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ABSTRACT

The primary focus of this document is the mechanics of organizing a learning center for readiness-level children. The first section outlines procedures for using the learning center, including determination of student eligibility, referral of students, placement, and evaluation. Also included are: a referral form; a list of evaluation instruments; behavioral objectives; a prescription sheet; a list of suggested materials for programming--multimedia, books and kits, commercial games, duplicating worksheets, and sample game-board sheets; a floor plan of Comanche Learning Center; and signs with symbols for prereading students. The appendix contains sample scheduling, evaluation, attendance, and record sheets for Language Master, Hoffman Lab, System 80, SRA Schoolhouse, and Moving up in Numbers materials. (LL)

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SUGGESTED AID

FOR ORGANIZATION

AND RECORD KEEPING

IN A LEARNING CENTER

US DEPARTMENT OF HEALTH, EDUCATION & WELFARE NATIONAL INSTITUTE OF EOUGATION

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Comanche Elementary School

Helen Blackburn

January, 1976

Shawnee Mission Public Schools, Kansas

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Behavioral objectives

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Sample attendance sheet

Sample record sheets:

Language Master

Hoffmann Lab

System 80

SRA Schoolhouse

Moving Up In Numbers

Child's evaluation sheet (awards)

PROCEDURES FOR USING THE LEARNING CENTER

I. Eligibility:

- A. Any student may be eligible to work in the Learning Center if he shows evidence of being an accelerated student in one or more of the content areas. His purpose for coming to the Learning Center is for enrichment of the regular classroom program.
- B. Students who have fine motor problems and may profit from a typing program or need instruction in cursive handwriting.
- C. Students who are working below grade level in one or more content areas: spelling, reading, math.
- D. Students who need intensive work in the process skills:

auditory discrimination auditory memory visual discrimination visual memory

E. Students who because of the open space classroom need a more structured time to their school day. Behavior modification techniques are used with these students.

II. Referral:

- A. Is made by the classroom teacher if the student is exhibiting difficulty in an academic area.
- B. Is made by the Special Services Screening Team.

III. Placement:

- A. Students are placed only after their needs are diagnosed by pre-testing and an individual prescription made to remediate these needs.
- B. Students are scheduled as agreed cooperatively by classroom teacher and Learning Center. If time cannot be worked out, the student is placed on a waiting list.
- C. Students who have been screened and evaluated by the Special Services Team are given priority by the Learning Center.

IV. Evaluation:

- A. Conferences with the classroom teacher are held periodically to communicate progress of the Learning Center student and to coordinate the remediation program with classroom work.
- B. All Learning Center students working in System 80 programmed instruction are administered post-tests. The Criterim for mastery is determined by the Learning Center teacher.
- C. A student may be programmed or re-cycled in other material if mastery level is below 8% or in the judgment of the Learning Center teacher, more work is needed.
- D. A ritten evaluation in triplicate copy is made available for the classroom teacher, parent, and the student's Learning Center record.



COMANCHE ELEMENTARY SCHOOL

Referral Form

For: Teacher's use before screening.
(Bring child's permanent records to screening.)

Student Name	Date of Birth:	Age
Parents/Guardian		Home Phone
Name of Achievement Test		Late Adm:
Subtest names & Grade	equivalents	
Name of I.Q. Test:	Late Adm	I.Q
Has Student been evaluated	by a psychologist, speech or h	hearing clinician? Explain
Describe any type of service or tutor_	e child may have received from	n reading teacher, Learning Center
Agencies other than school	serving child or family	
Any physical disorders (hea	ring, sight, nutrition, allerg	gies, etc.)
When have the parents been	contacted and how do they feel	about the child's problem?
REASON FOR REFERRAL:		
Learning difficulties Visual-motor Physical handicap	Impaired hearing Impaired vision Impaired speech	Mental retardationGiftedBehavioral problems Other
Academic levels where Child	is Working:	
Math	Reading	Spelling
Science	Social Studies/	Language Arts .
Reading Difficulties	Arithmetic Difficulties	Other Difficulties
Phonics Comprehension Word attack skills Reversals Other:	Computation Memory of facts Story Problems Understanding concepts	Handwriting Spelling Language skills Listening Speaking
Behavioral Patterns:	•	
Short attention span Does not complete assignments Completes assignments to quickly	Withdrawn Aggressive Fails to listen Uncoordinated Failure to follow direction	CheatingFearfulOut of seat behaviorTalks out
Social adjustment-Peer Relat	tionship i.e. many friends, few	w friends; etc
Others:		
What do you see as the pupil	s basic problem(s)! (Use of	her side for additional space.)
Resource screening team who	might be helpful:nurse:	spéech therapistpsychologist
special service itinerant	social workerteacher(s).	•
Bring this referral form and screening meeting.	d samples of the child's work were to compare to compar	
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LEARNING CENTER

EVALUATION INSTRUMENTS

Readiness:

- 1. Comprehensive Special Services Cooperative (C.S.S.C.).
- 2. Readiness Test
- Daberon Screening Device for School Readiness
- Early Detection Inventory: Tollett Publishing Company
- Evanston Early Identifications Scale: Tollett Publishing Company
- Kindergarten Auditory Screening Test: Katz
- 6. Murphy-Durrell Reading Readiness Analysis
- Prereading Battery: Clymer-Barrett

Reading:

- Basic Sight Word Test: Dolch Words
- Classroom Reading Inventory: Silvaroli
- Cooper-McGuire Diagnostic Word Analysis Tests:
- Croft Publishing
- C.S.S.C. Reading Tests
- 5. Durrell Analysis of Reading Difficulty6. Gates-MacGinitie'Reading Testing
- 7. McCullough Word Analysis Tests
- 8. PIAT Peabody Individual Achievement Test: AGS
- 9. Standard Reading Inventory: McCracken
- Stanford Diagnostic Reading Tests, Level I, II
- Woodcock Reading Mastery Tests: AGS

Other Tests:

- Basic Concept Inventory: Englemann
- . 2. Detroit Test of Learning Aptitude
 - Developmental Test of Visual-Motor Integration: Beery and Buktenica
 - Boehm Test of Basic Concepts: Psychological Corporation
 - Durrell Listening Reading Series: Primary, Intermediate
 - Keymath: diagnostic arithmetic test: AGS
 - 7. Learning Methods Test: Mills
 - 8. Slosson Intelligence Test
 - 9. Wide Range Achievement Test

PROGRAMMING WORKSHEET

			•	• •	<i>}</i>	
STUDENT			SCHOOL		DE SCHOOL YEAR	
		•		*		T
TEACHER			SPECIALIST		<u> </u>	
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PW-2/76

PRESCRIPTION SHEET Pupil's Name School ._Grade Date ___ Teacher 📑 Behavioral Objectives Sk411 Deficit "Tuesday , Monday Wédnesday Thursday. friday 7 Skill **Behavioral** Tuesday Monday ... Deficit Objectives Wednesday Thurs day • Friday 10 DLW:5/7 -

SUGGESTED MATERIALS FOR PROGRAMMING

MULTI-MEDIA

Hoffman Lab

Hoffman Information Systems 5623 Peck Road Arcadia, California 91006

Wallensak Teaching Tapes

Mincom Division (3M)
Minnesota Mining & Manufacturing Co.
St. Paul, Minnesota 55101

Tutorgram

Enrichment Reading Corporation of America
Iron Ridge, Wisconsin 53035

Systems 80 - Spelling/Math/Reading

Borg-Warner
7450 North Natchex Avenue
Niles, California 60648

Language Master
Bell and Howell

7100 McCormick Road Chicago, Illinois

SRA Computapes

Science Research Association 259 East Erie Street Chicago, Illinois 60611

Reading Improvement Series

International Teaching Tapes, Incorporated Lakeland, Florida 33803

Cyclo-Teacher and

Target Series - Thonics/Structural analysis/Auditory-visual discrimination Addison Wesley Publishing Company School Division

106 West Station Street Barrington, Illinois 60010

BOOKS AND KILLS

Moving Up in Numbers.

Developmental Learning Materials 7440 North Natchez Avenue Niles, Illinois 60648

Readiness for Learning

J. B. Lippincott Company Educational Publishing Division East Washington Square Philadelphia, Pa. 19105

Specific Skill Series

Barnell-Loft, Inc. 958 CharcalStreetue Baldwin, New York 11510

Programmed Reading

Educational Developmental Laboratories (McGraw-Hill, Inc.)
1221 Avenue of Americas
New York, New York, 10020

American Guidance Service

Publishers Building Circle Pines, Minnesota 55014

Telling Time

Encyclopedia Britannia Educational Corp. Visual Education Centre 115 Berkeley Street Toronto 2a, Ontario, Canada

Croft Skillpacks

Croft Educational Services, 100 Garfield Avenue New London, Connecticut 06320

Merrill Linguistic Readers

Charles E. Merrikl Publishing Company
Bell & Howell
1300 Alum Creek Drive
Columbus, Ohio 43216

BOOKS & KITS (continued)

SRA School Mouse and Distar - Language/ Reading I, II, III Science Research Association 259 East Erie Street Chicago, Illinois 60611 .

Decoding for Reading , MacMillan Company Front and Brown Streets Riverside, New York '08075

Ginn Ward Enrichment Program

191 Spring Street

Lexington, Massachusetts 02173

Level 1 - Look & Listen .

Level 2 - Consonant Sounds & Symbols

Tevel 3 - Vowels & Variants

Level 4 - More Vowels & Variants

Level 5 - Sounds & Syllables

Level 6 - More Sounds & Syllables

Level 7 - Working With Sounds

Ginn - 100 Edition

Allyn-Bacon Elki Division 898 Link Drive Rockleigh, New Jersey 07647 Clues to Consonants Views on Vowels Letters & Syllables

Lyons and Carnahan (Rand/McNally) 407 East 25th Street Chicago,/Illinois 60616 Spin-A-Sound (consonants) Digraph Whirl (phonics) **¥owel Dominois** (long/short)

Hoover Brothers, Incc 1511 Baltimore Avenue Kansas City, Missouri 64108 -Kittie in the Kegs . Walk-on-number line Puzzles Shapes, color, form board Flocked alphabet cards .

Ideal School Supply Company 11000 South Lavergne Avenue Oak Lawn, Illinois 60453 Silly Sounds (consonants) Space Flight (blends) Zig Zag (rhyming) Sea of VoweIs (long/short) Pyramid Games " Form Boards Large Parquetry patterns

Teaching Resources Corporation 100 Boylston Street Boston, Massachusetts 02116 Math Wheel

Colored Bada (motor skills) Pattern Cards (motor skills)

Singer Educational Products SVE-Society for Visual Education, Inc. 1345 Diversey Parkway Chicago, Illinois 60614 Consonant Jumble #5552 (floor game) Motivator Activity Cards #1005 (bingo) Consonant Race #5553

Developmental Learning Materials

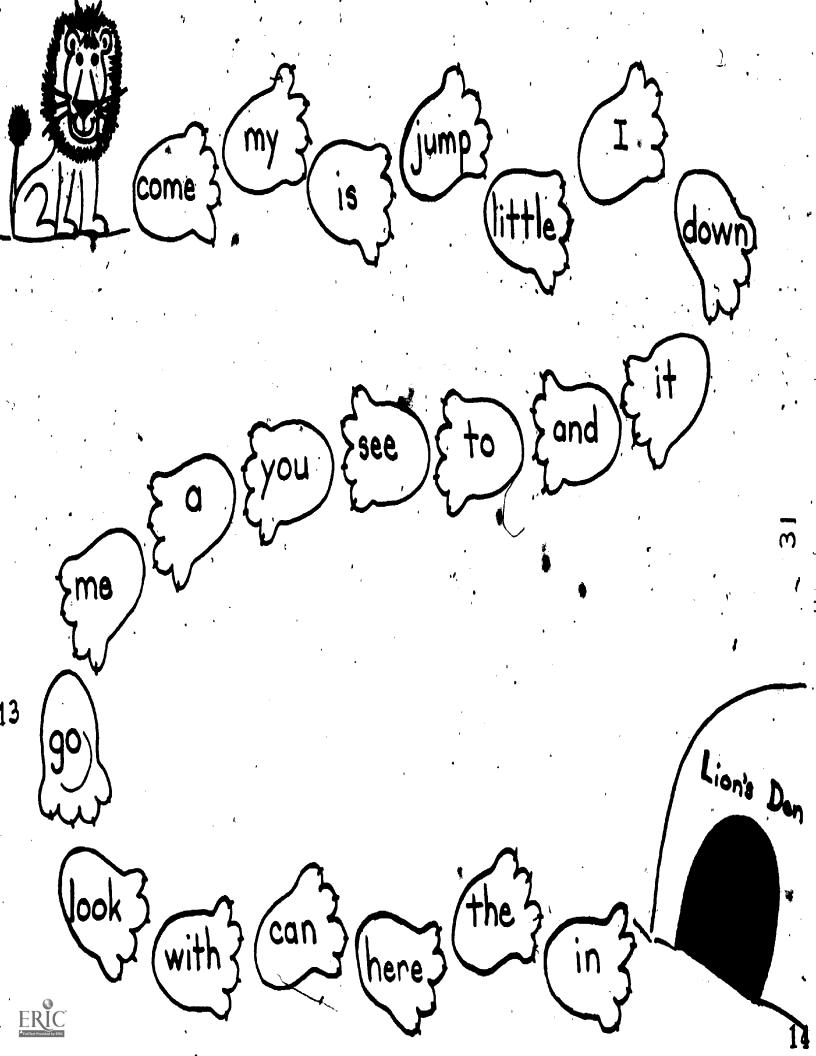
7440 Natchez ▼ Niles, Illinois 60648 Auditory Games Money Game Matching cards Puzzles Lacing Boards Sequential picture cards

Teacher made games - copies attached

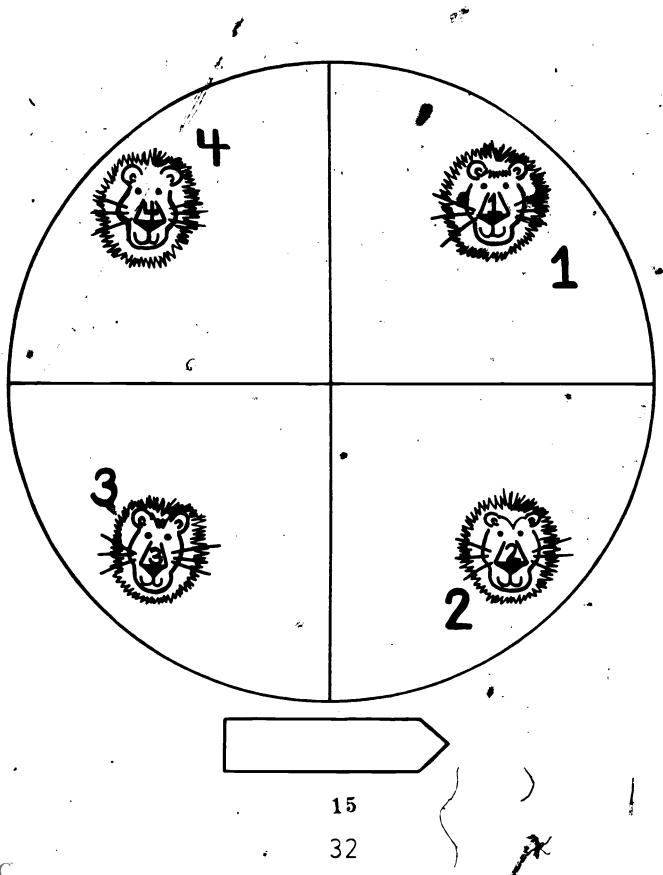
DUPLICATING WORKSHEETS

Jenn Publications 815 East Market Street P.O. Box 1155 Louisville / Kentucky 40201 Continental Press 2336 Farrington Street Dallas, Texas 75207

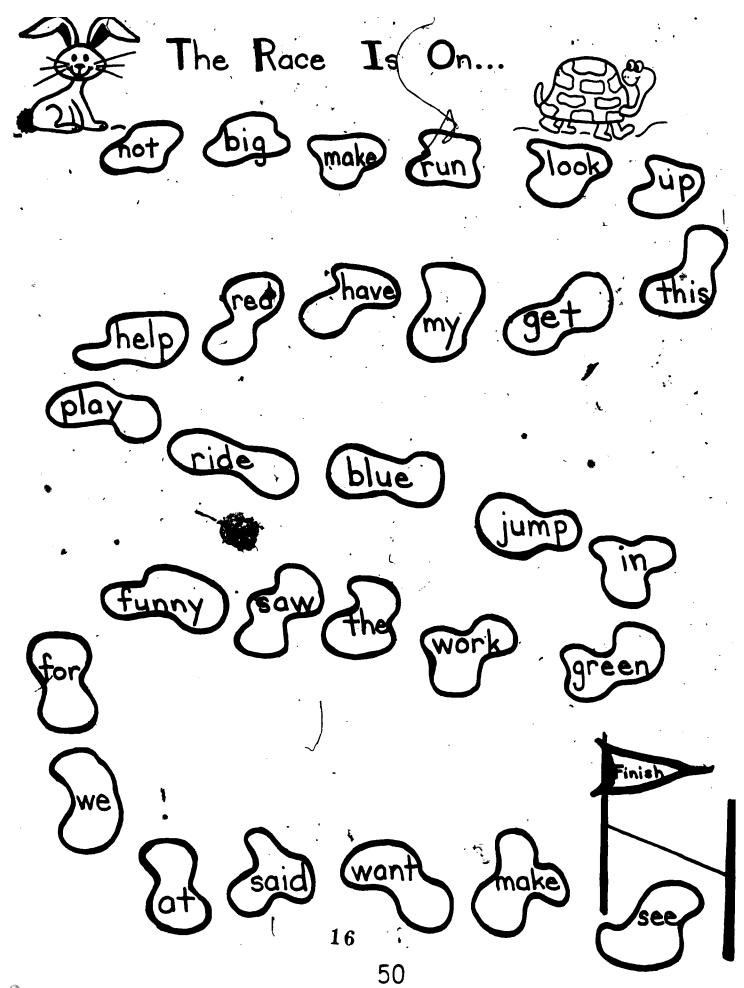
12



Spinner for Game 3 - Lion's Den



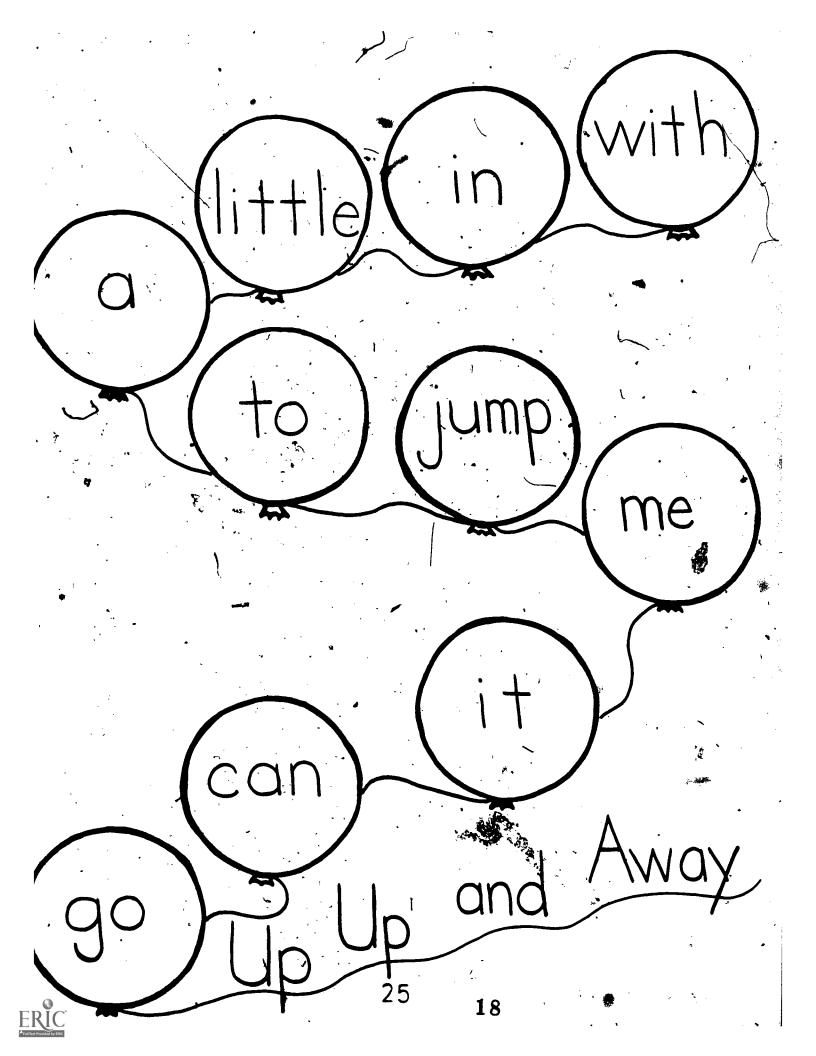




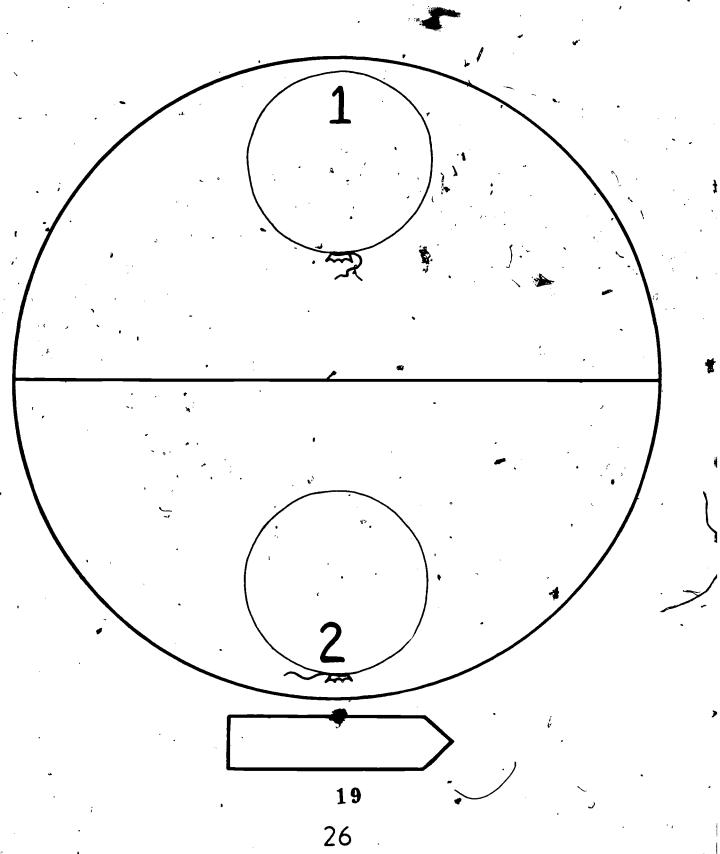
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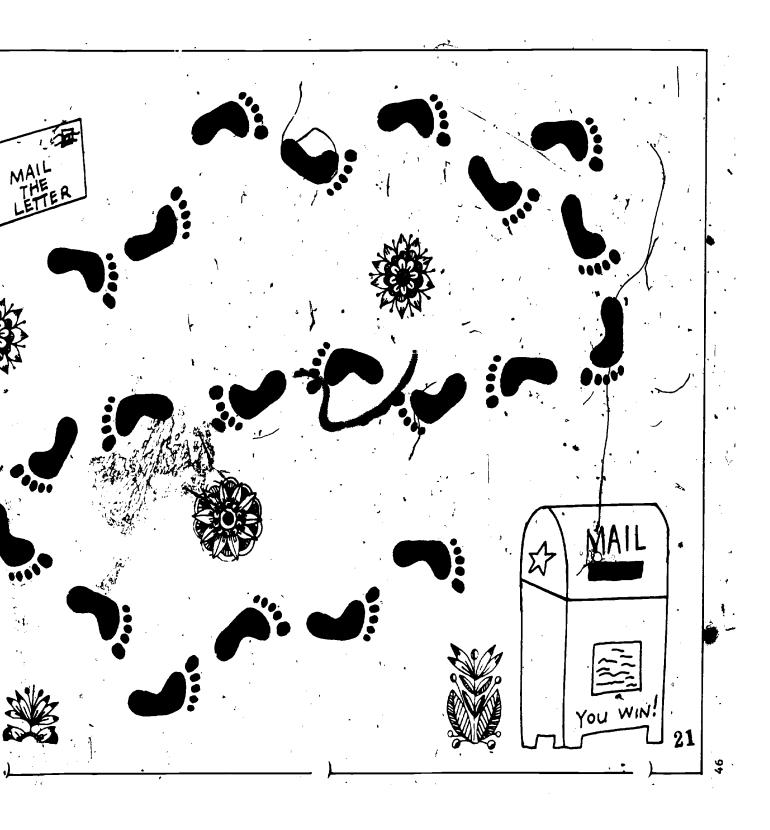
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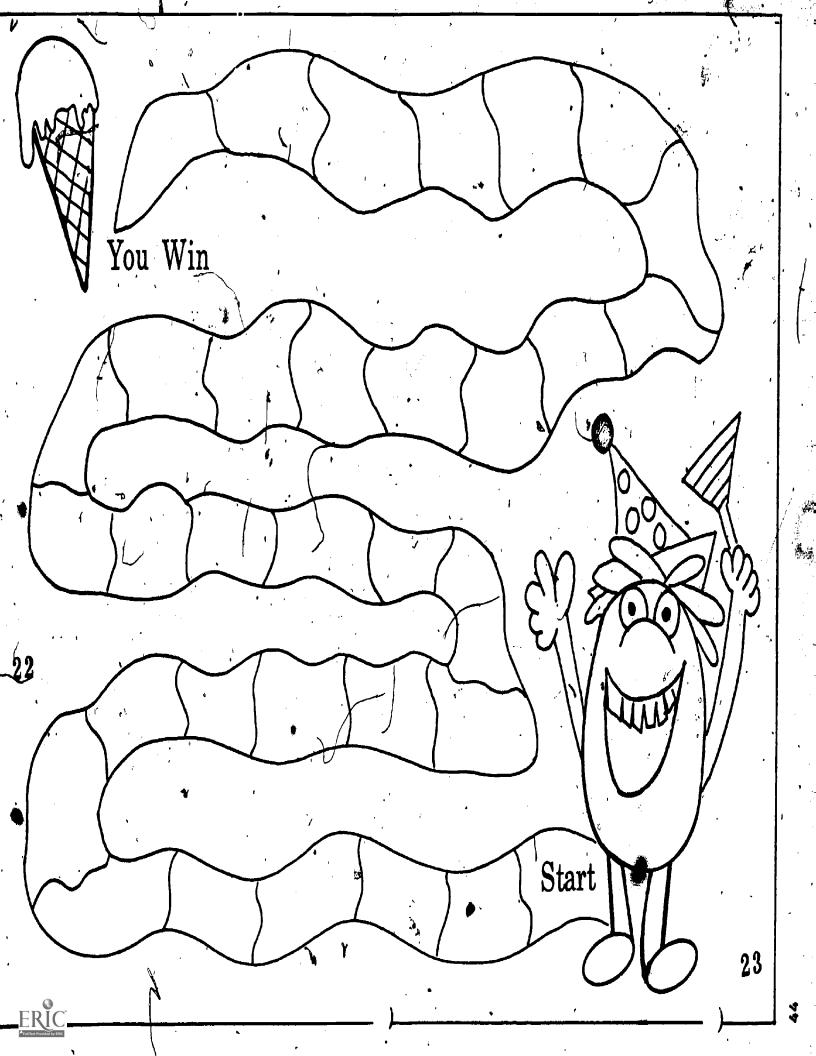
Spinner for Game 2. - Up, Up, and Away

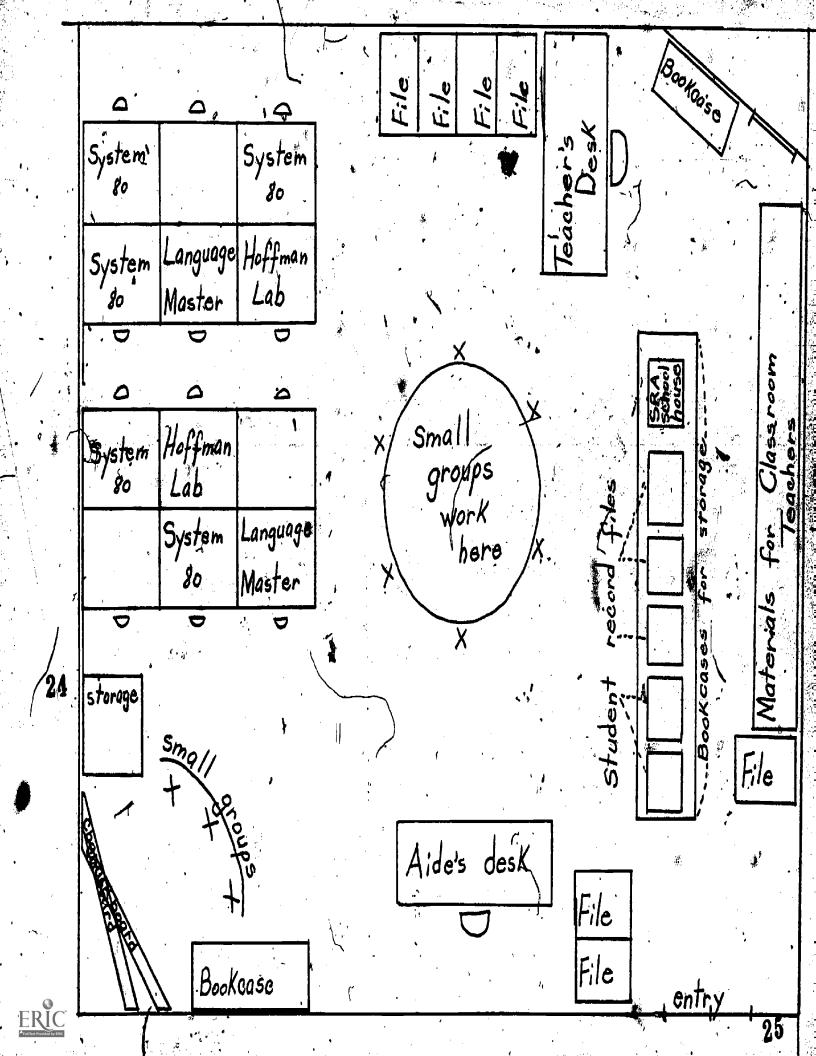


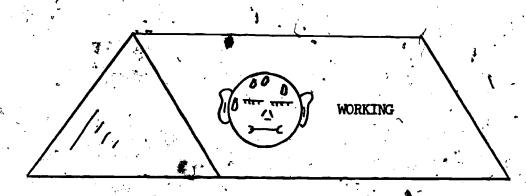




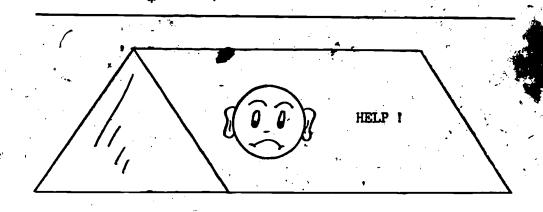


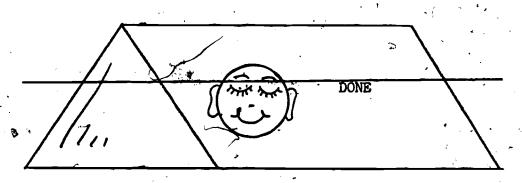






Color coding for pre-reading students





Working - green face Help - rèd face Done - yellow happy face

SAMPLE MASTER SCHEDULE CHART

- DAILY -

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9:00 to 9:30				á.
9:30 to 10:00				7
10:00 to 10:30				
10:30 to 11:00				•
11:00 to 11:30				·
11:30 to 12:00				
1:00 to 1:30				· · · · · · · · · · · · · · · · · · ·
1:30, to 2:00				·
2:00 to 2:30			#	,
2:30 to 3:00			<u> </u>	

Code: Yellow - System 80 machines
Blue - Hoffman Lab → →
Pink - Special one-to-one teaching
Orange - Distar Language Arts

蓼

REMORT FROM LEARNING CENTER Comanche Elementary School

class.	The	following	ic a	ranout	on what	is being	done with		
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TEACHER	<u>.</u>				<u> </u>		DATE		

Learning Center Teacher

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Total per week	12	90	115/4	s	57	11	6 v	'i5	175	5	43			٠			45	

Total per month

Child's Name	Dates	Community i
Doug James · Jennifer Elliott	19-20-21-22 19-20-21-22	5
Sue McCoy Hue Tong	19-20-21 19-19-20-20-20-20-21-21-21-	3 6
Jarred McFadden	22-22-22-23-23-23 19-19-20-21-22-23	2
Chuck Crust Karen Bledsoe	20-22	8 5
Rob Schumann Jeff Pfeiffer	19-21 19-20-21-22	8 5
Stacey Brown Tracy Bellavia	19-20-21-22 22-23	4
Rosalie Heck Chris Coppenbarger	23	5 1
Qua Tong Jemma Yang	20 - 22 19	4 2
Jessica Peirce	20	1
11 shilder	56 minits	

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LANGUAGE MASTER - SET 1 - SOUND BLENDING

Name	 ,	•	Date	
				

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Hottman Lab - Level 1

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1-Listening Story ERIC

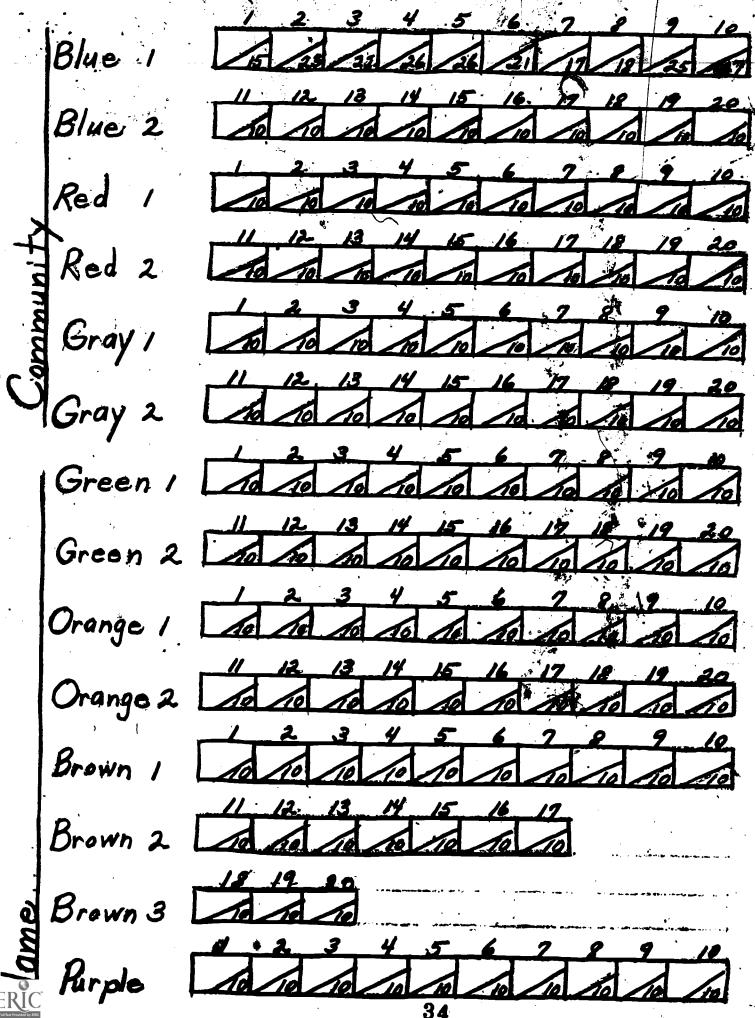
2-Do and Discover

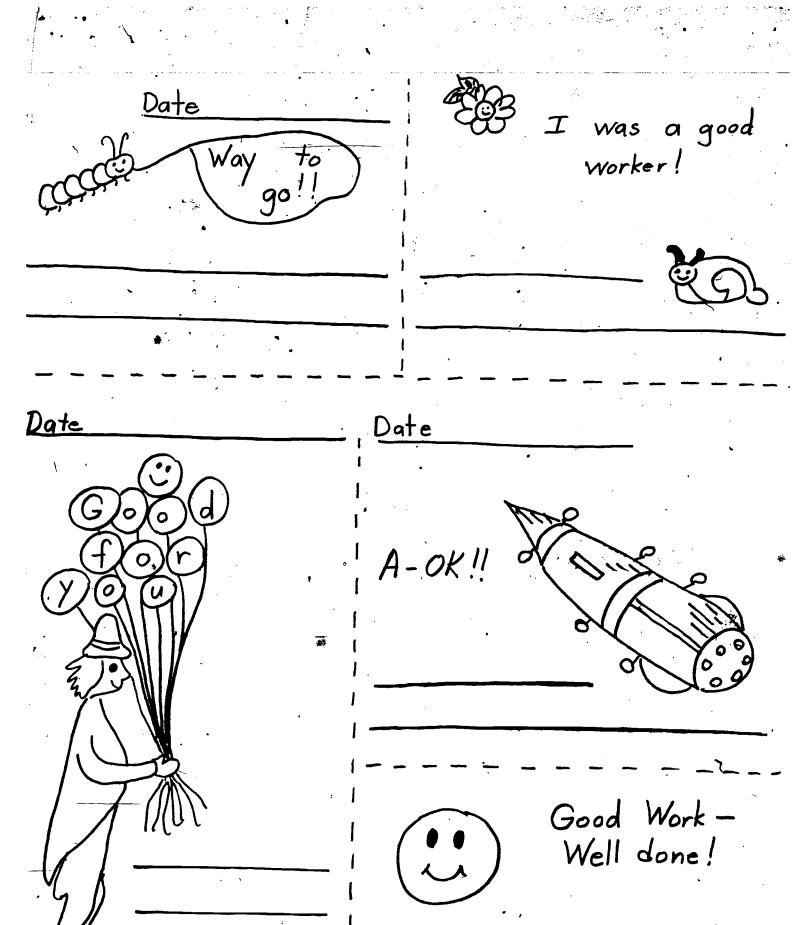
3-Mastery Test 32

System 80
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post-test '	1	2	3	4	5	.6	7	8	9	10	11	12
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post-test	1	2	3	4	*5	6	7	8	9	10	11	12
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pretest	. 1	2	3	4	5	6	7	8	9	10	11	12.
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YRA		*	Y	4		kit						
pretest	1	2	3	4	5	6	7	8	9	10	11	12
post-test	1	2	3	4	5	6	7	8	9	10	11	12





SCRIPT OUTLINE FOR A PRESENTATION OF AN ORIENTATION TO THE LEARNING CENTER.

Title of Presentation: "Out Of the Reading Closet Into The Maelstrom Of A Learning Center."

Introduction:

If you were to walk into many schools today and ask to see the Special Reading Teacher, you would most likely find that person tucked away in a small compact room or in an empty classroom.

Surrounded by books, papers, boxes, a desk, and a small group of chairs, the reading teacher would be meeting with students on a tight schedule - trying to see as many students as she could - adminstering diagnostic and placement tests - conferencing with teachers - assisting in the inservice programs of the school - chairing curriculum committees or participating as a committee member - monitoring the developmental meading program of the school and the list goes on and one.

Some schools have been attempting to coordinate the talents and expertise of the special reading teacher and the special educator, such as the L.D. teacher and the speech/language clinician, in order to serve more utilization of a Learning Center. In the Learning Center, the reading teacher becomes a part of the Learning Center team.

Definition:

What Is A Learning Center?

First, let us differentiate between a learning center and/or a learning station which is found in many classrooms. Under the traditional name of "interest centers" students worked independently but within the structure of the classroom curriculum. Earlier, these interest centers served to help the teacher provide enrichment or remedial activities for which her time was limited.

Interest centers moved to more modern terminology - "learning stations". We began to move toward more individualization with emphasis on student interests. Accountability for work at a learning station took the form of pre and post tests, activity worksheets, and student projects. Students could move from one station to another or remain at one station until his interest was satisfied or waned.

Slide 1.

The Learning Center that we speak of today is a center hub of a school where students, K - 6, may come for a variety of purposes. Their length of time spent in a learning center may be thirty minutes to one hour everyday or two or three times per week.

Slide 2.

Upon entering the Learning Center, the student signs in. This enables us to monitor the child's attendance and provides a data on the number of students served in the center. Students on the Learning Center roster vary from day to day but the average is 25. A high month for attendance will be 56 students on the roster and a low month, such as September, may be 23.



Script Outline - page 2

Eligibility:

Any student may be eligible to work in the Learning Center if he shows evidence of being an accelerated student in one or more of the content areas. His purpose for coming to the Learning Center is for enrichment of the regular classroom program.

Slides 3 -

Students who have fine motor problems and may profit from a typing program or need instruction in cursive handwriting. , Students who are working below grade level in one or more content areas: spelling, reading, math.

Slides 5

Students who need intensive work in the process skills:

Slides 7 -

auditory discrimination auditory memory visual discrimination visual memory

Slide 9

Students who because of the open space classroom need a more structured time to their school day. Behavior modification techniques are used with these students.

Referral: Slide 10

- Is made by the classroom teacher if the student is exhibiting difficulty in an academic area or is eligible for enrichment instruction.
- Is made by the Special Services Team for the educationally handicapped and for the academically talented student.

Placement:

Slide 11

Students are placed only after their needs are diagnosed by pre-testing and an individual prescription made to remediate these needs. Evaluation and prescriptions are made by Learning Center teacher or team.

Slide 12

- B. Students are scheduled as agreed cooperatively by the classroom teacher and the Learning Center. If time cannot be worked out, the student is placed on a waiting list. On the average, a student is placed within a week to ten days after initial referral - when testing is completed.
- Students who have been screened and evaluated by the Special Services Team are given priority by the Learning Center.
- Time assigned for student in Learning Center is determined by his needs: everyday or two times per week minimum. Learning Center teacher decides.

Materials/ Media

The following slides will be illustrative of the materials and media used in programming for students in the Learning Center:

Slide 13

1. System 80

Slide 14

2. Cyclo-teacher

Script Outline - page 3 Hoffman Lab Slide 15 Teacher made materials Slide 16 calendar work Slide 17 game boards Slide 18, 19 b. 5. Listening to tape programs Slide 20 Kits: Moving Up in Numbers Slide 21 Schoolhouse: Word Attack Skills Slide 22 Consumable Workbooks Slide 23 Floor Numberline Slide 24 Parquetry Puzzles Slide 25, 26 Jumbo Comsonant Floor Mat Slide 27, 28 10. Spatial Relations Board Slide 29, 30 11. Distar Language Group. 12. Slide 31, 32 Slide 33

Evaluation:

- A. Conferences with the classroom teacher are held periodically to communicate the progress of the Learning Center student and to coordinate the remediation program with classroom work.
- Slide 34 B. All Learning Center students working in System 80 programmed instruction are administered post-tests. Criterion for mastery is determined by the Learning Center teacher.
- Slide 35 C. A student may be programmed or re-cycled in other material if mastery level is below 85% or in the judgment of the Learning Center teacher, more work is needed.
- Slide 36 D. Evaluation is continuous with the student actively involved in the evaluation process.