4 8 4 2 8 5 1 2 1 3 1 1 8 4	+ + -	534 98 510 3. 52 86 237	+ + + -	0 149 62 327 190 26 58	+ + + +	243 209 271 135 139 244	- + - + +	243 60 333 192 329 270	+ + +	756 202 921 241 459 423	
TL	-	1,372	•	144		.,228	-	10,424	-	1,354		11,778	+	746	+	604	+	58	-	219	

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#### APPENDIX B

#### PROJECTED OCTOBER 1975 REGISTER

The projected October 1975 adjusted register for each district is based on the October register for the years 1972, 1973, and 1974. Registers of each district are projected for the following six categories (Table B-I):

- kindergarten Title I.
- Kindergarten Non-Title I.
- Elementary School Title 1.
- Elementary School Non-Title 1.
- Junior High School Title 1.
- Junior High Sch∞l Non-Title 1.

The projections are based on judgemental extrapolations of past trends rather than sophisticated statistical methods. Additional information is incorporated into each district's projections:

- A.
- The Impact of new housing.
- Changes in Title I status of schools.
- Open enrollment agreements between districts.

Table B-2 lists the projected changes from October 1974 to October 1975.

Table B-1

### PROJECTED ADJUSTED REGISTER

### OCTOBER 1975

	KINDERGARTEN		FLEM	ENTARY	JU1:10	¥,		
		NON-	.,	14014-		NON-		
DISTRICT	TITLE I	TITLE 1	TITLE 1	TITLL I	TITLE I	TITLE I	TOTAL	
1	969	0	8,436	0	4,129	0	13,534	
2	972	624	7,671	4,487	4,352	2,472	20,578	
3	1,551	0	10,737	0	4,345	0	16.633	
4	1,249	0	9,824	0	3,890	ő	14,963	
5	1,264	0	10,316	0	4,970	0	16,550	
6	1,604	229	9,887	1,522	4,538	0	17,780	
7	1,801	0	13,436	0	7,034	Ö	22,271	
8	2,260	435	13, 113	1,417	7,926	2,213	27,364	
9	2,625	0	22,862	0	9,231	0	34,718	
10	1,762	1,108	13,875	5,551	7,434	1,611	31,341	
1 1	476	1,538	3,867	10,149	1,233	7,312	24,575	
12	2,163	0	15,852	0	5,860	0	23,875	
13	1,491	0	13,373	0	4,991	0	19,855	
14	1,952	0	14,002	0	7,738	0	23,692	
15	2,211	1,09	14,497	371	6,941	0	24,129	
16	994	0	11,445	0	3,244	0	15,683	
17	2,112	0	16,537	0	6,932	0	25,581	
18	474	955	3,417	•	3,304	4,480	19,704	
19	1,936	245	16,459		7,949	0	27,937	
2 0	436	2,179	2,706	11,807	2,293	5,670	25,091	
2 1	336	1,787	3,441	11,940	1,585	5,500	24,589	
22	184	2,638	1,294	14,005	0	6,817	24,938	
23	940	0	10,646	0	4,376	0	15,962	
24	381	2,350	2,193		0	8,863	25,894	
2 5	0	2,592	0	14,289	0	7,242	24,123	
26	0	1,925	0	9,264	0	5,457	16,646	
27	1,204	2,171	8,196	9,543	2,169	4,986	28,269	
28	881	1,144	5,500	8,231	2,074	4,787	22,617	
29	1,304	1,300	8,353	7,179	4,216	2,881	25,233	
30	1,291	1,616	5,525	8,867	3,547	2,794	23,640	
31	532	4,019	3,788	18,980	2,350	10,092	39,761	
32	1,673	0	13,265	0	5,202	0	20,140	
TL	39,028	28,964	294,513	158,131	133,853	83,177	737,666	



PE ISTER CHANGES OCCUBER 1974 TO PROJECTED OCCUBER 1975

	-	, r		SARTIN		W. Allegandrick Sales Spirit.			ELLME	NTARY		-			161.10	<u>8 1:15</u>	,				
OFFICE	: 1	<u>.</u> . 1.		kük- E <u>st</u> ati		STALL	*	Du L		7 <u>L</u> (_ <u>_</u>			11	<u> </u>		111 14 - J <u>il</u> i	1	<u> LIAL</u>		OTAL LANCE	
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16 17 10 19	- - -	53		0 0 19 02		.1.	4	547 75 14	+ + + + + + + + + + + + + + + + + + + +	0 5 13 a 2	- + - +	2 % 2 % 2 %	+ + +	124 145 150 85	+ + - +	0 43 0 0	+ + -	0 124 102 160 83	+ + -	859 121 21 388 275	
21 22 23 24 25	+	3 to 0 3 0 1 0	•	7 0 0 0 0 7 0		3 - 1 - 2 - 4 - 7 - 1		100 0 820 135	- .a .a-	10 · 7 / 0 / 24 / 7 / 14 ·	+ -	50 27 38 140	4 - - +	6 3 271 0 0	- + +	286 399 - C 491 149	-	280 393 271 401 149	- - - +	253 474 1,392 844 374	
26 27 28 29 30 31	- A	0 59 21 69 133 87		109	+ +	163 17 · 7 · 12 · 7 J	-	0 235 250 100 101 54 102	  	102 231 135 137	+	125 481 11. 	+ - + + + -	0 128 55 1 106 6	+ + + + + + + + + + + + + + + + + + + +	141 48 254 96 97 297	+	141 80 309 97 203 367	- - + +	434 274 963 97 291 412 176	
3.2 T.	-	0 د1,,2	+	3 325	+	2,440	-		-	:12	-		+	234	-	416	-	184	-	11,667	

#### APPENDIX C

#### THE AVERAGE TEACHER SALARY

The average teacher salary is computed from the Board of Education R-740 teacher payroll file, which is used for producing the actual payroll. The use of the June 1975 average teacher salary reflects the most current variation among community school districts. This amounts to incorporating an adjustment for teacher salary differences.

Because of the severe \$80 million cut in funds for instructional services, thousands of teachers must be fired. This reality is incorporated into the allocation formulae by computing the average teacher salary without two groups of teachers:

- All full-time substitute teachers.
- All regularly appointed teachers on steps IA through 38.

Only regularly appointed teachers on steps 4A through 8B are included. For each district, the total of the annual salaries as of June 1975 of these teachers is divided by the number of teachers.

DISTRICT d

AVERAGE TOTAL ANNUAL SALARIES

TEACHER = TOTAL NUMBER OF POSITIONS

SALARY

- For example, District II has an average teacher salary of \$18,134.

DISTRICT II

AVERAGE \$17,825,537

TEACHER = 983 POSITIONS

SALARY

= \$18,134

95

Table C-I lists the average teacher salary for each district.



-61-TABLE C-1

### AVERAGE TEACHER SALARY

#### JUNE 1975

DISTRICT	NUMBER OF POSITIONS*	ANNUAL SALARTES	AVERAGE SALARY
1	619	\$ 11,063,059	\$17,872
2	860	15,729,274	18,290
3	708	12,441,661	17,573
4	701	12,401,622	17,691
5	805	14,135,617	17,560
6 7 8 9	688 1,031 1,205 1,181 1,089	12,014,477 17,946,440 21,164,885 19,815,230 19,335,662	17,463 17,407 17,564 16,778 17,755
11	983	17,825,537	18,134
12	1,171	20,530,924	17,533
13	830	14,091,092	16,977
14	1,043	18,410,587	17,652
15	1,006	17,582,082	17,477
16	614	10,269,992	16,726
17	896	15,167,165	16,928
18	738	13,136,742	17,800
19	1,147	19,965,635	17,407
20	960	17,141,112	17,855
21	989	17,859,172	18,058
22	947	17,515,780	18,496
23	760	13,171,875	17,331
24	853	15,072,560	17,670
25	926	17,280,285	18,661
26	702	13,271,095	18,905
27	1,033	18,845,427	18,243
28	966	17,622,665	18,243
29	985	17,620,650	17,889
30	813	14,582,212	17,936
31	1,475	26,724,119	18,118
32	772	13,137,360	17,017
TOTAL	29,496	\$522,871,995	\$17,727

\*Includes regularly appointed teachers on steps 4A through 8B.
Substitute teachers are excluded. Teachers at step 3B and below are excluded.

Source: June 1975 R740 Position Status Report.

END



### =61= TABLE C=1

## AVERAGE TEACHER SALARY

### JUNE 1975

DISTRICT	NUMBER OF POSITIONS*	ANNUAL SALARTES	ÁVERÁGE SALÁRY
	619	\$ 11,063,059	\$17,872
2	860	15,729,274	18,290
3	708	12,441,661	17,573
4	701	12,401,622	17,691
5	805	14,135,617	17,560
			andrijana.
5	688	12,014,477	17,463
7	1,031	17,946,440	17,407
8	1,205	21,164,885	17,564
9	1,181	19,815,230	16,778
10	1,089	19,335,662	17, 755
	983	17,825,537	18,134
12	1,171	20,530,924	17,533
<b>1</b> 15	830	14,091,092	16,977
Ä	1,043	18,410,587	17,652
<b>8. 15</b>	1,006	17,582,082	7,477
	**		
16	614	10,269,992	16,726
17	896	15, 167, 165	16,928
18	738	13, 136, 742	17,800
<b>) j</b>	15147	19,965,635	17,407
20	960	17,141,112	17,855
	000	12.050 170	46.666
21	989	17,859,172	18,058
22	947	17,515,780	18,496
23	760	13, 171, 875	17,331
24	853 886	15,072,560	17,670
25	926	17,280,285	18,661
	702	13,271,095	18,905
27	1,033	18,845,427	18,243
28	966	17,622,665	18, 243
29	985	7,620,650	17,889
30	813	14,582,212	17, 936
31	1,475	26,724,119	18, 118
32	772	13, 137, 360	17,017
			Su are are a
TOTAL	29,496	\$522,871,995	\$17,727

Includes regularly appointed teachers on steps 4A through 8B.
Substitute teachers are excluded. Teachers at step 3B and below

Source: June 1975 R740 Position Status Report.

